



**Rochford District  
Council**

## **Licensing & Appeals Sub-Committee**

### **agenda**

***Date***

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**10 December 2019**

***Time***

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**9.00 am**

***Place***

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Council Chamber  
Civic Suite  
Rayleigh

***Contact***

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**The public are welcome to  
attend this meeting**

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## **Members of the Licensing & Appeals Sub-Committee**

Cllr Mrs J R Gooding  
Cllr M J Lucas-Gill  
Cllr Mrs L Shaw

## **Terms of Reference**

To exercise the Council's functions in relation to appeals, licensing and registration and those functions under the Licensing Act 2003, the Gambling Act 2005 and all associated or amending legislation, as specified in Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) and the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.

**The Council's residents are at the heart of everything we do.**

## **The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

## **A G E N D A**

Emergency evacuation announcement

Page No

**1 Appointment of Chairman**

**2 To Receive Declarations of Interest**

**3 Procedure for Licensing Hearing**

3.1 – 3.3

To note the procedure to be followed for determining the application at item 4 of the agenda.

**4 Licensing Act 2003 – Temporary Event Notice**

4.1 – 4.3

To consider the report of the Assistant Director, People & Communities, which asks Members to determine an application for the issue of a Temporary Event Notice made under section 100 of the Licensing Act 2003 in respect of a licensed premises known as Crafty Casks, 33 Eastwood Road, Rayleigh.

Note: Any appendices referred to in the report will be attached for Members of the Sub-Committee only.



Angela Law  
Assistant Director, Legal & Democratic