

COMMITTEE WORK PROGRAMME

1 SUMMARY

- 1.1 This report seeks Members' approval to the annual work programme for this Committee proposed by Council.

2 INTRODUCTION

- 2.1 The Overview and Scrutiny Procedures Rules provide that each Overview & Scrutiny Committee is responsible for setting its own work programme. However, at its first meeting after Annual Council the committee should consider the Council's priorities for the coming year. These were set out and approved in the Chief Executive's report to Council on 22 February 2005.

3 WORK PROGRAMME 2005

- 3.1 This Committee has been requested to undertake the following work in the coming year:
- ◆ Oversee implementation of CPA Improvement Action Plan
 - ◆ Oversee work around Risk Management
 - ◆ Oversee the budget monitoring process
 - ◆ Oversee and review the work with Town and Parish Councils to assist Service delivery
 - ◆ Twice Yearly presentations by VIVISTA on IT support contract (October\April)
 - ◆ Monitor grant provision to Outside Bodies
 - ◆ Oversee the development of the Benefits Service and implementation of recommendations from the BFI CPA Benefits assessment
- 3.2 The Committee were also going to review Partnership Working Arrangements but Council agreed that this area of work should be undertaken by the Community Overview & Scrutiny Committee.
- 3.3 CPA ACTION PLAN
- As well as maintaining a general overview, a key area of work for this Committee arising out of the CPA Action Plan is the Review of Overview and Scrutiny in Rochford. At its last meeting the Committee agreed an indicative work programme for this review.

4 RECOMMENDATION

4.1 It is proposed that the Committee RESOLVES

to undertake the priorities identified by Council and determine its work programme for the coming year.

John Honey

Corporate Director (Law, Planning & Administration)

Background Papers:-

None

For further information please contact John Honey on:-

Tel:- 01702318004

E-Mail:- john.honey@rochford.gov.uk