

## The Executive – 16 March 2011

---

Minutes of the meeting of **The Executive** held on **16 March 2011** when there were present:-

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher  
Cllr Mrs T J Capon  
Cllr K J Gordon

Cllr K H Hudson  
Cllr C G Seagers  
Cllr M J Steptoe

### OFFICERS PRESENT

P Warren – Chief Executive  
G Woolhouse – Deputy Chief Executive  
A Bugeja – Head of Legal, Estates and Member Services  
S Scrutton – Head of Planning and Transportation  
J Bostock – Member Services Manager

### 81 MINUTES

The Minutes of the meeting held on 16 February 2011 were approved as a correct record and signed by the Chairman.

### 82 DRAFT AGEING POPULATION STRATEGY AND ACTION PLAN

Members considered the report of the Chief Executive on the Draft Ageing Population Strategy and Action Plan.

Particular reference was made to the significant future increases in the elderly population identified by statistical projections and to the championing role of the Council in working with its partners.

Referring to challenges for the health service, it was observed that a high number of General Practitioners were due to retire over forthcoming years. It was also observed that this year's Government Census could provide useful information as detailed statistical breakdowns of the statistics become available.

The typography on page 6.10 of the report would be reviewed.

#### **Resolved**

That, subject to a review of the typography on page 6.10, the Draft Ageing Population Strategy and Action Plan, as appended to the report, be approved.  
(CE)

### 83 INTEGRATED COUNTY STRATEGY

The Executive considered the report of the Head of Planning and Transportation on the Greater Essex Integrated County Strategy.

It was observed that, whilst detail on the District Council's Town Centre work would not feature specifically in the broad strategic focus for Greater Essex, it was something that could perhaps be built into the Thames Gateway aspect. District Council involvement with the follow-up action planning process would be key.

#### **Resolved**

- (1) That the Greater Essex Integrated County Strategy be endorsed.
- (2) That there be a further report in due course on progress towards developing an action plan to take forward the priority themes and investments, as outlined in the report. (HPT)

### 84 MEETING ARRANGEMENTS – 2011/12 MUNICIPAL YEAR

The Executive considered the report of the Head of Legal, Estates and Member Services on the timetable of meetings for the 2011/12 Municipal Year, the composition and procedural arrangements in relation to Community Forums and the position with regard to achieving the overall per year savings target in relation to the Member training and democratic representation budgets.

On the possibility of amalgamating the Audit Committee with the Standards Committee, it was noted that the Council's Independent Members were subject to the Code of Conduct for Members.

With regard to the scheduling of Community Forums, it was observed that there would be value in avoiding the dates of Town/Parish Council meetings where possible. Forums would be one means by which the profile of partner organisations could be raised.

#### **Resolved**

- (1) That, subject to consultation with the Leader on dates proposed for Community Forums with a view to achieving best fit with Town/Parish Council meetings, the timetable of meetings for the 2011/12 Municipal Year, as set out in the Appendix to the report (including a combined Audit and Standards Committee), be approved.
- (2) That the proposed composition and procedural arrangements in relation to Community Forums be endorsed.
- (3) That the position with regard to achieving the overall per year savings target in relation to the Member Training and Democratic Representation budgets be noted.

- (4) That appropriate adjustments be made to the Constitution for endorsement by Full Council at its next meeting. (HLEMS)

**EXCLUSION OF THE PRESS AND PUBLIC**

**Resolved**

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**85 ORGANISATIONAL CHANGE – IMPLEMENTATION**

Members considered the exempt report of the Chief Executive on revision to the organisational structure.

**Resolved**

- (1) That following on from consultation with staff the proposed changes to the organisational structure, as outlined in paragraphs 5.2 and 5.3 of the exempt report, be agreed.
- (2) That the progress being made in relation to proposals for the Environmental Services Division be noted. (CE)

The meeting closed at 8.10 pm.

Chairman .....

Date .....

If you would like these minutes in large print, Braille or another language please contact 01702 318111.