

**Progress on Decisions made by Full Council/The Executive**

**From Full Council**

Item	Progress/Officer Comments		
<p><b>Medium Term Financial Strategy 2012/13 – 2016/17 (Minute 18/12)</b></p> <p><b>Resolved</b></p> <p>(1) That all the Council’s asset holdings of land and property be reviewed and options for further disposals considered, with a report to the Executive by Autumn 2012.</p> <p>(2) That a Strategy be developed for the New Homes Bonus, to be in place by November 2012. <b>(HF)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>On schedule.</p> <p>This is elsewhere on the Agenda for this meeting.</p>		
<p><b>The Localism Act 2011 – The New Standards Regime (Minute 86(3)/12)</b></p> <p><b>Resolved</b></p> <p>(1) That a Standards Committee comprising eight elected Members of the District Council, appointed proportionally, and three Parish Council co-opted non-voting Members be established to commence with effect from 1 July 2012. The Committee to deal with standards issues and associated case work and to continue the current Committee’s involvement with Member training.</p> <p>(2) That Mr M Drage and Mrs L Walker be appointed as Independent Members of the Standards Committee for the 2012/13 Municipal Year up to 1 July 2012.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Completed.</p>		

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<p>(3) That authority be delegated to the Monitoring Officer, after consultation with the Chairman of the Standards Committee and the Leader of the Council, to amend the Code of Conduct to take account of the provisions of any forthcoming primary or subordinate legislation enacted and the publication of regulations relating to registration and disclosure.</p>	
<p>(4) That, subject to (3) above and inclusion of the word ‘or’ at the end of paragraph 4(a)(i), the Code of Conduct, as appended to the report of the Head of Legal, Estates and Member Services, be adopted to be effective from 1 July 2012 or such other date as may be appointed by the Secretary of State for the provisions of section 27 Localism Act 2011 to come into force.</p>	
<p>(5) That the current Member undertaking on acceptance of office regarding compliance with the Code of Conduct remains unchanged.</p>	
<p>(6) That the Monitoring Officer be appointed as the Proper Officer to receive complaints of failure to comply with the Code of Conduct.</p>	
<p>(7) That authority be delegated to the Monitoring Officer, after consultation with the Independent Person, to determine whether a complaint merits formal investigation and to arrange such investigation. The Monitoring Officer to seek resolution of complaints without formal investigation wherever practicable, and to have discretion to refer decisions on an investigation to the Standards Committee where the Monitoring Officer feels that it would be inappropriate to take the decision, and to report annually to the Standards Committee on the discharge of this function.</p>	

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<p>(8) That, where an investigation finds no evidence of failure to comply with the Code of Conduct, the Monitoring Officer close the matter, providing a copy of the report and findings of the investigation to the complainant, to the Member concerned and to the Independent Person, and reporting the findings to the Standards Committee for information.</p> <p>(9) That, where an investigation finds evidence of a failure to comply with the Code of Conduct, the Monitoring Officer, in consultation with the Independent Person, seek local resolution to the satisfaction of the complainant in appropriate cases, with a summary report for information to Standards Committee. Where such local resolution is not appropriate, or not possible, the Monitoring Officer is to report the investigation findings to a Hearings Panel (Sub-Committee) of the Standards Committee for local hearing.</p> <p>(10) That authority be delegated to Hearing Panels (Sub-Committees of the Standards Committee) to take decisions in respect of a Member who is found on hearing to have failed to comply with the Code of Conduct, such decisions to include:-</p> <ul style="list-style-type: none"> <li>• Reporting findings to the Council <i>[or to the Parish Council]</i> for information;</li> <li>• Recommending to the Member’s Group Leader (or in the case of ungrouped Members, recommending to Council) that he/she be removed from any or all Committees or Sub-Committees.</li> </ul>	

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<ul style="list-style-type: none"> <li>• Recommending to the Leader of the Council that the Member be removed from the Cabinet, or removed from particular Portfolio responsibilities;</li> <li>• Instructing the Monitoring Officer to <i>[or recommending that the Parish Council]</i> arrange training for the Member;</li> <li>• Removing <i>[or recommending to the Parish Council that the Member be removed]</i> from all outside appointments to which he/she has been appointed or nominated by the Authority <i>[or by the Parish Council]</i>;</li> <li>• Withdrawing <i>[or recommending to the Parish Council that it withdraws]</i> facilities provided to the Member by the Council, such a website and/or email and Internet access; or</li> <li>• Excluding <i>[or recommending that the Parish Council exclude]</i> the Member from the Council’s offices or other premises, with the exception of meeting rooms as necessary for attending Council, Committee and Sub-Committee meetings.</li> </ul> <p>(11) That the Monitoring Officer, in consultation with the Chairman of the Standards Committee and the Leader of the Council, be authorised to set the initial allowances and expenses for the Independent Persons and that this function be subsequently delegated to the Standards Committee. In terms of appointment:-</p> <p>(a) The Monitoring Officer to advertise vacancies for the appointment of three Independent Persons.</p>	

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<p>(b) A Panel, comprising three Members of the Standards Committee, be set up to short-list and interview candidates and to make recommendations to Council for appointment.</p> <p>(12) That the Monitoring Officer prepare and maintain a new Register of Members Interests to comply with the requirements of the Act and the Council's Code of Conduct and ensure that it is available for inspection as required by the Act. The Monitoring Officer to also:-</p> <p>(a) Ensure that all Members are informed of their duty to register interests.</p> <p>(b) Prepare and maintain new Registers of Members' Interests for each Parish Council to comply with the Act and any Code of Conduct adopted by each Parish Council, and ensure that it is available for inspection as required by the Act.</p> <p>(c) Inform Parish Clerks on the new registration arrangements.</p> <p>(13) That the Constitution be amended to include a requirement that a Member must withdraw from the meeting room, including from the public gallery, during the whole of consideration of any item of business in which he/she has a Disclosable Pecuniary Interest, except where he/she is permitted to remain as a result of the grant of a dispensation.</p> <p>(14) That, in terms of the granting of dispensations:-</p> <p>(a) Authority be delegated to the Monitoring Officer to grant dispensations with an appeal to the Standards Committee in the following circumstances:-</p>	

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<ul style="list-style-type: none"> <li>• That so many members of the decision-making body have Disclosable Pecuniary Interests in a matter that it would ‘impede the transaction of the business’.</li> <li>• That, without a dispensation, no member of the Cabinet would be able to participate in the matter.</li> </ul> <p>(b) Authority be delegated to the Standards Committee, after consultation with an Independent Person, to grant dispensations in the following circumstances:-</p> <ul style="list-style-type: none"> <li>• That, without the dispensation, the representation of different political groups on the body transacting the business would be so upset as to alter the outcome of any vote on the matter.</li> <li>• That the Authority considers that the dispensation is in the interests of persons living in the Authority’s area.</li> <li>• That the Authority considers that it is otherwise appropriate to grant a dispensation.</li> </ul> <p>(15) That appropriate adjustments be made to the Council’s Constitution to reflect the above decisions and that the Monitoring Officer submit revised rules of procedure for the investigation and determination of complaints (‘arrangements’) to the meeting of the Standards Committee scheduled for 12 June 2012 for final endorsement. <b>(HLEMS)</b></p>	

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	Red	Amber	Green
<p><b>Capital Programme (Minute 159/12)</b></p> <p><b>Resolved</b></p> <p>(1) That the amendment to the capital allocations for Hockley Woods and Cherry Orchard Jubilee Country Park in order to fund the scheme of improvements for Hockley Woods car park, as recommended by the Executive, be agreed.</p> <p>(2) That £25,000 of the Cherry Orchard Jubilee Country Park capital provision be used for the construction of a pet memorial area in the park.</p> <p>(3) That the revised capital programme for 2012/13, as detailed in the report, be agreed. <b>(HF)</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed – The change to the capital allocations was approved by Council on 17 July 2012		
	The capital allocation has been moved.		
	Completed		
<p><b>The New Standards Regime (Minute 161/12)</b></p> <p><b>Resolved</b></p> <p>(1) That the appointment of three Parish Councillors, to be nominated by the Rochford Hundred Association of Local Councils, to the new Standards Committee for the remainder of the 2012/13 municipal year be endorsed.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. The Rochford Hundred Association of Local Councils nominated Cllrs P Beckers, Mrs D Constable and Mrs L A Vingoe.		

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<p>(2) That the following eight District Council Members be appointed to serve on the new Standards Committee for the remainder of the 2012/13 municipal year:-</p> <p>Cllr C I Black                      Cllr Mrs H L A Glynn                      Cllr Mrs G A Lucas-Gill                      Cllr Mrs C M Mason                      Cllr D Merrick                      Cllr T E Mountain                      Cllr I H Ward                      Cllr Mrs M J Webster</p> <p>(3) That Cllr Mrs M J Webster be appointed Chairman and Cllr D Merrick Vice-Chairman of the new Standards Committee for the remainder of the 2012/13 municipal year.</p> <p>(4) That Mr D J Cottis, Mr M G Drage, Mr S Shadbolt and Mrs L Walker be appointed as Independent Persons for a four year term commencing in the 2012/13 municipal year.</p> <p>(5) That the Code of Conduct for Members, as amended to take account of recent regulations and incorporated in Part 5 of the Council's Constitution, be formally adopted. <b>(HLEMS)</b></p>	

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From The Executive

Item	Progress/Officer Comments		
<p><b>Shared Service Working (Minute 171/10)</b></p> <p><b>Resolved</b></p> <p>(1) That, subject to the facility to be able to withdraw from discussions if at some point that becomes an appropriate course of action to protect this Council's interests, the potential merger of the service area identified in the exempt report be investigated. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>The shared service project remains on hold due to further clarity still being required on the impact on local authorities of the many potential changes to the administration of the Benefits system, including Universal Credit, Localising Support for Council Tax, etc.</p>		
<p><b>Open Spaces Refurbishment Programme 2011/12 (Minute 177/11)</b></p> <p><b>Resolved</b></p> <p>That this year's budget allocation be used to match fund for skateboard facilities at Canewdon Recreation Ground and that the rest be used to improve facilities at Rayleigh Leisure Centre and Hockley Woods, to improve access at Sweyne Park and Grove Recreation Ground and to improve the water quality at Rochford Reservoir (as detailed in the report). <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Canewdon Parish Council submitted a grant application to Sport England for the skateboard facilities which was unsuccessful. A further bid is being developed with Leisure Services.. Other funders include the Parish Council and Cory Environmental Trust.</p> <p>All of the other works have been completed, other than the proposal to install seating and landscape improvements adjacent to the Rayleigh Leisure Centre which proved to be uneconomic and was withdrawn with the agreement of the Portfolio Holder.</p>		

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<p><b>ICT Contract (Minute 241/11)</b></p> <p><b>Resolved</b></p> <p>(1) That an Inter-Authority Agreement be entered into with approval of the detail of this delegated to the Portfolio Holder for Service Development, Improvement and Performance Management in consultation with officers. <b>(HICS)</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	completed		
<p><b>Proposal to Dispose of Rochford Police Station (Minute 26/12)</b></p> <p><b>Resolved</b></p> <p>That the Essex Police proposal to dispose of Rochford Police Station be noted. The Police to be made aware of the Council's position regarding their proposal based on the information included in section 3 of the report, including an exploration of the possibility of the Police utilising facilities operated by the Council to maintain a presence. <b>(HCS)</b></p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Council's comments conveyed to Essex Police who have not yet made any final decision on the site with regard to disposal. However, preliminary discussions are underway as to the usage of Council accommodation for the local police neighbourhood beat team.		

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<p><b>Town Centre Plans – Hockley, Rochford and Rayleigh Area Action Plans (Minute 47/12)</b></p> <p><b>Resolved</b></p> <p>That arrangements be made to progress the Town Centre Area Action Plans for Hockley, Rochford and Rayleigh, as set out in the report, with the aim being for the Hockley plan to be formally adopted by September 2013 and Rayleigh and Rochford by March 2014. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Plans on target to meet timeframes.		
<p><b>Hockley Woods Car Park – Proposed Parking Scheme (Minute 50/12)</b></p> <p><b>Resolved</b></p> <p>(1) That, subject to the inclusion of a facility for a season ticket costing £500 per annum for use at Hockley Woods only and to a review of the tariff arrangements six months after implementation, the car parking tariff for Hockley Woods, as set out in the appendix to the report, be agreed and introduced following the completion of capital works.</p> <p>(2) That the completion of capital works to improve the surface and layout of the car park be authorised. <b>(HPT/HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Objections to the parking order have been received and are under consideration. It is expected that car parking charges will become operational in early November.</p> <p>Works have commenced and are due for completion by mid October.</p>		
<p><b>Freight House, Rochford – Proposed Car Parking Tariff (Minute 51/12)</b></p> <p><b>Resolved</b></p> <p>That the car parking tariff for the Freight House car park, as set out in the appendix to the report, be agreed and that, subject to the completion of installation works and publication of a revised parking order, the new charges come into operation from 2 July 2012. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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<p><b>Open Spaces Refurbishment Programme 2012/13 (Minute 125/12)</b></p> <p><b>Resolved</b></p> <p>That this year’s budget allocation is used to match fund a BMX track at Grove Woods, to resurface damaged footpaths and to top up match funding for the Canewdon Skateboard Park. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Draft proposals for the BMX track were considered by the Cherry Orchard Member Advisory Group in September and will now be subject to public consultation. Once agreed the club will seek additional funding. Other works are on order.		
<p><b>Play Spaces Refurbishment Programme 2012/13 (Minute 127/12)</b></p> <p><b>Resolved</b></p> <p>That this year’s budget allocation is used to provide new gates for play areas across the district; to make provision for new safety surfacing; to begin the rollout of new signage in accordance with industry best practice and to replace equipment at Canewdon public open space. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The gates are on order and other works are on schedule for completion in the spring.		
<p><b>Pet Memorial Area, Cherry Orchard Country Park (Minute 128/12)</b></p> <p><b>Resolved</b></p> <p>(1) That, subject to noting that the Portfolio Holder for Environment, in consultation with other Members, will be giving detailed consideration to the precise nature of memorial arrangements, a pet memorial area be constructed within Cherry Orchard Country Park as detailed in the report.</p> <p>(2) That a capital allocation of £25,000 be included in the Medium Term Financial Strategy. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Proposals were considered by the Cherry Orchard Member Group in September. Capital scheme is now being drawn up the timing of the project is dependent upon seasonal factors.</p> <p>Completed</p>		

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<p><b>The Queen Elizabeth II Fields Challenge 2012 (Minute 129/12)</b></p> <p><b>Resolved</b></p> <p>That the three sites identified in the report currently leased to Hawkwell Parish Council be nominated for the Queen Elizabeth II Fields Challenge 2012, on the basis of a non-charitable Deed of Dedication. <b>(HES)</b></p>	Red	Amber	Green
<p><b>Progress Update on the New Grounds Maintenance Contract (Minute 130/12)</b></p> <p><b>Resolved</b></p> <p>(1) That the Council undertake its own restrictive tender process.</p> <p>(2) That alternative arrangements be made for delivery of the matters identified in paragraph 2.5 of the exempt report.</p> <p>(3) That, subject to available resources being found within the existing Grounds Maintenance budget, the new posts identified in paragraph 2.6 of the exempt report be included within the Open Spaces Team.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Completed. Hawkwell Parish Council has withdrawn their request for the three sites to be nominated.</p>	Red	Amber	Green
<p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p>This project is progressing with procurement assistance from Basildon Council. Expressions of Interest have been received from 33 companies (as of 05.10.2012) – deadline 10 October.</p> <p>Invitation to tender is due out by 22 October.</p> <p>Mapping has yet to be completed for the grass verges and in consequence, these may form part of a separate resourced based arrangement.</p> <p>As agreed, some elements of the contract will be delivered in-house or by other contractors and work on these arrangements is progressing.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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(4) That officers further research the matters identified in paragraph 2.7 of the exempt report in order to reduce revenue costs. <b>(HES)</b>	The Portfolio Holder has agreed a series of cost savings and on the basis of provisional estimates it is anticipated that savings can be achieved on existing budgets.		
<p><b>Business Rates Write-Off (Minute 131/12)</b></p> <p><b>Resolved</b></p> <p>That the outstanding Business Rates in relation to the premises in Rochford identified in the exempt report, connected to a company which has ceased trading, be written off. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed		
<p><b>Medium Term Financial Strategy 2012/13 (Minute 142/12)</b></p> <p><b>Resolved</b></p> <p>(2) That the outline timetable for the 2013/14 budget process, as set out in the report, be agreed.</p> <p>(4) That a public consultation in preparation for the budget process, as set out in the report, be conducted.</p> <p>(5) That the Grants to Voluntary Organisations be set at Council on 11 December 2012. <b>(HF)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Completed</p> <p>Consultation is underway and due to end on 21 December 2012</p> <p>This will be included in the Revised Budget Estimates report.</p>		

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<p><b>Localising Council Tax Support (Minute 143/12)</b></p> <p><b>Resolved</b></p> <p>That the proposed consultation process on draft proposals for a Local Council Tax Support Scheme to be implemented from 1 April 2013, as detailed in the report, be approved. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Consultation period has finished and now awaiting the analysis of the responses from ECC.		
<p><b>Weekly Collection Support (Minute 144/12)</b></p> <p><b>Resolved</b></p> <p>That a bid, as detailed in the report, be submitted to the Department for Communities and Local Government for funding for a weekly collection of residual waste from the low-rise residential properties (flats) in the District. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Application submitted. Decision is anticipated during October.		
<p><b>Air Quality Management In Rayleigh Town Centre (Minute 145/12)</b></p> <p><b>Resolved</b></p> <p>That the public consultation exercise with regard to an Air Quality Management Area in Rayleigh be deferred to allow joint action by Rochford District and Castle Point Borough Councils. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	DEFRA recently wrote to the Council to agree its current position regarding air quality. Further data gathered from on-going monitoring will form future decisions regarding the establishment of an AQMA.		

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**Progress on Decisions by Portfolio Holder for Overall Strategy and Policy Direction**

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>Review of Essential and Casual Car User Allowances (10/11/11)</b>  <b>Decision</b>  To proceed with a review of essential and casual car user allowances and begin full consultation with Unison. <b>(CE)</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			An approach was agreed by the Executive on 19 September 2012, upon which negotiations with the union are now taking place.

**Progress on Decisions by Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions**

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>Review Committee recommendations for the Disabled Facilities Grants Process (02/02/12)</b>  <b>Decision</b>  To implement all 10 of the recommendations that were made by the Review Committee, following their review of the Disabled Facilities Grants process. <b>(HCS)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			Being implemented.
<b>Homelessness Reviews (27/07/12)</b>  <b>Resolved</b>  That the proposed changes to the Homelessness Review process, as detailed in paragraphs 3.3 and 3.4 of the main report, be implemented. <b>(HCS)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Implemented.

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**Progress on Decisions by Portfolio Holder for Environment**

Item	Progress/Officer Comments
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**Progress on Decisions by Portfolio Holder for Finance and Resources**

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<p><b>Terms of Lease to Rayleigh Grange Community Association for the Lease of the Rayleigh Grange Community Hall (14/02/11)</b></p> <p><b>Decision</b></p> <p>(1) That the Rayleigh Grange Community Association be granted a fully repairing and insuring lease on the Rayleigh Grange Community Hall for a term of twenty eight years (4x7) on the understanding that a sub lease be let to Essex County Council on those parts of the property provided specifically, either exclusively or shared, for the provision of a Sure Start Centre, for a term of twenty five years at a peppercorn rent.</p> <p>(2) That the Rayleigh Grange Community Association be charged £250 pa rental until the first rent review, which will be in year 3. At the rent review the annual rental should be reconsidered taking into account the financial situation and community aspects at that time.</p> <p>(3) That the rest of the lease terms be established in line with the guidelines within the Community Halls and Associated Assets report to Executive 21 April 2010. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Lease completed on Early Years centre. Head lease with Association agreed pending completion of management agreement between Essex County Council and the Association.</p>		

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<p><b>Grants To Voluntary Organisations 2012/13 (15/12/11)</b></p> <p><b>Decision</b></p> <p>To agree the recommendations made by the Member Grant Advisory Group which met on 14<sup>th</sup> December 2011 to allocate grant funding to local voluntary organisations. <b>(HF)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed with payments made in early April. Instalments to Citizen Advice Bureau and Rochford and Rayleigh Association of Voluntary Services will be made as scheduled later in the year.		
<p><b>Sale of Small Piece of Land Adjoining Bellingham Lane Car Park (13/03/12)</b></p> <p><b>Decision</b></p> <p>That the small parcel of land that used to form the supporting earth bank to Bellingham Lane car park be sold with a restrictive covenant to protect Rochford District Council's future position should the land be developed in the future. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Sale agreed.		
<p><b>Lease of Playing Field and Car Park to Trustees of Hockley Community Centre (23/05/12)</b></p> <p><b>Decision</b></p> <p>That a lease of the playing field and car park surrounding the Hockley Community Centre be granted to the Trustees of the Centre for a term of 15 years at a market rental and subject to the relevant terms of the Council's policy for the lease of community halls and associated assets. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Terms of lease agreed.		

**KEY** Red = Target unlikely to be met.  
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.  
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>Special Items 2012-13 (24/04/12)</b>  <b>Resolved</b>  That the list of Special Items be approved and the funding released. <b>(HLEMS)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Completed with the release of funding. The progress on completion of the individual items is monitored by the Financial Programmes Group.

**Progress on Decisions by Portfolio Holder for Leisure, Tourism, Heritage, Arts, Culture and Business**

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>Proposal to enhance quality and speed of Broadband (17/04/12)</b>  <b>Decision</b>  To work with Southend Borough Council to submit a bid for a proportion of the funding allocated to Essex County Council by Broadband UK (BDUK) for provision of an improved broadband service throughout the District. <b>(HPT)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			Continuing.
<b>Freight House Car Parking (29/05/12)</b>  <b>Resolved</b>  That Virgin Active’s allocation of three free car parking spaces at the Freight House is increased to five. <b>(HCS)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Implemented.

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 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
<p><b>Rayleigh Windmill Civil Ceremony Promotional Offer (14/08/12)</b></p> <p><b>Resolved</b></p> <p>That the Leisure Team launch a promotional offer for civil ceremonies held at Rayleigh Windmill to coincide with the 100<sup>th</sup> wedding to be held at the venue. <b>(HCS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

**KEY** Red = Target unlikely to be met.  
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Green = On target to meet the completion date or performance level required.  
 Done = Completed projects "greyed out" in reports.