

## Executive Board – 9 January 2008

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Minutes of the meeting of the **Executive Board** held on **9 January 2008** when there were present:-

Chairman: Cllr T G Cutmore  
Vice-Chairman: Cllr K H Hudson

Cllr K J Gordon  
Cllr J M Pullen  
Cllr C G Seagers  
Cllr D G Stansby

Cllr M G B Starke  
Cllr Mrs M J Webster  
Cllr P F A Webster

### OFFICERS PRESENT

P Warren - Chief Executive  
R J Honey - Corporate Director (Internal Services)  
G Woolhouse - Corporate Director (External Services)  
S Fowler - Head of Information & Customer Services  
R Evans - Head of Environmental Services  
J Bourne - Head of Community Services  
J Bostock - Committee Services Manager

### 5 MINUTES

The Minutes of the meeting held on 11 December 2007 were approved as a correct record and signed by the Chairman.

### 6 REPORT OF THE CONTRACTS SUB-COMMITTEE – 13 DECEMBER 2007

The Board considered the report of the Contracts Sub-Committee containing recommendations relating to an action planned approach to a communication and publicity campaign for the new waste and recycling contracts.

#### Resolved

- (1) That a virement of £65,000 be made from grounds maintenance to communications and preparation for implementation of the new waste management contract.
- (2) That the suggested activities identified at paragraph 1.6 of the Sub-Committee's report be approved for discussions with the consultants in order to develop a detailed strategy for consideration by the Contracts Sub-Committee on 15 January 2008. (HES)

### 7 PERFORMANCE REPORT TO MEMBERS FOR THE PERIOD OCTOBER TO DECEMBER 2007

The Board considered the report of the Head of Finance, Audit and Performance Management on performance for the period October to December 2007.

### **Local Development Scheme**

The Corporate Director (External Services) advised that GO-East would be asked to provide an indicative timescale for responding to the revised Scheme.

### **Implementation of a Choice Based Lettings Scheme**

The Head of Community Services advised that Members would be provided with an indicative timescale for implementation of this initiative.

### **A Guide to Enforcement Services in Rochford**

The Corporate Director (External Services) advised that the timescale for guide accreditation would be identified.

### **Rochford Play Strategy**

The Board concurred with the Chairman that officers should be thanked for their work in achieving a successful Play Strategy and Big Lottery Play Application.

The Head of Community Services confirmed that Members would be furnished with the detail of the successful project portfolio and consulted on the detail of proposals for specific locations.

### **Update on Gypsy and Traveller Sites**

It was noted that a further quotation for removal of the caravan located at Site 7 was due within a couple of weeks.

### **Wyvern Community Transport Grant**

The Corporate Director (External Services) advised that information on the timescale associated with consideration of the options for Wyvern Community Transport to engage with the Council would be provided.

### **Resolved**

That the progress against key projects for the third quarter of 2007/08 be noted and that summary statistical performance data for the third quarter of 2007/08 be reviewed at the Executive Board meeting on 6 February 2008. (HFAPM)

## **8 GREAT WAKERING YOUTH PROVISION UPDATE**

The Board considered the report of the Head of Community Services on the progress of the project to provide additional facilities/services for the young people of Great Wakering.

The Board concurred with the observation of a Member that it would be appropriate to ensure that any further consultation distinguishes between facilities that could be provided and facilities that are aspirational.

### **Resolved**

- (1) That the preferred option and agreement to the provision of two teen shelters for young people located on the Great Wakering recreation ground be noted.
- (2) That further consultation be carried out to determine longer term options for youth facilities in Great Wakering. The consultation to distinguish between facilities that could be provided and facilities that are aspirational. (HCS)

## **9 ADOPTION OF NEW POWERS UNDER THE CLEAN NEIGHBOURHOOD AND ENVIRONMENT ACT 2005**

The Board considered the report of the Head of Environmental Services on the availability of new powers that provide sensible controls over dogs in public places and the approval of new Dog Control Orders.

The Board concurred with the concern of the Chairman that misleading comments in the media and elsewhere meant that the public would not necessarily understand the nature of the proposals before the Board. Given this, there would be merit in some work being undertaken to facilitate understanding of the detail combined with the issuing of press releases to aid public understanding.

On a motion, moved by Councillor T G Cutmore and seconded by Councillor D G Standsby, it was:-

### **Resolved**

That a Sub-Committee (membership to be confirmed) be tasked with considering the detail of the proposals and the issuing of press releases to aid public understanding. The Sub-Committee to report back to the Executive Board. (HES)

## **10 INDEPENDENT REMUNERATION PANEL REPORT**

The Board considered the report of the Head of Information & Customer Services that contained the recommendations from the Independent Remuneration Panel on Members' allowances for 2008/09.

It was recognised that Remuneration Panel proposals related to current political structure arrangements. The Panel would need to reconvene to consider the implications of any future changes to the structure.

**Recommended** to Full Council

That the remuneration scheme proposed by the Independent Remuneration Panel for 2008/09 be adopted. (HICS)

### 11 **RAYLEIGH WINDMILL – WEDDING CHARGES**

The Board considered the report of the Head of Community Services seeking approval to suggested charges for the hire of Rayleigh Windmill for weddings/civil ceremonies.

On a motion, moved by Councillor Mrs M J Webster and seconded by Councillor T G Cutmore, it was:-

#### **Resolved**

That this item be deferred for decision at the next Board meeting pending consultation between the Board Member with responsibility for Leisure, Tourism and Heritage and the Head of Community Services. (HCS)

The meeting closed at 8.03 pm.

Chairman .....

Date .....

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