

PROGRESS ON DECISIONS

Item	Progress
From Policy and Finance Committee	
<p>Hockley Community Centre (Minute 330/03)</p> <p>Resolved</p> <p>That there should be an evening Member meeting with Hockley Parish Council, comprising 3 Members from Hockley Parish Council and the following 3 Members of this Council:</p> <ul style="list-style-type: none"> • Cllr K H Hudson • Cllr Mrs L Hungate • Cllr P F A Webster (CD(F&ES)) 	<p>Meeting took place 19 February</p>
<p>Electronic Communication Links (Minute 434/03)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That the upgrading of the Council's website, as set out in paragraphs 4.10 and 4.11 of the report, be approved. (HAMS) 	<p>Software purchased and training provided for staff. New web pages being developed. Intention to implement the website in April 2004.</p>

Item	Progress
<p>Land at Bradley Way, Rochford (Minute 438/03)</p> <p>Resolved</p> <p>That authority be delegated to the Corporate Director (Law, Planning & Administration), in consultation with the Committee Chairman, to accept the highest offer available for sale of the site freehold, subject to:-</p> <ul style="list-style-type: none"> (1) The receipt of acceptable references/detail pertaining to the purchaser. (2) The retention of appropriate terminology associated with property use and provision for car parking as outlined in the report (CD(L,P&A)) 	<p>Delay due to protracted correspondence with proposed purchasers' solicitors pending exchange of contracts. Completion date proposed by purchasers solicitors -1 June 2004</p>
<p>Telecommunications Installation in Freight House Car Park, Rochford (Minute 62(2)/04)</p> <p>Resolved</p> <ul style="list-style-type: none"> (1) That a small parcel of land in the Freight House Car Park, Rochford be leased for the installation of telecommunications equipment on the terms outlined in the report. (2) That the equipment be concealed within a fully operational lamp standard. (HRHM) 	<p>Lease being finalised</p>

Item	Progress
<p>Access to Information in Local Government (Minute 62(3)/04)</p> <p>Resolved</p> <p>(1) That the following policies and guidelines be adopted:-</p> <ul style="list-style-type: none"> • Data Protection Policy • Records Management Policy Statement • Electronic Record Management Policy • Information Technology Code of Practice • Essex Trust Charter <p>(2) That the Government Office of Commerce GCat procedure be used to acquire the Comino Universal Government Corporate Document Management and Workflow System. (CD(LP&A))</p>	<p>Implemented</p> <p>Implemented</p>
<p>Consultation on Elected Regional Assemblies (Minute 64/04)</p> <p>Resolved</p> <p>That, subject to the inclusion of the following observations, this Council's response to the two consultation papers be as suggested in the pro-forma attached to the report :-</p> <ul style="list-style-type: none"> • It can be recognised that, in terms of understanding the paperwork associated with combined referendums, there is scope for voter confusion. • Total secrecy must be associated with any arrangements for the processing of electronic votes before the close of poll. (CD(LP&A)) 	<p>Implemented</p>

Item	Progress
From Full Council	
Estimate for new Footpath and Land Drainage – Sweyne Park (Min 376/02) Resolved That additional interest tables and additional wild flower planting should take place around the area with improved signage being provided at the footpath explaining the reasons why the area was not regularly mown. (CD(F&ES))	Implemented
Committee Minutes and Reports (Minute 364/03) Disposal of Old Ship Lane Public Convenience and Car Park - Further Issues (Minute 355) Resolved (1) That the Old Ship Lane public convenience be demolished and redeveloped for car parking purposes to provide a total of approximately 10 spaces to the rear of the Old Ship public house. (2) That the car park be brought within the Council's Car Parking Order and that the spaces be designated as paying spaces, with a maximum permitted stay of 2 hours. (3) That the above be financed from within the existing Capital programme. (CD(F&ES))	Planning approval received week commencing 22 March.

Item	Progress
<p>Finance Best Value Review (Minute 357/03)</p> <p>Resolved</p> <ul style="list-style-type: none"> That the Head of Financial Services be instructed to report in December with proposals for improvements to the payroll and personnel services. (CD(F&ES)) 	<p>The report being prepared for submission to Committee in mid-2004.</p>
<p>Development of Council Owned Land (Minute 600(I7)/03)</p> <p>Resolved</p> <p>(1) That, subject to additional provisos emanating from public consultation, development now proceed on the proposed housing schemes at Hambro Close, Rayleigh; Warwick Drive, Rochford; Tylney Avenue, Rochford and Hardwick House (and adjacent land), Rayleigh.</p> <p>(2) That the land designated in respect of the four sites in (1) above be transferred to the Swan Housing Group at nil cost, subject to planning permission and:</p> <ul style="list-style-type: none"> For the Hardwick House scheme – supporting people revenue funding. For the Tylney Avenue scheme – conclusion of the investigation into a possible covenant and any necessary statutory notice provisions relating to the former playspace. <p>on such terms and conditions as the Head of Legal Services considers appropriate in accordance with the general consent and to secure the provision of the approved housing scheme. (HHHCC/HLS)</p>	<p>Implemented save for Hambro Close where planning consent refused.</p> <p>Implemented with exception of Hambro Close and Tylney Avenue.</p> <p>Implemented</p> <p>subject of ongoing negotiations to secure removal of restrictive covenant.</p>

Item	Progress
<p>Budget Strategy 2004/04 - 2008/09 (Minute 46/04)</p> <p>Resolved</p> <ul style="list-style-type: none"> That officers prepare a revised long-term Budget Strategy in line with discussions at the Member/Officer Budget Away-day held on 24 January 2004. (HFS) That, subject to full funding being available from external sources, officers progress the introduction of a free and independent housing advisory service within the District. (HHHCC) 	<p>Under preparation.</p> <p>Work on the development of options and sources of funding is dependent on appointment to the newly created Housing Service Improvement Officer post. Recruitment is under way.</p>
<p>Questions by the Public - Time Limitation (Minute 96(13)(a)/04)</p> <p>Resolved</p> <p>That the procedure rule relating to questions by the public be changed to provide for a time limit of up to three minutes for each question and one minute for each supplemental question, the following wording to be added to Council Procedure Rule 10.1:-</p> <p>"The maximum time limit for asking each question is 3 minutes. The maximum time limit for a supplemental question is 1 minute". (HAMS)</p>	<p>Implemented.</p>

Item	Progress						
<p>Development of Council Owned Land at Bardfield Way, Rayleigh and Tendring Avenue, Rayleigh (Minute 96(14)(a)/04)</p> <p>Resolved</p> <p>(1) That, subject to additional provisos emanating from public consultation and set out below, development now proceed on the proposed housing schemes at Bardfield Way, Rayleigh and Tendring Avenue, Rayleigh:-</p> <table border="1"> <thead> <tr> <th>Scheme</th><th>Additional Proviso</th></tr> </thead> <tbody> <tr> <td>Bardfield Way, Rayleigh</td><td>The commissioning of a specialist independent study concerning slow worms. Consideration being given to the introduction of an additional car parking space.</td></tr> <tr> <td>Tendring Avenue, Rayleigh</td><td>Consideration being given to the introduction of an additional car parking space. The addressing of any surface water drainage issues.</td></tr> </tbody> </table> <p>(2) That the land designated in respect of the two sites in (1) above be transferred to the Swan Housing Group at nil cost, subject to planning permission and on the conditions that:-</p> <ul style="list-style-type: none"> This Council shall not be responsible for any future revenue costs. 	Scheme	Additional Proviso	Bardfield Way, Rayleigh	The commissioning of a specialist independent study concerning slow worms. Consideration being given to the introduction of an additional car parking space.	Tendring Avenue, Rayleigh	Consideration being given to the introduction of an additional car parking space. The addressing of any surface water drainage issues.	<p>Implemented</p> <p>Implemented</p>
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Item	Progress
<ul style="list-style-type: none"> The Group provides that it will not consider any future changes to accommodation use without consultation with local residents. <p>on such terms and conditions as the Head of Legal Services considers appropriate in accordance with the general consent and to secure the provision of the approved housing schemes.</p> <p>(3) That a press release be issued on 25 February 2004 setting out the Council's final decisions, including reference to any adjustments which have emanated from the public consultation process. (HHHCC/HLS)</p>	Implemented
<p>Key Policies and Actions for 2004/05 (Minute 98/04)</p> <p>Resolved</p> <p>(1) That the work programme for 2004/2005 as set out in Appendices A, B and C of the report, together with the associated public consultation, be agreed.</p> <p>(2) That the areas of work to be considered by the Overview and Scrutiny process be as outlined in Appendix D of the report. (CE)</p>	<p>Ongoing</p> <p>Ongoing</p>