

## WORK PLAN

### 1 SUMMARY

- The following table sets out the Committee’s work plan for the year as at 28 January 2022. It is subject to alteration as the planning of reviews is ongoing.
- Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled for this Date	Additional Details
7 September 2021	<ul style="list-style-type: none"> <li>• Management of Public Open Spaces</li> </ul>	To consider a report providing an update on the work of the Working Group on the management of public open spaces
5 October 2021	<ul style="list-style-type: none"> <li>• RIPA</li> </ul>	Annual review of policy and usage
2 November 2021	<ul style="list-style-type: none"> <li>• Audit of Overview and Scrutiny (informal meeting)</li> </ul>	Report of the audit of overview and scrutiny prior to submission to Council.
30 November 2021	<ul style="list-style-type: none"> <li>• Treasury Management 2021/22 Mid-Year Review</li> <li>• Audit of Overview and Scrutiny</li> </ul>	To consider the Council’s Treasury Management report prior to its submission to Council.  Report of the audit of overview and scrutiny prior to submission to Council.
13 January 2022	<ul style="list-style-type: none"> <li>• Pre-Scrutiny of Proposed Report to Council re Strategic Partnership with Brentwood Borough Council</li> </ul>	To pre scrutinise a proposed report to Council on proposals for a strategic partnership with Brentwood Borough Council.

Meeting Dates	Items Scheduled for this Date	Additional Details
8 February 2022	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2021/22</li> </ul>	To consider the Council's Capital and Treasury Management Strategy prior to its submission to Council.
1 March 2022	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Disposals Framework</li> </ul>	<p>Update, as part of the Committee's Crime and Disorder function.</p> <p>Review of the Council's framework for the disposal of its assets.</p>
5 April 2022	<ul style="list-style-type: none"> <li>• Annual Report</li> <li>• Engagement with Residents and Other Stakeholders *</li> </ul> <p>* Note: flexibility around timing may be needed, subject to date of publication of the internal audit report.</p>	<p>To consider the annual report on the work of the Review Committee.</p> <p>To consider and support action planning in the light of an internal audit on the Council's engagement with residents and other stakeholders.</p>

Items to be Scheduled

- Homeless Policy – to be reviewed in 2022/23
- Review of the Constitution
- Update on progress against the RDC Peer Review action plan

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