

OUTSTANDING ISSUES

ITEM	PROGRESS/OFFICER
<p>Best Value Performance Plan (Minute 224 - 6 July 2000)</p> <p>Resolved</p> <p>That Officers be delegated authority to complete the Council's response to the Best Value Audit Recommendations Action Plan. (CD(F & ES))</p>	<p>Implemented</p>
<p>Audit and Inspection Fees (Minute 225 - 6 July 2000)</p> <p>Resolved</p> <p>(1) That the audit fees for 1999/2000 be noted.</p> <p>(2) That the budget for audit and inspection fees for 2000/2001 be increased to £81,900.</p> <p>(3) That the possible costs for 2001/2002 be noted for inclusion in the draft budget. (CD(F&ES))</p> <p>(4) That the implications of the increase in audit fees be considered by Member Budget Monitoring Working Group in the Autumn cycle.</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p>Audit Report (Minute 226 - 6 July 2000)</p> <p>Resolved</p> <p>(1) That the recommendations from the audit reports listed above be agreed.</p> <p>(2) That the updated information on the audit recommendations be agreed.</p>	<p>Implemented</p> <p>Implemented</p>

(3) That the additional Audit Commission publications be acknowledged and the recommended best practice arising from them be noted.	Implemented
(4) That the updated monitoring sheet for the Audit Commission publications be agreed.	Implemented
(5) That the monitoring sheet for the external audit recommendations be agreed.	Implemented
(6) That the monitoring sheet for the BFI recommendations be agreed. (CEX)	Implemented

<p>Housing Benefit Verification (Minute 297 - 5 October 2000)</p> <p>Resolved</p> <p>1) That the Council agrees in principle to adopt the Housing Benefit Verification Framework subject to:-</p> <ul style="list-style-type: none"> i) An Officer Working Group being set up to further examine the implications of adoption; ii) Sufficient suitable reception area changes; iii) Appropriate levels of funding from the DSS. <p>2) That Member Budget Monitoring Sub-Committee in the first instance be asked to consider the funding implications of increasing resources in the Housing Benefit Team by one Benefit Assessor and one part-time Administrative Assistant to meet the current case load demand. (HRHM)</p>	<p>Small officer working party has been set up to devise implementation programme. Expected date to finalise and be fully VF compliant is February 2002. Report on reception has gone to Committee and identified problems but no solutions. This is still the biggest area of concern.</p> <p>Approval has been given for 1.5 staff who are now in post.</p>
<p>Monitoring Report (Minute 298 - 5 October 2000)</p> <p>Resolved</p> <p>(1) That the additional Audit Commission publications be acknowledged and the recommended best practice arising from them be noted.</p> <p>(2) That the updated monitoring sheet for the Audit Commission publications be agreed.</p> <p>(3) That the monitoring sheet for the external audit recommendations including the value for money reports be agreed.</p> <p>(4) That the monitoring sheet for the Best Value Performance Plan recommendations be agreed.</p> <p>(5) That the monitoring sheet for the BFI recommendations be agreed. (CEX)</p>	<p>Noted</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p>

<p>Audit Report (Minute 299 - 5 October 2000)</p> <p>Resolved</p> <p>That the recommendations from the internal audit reports be agreed.</p> <p>That the updated information on the audit recommendations be agreed. (CEX)</p>	<p>Agreed</p> <p>Agreed</p>
<p>Audit Plan Progress Report (Minute 300 - 5 October 2000)</p> <p>Resolved</p> <p>That progress on the implementation of the Audit Plan for 2000/01 be noted.</p> <p>That the revisions to the Audit Plan be agreed. (CEX)</p>	<p>Noted</p> <p>Noted</p>
<p>Audit Commission Performance Indicators, 1999/2000 (Minute 404 - 30 November 2000)</p> <p>Resolved</p> <p>That the Audit Commission's Performance Indicator results be noted, with the Committee to be advised of the cost, including advertising, of this information. (CEX)</p>	<p>Noted</p>
<p>Audit Report (Minute 405 - 30 November 2000)</p> <p>Resolved</p> <p>(1) That the recommendations from the audit reports listed above be agreed, subject to the action regarding car parking being taken.</p> <p>(2) That the updated information on the audit recommendations be agreed (CEX)</p>	<p>Implemented</p> <p>Implemented</p>

<p>Car Park Administration (Minute 2 - 2 January 2001)</p> <p>Resolved</p> <p>That an audit of the Car Park service be conducted early in the new financial year, with the results being reported to this Committee before the August recess.</p> <p>That the number of notices issued per hours <u>on patrol</u> replace the number of notices issued per hours <u>on duty</u> as a measure of the performance of Patrol Officers, subject to continued monitoring of the time taken in carrying out “special instructions”.</p> <p>That Patrol Officers should not be set prescriptive targets for the issue of penalty notices.</p> <p>That the revised targets for implementation of the service improvement action plan be agreed, and that reportable discrepancies of performance remain at 15%.</p> <p>That Officers investigate the possibility of adjusting the hours during which car parks are patrolled, with a further report back to this Committee.</p> <p>That audit reports should be presented to this Committee within three months of their completion, with Members being informed of instances where this timetable is not achievable. (HRHM)</p>	<p>In the process of being audited.</p> <p>Implemented</p> <p>Agreed</p> <p>Implemented</p> <p>T&ES agreed this should be considered with DPE</p> <p>Implemented</p>
<p>Monitoring Report (Minute 55 - 1 February 2001)</p> <p>Resolved</p> <p>(1) That the additional Audit Commission publications be acknowledged and the recommended best practice arising from them be noted.</p> <p>(2) That the updated monitoring sheet for the Audit Commission publications be agreed.</p>	<p>Noted</p> <p>Implemented</p>

<p>(3) That the monitoring sheet for the external audit recommendations, including the value for money reports, be agreed.</p>	<p>Implemented</p>
<p>(4) That the monitoring sheet for the Best Value Performance Plan recommendations be agreed.</p>	<p>Implemented</p>
<p>(5) That the monitoring sheet for the BFI recommendations be agreed.</p>	<p>Implemented</p>
<p>(6) That progress on the recommendations be reported to the first Audit Committee of the next civic year. (CEX)</p>	<p>Implemented</p>

8.7

<p>Towards an Appointment Strategy - Issues for Stakeholders (Minute 56 - 1 February 2001)</p> <p>Resolved</p> <p>That the Officer response to the Audit Commission's questions be agreed. (CD(F&ES))</p>	<p>Implemented</p>
<p>Prosecution Policy in respect of Fraudulent Benefit Claims (Minute 57 - 1 February 2001)</p> <p>Resolved</p> <p>That the Revenues Investigation Section conducts their own in-house prosecutions, using the expertise of the Legal Division for more complicated cases. (CD(F&ES))</p>	<p>Implemented</p>
<p>Audit Report (Minute 58 - 1 February 2001)</p> <p>(1) That the recommendations from the internal audit report be agreed.</p> <p>(2) That the updated information on the audit recommendations be agreed. (CEX)</p>	<p>Implemented</p> <p>Implemented</p>
<p>Audit Plan Progress Report (Minute 138 - 29 March 2001)</p> <p>Resolved</p> <p>(1) note the progress on the implementation of the Audit Plan for 2000/01</p> <p>(2) agree the proposed audit plan for 2001/02 as set out at the appendix to the signed copy of these minutes</p> <p>(3) note that there had been no reported frauds under the Council's fraud and corruption policy excluding Housing Benefit fraud. (CEX).</p>	<p>Noted</p> <p>Implemented</p> <p>Noted</p>

Audit Report (Minute 140 - 29 March 2001)

Resolved to

- (1) agree the recommendations from internal audit report nos 5 and 6
- (2) note the updated information on previous audit recommendations. (CEX)

Implemented

Noted