

ROCHFORD DISTRICT COUNCIL



Finance & Procedures Overview & Scrutiny Committee

agenda

Chairman's callover – 6.30pm in the
Chairman's Briefing Room

Date

9 March 2004

Time

7.30pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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Members of the Finance & Procedures Overview & Scrutiny Committee

Cllr T G Cutmore (Chairman)
Cllr J Thomass (Vice-Chairman)

Cllr P A Capon
Cllr K A Gibbs
Cllr Mrs H L A Glynn
Cllr Mrs S A Harper

Cllr T Livings
Cllr Mrs J R Lumley
Cllr C R Morgan

Copy for Information to all Substitute Members

Conservative Group
Cllr Mrs T J Capon

Labour Group
Cllr Mrs M S Vince

Liberal Democrat Group
Cllr R A Oatham

Terms of Reference

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: The Council's budget, the management of its budget, capital and revenue borrowing, assets and audit arrangements, Policies and Strategies of the Council and other bodies which affect the economic, social and political resources available to the District including best value, the community plan, corporate plan, local democracy and the achievement of objective transparent and accountable decision making by the Council.

Corporate Objectives

To provide quality cost effective services
To work towards a safer and more caring community
To promote a green and sustainable environment
To encourage a thriving local economy
To improve the quality of life for people in our District
To maintain and enhance our local heritage and culture

A G E N D A

Page No

1 Apologies for Absence

2 Substitutes

3 Non-Members attending

4 Minutes of the Meeting held on 12 February 2004

To approve as a correct record, subject to it being noted that Cllr M G B Starke was a substitute Member and not Cllr Mrs M A Starke.

5 To Receive Declarations of Interest

6 Internal Audit Progress Report

6.1

To consider the report of the Chief Executive which provides Members with the opportunity to monitor the progress of the Internal Audit Plan for 2003/04 as well as putting forward the Proposed Audit Plan for 2004/05.

7 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 14 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

8 Audit Report

8.1

To consider the exempt report of the Chief Executive which draws Members' attention to the following completed audit investigations, and provides an update of audit recommendations.

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren
Chief Executive