



Rochford District Council

Audit Committee

agenda

Date

8 December 2015

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

**The public are welcome to
attend this meeting up to
item 11 of the Agenda**

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Members of the Audit Committee

Chairman: Cllr Mrs J A Mockford

Vice-Chairman: Cllr Mrs L A Butcher

Cllr C I Black

Cllr R R Dray

Cllr Mrs A V Hale

Cllr N J Hookway

Cllr J L Lawmon

Cllr J R F Mason

Cllr D Merrick

Cllr Mrs M H Spencer

Cllr D J Sperring

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's vision is to create a better future together

The Council's values:-

- Rising to the challenge
- Delivering in unity
- Committed to the community

A G E N D A

	Emergency evacuation announcement	Page No
1	Apologies for Absence	
2	Non-Members attending	
3	Minutes of the Meeting held on 23 September 2015	
4	To Receive Declarations of Interest	
5	Questions on Notice	
6	Motions on Notice	
7	External Auditor Report Updates for 2014/15 To consider the report of the Assistant Director, Legal Services drawing Members' attention to the recommendations arising from the Annual Governance Report 2014/15.	7.1 – 7.6
8	Public Sector Internal Audit Standards Quality Assurance and Improvement Programme To consider the report of the Assistant Director, Legal Services, providing Members with an update on the Public Sector Internal Audit Standards and Quality Assurance and Improvement Programme following an internal self-assessment for 2015	8.1 – 8.20
9	Progress on the 2015/16 Internal Audit Plan To consider the report of the Assistant Director, Legal Services updating Members on progress with respect to the 2015/16 audit plan.	9.1 – 9.5

10 Review of the Council's Risk Management Policy and Framework for 2015/16 10.1 –
10.28

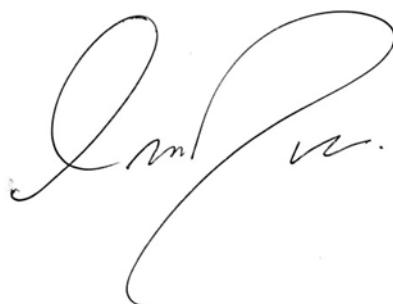
To consider the report of the Section 151 Officer presenting a review and proposed update of the Council's risk management policy and framework and corporate risk register for 2015/16 for Members' consideration and approval.

11 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

12 Audit Report

To consider the exempt report of the Assistant Director, Legal Services, which draws Members' attention to completed audit investigations and provides an update of audit recommendations.

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, stylized flourish extending from the end of the signature.

Amar Dave
Chief Executive