

**MEDIUM TERM FINANCIAL STRATEGY 2015-2020****1 SUMMARY**

- 1.1 To present the draft Medium Term Financial Strategy (MTFS) and draft Budget estimates for consideration by the Review Committee. Members should refer to the MTFS papers attached.

**2 INTRODUCTION**

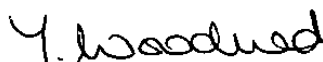
- 2.1 The Medium Term Financial Strategy is the key document for medium term planning within the Authority. It is one of the Council's core strategies and helps the Council identify its priorities, spending requirements and pressures.
- 2.2 Full Council in February will be asked to approve the MTFS for the period 1 April 2015 to 31 March 2020, the estimates for 2015/16 and the Discretionary Fees and Charges for 2015/16.

**3 RISK IMPLICATIONS**

- 3.1 There are no direct risks associated with the approval of the budget estimates. Financial Regulations allow changes to be made during the year if estimates are incorrect. The potential risks in respect of the MTFS are set out in the Strategy.

**4 RECOMMENDATION**

- 4.1 It is proposed that, subject to comments from Members, the Committee **RESOLVES** to note the contents of the MTFS and recommend to the Portfolio Holder for Finance any changes to the budget process for 2016/17 onwards.



Yvonne Woodward

Head of Finance

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**Background Papers:-**

None.

For further information please contact Yvonne Woodward on:-

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Email: Yvonne.woodward@rochford.gov.uk

If you would like this report in large print, Braille or another language please contact 01702 318111.

## NATIONAL NON-DOMESTIC RATES RETURN - NNDR1

2015-16

Please e-mail to: [nndr.statistics@communities.gsi.gov.uk](mailto:nndr.statistics@communities.gsi.gov.uk) by no later than 31 January 2015.  
In addition, a certified copy of the form should be returned by no later than 31 January 2015 to the same email address

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Select your local authority's name from this list:

Richmond upon Thames
Richmondshire
Rochdale
Rochford
Rossendale
Rother

Rochford
E1540
Nick Scott
01702 318006
<a href="mailto:nick.scott@rochford.gov.uk">nick.scott@rochford.gov.uk</a>

Authority Name  
E-code  
Local authority contact name  
Local authority contact number  
Local authority e-mail address

Ver 1.1

## PART 1A: NON-DOMESTIC RATING INCOME

## COLLECTIBLE RATES

£

1. Net amount receivable from rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs and accounting adjustments

16,353,709

## TRANSITIONAL PROTECTION PAYMENTS

2. Sums due to the authority

0

3. Sums due from the authority

0

## COST OF COLLECTION (See Note A)

4. Cost of collection formula

85,235

5. Legal costs

0

6. Allowance for cost of collection

85,235

## SPECIAL AUTHORITY DEDUCTIONS

7. City of London Offset : Not applicable for your authority

0

## DISREGARDED AMOUNTS

8. Amounts retained in respect of Designated Areas. Not applicable for your authority

0

9. Amounts retained in respect of Renewable Energy Schemes (See Note B)

0

of which:

10. sums retained by billing authority

0

11. sums retained by major precepting authority

0

## NON-DOMESTIC RATING INCOME

12. Line 1 plus line 2, minus lines 3 and 6 - 9

16,268,474



**NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**

**2015-16**

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Local Authority : Rochford

Ver 1.1

**PART 1B: PAYMENTS**

This page is for information only; please do not amend any of the figures

The payments to be made, during the course of 2105-16 to:

- i) the Secretary of State in accordance with Regulation 4 of the Non-Domestic Rating (Rates Retention) Regulations 2013;
  - ii) major precepting authorities in accordance with Regulations 5, 6 and 7; and to be
  - iii) transferred by the billing authority from its Collection Fund to its General Fund,
- are set out below

	Column 1 Central Government	Column 2 Rochford	Column 3 Essex County Council	Column 4 Essex Fire Authority	Column 5 Total
<b>Retained NNDR shares</b>	£	£	£	£	£
13. % of non-domestic rating income to be allocated to each authority	50%	40%	9%	1%	100%
<b>Non-Domestic Rating Income for 2015-16</b>					
14. Non-domestic rating income from rates retention scheme	8,134,236	6,507,390	1,464,163	162,685	16,268,474
15. (less) qualifying relief in Enterprise Zones	0	0	0	0	0
16 <b>TOTAL:</b>	8,134,236	6,507,390	1,464,163	162,685	16,268,474
<b>Other Income for 2015-16</b>					
17. add: cost of collection allowance		85,235			85,235
18. add: amounts retained in respect of Designated Areas		0			0
19. add: amounts retained in respect of renewable energy schemes		0	0		0
20. add: qualifying relief in Enterprise Zones		0	0	0	0
21. add: City of London Offset : Not applicable for your authority		0			0
<b>Estimated Surplus/Deficit on Collection Fund</b>	£	£	£	£	£
22. Estimated Surplus/Deficit at end of 2014-15	-776,991	-621,593	-139,858	-15,540	-1,553,982
<b>TOTAL FOR THE YEAR</b>	£	£	£	£	£
23. Total amount due to authorities	7,357,245	5,971,032	1,324,305	147,145	14,799,727



**NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**

**2015-16**

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Local Authority : Rochford

Ver 1.1

**PART 1C: SECTION 31 GRANT (See Note C)**

This page is for information only; please do not amend any of the figures

*Estimated sums due from Government via Section 31 grant, to compensate authorities for the cost of changes to the business rates system announced in the 2013 & 2014 Autumn Statements*

	Column 2 Rochford	Column 3 Essex County Council	Column 4 Essex Fire Authority	Column 5 Total
	£	£	£	£
<b>2015-16 Multiplier Cap</b>				
24. Cost of 2% cap on 2015-16 small business rates multiplier	94,899	21,352	2,372	118,623
<b>Small Business Rate Relief</b>				
25. Cost of temporary doubling of SBRR	325,798	73,304	8,144	407,246
26. Cost to authorities of maintaining relief on "first" property	0	0	0	0
<b>"New Empty" Property Relief</b>				
27. Cost to authorities of giving relief to newly-built empty property	0	0	0	0
<b>"Long Term Empty" Property Relief</b>				
28. Relief on occupation of "long-term empty" property	0	0	0	0
<b>Retail Relief</b>				
29. Relief provided to retail properties	117,507	26,438	2,938	146,883
<b>TOTAL FOR THE YEAR</b>	£	£	£	£
30. Total amount of Section 31 grant due to authorities	538,204	121,094	13,454	672,752

**Certificate of Chief Financial Officer / Section 151 Officer**

I confirm that the entries in this form are the best I can make on the information available to me and amounts are calculated in accordance with regulations made under Schedule 7B to the Local Government Act 1988. I also confirm that the authority has acted diligently in relation to the collection of non-domestic rates.

Name of Chief Financial Officer  
or Section 151 Officer : \_\_\_\_\_

YVONNE WOODWARD

Signature : \_\_\_\_\_

Woodward

Date : \_\_\_\_\_

29/1/15



**PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**  
**2015-16**

All figures must be entered in whole £

If you are content with your answers please return this form to DCLG as soon as possible

Ver 1.1

**Local Authority : Rochford**

**PART 2: NET RATES PAYABLE**

You should complete column 1 only

**GROSS RATES PAYABLE**

(All data should be entered as +ve unless specified otherwise)

	Column 1 BA Area (exc. Designated areas) Complete this column £	Column 2 Designated areas Do not complete this column £	Column 3 TOTAL (All BA Area) Do not complete this column £
1. Rateable Value at <input type="text" value="31/12/2014"/>	<input type="text" value="40,566,315"/>	<input type="text"/>	<input type="text" value="40,566,315"/>
2. Small business rating multiplier <input type="text" value="48.0"/> for 2015-16 (pence)			
3. Gross rates 2015-16 - (RV x multiplier)	<input type="text" value="19,471,831"/>	<input type="text" value="0"/>	
4. Estimated growth/decline in gross rates (+ = increase, - = decrease)	<input type="text" value="120,000"/>	<input type="text"/>	
5. Forecast gross rates payable in 2015-16	<input type="text" value="19,591,831"/>	<input type="text" value="0"/>	<input type="text" value="19,591,831"/>

**TRANSITIONAL ARRANGEMENTS (See Note E) - Not applicable in 2015-16**

6. Revenue foregone because increases in rates have been deferred (Show as -ve)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
7. Additional income received because reductions in rates have been deferred (Show as +ve)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
8. Net cost of transitional arrangements	<input type="text" value="0"/>	<input type="text" value="0"/>	
9. Changes as a result of estimated growth / decline in cost of transitional arrangements (+ = decline, - = increase)	<input type="text" value="0"/>	<input type="text" value="0"/>	
10. Forecast net cost of transitional arrangements	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**TRANSITIONAL PROTECTION PAYMENTS (See Note F) - Not applicable in 2015-16**

11. Sum due to/(from) authority	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
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**MANDATORY RELIEFS (See Note G) (All data should be entered as -ve unless specified otherwise)**

**Small Business Rate Relief**

12. Forecast of relief to be provided in 2015-16	<input type="text" value="-1,605,568"/>	<input type="text" value="0"/>	<input type="text" value="-1,605,568"/>
13. of which: relief on existing properties where a 2nd property is occupied	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
14. Additional yield from the small business supplement (Show as +ve)	<input type="text" value="392,423"/>	<input type="text" value="0"/>	<input type="text" value="392,423"/>
15. Net cost of small business rate relief (line 12-line 14)	<input type="text" value="-1,213,145"/>	<input type="text" value="0"/>	<input type="text" value="-1,213,145"/>

**Charitable occupation**

16. Forecast of relief to be provided in 2015-16	<input type="text" value="-987,459"/>	<input type="text" value="0"/>	<input type="text" value="-987,459"/>
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**Community Amateur Sports Clubs (CASCs)**

17. Forecast of relief to be provided in 2015-16	<input type="text" value="-13,518"/>	<input type="text" value="0"/>	<input type="text" value="-13,518"/>
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**Rural rate relief**

18. Forecast of relief to be provided in 2015-16	<input type="text" value="-265"/>	<input type="text" value="0"/>	<input type="text" value="-265"/>
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**PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**  
**2015-16**

All figures must be entered in whole £

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Ver 1.1

**Local Authority : Rochford**

**PART 2: NET RATES PAYABLE**

You should complete column 1 only

	Column 1 BA Area (exc. Designated areas)	Column 2 Designated areas	Column 3 TOTAL (All BA Area)
19. Forecast of mandatory reliefs to be provided in 2015-16 (Sum of lines 15 to 18)	-2,214,387	0	
20. Changes as a result of estimated growth/decline in mandatory relief (+ = decline, - = increase)	-217,097	0	
21. Total forecast mandatory reliefs to be provided in 2015-16	-2,431,484	0	-2,431,484

**UNOCCUPIED PROPERTY (See Note H) (All data should be entered as -ve unless specified otherwise)**

**Partially occupied hereditaments**

22. Forecast of 'relief' to be provided in 2015-16

0	0	0
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**Empty premises**

23. Forecast of 'relief' to be provided in 2015-16

-324,427	0	-324,427
----------	---	----------

24. Forecast of unoccupied property 'relief' to be provided in 2015-16 (Line 22 + line 23)

-324,427	0	
----------	---	--

25. Changes as a result of estimated growth/decline in unoccupied property 'relief'  
(+ = decline, - = increase)

0	0	
---	---	--

26. Total forecast unoccupied property 'relief' to be provided in 2015-16

-324,427	0	-324,427
----------	---	----------

**DISCRETIONARY RELIEFS (See Note J) (All data should be entered as -ve unless specified otherwise)**

**Charitable occupation**

27. Forecast of relief to be provided in 2015-16

-22,877	0	-22,877
---------	---	---------

**Non-profit making bodies**

28. Forecast of relief to be provided in 2015-16

0	0	0
---	---	---

**Community Amateur Sports Clubs (CASCs)**

29. Forecast of relief to be provided in 2015-16

-345	0	-345
------	---	------

**Rural shops etc**

30. Forecast of relief to be provided in 2015-16

0	0	0
---	---	---

**Small rural businesses**

31. Forecast of relief to be provided in 2015-16

0	0	0
---	---	---

**Other ratepayers**

32. Forecast of relief to be provided in 2015-16

0		0
---	--	---

of which:

of which:

33. Relief given to Case A hereditaments

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34. Relief given to Case B hereditaments

0
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**PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**  
**2015-16**

All figures must be entered in whole £

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**Local Authority : Rochford**

**PART 2: NET RATES PAYABLE**

You should complete column 1 only

	Column 1 BA Area (exc. Designated areas)	Column 2 Designated areas	Column 3 TOTAL (All BA Area)
35. Forecast of discretionary relief to be provided in 2015-16 (Sum of lines 27 to 32)	-23,222	0	
36. Changes as a result of estimated growth/decline in discretionary relief (+ = decline, - = increase)	0	0	
37. Total forecast discretionary relief to be provided in 2015-16	-23,222	0	-23,222
<b>DISCRETIONARY RELIEFS FUNDED THROUGH SECTION 31 GRANT</b> (See Note K) (All data should be entered as -ve unless specified otherwise)			
<b>"New Empty" properties</b>			
38. Forecast of relief to be provided in 2015-16	0	0	0
<b>"Long term empty" properties</b>			
39. Forecast of relief to be provided in 2015-16	0	0	0
<b>Retail relief</b>			
40. Forecast of relief to be provided in 2015-16	-289,544	0	-289,544
41. Forecast of discretionary reliefs funded through S31 grant to be provided in 2015-16 (Sum of lines 38 to 40)	-289,544	0	
42. Changes as a result of estimated growth/decline in Section 31 discretionary relief (+ = decline, - = increase)	0	0	
43. Total forecast of discretionary reliefs funded through S31 grant to be provided in 2015-16	-289,544	0	-289,544
<b>NET RATES PAYABLE</b>			
44. Forecast of net rates payable by rate payers after taking account of transitional adjustments, unoccupied property relief, mandatory and discretionary reliefs	£ 16,523,154	£ 0	£ 16,523,154

Checked by Chief Financial / Section 151 Officer :

*Y. Woodwell*



**PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**  
**2015-16**

All figures must be entered in whole £

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Ver 1.1

**Local Authority : Rochford**

**PART 3: COLLECTABLE RATES AND DISREGARDED AMOUNTS**

You should complete column 1 only

Column 1  
**BA Area (exc.  
Designated areas)**  
Complete this column

**Designated areas**  
Column 2                      Column 3

Do not complete this  
column

Do not complete this  
column

Column 4  
**TOTAL  
(All BA Area)**  
Do not complete this  
column

**NET RATES PAYABLE**

1. Sum payable by rate payers after taking account of transitional adjustments, empty property rate, mandatory and discretionary reliefs

£

16,523,154

£

0

£

0

£

16,523,154

**(LESS) LOSSES**

2. Estimated bad debts in respect of 2015-16 rates payable

-40,000

0

0

-40,000

3. Estimated repayments in respect of 2015-16 rates payable

-129,445

0

0

-129,445

**COLLECTABLE RATES**

4. Net Rates payable less losses

16,353,709

0

0

16,353,709

**DISREGARDED AMOUNTS**

5. Renewable Energy

0

0

0

0

6. Transitional Protection Payment

0

0

7. Baseline

0

0

**DISREGARDED AMOUNTS**

8. Total Disregarded Amounts

0

0

**Total  
Designated Areas**  
0

Checked by Chief Financial / Section 151 Officer :

*Woodward*

**PROVISIONAL NATIONAL NON-DOMESTIC RATES RETURN - NNDR1**  
**2015-16**

All figures must be entered in whole £

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**Local Authority : Rochford**

**PART 4: ESTIMATED COLLECTION FUND BALANCE**

**OPENING BALANCE**

1. Opening Balance (From Collection Fund Statement)	£	£
		-375,701

**CREDITS**

2. Total amount credited, or to be credited, to the Collection Fund in 2014-15	16,046,109	
3. Transitional protection payments received, or to be received in 2014-15	1,450	
4. Transfers/payments to the Collection Fund for end-year reconciliations	85,477	
5. Transfers/payments into the Collection Fund in 2014-15 in respect of a previous year's deficit	0	
<b>6. Total Credits</b>		<b>16,133,036</b>

**CHARGES**

7. Total amount charged, or to be charged, to the Collection fund in 2014-15	-223,025	
8. Transitional protection payments made, or to be made, in 2014-15	-23,904	
9. Payments made, or to be made, to the Secretary of State in respect of the central share in 2014-15	-8,309,526	
10. Payments made, or to be made to, major precepting authorities in respect of business rates income in 2014-15	-1,661,905	
11. Transfers made, or to be made, to the billing authority's General Fund in respect of business rates income in 2014-15	-6,647,620	
12. Transfers made, or to be made, to the billing authority's General Fund; and payments made, or to be made, to a precepting authority in respect of disregarded amounts in 2014-15	-85,477	
13. Transfers/payments from the Collection Fund for end-year reconciliations	0	
14. Transfers/payments made from the Collection Fund in 2014-15 in respect of a previous year's surplus	-359,860	
<b>15. Total Charges</b>		<b>-17,311,317</b>
<b>16. Adjustment for 5-Year Spread - not applicable for your authority</b>		<b>0</b>

**ESTIMATED SURPLUS/(DEFICIT) ON COLLECTION FUND IN RESPECT OF FINANCIAL YEAR 2014-15**

17. Opening balance plus total credits, less total charges	£
	-1,553,982

Checked by Chief Financial / Section 151 Officer :





## Appendix 2

CORPORATE MANAGEMENT		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR TERRY CUTMORE									
HEAD OF SERVICE NAME: A DAVE			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
<b>Supplies &amp; Services</b>									
Innovation Fund	16 170 5401	-	75,000	60,000	-	-	-	-	-100.0%
Subscriptions	16 170 1018	200	200	200	200	200	200	200	0.0%
Corporate Management	16 170 5400	1,495	-	-	-	-	-	-	-
Chartermark	16 170 5402	1,393	1,500	1,400	1,400	1,400	1,400	1,400	-6.7%
Freedom of Information Act	16 170 5403	28	-	-	-	-	-	-	-
LSP - Performance Reward Grant (Officers Salary)	16 170 5491	16,710	-	-	-	-	-	-	-
		19,826	76,700	61,600	1,600	1,600	1,600	1,600	
<b>Contracted Services</b>									
External Audit Fees - Main Audit & Outside Inspectors	16 170 5408	62,643	62,700	62,700	63,000	63,000	63,000	63,000	0.5%
External Audit Fees - Grant Claims	16 170 5410	6,777	15,400	15,400	15,700	16,100	16,400	16,400	1.9%
Bank Charges	16 170 5412	30,939	26,300	36,200	26,200	26,500	26,900	26,900	-0.4%
		100,359	104,400	114,300	104,900	105,600	106,300	106,300	
<b>Support Services</b>									
		748,666	691,400	542,300	588,200	604,600	615,900	615,900	
TOTAL EXPENDITURE		868,851	872,500	718,200	694,700	711,800	723,800	723,800	
<b>INCOME</b>									
<b>Grants</b>									
FOI Fees & Charges	16 170 8350	(50)	-	-	-	-	-	-	-
		(50)	-	-	-	-	-	-	-
TOTAL INCOME		(50)	-	-	-	-	-	-	-
TOTAL NET		868,801	872,500	718,200	694,700	711,800	723,800	723,800	

CHIEF EXECUTIVE PORTFOLIO HOLDER NAME: CLLR TERRY CUTMORE HEAD OF SERVICE NAME: A DAVE		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	16 174 1000	223,625	166,500	166,200	167,200	180,300	186,300		0.4%
Professional Fees	16 174 1006	-	700	400	400	400	400		-42.9%
Telephone Allowances	16 174 5502	59	-	-	-	-	-		
Training	16 174 1005	4,351	5,400	5,400	5,400	5,400	5,400		0.0%
Insurance	16 174 1140	1,201	1,300	1,400	1,500	1,600	1,700		15.4%
		229,236	173,900	173,400	174,500	187,700	193,800		
<b>Transport Related</b>									
Car Allowances	16 174 1120	2,613	1,800	1,800	1,800	1,800	1,800		0.0%
		2,613	1,800	1,800	1,800	1,800	1,800		
<b>Supplies &amp; Services</b>									
Expenses	16 174 1130	1,079	600	1,100	1,100	1,100	1,100		83.3%
Equipment, Tools and Materials	16 174 1100	309	800	300	300	300	300		-62.5%
Conferences	16 174 5503	990	1,200	1,000	1,500	1,500	1,500		25.0%
		2,378	2,600	2,400	2,900	2,900	2,900		
<b>Support Services</b>									
		34,398	32,500	59,400	68,700	70,000	70,900		
TOTAL EXPENDITURE		268,625	210,800	237,000	247,900	262,400	269,400		
<b>INCOME</b>									
<b>Provision of Services</b>									
		(264,947)	(210,800)	(237,000)	(247,900)	(262,400)	(269,400)		
TOTAL INCOME		(264,947)	(210,800)	(237,000)	(247,900)	(262,400)	(269,400)		
TOTAL NET		3,678	-	-	-	-	-		



MEMBERS & COMMITTEE SERVICE		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>EXPENDITURE</b>									
<b>Employee Costs</b>									
Salaries	16 171 1000	210,561	199,000	204,100	156,800	161,200	163,100		-21.2%
Insurance	16 171 1140	5,711	6,100	6,500	6,800	7,100	7,400		11.5%
		216,273	205,100	210,600	163,600	168,300	170,500		
<b>Transport Related</b>									
Car Allowances	16 171 1120	671	400	200	200	200	200		-50.0%
Transport & Plant (Including Chairman's Car)	16 171 5452	5,101	2,700	2,900	3,200	3,500	3,800		18.5%
		5,772	3,100	3,100	3,400	3,700	4,000		
<b>Supplies &amp; Services</b>									
Expenses	16 171 1130	447	400	300	300	300	300		-25.0%
Equipment, Tools & Materials	16 171 1100	175	400	400	400	400	400		0.0%
Civic Drivers Uniform	16 171 5436	109	200	200	200	200	200		0.0%
Members Allowances (inc Chairman's and Vice-Chairmans	16 171 5458	295,024	295,500	296,600	297,600	297,600	297,600		0.7%
Members Support & Training	16 171 5448	3,603	8,000	7,000	6,500	6,500	6,500		-18.8%
Meeting Subsistence	16 171 5443	127	400	300	300	300	300		-25.0%
Publicity/Public Notice Adverts	16 171 1013	934	1,100	1,100	1,100	1,100	1,100		0.0%
Citizens Award	16 171 5460	1,552	1,600	1,600	1,600	1,600	1,600		0.0%
Regalia Expenses	16 171 5442	562	700	700	700	700	700		0.0%
Subscriptions	16 171 1018	17,135	17,300	17,200	17,500	17,800	18,100		1.2%
Overview & Scrutiny Provision	16 171 5447	1,868	3,500	3,500	3,500	3,500	3,500		0.0%
Area Committees Venue Costs	16 171 5461	230	600	-	-	-	-		-100.0%
Holocaust Memorial	16 171 5445	125	300	300	300	300	300		0.0%
Chairmans Account	16 171 5572	11,741	11,000	11,000	11,000	11,000	11,000		0.0%
		333,633	341,000	340,200	341,000	341,300	341,600		
<b>Contracted Services</b>									
Members Delivery	16 171 5451	6,460	8,500	4,000	2,000	1,000	1,000		-76.5%
		6,460	8,500	4,000	2,000	1,000	1,000		
<b>Support Services</b>									
		465,076	412,100	394,800	425,800	423,000	435,400		
<b>Capital Financing Costs</b>									
Depreciation	16 171 1300	5,370	300	300	-	-	-		-100.0%
		5,370	300	300	-	-	-		
<b>TOTAL EXPENDITURE</b>		1,032,584	970,100	953,000	935,800	937,300	952,500		
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Member Training	16 171 8xxx	-	-	-	(100)	(100)	(100)		
		-	-	-	(100)	(100)	(100)		
<b>TOTAL INCOME</b>		-	-	-	(100)	(100)	(100)		
<b>TOTAL NET</b>		1,032,584	970,100	953,000	935,700	937,200	952,400		

SENIOR MANAGEMENT TEAM (INCLUDING PA'S) PORTFOLIO HOLDER NAME: CLLR TERRY CUTMORE HEAD OF SERVICE NAME: A DAVE		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>EXPENDITURE</b>									
<b>Employee Costs</b>									
Salaries	16 172 1000		706,813	716,700	583,900	901,900	921,100	951,100	25.8%
Professional Fees	16 172 1006		1,360	1,500	1,200	-	-	-	-100.0%
Telephone Allowances	16 172 5480		197	200	200	-	-	-	-100.0%
Training	16 172 1005		36,690	55,000	51,000	51,000	51,000	51,000	-7.3%
Insurance	16 172 1140		7,206	6,300	8,400	24,000	25,000	26,000	281.0%
			752,265	779,700	644,700	976,900	997,100	1,028,100	
<b>Transport Related</b>									
Car Allowances	16 172 1120		10,349	8,200	7,300	7,500	7,500	7,500	-8.5%
			10,349	8,200	7,300	7,500	7,500	7,500	
<b>Supplies &amp; Services</b>									
Expenses	16 172 113x		888	800	800	800	800	800	0.0%
Equipment, Tools and Materials	16 172 1100		80	800	400	500	500	500	-37.5%
Subscriptions			10,000	10,300	10,000	10,300	10,600	11,000	0.0%
			10,968	11,900	11,200	11,600	11,900	12,300	
<b>Support Services</b>									
			84,826	69,800	50,000	52,300	55,300	56,800	
<b>TOTAL EXPENDITURE</b>			858,408	869,600	713,200	1,048,300	1,071,800	1,104,700	
<b>INCOME</b>									
<b>Provision of Services</b>			(178,563)	(165,000)	(713,200)	(1,048,300)	(1,071,800)	(1,104,700)	
<b>TOTAL INCOME</b>			(178,563)	(165,000)	(713,200)	(1,048,300)	(1,071,800)	(1,104,700)	
<b>TOTAL NET</b>			679,845	704,600	-	-	-	-	

OTHER OPERATING INCOME & EXPENDITURE SUMMARY									
PORTFOLIO HOLDER NAME: CLLR SIMON SMITH		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
HEAD OF SERVICE NAME: Y WOODWARD			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
Parish Receipts									
- Ashingdon	35 302 9524	42,815	48,977	48,977	53,146				8.5%
- Baring	35 302 9523	33,743	34,414	34,414	35,099				2.0%
- Canewdon	35 302 9526	27,913	29,582	29,582	31,019				4.9%
- Foulness Island	35 302 9525	2,344	2,390	2,390	2,438				2.0%
- Great Wakering	35 302 9528	53,966	55,018	55,018	55,018				0.0%
- Hawkwell	35 302 9530	131,812	141,589	141,589	154,315				9.0%
- Hockley	35 302 9532	229,448	229,487	229,487	229,000				-0.2%
- Hullbridge	35 302 9533	102,985	107,329	107,329	116,566				8.6%
- Pagelsham	35 302 9527	3,764	3,965	3,965	4,208				6.1%
- Rawreth	35 302 9529	18,006	18,831	18,831	18,928				0.5%
- Rayleigh	35 302 9531	349,687	363,690	363,690	365,989				0.6%
- Rochford	35 302 9534	97,221	103,226	103,226	114,370				10.8%
- Stambridge	35 302 9535	20,738	21,892	21,892	23,347				6.6%
- Sutton	35 302 9536	5,803	5,781	5,781	5,799				0.3%
Parish Council Tax Support Grants		109,069	97,300	97,300	84,000	72,000	67,000		-13.7%
		1,229,314	1,263,471	1,263,471	1,293,242	72,000	67,000		
	TOTAL EXPENDITURE	1,229,314	1,263,471	1,263,471	1,293,242	72,000	67,000		
INCOME									
Fees & Charges									
Net External Finance	17 175 8367	(108,031)	(66,058)	(90,000)	(52,000)	(65,000)	(125,000)		-21.3%
		(108,031)	(66,058)	(90,000)	(52,000)	(65,000)	(125,000)		
	TOTAL INCOME	(108,031)	(66,058)	(90,000)	(52,000)	(65,000)	(125,000)		
	TOTAL NET	1,121,283	1,197,413	1,173,471	1,241,242	7,000	(58,000)		



NON DISTRIBUTED COSTS SUMMARY			CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR SIMON SMITH				ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
HEAD OF SERVICE NAME: Y WOODWARD										
EXPENDITURE										
Employee Costs										
Pension	18 176 5525		10,875	813,400	813,300	813,300	813,300	813,300	813,300	0.0%
			10,875	813,400	813,300	813,300	813,300	813,300	813,300	
	TOTAL EXPENDITURE		10,875	813,400	813,300	813,300	813,300	813,300	813,300	
	TOTAL NET		10,875	813,400	813,300	813,300	813,300	813,300	813,300	

COUNCIL TAX PORTFOLIO HOLDER NAME: CLLR CHERYL ROE		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
HEAD OF SERVICE NAME: Y WOODWARD			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
Employee Costs									
Salaries	19 182 1000	303,954	293,100	300,200	312,300	321,600	326,400		6.6%
Insurance	19 182 1140	8,341	7,700	9,000	9,500	10,000	10,500		23.4%
		312,295	300,800	309,200	321,800	331,600	336,900		
Transport Related									
Car Allowances	19 182 1120	3,188	3,200	2,400	2,400	2,400	2,400		-25.0%
		3,188	3,200	2,400	2,400	2,400	2,400		
Supplies & Services									
Expenses	19 182 1130	264	100	200	200	200	200		100.0%
Equipment, Tools & Materials	19 182 1100	668	500	500	500	500	500		0.0%
Printing	19 182 1180	557	1,000	1,000	1,000	1,000	1,000		0.0%
Court Costs	19 182 5593	13,065	7,500	7,500	7,500	7,500	7,500		0.0%
Council Tax Development Fund	19 182 5592	1,800	1,800	1,800	1,800	1,800	1,800		0.0%
Direct Debit Guarantee	19 182 5594	65	100	100	100	100	100		0.0%
Single Occupant Discount Review	19 182 5607	1,500	2,000	-	-	-	-		-100.0%
IRRV Forum Sessions	19 182 4239	1,135	1,100	1,100	1,100	1,100	1,100		0.0%
Call Handling	19 182 4236	41,474	43,600	43,600	44,700	45,800	46,900		2.5%
Local Council Tax Support	19 182 5596	25,064	60,000	-	-	-	-		-100.0%
		85,592	117,700	55,800	56,900	58,000	59,100		
Contracted Services									
Baliff	19 182 5603	538	3,500	3,500	3,500	3,500	3,500		0.0%
Tracing	19 182 5605	2,120	2,500	2,500	2,500	2,500	2,500		0.0%
Annual Billing	19 182 5602	21,121	21,100	20,500	21,100	21,100	21,100		0.0%
		23,780	27,100	26,500	27,100	27,100	27,100		
Support Services									
		369,946	398,800	274,500	282,000	286,500	289,600		
TOTAL EXPENDITURE									
		794,801	847,600	668,400	690,200	705,600	715,100		
INCOME									
Fees & Charges									
Penalties Income	19 182 8293	(2,310)	-	(3,500)	(3,500)	(3,500)	(3,500)		
Court Costs	19 182 8593	(127,144)	(106,000)	(115,000)	(115,000)	(115,000)	(115,000)		8.5%
Council Tax Discounts & Exemptions	19 182 8529	(8,739)	(120,000)	(131,000)	(249,000)	(152,000)	(152,000)		107.5%
Local Council Tax Support Set Up Costs	19 182 8599	(17,870)	-	(42,800)	(42,900)	(42,900)	(42,900)		
		(156,063)	(226,000)	(292,300)	(410,400)	(313,400)	(313,400)		
Grants									
New Burdens Income	19 182 8598	(40,673)	(64,700)	(64,700)	-	-	-		
Local Council Tax Support Administration Subsidy	19 182 8597	-	(76,400)	(76,400)	(66,800)	(63,500)	(60,300)		
		(40,673)	(141,100)	(141,100)	(66,800)	(63,500)	(60,300)		
TOTAL INCOME									
		(196,736)	(367,100)	(433,400)	(477,200)	(376,900)	(373,700)		
TOTAL NET									
		598,065	480,500	235,000	213,000	328,700	341,400		

BUSINESS RATES								
PORTFOLIO HOLDER NAME: CLLR CHERYL ROE			CODE	2013/14	2014/15	2014/15	2015/16	2016/17
HEAD OF SERVICE NAME: Y WOODWARD				ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE
								2017/18
								ESTIMATE
								2014/15 ORIGINAL TO
								2015/16 ESTIMATE %
								CHANGE
EXPENDITURE								
<b>Employee Costs</b>								
Salaries	19 183 1000	24,369	26,500	26,500	26,800	27,100	27,400	1.1%
Insurance	19 183 1140	600	600	700	700	800	800	16.7%
		24,970	27,100	27,200	27,500	27,900	28,200	
<b>Transport Related</b>								
Car Allowances	19 183 1120	-	100	-	-	-	-	-100.0%
		-	100	-	-	-	-	
<b>Supplies &amp; Services</b>								
Equipment, Tools and Materials	19 183 1100	22	100	100	100	100	100	0.0%
Court Costs	19 183 5622	1,855	1,000	1,000	1,000	1,000	1,000	0.0%
		1,877	1,100	1,100	1,100	1,100	1,100	
<b>Contracted Services</b>								
NNDR Development Fund	19 183 5620	900	900	900	900	900	900	0.0%
		900	900	900	900	900	900	
<b>Support Services</b>								
		134,731	142,400	58,600	67,200	68,300	69,600	
TOTAL EXPENDITURE		162,478	171,600	87,800	96,700	98,200	99,800	
INCOME								
<b>Fees &amp; Charges</b>								
Court Costs	19 183 8622	(10,362)	(12,900)	(11,500)	(11,500)	(11,500)	(11,500)	-10.9%
		(10,362)	(12,900)	(11,500)	(11,500)	(11,500)	(11,500)	
<b>Grants</b>								
NNDR Pool Administration Grant	19 183 8373	(85,320)	(87,700)	(85,500)	(85,500)	(85,500)	(85,500)	-2.5%
		(85,320)	(87,700)	(85,500)	(85,500)	(85,500)	(85,500)	
TOTAL INCOME		(95,682)	(100,600)	(97,000)	(97,000)	(97,000)	(97,000)	
TOTAL NET		66,796	71,000	(9,200)	(300)	1,200	2,800	



CONDUCTING ELECTIONS		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR TERRY CUTMORE									
HEAD OF SERVICE NAME: A DAVE									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	19 179 1000		46,882	45,600	46,150	47,700	49,750	49,400	4.6%
Insurance	19 179 1140		1,201	1,400	1,600	1,700	1,800	1,900	21.4%
			48,083	47,000	47,750	49,400	51,550	51,300	
<b>Transport Related</b>									
Car Allowances	19 179 1120		449	200	-	-	-	-	-100.0%
			449	200	-	-	-	-	
<b>Supplies &amp; Services</b>									
Equipment, Tools and Materials & NNDR	19 179 1100		1,828	1,900	1,900	1,900	1,900	1,900	0.0%
Expenses	19 179 1130		82	100	200	200	200	200	100.0%
Cost of Elections	19 179 5555		5,000	70,000	70,000	70,000	90,000	5,000	0.0%
			6,909	72,000	72,100	72,100	92,100	7,100	
<b>Support Services</b>									
			78,571	69,200	67,800	76,100	78,200	79,400	
TOTAL EXPENDITURE			134,012	188,400	187,650	197,600	221,850	137,800	
TOTAL NET			134,012	188,400	187,650	197,600	221,850	137,800	

REGISTRATION OF ELECTORS								
PORTFOLIO HOLDER NAME: CLLR TERRY CUTMORE			CODE	2013/14	2014/15	2014/15	2015/16	2016/17
HEAD OF SERVICE NAME: A DAVE				ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE
								2017/18
								ESTIMATE
								2014/15 ORIGINAL TO
								2015/16 ESTIMATE %
								CHANGE
EXPENDITURE								
<b>Employee Costs</b>								
Salaries	19 180 1000	48,271	45,600	46,150	47,700	49,750	49,400	4.6%
Insurance	19 180 1140	1,201	1,500	1,600	1,700	1,800	1,900	13.3%
		49,472	47,100	47,750	49,400	51,550	51,300	
<b>Supplies &amp; Services</b>								
Expenses	19 180 1130	393	100	100	100	100	100	0.0%
Payments to Canvassers	19 180 5570	17,534	22,000	17,000	22,000	22,000	22,000	0.0%
Printing	19 180 1180	3,318	4,500	4,500	4,500	4,500	4,500	0.0%
IER Funding	19 180 4011	1,502	25,000	26,600	-	-	-	-100.0%
Bulk Postage	19 180 1014	5,195	4,000	4,000	4,000	4,000	4,000	0.0%
		27,941	55,600	52,200	30,600	30,600	30,600	
<b>Support Services</b>								
		58,676	55,400	72,300	79,700	80,800	82,100	
TOTAL EXPENDITURE		136,089	158,100	172,250	159,700	162,950	164,000	
<b>INCOME</b>								
<b>Fees &amp; Charges</b>								
Sales	19 180 8370	(1,872)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	0.0%
		(1,872)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	
<b>Grants</b>								
IER Funding	19 180 8870	(23,341)	(15,900)	(26,600)	-	-	-	-100.0%
		(23,341)	(15,900)	(26,600)	-	-	-	
TOTAL INCOME		(25,213)	(17,600)	(28,300)	(1,700)	(1,700)	(1,700)	
TOTAL NET		110,876	140,500	143,950	158,000	161,250	162,300	



EMERGENCY PLANNING/HEALTH & SAFETY PORTFOLIO HOLDER NAME: CLLR KEITH GORDON HEAD OF SERVICE NAME: A DAVE		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE									
Employee Costs									
Salaries	19 177 1000	46,138	41,300	41,300	41,800	42,900	43,400		1.2%
First Aid Courses/Additional On Call Officers	19 177 5536	1,547	6,900	23,900	23,900	23,900	23,900		246.4%
Insurance	19 177 1140	1,201	1,300	1,400	1,500	1,600	1,700		15.4%
		48,885	49,500	66,600	67,200	68,400	69,000		
Transport Related									
Car Allowances	19 177 1120	840	100	400	400	400	400		300.0%
		840	100	400	400	400	400		
Supplies & Services									
Expenses	19 177 1130	242	100	100	100	100	100		0.0%
Equipment, Tools & Materials	19 177 1100	290	1,500	500	500	500	500		-66.7%
Subscriptions	19 177 1018	-	100	-	-	-	-		-100.0%
Telephone	19 177 1011	26	100	-	-	-	-		-100.0%
Communication	19 177 5545	454	400	400	400	400	400		0.0%
Call-Out Service	19 177 5543	1,777	2,000	2,000	2,000	2,100	2,100		0.0%
Health & Safety	19 177 5539	3,750	3,000	3,000	3,000	3,000	3,000		0.0%
		6,539	7,200	6,000	6,000	6,100	6,100		
Support Services									
		82,524	75,200	121,700	116,300	119,900	120,700		
TOTAL EXPENDITURE		138,789	132,000	194,700	189,900	194,800	196,200		
INCOME									
Provision of Services									
		(14,952)	(15,200)	(22,300)	(22,600)	(22,700)	(22,700)		
TOTAL INCOME		(14,952)	(15,200)	(22,300)	(22,600)	(22,700)	(22,700)		
TOTAL NET		123,837	116,800	172,400	167,300	172,100	173,500		

LOCAL LAND CHARGES		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR CHERYL ROE									
HEAD OF SERVICE NAME: A BUGEJA									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	19 181 1000		11,249	23,400	18,800	-	-	-	-19.7%
Insurance	19 181 1140		4,574	4,800	4,700	4,900	5,100	5,300	
			15,823	28,200	23,500	4,900	5,100	5,300	
<b>Supplies &amp; Services</b>									
Expenses	19 181 1130		105	100	-	-	-	-	-100.0%
Equipment, Tools, & Materials	19 181 1100		-	100	-	-	-	-	-100.0%
			105	200	-	-	-	-	
<b>Support Services</b>									
			99,159	93,300	75,000	75,300	77,100	78,100	
TOTAL EXPENDITURE			115,087	121,700	98,500	80,200	82,200	83,400	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Land Searches	19 181 8371		(179,357)	(165,000)	(185,000)	(188,700)	(192,400)	(196,300)	12.1%
			(179,357)	(165,000)	(185,000)	(188,700)	(192,400)	(196,300)	
<b>Provision of Services</b>									
			(13,784)	(18,500)	(12,500)	(10,200)	(10,400)	(10,600)	
TOTAL INCOME			(193,141)	(183,500)	(197,500)	(198,900)	(202,800)	(206,900)	
TOTAL NET			(78,054)	(61,800)	(99,000)	(118,700)	(120,600)	(123,500)	



CULTURAL & HERITAGE - WINDMILL PORTFOLIO HOLDER NAME: CLLR JO MCPHERSON		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
HEAD OF SERVICE NAME: R EVANS			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
Premises Related									
Mill Tower Repairs & Maintenance	15 150 3330	4,799	16,200	8,500	5,600	8,200	5,900	-65.4%	
Mill Tower Special Items	15 150 1019	-	1,300	9,300	300	-	500	-76.9%	
Mill Tower National Non-Domestic Rates	15 150 1016	1,386	1,400	1,400	1,400	1,400	1,400	0.0%	
Mill Tower Insurance	15 150 1140	610	400	400	400	500	500	0.0%	
		6,795	19,300	19,600	7,700	10,100	8,300		
Supplies & Services									
Windmill - Running Costs	15 150 5164	3,632	3,500	3,500	3,500	3,500	3,500	0.0%	
Windmill - Running Costs	15 150 5566	1,681	500	500	500	500	500	0.0%	
Windmill - Licensing	15 150 5166	-	500	-	1,700	-	-	240.0%	
Subscriptions	15 150 1018	175	200	200	200	200	200	0.0%	
		5,488	4,700	4,200	5,900	4,200	4,200		
Capital Financing Costs									
Depreciation	15 150 1300	14,944	17,000	17,000	15,400	15,400	15,400	-9.4%	
		14,944	17,000	17,000	15,400	15,400	15,400		
Support Services									
		146,653	120,300	124,600	100,700	103,500	105,400		
TOTAL EXPENDITURE		173,880	161,300	165,400	129,700	133,200	133,300		
INCOME									
Fees & Charges									
Miscellaneous Income	15 150 8566	(12,477)	(8,000)	(11,500)	(12,300)	(12,300)	(12,300)	53.8%	
		(12,477)	(8,000)	(11,500)	(12,300)	(12,300)	(12,300)		
TOTAL INCOME		(12,477)	(8,000)	(11,500)	(12,300)	(12,300)	(12,300)		
TOTAL NET		161,403	153,300	153,900	117,400	120,900	121,000		

LEISURE PREMISES								
PORTFOLIO HOLDER NAME: CLLR JO MCPHERSON			CODE	2013/14	2014/15	2014/15	2015/16	2016/17
HEAD OF SERVICE NAME: R EVANS				ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE
								2017/18
								ESTIMATE
								2014/15 ORIGINAL TO
								2015/16 ESTIMATE %
								CHANGE
EXPENDITURE								
<b>Premises Related</b>								
Repairs & Maintenance:								
Castle Hall	15 160 3334	-	500	500	500	500	500	0.0%
Freight House	15 160 3336	483	800	600	600	600	600	-25.0%
	15 160 3341							
Great Waking Sports Centre	15 160 3337	207	700	700	700	700	700	0.0%
	15 160 3342							
Clements Hall Leisure Centre	15 160 3339	1,222	2,600	2,600	2,600	2,600	2,700	0.0%
	15 160 3344							
Day Centres	15 151 3330	3,414	4,700	5,400	4,700	4,800	5,000	0.0%
	15 151 3331							
Rayleigh Leisure Centre	15 160 3357	85	2,100	1,600	1,600	1,600	1,600	-23.8%
	15 160 3358							
Special Items:								
National Non-Domestic Rates	15 148 1016	269,477	265,300	116,700	119,000	121,400	123,800	-55.1%
Great Waking Sports Centre Alarm	15 160 5337	-	800	800	800	800	800	0.0%
Insurance	15 160 1140	34,985	37,500	34,200	35,900	37,100	38,300	-4.3%
S.I Building Works	15 160 1019	-	-	-	2,300	31,000	11,500	
		309,874	315,000	163,100	168,700	201,100	185,500	
<b>Contracted Services</b>								
Leisure FM Contract Payment (net)	15 160 5333	199,465	204,400	233,600	210,300	215,600	221,000	2.9%
		199,465	204,400	233,600	210,300	215,600	221,000	
<b>Capital Financing Costs</b>								
Depreciation	15 160 1300	509,802	638,100	638,100	511,200	511,200	511,200	-19.9%
		509,802	638,100	638,100	511,200	511,200	511,200	
<b>Support Services</b>								
		165,484	146,300	152,300	139,200	141,500	144,300	
TOTAL EXPENDITURE		1,184,624	1,303,800	1,187,100	1,029,400	1,069,400	1,062,000	
<b>INCOME</b>								
<b>Fees &amp; Charges</b>								
Great Waking Sports Centre Rent	15 160 8132	(1,125)	(9,000)	-	-	-	-	-100.0%
Grant to Voluntary Bodies - Day Centre	15 160 8979	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)	0.0%
		(10,625)	(18,500)	(9,500)	(9,500)	(9,500)	(9,500)	
TOTAL INCOME		(10,625)	(18,500)	(9,500)	(9,500)	(9,500)	(9,500)	
TOTAL NET		1,173,999	1,285,300	1,177,600	1,019,900	1,059,900	1,052,500	

PARKS & OPEN SPACES								
PORTFOLIO HOLDER NAME: CLLR KEITH GORDON		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18
HEAD OF SERVICE NAME: R EVANS			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE
EXPENDITURE								2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>Employee Costs</b>								
Salaries	15 156 1000	355,740	384,800	338,000	290,600	303,300	306,700	-24.5%
Insurance	15 156 1140	10,828	11,600	9,200	9,600	10,000	10,400	-17.2%
		366,567	396,400	347,200	300,200	313,300	317,100	
<b>Transport Related</b>								
Transport & Plant	15 156 1170	19,257	8,200	12,700	13,500	14,200	15,000	64.6%
Car Allowances	15 156 1120	3,675	3,400	2,200	2,200	2,200	2,200	-35.3%
		22,932	11,600	14,900	15,700	16,400	17,200	
<b>Premises Related</b>								
Electricity	15 156 1009	1,300	1,300	-	-	-	-	-100.0%
Water	15 156 1012	-	500	-	-	-	-	-100.0%
Sewerage	15 156 1121	-	300	-	-	-	-	-100.0%
Repairs & Maintenance	15 156 3330	31,130	34,800	34,900	35,500	36,300	37,000	2.0%
Special Items	15 156 1019	-	29,000	500	500	500	500	-98.3%
		32,430	65,900	35,400	36,000	36,800	37,500	
<b>Supplies &amp; Services</b>								
Equipment, Tools & Materials	15 156 1100	13,944	11,900	11,900	11,900	11,900	11,900	0.0%
Trees, Shrubs & Grounds	15 156 5233	3,307	3,300	3,300	3,300	3,300	3,300	0.0%
Subscriptions	15 156 1018	222	2,500	2,500	-	-	-	-100.0%
Expenses	15 156 1130	169	100	100	100	100	100	0.0%
Cherry Orchard Country Park	15 156 52xx	9,819	8,500	43,500	46,100	11,200	11,300	442.4%
Horse Riding Trails - Maintenance	15 156 5226	-	5,000	5,000	5,000	5,000	5,000	0.0%
Ecological Consultants	15 156 1015	700	-	-	-	-	-	
Wildlife Receptor	15 156 5280	-	-	24,000	-	-	-	
		28,160	31,300	90,300	66,400	31,500	31,600	
<b>Contracted Services</b>								
Annual Safety Audit	15 156 5232	540	1,300	1,300	1,300	1,300	1,300	0.0%
Weed & Pest Control	15 156 5236	2,160	2,200	2,300	2,300	2,300	2,400	4.5%
Play Equipment Repairs (Engineers)	15 156 5235	4,024	15,000	10,000	10,000	10,000	10,000	-33.3%
Contract Payments	15 156 5262	565,873	453,300	453,300	471,400	490,300	509,900	4.0%
Works Outside of Main Contract	15 156 5260	46,739	52,500	52,500	52,500	52,500	52,500	0.0%
Woodlands Contractors	15 156 5277	11,652	18,000	18,000	18,000	18,000	18,000	0.0%
Tree Survey Works	15 156 5276	2,025	2,300	2,300	2,300	2,300	2,300	0.0%
Utility Cost	15 156 5266	33,702	25,000	28,600	24,500	26,400	28,700	-2.0%
Contract Contingency	15 156 5261	8,317	-	50,000	50,000	50,000	50,000	
		675,031	569,600	618,300	632,300	653,100	675,100	
<b>Capital Financing Costs</b>								
Depreciation	15 156 1300	113,019	69,300	69,300	115,700	115,700	115,700	67.0%
		113,019	69,300	69,300	115,700	115,700	115,700	
<b>Support Services</b>								
		347,576	319,700	332,700	321,600	329,200	332,700	
TOTAL EXPENDITURE		1,585,716	1,463,800	1,508,100	1,487,900	1,496,000	1,526,900	



PARKS & OPEN SPACES		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR KEITH GORDON									
HEAD OF SERVICE NAME: R EVANS									
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Land & Access Charges	15 156 8335	(18,248)	(14,300)	(16,000)	(14,600)	(14,900)	(15,200)		2.1%
Reservoir Rents	15 156 5237	(1,070)	(1,000)	(1,100)	(1,000)	(1,100)	(1,100)		0.0%
Pavilions	15 156 8336	(7,603)	(10,000)	(5,000)	(16,000)	(22,000)	(23,000)		60.0%
Hire of Pitches	15 156 8337	(38,310)	(38,400)	(35,400)	(34,200)	(34,300)	(34,400)		-10.9%
Service Level Agreement - Rochford Housing Association	15 156 8507	(29,240)	(29,200)	(29,200)	(29,900)	(30,400)	(31,000)		2.4%
Recharge to Parishes	15 156 8508	(19,497)	(18,900)	(18,900)	(19,300)	(19,600)	(19,900)		2.1%
Sales	15 156 8343	(10,855)	(15,300)	(17,000)	(18,000)	(21,000)	(21,000)		17.6%
Woodlands Misc Income	15 156 8510	(1,630)	(500)	(3,300)	(2,100)	(2,200)	(2,300)		320.0%
Site Fee	15 156 8339	(3,024)	(3,000)	(3,000)	(6,000)	(6,100)	(6,200)		100.0%
Ashingdon Tree Recharges	15 156 8577	(650)	-	-	-	-	-		
Memorial Trees & Benches INC	15 156 8605	(100)	-	(3,000)	(3,500)	-	-		
		(130,227)	(130,600)	(131,900)	(144,600)	(151,600)	(154,100)		
<b>Other Income</b>									
Contract Contingency from Reserve	15 156 8294	-	-	(50,000)	-	-	-		
		-	-	(50,000)	-	-	-		
<b>Grants</b>									
Cherry Orchard Grant	15 156 828x	(14,724)	(12,800)	(59,000)	(37,600)	(2,700)	(2,800)		193.8%
		(14,724)	(12,800)	(59,000)	(37,600)	(2,700)	(2,800)		
<b>Provision of Services</b>									
		(758,293)	(585,600)	(603,300)	(595,300)	(598,400)	(610,600)		
TOTAL INCOME		(903,244)	(729,000)	(844,200)	(777,500)	(752,700)	(767,500)		
TOTAL NET		682,472	734,800	663,900	710,400	743,300	759,400		

SPORTS DEVELOPMENT & PROMOTION PORTFOLIO HOLDER NAME: CLLR JO MCPHERSON HEAD OF SERVICE NAME: R EVANS		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>EXPENDITURE</b>									
<b>Employee Related</b>									
Salaries	15 159 1000	39,996	37,200	37,200	37,700	38,900	39,300		1.3%
Contractors and Suppliers	15 169 5385	2,758	3,000	3,000	2,000	2,000	2,000		-33.3%
Insurance	15 159 1140	600	600	700	700	800	800		16.7%
		43,355	40,800	40,900	40,400	41,700	42,100		
<b>Transport Related</b>									
Car Allowance	15 159 1120	710	500	500	500	500	500		0.0%
		710	500	500	500	500	500		
<b>Supplies &amp; Services</b>									
Activities	15 159 5305	3,721	6,800	6,800	6,800	6,800	6,800		0.0%
Active Rochford	15 159 5617	13,041	2,000	2,000	2,000	2,000	2,000		0.0%
Active Colleagues	15 159 5191	-	-	27,900	26,900	27,400	-		
		16,761	8,800	36,700	35,700	36,200	8,800		
<b>Support Services</b>									
		62,049	52,500	61,200	59,400	60,800	61,700		
<b>TOTAL EXPENDITURE</b>			122,876	102,600	139,300	136,000	139,200	113,100	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Activities (net)	15 159 8305	(6,601)	(6,800)	(6,800)	(6,800)	(6,800)	(6,800)		0.0%
		(6,601)	(6,800)	(6,800)	(6,800)	(6,800)	(6,800)		
<b>Grants</b>									
Fusion Contribution - Sports Development	15 159 8345	(37,150)	(37,700)	(37,900)	(37,900)	(37,900)	(37,900)		0.5%
Active Rochford	15 159 8617	(22,125)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)		0.0%
Active Colleagues	15 159 8191	-	-	(27,900)	(26,900)	(27,400)	-		
		(59,275)	(39,700)	(67,800)	(66,800)	(67,300)	(39,900)		
<b>TOTAL INCOME</b>			(65,876)	(46,500)	(74,600)	(73,600)	(74,100)	(46,700)	
<b>TOTAL NET</b>			56,999	56,100	64,700	62,400	65,100	66,400	

LEISURE CLIENT ACCOUNT PORTFOLIO HOLDER NAME: CLLR JO MCPHERSON HEAD OF SERVICE NAME: R EVANS		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>EXPENDITURE</b>									
<b>Employee Costs</b>									
Salaries	15 167 1000	98,623	88,500	85,500	37,800	38,900	39,400		-57.3%
Insurance	15 167 1140	1,801	1,900	2,100	2,200	2,300	2,400		15.8%
		100,425	90,400	87,600	40,000	41,200	41,800		
<b>Transport Related</b>									
Car Allowances	15 167 1120	2,515	3,200	3,000	3,000	3,000	3,000		-6.3%
		2,515	3,200	3,000	3,000	3,000	3,000		
<b>Supplies &amp; Services</b>									
Expenses	15 167 1130	637	600	400	400	400	400		-33.3%
Subscription	15 167 1018	2,340	2,400	2,400	2,500	2,600	2,700		4.2%
Equipment, Tools & Materials	15 167 1100	246	300	300	300	300	300		0.0%
Arts Development Equipment	15 167 5363	4,196	5,000	5,000	4,000	4,000	4,000		-20.0%
Arts Activities	15 167 5355	7,546	2,000	2,000	2,000	2,000	2,000		0.0%
Essex on Tour	15 167 5611	1,354	2,500	2,500	2,500	2,500	2,500		0.0%
Essex Book Festival	15 167 5612	-	400	400	400	400	400		0.0%
Holiday Initiatives (Wild Woods)	15 167 5358	4,023	1,500	800	-	-	-		-100.0%
Childrens Fund	15 167 5616	1,218	-	-	-	-	-		
Music Month	15 167 5610	12,086	4,000	2,500	2,500	2,500	2,500		-37.5%
Arts Council Funding	15 167 5360	10,349	-	-	-	-	-		
Essex Music Svcs & Royal Opera House	15 167 5361	5,741	-	-	-	-	-		
		49,736	18,700	16,300	14,600	14,700	14,800		
<b>Capital Financing Costs</b>									
Depreciation	15 167 1300	14,466	14,500	14,500	-	-	-		-100.0%
		14,466	14,500	14,500	-	-	-		
<b>Support Services</b>									
		133,210	126,700	134,400	149,000	152,300	154,600		
<b>TOTAL EXPENDITURE</b>		300,352	253,500	255,800	206,600	211,200	214,200		
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Fusion Contribution - Arts Officer	15 168 8349	(37,792)	(37,000)	(37,900)	(37,900)	(37,900)	(37,900)		2.4%
Arts Activities	15 167 8355	(12,025)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)		0.0%
Cherry Orchard Leisure Event	15 167 8362	-	-	-	(1,500)	(1,500)	(1,500)		
Arts Council Funding	15 167 8360	(10,649)	-	-	-	-	-		
Essex Music Svcs & Royal Opera House	15 167 8361	(5,000)	-	-	-	-	-		
Essex on Tour	15 167 8611	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)		0.0%
		(67,966)	(41,500)	(42,400)	(43,900)	(43,900)	(43,900)		
<b>Grants</b>									
Music Month	15 167 8610	(12,085)	(4,000)	(2,500)	(2,500)	(2,500)	(2,500)		-37.5%
		(12,085)	(4,000)	(2,500)	(2,500)	(2,500)	(2,500)		
<b>Provision of Services</b>									
		(258,094)	(208,000)	(210,900)	(160,200)	(164,800)	(167,800)		
<b>TOTAL INCOME</b>		(338,145)	(253,500)	(255,800)	(206,600)	(211,200)	(214,200)		
<b>TOTAL NET</b>		(37,792)	-	-	-	-	-		





DEVELOPMENT MANAGEMENT PORTFOLIO HOLDER NAME: CLLR IAN WARD HEAD OF SERVICE NAME: S SCRUTTON		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE									
Employee Costs									
Salaries	13 124 1000	402,400	366,900	381,000	353,800	368,000	373,200	-3.6%	
Telephone Allowances	13 124 1200	98	100	-	-	-	-	-100.0%	
Insurance	13 124 1140	6,086	6,500	7,000	7,400	7,800	8,200	13.8%	
		408,585	373,500	388,000	361,200	375,800	381,400		
Transport Related									
Car Allowances	13 124 1120	15,544	11,400	11,300	11,300	11,300	11,300	-0.9%	
		15,544	11,400	11,300	11,300	11,300	11,300		
Supplies & Services									
Expenses	13 124 1130	612	500	500	500	500	500	0.0%	
Equipment, Tools, Materials	13 124 1100	2,058	2,100	2,100	2,100	2,100	2,100	0.0%	
Subscriptions	13 124 1018	7,406	8,000	7,200	7,200	7,300	7,500	-10.0%	
Advertising	13 124 1013	10,818	12,500	10,600	10,600	10,600	10,600	-15.2%	
Planning Portal	13 124 4667	275	300	300	300	300	300	0.0%	
Planning Appeals	13 124 4665	3,500	20,000	20,000	20,000	20,000	20,000	0.0%	
Planning Delivery	13 124 4673	84,817	-	-	-	-	-		
Holding Account for Development	13 124 4668	1,136	-	-	-	-	-		
Direct Action Enforcement	13 124 4674	1,260	-	-	-	-	-		
		111,882	43,400	40,700	40,700	40,800	41,000		
Contracted Services									
Consultancy Advice	13 124 4660	1,183	2,000	2,000	2,000	2,000	2,000	0.0%	
Specialist Planning Advice (ECC)	13 124 4669	21,658	21,700	21,700	22,200	22,600	23,100	2.3%	
		22,841	23,700	23,700	24,200	24,600	25,100		
Support Services									
		538,903	509,800	459,900	448,300	458,100	464,100		
TOTAL EXPENDITURE		1,097,755	961,800	923,600	885,700	910,600	922,900		
INCOME									
Fees & Charges									
Planning Fees	13 124 8239	(232,866)	(260,000)	(290,000)	(260,000)	(260,000)	(260,000)	0.0%	
High Hedges	13 124 8241	(500)	(500)	(500)	(500)	(500)	(500)	0.0%	
Discharge Condition Fee	13 124 8247	(3,805)	(5,000)	(4,000)	(4,000)	(4,000)	(4,000)	-20.0%	
Pre Application Advice	13 124 8240	(7,567)	(15,000)	(15,000)	(12,000)	(12,000)	(12,000)	-20.0%	
Planning Performance Agreements	13 124 8242	-	-	(35,500)	(25,500)	(25,500)	(25,500)		
ECC Urban Design Pre Application	13 124 8272	-	-	(2,000)	(2,000)	(2,000)	(2,000)		
Essex Planning Partnership Platform	13 124 8664	-	-	-	(2,000)	(3,000)	(4,000)		
Research Charge	13 124 8670	-	-	-	(500)	(500)	(500)		
External Training	13 124 8671	-	-	-	(500)	(500)	(500)		
		(244,238)	(280,500)	(347,000)	(307,000)	(308,000)	(309,000)		
Provision of Services									
		(177,632)	(141,100)	(119,500)	(120,100)	(125,000)	(127,400)		
TOTAL INCOME		(421,870)	(421,600)	(466,500)	(427,100)	(433,000)	(436,400)		
TOTAL NET		675,885	540,200	457,100	458,600	477,600	486,500		

PLANNING POLICY								
PORTFOLIO HOLDER NAME: CLLR IAN WARD		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18
HEAD OF SERVICE NAME: S SCRUTTON			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE
								2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>EXPENDITURE</b>								
<b>Employee Costs</b>								
Salaries	13 131 1000		177,540	163,400	163,200	116,100	121,200	126,000
Insurance	13 131 1140		3,002	3,500	3,400	3,500	3,600	3,700
			180,542	166,900	166,600	119,600	124,800	129,700
<b>Transport Related</b>								
Car Allowance	13 131 1120		5,692	4,300	4,500	4,500	4,500	4,500
			5,692	4,300	4,500	4,500	4,500	4,500
<b>Supplies &amp; Services</b>								
Expenses	13 131 1130		325	200	600	600	600	600
Local Development Framework/Core Strategy	13 131 4803		-	31,000	31,000	81,500	81,500	81,500
Equipment, Tools & Materials	13 131 1100		61	200	200	200	200	200
Research & Publicity	13 131 1013		-	400	2,500	2,500	2,500	2,500
			386	31,800	34,300	84,800	84,800	84,800
<b>Support Services</b>								
			183,555	166,400	173,700	177,500	182,400	183,500
TOTAL EXPENDITURE			370,175	369,400	379,100	386,400	396,500	402,500
<b>INCOME</b>								
<b>Fees &amp; Charges</b>								
Local Development Framework	13 131 8269		-	-	(1,500)	(2,000)	(2,000)	(2,000)
External Service Provision	13 131 8670		-	-	(10,000)	(20,000)	(20,000)	(20,000)
			-	-	(11,500)	(22,000)	(22,000)	(22,000)
<b>Provision of Services</b>								
			(150,471)	(152,900)	(113,600)	(115,900)	(118,600)	(120,600)
TOTAL INCOME			(150,471)	(152,900)	(125,100)	(137,900)	(140,600)	(142,600)
TOTAL NET			219,704	216,500	254,000	248,500	255,900	259,900



CORPORATE POLICY AND PARTNERSHIP								
PORTFOLIO HOLDER NAME: CLLR TERRY CUTMORE		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18
HEAD OF SERVICE NAME: A DAVE			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE
								2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>EXPENDITURE</b>								
<b>Employee Costs</b>								
Salaries	13 129 1000		55,498	62,300	48,500	64,200	67,400	68,200
Insurance	13 129 1140		1,201	1,300	1,400	1,500	1,600	1,700
			56,699	63,600	49,900	65,700	69,000	69,900
<b>Transport Related</b>								
Car Allowances	13 129 1120		230	300	100	100	100	100
			230	300	100	100	100	100
<b>Supplies &amp; Services</b>								
Expenses	13 129 1130		6	100	-	-	-	-
Equipment, Tools & Materials	13 129 1100		148	100	100	100	100	100
			154	200	100	100	100	100
<b>Support Services</b>								
			70,889	54,600	83,600	79,900	82,500	83,200
<b>TOTAL EXPENDITURE</b>			127,972	118,700	133,700	145,800	151,700	153,300
<b>INCOME</b>								
<b>Provision of Services</b>								
			(32,953)	(30,500)	(34,400)	(37,600)	(39,000)	(39,500)
<b>TOTAL INCOME</b>			(32,953)	(30,500)	(34,400)	(37,600)	(39,000)	(39,500)
<b>TOTAL NET</b>			95,019	88,200	99,300	108,200	112,700	113,800

ECONOMIC DEVELOPMENT									
PORTFOLIO HOLDER NAME: CLLR MIKE STEPTOE		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL
HEAD OF SERVICE NAME: S SCRUTTON			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	TO 2015/16
EXPENDITURE									ESTIMATE %
									CHANGE
<b>Employee Costs</b>									
Salaries	13 130 1000	72,277	83,800	92,400	56,300	58,400	57,500		-32.8%
Insurance	13 130 1140	1,801	1,900	2,800	2,900	3,000	3,100		52.6%
		74,079	85,700	95,200	59,200	61,400	60,600		
<b>Transport Related</b>									
Car Allowances	13 130 1120	856	500	1,200	1,200	1,200	1,200		140.0%
		856	500	1,200	1,200	1,200	1,200		
<b>Premises Related</b>									
Dutch Cottage	13 130 1019	2,000	2,000	2,000	2,000	2,000	2,000		0.0%
		2,000	2,000	2,000	2,000	2,000	2,000		
<b>Supplies &amp; Services</b>									
Expenses	13 130 1130	32	100	100	100	100	100		0.0%
Grants to Voluntary Organisations	13 130 1017	90,000	90,000	90,000	90,000	90,000	90,000		0.0%
Accommodation to Voluntary Bodies (internal recharge)	13 130 1017b	45,500	45,500	45,500	45,500	45,500	45,500		0.0%
Economic Development	13 130 4780	2,596	4,500	4,500	4,500	4,500	4,500		0.0%
Area Action Plan	13 130 4788	85,679	-	-	-	-	-		
Southend Business Awards	13 130 4784	3,575	3,000	3,000	3,000	3,000	3,000		0.0%
Breakfast Event	13 130 4785	3,723	3,200	3,200	-	-	-		-100.0%
Economic Growth Strategy	13 130	-	-	-	15,000	15,000	15,000		
Shop at My Local Campaign	13 130 4744	1,701	2,300	-	-	-	-		-100.0%
		232,807	148,600	146,300	158,100	158,100	158,100		
<b>Capital Charges</b>									
Revenue Expenditure Funded From Capital	13 130 1300	16,931	-	-	-	-	-		
		16,931	-	-	-	-	-		
<b>Support Services</b>									
		114,145	102,900	143,600	152,300	155,800	158,000		
TOTAL EXPENDITURE		440,817	339,700	388,300	372,800	378,500	379,900		





PLANNING & BUILDING CONTROL ADMINISTRATION								
PORTFOLIO HOLDER NAME: CLLR KEITH GORDON		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18
HEAD OF SERVICE NAME: S SCRUTTON			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE
								2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE								
<b>Employee Costs</b>								
Salaries	13 125 1000		53,942	54,000	-	-	-	-100.0%
Insurance	13 125 1140		2,402	2,500	-	-	-	-100.0%
			56,344	56,500	-	-	-	
<b>Transport Related</b>								
Car Allowances	13 125 1100		2,289	2,500	-	-	-	-100.0%
			2,289	2,500	-	-	-	
<b>Support Services</b>								
			169,682	144,600	-	-	-	
TOTAL EXPENDITURE			228,315	203,600	-	-	-	
INCOME								
<b>Fees &amp; Charges</b>								
Supply of Microfilm	13 125 8252		(25)	-	-	-	-	
			(25)	-	-	-	-	
<b>Provision of Services</b>								
			(228,290)	(203,600)	-	-	-	
TOTAL INCOME			(228,315)	(203,600)	-	-	-	
TOTAL NET			-	-	-	-	-	
During 2014/15 the Planning & Building Control Administration function was removed as a separate Cost Centre. This support function now sits with Information & Support Services.								

CEMETERIES & CHURCHYARDS		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>PORTFOLIO HOLDER NAME: CLLR KEITH GORDON</b>									
<b>HEAD OF SERVICE NAME: A BUGEJA/R EVANS</b>									
<b>EXPENDITURE</b>									
<b>Employee Costs</b>									
Salaries	14 136 1000	-	-	40,000	41,600	42,600	43,200		
Insurance	14 136 1140	-	-	2,800	3,000	3,200	3,400		
		-	-	42,800	44,600	45,800	46,600		
<b>Premises, Related Expenditure</b>									
Repairs, Alterations & Maintenance	14 136 3330	3,106	8,000	4,500	4,500	4,600	4,800		-43.8%
Special Items	14 136 1019	-	2,000	3,000	-	-	500		-100.0%
National Non Domestic Rates	14 136 1016	1,571	1,600	1,600	1,600	1,600	1,600		0.0%
Insurance	14 136 1140	128	-	100	100	100	200		
Columbarium Exp	14 136 4180	237	-	-	-	-	-		
		5,041	11,600	9,200	6,200	6,300	7,100		
<b>Supplies &amp; Services</b>									
Equipment, Tools & Materials	14 136 1100	2,768	3,800	1,400	1,400	1,400	1,400		-63.2%
		2,768	3,800	1,400	1,400	1,400	1,400		
<b>Capital Financing Costs</b>									
Depreciation	14 136 1300	-	9,000	9,000	4,800	4,800	4,800		-46.7%
		-	9,000	9,000	4,800	4,800	4,800		
<b>Support Services</b>									
		258,081	242,900	108,200	104,100	106,000	107,800		
<b>TOTAL EXPENDITURE</b>		265,890	267,300	170,600	161,100	164,300	167,700		
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Grave Purchases	14 136 8313	(50,784)	(60,000)	(55,000)	(56,300)	(57,500)	(58,600)		-6.2%
Interments	14 136 8309	(70,656)	(74,000)	(72,500)	(74,000)	(75,600)	(77,100)		0.0%
Columbarium Inc	14 136 8189	(3,150)	(10,800)	(3,600)	(3,600)	(3,600)	(3,600)		-56.7%
Monuments	14 136 8310	(19,514)	(19,000)	(19,500)	(19,800)	(20,200)	(20,600)		4.2%
		(144,104)	(163,800)	(150,600)	(153,700)	(156,900)	(159,900)		
<b>TOTAL INCOME</b>		(144,104)	(163,800)	(150,600)	(153,700)	(156,900)	(159,900)		
<b>TOTAL NET</b>		121,786	103,500	20,000	7,400	7,400	7,800		

ENVIRONMENTAL HEALTH		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR KEITH GORDON									
HEAD OF SERVICE NAME: R EVANS									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	14 139 1000		300,845	314,700	291,200	259,700	271,800	271,600	-17.5%
Insurance	14 139 1140		5,007	5,600	5,700	6,000	6,300	6,600	7.1%
Consultants	14 139 1015		169	-	-				
			306,020	320,300	296,900	265,700	278,100	278,200	
<b>Transport Related</b>									
Car Allowances	14 139 1120		8,523	8,300	8,400	8,400	8,400	8,400	1.2%
			8,523	8,300	8,400	8,400	8,400	8,400	
<b>Supplies &amp; Services</b>									
Expenses	14 139 1130		1,747	600	800	800	800	800	33.3%
Equipment, Tools & Materials	14 139 1100		2,780	2,800	2,800	2,800	2,800	2,800	0.0%
Fees & Samples	14 139 4974		480	1,500	1,100	1,100	1,100	1,100	-26.7%
Subscriptions	14 139 1018		2,863	2,900	3,000	3,200	3,300	3,400	10.3%
Veterinary Licensing Fees	14 139 4987		2,026	2,300	2,000	2,100	2,100	2,200	-8.7%
Scores on the Doors	14 139 4988		1,471	2,000	2,000	2,000	2,000	2,000	0.0%
Individual Training - Angela Davies	14 139 4985		4,182	-	-	-	-	-	
Environmental Health Legal Fees	14 139 4520		225	-	-	-	-	-	
			15,773	12,100	11,700	12,000	12,100	12,300	
<b>Contracted Services</b>									
Consultants - Contaminated Land Invest.	14 139 4970								
Public Health (Control of Disease Act)	14 139 4975		528	1,500	1,500	1,500	1,500	1,500	0.0%
Contract Payments - Pest Control	14 139 4978		333	3,000	-	-	-	-	-100.0%
Pest Control Treatments	14 139 4976		400	2,000	1,700	41,700	41,800	41,800	1985.0%
Air Quality Review	14 139 4967		5,721	12,000	12,000	12,000	12,000	12,000	0.0%
Noise Monitoring	14 139 4979		499	800	700	800	800	800	0.0%
			7,481	19,300	15,900	56,000	56,100	56,100	
<b>Capital Financing Costs</b>									
Depreciation	14 139 1300		465	500	500	400	400	400	-20.0%
			465	500	500	400	400	400	
<b>Support Services</b>									
			338,488	327,000	302,400	295,900	302,800	306,000	
<b>TOTAL EXPENDITURE</b>									
			676,749	687,500	635,800	638,400	657,900	661,400	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Veterinary Recharge	14 139 8322		(2,742)	(2,300)	(2,000)	(2,100)	(2,100)	(2,200)	-8.7%
Scheduled Installation Income	14 139 8968		(7,872)	(7,000)	(6,300)	(6,300)	(6,300)	(6,300)	-10.0%
Other Income	14 139 8497		(2,003)	(2,000)	(1,200)	(1,200)	(1,200)	(1,200)	-40.0%
Environmental Protection Act	14 139 8970		(909)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	0.0%
			(13,526)	(12,300)	(10,500)	(10,600)	(10,600)	(10,700)	
<b>Other Income</b>									
Contribution from Environmental Health Reserve				(5,000)	-	-	-	-	-100.0%
				(5,000)	-	-	-	-	
<b>Provision of Services</b>									
			(287,457)	(277,000)	(174,400)	(175,000)	(180,500)	(181,500)	
<b>TOTAL INCOME</b>									
			(300,982)	(294,300)	(184,900)	(185,600)	(191,100)	(192,200)	
<b>TOTAL NET</b>									
			375,767	393,200	450,900	452,800	466,800	469,200	

LICENSING									
PORTFOLIO HOLDER NAME: CLLR CHERYL ROE		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
HEAD OF SERVICE NAME: R EVANS			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
Employee Costs									
Salaries	14 133 1000	44,068	37,300	37,200	66,000	69,100	69,800	76.9%	
Insurance	14 133 1140	600	600	700	700	800	800	16.7%	
		44,669	37,900	37,900	66,700	69,900	70,600		
Transport Related									
Car Allowances	14 133 1120	1,601	1,200	1,200	1,200	1,200	1,200	0.0%	
		1,601	1,200	1,200	1,200	1,200	1,200		
Supplies & Services									
Subscription	14 133 1018	347	300	300	300	300	300	0.0%	
Equipment, Tools & Materials	14 133 1100	380	400	400	400	400	400	0.0%	
Expenses	14 133 1130	56	100	100	100	100	100	0.0%	
		783	800	800	800	800	800		
Support Services									
		100,855	97,500	75,000	77,200	78,800	79,900		



PUBLIC HEALTH									
PORTFOLIO HOLDER NAME: CLLR JO MCPHERSON		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
HEAD OF SERVICE NAME: R EVANS			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
Contracted Services									
Sewers & Ditch Clearance	14 138 4950	150	-	10,000	10,000	10,000	10,000		
Collection/Kennelling - Stray Dogs	14 138 4952	17,496	18,000	18,700	19,200	19,700	20,100		6.7%
		17,646	18,000	28,700	29,200	29,700	30,100		
Support Services									
		6,108	6,800	6,800	6,500	6,800	6,800		
TOTAL EXPENDITURE		23,754	24,800	35,500	35,700	36,500	36,900		
INCOME									
Fees & Charges									
Kennelling Collection Fee	14 138 8514	(938)	(1,000)	(600)	(600)	(600)	(600)		-40.0%
		(938)	(1,000)	(600)	(600)	(600)	(600)		
TOTAL INCOME		(938)	(1,000)	(600)	(600)	(600)	(600)		
TOTAL NET		22,816	23,800	34,900	35,100	35,900	36,300		



HACKNEY CARRIAGE		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR CHERYL ROE									
HEAD OF SERVICE NAME: S SCRUTTON									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	14 144 1000		97,943	91,300	91,200	10,000	10,100	10,200	-89.0%
Insurance	14 144 1140		1,801	1,900	2,100	2,200	2,300	2,400	15.8%
			99,744	93,200	93,300	12,200	12,400	12,600	
<b>Transport Related</b>									
Car Allowances	14 144 1120		1,027	400	600	600	600	600	50.0%
			1,027	400	600	600	600	600	
<b>Supplies &amp; Services</b>									
Expenses	14 144 1130		54	100	100	100	100	100	0.0%
Equipment, Tools & Materials	14 144 1100		1,846	2,000	2,000	2,000	2,000	2,000	0.0%
Publicity	14 144 1013		-	500	500	1,000	500	500	100.0%
Subscription	14 144 1018		76	100	100	100	100	100	0.0%
			1,976	2,700	2,700	3,200	2,700	2,700	
<b>Support Services</b>									
			106,156	72,000	68,000	72,800	73,300	74,800	
TOTAL EXPENDITURE			208,903	168,300	164,600	88,800	89,000	90,700	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Vehicle Licensing	14 144 5051		(68,635)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)	0.0%
Driver Licensing	14 144 5052		(19,627)	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)	0.0%
Operators Licensing	14 144 2024		(2,090)	(1,500)	(2,500)	(2,500)	(2,500)	(2,500)	66.7%
Other Miscellaneous Income	14 144 5054		(83)	(100)	(100)	(100)	(100)	(100)	0.0%
			(90,436)	(91,600)	(92,600)	(92,600)	(92,600)	(92,600)	
<b>Provision of Services</b>									
			(48,751)	(41,400)	(51,500)	(18,800)	(18,500)	(18,900)	
TOTAL INCOME			(139,186)	(133,000)	(144,100)	(111,400)	(111,100)	(111,500)	
TOTAL NET			69,717	35,300	20,500	(22,600)	(22,100)	(20,800)	

COAST PROTECTION									
PORTFOLIO HOLDER NAME: CLLR KEITH HUDSON		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
HEAD OF SERVICE NAME: Y WOODWARD			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
<b>Supplies &amp; Services</b>									
Contribution - Crouch Harbour		14 143 5040	2,100	2,100	2,100	2,100	2,100	2,100	0.0%
			2,100	2,100	2,100	2,100	2,100	2,100	
<b>Support Services</b>			3,212	3,300	2,400	2,500	2,500	2,600	
TOTAL EXPENDITURE			5,312	5,400	4,500	4,600	4,600	4,700	



STREET CLEANSING								
PORTFOLIO HOLDER NAME: CLLR KEITH GORDON		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18
HEAD OF SERVICE NAME: R EVANS			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE
								2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE								
<b>Employee Costs</b>								
Salaries	14 137 1000	82,389	82,700	85,000	87,600	89,300	90,300	5.9%
Insurance	14 137 1140	4,369	3,600	3,700	3,900	4,100	4,300	8.3%
		86,758	86,300	88,700	91,500	93,400	94,600	
<b>Transport Related</b>								
Transport & Plant	14 137 1170	17,832	12,700	12,700	13,500	14,300	15,100	6.3%
		17,832	12,700	12,700	13,500	14,300	15,100	
<b>Supplies &amp; Services</b>								
Equipment, Tools & Materials	14 137 1100	2,946	2,100	2,100	2,100	2,100	2,100	0.0%
Mobile Radio Maintenance	14 137 4642	150	200	200	200	200	200	0.0%
		3,096	2,300	2,300	2,300	2,300	2,300	
<b>Contracted Services</b>								
Contract Payments - Street Cleansing	14 137 4933	672,990	697,300	738,000	757,000	772,000	787,000	8.6%
Tip Clearance	14 137 4931	3,392	5,000	5,000	5,000	5,000	5,000	0.0%
Minor Groundworks	14 137 4924	4,185	5,000	5,000	5,000	5,000	5,000	0.0%
Graffiti Removal	14 137 4926	916	5,500	5,500	5,500	5,500	5,500	0.0%
Footpath Fouling - Notices	14 137 4928	500	500	500	500	500	500	0.0%
Continuous Improvement Fund	14 137 5263	5,026	-	-	-	-	-	
		687,009	713,300	754,000	773,000	788,000	803,000	
<b>Support Services</b>								
		332,625	321,000	105,000	95,000	97,500	98,700	
TOTAL EXPENDITURE		1,127,320	1,135,600	962,700	975,300	995,500	1,013,700	
<b>INCOME</b>								
<b>Fees &amp; Charges</b>								
Graffiti Parish Recharge	14 137 8926	(4,430)	(200)	(100)	(100)	(100)	(100)	-50.0%
Continuous Improvement Fund	14 137 8516	-	-	-	-	-	-	
Recharge for Outside Work	14 137 8479	(413)	-	(400)	(400)	(400)	(400)	
		(4,843)	(200)	(500)	(500)	(500)	(500)	
<b>Provision of Services</b>								
		-	-	(41,700)	(43,100)	(43,800)	(44,400)	
TOTAL INCOME		(4,843)	(200)	(42,200)	(43,600)	(44,300)	(44,900)	
TOTAL NET		1,122,477	1,135,400	920,500	931,700	951,200	968,800	

RECYCLING COLLECTION PORTFOLIO HOLDER NAME: CLLR KEITH GORDON HEAD OF SERVICE NAME: R EVANS			CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE										
Employee Costs										
Salaries	14 146 1000		188,152	174,000	173,500	116,100	119,500	120,900		-33.3%
Insurance	14 146 1140		3,002	3,200	3,500	3,700	3,900	4,100		15.6%
			191,155	177,200	177,000	119,800	123,400	125,000		
Transport Related										
Car Allowances	14 146 1120		4,771	4,200	5,100	5,100	5,100	5,100		21.4%
			4,771	4,200	5,100	5,100	5,100	5,100		
Supplies & Services										
Equipment, Tools & Materials	14 146 1100		1,076	1,100	1,100	1,100	1,100	1,100		0.0%
Black Bags	14 146 5100		-		-		-	-		
Expenses	14 146 1130		747	1,600	400	400	400	400		-75.0%
Recycling Sacks	14 146 5101		452	4,000	2,000	2,000	2,000	2,000		-50.0%
Recycling Events & Promotions	14 146 5113		7,984	8,000	7,700	8,000	8,000	8,000		0.0%
Great Wakering Freighters	14 146 4107		-	-	30,000	-	-	-		
			10,259	14,700	41,200	11,500	11,500	11,500		
Contracted Services										
Contract Payments - Refuse Collection	14 146 5107		2,349,153	2,270,300	2,200,600	1,940,000	1,990,000	2,030,000		-14.5%
			2,349,153	2,270,300	2,200,600	1,940,000	1,990,000	2,030,000		
Capital Financing Costs										
Depreciation	14 146 1301		321,415	367,000	367,000	400	400	400		-99.9%
			321,415	367,000	367,000	400	400	400		
Support Services										
			306,813	327,300	227,000	226,900	232,000	234,500		
TOTAL EXPENDITURE			3,183,565	3,160,700	3,017,900	2,303,700	2,362,400	2,406,500		
INCOME										
Grants										
Fuel Discounts regarding contract	14 146 8176		(45,000)	-	-	-	-	-		
Great Wakering Freighters	14 146 8104		-	-	(30,000)	-	-	-		
			(45,000)	-	(30,000)	-	-	-		
Fees & Charges										
Bulk Recycling	14 146 8179		(31,067)	(28,000)	(35,000)	(36,000)	(37,000)	(38,000)		28.6%
Continuous Improvement Fund	14 146 8516		(9,583)	-	-	-	-	-		
Tipping Away Fee	14 146 8175		(8,570)	(3,000)	(3,200)	-	-	-		-100.0%
			(49,220)	(31,000)	(38,200)	(36,000)	(37,000)	(38,000)		
Provision of Services										
			(86,814)	(71,300)	(79,500)	(53,200)	(54,600)	(55,400)		
TOTAL INCOME			(181,034)	(102,300)	(147,700)	(89,200)	(91,600)	(93,400)		
TOTAL NET			3,002,531	3,058,400	2,870,200	2,214,500	2,270,800	2,313,100		



DEPOT		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR KEITH GORDON									
HEAD OF SERVICE NAME: R EVANS									
EXPENDITURE									
<b>Premises Related</b>									
Repairs, Alterations & Maintenance	14 145 3330		2,259	3,000	1,200	2,800	2,900	2,900	-6.7%
National Non-Domestic Rates	14 145 1016		25,696	26,300	26,300	26,900	27,600	28,300	2.3%
			27,954	29,300	27,500	29,700	30,500	31,200	
<b>Supplies &amp; Services</b>									
Expenses	14 145 1130		2	100	-	-	-	-	-100.0%
Depot Recovery Costs	14 145 5388		8,256	-	-	-	-	-	
			8,258	100	-	-	-	-	
<b>Contracted Services</b>									
Depot Security Contractor	14 145 5081		1,950	1,800	1,900	1,900	2,000	2,000	5.6%
			1,950	1,800	1,900	1,900	2,000	2,000	
<b>Capital Financing Costs</b>									
Depreciation	14 145 1300		238,994	243,600	243,600	20,300	20,300	20,300	-91.7%
			238,994	243,600	243,600	20,300	20,300	20,300	
<b>Support Services</b>									
			47,993	43,400	59,100	58,600	59,600	60,300	
TOTAL EXPENDITURE			325,150	318,200	332,100	110,500	112,400	113,800	
<b>INCOME</b>									
<b>Provision of Services</b>									
			(407,910)	(419,500)	-	-	-	-	
TOTAL INCOME			(407,910)	(419,500)	-	-	-	-	
TOTAL NET			(82,760)	(101,300)	332,100	110,500	112,400	113,800	



HIGHWAYS/ROADS (ROUTINE)									
PORTFOLIO HOLDER NAME: CLLR KEITH GORDON HEAD OF SERVICE NAME: R EVANS		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE									
Supplies & Services									
Salting	10 100 4006		390	1,000	1,000	1,000	1,000	1,000	0.0%
Highway Verge Improvements	10 100 4003		1,540	2,500	2,600	2,500	2,500	2,500	0.0%
Street/Footpath Lighting	10 100 4002		7,028	5,000	5,000	35,000	5,000	5,000	600.0%
Flood Prevention	10 100		-	-	-	25,000	25,000	25,000	100.0%
			8,958	8,500	8,600	63,500	33,500	33,500	
Capital Financing Costs									
Depreciation	101001300		566	-	-	1,200	1,200	1,200	
			566	-	-	1,200	1,200	1,200	
Support Services									
			323,066	181,700	307,300	302,900	304,600	310,900	
TOTAL EXPENDITURE			332,590	190,200	315,900	367,600	339,300	345,600	
INCOME									
Fees & Charges									
E.C.C. Contribution - Verge Maintenance	10 100 8105		(33,305)	(33,300)	(33,300)	(33,300)	(33,300)	(33,300)	0.0%
			(33,305)	(33,300)	(33,300)	(33,300)	(33,300)	(33,300)	
TOTAL INCOME			(33,305)	(33,300)	(33,300)	(33,300)	(33,300)	(33,300)	
TOTAL NET			299,285	156,900	282,600	334,300	306,000	312,300	

OFF STREET PARKING									
PORTFOLIO HOLDER NAME: CLLR MIKE STEPTOE		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
HEAD OF SERVICE NAME: S SCRUTTON			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE									
Employee Costs									
Salaries	10 103 1000	156,242	149,000	149,200	151,100	155,100	157,200		1.4%
Insurance	10 103 1140	5,813	6,300	9,100	9,600	10,100	10,600		52.4%
		162,055	155,300	158,300	160,700	165,200	167,800		
Premises Related									
Repairs, Alterations & Maintenance	10 103 3330	30,657	25,900	25,900	27,700	30,800	29,400		6.9%
Special Items	10 103 1019	3,000	-	-	6,100	1,100	9,000		
National Non-Domestic Rates	10 103 1016	135,451	138,800	138,600	142,000	145,600	149,200		2.3%
Electricity	10 103 1009	3,666	3,700	3,700	3,700	3,700	3,700		0.0%
Water & Sewerage	10 103 1012	2,737	3,400	2,700	2,700	2,800	2,900		-20.6%
		175,512	171,800	170,900	182,200	184,000	194,200		
Transport Related									
Transport & Plant	10 103 1170	4,208	3,400	3,100	3,300	3,500	3,700		-2.9%
Car Allowances	10 103 1120	1,135	1,900	1,700	1,700	1,700	1,700		-10.5%
		5,343	5,300	4,800	5,000	5,200	5,400		
Supplies & Services									
Expenses	10 103 1130	77	100	100	100	100	100		0.0%
Equipment Furniture & Materials	10 103 1100	2,044	1,500	1,500	1,500	1,500	1,500		0.0%
Uniforms	10 103 4104	371	400	500	500	500	500		25.0%
Printing	10 103 1180	3,092	4,000	3,500	3,500	3,500	3,500		-12.5%
Publicity	10 103 1013	-	500	500	500	500	500		0.0%
Subscriptions	10 103 1018	2,830	2,500	2,500	2,500	2,600	2,700		0.0%
Traffic Penalty Tribunal	10 103 4063	1,593	2,200	1,500	1,500	1,500	1,500		-31.8%
Machine Telecoms	10 103 4110	1,931	2,000	2,000	2,000	2,000	2,000		0.0%
Traffic Enforcement Officer	10 103 4072	1,100	1,100	1,100	1,100	1,100	1,100		0.0%
Machine Maintenance	10 103 4106	18,634	17,000	17,000	17,000	17,000	17,000		0.0%
Pay by Phone Administration Charge	10 103 4074	1,656	2,500	3,400	4,000	4,000	4,000		60.0%
		33,327	33,800	33,600	34,200	34,300	34,400		
Capital Charges									
Depreciation	10 103 1300	18,717	30,100	30,100	-	-	-		-100.0%
Impairment	10 103 1306	508,223	-	-	-	-	-		
		526,940	30,100	30,100	-	-	-		
Support Services									
		234,005	252,400	226,800	201,200	199,300	204,000		
TOTAL EXPENDITURE		1,137,183	648,700	624,500	583,300	588,000	605,800		
INCOME									
Fees & Charges									
Car Park Pay & Display	10 103 8122	(959,324)	(1,128,500)	(1,128,500)	(1,128,500)	(1,128,500)	(1,128,500)		0.0%
Cost Awarded	10 103 8130	(352)	-	-	-	-	-		
Other Rents	10 103 8119	(8,129)	(7,300)	(7,300)	(7,400)	(7,600)	(7,700)		1.4%
Permits/Season Tickets	10 103 8127	(74,595)	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)		0.0%
Penalty Charge Notice Payments	10 103 8128	(57,116)	(70,000)	(40,000)	(50,000)	(50,000)	(50,000)		-28.6%
Commercial Use Of Space	10 103 8480	(213)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)		0.0%
		(1,099,730)	(1,272,300)	(1,242,300)	(1,252,400)	(1,252,600)	(1,252,700)		
Provision of Services									
		(156,058)	(24,500)	(8,900)	(9,000)	(9,300)	(9,400)		
TOTAL INCOME		(1,255,788)	(1,296,800)	(1,251,200)	(1,261,400)	(1,261,900)	(1,262,100)		
TOTAL NET		(118,605)	(648,100)	(626,700)	(678,100)	(673,900)	(656,300)		







HOUSING ADVICE								
PORTFOLIO HOLDER NAME: CLLR JO MCPHERSON		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18
HEAD OF SERVICE NAME: S SCRUTTON			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE
								2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
EXPENDITURE								
Support Services			25,660	26,100	30,600	30,100	30,700	31,000
TOTAL EXPENDITURE			25,660	26,100	30,600	30,100	30,700	31,000

HOMELESSNESS		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR JO MCPHERSON									
HEAD OF SERVICE NAME: S SCRUTTON									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	11 106 1000		205,732	191,800	195,500	198,200	205,500	209,400	3.3%
Insurance	11 106 1140		4,453	4,500	4,800	5,000	5,200	5,400	11.1%
			210,185	196,300	200,300	203,200	210,700	214,800	
<b>Transport Related</b>									
Car Allowances	11 106 1120		3,923	3,500	3,500	3,500	3,500	3,500	0.0%
			3,923	3,500	3,500	3,500	3,500	3,500	
<b>Supplies &amp; Services</b>									
Equipment, Tools & Materials	11 106 1100		896	900	900	900	900	900	0.0%
Expenses	11 106 1130		43	100	-	-	-	-	-100.0%
Removals & Storage	11 106 4176		10,838	15,000	13,000	11,000	9,000	9,000	-26.7%
Contracted Accommodation	11 106 4178		365,962	400,000	350,000	323,500	316,000	316,000	-19.1%
Housing Benefit Subsidy Adj	11 106 4179		155,336	214,400	105,000	105,000	105,000	105,000	-51.0%
Medical Assessments	11 106 4171		887	1,200	1,200	1,200	1,200	1,200	0.0%
Homelessness Prevention Initiatives	11 106 5796		6,016	-	-	-	-	-	
Rent Guarantee Scheme	11 106 4174		19,739	15,000	15,000	15,000	15,000	15,000	0.0%
Homelessness Grant	11 106 4170		-	21,700	-	-	-	-	-100.0%
Homelessness Improvements	11 106 4172		-	2,500	2,500	2,500	2,500	2,500	0.0%
HM Land Registry	11 106 4173		48	100	100	100	100	100	0.0%
Essex Wide Loan Rental Scheme	11 106 5631		1,480	-	-	-	-	-	
			561,245	670,900	487,700	459,200	449,700	449,700	
<b>Support Services</b>									
			270,944	251,000	264,700	264,400	270,000	273,400	
TOTAL EXPENDITURE			1,046,298	1,121,700	956,200	930,300	933,900	941,400	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Homelessness Grant	11 106 8170		(50,000)	-	-	-	-	-	
Rent Guarantee Scheme	11 106 8174		(4,627)	-	-	-	-	-	
Contracted Accommodation Recharge	11 106 8134		(329,548)	(340,000)	(240,000)	(240,000)	(240,000)	(240,000)	-29.4%
Homelessness Preventions Initiatives	11 106 8796		(2,248)	-	-	-	-	-	
Removals and Storage Income	11 106 8676		-	(500)	-	-	-	-	-100.0%
			(386,423)	(340,500)	(240,000)	(240,000)	(240,000)	(240,000)	
<b>Other Income</b>									
Contribution from Reserve			-	-	(20,800)	-	-	-	
			-	-	(20,800)	-	-	-	
<b>Provision of Services</b>									
			(34,837)	(33,400)	(40,200)	(40,500)	(41,400)	(41,900)	
TOTAL INCOME			(421,260)	(373,900)	(301,000)	(280,500)	(281,400)	(281,900)	
TOTAL NET			625,038	747,800	655,200	649,800	652,500	659,500	



HOUSING BENEFIT ADMINISTRATION PORTFOLIO HOLDER NAME: CLLR CHERYL ROE HEAD OF SERVICE NAME: Y WOODWARD		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
<b>EXPENDITURE</b>									
<b>Employee Costs</b>									
Salaries	11 108 1000		469,617	449,400	450,600	398,800	410,500	416,800	-11.3%
Insurance	11 108 1140		9,608	10,200	11,100	11,700	12,300	12,900	14.7%
			479,224	459,600	461,700	410,500	422,800	429,700	
<b>Transport Related</b>									
Car Allowances	11 108 1120		3,457	3,700	3,600	3,600	3,600	3,600	-2.7%
			3,457	3,700	3,600	3,600	3,600	3,600	
<b>Supplies &amp; Services</b>									
Expenses	11 108 1130		298	200	200	200	200	200	0.0%
Equipment, Tools & Materials	11 108 1100		1,336	1,400	1,400	1,400	1,400	1,400	0.0%
Printing & Publicity	11 108 1180		5,460	6,000	6,000	6,000	6,000	6,000	0.0%
Court Cost Expenditure	11 108 4230		4,662	2,000	2,000	2,000	2,000	2,000	0.0%
Call Handling	11 108 4236		22,341	23,400	23,400	24,000	24,600	25,200	2.6%
IRRV Forum	11 108 4239		638	1,100	1,100	1,100	1,100	1,100	0.0%
Benefits Development Fund	11 108 4249		4,515	4,500	4,500	4,500	4,500	4,500	0.0%
Benefit Changes Guidance	11 108 4233		11,560	-	-	-	-	-	
On Line Training Manual	11 108 4243		1,489	1,100	1,100	1,100	1,100	1,100	0.0%
Local Authority Data Sharing	11 108 4232		17,155	-	-	-	-	-	
HB Reforms Transitional Funding	11 108 5636		5,875	-	-	-	-	-	
			75,329	39,700	39,700	40,300	40,900	41,500	
<b>Support Services</b>									
			348,011	310,300	317,400	321,200	327,800	331,300	
<b>TOTAL EXPENDITURE</b>			906,020	813,300	822,400	775,600	795,100	806,100	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Local Authority Data Sharing	11 108 8232		(17,155)	-	-	-	-	-	
Benefit Changes Guidance	11 108 8233		(10,416)	-	-	-	-	-	
Discretionary Housing Income	11 108 8234		(99,169)	(99,000)	(85,000)	(85,000)	(85,000)	(85,000)	-14.1%
Court Costs	11 108 8230		-	(400)	(500)	(500)	(500)	(500)	25.0%
Ministry of Defence Income	11 108 8148		(663)	(300)	(700)	(500)	(500)	(500)	66.7%
DHP Overpayments Income	11 108 8149		(7,178)	-	-	-	-	-	
DWP Welfare Reforms Grant	11 108 8524		(12,202)	-	-	-	-	-	
HB Reforms Transitional Funding	11 108 8636		(4,672)	-	-	-	-	-	
			(151,456)	(99,700)	(86,200)	(86,000)	(86,000)	(86,000)	
<b>Grants</b>									
Administration Subsidy	11 108 8145		(377,829)	(256,100)	(256,100)	(225,800)	(198,300)	(188,400)	
			(377,829)	(256,100)	(256,100)	(225,800)	(198,300)	(188,400)	
<b>Other Income</b>									
Contribution from reserve	11 108 8231		-	-	(10,000)	-	-	-	
			-	-	(10,000)	-	-	-	
<b>Provision of Services</b>									
			(312,100)	(334,300)	(35,700)	(36,000)	(36,400)	(36,800)	
<b>TOTAL INCOME</b>			(841,385)	(690,100)	(388,000)	(347,800)	(320,700)	(311,200)	
<b>TOTAL NET</b>			64,635	123,200	434,400	427,800	474,400	494,900	

REVENUES INVESTIGATION SECTION		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR CHERYL ROE									
HEAD OF SERVICE NAME: Y WOODWARD									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	11 107 1000		108,633	101,300	109,400	126,500	130,300	131,700	24.9%
Insurance	11 107 1140		2,402	2,500	2,800	2,900	3,000	3,100	16.0%
			111,035	103,800	112,200	129,400	133,300	134,800	
<b>Transport Related</b>									
Car Allowances	11 107 1120		2,465	3,300	2,000	2,000	2,000	2,000	-39.4%
			2,465	3,300	2,000	2,000	2,000	2,000	
<b>Supplies &amp; Services</b>									
Expenses	11 107 1130		331	200	200	200	200	200	0.0%
Equipment, Tools & Materials	11 107 1100		1,519	1,300	1,500	1,500	1,500	1,500	15.4%
Protective Clothing	11 107 5597		-	200	-	-	-	-	-100.0%
Anti Fraud Network	11 107 4203		1,852	3,900	3,900	3,900	3,900	3,900	0.0%
Land Registry Charges	11 107 1101		280	700	700	700	700	700	0.0%
			3,982	6,300	6,300	6,300	6,300	6,300	
<b>Support Services</b>									
			210,777	213,000	145,800	144,600	147,900	149,500	
TOTAL EXPENDITURE			328,258	326,400	266,300	282,300	289,500	292,600	
<b>INCOME</b>									
30% Fine for Fraud	11 107 8137		(5,994)	(2,000)	(6,000)	(1,500)	(500)	(500)	-25.0%
Castle Point Prosecution Income	11 107 8140		(2,588)	-	(3,000)	(3,000)	-	-	
Court Costs - Income from Prosecutions	11 107 8141		(6,805)	(5,000)	(2,000)	(2,000)	-	-	-60.0%
			(15,387)	(7,000)	(11,000)	(6,500)	(500)	(500)	
TOTAL INCOME			(15,387)	(7,000)	(11,000)	(6,500)	(500)	(500)	
TOTAL NET			312,871	319,400	255,300	275,800	289,000	292,100	



RECEPTION			CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR GILLIAN LUCAS GILL										
HEAD OF SERVICE NAME: R EVANS										
EXPENDITURE										
Employee Costs										
Salaries	12 110 1000			87,517	85,900	84,700	86,900	90,800	93,900	1.2%
Insurance	12 110 1140			3,603	3,900	3,500	3,700	3,900	4,100	-5.1%
				91,120	89,800	88,200	90,600	94,700	98,000	
Transport Related										
Car Allowances	12 110 1120			1,064	800	400	400	400	400	-50.0%
				1,064	800	400	400	400	400	
Supplies & Services										
Equipment, Tools & Materials	12 110 1110			2,928	2,500	2,500	2,500	2,500	2,500	0.0%
Access to Services	12 110 4321			1,606	2,400	2,400	2,400	2,400	2,400	0.0%
Expenses	12 110 1130			19	100	-	-	-	-	-100.0%
Office Telephone	12 110 1011			21,782	20,000	20,000	20,500	21,000	21,500	2.5%
Mobile Phones	12 110 4315			3,733	3,500	3,500	3,600	3,700	3,700	2.9%
Telephone Maintenance	12 110 4318			5,152	6,500	6,500	6,500	6,500	6,600	0.0%
EFM Call Logger	12 110 4320			-	-	-	-	-	-	
				35,220	35,000	34,900	35,500	36,100	36,700	
Capital Financing Costs										
Depreciation	12 110 1300			-	20,000	20,000	-	-	-	-100.0%
				-	20,000	20,000	-	-	-	
Support Services										
				190,081	162,000	171,100	178,100	179,100	181,000	
TOTAL EXPENDITURE				317,485	307,600	314,600	304,600	310,300	316,100	
INCOME										
Fees & Charges										
Postages and Telephones	12 110 8213			(1)	(100)	-	-	-	-	-100.0%
Mobile Phone Calls	12 110 8214			(113)	(200)	(200)	(200)	(200)	(200)	0.0%
				(114)	(300)	(200)	(200)	(200)	(200)	
Provision of Services				(317,371)	(307,300)	(314,400)	(304,400)	(310,100)	(315,800)	
TOTAL INCOME				(317,485)	(307,600)	(314,600)	(304,600)	(310,300)	(316,100)	
TOTAL NET				-	-	-	-	-	-	

INFORMATION & SUPPORT SERVICES		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR SIMON SMITH									
HEAD OF SERVICE NAME: Y WOODWARD									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 113 1000		378,368	364,800	412,800	380,700	396,900	404,800	4.4%
Insurance	12 113 1140		9,608	10,200	13,200	13,900	14,600	15,300	36.3%
			387,975	375,000	426,000	394,600	411,500	420,100	
<b>Transport Related</b>									
Car Allowances	12 113 1120		121	200	-	-	-	-	
			121	200	-	-	-	-	
<b>Supplies &amp; Services</b>									
Expenses	12 113 1130		3	100	-	-	-	-	-100.0%
Equipment, Tools & Materials	12 113 1100		3,314	4,900	4,600	4,700	4,900	5,000	-4.1%
Subscriptions	12 113 1018		12,500	12,500	12,500	12,800	13,000	13,200	2.4%
Photocopier Maintenance	12 113 4393		6,732	5,000	5,000	5,100	5,200	5,200	2.0%
Photocopying/Printing supplies	12 113 4392		8,082	9,500	8,000	8,000	8,000	8,000	-15.8%
Central Printing _ Equipment	12 113 4394		11,357	15,000	13,000	13,000	13,200	13,200	-13.3%
Central Printing _ External	12 113 4396		2,246	2,500	2,500	2,500	2,500	2,500	0.0%
Central Stationery Provision	12 113 4348		3,832	5,000	4,700	4,700	4,700	4,700	-6.0%
Postal Charges - Franking	12 113 4349		28,701	28,000	35,000	35,900	36,600	37,300	28.2%
Postal Charges - Bulk Postage	12 113 1014		26,962	24,000	17,000	17,400	17,700	18,000	-27.5%
			103,729	106,500	102,300	104,100	105,800	107,100	
<b>Capital Financing Costs</b>									
Depreciation	12 113 4390		40,305	29,100	29,100	23,000	23,000	23,000	-21.0%
			40,305	29,100	29,100	23,000	23,000	23,000	
<b>Support Services</b>									
			228,965	208,200	270,600	282,600	287,200	289,700	
TOTAL EXPENDITURE			761,095	719,000	828,000	804,300	827,500	839,900	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Printing and Copying	12 113 8216		(55)	(100)	(700)	(700)	(700)	(700)	600.0%
			(55)	(100)	(700)	(700)	(700)	(700)	
<b>Provision of Services</b>									
			(761,040)	(718,900)	(827,300)	(803,600)	(826,800)	(839,200)	
TOTAL INCOME			(761,095)	(719,000)	(828,000)	(804,300)	(827,500)	(839,900)	
TOTAL NET			-	-	-	-	-	-	

OFFICE ACCOMMODATION - ROCHFORD		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR MIKE STEPTOE									
HEAD OF SERVICE NAME: A BUGEJA									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 115 1000		31,910	30,500	29,400	30,200	30,800	31,100	-1.0%
Insurance	12 115 1140		9,918	10,500	9,200	9,700	10,200	10,700	-7.6%
			41,828	41,000	38,600	39,900	41,000	41,800	
<b>Transport Related</b>									
Car Allowances	12 115 1120		2,071	3,100	2,100	2,100	2,100	2,100	-32.3%
			2,071	3,100	2,100	2,100	2,100	2,100	
<b>Premises Related</b>									
Repairs, Alterations & Maintenance	12 115 3330		32,072	23,300	21,100	21,400	21,800	23,900	-8.2%
Special Items	12 115 1019		1,519	18,500	9,000	40,000	28,500	5,500	116.2%
National Non-Domestic Rates	12 115 1016		69,078	56,600	59,500	61,000	62,500	64,000	7.8%
Gas	12 115 1010		10,000	11,000	11,000	12,100	13,300	14,600	10.0%
Electricity	12 115 1009		24,621	26,400	26,400	29,000	32,000	35,100	9.8%
Water	12 115 1012		1,569	2,100	1,800	1,900	2,000	2,100	-9.5%
Sewerage	12 115 1121		2,155	2,100	2,200	2,300	2,400	2,600	9.5%
Paper Recycling	12 115 4457		2,729	2,700	2,700	-	-	-	-100.0%
Cleaning	12 115 1008		14,472	14,800	14,800	15,500	15,800	16,100	4.7%
Refuse Removal	12 115 5080		-	-	-	2,800	2,900	3,000	
			158,217	157,500	148,500	186,000	181,200	166,900	
<b>Supplies &amp; Services</b>									
Expenses	12 115 1130		4	100	-	-	-	-	-100.0%
Equipment, Tools & Materials	12 115 1100		-	100	-	-	-	-	-100.0%
Cleaning Materials	12 115 1007		441	200	200	200	200	200	0.0%
PHS Equipment	12 115 4453		737	1,000	1,000	1,000	1,000	1,000	0.0%
Water Cooler Maintenance	12 115 4444		1,400	1,400	1,200	1,200	1,200	1,200	-14.3%
			2,582	2,800	2,400	2,400	2,400	2,400	
<b>Capital Financing Reports</b>									
Depreciation	12 115 1300		44,645	63,300	63,300	50,000	50,000	50,000	-21.0%
			44,645	63,300	63,300	50,000	50,000	50,000	
<b>Support Services</b>									
			159,028	142,800	144,200	132,500	135,300	137,400	
TOTAL EXPENDITURE			408,372	410,500	399,100	412,900	412,000	400,600	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Rent	12 115 8221		(2,900)	(1,100)	(2,000)	(2,000)	(2,000)	(2,000)	81.8%
			(2,900)	(1,100)	(2,000)	(2,000)	(2,000)	(2,000)	
<b>Provision of Services</b>									
			(405,472)	(409,400)	(397,100)	(410,900)	(410,000)	(398,600)	
TOTAL INCOME			(408,372)	(410,500)	(399,100)	(412,900)	(412,000)	(400,600)	
TOTAL NET			-	-	-	-	-	-	

OFFICE ACCOMMODATION - RAYLEIGH		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR MIKE STEPTOE									
HEAD OF SERVICE NAME: A BUGEJA									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 114 1000		14,138	14,100	14,300	14,800	15,100	15,200	5.0%
Insurance	12 114 1140		3,237	2,300	2,200	2,300	2,400	2,500	0.0%
			17,376	16,400	16,500	17,100	17,500	17,700	
<b>Transport Costs</b>									
Car Allowances	12 114 1120		255	200	100	100	100	100	-50.0%
			255	200	100	100	100	100	
<b>Premises, Related Costs</b>									
Repairs, Alterations and Maintenance	12 114 3330		13,629	17,700	11,900	11,200	11,900	12,700	-36.7%
Special Items	12 114 1019		12,410	2,000	8,000	27,500	3,000	8,500	1275.0%
National Non Domestic Rates	12 114 1016		22,137	22,700	22,700	23,200	23,800	24,400	2.2%
Oil	12 114 4417		5,303	6,000	5,700	5,900	6,200	6,500	-1.7%
Electricity	12 114 1009		4,883	5,100	5,100	5,600	6,100	6,700	9.8%
Water	12 114 1012		179	200	200	200	200	200	0.0%
Sewerage	12 114 1121		205	200	200	200	200	200	0.0%
Refuse Removal	12 114 4422		407	500	500	600	600	600	20.0%
Cleaning of Civic Suite	12 114 4423		9,575	9,800	9,800	10,200	10,500	10,700	4.1%
			68,727	64,200	64,100	84,600	62,500	70,500	
<b>Supplies &amp; Services</b>									
Cleaning Materials	12 114 1007		254	300	300	300	300	300	0.0%
Fixtures & Fittings	12 114 4419		-	200	200	200	200	200	0.0%
Rayleigh Water Cooler Maintenance	12 114 4444		357	300	300	300	300	300	0.0%
Audio-Visual Equipment Maintenance	12 114 4420		-	1,900	2,100	1,900	1,900	1,900	0.0%
			610	2,700	2,900	2,700	2,700	2,700	
<b>Capital Financing Costs</b>									
Depreciation	12 114 1300		7,132	17,500	17,500	7,900	7,900	7,900	-54.9%
			7,132	17,500	17,500	7,900	7,900	7,900	
<b>Support Services</b>									
			120,036	78,300	79,200	73,000	74,300	75,600	
<b>TOTAL EXPENDITURE</b>			214,136	179,300	180,300	185,400	165,000	174,500	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Robing Room Rent	12 114 8219		(6,599)	(5,200)	(6,900)	(7,300)	(7,300)	(7,300)	40.4%
Voluntary Organisations	12 114 8979		(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	0.0%
			(42,599)	(41,200)	(42,900)	(43,300)	(43,300)	(43,300)	
<b>Provision of Services</b>									
			(171,538)	(138,100)	(137,400)	(142,100)	(121,700)	(131,200)	
<b>TOTAL INCOME</b>			(214,136)	(179,300)	(180,300)	(185,400)	(165,000)	(174,500)	
<b>TOTAL NET</b>			-	-	-	-	-	-	

FINANCIAL SERVICES		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	ESTIMATE TO ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR SIMON SMITH									
HEAD OF SERVICE NAME: Y WOODWARD									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 120 1000		380,732	395,100	342,500	340,600	352,800	358,700	-13.8%
Professional Fees	12 120 1006		-	400	200	200	200	200	-50.0%
Insurance	12 120 1140		11,111	11,200	11,500	12,000	12,500	13,000	7.1%
			391,843	406,700	354,200	352,800	365,500	371,900	
<b>Transport Costs</b>									
Car Allowances	12 120 1120		1,240	500	1,000	1,000	1,000	1,000	100.0%
			1,240	500	1,000	1,000	1,000	1,000	
<b>Supplies &amp; Services</b>									
Expenses	12 120 1130		1,360	700	900	900	900	900	28.6%
Equipment, Tools & Materials	12 120 1100		11,142	10,700	10,700	10,700	10,700	10,700	0.0%
Subscriptions	12 120 1018		4,961	5,200	5,600	5,800	5,800	5,900	11.5%
ATM	12 120 4552		2,800	2,800	2,800	2,800	2,800	2,800	0.0%
			20,263	19,400	20,000	20,200	20,200	20,300	
<b>Contracted Services</b>									
Tax Consultants	12 120 4577		1,550	1,800	1,700	1,700	1,700	1,800	-5.6%
Asset Valuation	12 120 4575		2,100	2,100	2,100	2,100	2,100	2,100	0.0%
Baliff Charges	12 120 4582		99	600	100	100	100	100	-83.3%
Treasury Management	12 120 4576		6,000	6,000	6,000	6,200	6,300	6,400	3.3%
Risk Management	12 120 5544		-	500	-	-	-	-	-100.0%
Security Services - Cash Collection	12 120 4551		4,519	5,300	5,400	5,400	5,400	5,400	1.9%
Procurement Support	12 120 4553		-	-	15,000	-	-	-	
			14,268	16,300	30,300	15,500	15,600	15,800	
<b>Support Services</b>									
			260,697	252,000	309,000	329,100	334,100	337,900	
TOTAL EXPENDITURE			688,310	694,900	714,500	718,600	736,400	746,900	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Castle Point Borough Council Payroll Income	12 120 8532		(21,517)	(21,500)	(21,500)	(22,100)	(22,500)	(22,900)	2.8%
Trust Property Administration recharge	12 120 8235		(700)	(700)	(700)	(700)	(700)	(700)	0.0%
Other Payroll Services	12 120 8192		-	-	(7,100)	(4,000)	(4,100)	(4,200)	
Income from VAT on Car Allowances	12 120 8534		(1,506)	(1,500)	(1,000)	(1,000)	(1,000)	(1,000)	-33.3%
Contribution from Reserve			-	-	(15,000)	-	-	-	
			(23,723)	(23,700)	(45,300)	(27,800)	(28,300)	(28,800)	
<b>Provision of Services</b>									
			(807,282)	(820,300)	(669,200)	(690,800)	(708,100)	(718,100)	
TOTAL INCOME			(831,004)	(844,000)	(714,500)	(718,600)	(736,400)	(746,900)	
TOTAL NET			(142,690)	(149,100)	-	-	-	-	

HUMAN RESOURCES		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR GILLIAN LUCAS GILL									
HEAD OF SERVICE NAME: A DAVE									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 121 1000		166,108	163,200	166,900	98,800	101,500	102,900	-39.5%
Central Training Provision	12 121 4607		21,591	19,000	19,000	19,000	19,000	19,000	0.0%
Work Placements	12 121 1017		13,576	16,000	16,000	16,000	16,000	16,000	0.0%
Insurance	12 121 1140		2,402	2,500	2,800	2,900	3,000	3,100	16.0%
			203,677	200,700	204,700	136,700	139,500	141,000	
<b>Transport Costs</b>									
Car Allowances	12 121 1120		462	300	400	400	400	400	33.3%
			462	300	400	400	400	400	
<b>Supplies &amp; Services</b>									
Expenses	12 121 1130		81	400	200	200	200	200	-50.0%
Equipment, Tools And Materials	12 121 1100		330	300	300	300	300	300	0.0%
Consultancy	12 121 4577		-	6,800	6,800	6,800	6,800	6,800	0.0%
Occupational Health	12 121 4604		5,220	7,000	7,000	7,000	7,000	7,000	0.0%
Staff Advertising	12 121 4602		31,915	10,000	10,000	10,000	10,000	10,000	0.0%
Job Evaluation Appeals	12 121 4605		802	2,000	1,000	1,000	1,000	1,000	-50.0%
Childcare Vouchers Management Fee	12 121 4611		1,240	1,200	1,200	1,200	1,200	1,200	0.0%
Staff Reward Scheme	12 121 4606		5,581	4,000	4,000	4,000	4,000	4,000	0.0%
Criminal Record Bureau	12 121 4612		-	1,000	1,000	800	800	800	-20.0%
Investors in People	12 121 4603		5,863	4,300	-	-	8,000	-	-100.0%
Attendance Bonus	12 121 4613		17,773	15,500	15,500	15,500	15,500	15,500	0.0%
			68,806	52,500	47,000	46,800	54,800	46,800	
<b>Support Services</b>									
			195,152	182,000	170,800	174,400	179,600	182,400	
TOTAL EXPENDITURE			468,097	435,500	422,900	358,300	374,300	370,600	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Staff Parking Charge	12 121 8291		(22,520)	(27,000)	(26,000)	(26,000)	(26,000)	(26,000)	-3.7%
			(22,520)	(27,000)	(26,000)	(26,000)	(26,000)	(26,000)	
<b>Provision of Services</b>									
			(449,255)	(408,500)	(396,900)	(332,300)	(348,300)	(344,600)	
TOTAL INCOME			(471,775)	(435,500)	(422,900)	(358,300)	(374,300)	(370,600)	
TOTAL NET			(3,678)	-	-	-	-	-	



ESTATES MANAGEMENT		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR MIKE STEPTOE									
HEAD OF SERVICE NAME: A BUGEJA									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 122 1000		166,143	149,300	149,300	106,700	109,700	111,000	-28.5%
Insurance	12 122 1140		2,402	2,500	2,800	2,900	3,000	3,100	16.0%
			168,544	151,800	152,100	109,600	112,700	114,100	
<b>Transport Costs</b>									
Car Allowances	12 122 1120		4,290	3,700	2,400	2,400	2,400	2,400	-35.1%
Transport & Plant	12 122 1170		3,106	1,400	1,900	2,200	2,500	2,800	57.1%
			7,396	5,100	4,300	4,600	4,900	5,200	
<b>Supplies &amp; Services</b>									
Expenses	12 122 1130		91	200	100	100	100	100	-50.0%
Equipment, Tools And Materials	12 122 1100		1,210	1,600	1,600	1,600	1,600	1,600	0.0%
			1,301	1,800	1,700	1,700	1,700	1,700	
<b>Support Services</b>									
			183,967	161,200	171,900	172,100	176,600	179,100	
<b>TOTAL EXPENDITURE</b>			361,208	319,900	330,000	288,000	295,900	300,100	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Admin Charge/Rechargeable Income	12 122 8237		(500)	-	(500)	(500)	(500)	(500)	
Capital Works	12 122 6499		(3,850)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	0.0%
Finchfield Bungalows Trust Management Fee	12 122 8186		(10,600)	(10,600)	(10,600)	(10,600)	(10,600)	(10,600)	0.0%
			(14,950)	(20,600)	(21,100)	(21,100)	(21,100)	(21,100)	
<b>Provision of Services</b>									
			(345,650)	(299,300)	(308,900)	(266,900)	(274,800)	(279,000)	
<b>TOTAL INCOME</b>			(360,600)	(319,900)	(330,000)	(288,000)	(295,900)	(300,100)	
<b>TOTAL NET</b>			608	-	-	-	-	-	



COMMUNICATIONS		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR GILLIAN LUCAS GILL									
HEAD OF SERVICE NAME: A DAVE									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 123 1000		65,312	68,400	72,300	111,000	114,000	115,300	62.3%
Insurance	12 123 1140		1,201	1,300	2,100	2,200	2,300	2,400	69.2%
			66,513	69,700	74,400	113,200	116,300	117,700	
<b>Transport Costs</b>									
Car Allowances	12 123 1120		126	200	400	400	400	400	100.0%
			126	200	400	400	400	400	
<b>Supplies &amp; Services</b>									
Equipment, Supplies and Materials	12 123 1100		2	100	100	100	100	100	0.0%
Newspaper (Rochford District Matters)	12 123 5437		25,597	30,000	26,500	27,100	27,600	28,100	-9.7%
Expenses	12 123 1130		-	-	300	300	300	300	
			25,599	30,100	26,900	27,500	28,000	28,500	
<b>Support Services</b>									
			103,898	96,400	104,500	98,100	101,200	101,700	
<b>TOTAL EXPENDITURE</b>			196,136	196,400	206,200	239,200	245,900	248,300	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Rochford District Matters	12 123 8437		(21,655)	(23,600)	(20,400)	(20,100)	(20,100)	(20,100)	-14.8%
			(21,655)	(23,600)	(20,400)	(20,100)	(20,100)	(20,100)	
<b>Provision of Services</b>									
			(174,481)	(172,800)	(185,800)	(219,100)	(225,800)	(228,200)	
<b>TOTAL INCOME</b>			(196,136)	(196,400)	(206,200)	(239,200)	(245,900)	(248,300)	
<b>TOTAL NET</b>			-	-	-	-	-	-	

LEGAL SERVICES		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR CHERYL ROE									
HEAD OF SERVICE NAME: A BUGEJA									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	12 118 1000		217,430	194,400	198,500	148,500	156,700	158,400	-23.6%
Professional Fees	12 118 1006		1,165	1,100	1,100	1,100	1,100	1,100	0.0%
Insurance	12 118 1140		3,002	3,500	4,100	4,300	4,500	4,700	22.9%
			221,597	199,000	203,700	153,900	162,300	164,200	
<b>Transport Costs</b>									
Car Allowances	12 118 1120		564	500	700	700	700	700	40.0%
			564	500	700	700	700	700	
<b>Supplies &amp; Services</b>									
Expenses	12 118 1130		1,073	1,000	1,500	1,500	1,500	1,500	50.0%
Equipment, Tools & Materials	12 118 1100		1,467	1,000	1,000	1,000	1,000	1,000	0.0%
Library	12 118 4521		8,432	12,600	9,600	9,900	10,200	10,400	-21.4%
Legal Fees	12 118 4520		2,714	12,000	12,000	12,000	12,000	12,000	0.0%
Land Charges Action Group	12 118 4891		9,694	-	-	-	-	-	
			23,379	26,600	24,100	24,400	24,700	24,900	
<b>Support Services</b>									
			166,586	151,700	187,500	198,300	202,400	205,000	
TOTAL EXPENDITURE			412,126	377,800	416,000	377,300	390,100	394,800	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Legal Fees Income	12 118 85xx		(9,550)	(17,000)	(17,000)	(17,000)	(17,000)	(17,000)	0.0%
Rents	12 118 8224		(691)	(500)	(500)	(500)	(500)	(500)	0.0%
Southend Council Backup Storage	12 118 8283		(2,356)	(2,500)	(1,200)	(2,500)	(2,600)	(2,700)	0.0%
Parish Income	12 118 8190		-	-	(3,000)	(3,000)	(3,000)	(3,000)	
			(12,597)	(20,000)	(21,700)	(23,000)	(23,100)	(23,200)	
<b>Provision of Services</b>									
			(530,257)	(494,600)	(394,300)	(354,300)	(367,000)	(371,600)	
TOTAL INCOME			(542,854)	(514,600)	(416,000)	(377,300)	(390,100)	(394,800)	
TOTAL NET			(130,728)	(136,800)	-	-	-	-	

AUDIT & PERFORMANCE MANAGEMENT									
PORTFOLIO HOLDER NAME: CLLR SIMON SMITH		CODE	2013/14	2014/15	2014/15	2015/16	2016/17	2017/18	
HEAD OF SERVICE NAME: Y WOODWARD			ACTUAL	ORIGINAL	REVISED	ESTIMATE	ESTIMATE	ESTIMATE	
EXPENDITURE								ESTIMATE TO ESTIMATE % CHANGE	
<b>Employee Costs</b>									
Salaries	12 116 1000		142,320	155,400	148,000	127,000	131,000	132,400	-18.3%
Insurance	12 116 1140		3,603	3,900	3,500	3,700	3,900	4,100	-5.1%
			145,923	159,300	151,500	130,700	134,900	136,500	
<b>Transport Costs</b>									
Car Allowances	12 116 1120		236	100	200	200	200	200	100.0%
			236	100	200	200	200	200	
<b>Supplies &amp; Services</b>									
Expenses	12 116 1130		97	200	100	100	100	100	-50.0%
Equipment, Tools & Materials	12 116 1100		214	200	200	200	200	200	0.0%
Subscriptions	12 116 1018		100	100	100	100	100	100	0.0%
			411	500	400	400	400	400	
<b>Support Services</b>									
			133,489	116,400	78,900	79,700	81,200	82,000	
TOTAL EXPENDITURE			280,059	276,300	231,000	211,000	216,700	219,100	
<b>INCOME</b>									
Provision of Services			(280,059)	(276,300)	(231,000)	(211,000)	(216,700)	(219,100)	
TOTAL INCOME			(280,059)	(276,300)	(231,000)	(211,000)	(216,700)	(219,100)	
TOTAL NET			-	-	-	-	-	-	

CUSTOMER SERVICES		CODE	2013/14 ACTUAL	2014/15 ORIGINAL	2014/15 REVISED	2015/16 ESTIMATE	2016/17 ESTIMATE	2017/18 ESTIMATE	2014/15 ORIGINAL TO 2015/16 ESTIMATE % CHANGE
PORTFOLIO HOLDER NAME: CLLR GILLIAN LUCAS GILL									
HEAD OF SERVICE NAME: R EVANS									
EXPENDITURE									
<b>Employee Costs</b>									
Salaries	14 142 1000		306,884	285,000	284,600	252,100	259,200	262,900	-11.5%
Training	14 142 1005								
Professional Fees	14 142 1006								
Insurance	14 142 1140		9,007	9,900	8,300	8,700	9,100	9,500	-12.1%
			315,891	294,900	292,900	260,800	268,300	272,400	
<b>Supplies &amp; Services</b>									
Expenses	14 142 1130		269	100	100	100	100	100	0.0%
Equipment, Tools & Materials	14 142 1100		1,073	700	700	700	700	700	0.0%
			1,342	800	800	800	800	800	
<b>Support Services</b>									
			210,680	194,000	174,100	180,900	183,700	184,600	
TOTAL EXPENDITURE			527,913	489,700	467,800	442,500	452,800	457,800	
<b>INCOME</b>									
<b>Fees &amp; Charges</b>									
Admin Charge	14 142 8237		(42)	-	-	-	-	-	
			(42)	-	-	-	-	-	
<b>Provision of Services</b>									
			(660,301)	(627,100)	(467,800)	(442,500)	(452,800)	(457,800)	
TOTAL INCOME			(660,343)	(627,100)	(467,800)	(442,500)	(452,800)	(457,800)	
TOTAL NET			(132,420)	(137,400)	-	-	-	-	



Environment					Appendix 3			
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Licenses</b>								
	Dangerous Wild Animals Act 1976	Non-Vatable	154.00	157.00	1 (Licence lasts two years)	290.00 Recovers actual cost	£600 - £150 average £290 Two-yearly licence Fee recommended does not deter keepers from applying and in line with Essex authorities	J Fowler
	Animal Boarding Establishment Act 1963	Non-Vatable	185.00	189.00	12	200.00 Recovers actual cost	£150-£255 Average £196 Recommended In line with Essex authorities	J Fowler
	Riding Establishments Act 1964							
	- Non Charitable	Non-Vatable	230.00	234.00	3	325.00 Inflation	£141 - £805 Average £364  Recommended in line with actual costs	J Fowler
	- Charitable	Non-Vatable	85.00	87.00	1	234.00 Actual costs	Others LAs do not have this  PH decision to grant a discount for charitable purposes	J Fowler

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Mid year Vet inspection	Non-Vatable	42.00	Remove. Unused as cost factored in to Licence fee.	4	43.00 Inflation	Other authorities do not have this. Recommended fee based on actual costs	J Fowler
	Pet Animals Act 1951 & Breeding of Dogs Act 1973	Non-Vatable	180.00	184.00	2	180 Hold fee due to previous rise	£159 - £242 Average £183 Recommended In line with Essex authorities	J Fowler
	Home Boarding of Dogs	Non-Vatable	150.00	153.00	5	150 Hold fee due to previous rise	£64 - £150 Average £110 Recommended In line with Essex authorities	J Fowler
	<i>The above fees are subject to additional charges for consultants or inspection fees</i>	Non-Vatable						

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Zoo Licensing</b>								
	Application for grant of first licence	Non-Vatable	425.00	433.00	0	425 Hold fee due to previous rise	£150 - £1081 Average £559 Recommended based on actual costs	
	Application for renewal of licence	Non-Vatable	240.00	245.00	0	240 Hold fee due to previous rise	£149 - £1081 Average £645 Recommended based on actual costs	J Fowler
	Alteration of licence	Non-Vatable	130.00	133.00	0	130 Hold fee due to previous rise	£90 - £848 Average £566 Recommended based on actual costs	J Fowler
	Transfer of licence	Non-Vatable	130.00	133.00	0	130 Hold fee due to previous rise	£90 - £844 Average £469 Recommended based on actual costs	J Fowler
	<i>The above fees are subject to additional charges for consultants or inspection fees</i>							
<b>Scrap Metal Dealers</b>								
	Site Licence - Initial application	Non-Vatable	338.00	344.00	4	338.00	SE Essex: £270 - £375, Recommended is In line with Essex authorities & reflects officer time	J Fowler

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Site - Renewal	Non-Vatable	269.00	274.00	0	269.00	SE Essex: £180-£283 Recommended is In line with Essex authorities & reflects officer time	J Fowler
	Site - Variation	Non-Vatable	65.00	66.00	0	65.00	SE Essex: £31-£283 Recommended is In line with Essex authorities & reflects officer time	J Fowler
	Collectors Licence - Initial application	Non-Vatable	224.00	228.00	10	224.00	SE Essex: £160-£283 Recommended is In line with Essex authorities & reflects officer time	J Fowler
	Collectors - Renewal	Non-Vatable	186.00	190.00	0	186.00	SE Essex: £128-£180 Recommended is In line with Essex authorities & reflects officer time	J Fowler

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Collectors - Variation	Non-Vatable	65.00	66.00	0	65.00	SE Essex: £31-£283 Recommended is In line with Essex authorities & reflects officer time	J Fowler
<b>Alcohol, Regulated Entertainment &amp; Late Night Refreshment Licence Fees:</b>								
These are prescribed by regulations issued under the Licensing Act 2003 and vary dependent								J Fowler
<b>Sex Establishments</b>								
	Grant, renewal, variation or transfer (£2,040 refunded if no hearing)	Non-Vatable	2,360.00	2,410.00	0	2,800.00	£600 - £6,250 Average £2,883 Recommended based on actual costs	J Fowler
<b>Sexual Entertainment Venues</b>								
	Grant, renewal, variation or transfer (£2,040 refunded if no hearing)	Non-Vatable	2360 (previously listed as Sex Establishment)	2,900.00	0	2,830.00	£600 - £6,250 Average £2,883 Recommended based on actual costs	J Fowler
<b>Other Establishments</b>								
	Acupuncture, tattooing, semi-permanent skin colouring, cosmetic piercing & electrolysis	Non-Vatable	205.00	209.00	5	205.00	£115 -£202 Average £145  Recommended based on actual costs	M Howlett

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Hypnotism Consent	Non-Vatable	32.00	32.50	0	33.00	Most do not charge. Recommended based on officer costs	J Fowler
<b>Gambling Licence Fees</b>								
	Betting Office - grant/ provisional statement - £2,040 refunded if no hearing	Non-Vatable	2,440.00	2,490.00	1	2,440.00	Benchmarking information not available as all authorities are reviewing their charges in the light of recent legal challenges	J Fowler
	Annual Fee	Non-Vatable	195.00	199.00	8	195.00	Recommended fee is based on assessment of actual costs	J Fowler
	Variation	Non-Vatable	275.00	280.00	0	275.00		J Fowler
	Transfer/ Reinstatement	Non-Vatable	240.00	245.00	0	240.00		J Fowler
	Adult Gaming Centre - grant/ provisional statement £1,600 refunded if no hearing	Non-Vatable	2,000 Max	2,000.00	0	2,000 Max		J Fowler
	Annual Fee	Non-Vatable	195.00	199.00	1	195.00		J Fowler
	Variation	Non-Vatable	275.00	280.00	0	275.00		J Fowler
	Transfer/ Reinstatement	Non-Vatable	250.00	255.00	0	250.00		J Fowler
	Bingo Club - grant/ provisional statement £2,040 refunded if no hearing	Non-Vatable	2,440.00	2,490.00	0	2,440.00		J Fowler
	Annual Fee	Non-Vatable	195.00	199.00	0	195.00		J Fowler
	Variation	Non-Vatable	190.00	195.00	0	190.00		J Fowler
	Transfer/ Reinstatement	Non-Vatable	250.00	255.00	0	250.00		J Fowler
	Family Entertainment Centre - grant/ provisional statement £1,600 refunded if no hearing	Non-Vatable	2,000 max	2,000.00	0	2,000 max		J Fowler

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Annual Fee	Non-Vatable	195.00	199.00	0	195.00		J Fowler
	Variation	Non-Vatable	275.00	280.00	0	275.00		J Fowler
	Transfer/ Reinstatement	Non-Vatable	250.00	255.00	0	250.00		J Fowler
<b>Street Trading</b>								
	Street Trading Consent - Issue (annual)	Non-Vatable	250.00	255.00	2	250.00	£256-£2,600  The recommended fee is considered reasonable, the alternative fee option reflects actual costs.	J Fowler
	Street Trading Consent - Renewal (annual)	Non-Vatable	250.00	255.00	2	250.00	£256-£2,600. More than 3, additional £1,554  The recommended fee is considered reasonable, the alternative fee option reflects actual costs.	J Fowler



Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Pavement Permissions - Issue (annual)	Non-Vatable	250.00	255.00	2	250.00	£256-£500 up to 3 days, more than 3 days, an additional £1,554 will be charged.  The recommended fee is considered reasonable, the alternative fee option reflects actual costs.	J Fowler
	Pavement Permissions - Renewal (annual)	Non-Vatable	250.00	255.00	3	250.00	£256-£500 up to 3 days, more than 3 days, an additional £1,554 will be charged.  The recommended fee is considered reasonable, the alternative fee option reflects actual costs.	J Fowler

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Street Trading - community events 1 day	Non-Vatable	0.00	0.00	3	21.00	no data Recommended maintain nil charge. Alternative option reflects actual cost	J Fowler
<b>Hire of Windmill</b>								
	For commercial use - 1 hour session on one floor	Standard	34.00	34.00	0		Difficult to compare for this fairly unique building. Most uses are for weddings or exhibitions	M H-White
	For commercial use - all day (7.5hr)	Standard	85.00	85.00	0			M H-White
	For non - commercial use - 1 hour session	Standard	17.00	17.00	0			M H-White
	For non - commercial use - all day (7.5hr)	Standard	42.50	42.50	0			M H-White
<b>Wedding Hire</b>								
	Mondays - Fridays Inclusive (am)	Standard	150.00	150.00			Again difficult to compare but Essex Registration Service view is that fairly consistent for this size of facility	M H-White
	Mondays - Fridays Inclusive (pm)	Standard	250.00	250.00				M H-White
	Saturday, Sunday and Bank Holidays	Standard	350.00	350.00	40.00			M H-White
	Wedding invitations (each)	Standard	1.50	1.50				M H-White
	Chair Cover Hire including sashes	Standard	60.00	60.00				M H-White

Environment					Units	Alternative Fee Option	Comments	LEAD OFFICER
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £				
<b>Football</b>								
	Alternative use of pitch - Sat	Non-Vatable	759.00	774.00	13		Recommended based on inflation increase.  Fees increased 19 August 2014 Portfolio Holder Decision	M Hotten
	Alternative use of pitch - Sun	Non-Vatable	817.00	833.00	28		Recommended based on inflation increase.  Fee increased 19 August 2014 Portfolio Holder decision	M Hotten
<b>Casual Lettings Including Pavilion</b>								
	Adults Sat	Standard	113.00	113.00	0	71.50	No uptake, above market price.	M Hotten
	Adults Sun	Standard	127.00	127.00	0	71.50	No uptake, above market price.	M Hotten
	Juniors Sat	Standard	76.00	76.00	0	36.00	No uptake, above market price.	M Hotten

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Juniors Sun	Standard	84.00	84.00	0	36.00	No uptake, above market price.	M Hotten
<b>Established Junior Pitches</b>								
	Alternative use of pitch - Sat	Non-Vatable	357.00	364.00	2	280.00	Recommended based on inflation increase. Alternative based on market price.  Average £280 (£186-£347)	M Hotten
	Alternative use of pitch - Sun	Non-Vatable	383.00	390.00	18	288.00	Recommended based on inflation increase. Alternative based on market price.  Average £288 (£186-£347)	M Hotten

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
Mini Football								
	Alternative use of pitch - Sat	Non-Vatable	307.00	307.00	0	161.00	No uptake, above market price.	M Hotten
	Alternative use of pitch - Sun	Non-Vatable	363.00	363.00	1	198.00	Low uptake, above market price.	M Hotten
	NOTE: Fees may be reduced where clubs undertake some of the required tasks.							M Hotten
Pavilion Hire								
	Including changing rooms per 3 hour session.	Non-Vatable	80.00	80.00	0		Low uptake, above market price.	M Hotten
	NOTE: Hire in respect of Youth Clubs will be reduced by 50%							
Playgroups								
	Pre-School and mother and child - Morning Session	Non-Vatable	15.00	15.00	320	15.00	N/a - both nurseries are to be offered tenacy agreements which is more appropriate	M Hotten
	Pre-School and mother and child - Afternoon Session	Non-Vatable	15.00	15.00	320	15.00		M Hotten
NOTE: Fees do not include service charges. Reduction of 25% for registered charities								

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Cricket</b>								
	Cricket	Non-Vatable	530.00	540.00	3	750.00	Average £750(£700- £822) - Other districts include cricket square management in the charge. Recommended based on inflation increase. Alternative option in line with average.	M Hotten
	Pavilion Hire (50% of pitch hire)							
<b>Rustic Products</b>								
<b>Woodchips</b>								
	Delivered within 5 miles	Standard	30.00	30.00	3	30.00	Limited market. The charges for woodchips on collection have been taken out as very rarely used.	M Hotten

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
Firewood								
	Firewood (logs) per transit load delivered - Within District	5%	130.00	150.00	75	170.00	£110 to £150 (median of £127)  Recommended is market price. The price is the top end of pricing which represents a substantial increase.	M Hotten
	Firewood (logs) per half transit load delivered - Within District	5%	75.00	95.00	14	85.00	as above	M Hotten
	Delivery within 5 miles of district boundary		5.00	5.00	-	10.00	Free to £10.  While price increases upon logs are above the rate of inflation, a further increase upon delivery may be unpreferential	M Hotten

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Logs</b>								
	1 Bag	5%	3.50	4.00	-	£5.00	Extremely variable due to differing qualities, bottom end of market is £4 per bag, at present there is no established market.  Recommended fee reflects a relatively new market.	M Hotten
	1 Bag for wholesale		2.00		-		As above, bottom end of market is £2 per bag at present trying to establish market	M Hotten
<b>Stakes</b>								
	6ft Chestnut rustic fencing stakes (pointed end) each	Standard	2.50	2.75			Limited local market - usually purchase with other fencing materials	M Hotten
	6ft Chestnut rustic fencing stakes (pointed end) (more than 50)	Standard	2.25	2.50			as above	M Hotten



Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Rustic Bench</b>								
Rustic bench wth back				<b>345.00</b>				
Made from local claimed materials		Standard	225.00	245.00	1	158.00  Inflation increase	Extremely variable in price and quality. Norsey Wood - £85 Recommended based on labour, materials plus 10% profit	M Hotten
<b>Open Spaces</b>								
<b>Memorials</b>								
Formal bench including five year maintenance agreement		Non-Vatable	625.00	625.00	-	662.00  In line with Southend charges	Southend - £662; Maldon - £1012  Rochford Parks need more benches.  Recommended based on labour, materials plus 10% profit	M Hotten
Backed bench including five year maintenance agreement		Non-Vatable	420.00	430.00	-		Moors Valley - £420,	M Hotten
Unbacked bench including five year maintenance agreement		Non-Vatable	330.00	330.00	-	85.00	Moors Valley - £330; Norsey Wood - £85	M Hotten

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Tree planting includes cost of tree.	Non-Vatable	150.00	150.00	-	62.00 Inflation	£450 - £200, average £300 Recommended based on enhanced service with labour, materials, tree and profit.	M Hotten
	Burial of pet ashes does not include memorial cost	Standard	60.00	60.00	-		There is no comparable service - priced to cover labour costs	M Hotten
<b>Commercial use of open spaces</b>								
Costs for licensed organisations to use open spaces for events.								
	- 'Low key' commercial use – e.g. Dog Walking Companies, 'Boot Camp' style fitness sessions where operators charge participants. (per annum)	Non-Vatable	300.00	300.00	2		Need to develop fuller range of charges relating to commercial use £30/month for 1 session a week; (£360) for year (Boot Camp)	M Hotten
	- General community events which are free at the point of entry (e.g. Sponsored Walks, Race for Life, Schools Orienteering).	Non-Vatable	Free		5		Usually Free	M Hotten

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	- Not for profit and commercial interest companies, special interest events, for which an entrance charge is made to help cover the organiser's costs. (per day)	Non-Vatable	200.00	200.00	1	£100	1 benchmark, 2 exisiting. Appears slightly high Average £108 Range £45-£181	M Hotten
	- Fully commercial, profit making events – e.g. Music concerts markets etc. (per event).	Non-Vatable	1,000.00	1,000.00	-		Need to develop fuller range of charges relating to commercial use Most cost are based upon event numbers and broken down into set up costs, event days, hard to compare	M Hotten
Access Licences								
	General Access Licences on to open spaces	Non-Vatable	£30	£30	New	£30	Cover cost of staff time to unlock/lock gates, issue keys etc. - none readily available	M Hotten
Tree Works								

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Work on Council trees for which there is no safety case. Hourly rate	Standard	£57	£57	New	£28 - 'meet the neighbour half way price'  £68 Reflects commercial rates	Essex Trees (cheapest price - £68/hour)  Recommended based on costs + 10%	M Hotten
	Trading Pitch in Open Spaces (Renewable every three years) subject to a tendering process		Competitive tender		1		Price set by competitive tender. Renewable every 3 years. Currently one is Hockley Woods.	M Hotten
Factual Statements								
	Research or completion of works in default of a notice period per hour (min charge - 1hr)	Non-Vatable	47.00	48.00	0 to 2 p.a.	47.00	Recommended fee based on actual costs, alternative fee is inflation increase. Countywide formula used	M Howlett
	Section 28(9) of Health and Safety at Work etc Act 1974 - per hour	Non-Vatable	47.00	48.00	0	47.00	Recommended fee based on actual costs, alternative fee is inflation increase.	M Howlett
Requests for Environmental Information					5,86			

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Up to 4 hours	Standard	188.00	192.00	to 10 p.a.	188.00	£63-£93 per request; Com premises standard up to £175.00 (4 LAs)  Recommended based on actual costs - approximately 4 hours per search. Alternative option is inflation increase	M Howlett
	Per hour thereafter	Standard	47.00	48.00	0 to 2 p.a.	47.00	£65-£67.50/additional hours  Recommended based on actual cost. Alternative option is inflation increase.	M Howlett
<b>Fixed Penalty Notices</b>								
Fixed Penalty notices can be awarded for a number of offences and range in value, a detailed listing can be found on the Council's website.								
<b>Lost, Found or Stray Dogs</b>								

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Statutory fee	Non-Vatable	78.00	80.00			No increase recommended	M Hotten
	Daily kennelling fee - plus vet fees if necessary	Non-Vatable	13.00	14.00			No increase recommended.  £47-£72 first day + £30-£47 thereafter	M Hotten
	Microchip at the Kennels	Non-Vatable	18.00	19.00			No increase recommended.  Average - £20	M Hotten

Environment								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Wheeled Bins</b>								
	Set of 3 wheeled bins for new housing developments - charge levied on developer - bins provided for recycling service	Non-vatable	168.00	168.00	85	102-105	Average benchmarked price - £34/ bin. Top of price range on benchmarking - £56/bin.No increase recommended	B Saunders
<b>Bulky Waste Collection</b>								
Collection of bulky waste (household furniture) and electrical household items								
	- For one item	Non-Vatable	12.00	12.00	2,500	£10.30 - Inflation  £21.00 - Average Minimum for more items	£2-£10. Average £8 each No increase recommended	B Saunders
	- Each additional item booked at same time	Non-Vatable	6.00					B Saunders

Description of Offence - Fixed Penalty Notices	Act	Penalty if paid early	Maximum Penalty conviction
1. Dropping Litter (including gum & cigarettes)	S87/8 EPA 1990 amended by S18 CNEA	£50	£2,500
2. Abandonment of Vehicle	S2 & 2A RD (A) Act 1978	£120	£2,500
3. Failure to remove dogs mess	S3 Dogs (FL) Act 1996	N/A	£1,000
4. Sale of vehicles on road	S3 CNEA 2005	£80	£2,500
5. Repair of vehicles on a road	S4 CNEA 2005	£80	£2,500
6. Waste Bin Offences	S46 & S47(ZA) EPA 1990	£60	£1,000
7. Graffiti	S43&44 ASBA 03, S1 CDA	£50	£5,000
8. Fly Posting	S43&44 ASBA 03, S224 TCPA	£50	£2,500

Environment				Units	Alternative Fee Option	Comments	LEAD OFFICER
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £				
9. Failure to comply with a street litter control notice	S94 & 94A EPA 1990	£60	£2,500				
10. Failure to comply with a litter clearing notice	S92 & S94 EPA 1990	£60	£2,500				
11. Cycling on footpath	S72 HA 1835	N/A	N/A				
12. No smoke free signage	S6 & 9 Health Act 2006	£150 (15D)	£1,000				
13. Smoking in a smoke free place	S7 & 9 Health Act 2006	£30 (15D)	£200				
14. Failure to produce waste documents	S34 EPA 1990	£180	Unlimited				
15. Failure to produce a Waste Carriers Licence	S5 & 5b COP(A) Act 1989	£180	Unlimited				
16. Noise from dwelling	S8 Noise Act 1996	£60	£5,000				
17. Noise from Licensed Premises	S8 Noise Act 1996	N/A	£20,000				
18. Leaflet Distribution on designated land	Sch 3A EPA 1990	£50	£2,500				
19. Offences under Dog Control Orders	S59 CNEA 2005	£60	£1,000				



<u>Legal, Estates and Member Services</u>					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
Cemeteries								
Interments In Graves or Vaults								
	Interment Fee (New grave or re-open) :						Inflation increase only.  All cemetery fees have been benchmarked against 7 Essex cemeteries and RDC are in the upper 10%	
	- Still Born - Under 1 Month	Non-Vatable	215.00	No Charge	1			A Thomas
	- Under 12 Years	Non-Vatable	323.00	331.00	0			A Thomas
	- Over 12 Years	Non-Vatable	656.00	672.00	67			A Thomas
	Exclusive Right of Burial (50% reduction for child under 12 buried in children's area)	Non-Vatable	733.00	751.00	60			A Thomas
	For the Interment of a Cremation Casket in a purchased grave	Non-Vatable	246.00	252.00	17			A Thomas
Interments in Cremation Plots								
	Interment Fee (New Grave or reopen)	Non-Vatable	246.00	252.00	64			A Thomas
	Exclusive Right of Burial	Non-Vatable	374.00	383.00	43			A Thomas

Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
Columbarium at Rayleigh cemetery								
Cost to scatter ashes including an engraved plaque on the memorial wall	Non-Vatable	400.00	410.00	2		New Charge  This is a new concept and charges will need to be reviewed depending on take up.	A Thomas	
Cost for engraved plaque on memorial wall without scattering ashes	Non-Vatable	350.00	359.00	2			A Thomas	
Cost to inter ashes in Columbarium, including supply and engraving of memorial plaque for a period of 15 years with a renewal fee of £103 for a further 15 years	Non-Vatable	900.00	923.00	2			A Thomas	
Cost to inter ashes in Columbarium, including supply and engraving of memorial plaque for a period of 30 years	Non-Vatable	900.00	923.00	3			New charge A Thomas	
Cost of second set of ashes in Columbarium, including engraving memorial plaque	Non-Vatable	350.00	359.00	0				
Coloured, enamelled picture of the deceased to the plaque on the Memorial Wall or Columbarium	Non-Vatable	120.00	123.00	1			A Thomas	
15 year renewal fee	Non-Vatable	100.00	103.00	0			A Thomas	

Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
Rayleigh Cemetery Monuments, Headstones and Inscriptions								
	<b>Earthen Graves</b> A headstone set on a base with or without kerbstone surround is permitted.					All cemetery fees have been benchmarked against 7 Essex cemeteries and RDC are in the upper 10%		
	Headstone maximum height 91.4 cm from ground level, a maximum of 10.2 cm thick and 76.2 cm wide at its maximum width. A base of the same material maximum size 91.4 cm long 38.1 cm wide.	Non-Vatable	172.00	176.00	6			A Thomas
	Kerbstone or border stone (height not exceeding 30.5cm)	Non-Vatable	172.00	176.00	0			A Thomas
	<b>Cremation plots</b>							A Thomas
	Memorials on cremation plots can vary in forms of memorial vase/inscription panel, open books etc, but restricted to a maximum height of 30.5 cm	Non-Vatable	172.00	176.00	0			A Thomas
	Kerbstone around a cremation plot (7	Non-Vatable	172.00	176.00	0			A Thomas
	Side panel for additional inscription. Size not to exceed 23 cm x 23 cm to match existing memorial	Non-Vatable	172.00	176.00	1			A Thomas
	Any additional inscription on a memorial	Non-Vatable	74.00	76.00	13		A Thomas	

Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
Hall Road Cemetery Monuments, Headstones and Inscriptions								
Earthen Graves Since this is a Lawn Cemetery the only memorial permitted will be in the form of a headstone set on a base								
Maximum Height 91.4 cm from ground level, a maximum of 10.2 cm thick and 76.2 cm wide at its maximum width. A base of the same material maximum size 91.4 cm long 38.1 cm wide	Non-Vatable	172.00	176.00	40			A Thomas	
<b>Cremation plots</b>								
A memorial vase/inscription panel only is permitted. Size not to exceed 61 cm x 30.5 cm 23 cm x 23cm.	Non-Vatable	172.00	176.00	29			A Thomas	
Side panel for additional inscription. Size not to exceed 23 cm x 23 cm to match existing memorial	Non-Vatable	172.00	176.00	2			A Thomas	
Any additional inscription on a memorial	Non-Vatable	74.00	76.00	32			A Thomas	
<b>NOTE: Flagstone and kerbstones are not applicable to Hall Road Cemetery</b>								
<b>NOTE: If the deceased had not been a Council Taxpayer, inhabitant or parishioner within the Rochford District within a period of three years prior to his or her death, then all the foregoing fees, payments and sums will be doubled.</b>								

Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
Exhumation Charge								
	Each exhumation will be recharged on an actual costs basis plus VAT	Standard			0			A Thomas
Additional Fees								
	Registering Transfer of grant	Non-Vatable	80.00	82.00	51			A Thomas
Funerals Administration								
	National Assistance Act Funerals administration Fee	Standard	530.00	540.00	6 p.a.	530.00	Most Essex LAs £0. Neighbouring authority- £500 in 13/14  Recommended fee based on actual costs. Fee also has to be justified to the Treasury Solicitor. Not all estates have funds.	M Howlett

Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>S106 Agreements</b>								N Khan
	S106 Agreements - Single Domestic	Non-Vatable	135.00	137.70	0			N Khan
	S106 Agreements - Hourly Charge for Solicitor with over 8 years experience	Non-Vatable	217.00	221.34	5		set commercial rates	N Khan
	S106 Agreements - Hourly Charge for Solicitor/Legal Exec with over 4 years experience	Non-Vatable	192.00	195.84			5 agreements which will be costed according to seniority of officer involved.	N Khan
	S106 Agreements - Hourly Charge for Other Solicitors/Legal Execs	Non-Vatable	161.00	164.22				N Khan
	S106 Agreements - Hourly Charge for Trainee Solicitors, Paralegals and Equivalents	Non-Vatable	118.00	120.36				N Khan
<b>Public Footpaths</b>								
	Diversion, Extinguishment or Creation	Non-Vatable	1,750.00	1,785.00	1			N Khan
<b>Access to Land</b>								
	Access to Land	Non-Vatable	25.00	25.50	0			N Khan
<b>Covenant Certificates</b>								
	Where covenants exist a certificate required on sale of property.	Non-Vatable	50.00	51.00	0			N Khan

Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Local Land Charges</b>								
<b>Fees for Supplementary Enquiries</b>								
	Where relating to one parcel of land or	Non-Vatable	172.00	176.00	751			A Bugeja
	Where relating to several parts of land and delivered on a single form:- for the first parcel of land	Non-Vatable	172.00	176.00	see above			A Bugeja
	For each additional parcel of land the amount is fixed by arrangements between the solicitors and the district council	Non-Vatable	31.00	32.00	100			A Bugeja
	Where relating to one parcel of land or to several parcels and delivered in a single form, for each printed enquiry numbered in the form.	Non-Vatable	20.00	21.00	350			A Bugeja
	For each further enquiry added by solicitors and which the council is willing to answer.	Non-Vatable	36.00	37.00	3			A Bugeja

Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Council Minutes Etc.</b>								
	Parish List - Yearly Charge	Non-Vatable	169.00	add inflation	0		All documents can be accessed by public electronically. Demand low.	J Bostock
	Council - Yearly Charge	Non-Vatable	112.00	add inflation	0			J Bostock
	Council - Per Meeting	Non-Vatable	21.00	add inflation	0			J Bostock
	Committee - Yearly Charge	Non-Vatable	220.00	add inflation	0			J Bostock
	Committee - Per meeting	Non-Vatable	35.00	add inflation	0			J Bostock
	Sub Committee - Yearly Charge	Non-Vatable	125.00	add inflation	0			J Bostock
	Sub Committee - Per meeting	Non-Vatable	21.00	add inflation	0			J Bostock
	Committee report background papers							J Bostock
	Inspection fee (per item)	Non-Vatable	2.00	add inflation	0			J Bostock
<b>Member Training</b>								
	Charge for Parish Officers to attend RDC training courses (per person per session)	Standard unless Statutory when exempt	40.00	40.00	7		Introduced last municipal year. Favourable to rate set by Essex Assn of Local Councils. There have been 3 places taken to date this year.	J Bostock
	Charge for local authority Officers to attend RDC led training courses (per person per session)	Standard unless Statutory when exempt	new	45.00			Recommended by Standards Committee and agreed by Full Council - 21/10/14	J Bostock
<b>Sewer Clearances</b>								
	Cost of works apportioned to number of properties affected, with minimum charge of:	Non-Vatable	35.00	36.00	0			R Tatton Bennett



Legal, Estates and Member Services					THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE			
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
Hire of Civic Suite								
	Council Chamber - Up to 3 hour session	Non-Vatable	92.00	94.00	0		Set following a review of other authority charges in Essex. For 2015/16 inflation increase only.	J Bostock
	Council Chamber - sessions over 3 hours / full day	Non-Vatable	154.00	157.00	2			J Bostock
	Additional Charge for use of video projection equipment (per 3 hour session)	Non-Vatable	13.00	13.00	0			J Bostock
All charges for commercial use will be increased by 100%								J Bostock

**THIS INFORMATION WILL BE PUBLISHED IN THE BUDGET REPORT**

<b>Finance</b>				<b>THIS INFORMATION WILL BE PROVIDED TO MEMBERS IN THE AWAYDAY PAPERS ONLY</b>			
<b>Fees &amp; Charges</b>	<b>VAT</b>	<b>2014/15 £</b>	<b>2015/16 Recommended Fee £</b>	<b>Units</b>	<b>Alternative Fee Option</b>	<b>comments</b>	<b>LEAD OFFICER</b>
<b>Copy Documents</b>							
(VAT absorbed on items under £1.00 - VAT to be added in other cases)							
A4 Copy per Sheet	Standard	0.10	0.10	low		No change recommended as low income and broadly in line with other	D Tribe
A3 Copy per Sheet	Standard	0.30	0.30	demand			D Tribe
A2 Copy per Sheet	Standard	0.50	0.50	total			D Tribe
A1 Copy per Sheet	Standard	1.55	1.55	income			D Tribe
A0 Copy per Sheet	Standard	2.65	2.65	about £200			D Tribe
Photocopying for voluntary groups	Standard	Actual cost + 20%	Actual cost + 20% for basic items. Bespoke work costed per job.			Copying and printing service has been extended to Parish Councils and all voluntary	D Tribe
Letter of confirmation of registration on electoral register	Inclusive	15.50	15.50			None issued so far this year, but due to lack of requests rather than because of cost.	K Bridge
<b>Data Protection Act 1998</b>							
Subject Access Request	Non-Vatable	10.00	10.00				D Tribe

## Freedom of Information Requests

Standard

Based on the copy per sheet fee above, and royal mail postage costs. Charge will only be made where the cost of printing and postage is in excess of £5

Statutory Fee - Charges for officer time may also be made if the time required to process a request is in excess of 18hrs at a rate of £25/hour

In all cases where a charge is applicable, the requestor will be notified before the request is processed.

Requests for Environmental Information follow a different charging regime and are detailed under the Head of Environmental Services

Key to VAT:	
Non-Vatable	No VAT to be added to the published fee.
Inclusive	The VAT charge is included in the published fee
X%	VAT needs to be added to the published fee at the rate stated.
Standard	VAT needs to be added to the published fee at the current standard rate. As at April 2012, the standard rate is 20%.

Planning and Transportation					AWAYDAY PAPERS ONLY			
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
Housing								
	Improvement and Prohibition Notices	Non-Vatable	400.00	450.00	-		It is only necessary to serve Notice in very few cases as owners tend to complete works before the notice is issued. The price was set from looking at similar prices across the County	S Neville
	Key-worker Sales Certificate	Inclusive	60.00	70.00	6		These relate to ad-hoc sales under a specific arrangement at the housing development on the ASDA/Rayleigh Leisure Centre site.	S Neville
	Property Inspection report to support Visa applications.	Non-Vatable	180.00	180.00	1		Only one inspection carried out to date	S Neville
	Charge for Service of Enforcement Notice			450.00				

Planning and Transportation								
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
Caravan Site licencing								
Annual Fee								
1-5 pitches	Non-Vatable	NEW	417.00			The Mobile Homes Act 2013 introduced new powers to set fees for licencing and enforcement on caravan sites.	S Neville	
6-24 pitches	Non-Vatable	NEW	484.00					
25-99 pitches	Non-Vatable	NEW	652.00	3.00				
100-199 pitches	Non-Vatable	NEW	752.00	2.00				
200+ pitches	Non-Vatable	NEW	953.00	1.00				
Fee for New Licence								
1-5 pitches	Non-Vatable	NEW	618.00					
6-24 pitches	Non-Vatable	NEW	685.00					
25-99 pitches	Non-Vatable	NEW	801.00	3.00				
100-199 pitches	Non-Vatable	NEW	901.00	2.00				
200+ pitches	Non-Vatable	NEW	1,154.00	1.00				
Fee for Transfer of Licence	Non-Vatable	NEW	201.00					
Fee for Deposit of Site Rules	Non-Vatable	NEW	335.00					
Houses in Multiple Occupation								
Fee for Mandatory Licensing of Houses in Multiple Occupation (N.B. HMOs owned by a Registered Charity are exempt ):				1 HMO		We only have one HMO and so this is not going to be a significant income stream	S Neville	
Up to 5 bedrooms	Non-Vatable	315.00	350.00				S Neville	
For each additional bedroom	Non-Vatable	52.50	55.00				S Neville	
Variation of Licence	Non-Vatable	50% of Fee	50% of fee				S Neville	

Planning and Transportation								
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
Planning								
High Hedges								
	Standard Fee for processing a high hedges complaint	Non-Vatable	410.00	410.00	Low			J Whitlock
	Fee for processing a high hedges complaint - Concessionary (Benefits & Pensions)		120.00	120.00				
Pre-planning advice								
	<i>Any proposal not meeting the categories below will be subject to a fee arranged by negotiation.</i>  <i>On all major and strategic pre-application submissions and certain other submissions as considered necessary, advice will be required from Urban Design at Essex County Council who will set their own fees.</i>  <i>Fees will not be refunded.</i>						J Whitlock	

Planning and Transportation								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	<b><u>Generic written advice only without officer viewing the site</u></b>							J Whitlock
	Householder ( <i>Extensions, alterations, outbuildings etc</i> )	Standard	New	55.00	40	£25 to £75	Bulk of cases are the exchange of correspondence. 6 Essex authorities charge between £35 and £75. Proposal to introduce charge for this service. Householder pre-app charge. Currently comprises: A. Just written advice - no charge B. Meeting plus written advice - £120 charge. Potential income if we charged, based on the last two years: £25 charge = £975 to £1,275 income £55 charge = £1,925 to £2,530 income £75 charge = £2,325 to £3,075 income 6 Essex authorities charge between £35 and £75. Proposal is to introduce charge of £55 - forecast	J Whitlock
	Small ( <i>1 dwelling or up to 999 sqm commercial floor area including small changes to plant and other alterations</i> )	Standard	250.00	250.00	12			J Whitlock
	Minor ( <i>2-9 dwellings or 1000-1,999 sqm</i> )	Standard	250.00	250.00	6			J Whitlock
	Major ( <i>10-99 dwellings or 2,000-4,999 sqm</i> )	Standard	770.00	770.00				J Whitlock
	Strategic ( <i>&gt;100 dwellings or &gt;5,000 sqm</i> )	Standard	n/a	n/a				J Whitlock
	Listed Building	Standard	200.00	200.00				J Whitlock

Planning and Transportation								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	On all major and strategic pre-application submissions and certain other submissions as considered necessary, advice will be required from Urban Design at Essex County Council at the additional fee rate set out below:							
	<b>Meeting with Written advice</b>							
	Householder		120.00	120.00			Some Essex Authorities do charge for written advice - suggest Members consider a modest fee for this service . Estimated income £2,200 per year.	J Whitlock
	Small	Standard	300.00	300.00	8			J Whitlock
	Minor (1 Meeting up to 2 hours)	Standard	420.00	420.00	8			J Whitlock
	Major (1 Meeting up to 3 hours)	Standard	1,000.00	1,000.00				J Whitlock



Planning and Transportation								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
	Strategic (1 Meeting up to 3 hours)	Standard	1,500.00	1,500.00	low		The proposed increases, which will apply to larger schemes compare favourably with the scale of charge from other Essex Authorities. The number of developers likely to take the option is unlikely to be more than 6 p.a.	J Whitlock
	<i>alternatively</i> Strategic (2 Meetings)	Standard	2,250.00	2,250.00	low			J Whitlock
	<i>alternatively</i> Strategic (package of up to 6 Meetings)	Standard	7,900.00	7,900.00				J Whitlock
	Listed Building	Standard	395.00	395.00				J Whitlock
	<b>Follow-up</b>							
	Householder	Standard	120.00	120.00	1			J Whitlock
	Small	Standard	180.00	180.00				J Whitlock
	Minor	Standard	240.00	240.00				J Whitlock
	Major	Standard	700.00	700.00				J Whitlock
	Strategic	Standard	1,100.00	1,100.00				J Whitlock
	Listed Building	Standard	260.00	260.00				J Whitlock

Planning and Transportation							
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Retrospective Developments</b>							
	Standard	NEW	20% of Pre Application Fee	5		Fee to be levied at an additional 20%, partly to act as a deterrent to those who do not apply for planning permission before undertaking developments. There have been 5 cases since pre application charges were introduced, so the income would be small.	J Whitlock
<b>Planning Applications</b>							
<b>Fast Track Validation Charge</b>						Optional service to provide a next working day response. This needs to be appropriately priced to avoid excessive demand that impacts on other work priorities. Estimated income based on 5-10% take up is £2,500 per annum	
	Householder		NEW	35.00			
	Other Applications		NEW	80.00			
	Major Applications			Not applicable			

Planning and Transportation								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Planning Performance Agreements</b>								
	<b>Strategic</b>							J Whitlock
	100+ units	Standard	3,000	3,000				J Whitlock
	5,000 sqm+ commercial floor space	Standard						J Whitlock
	Site is 3 ha+	Standard						J Whitlock
	<b>Large Major</b>							J Whitlock
	50 - 99 units	Standard	2,500	2,500				J Whitlock
	2,000 - 4,999 sqm commercial floor space	Standard						J Whitlock
	Site is 2 - 3 ha	Standard						J Whitlock
	<b>Standard Major</b>							J Whitlock
	10 - 49 units	Standard	2,000	2,000				J Whitlock
	1,000 - 1,999 sqm commercial floor space	Standard						J Whitlock
	Site is 1 - 2 ha	Standard						J Whitlock
<b>Plans</b>								
	Replacement Local Plan (2006)		100.00	100.00	Low		Replaces Local Plan Second Deposit paper	Hollingworth
	Replacement Local Plan - Inspectors' Report)	Non-Vatable	55.00	55.00	Low			S Hollingworth
	Core Strategy	Non-Vatable	25.00	25.00	Low			S Hollingworth
	Annual Monitoring Report	Non-Vatable	10.00	10.00	Low			S Hollingworth
	Local Development Scheme	Non-Vatable	40.00	40.00	Low			S Hollingworth
	Statement of Community Involvement	Non-Vatable	5.00	5.00	Low			S Hollingworth
	Conservation Area Appraisal	Non-Vatable	5.00	5.00	Low			S Hollingworth
	Supplementary Planning Documents	Non-Vatable	5.00	10.00	Low			S Hollingworth

Planning and Transportation								
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
<b>Research Charge</b>								
	Undertaking history research and interpretations on status of current permissions, conditions or uses. Charge is per site for 2 hours work. If additional time is required, charge to be based on £55 per hour	Standard	NEW	55.00			Recommended charge £55 per site, which equates to 2 hours work, plus additional negotiated charge if more time is required, at rate of £55 per hour. Estimated income £4,000 per year	
<b>Building Control</b>								
	<i>These fees can be obtained from the building control pages on the Rochford District Council website.</i>							
<b>Transportation</b>					ticket numbers			
<b>Car Parks</b>								
	<b>Old Ship Lane</b>							J Crawford For all car parking charges
	Up to 1/2 hour	Inclusive	0.50	0.50				
	Up to 1 Hour	Inclusive	1.00	1.00				
	Up to 2 Hours	Inclusive	1.70	1.70				
	Up to 4 Hours	Inclusive	2.90	2.90				
	<b>Websters Way/</b>							
	<b>Mill Hall</b>							
	Up to 1/2 hour	Inclusive	0.50	0.50				
	Up to 1 Hour	Inclusive	1.00	1.00				

Planning and Transportation									
Fees & Charges		VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
	Up to 2 Hours	Inclusive	1.70	1.70					
	Up to 3 Hours	Inclusive	2.40	2.40					
	Up to 4 Hours	Inclusive	2.90	2.90					
	<b>Hockley Woods</b>								
	Up to 1 Hour	Inclusive	0.20	0.20					
	Up to 2 Hours	Inclusive	0.40	0.40					
	Up to 3 Hours	Inclusive	0.60	0.60					
	Up to 4 Hours	Inclusive	1.00	1.00					
	All Day	Inclusive	3.00	3.00					
	Annual Season Ticket	Inclusive	500.00	500.00	3				
	<b>Mixed (including Freight House)</b>								
	Up to 1/2 hour	Inclusive	0.50	0.50					
	Up to 1 Hour	Inclusive	1.00	1.00					
	Up to 2 Hours	Inclusive	1.70	1.70					
	Up to 3 Hours	Inclusive	2.40	2.40					
	Up to 4 Hours	Inclusive	2.90	2.90					
	Up to 5 Hours	Inclusive	3.60	3.60					
	All Day	Inclusive	5.00	5.00					
	<b>The Approach</b>								
	Day Ticket	Inclusive	4.00	4.00	2,955	4.50			

Planning and Transportation								
Fees & Charges	VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER	
Season Tickets								
	The Approach, Rayleigh						J Crawford	
	Quarterly	Inclusive	200.00	200.00	27		J Crawford	
	Annual	Inclusive	700.00	700.00	15	reduced from 18 last year	J Crawford	
	Admin Fee for Refund of Season Ticket	Inclusive	30.00	30.00	4		J Crawford	
							J Crawford	
	All RDC Car Parks Excluding The Approach, Rayleigh							
	Quarterly	Inclusive	240.00	240.00	82		J Crawford	
	Annual	Inclusive	800.00	800.00	87		J Crawford	
	Admin Fee for Refund of Season Ticket	Inclusive	30.00	30.00	13		J Crawford	
	Market Traders							
	Valid for 3 months Tuesdays at the Freight House car park, Rochford and Wednesdays in the Market car park, Rayleigh		104.00	104.00				
	Valid for 3 months on Tuesdays at the Freight House car park, Rochford only		52.00	52.00				
	Valid for 3 months on Wednesdays at the Market car park, Rayleigh only - £52	Inclusive	52.00	52.00	40	104.00	Discount to reflect that ticket will only be valid for market days	J Crawford

Planning and Transportation									
Fees & Charges			VAT	2014/15 £	2015/16 Recommended Fee £	Units	Alternative Fee Option	Comments	LEAD OFFICER
Mobile Phone Payment									
	Transaction fee (charged by 3rd party)	Inclusive	0.20	0.20	3,524				J Crawford
	Text Receipt (Can opt out online)	Inclusive	0.10	0.10					J Crawford
	Text Reminder (Can opt out online)	Inclusive	0.10	0.10					J Crawford
Penalties									
	Higher Penalty Charge:-								
	If paid within 14 days	Non-Vatable	35.00	35.00	3,591				J Crawford
	If unpaid after 14 days	Non-Vatable	70.00	70.00					J Crawford
	If charge certificate issued	Non-Vatable	105.00	105.00					J Crawford
	If traffic enforcement centre involved	Non-Vatable	112.00	112.00					J Crawford
	Lower Penalty Charge:-								
	If paid within 14 days	Non-Vatable	25.00	25.00					J Crawford
	If unpaid after 14 days	Non-Vatable	50.00	50.00					J Crawford
	If charge certificate issued	Non-Vatable	75.00	75.00					J Crawford
	If traffic enforcement centre involved	Non-Vatable	82.00	82.00					J Crawford
	Staff Parking Permits								
	South Street Office Car Parks	Inclusive	400.00	400.00					J Crawford
	Other Car Parks	Inclusive	200.00	200.00					J Crawford
Commercial Parking									
	Commercial use of an off-street parking space (per bay)								
	- First day	Non-Vatable	20.00	20.00	1,000	25.00			J Desmond
	- Each day thereafter	Non-Vatable	7.50	7.50		10.00			J Desmond

<b>Planning and Transportation</b>							
<b>Fees &amp; Charges</b>	<b>VAT</b>	<b>2014/15 £</b>	<b>2015/16 Recommended Fee £</b>	<b>Units</b>	<b>Alternative Fee Option</b>	<b>Comments</b>	<b>LEAD OFFICER</b>

<b>Key to VAT:</b>	
Non-Vatable	No VAT to be added to the published fee.
Inclusive	The VAT charge is included in the published fee
X%	VAT needs to be added to the published fee at the rate stated.
Standard	VAT needs to be added to the published fee at the current standard rate. As at April 2012, the standard rate is 20%.



## CAPITAL PROGRAMME

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
<b>Chief Officer Key:</b> AD(T) – Assistant Director (Transformation) AD(C/H) – Assistant Director (Community/Housing) AD(C) – Assistant Director (Commercial) AD(R) – Assistant Director (Resources) AD(L) – Assistant Director (Legal) AD(C&R/B) Assistant Director (Customer & Revenues/Benefits)								
<b>Information &amp; Communications</b>								
<b>ICT Strategy</b> <b>2014/15</b> Increase due to: additional expenditure funded by Defra grant and budget virements to cover costs of data storage solution. <b>2015/16</b> £100,000 for business critical projects to complete refresh of servers, upon which the Council's IT runs, and upgrade the Document Management System; £200,000 for ICT upgrades and development of mobile working and related issues. The Investment will address infrastructure obsolescence and preparation for post Capita arrangements. Detailed proposals will be included in the ICT Strategy. The mobile phone contract is due for renewal from July 2015. Revised ICT Strategy will set out detailed plans and expenditure approved by Chief Officer in line with ICT Strategy	AD(T)	82,131	104,362	300,000	50,000	50,000	50,000	50,000

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
<b>Vehicles and Equipment</b>								
<b>Wheelie Bins</b> Rolling budget for replacement of wheelie bins. Expenditure approved by Chief Officer	AD(E)	166,000	55,000	55,000	55,000	55,000	55,000	55,000
<b>Vehicle Replacements</b> 2014/15. Civic car replacement deferred.	AD(C)	75,000	50,000	-	56,700	50,000	36,000	-
<b>Waste Vehicles</b> The 2015/16 expenditure is the agreed replacement of the fleet of waste vehicles to enable revenue savings.	AD(E)	230,000	225,000	2,336,185	-	-	-	-
<b>Cemetery Equipment</b> Provision carried forward to 2015/16 for storage container. Additional container to be provided for the storage of emergency supplies.	AD(E)	20,000	500	10,000				
<b>Replacement Telephony system</b> Completed in 2014/15.	AD(T) & AD(C&R/B)	25,800	25,800	-	-	-	-	-
<b>Equipment Replacement Programme</b> 2014/15 – Increase of £18,144 due to equipment for individual Electoral Registration, fully funded by grant. 2015/16: £7,000 for post room equipment Building Control Online Payments – £1,000	AD(R)	28,500	46,644	8,000	20,000	20,000	20,000	20,000

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
Expenditure to be approved by Chief Officer								
<b>Operational Assets</b>								
<b>Cemeteries</b> Original allocation to Hall Road Extension £547k. Remaining £160k split to 2017/18  Total budget remains within original approved budget.  Chief Officer to approve works: 2014/15 – £1,400 to capitalise revenue expenditure 2015/16 – £4,500 planned asset management works  Any other expenditure to be approved by Executive	AD(E)	80,400	5,000	71,100	76,800	7,500		
<b>Depot</b> 2014/15 – costs for temporary replacement office accommodation at the Council depot, funded from Earmarked Reserves and insurance settlement  2015/16 – provision for permanent replacement of buildings. Final cost will depend on scheme chosen and tenders received.	AD(C)		60,000	400,000	-	-		

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
<b>Rochford Offices</b> 2015/16 Programme: CCTV – £12,500 Air Conditioning – £10,000 Lighting upgrades – £10,000 Replacement of waterless urinals – £1,000 Final programme to be agreed by Executive	AD(C)	48,700	49,200	39,500	23,000	2,000	-	-
<b>Rayleigh Offices</b> 2015/16 Programme: Replacement of waterless urinals – £5,500 Lighting upgrades – £13,500 CCTV replacement – £7,500 Final programme to be agreed by Executive	AD(C)	4,500	3,000	15,000	-	21,000	-	-
<b>Windmill</b> The costs of the works are being met from an Earmarked Reserve built up over time to provide funding.	AD(C)		12,500	750	-	-		
<b>Car Parks</b> 2015/16 Programme: Resurfacing Programme – £40,000 Lighting Upgrade – £5,000 Final programme to be agreed by Executive	AD(C)	26,500	20,000	45,000	35,000	40,000	40,000	35,000

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
<b>Pavilion Refurbishments</b> Programme of works to be agreed by Executive	AD(C)	60,000	40,000	30,000	30,000	30,000	30,000	30,000
<b>Town &amp; Village Improvements</b>								
<b>Community Funding</b> £2,050 underspend from 2014/15 carried forward to be allocated in 2015/16. £15,000 provision for 2015/16 agreed by Council in December 2014, £9,790 awarded so far Expenditure approved by Executive	AD(L)	15,000	12,950	17,050	15,000	15,000	15,000	15,000
<b>Signage Enhancements</b> Programme to replace and upgrade the highway directional signage to our facilities, including Council offices and leisure facilities. Expenditure will be approved by Chief Officer.	AD(C)	13,700	9,000	5,000	5,000	5,000	5,000	5,000
<b>Parks &amp; Play Facilities</b>								
<b>Play Spaces</b> 2014/15 programme agreed by Portfolio Holder. Surfacing, fencing and play equipment at Recreation Ground, Pooles Lane, Hullbridge. Hullbridge Parish Council also providing a contribution and match funding for skateboard/BMX facilities at Canewdon Recreation ground.	AD(E)	50,000	28,500	25,000	25,000	25,000	25,000	25,000

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
<b>Cherry Orchard Jubilee Country Park</b> Unused budget has been carried forward. The Management Plan for the Country Park is currently under review.	AD(E)	262,600	8,000		250,000	-	-	-
<b>Hockley Woods</b> 2014/15 – Land purchase budget moved to separate line Programme of works to be agreed by Executive.	AD(E)	63,500	40,000	-	-	-	-	-
<b>Land Purchase</b>	AD(L)		23,500					
<b>Leisure Buildings</b> Detailed programme of works to be agreed by Executive	AD(C)	20,000	40,000	-	20,000		22,500	
<b>Parks &amp; Open Spaces Programme</b> 2015/16 – includes £10,000 to improve access at Millview Meadows.	AD(E) & AD(C)	40,400	35,000	59,500	25,000	25,000	25,000	25,000
<b>Housing</b>								
Home maintenance and Adaptation Grants	AD(C/H)	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Disabled Facilities Grants Funding for DFGs is likely to be centralised through Counties with effect from 2015/16 which may have funding implications.	AD(C/H)	250,000	300,000	250,000	250,000	250,000	250,000	250,000
<b>Total Capital Programme</b>		<b>1,632,731</b>	<b>1,278,956</b>	<b>3,737,085</b>	<b>1,006,500</b>	<b>665,500</b>	<b>643,500</b>	<b>580,000</b>



## Statement on Financing of Programme

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
Capital Grant 2014/15 Defra Grant for Geographical Data Sharing, DCLG grant for refuse vehicles & Individual Electoral Registration grant		237,131	255,275	-	-	-	-	-
Housing Grants Uncertainty over funding from 2015/16 onwards as it will become part of the Better Care Fund and paid to ECC.		167,892	167,892	150,000	150,000	150,000	150,000	150,000
Revenue Funding			72,500					
Prudential Borrowing Borrowing not required in 2014/15 as originally envisaged.				1,806,487	556,500	265,500	243,500	180,000
Capital Receipts Applied		1,227,708	860,789	1,851,098	300,000	250,000	250,000	250,000
<b>Total Financing</b>		<b>1,632,731</b>	<b>1,278,956</b>	<b>3,737,085</b>	<b>1,006,500</b>	<b>665,500</b>	<b>643,500</b>	<b>580,000</b>



## Statement on Capital Receipts

	Chief Officer	Approved 2014/15	Proposed 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20
Capital Receipts B/fwd		2,091,887	2,091,887	1,551,098	-	-	-	-
Received in Year		320,000	320,000	300,000	300,000	250,000	250,000	250,000
Receipts used in year		(1,227,708)	(860,789)	(1,851,098)	(300,000)	(250,000)	(250,000)	(250,000)
<b>Capital Receipts C/fwd</b>		<b>1,184,179</b>	<b>1,551,098</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>