



**Rochford District
Council**

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1992

January - December

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| Land Opp. Bricklayers Arms, Trenders Avenue, Rayleigh | 441 |
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**Rochford District
Council**

ROCHFORD DISTRICT COUNCIL MINUTES

1992

December

ROCHFORD DISTRICT COUNCIL

Minutes of the Council

At a Meeting held on 1st December 1992. Present: Councillors C.R. Morgan (Chairman), R.S. Allen, R.A. Amner, P.A. Beckers, C.I. Black, R.H. Boyd, Mrs. J.A. Christie, Mrs. V.E. Clark, B.A. Crick, Mrs. J. Fawell, T. Fawell, D.F. Flack, G. Fox, Mrs. J.M. Giles, Mrs. H.L.A. Glynn, M.J. Handford, N. Harris, Mrs. M. Hunnable, S.N. Jarvis, G.C.A. Jones, Mrs. V.G. Keenan, Mrs. S.J. Lemon, Miss B.G.J. Lovett, R.A. Pearson, T.A. Powell, J.M. Roden, S.A. Skinner, A. Stephens, Mrs. M.W. Stevenson, S.R. Tellis, R.E. Vingoe, Mrs. L. Walker, P.F.A. Webster and D.A. Weir.

Apologies: Councillors M.C. Brown, Mrs. E.M. Hart, D.R. Helson, Mrs. J. Helson and Mrs. A.R. Hutchings.

593. MINUTES

Resolved that the Minutes of the Meeting of 3rd November 1992 be approved as a correct record and signed by the Chairman.

594. CHAIRMAN'S ANNOUNCEMENTS

The Chairman said that the street collection for the Children's Haven Appeal had raised over £1000, in addition to which he had received on the day a cheque for £400 from the Hockley Afternoon Townswomen's Guild, bringing the total raised since May to some £3,100 and he thanked all concerned for their efforts.

The recent Breakfast Launch of the Rochford "Agenda for Action" had been well attended and he had asked the Chief Executive to arrange a Members Seminar on unemployment to be held early in the New Year. In the meantime he would be meeting with members of the business community and community leaders.

Continuing the Chairman said he had been pleased to attend the 100th Birthday Party of Mrs Carolyn Shepherd even though it was the second occasion in the year that she had celebrated that event.

He expressed his congratulations to former Councillor John Gibson in respect of the recent award made by the International Olympic Association for his achievement in bringing the scheme for the Kingsdown School Adventure Playground to fruition.

He referred also to the switching-on of the Festive Lights in Rayleigh the previous week-end and Council joined him in applauding the success of the Committee which had been set up to ensure that facility would continue to be provided.

Finally, he reminded Members of the official opening of the refurbished Goodmans Housing Scheme on 11th December and of the Civic Carol Service on 13th December both of which events they were invited to attend.

595. COMMITTEE MINUTES

Resolved (1) that the Minutes of Committees be received and the recommendations contained therein as amended be adopted.

061406

Council

(2) that the Common Seal of the Council be affixed to any documents necessary to give effect to decisions taken or approved by Council in these Minutes.

| <u>Committee</u> | <u>Date</u> | <u>Minute Nos</u> |
|-----------------------------|-------------------|-------------------|
| Health and Housing Services | 5th November 1992 | 524 - 538 |

Minute 533: Health of the Nation

The Chairman of the Committee asked Members to note that there was a recommendation in three parts, the first two of which were cross-referred with Minute 566 of the Policy and Resources Committee.

| | | |
|----------------------|--------------------|-----------|
| Leisure Services | 10th November 1992 | 539 - 547 |
| Development Services | 17th November 1992 | 548 - 563 |

Minute 550: Town Police Clauses Act 1847 - Section 21 Proposed Temporary Closure of West Street (part), Rochford

In connection with the above Minute Councillor Mrs. J.A.Christie presented a petition to the Chairman of the Council regarding concerns over reference in the District Plan to pedestrianisation of Rochford Town Centre. A Member reported that the Director of Development's letter explaining that no such situation pertained had been copied to local shopkeepers.

Minute 558: Rochford District Local Plan First Review

Arising out of a point raised by a Member on the degree of complexity of the changes to the Local Plan and on the suggestion of the Chairman, it was

Resolved that the Performance Review Panel be asked to consider the most effective means of providing Members with periodic updates of Council documents. (CE)

Minute 559: A Vision Statement for Rayleigh Town Centre

NOTE: Councillor Mrs. M.W. Stevenson declared a non-pecuniary interest by virtue of presidency of the Rayleigh and District Chamber of Trade but remained in the Meeting and participated in the discussion and voting thereon.

In adopting the Minute Members were pleased to note advice from the Director of Development that the intention would be to hold public consultation on the Vision Statement in parallel with the consultation period for the District Plan, that the Chief Executive and Assistant Chief Executive had broached the subject at the recent meeting of the Rayleigh Co-ordinating Committee and that copies of the Vision Statement were to be circulated to all the Rayleigh organisations in membership.

A Member suggested that the Websters Way development could incorporate a gallery overlooking King George's Playing Field.

Council

A Member commented that it would assist persons wishing to open new shopping businesses in the town if they could receive prior advice on the commercial viability of their proposals from an organisation familiar with and experienced in that sector. A market survey would be expensive but it might be possible through one of the larger multiples for sponsorship to be obtained or alternatively advice might be sought through a trade organisation. It was accordingly

Resolved that the Officers be asked to investigate and report on the possibility. (DD)

Minute 560: Speed Restrictions - Lower Road From Ashingdon through Hockley to Hullbridge

In adopting this Minute Council noted advice from the originator of the item of business that it should read that the telephone box at Dome Corner had been replaced with an open 'phone.

Policy & Resources

24th November 1992

564 -586

Minute 567: Panel Minutes

(B) Emergency Panel - 12th November 1992

Council noted advice from the Chairman of the Panel that the Minutes of the Meeting should be amended to include apologies from Councillors C.I. Black, M.J. Handford and Mrs. L.Walker (ACE).

Minute 574: Rawreth Playing Field - Flying of Powered Model Aircraft

In moving adoption of this Minute the Chairman of the Committee advised that in addition to those conditions identified at the Meeting there were others attached to the former Licence which needed to be maintained. He asked therefore that recommendation (1) be amended by the addition of the words -

"... and such other terms and conditions as the Solicitor thinks fit."

Some Members continued to press for a total ban or failing that for the lesser hours as originally identified by the Leisure Services Committee but on a show of hands both propositions were rejected and it was

Resolved that Minute 574 be adopted as amended above (6112) (CE, SOL, CEHO).

Minute 575: Waste Disposal Licence - Statutory Consultation

In moving adoption of this Minute the Chairman of the Committee said that a response having been sent to County already under Standing Order 18, they had advised that to seek to prohibit the deposit of clinical waste from any source was too all-embracing. With the concurrence of the mover of the original amendment, he suggested that to achieve the Committee's intention, County be asked instead to prohibit all clinical waste other than from domestic premises and it was

Resolved that Minute 575 be adopted subject to that amendment. (120) (CE, CEHO).

001408

Council

Minute 577: Notice of Motion received pursuant to Standing Order 5 - Public Notice Boards

Council accepted the suggestion of the seconder of the Motion that the second recommendation be amended by deleting the word "charitable" so as to be consistent with the recommendation of the Group Leaders Panel already adopted under Minute 567(C).

Resolved that Minute 577 be adopted as amended above. (502)(CE,ACE)

Minute 581: House Renovation Grants

Members had before them the report of the Chief Environmental Health Officer on the existing system for determining applications for house renovation grants, and the results of a recent review, which had been made at the request of Councillor Boyd and its consideration deferred from the Meeting of the Policy and Resources Committee. The Member concerned outlined certain flaws in the system, namely its complexity, debarment from the means test of mortgage costs and disincentive for applicants to carry out the work themselves because of which it fell short of the purpose of achieving an improvement in the standard of private housing stock.

Council accepted that representations should be made to improve the system noting that there were many private residences in the District in need of renovation and that if more grant money could be secured for that purpose it would assist in stimulating the local economy.

Resolved (1) that the DOE be requested to reconsider proposals to amend the House Renovation Grant Scheme, to simplify the means test provisions, to provide an allowance for mortgage costs and to include in the eligible expenses an allowance for do-it-yourself labour costs.

(2) that the support of the ADC and the local MP be sought. (191)(CEHO).

Minute 585: Budget 1993/94

In adopting this Minute Council received an update from the Chief Executive and the Director of Finance on the outcome of the announcement on SSA and the capping criteria and were pleased to note that it was somewhat better than had been anticipated.

Planning Services

26th November 1992

587 -592

Minute 590: Schedule of Development Applications and Recommendations

Para 3: CC/0592/92/ROC - Great Wakering Tip, Common Road, Great Wakering

Council were anxious that a Meeting be arranged with the County Council prior to the Christmas break and received an assurance that the request of the Planning Services Committee would be progressed as a matter of urgency. They saw it as appropriate to appoint a delegation of six Members to meet with the County Council and for the Liberal Democrat, Conservative and Labour Groups to nominate two Members each on which basis it was

Council

Resolved that Councillors R.S. Allen, B.A. Crick, G. Fox, G.C.A. Jones, Mrs. H.L.A. Glynn and R.A. Pearson be appointed to meet with the County Council regarding application CC/0592/92/ROC (CE,DD).

Para D2: F/0367/92/ROC - 239-243 Eastwood Road, Rayleigh

Council accepted advice from a Member that the intention had been for the additional condition relating to the lights to be monitored for a trial period by the Ward Members.

NOTE: During discussion on Minute 590, Para 3 it was

Resolved that Standing Order 1.8 be suspended to enable the remaining business to be transacted.

596. PRO-RATA REPRESENTATION (Minute 291/92)

Council noted the report of the Chief Executive regarding the variation to the allocation between the Groups of seats on Committees in consequence of notification from Councillor S.A. Skinner that he no longer wished to be treated as a member of the Liberal Democrat Group, together with the appended schedule setting out revisions made by that Group to their membership of Committees and to the composition of two Panels and it was

Resolved that Councillor S.A. Skinner be appointed to the resultant vacancies on the Health and Housing Services and Leisure Services Committees.(4500)(CE)

597. SEETEC - APPLICATION FOR FINANCIAL ASSISTANCE (Minute 567/92)

NOTE: Council C.R. Morgan declared a non-pecuniary interest in this item by virtue of sponsorship by SEETEC of the Rochford Agenda for Action but remained in the Meeting and participated in the discussion and voting thereon.

Council noted advice from the Chief Executive and the Director of Finance that the application from SEETEC for a grant to expand training provision in Rayleigh fell within the scope of Sections 33 to 38 of the Local Government and Housing Act 1989 and the manner in which it would need to be considered so as to comply with the terms of that legislation.

A Member expressed concern that the Council should take into account the fact that training agencies were private businesses which already received Government funding.

The Chief Executive added that the Council's involvement would be limited to pump-priming finance to assist with the costs of establishing the new training initiatives in Rayleigh where press reports had highlighted an alarming increase in the level of unemployment. Information had been sought to substantiate these costs on the same basis as for any other grant application and a full report would be made in the New Year. The Council had to assess and take advantage of any opportunities to address the local unemployment issue.

Resolved that a proposal to provide financial assistance to SEETEC be deferred for a detailed report and that the Council's expenditure on economic development be defined through the budget process.(917)(DF)

001410

ADDENDUM TO AGENDA ITEM 9

ROCHFORD DISTRICT COUNCIL

COUNCIL - 1ST DECEMBER 1992

REPORT OF THE CHIEF EXECUTIVE

PRO RATA REPRESENTATION (Minute 291/92)

The Chief Executive has received the following nominations from the Liberal Democrat Group.

| | |
|-------------------------------|---|
| Development Services (9) | Councillors C. Askew, P.A. Beckers, R.H. Boyd*, M.C. Brown, B.A. Crick, Mrs. H.L.A. Glynn, Mrs. J. Helson, Mrs. M. Hunnable, T.A. Powell and S.R. Tellis. |
| Health & Housing Services (9) | Councillors C. Askew, R.H. Boyd*, B.A. Crick, Mrs. J.M. Giles, N. Harris, Mrs. J. Helson, Mrs. M. Hunnable, Mrs. S.J. Lemon, T.A. Powell and A. Stephens. |
| Leisure Services (9) | Councillors P.A. Beckers, R.H. Boyd*, M.C. Brown, Mrs. J.M. Giles, M.J. Handford, N. Harris, D.R. Helson, S.N. Jarvis, A. Stephens and S.R. Tellis. |
| Policy & Resources (9) | Councillors P.A. Beckers, C.I. Black, R.H. Boyd, B.A. Crick, Mrs. H.L.A. Glynn, M.J. Handford, D.R. Helson, Mrs. J. Helson and Mrs. S.J. Lemon. |
| Performance Review Panel | Delete Councillor S.A. Skinner Insert Councillor Mrs. H.L.A. Glynn |
| Rochford Hospital Panel | Delete Councillor S.A. Skinner Insert Councillor B.A. Crick |

RECOMMENDED That Councillor S.A. Skinner be appointed to the resultant vacancies on the Health & Housing and Leisure Services Committees. (CE)

Background Paper: Letter from Liberal Democrat Group Leader dated 1st December 1992.

CHAIRMAN: 

DATE: 26/1/1993

001411

ROCHFORD DISTRICT COUNCIL

Minutes of the Leisure Services Committee

At a Special Meeting held on 8th December 1992. Present: Councillors M.J. Handford (Chairman), R.S. Allen, R.A. Amner, M.C. Brown, Mrs. V.E. Clark, T. Fawell, D.F. Flack, G. Fox, D.R. Helson, S.N. Jarvis, Mrs. V.G. Keenan, C.R. Morgan, J.M. Roden, S.A. Skinner, A. Stephens, S.R. Tellis, R.E. Vingoe and P.F.A. Webster.

Apologies: Councillors Mrs. J.A. Christie, Mrs. J.M. Giles and Mrs. A.R. Hutchings.

Visiting: Councillors C.I. Black, B.A. Crick, G.C.A. Jones, Miss B.G.J. Lovett, R.A. Pearson, T.A. Powell, Mrs. L. Walker and D.A. Weir.

598. BUDGET 1993/94 (Minute 585/92)

NOTE: (i) insofar as the estimates made provision in respect of Rayleigh Mount Councillors Miss B.G.J. Lovett and S.R. Tellis declared a non-pecuniary interest by virtue of being Council representatives on the Local Committee and Councillor P.F.A. Webster by virtue of membership of the Committee for Friends of Rayleigh Mount.

(ii) arising out of the inclusion of provision in the estimates for Park Sports Centre Councillors C.R. Morgan and S.A. Skinner declared a non-pecuniary interest by virtue of governorship of the school.

Members had before them the appended revised revenue estimates for 1992/93 and draft revenue estimates for 1993/94, and special items which fell within the remit of their Committee. The Director of Finance advised that Rochford's SSA had been increased from this year's figure of £4.932m to £5.318m and that the new capping limit was therefore £5.754m. Council policy was to budget for this year at or below the capping limit and to meet that target the Leisure estimates which formed part of a total expenditure of £5.577m had been reduced from the original 1992/93 level of £1.064m to £908,000 for 1993/94, a decrease of 14.7%. Continuing the Director of Finance said all estimates had been prepared on the basis of a pay award of 1.5% in July 1993 and a general level of inflation of 4%. Finally Members were advised that whilst the budget had been prepared so far as possible in line with last year's to allow comparisons to be made the format of the estimates had to be altered significantly so as to comply with the Government's requirements in respect of trading accounts and that the published budget whilst reflecting all the prime costs agreed by Council would therefore appear in a different layout.

Members were mindful that the presentation of the draft budget highlighted expenditure on statutory or essential items which could not be altered and other areas of a book-keeping nature and opted to scrutinize all other items of expenditure page-by-page on which basis the following matters gave rise to discussion:-

- i) That the charge for the use of allotments was to increase and that the facility remained in demand.
- ii) That the estimate for building works to Mill Tower reflected the need to undertake maintenance work of a cyclical nature on the sails this year.

001412

Special Leisure Services

- iii) That the budget head for Day Centres related solely to the building in Back Lane.
- iv) Particular regard was paid to the increase in the estimates allocated for maintenance of the Freight House and Clements Hall and whilst some Members queried the justification the Committee accepted the need to make proper provision in this respect.
- v) That a contribution would continue to be made by the County Council in respect of The Park Sports Centre.

P RECOMMENDED That subject to the overall budget figure accepted by the Policy & Resources Committee this Committee's budget requirements in respect of revised expenditure and income for 1992/93 and estimated expenditure and income for 1993/94 be as set out in the draft revenue estimates. (31758) (DF)

599. CHARGES 1993/94 (Minute 585/92)

Members had before them the appended schedule of charges which had been prepared in accordance with the earlier decision of the Policy & Resources Committee that with effect from 1st April 1993 there should be an increase of 4% in the level of those charges set by the Authority and it was

P RECOMMENDED That the scale of charges be approved. (31758) (DF)

SPECIAL LEISURE SERVICES COMMITTEE

8TH DECEMBER 1992

LEISURE SERVICES BUDGET 1993/94

AND

LEISURE SERVICES BUILDING WORKS 1993/94

001414

| LEISURE SERVICES - COMMITTEE SUMMARY | 1991/92 | 1992/93 | | 1993/94 |
|--|-------------|---------------|--------------|---------------|
| | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| CONTRACT PAYMENT | 321,596 | 239,600 | 200,400 | 179,200 |
| RETAINED COST OF LEISURE PREMISES & OPERATIONS | 404,852 | 320,400 | 339,500 | 314,400 |
| ALLOTMENTS | 1,857 | 3,800 | 1,900 | 1,400 |
| DAY CENTRES | (1,401) | (2,600) | (2,500) | (2,600) |
| MANAGEMENT OF RECREATION GROUNDS | 392,045 | 335,200 | 330,300 | 268,300 |
| MANAGEMENT OF OPEN SPACES | 126,198 | 139,300 | 135,600 | 111,400 |
| THE MOUNT | 6,608 | 1,800 | 1,800 | 1,400 |
| MILL TOWER | 343 | 2,200 | 2,400 | 12,800 |
| COST OF COMMITTEE SERVICING | 37,004 | 24,200 | 21,800 | 21,700 |
| TOTAL NET EXPENDITURE | 1,289,102 | 1,063,900 | 1,031,200 | 908,000 |

061415

| ALLOTMENTS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTERATIONS & MAINTENANCE | 15 010 10 300 | 432 | 600 | 600 | 600 |
| * ADMINISTRATION - RAM | 15 010 10 000 | 131 | - | 100 | - |
| * RE-CHARGE MAINT. OF GROUNDS | 15 010 11 000 | 1,390 | 1,300 | 1,300 | 1,000 |
| FUEL, LIGHT & CLEANING MATERIALS | 15 010 12 400 | - | 200 | 100 | 100 |
| * RENT AND RATES | 15 010 18 000 | 850 | 3,000 | - | - |
| * MAINT. OF GROUNDS-ADDITIONAL WORKS | 15 010 11 000 | - | 500 | 500 | 500 |
| * RE-CHARGE - AUDIT SERVICES | 15 010 38 600 | 782 | 900 | 800 | 800 |
| WATER AND SEWERAGE | 15 010 12 500 | 182 | - | 400 | 400 |
| COMPETITION PRIZES | 15 010 49 100 | 129 | 100 | 100 | 100 |
| | | 3,896 | 6,600 | 3,900 | 3,500 |
| RENTS | 15 010 80 000 | (2,039) | (2,800) | (2,000) | (2,100) |
| TOTAL NET EXPENDITURE | | 1,857 | 3,800 | 1,900 | 1,400 |

* ACCOUNTANCY USE ONLY

6013416

| MILL TOWER | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTERATIONS & MAINTENANCE | 15 140 10 300 | (235) | 1,500 | 1,500 | 1,500 |
| * ADMINISTRATION - RAM | 15 140 10 000 | - | 100 | 300 | 2,200 |
| S/I BUILDING WORKS | | - | - | - | 8,500 |
| * RATES | 15 140 18 500 | 251 | 300 | 300 | 300 |
| * INSURANCE | 15 140 40 100 | 326 | 300 | 300 | 300 |
| TOTAL NET EXPENDITURE | | 343 | 2,200 | 2,400 | 12,800 |

* ACCOUNTANCY USE ONLY

001417

| DAY CENTRES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTERATIONS & MAINTENANCE | 15 150 10 300 | 1,602 | 1,100 | 1,100 | 1,100 |
| * ADMINISTRATION - RAM | 15 150 10 000 | 487 | 100 | 200 | 100 |
| * INSURANCE | 15 150 40 100 | 310 | 200 | 200 | 200 |
| | | 2,399 | 1,400 | 1,500 | 1,400 |
| * RE-CHARGE - VOLUNTARY ORGANISATIONS | 15 150 84 000 | (3,800) | (4,000) | (4,000) | (4,000) |
| TOTAL NET EXPENDITURE | | (1,401) | (2,600) | (2,500) | (2,600) |

* ACCOUNTANCY USE ONLY

601418

| MANAGEMENT OF RECREATION GROUNDS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTERATIONS & MAINTENANCE | 15 200 10 300 | 19,176 | 24,300 | 24,300 | 26,500 |
| * ADMINISTRATION - RAM | 15 200 10 750 | 11,977 | 2,100 | 7,500 | 1,400 |
| FUEL/LIGHT/CLEANING MATS: | | | | | |
| GAS GENERAL | 15 200 12 200 | 415 | - | - | - |
| WATER GENERAL | 15 200 12 400 | 4,494 | 6,200 | 3,600 | 3,800 |
| SEWERAGE GENERAL | 15 200 12 450 | 1,480 | 3,100 | 1,000 | 1,000 |
| EQUIPMENT, TOOLS AND MATERIALS | 15 200 16 100 | 10,217 | 8,700 | 10,000 | 10,400 |
| * RENT AND RATES | 15 200 18 500 | 60 | 100 | 100 | 100 |
| ANNUAL SAFETY AUDIT | 15 200 20 100 | 1,252 | 1,000 | 1,300 | 1,400 |
| * INSURANCE | 15 200 40 100 | 1,985 | 1,600 | 3,000 | 3,100 |
| TELEPHONE | 15 200 50 100 | - | - | 400 | 400 |
| * RE-CHARGE - MAINT OF GROUNDS | 15 200 55 100 | 293,383 | 287,600 | 279,100 | 224,000 |
| * RE-CHARGE - WOODLANDS AND AMENITIES | 15 200 55 200 | 39,609 | - | - | 5,000 |
| SPECIAL ITEMS - BUILDING WORKS | 15 200 69 XXX | 20,213 | 11,200 | 11,200 | 2,400 |
| | | 404,262 | 345,900 | 341,500 | 279,500 |
| LAND AND ACCESS CHARGES | 15 200 84 300 | (7,863) | (8,000) | (8,000) | (8,000) |
| PAVILIONS | 15 200 84 500 | (4,005) | (2,700) | (2,700) | (2,700) |
| RESERVOIR RENTS | 15 220 84 400 | (350) | - | (500) | (500) |
| TOTAL NET EXPENDITURE | | 392,045 | 335,200 | 330,300 | 268,300 |

* ACCOUNTANCY USE ONLY

001419

| MANAGEMENT OF OPEN SPACES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTERATIONS & MAINTENANCE | 15 220 10 300 | 3,388 | 4,000 | 4,000 | 4,000 |
| * ADMINISTRATION - RAM | 15 220 10 000 | 1,030 | 700 | 900 | 200 |
| * RE-CHARGE - WOODLANDS | | - | - | - | 2,000 |
| * RE-CHARGE - MAINT OF GROUNDS | 15 220 11 000 | 121,780 | 134,600 | 130,700 | 105,200 |
| TOTAL NET EXPENDITURE | | 126,198 | 139,300 | 135,600 | 111,400 |

* ACCOUNTANCY USE ONLY



001420

| MAINTENANCE OF GROUNDS HOLDING ACCOUNT | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--|---------------|------------------------|----------------------------|--------------|--------------------------|
| * TRANSPORT & PLANT | 15 205 25 100 | 3,683 | 2,700 | 2,700 | 2,800 |
| CONTRACT PAYMENTS | 15 205 55 000 | 648,216 | 632,200 | 612,800 | 488,600 |
| SOIL REMOVAL - CEMETERIES | 15 205 55 100 | 260 | - | - | - |
| * MAINT. OPEN SPACES-TREES & SHRUBS | 15 205 50 100 | - | 6,000 | 6,000 | 6,000 |
| * MAINT. OPEN SPACES-GROUNDS | 15 205 50 200 | - | 6,000 | 6,000 | 6,200 |
| MAINT. OPEN SPACES-ENGINEERING | 15 205 50 300 | - | 12,000 | 12,000 | 9,000 |
| PROVISION FOR CONTRACT VARIATION | 15 205 65 100 | 5,572 | 5,000 | 5,000 | 6,000 |
| SPORTS FESTIVAL EVENTS | 15 205 65 200 | 2,281 | - | - | - |
| | | 660,013 | 663,900 | 644,500 | 518,600 |
| * RE-CHARGE - ADMIN BUILDINGS | 15 205 81 100 | (18,659) | (19,900) | (19,300) | (15,500) |
| * RE-CHARGE - LEISURE PREMISES ETC | 15 205 81 200 | (13,002) | (12,600) | (12,200) | (9,800) |
| * RE-CHARGE - ALLOTMENTS | 15 205 81 150 | (1,390) | (1,300) | (1,300) | (1,000) |
| * RE-CHARGE - THE MOUNT | 15 205 81 250 | (6,551) | (1,500) | (1,500) | (1,200) |
| * RE-CHARGE - DEPOT SERVICES | 15 205 81 300 | (3,375) | (3,200) | (3,100) | (2,500) |
| * RE-CHARGE - VERGE MAINTENANCE | 15 205 81 400 | (88,829) | (86,200) | (83,700) | (67,300) |
| * RE-CHARGE - HOUSING REVENUE ACCOUNT | 15 205 81 500 | (73,644) | (78,700) | (76,400) | (62,200) |
| * RE-CHARGE - CEMETERIES & CHURCHYDS. | 15 205 81 600 | (39,402) | (38,300) | (37,200) | (29,900) |
| * RE-CHARGE - REC. GROUNDS | 15 205 81 800 | (293,383) | (287,600) | (279,100) | (224,000) |
| * RE-CHARGE - OPEN SPACES | 15 205 81 900 | (121,780) | (134,600) | (130,700) | (105,200) |
| | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

661421

| THE MOUNT | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * MAINTENANCE OF GROUNDS | 15 230 11 000 | 6,551 | 1,500 | 1,500 | 1,200 |
| EQUIPMENT, TOOLS & MATERIALS | 15 230 16 100 | 58 | 300 | 300 | 200 |
| TOTAL NET EXPENDITURE | | 6,608 | 1,800 | 1,800 | 1,400 |

* ACCOUNTANCY USE ONLY

001422

| LEISURE PREMISES AND OPERATIONS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| CONTRACT PAYMENT | 15 350 50 100 | 321,596 | 239,600 | 200,400 | 179,200 |
| RETAINED COSTS OF LEISURE PREMISES AND OPERATIONS | | | | | |
| REPAIRS & MAINTENANCE: | | | | | |
| CASTLE HALL | 15 350 10 300 | 838 | 1,700 | 1,700 | 1,700 |
| MILL HALL | 15 350 10 320 | 10,687 | 9,700 | 9,700 | 10,500 |
| FREIGHT HOUSE | 15 350 10 330 | 7,852 | 5,100 | 5,100 | 9,400 |
| PARK SPORTS CENTRE | 15 350 10 340 | 1,929 | 1,500 | 1,500 | 1,000 |
| GT WAKERING S.C. | 15 350 10 350 | 3,462 | 5,500 | 5,500 | 4,000 |
| CLEMENTS HALL | 15 350 10 360 | 48,141 | 37,500 | 37,500 | 44,000 |
| * ADMINISTRATION - RAM | 15 350 10 700 | 42,920 | 5,800 | 19,700 | 4,300 |
| * MAINTENANCE OF GROUNDS | 15 350 11 000 | 13,002 | 12,600 | 12,200 | 9,800 |
| WATER/SEWERAGE | 15 XXX 12 XXX | 373 | 600 | 600 | 600 |
| * RENT & RATES | 15 XXX 18 XXX | 183,576 | 198,400 | 190,300 | 198,000 |
| LEASING PAYMENTS | 15 350 20 400 | 7,226 | 7,200 | 7,400 | 7,400 |
| SPECIAL ART EVENTS | 15 350 20 500 | (265) | - | - | - |
| * INSURANCE | 15 350 40 000 | 30,099 | 21,500 | 27,300 | 28,400 |
| TOTAL EXPENDITURE C/FWD | | 349,839 | 307,100 | 318,500 | 319,100 |

* ACCOUNTANCY USE ONLY

001423

| LEISURE PREMISES AND OPERATIONS CONT. | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| TOTAL EXPENDITURE B/FWD | | 349,839 | 307,100 | 318,500 | 319,100 |
| SPECIAL ITEMS: | | | | | |
| MILL HALL | 15 350 69 050 | 10,631 | 1,800 | 1,800 | - |
| PARK SPORTS CENTRE | 15 350 69 100 | - | 2,000 | 2,000 | - |
| GREAT WAKERING SPORTS CENTRE | 15 350 69 150 | 8,789 | 2,200 | 2,200 | 700 |
| CLEMENTS HALL SPORTS CENTRE | 15 350 69 200 | 42,795 | 17,300 | 17,300 | 4,000 |
| FREIGHT HOUSE | 15 350 69 250 | 6,022 | 6,700 | 6,700 | - |
| | | 418,076 | 337,100 | 348,500 | 323,800 |
| RENT | 15 350 90 000 | (8,550) | (16,700) | (9,000) | (9,400) |
| CONTRIBUTION RE PARK S.C. | | (1,196) | - | - | - |
| MISCELLANEOUS INCOME | | (3,478) | - | - | - |
| TOTAL NET EXPENDITURE | | 404,852 | 320,400 | 339,500 | 314,400 |

* ACCOUNTANCY USE ONLY


 001424

LEISURE SERVICES COMMITTEE

TOTAL

L = Legal

S = Safety

C = Contract

H = Health

ALLOTMENTS

Repairs and Maintenance 600

CASTLE HALL

Repairs and Maintenance 1,700

MILL TOWER

Repairs and Maintenance 1,500

Special Items - External decorations 8,500 (L & S)

DAY CENTRES

Repairs and Maintenance 1,100

MILL HALL

Repairs and Maintenance 10,500

FREIGHT HOUSE

Repairs and Maintenance 9,400

GREAT WAKERING SPORTS CENTRE

Repairs and Maintenance 4,000

Special Items - Replace emergency lights 700 (L & S)

CLEMENTS HALL SPORTS CENTRE

Repairs and Maintenance 44,000

Special Items - Car park resurfacing 4,000 (L, S & C)

PARK SPORTS CENTRE

Repairs and Maintenance 1,000

RECREATION GROUNDS

Repairs and Maintenance 26,500

Special Items - K.G. Rewiring 900 (L & S)

Special Items - Hullbridge C.P. 1,500 (L & S)

OPEN SPACES

Repairs and Maintenance 4,000

MAINTENANCE OF GROUNDS

Repairs and Maintenance 3,000

001425

A

ROCHFORD DISTRICT COUNCIL

PROPOSED CHARGES

W.E.F.1 APRIL 1993

LEISURE SERVICES COMMITTEE

661426

A

LEISURE SERVICES COMMITTEE (Other than Leisure Contract)

OUTDOOR SPORTING FACILITIES

| <u>Charge</u> | <u>Proposed</u> |
|---------------|-----------------|
| <u>1.4.92</u> | <u>1.4.93</u> |

£

HOCKEY (charges exempt from V.A.T.)

| | | |
|--|--------|--------|
| Exclusive use of pitch | 364.00 | 379.00 |
| Alternate use of pitch | 185.00 | 192.50 |
| Casual Lettings including Pavilion (Where V.A.T. must be added) | 35.00 | 36.50 |

| <u>Saturday</u> | | <u>Max or Sunday</u> | |
|-----------------|-----------------|----------------------|-----------------|
| <u>Charge</u> | <u>Proposed</u> | <u>Charge</u> | <u>Proposed</u> |
| <u>1.4.92</u> | <u>1.4.93</u> | <u>1.4.92</u> | <u>1.4.93</u> |
| £ | | £ | |

FOOTBALL/RUGBY (Charges exempt from V.A.T.)

| | | | | |
|--|-----|-----|-----|-----|
| Exclusive use of pitch | | | | |
| - Class 'A' Pitch | 606 | 630 | 656 | 682 |
| - Class 'B' Pitch | 437 | 455 | 475 | 494 |
| Alternate use of pitch | | | | |
| - Class 'A' Pitch | 307 | 319 | 325 | 338 |
| - Class 'B' Pitch | 219 | 228 | 244 | 254 |
| Casual Lettings including Pavilion (where V.A.T. must be added) | | | | |
| - Adults | 44 | 46 | 50 | 52 |
| - Juniors | 29 | 30 | 37 | 39 |

Notes: Junior Teams 40% less on use of Senior Pitches

Established Junior Pitches

| | | | | |
|------------------------|-----|-----|-----|-----|
| Exclusive use of pitch | | | | |
| - Class 'A' Pitch | 330 | 343 | 375 | 390 |
| - Class 'B' Pitch | 224 | 233 | 262 | 273 |
| Alternate use of pitch | | | | |
| - Class 'A' Pitch | 169 | 176 | 193 | 201 |
| - Class 'B' Pitch | 119 | 124 | 130 | 135 |
| - Cubs use | 100 | 104 | | |

(Exclusive use by Cub Scout League 80% of junior charge)

PAVILION HIRE (including Changing Rooms)

| | | |
|----------------------|-------|-------|
| - per 3 hour session | 25.20 | 26.20 |
|----------------------|-------|-------|

Note: Hire in respect of Youth Clubs will be reduced by 50%

001427

OUTDOOR SPORTING FACILITIES (Cont.)

| <u>Charge</u> | <u>Proposed</u> |
|---------------|-----------------|
| 1.4.92 | 1.4.92 |

Playgroups

Pre-School and Mother & Child

| | | |
|-------------------|------|------|
| Morning Session | 7.30 | 7.60 |
| Afternoon Session | 6.20 | 6.50 |

Note:- All playgroups using pavilions for five or more sessions per week will have a 10% reduction in the booking fee (Minute 344/83 refers).

TENNIS

Casual Bookings (55 min. Sessions)

(Charges where V.A.T. is absorbed)

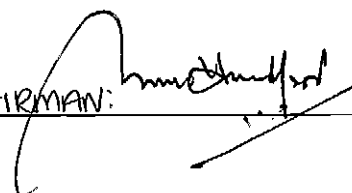
| | | |
|-------------------------|------|------|
| Per Court - Adult) Any | 2.45 | 2.55 |
| - Junior) Day | 1.60 | 1.70 |

| | | |
|--|------|------|
| <u>PUTTING</u> + Deposit 50p, hire of equipment) | 0.35 | 0.50 |
|--|------|------|

ALLOTMENTS

(Charges exempt from V.A.T.)

| | | |
|----------------------------|------|------|
| Rent - per rod, per year | 3.90 | 4.10 |
| O.A.P. - per rod, per year | 2.60 | 2.70 |

CHAIRMAN: 

DATE: 4/2/93

ROCHFORD DISTRICT COUNCIL

Minutes of the Development Services Committee

At a Special Meeting held on 8th December 1992. Present: Councillors D.A. Weir (Chairman), R.S. Allen, M.C. Brown, B.A. Crick, T. Fawell, J.F. Black, G. Fox, Mrs. H.L.A. Glynn, Mrs. M. Hunnable, G.C.A. Jones, Miss B.G.J. Lovett, C.R. Morgan, R.A. Pearson, T.A. Powell, S.R. Tellis, R.E. Vingoe and Mrs. L. Walker. (Minute 604 refers).

Apologies: Councillor Mrs. E.M. Hart.

Visiting: Councillors R.A. Amner, C.I. Black, Mrs. V.E. Clark, M.J. Handford, D.R. Helson, S.N. Jarvis, Mrs. V.G. Keenan, J.M. Roden, S.A. Skinner, A. Stephens and P.F.A. Webster.

600. BUDGET 1993/94 (Minute 585/92)

Members had before them the appended revised revenue estimates for 1992/93 and draft revenue estimates for 1993/94. They had already received advice about the budget from the Director of Finance at the immediately preceding Meeting of the Leisure Services Committee (Minute 598 refers) in the course of which it had been noted also that the estimates for this Committee had been reduced from the original 1992/93 level of £973,500 to £843,900 for 1993/94, a decrease of 13.3%.

In considering the estimates page-by-page the following points were raised:

- i) That provision had been made for additional expenditure in connection with the current review of the Local Plan.
- ii) That provision was to be made within the Central Contingency in Policy & Resources Committee in respect of planning appeals.
- iii) That following the recent decision on the amount to be charged for a copy of the District Plan First Alteration the 1992/93 estimates for income from that source should be increased from £300 to £3,000.
- iv) That the estimate for tree planting/maintenance had been reduced in 1993/94 to £3,500 from the 1992/93 revised estimate of £9,000. This was due to the bulk of the planting of Wyburns Wood falling in 1992/93.
- v) That there was now a statutory requirement for street lighting to be tested and provision had been made accordingly.
- vi) That the recharge in respect of computer services reflected the outcome of re-negotiations on the contract.
- vii) That there was a requirement to provide staff training so as to meet the demands of new legislation.

Arising out of the discussion on the Highways General budget head a Member suggested that since the expenditure on street lighting and bus shelters would in the main be incurred within Rayleigh consideration ought to be given to the manner in which that cost was levied on the Chargepayers of the District bearing in mind that a separate Parish precept applied elsewhere. The Director of Finance advised that this matter would fall for consideration at the Special Meeting of the Policy & Resources Committee.

1429

Special Development Services

- P RECOMMENDED That subject to the overall budget figure accepted by the Policy & Resources Committee this Committee's budget requirements in respect of revised expenditure and income for 1992/93 and estimated expenditure and income for 1993/94 be as set out in the draft revenue estimates as amended above. (31758) (DF)

SPECIAL DEVELOPMENT SERVICES COMMITTEE

8TH DECEMBER 1992

DEVELOPMENT SERVICES BUDGET 1993/94

AND

DEVELOPMENT SERVICES BUILDING WORKS 1993/94

661431

DeJure

| DEVELOPMENT SERVICES - COMMITTEE SUMMARY | 1991/92 | 1992/93 | | 1993/94 |
|---|-------------|---------------|--------------|---------------|
| | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| DIRECTOR OF DEVELOPMENT, INCORPORATING PLANNING SERVICES | 524,738 | 436,500 | 392,900 | 400,400 |
| ARCHITECTURAL AND ENGINEERING SERVICES | 74,731 | 52,300 | 38,600 | 39,400 |
| BUILDING CONTROL | 182,168 | 221,900 | 200,000 | 195,700 |
| WOODLANDS AND AMENITIES UNIT | 36,810 | 101,400 | 86,800 | 64,900 |
| HIGHWAYS GENERAL | 99,588 | 103,600 | 99,800 | 91,700 |
| COST OF COMMITTEE SERVICING: | | | | |
| - DEVELOPMENT SERVICES | 40,261 | 26,200 | 23,600 | 23,500 |
| - PLANNING SERVICES | 48,403 | 31,600 | 28,400 | 28,300 |
| TOTAL NET EXPENDITURE | 1,006,700 | 973,500 | 870,100 | 843,900 |

D. J. G.

001432


| DIRECTOR OF DEVELOPMENT, INCORPORATING PLANNING SERVICES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 11 001 01 000 | 464,619 | 507,300 | 483,200 | 468,700 |
| TRAINING | 11 001 05 200 | 5,510 | 5,800 | 4,500 | 5,300 |
| PROFESSIONAL FEES | 11 001 06 500 | 434 | 600 | 600 | 600 |
| * CAR ALLOWANCES | 11 001 06 000 | 29,342 | 34,600 | 35,700 | 29,500 |
| TRAVEL, SUBSISTENCE & CONFERENCE | 11 001 35 XXX | 2,258 | 2,500 | 2,000 | 2,100 |
| EQUIPMENT, TOOLS & MATERIALS | 11 001 16 100 | 8,899 | 12,200 | 11,000 | 9,500 |
| PRINTING, STATIONERY & ADVERTISING | 11 001 30 XXX | 6,824 | 6,200 | 7,600 | 9,700 |
| MAINTENANCE OF MICROFILMING RECORDS | 11 001 69 100 | 3,299 | 7,000 | 3,200 | 3,500 |
| * INSURANCE | 11 001 40 100 | 4,016 | 6,400 | 6,600 | 6,900 |
| * RE-CHARGE - COMPUTER & AUDIT | 11 001 38 100 | 35,208 | 37,100 | 34,600 | 20,300 |
| * RE-CHARGE - ADMIN. BLDGS. | 11 001 38 200 | 31,369 | 35,500 | 33,500 | 35,200 |
| * RE-CHARGE - CENTRAL ADMINISTRATION | 11 001 38 000 | 114,695 | - | - | - |
| * RE-CHARGE - I.T. FUND | 11 001 38 400 | 19,028 | 21,300 | - | - |
| * RE-CHARGE - WOODLANDS | 11 001 40 100 | - | - | - | 2,000 |
| RESEARCH AND PUBLICITY | 11 001 49 100 | 1,041 | 8,000 | 4,000 | 5,000 |
| CONSULTANTS | 11 001 45 100 | 8,378 | 8,000 | - | - |
| PLANNING APPEALS GENERAL | 11 001 49 200 | 485 | 10,000 | 500 | 500 |
| DISTRICT PLAN ENQUIRY | 11 001 50 100 | - | - | - | 30,000 |
| CONSERVATION GRANTS | | - | - | - | 2,500 |
| EXPENDITURE C/FWD | | 735,403 | 702,500 | 627,000 | 631,300 |

* ACCOUNTANCY USE ONLY

000433

| DIRECTOR OF DEVELOPMENT, INCORPORATING PLANNING SERVICES | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|---|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| EXPENDITURE B/FWD | | 735,403 | 702,500 | 627,000 | 631,300 |
| DISTRICT PLAN INCOME | 11 001 84 200 | (514) | (400) | (300) | (300) |
| PLANNING FEES | 11 001 82 100 | (94,466) | (91,000) | (75,000) | (80,000) |
| PLANNING FEES (DEEMED) | 11 001 82 200 | - | - | (5,000) | (10,000) |
| BUILDING CONTROL | 11 001 99 040 | (109,740) | (110,900) | (98,100) | (99,100) |
| * WOODLANDS AND AMENITIES UNIT | 11 001 99 070 | (5,446) | (30,600) | (27,100) | (12,400) |
| * ENVIRONMENTAL SERVICES | 11 001 99 080 | - | (13,200) | (11,000) | (11,300) |
| * MANAGEMENT TEAM | 11 001 99 090 | - | (19,900) | (17,600) | (17,800) |
| ORDNANCE SURVEY NET RECEIPT | 11 001 99 100 | (499) | - | - | - |
| | | 524,738 | 436,500 | 392,900 | 400,400 |

* ACCOUNTANCY USE ONLY


 001434

| BUILDING CONTROL | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-----------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| * SALARIES | 11 012 01 300 | 159,367 | 172,400 | 169,300 | 175,500 |
| * CAR ALLOWANCES | 11 012 06 003 | 15,196 | 18,300 | 15,500 | 16,800 |
| TRAVELLING AND SUBSISTENCE | 11 012 35 110 | 19 | 100 | 100 | 100 |
| CONSULTANTS | 11 012 25 100 | 3,088 | 6,000 | 3,500 | 4,000 |
| * INSURANCE | 11 012 40 100 | - | 2,200 | 2,300 | 2,400 |
| * RE-CHARGE - PLANNING SERVICES | 11 012 50 200 | 109,740 | 110,900 | 98,100 | 99,100 |
| * RE-CHARGE - ARCHITECTS AND ENG. | 11 012 50 XXX | - | - | 12,200 | 12,800 |
| | | 287,410 | 309,900 | 301,000 | 310,700 |
| FEES - DEPOSIT OF PLANS | 11 012 80 XXX | (23,389) | (20,000) | (21,000) | (25,000) |
| FEES - FIRST INSPECTION | 11 012 81 XXX | (81,853) | (68,000) | (80,000) | (90,000) |
| TOTAL NET EXPENDITURE | | 182,168 | 221,900 | 200,000 | 195,700 |

* ACCOUNTANCY USE ONLY

001435

| WOODLANDS & AMENITIES UNIT | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|------------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| * SALARIES | 11 250 01 000 | 52,643 | 60,100 | 58,500 | 61,100 |
| TRAINING | 11 250 05 200 | - | - | 500 | 500 |
| REPAIRS, ALTERATIONS & MAINTENANCE | 11 250 10 300 | 178 | 1,000 | 1,000 | 300 |
| * ADMINISTRATION - RAM | 11 250 10 000 | 54 | 100 | 100 | - |
| * RATES | 11 250 18 500 | 485 | 500 | 500 | 500 |
| TRANSPORT AND PLANT | 11 250 25 100 | 3,153 | 3,900 | 3,900 | 4,100 |
| * CAR ALLOWANCES | 11 250 06 000 | 1,869 | 3,500 | 3,500 | 3,500 |
| TRAVELLING & SUBSISTENCE | 11 250 35 110 | 444 | 1,000 | 100 | 200 |
| EQUIPMENT, TOOLS AND MATERIALS | 11 250 16 100 | 3,401 | 4,000 | 4,000 | 4,000 |
| * INSURANCE | 11 250 40 100 | - | 900 | 800 | 800 |
| HORSE RIDING TRAILS - MAINTENANCE | 11 250 60 100 | 4,158 | 1,000 | 1,000 | 2,000 |
| GENERAL EXPENSES | 11 250 49 000 | 1,754 | 2,500 | 2,500 | - |
| CONTRACTORS & SUPPLIERS | 11 250 XX XXX | - | - | - | 2,700 |
| TREE PLANTING/MAINTENANCE | 11 250 50 010 | 4,587 | - | 9,000 | 3,500 |
| * RE-CHARGE - PLANNING SERVICES | 11 250 58 000 | 5,446 | 30,600 | 27,100 | 12,400 |
| * RE-CHARGE - ENV. SERVICES | 11 250 50 100 | - | - | 5,000 | 10,300 |
| RE-PRINT ANCIENT WOODLANDS BOOKLET | 11 250 30 100 | - | - | 2,400 | - |
| TOTAL EXPENDITURE | | 78,171 | 109,100 | 119,900 | 105,900 |

* ACCOUNTANCY USE ONLY

001436

Dud

| WOODLANDS & AMENITIES UNIT | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| TOTAL EXPENDITURE B/F | | 78,171 | 109,100 | 119,900 | 105,900 |
| GRANTS | | - | - | (13,300) | (13,000) |
| ICE CREAM SITE FEE | 11 250 82 100 | (200) | (300) | (200) | (200) |
| SALES | 11 250 82 000 | (976) | (2,000) | (2,000) | (3,000) |
| * RECHARGES - CAPITAL | 11 250 99 010 | - | (5,000) | (5,000) | (5,000) |
| * RECHARGES - REC GROUNDS | 11 250 99 100 | (39,609) | - | - | (5,000) |
| * RECHARGES - OPEN SPACES | 11 250 99 020 | - | - | - | (2,000) |
| * RECHARGES - HRA | 11 250 99 200 | (415) | (400) | (2,000) | (5,000) |
| * RECHARGES - TREE FUND | 11 250 99 030 | - | - | (9,000) | (3,500) |
| * RECHARGES - CEMETERIES | 11 250 99 040 | - | - | - | (500) |
| * RECHARGES - ENGINEERS | 11 250 99 050 | - | - | - | (1,200) |
| * RECHARGES - PLANNING TPOs | 11 250 99 060 | - | - | - | (2,000) |
| CONTRIBUTION FROM THE PUBLIC | 11 250 82 300 | (161) | - | - | - |
| ANCIENT WOODLANDS BOOKLET | 11 250 82 200 | - | - | (1,600) | (600) |
| TOTAL NET EXPENDITURE | | 36,810 | 101,400 | 86,800 | 64,900 |

* ACCOUNTANCY USE ONLY

061437

| HIGHWAYS GENERAL | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--------------------------------------|---------------|------------------------|--------------------------|--------------|--------------------------|
| REPAIRS ALTERATIONS & MAINTENANCE | 11 140 10 300 | 1,003 | 1,300 | 1,300 | 1,100 |
| * ADMINISTRATION - RAM | 11 140 10 800 | 305 | 100 | 300 | 600 |
| S/I WHITE LINES - TAXI RANKS | 11 140 69 010 | 183 | 200 | 200 | 200 |
| S/I STREET LIGHTING | 11 140 69 020 | - | 7,000 | 7,000 | 10,000 |
| * INSURANCE | 11 140 40 100 | 38 | 100 | 100 | 100 |
| VERGE MAINTENANCE | 11 140 50 200 | 88,829 | 86,200 | 83,700 | 67,300 |
| STREET/FOOTPATH LIGHTING | 11 140 60 020 | 2,736 | 4,300 | 4,300 | 4,300 |
| TESTING STREET LIGHTING | 11 140 60 030 | - | - | - | 5,000 |
| STREET FURNITURE - SEATS | 11 140 60 000 | 365 | 1,100 | 600 | 600 |
| BUS SHELTER LIGHTS | 11 140 63 100 | 257 | 300 | 300 | 300 |
| STREET NAMEPLATES | 11 140 64 000 | 2,506 | 2,700 | 2,500 | 2,600 |
| SALTING | 11 140 65 000 | (148) | 800 | 800 | 800 |
| CHRISTMAS LIGHTING | 11 140 69 100 | 4,178 | - | - | - |
| * RE-CHARGE * ADMIN. (ENG. SERVS) | 11 140 38 000 | 15,900 | 16,100 | 15,700 | 16,100 |
| | | 116,151 | 120,200 | 116,800 | 109,000 |
| * E.C.C. CONTRIBUTION - VERGE MAINT. | 11 140 86 000 | (16,563) | (16,600) | (17,000) | (17,300) |
| TOTAL NET EXPENDITURE | | 99,588 | 103,600 | 99,800 | 91,700 |

* ACCOUNTANCY USE ONLY

001438

| ENVIRONMENTAL SERVICES ADMINISTRATION | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--|---------------|------------------------|----------------------------|--------------|--------------------------|
| * SALARIES | 11 002 01 000 | 88,885 | 79,000 | 68,000 | 80,200 |
| TRAINING | 11 002 05 200 | 5,148 | 6,900 | 8,200 | 8,500 |
| PROFESSIONAL FEES | 11 002 06 500 | 187 | 200 | 200 | 200 |
| * CAR ALLOWANCES | 11 002 06 000 | 1,837 | - | - | - |
| TRAVEL, SUBSISTENCE & CONFERENCE | 11 002 35 110 | 612 | 1,500 | 800 | 800 |
| EQUIPMENT, TOOLS & MATERIALS | 11 002 16 100 | 2,765 | 3,100 | 2,800 | 2,900 |
| PRINTING AND STATIONERY | 11 002 30 XXX | 2,213 | 4,000 | 2,500 | 2,600 |
| * INSURANCE | 11 002 40 100 | 2,114 | 1,000 | 1,000 | 1,100 |
| * RE-CHARGE - CENTRAL ADMIN. | 11 002 38 000 | 107,061 | - | - | - |
| * RE-CHARGE - ADMIN. BLDGS. | 11 002 38 200 | 30,514 | 30,100 | 28,400 | 29,800 |
| * RE-CHARGE - COMPUTER SERVICES | 11 002 38 400 | 49,780 | 55,200 | 50,800 | 23,500 |
| * RE-CHARGE - AUDIT SERVICES | 11 002 38 600 | 11,834 | 12,900 | 11,900 | 12,000 |
| * RE-CHARGE - DIRECTOR OF DEVELOPMENT | 11 002 38 300 | - | 13,200 | 11,000 | 11,300 |
| RE-CHARGED TO ACCOUNTS: | | 302,951 | 207,100 | 185,600 | 172,900 |
| * ENVIRONMENTAL HEALTH | 11 002 99 030 | (53,202) | (40,800) | (35,600) | (31,200) |
| * BUILDING MAINTENANCE HOLDING A/C | 11 002 99 080 | (181,300) | (115,100) | (100,400) | (111,700) |
| * ARCHITECTS & ENGINEERING | 11 002 99 060 | (21,463) | (16,400) | (14,300) | (12,500) |
| * DRAINAGE GENERAL | 11 002 99 040 | (8,784) | (6,700) | (5,800) | (5,100) |
| * HOUSE RENOVATION GRANTS | 11 002 99 050 | (33,065) | (25,300) | (22,100) | - |
| * PEST CONTROL | 11 002 99 020 | (3,812) | (2,800) | (2,400) | (2,100) |
| * PUBLIC CONVENIENCES | 11 002 99 040 | (1,326) | - | - | - |
| * WOODLANDS | | - | - | (5,000) | (10,300) |
| | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

001439

| ARCHITECTS & ENGINEERING SERVICES | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-----------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| * SALARIES - ARCHITECTS | 11 003 01 001 | 32,614 | 27,700 | 27,200 | 28,200 |
| * SALARIES - ENGINEERS | 11 003 01 002 | 48,490 | 52,400 | 51,500 | 53,300 |
| * CAR ALLOWANCES - ARCHITECTS | 11 003 06 001 | 3,402 | 3,100 | 3,300 | 3,000 |
| * CAR ALLOWANCES - ENGINEERS | 11 003 06 002 | 4,221 | 4,400 | 5,000 | 5,100 |
| TRAINING | 11 003 05 200 | - | - | - | 700 |
| TRAVELLING & SUBSISTENCE | 11 003 35 110 | 75 | 200 | 100 | 100 |
| * INSURANCE | 11 003 40 100 | - | 1,000 | 1,100 | 1,100 |
| RIBA - LIBRARY | 11 003 64 010 | 710 | 1,100 | 800 | 800 |
| EQUIPMENT TOOLS & MATERIALS | 11 003 16 100 | 2,003 | 2,100 | 2,100 | 2,200 |
| * RE-CHARGE - ADMIN | 11 003 50 100 | 21,463 | 16,400 | 14,300 | 12,500 |
| * RE-CHARGE - WOODLANDS | | - | - | - | 1,200 |
| | | 112,979 | 108,400 | 105,400 | 108,200 |
| * RE-CHARGE TO RAYLEIGH WEIR A/C | 11 003 99 020 | (2,574) | - | - | - |
| * RE-CHARGE TO HIGHWAYS GENERAL | 11 003 99 030 | (15,900) | (16,100) | (15,700) | (16,100) |
| * RE-CHARGE TO CAPITAL | 11 003 99 010 | (19,773) | (40,000) | (38,900) | (39,900) |
| RE-CHARGE BUILDING CONTROL | | - | - | (12,200) | (12,800) |
| TOTAL NET EXPENDITURE | | 74,731 | 52,300 | 38,600 | 39,400 |

* ACCOUNTANCY USE ONLY

061440

BUILDING MAINTENANCE REPAIRS AND SPECIAL ITEMS

DEVELOPMENT SERVICES COMMITTEE

TOTAL

HIGHWAYS (BUS SHELTERS)

Repairs and Maintenance

1,100

WOODLANDS

Repairs and Maintenance

300

CHAIRMAN:

R A Wair

DATE:

11-2-1993

681441

ROCHFORD DISTRICT COUNCIL

Minutes of the Health & Housing Services Committee

At a Special Meeting held on 10th December 1992. Present: Councillors Mrs. S.J. Lemon (Chairman), R.A. Amner, Mrs. V.E. Clark, B.A. Crick, D.F. Flack, Mrs. J.M. Giles, Mrs. J. Helson, Mrs. M. Hunnable, Mrs. V.G. Keenan, C.R. Morgan, T.A. Powell, J.M. Roden, S.A. Skinner, A. Stephens, Mrs. M.W. Stevenson and R.E. Vingoe.

Apologies: Councillors T. Fawell, Mrs. E.M. Hart, ~~and~~ Mrs. A.R. Hutchings and RA Pearson

Visiting: Councillors G. Fox, S.N. Jarvis and P.F.A. Webster.

(Minute book refers)

601. BUDGET 1993/94 (Minute 585/92)

Members had before them the appended revised Revenue Estimates for 1992/93 and draft Revenue Estimates for 1993/94, and special items which fell within the remit of their Committee. The Director of Finance advised that Rochford's SSA had been increased from this year's figure of £4.932m to £5.318m and that the new capping limit was £5.754m. The draft budget therefore conformed with Council policy since it was £259,000 above SSA but £177,000 below the capping limit.

The Health and Housing estimates which formed part of the total expenditure of £5.577m had been increased by 3.5% from the original 1992/93 level of £1.495m to £1.547m for 1993/94. Continuing the Director of Finance said all estimates had been prepared on the basis of a pay award of 1.5% in July 1993 and a general level of inflation of 4%. Finally Members were advised that whilst the budget had been prepared so far as possible in line with last year's to allow comparisons to be made the format of the estimates had to be altered significantly so as to comply with the Government's requirements in respect of trading accounts and that the published budget whilst reflecting all the prime costs agreed by Council would therefore appear in a different layout.

Members were mindful that the presentation of the draft budget highlighted expenditure on statutory or essential items which could not be altered and other areas of a book-keeping nature and opted to scrutinise all other items of expenditure page-by-page on which basis the following matters gave rise to discussion:-

- (i) The increase in Special Items Building Works for Cemeteries and Churchyards related to the need to repair the boundary wall adjacent to the highway at Rayleigh Cemetery which was in a dangerous condition.
- (ii) Information was given regarding the level of Collection/Kennelling of Stray Dogs and the basis on which a charge was made to offset the cost of the service.
- (iii) In connection with the estimate for Homelessness the Chief Housing Manager reported on an offer from Springboard Housing Association to lease back Grested Court. Members were advised of the advantage of hostel vis-a-vis bed and breakfast accommodation, reminded of the manner in which the recent influx of refugees had been re-settled and posed a number of questions relating thereto which the Chief Housing Manager undertook to answer.

582

001442

Special Health & Housing

- (iv) Under Environmental Health the Chairman drew to Members' attention the fact that provision for Consultancy Fees had been reduced because the anticipated Government legislation relating to registers of contaminated land had not yet been introduced.
- (v) Minor works on Sewers and Ditch Clearance had previously been charged to Capital but it was now considered more appropriate to charge them to revenue which accounted for the increase.
- (vi) The recent reduction in interest rates needed to be reflected under the House Purchase Loans by reducing the revised estimate for 1992/93 from £19,000 to £12,900 and the 1993/94 estimate from £17,000 to £14,900 with consequential amendments to the totals shown. Members noted that the net external finance vote controlled by the Policy & Resources Committee would need to be increased correspondingly and that these changes would have no effect on the overall budget.

P RECOMMENDED (1) That subject to the overall budget figure accepted by the Policy & Resources Committee this Committee's budget requirements in respect of revised expenditure and income for 1992/93 and estimated expenditure and income for 1993/94 be as set out in the draft revenue estimates as amended above.

(2) That the updated position of the homelessness estimates be noted and the Solicitor be authorised to complete a lease of Grested Court, Rochford, from Springboard Housing Association at an annual rent of £40,000 for a period of 2 years or until such time as it is required by the Housing Association and on such other terms and conditions as the Solicitor thinks fit. (31758, 4169) (DF,SOL)

602. CHARGES 1993/94 (Minute 585/92)

Members had before them the appended Schedule of Charges which had been prepared in accordance with the earlier decision of the Policy & Resources Committee that with effect from 1st April 1993 there should be an increase of 4% in the level of those charges set by the Authority and the charge for Open-Air Events having been clarified it was

P RECOMMENDED That the scale of charges be approved. (31758) (DF)

552

SPECIAL HEALTH AND HOUSING COMMITTEE

10TH DECEMBER 1992

HEALTH AND HOUSING BUDGET 1993/94

AND

HEALTH AND HOUSING BUILDING WORKS 1993/94

001444

| HEALTH AND HOUSING - COMMITTEE SUMMARY | 1991/92 | 1992/93 | | 1993/94 |
|--|-------------|---------------|--------------|---------------|
| | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| CEMETERIES AND CHURCHYARDS | (891) | (8,400) | (6,800) | (10,200) |
| PUBLIC CONVENIENCES | 75,186 | 63,300 | 74,000 | 63,200 |
| REFUSE COLLECTION | 520,371 | 546,300 | 543,800 | 570,000 |
| STREET CLEANSING | 270,300 | 275,400 | 273,300 | 286,100 |
| PEST CONTROL | 15,442 | 17,700 | 20,700 | 15,200 |
| HOMELESSNESS | 81,206 | 93,200 | 98,400 | 127,600 |
| ENVIRONMENTAL HEALTH | 381,482 | 460,700 | 431,200 | 458,700 |
| DRAINAGE - GENERAL | 10,010 | 9,200 | 8,300 | 13,600 |
| SEWERAGE - AGENCY S.16 | 21,735 | 26,000 | 23,000 | 18,000 |
| HOUSE RENOVATION GRANTS | 32,340 | 15,300 | 10,800 | - |
| HOUSE PURCHASE LOANS | 4,123 | (9,400) | 3,100 | (800) |
| COST OF COMMITTEE SERVICING | 9,228 | 6,000 | 5,400 | 5,400 |
| TOTAL NET EXPENDITURE | 1,420,534 | 1,495,300 | 1,485,200 | 1,546,800 |

| CEMETERIES AND CHURCHYARDS | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|------------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| REPAIRS, ALTERATIONS & MAINTENANCE | 13 010 10 300 | 1,420 | 1,200 | 1,200 | 1,200 |
| * ADMINISTRATION - RAM | 13 010 10 000 | 992 | 100 | 500 | 500 |
| * MAINTENANCE OF GROUNDS | 13 010 11 000 | 39,402 | 38,300 | 37,200 | 29,900 |
| S/I REMOVAL OF TREE | 13 010 11 000 | - | - | 600 | - |
| WATER, SEWERAGE & ELECTRICITY | 13 010 12 XXX | 506 | 200 | 700 | 700 |
| EQUIPMENT, TOOLS & MATERIALS | 13 010 16 100 | 319 | 300 | 300 | 300 |
| * RENT & RATES | 13 010 18 500 | 434 | 500 | 500 | 500 |
| * RE-CHARGE - CENTRAL ADMIN | 13 010 38 000 | 2,752 | - | - | - |
| * RE-CHARGE - AUDIT SERVICES | 13 010 38 600 | 782 | 900 | 800 | 800 |
| * RE-CHARGE - WOODLANDS | - | - | - | - | 500 |
| * INSURANCE | 13 010 40 100 | 61 | 100 | 100 | 100 |
| SPECIAL ITEMS BUILDING WORKS | 13 010 69 210 | 1,844 | 1,000 | 1,000 | 7,500 |
| | | 48,513 | 42,600 | 42,900 | 42,000 |
| GRAVE PURCHASES | 13 010 81 100 | (16,595) | (18,800) | (16,000) | (17,000) |
| REGISTRATION FEES | 13 010 81 200 | (2,546) | (2,200) | (3,000) | (3,200) |
| INTERMENTS | 13 010 81 300 | (24,879) | (24,300) | (25,300) | (26,300) |
| MONUMENTS | 13 010 81 400 | (5,136) | (5,400) | (4,800) | (5,000) |
| OTHER | 13 010 81 500 | (248) | (300) | (600) | (700) |
| TOTAL NET EXPENDITURE | | (891) | (8,400) | (6,800) | (10,200) |

* ACCOUNTANCY USE ONLY

001446

| PUBLIC CONVENIENCES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|-------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTERATIONS & MAINT. | 13 020 10 300 | 10,833 | 12,400 | 12,400 | 11,000 |
| * ADMINISTRATION - RAM | 13 020 10 900 | 3,294 | 800 | 3,400 | 600 |
| S/I BUILDING WORKS | 13 020 69 100 | - | 3,500 | 3,500 | - |
| ELECTRICITY | 13 020 12 300 | 1,227 | 1,900 | 1,900 | 2,000 |
| WATER CHARGES | 13 020 12 400 | 1,810 | 2,100 | 3,100 | 3,200 |
| SEWERAGE CHARGES | 13 020 12 450 | 2,353 | 3,200 | 4,400 | 4,600 |
| * RENT & RATES | 13 020 18 500 | 2,439 | 4,600 | 5,600 | 5,800 |
| CONTRACT CLEANING | 13 020 20 170 | 51,071 | 32,000 | 32,000 | 33,300 |
| * CONTRACT ADMINISTRATION - RAM | 13 020 10 800 | - | 2,100 | 6,900 | 1,900 |
| * INSURANCE | 13 020 40 100 | 833 | 700 | 800 | 800 |
| * RE-CHARGE - ADMINISTRATION (HOES) | 13 020 50 100 | 1,326 | - | - | - |
| TOTAL NET EXPENDITURE | | 75,186 | 63,300 | 74,000 | 63,200 |

* ACCOUNTANCY USE ONLY

| REFUSE COLLECTION | CODE NUMBER | 1991/92 | 1992 /93 | | 1993/94 |
|-----------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| CONTRACT PAYMENTS | 13 030 20 500 | 493,294 | 516,700 | 516,700 | 542,000 |
| * TRANSPORT & PLANT | 13 030 25 100 | - | 1,400 | - | - |
| STATIONERY | 13 030 30 210 | - | 200 | 100 | 100 |
| ADVERTISING GENERAL | 13 030 30 320 | 233 | 300 | 200 | 200 |
| LEASING COSTS | 13 030 49 500 | 1,328 | 1,400 | - | - |
| * RE-CHARGE - DEPOT SERVICES | 13 030 50 100 | 15,562 | 8,300 | 8,800 | 9,000 |
| S/I WHEELED BINS & DELIVERY COSTS | 13 030 69 150 | 16,955 | 19,700 | 19,700 | 20,500 |
| | | 527,373 | 548,000 | 545,500 | 571,800 |
| FEES & CHARGES - BINS | 13 030 82 600 | (1,942) | (1,700) | (1,700) | (1,800) |
| WASTE COLLECTION INCOME | 13 030 83 000 | (5,061) | - | - | - |
| TOTAL NET EXPENDITURE | | 520,371 | 546,300 | 543,800 | 570,000 |

* ACCOUNTANCY USE ONLY

| STREET CLEANSING | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-----------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| LITTER BINS | 13 130 16 110 | 4,526 | 4,600 | 3,600 | 3,700 |
| CONTRACT PAYMENTS | 13 130 20 500 | 245,381 | 257,700 | 257,700 | 270,000 |
| * RE-CHARGE - CENTRAL ADMIN. | 13 130 38 000 | 13,494 | - | - | - |
| ANTI-LITTER INITIATIVES | 13 130 47 000 | 5,512 | 4,500 | 4,500 | 4,700 |
| POSTER COMPETITION | 13 130 47 100 | - | 500 | 500 | 500 |
| NOTICES - FOOTPATH FOULING | 13 130 48 000 | 1,086 | 1,200 | 1,000 | 1,000 |
| COLLECTION/KENNELING - STRAY DOGS | 13 130 48 500 | - | 5,000 | 5,000 | 5,200 |
| TIPPING SIGNS | 13 130 49 000 | (2) | 800 | 400 | 400 |
| TIP CLEARANCE, PONDS & DITCHES | 13 130 58 000 | 304 | 1,100 | 600 | 600 |
| | | 270,300 | 275,400 | 273,300 | 286,100 |

* ACCOUNTANCY USE ONLY

001449

| PEST CONTROL | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 | | 1993/94 ESTIMATE £ |
|-------------------------------------|---------------|------------------------|---------------|--------------|--------------------------|
| | | | ESTIMATE £ | REVISED £ | |
| * SALARIES | 13 070 01 000 | 14,503 | 15,600 | 5,000 | - |
| CONTRACT | 13 070 50 100 | - | - | 11,800 | 12,300 |
| EQUIPMENT, TOOLS & MATERIALS | 13 070 16 100 | 983 | 1,100 | 1,100 | 700 |
| * TRANSPORT & PLANT | 13 070 25 100 | 741 | 1,300 | 1,300 | - |
| * INSURANCE | 13 070 40 100 | - | 200 | 100 | 100 |
| * RE-CHARGE - ADMINISTRATION (HOES) | 13 070 50 100 | 3,812 | 2,800 | 2,400 | 2,100 |
| | | 20,040 | 21,000 | 21,700 | 15,200 |
| RODENT CONTROL CHARGES | 13 070 81 100 | (3,714) | (2,900) | (600) | - |
| INSECT CONTROL CHARGES | 13 070 81 300 | (883) | (400) | (400) | - |
| TOTAL NET EXPENDITURE | | 15,442 | 17,700 | 20,700 | 15,200 |

* ACCOUNTANCY USE ONLY

| HOMELESSNESS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REMOVALS AND STORAGE | 13 120 20 320 | 6,496 | 9,000 | 9,000 | 9,000 |
| BED & BREAKFAST ACCOMMODATION | 13 120 50 000 | 69,934 | 64,700 | 36,900 | 63,100 |
| HOUSING BENEFIT PAYMENTS | | - | - | 33,100 | 31,900 |
| CONTRIBUTIONS - WOMENS' REFUGE | 13 120 49 400 | 4,776 | 4,700 | 4,600 | 4,800 |
| * RE-CHARGE - ADMINISTRATION (H.R.A) | 13 120 50 100 | - | 13,300 | 13,300 | 13,800 |
| HOME LOSS PAYMENTS | 13 120 70 100 | - | 1,500 | 1,500 | 5,000 |
| TOTAL NET EXPENDITURE | | 81,206 | 93,200 | 98,400 | 127,600 |

* ACCOUNTANCY USE ONLY

001451

| ENVIRONMENTAL HEALTH | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|---|---------------|------------------------|--------------------------|--------------|--------------------------|
| * SALARIES | 13 140 01 000 | 238,570 | 291,400 | 305,800 | 334,700 |
| * SALARIES - ENFORCEMENT STAFF | 13 140 01 100 | 32,301 | 34,700 | 34,100 | 35,300 |
| * CAR ALLOWANCES | 13 140 06 000 | 29,425 | 37,500 | 36,700 | 35,100 |
| * CAR ALLOWANCES - ENFORCEMENT STAFF | 13 140 06 100 | 3,124 | 5,300 | 6,400 | 6,500 |
| EQUIPMENT, TOOLS & MATERIALS | 13 140 16 100 | 4,600 | 5,300 | 5,800 | 6,000 |
| CONSULTANCY FEES | 13 140 20 000 | 7,940 | 33,100 | 9,100 | 7,800 |
| TRAVELLING & SUBSISTENCE | 13 140 35 110 | 303 | 700 | 700 | 700 |
| * INSURANCE | 13 140 40 100 | 5,299 | 4,600 | 4,800 | 5,000 |
| * RE-CHARGE - ADMINISTRATION - (HOES) | 13 140 50 100 | 53,202 | 40,800 | 35,600 | 31,200 |
| PUBLIC HEALTH (CONTROL OF DISEASE ACT) | 13 140 50 200 | 892 | 1,000 | 1,000 | 1,000 |
| FEES & EDUCATION | 13 140 51 000 | 7,448 | 10,200 | 8,400 | 9,600 |
| * RE-CHARGE - I.T. FUND | 13 140 50 150 | 21,278 | 21,300 | - | - |
| | | 404,382 | 485,900 | 448,400 | 472,900 |
| FOOD EXPORT DOCUMENTS | 13 140 80 000 | (47) | (100) | (100) | (100) |
| STANDPIPE CHARGE | 13 140 80 100 | (27) | (100) | (100) | (100) |
| GAMING LICENCE | 13 140 81 200 | (1,364) | (3,000) | (1,500) | (1,500) |
| OTHER LICENCE | 13 140 81 300 | (12,365) | (12,400) | (6,000) | (6,000) |
| HACKNEY CARRIAGE LICENCES | 13 140 81 400 | (650) | (1,000) | (700) | (700) |
| VETERINARY RE-CHARGE | 13 140 82 000 | (856) | (800) | (800) | (800) |
| ENVIRONMENTAL PROTECTION ACT | 13 150 80 500 | (7,490) | (7,800) | (8,000) | (5,000) |
| MISCELLANEOUS INCOME | 13 140 85 000 | (100) | - | - | - |
| TOTAL NET EXPENDITURE | | 381,482 | 460,700 | 431,200 | 458,700 |

* ACCOUNTANCY USE ONLY

| DRAINAGE GENERAL | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|-------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| S 1 - SEWERS AND DITCH CLEARANCE | 13 160 49 100 | 1,226 | 2,500 | 2,500 | 8,500 |
| * RE-CHARGE - ADMINISTRATION (HOES) | 13 160 50 200 | 8,784 | 6,700 | 5,800 | 5,100 |
| TOTAL NET EXPENDITURE | | 10,010 | 9,200 | 8,300 | 13,600 |
| SEWERAGE | | | | | |
| S.16 CONTRIBUTION | 13 310 49 000 | 21,735 | 26,000 | 23,000 | 18,000 |
| TOTAL NET EXPENDITURE | | 21,735 | 26,000 | 23,000 | 18,000 |

* ACCOUNTANCY USE ONLY

| HOUSE RENOVATION GRANTS | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-------------------------------------|---------------|------------------------|--------------------------|--------------|--------------------------|
| * RE-CHARGE - ADMINISTRATION (HOES) | 13 410 50 100 | 33,065 | 25,300 | 22,100 | - |
| * DEBT CHARGES | 13 410 76 100 | 250,000 | 280,000 | 120,000 | - |
| * GRANTS | 94 702 00 000 | 89,408 | - | - | - |
| | | 372,472 | 305,300 | 142,100 | - |
| * GOVERNMENT GRANTS | 13 410 83 000 | (340,132) | (290,000) | (131,300) | - |
| TOTAL NET EXPENDITURE | | 32,340 | 15,300 | 10,800 | - |

* ACCOUNTANCY USE ONLY

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| HOUSE PURCHASE LOANS | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|----------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * RE-CHARGE - CENTRAL ADMIN | 13 440 38 000 | 13,671 | - | - | - |
| * INSURANCE - ORDINARY HOUSEHOLD | 13 440 40 080 | 6,141 | 5,700 | 4,800 | 4,500 |
| * INSURANCE - P.S.A. HOLDER | 13 440 40 081 | 76 | 100 | 100 | 100 |
| * INSURANCE - COUNCIL HOUSEHOLD | 13 440 40 082 | 3,389 | 3,000 | 3,100 | 3,000 |
| * INTEREST CHARGES | 13 440 76 200 | 17,000 | 19,000 | 19,000 | 17,000 |
| | | 40,277 | 27,800 | 27,000 | 24,600 |
| * INSURANCE RECOVERIES | 13 440 80 000 | (18,500) | (11,500) | (10,500) | (10,000) |
| * INTEREST CHARGED TO BORROWERS | 13 440 80 100 | (17,211) | (25,000) | (13,000) | (15,000) |
| * REDEMPTION FEES | 13 440 81 300 | (347) | (600) | (300) | (300) |
| * SECOND ENQUIRY FEES | 13 440 81 500 | (97) | (100) | (100) | (100) |
| TOTAL NET EXPENDITURE | | 4,123 | (9,400) | 3,100 | (800) |

* ACCOUNTANCY USE ONLY

BUILDING MAINTENANCE REPAIRS AND SPECIAL ITEMS

HEALTH AND HOUSING COMMITTEE

TOTAL

L = Legal S = Safety
C = Contract H = Health

CEMETERIES AND CHURCHYARDS

| | |
|--|---------------|
| Repairs and Maintenance | 1,200 |
| Special Items - Path and fence repairs | 7,500 (L & S) |

PUBLIC CONVENIENCES

| | |
|-------------------------|--------|
| Repairs and Maintenance | 11,000 |
|-------------------------|--------|

HOUSING REPAIRS

| | |
|-------------------------|-----------|
| Repairs and Maintenance | 1,129,100 |
|-------------------------|-----------|

001456

ROCHFORD DISTRICT COUNCIL

PROPOSED CHARGES

W.E.F.1 APRIL 1993

HEALTH AND HOUSING SERVICES COMMITTEE

001457

HEALTH & HOUSING SERVICES COMMITTEE (S) - Statutory Charge

| <u>CEMETERIES, HOCKLEY ROAD, RAYLEIGH and HALL ROAD, ROCHFORD</u> | <u>Charge</u> | <u>Proposed</u> |
|--|---------------|-----------------|
| <u>Charges exempt from V.A.T.</u> | 1.4.92 | 1.4.93 |
| <u>Interments in graves or vaults for which exclusive right of burial has been granted</u> | | |
| Interment Fee (new grave or re-open) | | |
| Still Born - under 1 month | 24.00 | 25.00 |
| Under 12 years | 60.00 | 62.00 |
| Over 12 years | 168.00 | 175.00 |
| Exclusive right of burial | 240.00 | 250.00 |
| (50% reduction for child under 12 buried in children's area) | | |
| Re-opening a walled grave | 192.00 | 200.00 |
| For the interment of a cremation casket in a purchased grave. | 72.00 | 75.00 |
| <u>Interments in Cremation Plots with or without exclusive rights of burial</u> | | |
| Interment Fee (new grave or re-open) | 84.00 | 87.00 |
| Exclusive right of burial | 120.00 | 125.00 |
| <u>Excavation Charges</u> | | |
| For one interment 1.4m | 54.00 | 56.00 |
| For two interments 1.8m | 72.00 | 75.00 |
| For three interments 2.2m | 90.00 | 94.00 |
| For four interments 2.6m | 108.00 | 112.00 |
| <u>Interments - In graves for which no exclusive right of burial has been granted</u> (includes all charges for excavation) | | |
| Interment Fee - Still Born/Under 1 month | 36.00 | 37.00 |
| - Under 12 years | 72.00 | 75.00 |
| - Over 12 years | 168.00 | 175.00 |
| <u>Monuments, Gravestones, Tablets and Monumental Inscriptions</u> | | |
| For the right to erect or place:- | | |
| A flat stone not exceeding 60cm x 45cm | 42.00 | 44.00 |
| A headstone - Up to 90cm | 42.00 | 44.00 |
| - Each 30cm or part above 90cm | 18.00 | 19.00 |
| A nameplate of any description (other than a headstone) | 42.00 | 44.00 |
| Kerbstone or border stone (Height not exceeding 30cm) | 84.00 | 87.00 |
| A tablet or vase (not exceeding 90cm) | 36.00 | 37.00 |
| A cross - under 60cm | 36.00 | 37.00 |
| - over 60cm not exceeding 1.5m | 54.00 | 56.00 |

001458

| <u>CEMETERIES, HOCKLEY ROAD/HALL ROAD (Continued)</u> | <u>Charge</u> 1.4.92 | <u>Proposed</u> 1.4.93 |
|--|-------------------------|---------------------------|
| Any additional inscription on a gravestone, tablet or monument | 18.00 | 19.00 |
| Kerbstone or Border Stone (Height not exceeding 30cm) Child's Plot | 42.00 | 44.00 |
| A flower vase or tablet (45cm x 37cm) on a grave in which the exclusive right of burial has not been purchased. | 24.00 | 25.00 |
| A memorial vase (37cm long x 22cm wide x 30cm high or 60cm long x 22cm wide x 30cm high) and inscription panel for cremation plot. | 24.00 | 25.00 |
| Kerbstone around a cremation plot | 42.00 | 44.00 |
| NOTE - <u>All the foregoing fees, payments and sums will be doubled where the deceased was not a Council Tax payer, inhabitant or parishioner of the Rochford District Council</u> | | |
| <u>Exhumation Charges</u> | | |
| Each exhumation will be recharged on an actual cost basis | | |
| <u>Additional fees fixed by the Council</u> | | |
| Saturday morning burials | 48.00 | 50.00 |
| Interments Registration fee (new grave or re-open) | 18.00 | 19.00 |
| Registering Transfer of Grant | 18.00 | 19.00 |
| Every additional Certificate of Burial | 3.60 | 3.75 |
| Certificate of Ownership of Grant | 3.60 | 3.75 |
| Every search for the first year and subsequent years | 3.60 | 3.75 |
| <u>Fees payable for the Maintenance of Graves, etc.</u> | | |
| <u>Charges where V.A.T. must be added</u> | | |
| Banking and Turfing Grave | 24.00 | 25.00 |
| Banking and Turfing with soil centre | 24.00 | 25.00 |
| Upkeep, cutting and weeding (per annum) | 24.00 | 25.00 |
| Upkeep for 10 years, including washing monument | 250.00 | 260.00 |
| Washing monument (per occasion) | 10.00 | 10.50 |
| Washing monument (at irregular intervals per annum) | 24.00 | 25.00 |

LICENCES

| | | <u>Charge</u> | <u>Proposed</u> | |
|--|--|---------------|----------------------|---------------|
| | | <u>1.4.92</u> | <u>1.4.93</u> | |
| <u>Charges exempt from V.A.T.</u> | | £ | | |
| Dangerous Wild Animals Act 1976 |) Plus | 72.00 | 75.00 | |
| Animal Boarding Establishments Act 1963) | Consultants | 93.00 | 97.00 | |
| Riding Establishments Act 1964 |) Fees | 162.00 | 168.50 | |
| Pet Animals Act 1951 & Breeding of Dogs Act 1973, Plus | | 86.00 | 89.50 | |
| Consultants Fees on initial grant of Licence | | | | |
| Licensing of Places of Public Entertainment & Indoor Sport | | | Additional Fee on | |
| | Renewal | | Initial Grant | |
| | <u>1.4.92</u> | <u>1.4.93</u> | <u>1.4.92</u> | <u>1.4.93</u> |
| - Up to 100 persons | 151.00 | 157.00 | 54.00 | 56.00 |
| - 101 - 200 " | 216.00 | 225.00 | 108.00 | 113.00 |
| - 201 - 500 " | 432.00 | 450.00 | 216.00 | 225.00 |
| - 500 + " | 864.00 | 899.00 | 432.00 | 449.00 |
| Above charges to be waived for Charity Events | | | | |
| Open Air Events | £108.00 + £54 per 100 (or part thereof) specified on the Application | | | |
| | £112.00 + £56 (w.e.f. 1.4.93) | | | |
| - Boxing, Judo or Wrestling (as above plus) | | | | |
| - Other indoor sports | (" " ") | | | |
| - Stage Plays | (" " ") | | | |
| - Cinematograph | (" " ") | | 54.00 | 56.00 |
| - Grant or Renewal of Sunday | | | | |
| Musical Entertainment Licence | | | 22.00 | 23.00 |
| - Transfer of Licence | | | 27.00 | 28.00 |
| - Variation of Licence | | | half of renewal fees | |
| Slaughterman's Licence | | | | |
| - Licence to Slaughter | | | 25.00 | 26.00 |
| - For subsequent renewals | | | 25.00 | 26.00 |
| Game Dealer's Licence | | | (S) 4.00 | |
| Game Dealer's Certificate | | | (S) 0.25 | |
| Licence to deal in Game | | | (S) 6.00 | |
| Licence to kill game | | | | |
| - whole year | | | (S) 6.00 | |
| - 1st August to 31st October | | | (S) 4.00 | |
| - 1st November to 31st July | | | (S) 4.00 | |
| - Occasional 14 days | | | (S) 2.00 | |
| Lotteries & Amusements Act 1976) Initial Licence | | | (S) 35.00 | |
| Society Lottery Licence |) Renewal | | (S) 17.50 | |
| Late Night Refreshments House Licence | | | 54.00 | 56.00 |
| Gaming permit (Amusements with prizes with or without a machine) | | | (S) 32.00 | |
| Sex Establishment Licence | | | 216.00 | 225.00 |
| Ear Piercing & Electrolysis Treatment Registration | | | 90.00 | 94.00 |
| Licensing Act 1988 | | | | |
| - Certificates of Suitability - Grant of Certificate | | | As for Public | |
| - Renewal | | | Entertainment | |
| - Variation | | | Licence | |
| Surrender notes for unsound food (VAT to be added) | | | 20.00 | 21.00 |

001460

| | <u>Charge</u> | <u>Proposed</u> |
|---|---------------|-----------------|
| | 1.4.92 | 1.4.93 |
| Environmental Protection Act | f | |
| (Local Authority Air Pollution Control) | | |
| Charges set by DoE | | |
| - initial application for authorisation | 900.00 (S) | |
| <u>except</u> - where the process is registered under the | | |
| Alkali Act 1906 | 580.00 (S) | |
| - where the process comprises one or more | | |
| waste oil burning appliance under 0.4MWth | 100.00 (S) | |
| substantial changes (Sections 10 and 11 of the Act) | 580.00 (S) | |
| <u>except</u> - where the process comprises one or more | | |
| waste oil burning appliance under 0.4MWth | 65.00 (S) | |
| annual subsistence charge | 550.00 (S) | |
| <u>except</u> - where the process comprises one or more | | |
| waste oil burning appliance under 0.4MWth | 100.00 (S) | |
| The fees and charges are to be levied per process | | |

PEST CONTROL

| | | |
|---|---|-------|
| De-ratting of aircraft (plus VAT if applicable) | 50.00 | 52.00 |
| | Plus additional charges on an actual cost basis | |

HOUSE PURCHASE LOANS

(Charges where VAT must be added)

| | | |
|--|-------|-------|
| Premature Redemption Charge | 34.80 | 36.20 |
| " " " (where amount outstanding is less than £500) | NIL | NIL |
| Second Enquiry Charge | 34.80 | 36.20 |

MISCELLANEOUS CHARGES

| | | |
|---|-------|-------|
| Guest Room Accommodation Charge - per night | 4.00 | 4.20 |
| Export of Food Documentation | 10.20 | 10.60 |
| (provision and/or authorisation, plus additional fees recharged on an actual cost basis). | | |
| Sale of Wheeled Bins (plus V.A.T.) | 58.00 | 60.50 |
| Engrossment of Conveyances | 16.20 | 16.90 |
| S106 Agreements | 43.20 | 45.00 |
| Handling charges (Deeds) | 10.80 | 11.20 |
| Dispersed alarm system - Installation & Commissioning (+VAT) | 10.00 | 10.50 |

CHAIRMAN: S. J. Remoy

DATE: 2.3.97

111461

ROCHFORD DISTRICT COUNCIL

Minutes of the Policy and Resources Committee

At a Special Meeting held on 15th December 1992. Present: Councillors T. Fawell (Chairman), C.I. Black, R.H. Boyd, B.A. Crick, D.F. Flack, Mrs. H.L.A. Glynn, M.J. Handford, D.R. Helson, Mrs. J. Helson, G.C.A. Jones, Mrs. S.J. Lemon, Miss B.G.J. Lovett, C.R. Morgan, R.A. Pearson, Mrs. M.W. Stevenson, R.E. Vingoe, Mrs. L. Walker, P.F.A. Webster and D.A. Weir.

Apologies: Councillors P.A. Beckers and Mrs. E.M. Hart.

Visiting: Councillors R.S. Allen, R.A. Amner, M.C. Brown, Mrs. J.A. Christie, Mrs. V.E. Clark, Mrs. J. Fawell, G. Fox, Mrs. J.M. Giles, N. Harris, Mrs. A.R. Hutchings, S.N. Jarvis, Mrs. V.G. Keenan, T.A. Powell, J.M. Roden, S.A. Skinner and S.R. Tellis.

603. SETTING THE COUNCIL TAX BASE

Members had before them the appended report of the Director of Finance regarding the requirements under the Local Authorities (Calculation of Tax Base) Regulations 1992 for the Council to determine whether its own expenditure on concurrent functions should be regarded as general expenditure failing which such items would fall to be charged to the specific area of provision as special expenditure before setting the Tax Base for each Parish area within the District.

Each of those items which could be regarded as special expenditure had been set out together with the area charge that it would generate on a Band D property. The recommendations set out in the report were formally moved from the Chair.

It was moved by Councillor D.F. Flack and seconded by Councillor Mrs. L. Walker:

"That the items of allotments, provision of new street lights and bus shelter lighting and maintenance be regarded as special expenditure and charged to the specific area of Rayleigh."

In support it was argued that it had been seen last year as equitable to make a special charge for Rayleigh, thereby providing equality of treatment throughout the District and that the sum involved, namely £1.26 for a Band D property, whilst a modest amount would acclimatise residents to the fact that a separate precept would be levied in the event of Parish or Town Council status being achieved.

Against that it was argued that the proposition offended the principle that there should be no taxation without representation and that so far as costs were concerned Rayleigh was a net contributor to the Council's budget. Furthermore it was essential to be able to demonstrate a cohesive community as part of the bid for unitary status, but the question of a special charge for Rayleigh was a divisive issue and raising it was not therefore in the best interests of the District as a whole.

On a requisition pursuant to Standing Order 14 voting on the amendment was recorded as follows:

001462

Policy and Resources

For the amendment (7)

Councillors T. Fawell, G.C.A. Jones,
C.R. Morgan, R.A. Pearson,
Mrs. M.W. Stevenson, Mrs. L. Walker and
D.A. Weir.

Against the amendment (10)

Councillors C.I. Black, R.H. Boyd,
B.A. Crick, M.J. Handford, D.R. Nelson,
Mrs. J. Helson, Mrs. S.J. Lemon,
Miss B.G.J. Lovett, R.E. Vingoe and
P.F.A. Webster.

Abstaining (1)

Councillor Mrs. H.L.A. Glynn.

The amendment was declared LOST and it was

RECOMMENDED (1) That any expenses incurred by the Council in performing in part of its area a function performed elsewhere in its area by a Parish or Community Council or the Chairman of a Parish meeting shall not be treated as Special expenses for the purposes of Section 35 of the Local Government Finance Act 1992.

(2) That the foregoing recommendation shall remain in force for the current and successive financial years until expressly rescinded.

(3) That the report of the Director of Finance for the calculation of the Council's tax base for the year 1993/94 be approved.

(4) That pursuant to the Director of Finance's report and in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992 the amount calculated by the Rochford District Council as its council tax base for the year 1993/94 shall be £27,322.26 in the following parts:-

| | |
|------------------------|--------------------|
| ASHINGDON | 1,066.05 |
| BARLING | 610.24 |
| CANEWDON | 618.32 |
| FOULNESS ISLAND | 75.34 |
| GREAT WAKERING | 1,744.41 |
| HAWKWELL | 3,951.90 |
| HOCKLEY | 3,506.65 |
| HULLBRIDGE | 2,381.56 |
| PAGLESHAM | 90.78 |
| RAYLEIGH (INC RAWRETH) | 10,651.88 |
| ROCHFORD | 2,378.74 |
| STAMBRIDGE | 191.48 |
| SUTTON | 54.91 (31758) (DF) |

604. MINUTES OF COMMITTEES

The Committee received the following Minutes:-

| <u>Committee</u> | <u>Date</u> | <u>Minutes Nos.</u> |
|--------------------------------------|--------------------|---------------------|
| Special Leisure Services | 8th December 1992 | 598 - 599 |
| Special Development Services | 8th December 1992 | 600 |
| Special Health & Housing Services | 10th December 1992 | 601 - 602 |

001463

Policy and Resources

Councillor D.F. Flack asked for his attendance to be recorded in respect of the Special Meeting of the Development Services Committee and Councillor R.A. Pearson asked for his apologies to be recorded in respect of the Special Meeting of the Health & Housing Services Committee.

RECOMMENDED That the Minutes be received subject to the foregoing amendments. (CE)

605. BUDGET 1993/94 AND 1994/95 (Minute 585/92)

Members had before them the appended report of the Management Team on the budget for 1993/94 and the strategy for 1994/95. They concurred with the view of the Chairman that it was important for the Council to safeguard the marginal improvement in its SSA settlement by continuing to make representations on the subject. He also asked them in considering the report to take particular note of the the Council's capping limit of £5.754m for 1993/94, the effect of the recession on the homelessness and housing benefit budget heads and in reducing income to the Council, that lower interest rates also had a detrimental effect and that the objective of setting a budget for 1995/96 below SSA was capable of achievement provided the asset sales exercise continued. Finally he stressed that no provision had been made in next year's budget for any new initiatives and that it was important to avoid jeopardising the Council's success in reducing expenditure. The recommendations set out in the report were then formally moved from the Chair.

Members congratulated the Officers in achieving such an improvement in the Council's fortunes which had not appeared possible last year. The Committee accepted the proposition of a Member that the Council should not proceed any further on Health Initiatives on the grounds that this activity was already undertaken by the Health Authority, through education in schools and by various voluntary organisations within the District. It was accordingly deleted from the list of outstanding items for implementation if savings could be achieved in the core budget. The Committee then considered their draft budget which comprised the revised revenue estimates for 1992/93 and draft revenue estimates for 1993/94, and special items which fell within the remit of their Committee.

The were mindful that the budget presentation highlighted expenditure on statutory or essential items which could not be altered and other areas of a book-keeping nature and opted to scrutinise all other items of expenditure page by page during which the following points were raised:-

- (i) that the proportion of Community Charge swallowed up by the cost of collection had increased since last year
- (ii) that the 1992/93 original and revised estimates for the new Council Tax reflected the fact that the Government had altered the rules so as to allow certain costs to be charged to capital rather than revenue and that the grant had been decreased although it was still of the promised order.
- (iii) that the provision for bulk postage had been reduced because the the new Council Tax was based on property whereas the Community Charge had been based on people and that the Council took full advantage of the discounts available for bulk postage.

Policy and Resources

- (iv) that although the Personnel Sub-Committee had earlier supported improvements to the sound system in the Council Chamber the present arrangements were seen as satisfactory and it was therefore agreed to delete from special items the sum of £11,000 which had been allocated for that purpose and to make a corresponding increase in the contingency fund.

The Director of Finance advised Members that so far as possible the budget had been prepared in line with last year's presentation to allow comparisons to be made but that the format would have to be altered significantly in order to comply with the Government's requirements in respect of trading accounts. The published budget would therefore appear in a different layout but it would reflect all the prime costs agreed by the Council.

Finally the Chairman admitted as urgent pursuant to Standing Order 26.2 the report of the Management Team advising that costs of £75,000 had been awarded the previous day against the Council in the Pond Chase Nursery statutory nuisance proceedings which would affect the 1992/93 revised estimate for the legal fees net budget head and reduce any underspend in the current financial year. Members were concerned at the size of the award and pending a full report in the next Cycle of Meetings asked that it be challenged vigorously if necessary in the High Court.

RECOMMENDED (1) That the proposed budget and strategy as set out in the report be approved subject to the deletion of Health Initiatives from on-going items and the transfer of £11,000 from special items to the contingency fund.

(2) That Council look again at one-off items of additional expenditure in the light of the closure of the 1992/93 accounts.

(3) That the remaining new items of recurring expenditure be considered as and when opportunities occur.

(4) That further representations be made regarding the Council's SSA settlement.

(5) That the Chief Executive be authorised to pursue all necessary action to mitigate the extent of the costs awarded against the Council in the Pond Chase Nursery Case. (31758)(DF)

606. CHARGES 1993/94 (Minute 585/92)

The Committee had before them the appended schedule of charges and it was

RECOMMENDED That the scale of charges be approved. (31758)(DF)

ROCHFORD DISTRICT COUNCIL

SPECIAL POLICY AND RESOURCES COMMITTEE - 15TH DECEMBER 1992

REPORT OF THE DIRECTOR OF FINANCE

SETTING THE COUNCIL TAX BASE 1993/94

1. Introduction

Under the provisions of the Local Authorities (Calculation of Tax Base) Regulations 1992 the Council is required to determine the tax base for each individual Parish area within the District. Before this, however, it is necessary for the Council to decide whether or not any of the expenses incurred should be treated as special in which case these must be charged separately to each individual area of the District.

2. The Special Resolution for Purposes of Section 35

Under previous legislation all of the District Council's expenditure was regarded as general expenditure. The Council could determine whether any item should then be credited as special and be charged to a specific area of the District. It was by this method that Council decided the provision of new street lights should be charged exclusively to the non-parished area of the District.

Legislation contained in the Local Government Finance Act 1992 inverts this process. From 1993/94 onwards every item of District Council expenditure, which it could be argued a Parish provides, is regarded as Special unless the Council resolves to make it General expenditure. In the event that the Council did not make this resolution much of the budget would have to be analysed and charged on a parish-by-parish basis, for example, Freight House would be charged to the Rochford Parish, part of street-light maintenance to Hullbridge etc.

Clearly this would be totally unworkable and the Council MUST resolve that all of its expenditure is of a general nature.

Should Members be minded to continue with a Special charge for non-parished areas this is possible by stipulating which services are not to be regarded as general expenditure.

Within the 1993/94 expenditure there are only a very small number of items which could genuinely be regarded as Special. These are:-

| | £ |
|----------------------------------|---------------|
| Allotments | 1,400 |
| Provision of new Street Lights | 10,000 |
| Maintenance of Footway Lights | 4,300 |
| Testing of Street Lights etc. | 5,000 |
| Bus Shelter Lighting/Maintenance | <u>2,000</u> |
| | <u>22,700</u> |

Each of the above budget heads is considered individually to ascertain whether it is appropriate to issue a Special charge to the non-parished area.

681466

(i) Allotments

Allotments provided by the Council are all situated in the Rayleigh area and it may therefore be argued that this could be a Special item. The charge to Rayleigh area would be £0.13 for a band D property.

(ii) Provision of New Street Lights

Similarly the budget for new street lights would be charged to Rayleigh as all of the new columns are to be situated in the non-parished area. The charge for a band D property would be £0.94.

(iii) Maintenance of Footway Lights

The budget for the maintenance of street lights is however more complex. An analysis of the location of the street lights has now been undertaken and the impact of the expenditure is as follows:-

| | |
|------------------------|--------------|
| | £ |
| Rayleigh/Rawreth area | 1,900 |
| Hullbridge Parish area | <u>2,400</u> |
| | <u>4,300</u> |

If this item were to be considered Special then a charge would also have to be levied on Hullbridge Parish in addition to the Parish Precept. The charges on a band D property would be:

| | | |
|------------|------|---|
| | £ | p |
| Rayleigh | 0.18 | |
| Hullbridge | 1.01 | |

(iv) Testing of Street Lights

The testing of street lights will also have to be allocated over more than one area. In addition the budget also provides for the testing of street lights in car parks and also car park ticket issuing machines. Of the £5,000 budget the only element available as a Special charge amounts to £3,400. This would result in Special charges on band D properties as follows:-

| | | |
|------------|------|---|
| | £ | p |
| Rayleigh | 0.14 | |
| Hullbridge | 0.79 | |

(v) Bus Shelters

Expenditure on bus shelters falls wholly in the Rayleigh area and should be regarded as Special. The charge for a band D property would be £0.19.

From the above it is clear that the only services which could reasonably be classed as Special are allotments, provision of new street lights and bus shelter lighting/Maintenance.

There can be no doubt that the above services, identified as Special, as they are provided by Parishes, could be charged as a separate rate to Rayleigh. It must be recognised that the Parishes do have a legitimate argument in this respect.

The total of the amount which could be charged to Rayleigh totals £1.26 per band D property which results in a reduction for the rest of the area of £0.49 per band D property.

There are, however, equally legitimate arguments for there to be no Special charge to Rayleigh. The Council has always prided itself that it provides services predominantly on a District wide basis for the enjoyment of all residents. Certainly it can be demonstrated that Rayleigh's share of Council resources is no greater on a per head of population basis, than in any other area of the District.

The argument for not making a Special charge is further strengthened when it is considered that in the area of car parking the Rayleigh area will contribute in the region of £136,000 worth of income in 1993/94 to the rest of the District area. This far outweighs the minimal amount of expenditure dedicated to the Rayleigh area.

Consideration of this type of item will always be divisive. The rural area viewpoint is accepted and well understood, but the Director of Finance believes that when the issue is considered in the light of all the facts, the argument not to make a Special charge to Rayleigh prevails.

3. Determining the Council Tax Base

The Local Authorities (Calculation of Tax Base) Regulations 1992 (SI 612/1992) provide for the rules which must be adopted in calculating Council Tax Bases for 1993/94 and subsequent years. The rules are complex and rely on the use of a mathematical formula, shown below, in conjunction with estimated changes to the tax base which are likely to occur during the year. The tax set for 1993/94 will be influenced by the accuracy of the data used. For the first year of council tax this will be somewhat difficult because we are still gathering information as to property banding and discounts to be granted. The early start in this exercise should mitigate in favour of the Council establishing as sound and as accurate a calculation as possible.

The key features of the council tax base for tax setting and associated purposes are:-

- The council tax base for a billing authority's area or any part of its area (e.g. a parish) being calculated by the billing authority;
- the council tax base for a major precepting authority's area or any part of its area is to be determined by the major precepting authority;
- a major precepting authority's tax base is determined as the aggregate of the council tax base figures of the whole or those parts of billing authorities' areas making up the major precepting authority's area, or part as the case may be, as those figures have been calculated and notified to the major precepting authority by appropriate billing authorities;
- those figures are to be calculated and notified to major precepting authorities (and also to local precepting authorities (if required) and levying bodies) in the period 1 December to 31 January in the year preceding that to which they are to apply. The Director of Finance intends to notify all precepting authorities immediately following Council approval;

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- they are to be calculated as the aggregate of the "relevant amounts" calculated for each valuation band, multiplied by the authority's estimated "collection rate" for the year;

- "relevant amounts" are to be calculated as

: the number of chargeable dwellings in any band shown in the valuation list as it stands on a day in that preceding year

: the number of discounts and disabled reductions which apply to those dwellings

: estimated changes in these items between that day and the last day of the year for which the calculation is being made, and

: the proportion which dwellings in that Band bear to dwellings in Band D, using the proportions in Section 5 of the Local Government Finance Act 1992;

- "collection rate" is the billing authority's estimate of the total amounts in respect of its council taxes for the year payable into its collection fund and transferable between its general and collection fund which it estimates will ultimately be paid or transferred. The Government estimate this to be around 98% and the Director has therefore used this figure;

- the council tax base for an area or part is thus the estimated full year equivalent number of chargeable dwellings in the area or part, expressed as the equivalent number of Band D dwellings with two or more liable adults.

The council tax base calculated in accordance with these regulations is to be used:

- (i) by each billing and major precepting authority in the calculation of basic amounts of their council taxes,
- (ii) in the calculation of the amount payable to major precepting authorities by billing authorities in relation to their precepts, and
- (iii) in the calculation of the amounts of a billing authority's own demand on the collection fund.

It is necessary for Members to understand some of the statutory terminology for council tax base calculation purposes but this has been kept to a minimum for clarity.

Under Sections 33, 34, 44, 45 and 48 of the 1992 Act the council tax base of the whole of an authority's area for the above purposes is called 'T'. The council tax base for any part of its area is called 'TP'. These terms are common to both billing and major precepting authorities, but that does not mean that they relate to the same areas.

In the case of a billing authority, the term 'T' relates to the council tax base for the whole of its area. In the case of a major precepting authority the term 'T' relates to the council tax base for the whole of its area, and hence will, except in the case of the Receiver for the Metropolitan Police District (whose boundaries are not co-terminous with those of all its constituent billing authorities), be the sum of the 'T's

of the billing authorities to which it issues precepts. In the Receiver's case, his 'T' will comprise the sum of the 'T's of a number of billing authorities and the tax bases for certain parts of the areas of fringe billing authorities, i.e. those districts in which he operates in parts only of their areas. Any 'TP' of a major precepting authority may be made up of the tax base of the areas, and/or parts of areas of one or more billing authorities. Rochford remains largely unaffected by 'missed boundary' calculations.

The rules which authorities are to use to calculate the council tax base are prescribed in the 1992 Regulations. In certain aspects the rules for these calculations for 1993/94 differ from those which apply for subsequent years, reflecting the particular circumstances of the first year of the new system - for example, in the first year there will not be a valuation list in force before the beginning of the year - but in essence the concepts are common between years: the calculations will in every case be made in accordance with prescribed formulae. There are additional rules for the calculation of the council tax base for any part of an authority's area.

In more detail, the rules for the calculation of the council tax base for the whole of a billing authority's area are given below.

- (i) Calculations are to be made of the 'relevant amount' for the year for each of the valuation bands shown in the billing authority's valuation list as applicable to one or more dwellings situated in its area. For each band this amount represents the estimated full year equivalent number of chargeable dwellings listed in the band - after taking account of those which are to be treated as in that band and not in that band for the purposes of disabled relief, and reduced to take account of the discounts estimated to be granted in respect of those dwellings - expressed as the equivalent number of Band D dwellings.
- (ii) The 'relevant amounts' for each band are then aggregated.
- (iii) The authority then multiplies this aggregate of all relevant amounts by its estimate of its collection rate for the year: (the proportion of the amount payable into the collection fund for the year in respect of council tax on dwellings situated in its area, which it believes in the event are ultimately likely to be paid). The resulting figure is the authority's council tax base for its area for the year concerned.
- (iv) For 1993/94 the calculations of relevant amounts are to be made by reference to the copy of the valuation list which the listing officer has compiled and which he sent to the billing authority on 27th November 1992.
- (v) For the 1994/95 and subsequent years the calculations are to be made by reference to the copy of the billing authority's valuation list deposited by it in accordance with Section 22 (8) of the Act, as that copy list stands at 30 November (called in the regulations 'the relevant day') in the financial year preceding that for which the calculation is made.

For 1993/94 the 'relevant amount' for each band is to be calculated in accordance with a formula:

$$(C - (D \times E)) \times \frac{F}{G}$$

Where - C is

the number of chargeable dwellings which will be listed in the band, calculated by the authority as

- (i) the number in the band in the proposed list sent by the listing officer; plus
- (ii) the authority's estimate of the number of full year equivalent dwellings which are not listed but which will be listed in the band for the whole or any part of the 1993/94 financial year: less
- (iii) the number of full year equivalent dwellings which are listed in the copy proposed list but which it estimates will not be in that band for the year or any part of the year; less
- (iv) the number of full year equivalent dwellings which the authority estimates will be chargeable dwellings on the list for the whole or any part of the year and which will be exempt at any time in the year during a period for which they will be listed in the band.

For these purposes the authority is to treat a dwelling as being in the valuation band by reference to which is calculated the reduced amount which a person is liable to pay pursuant to regulations under Section 13 of the 1992 Act is calculated ('disabled person reductions').

D is the full year equivalent number, estimated by the authority, of discounts to which council tax in respect of dwellings estimated by it for the purposes of calculating C above is subject, treating a discount equal to one appropriate percentage as one, and a discount equal to two appropriate percentages, as two.

E is the 'appropriate percentage' in Section 11 of the 1992 Act i.e. (25%).

F is the number which, in the proportion set out in section 5(1) of the 1992 Act is applicable to dwellings listed in the relevant band.

G is the number which, in that proportion, is applicable to dwellings in valuation band D.

In the calculations of relevant amounts for any year, where the authority estimates:

that a dwelling will be listed in the band for part only of the year,

OR a dwelling will be exempt for part only of a year,

OR the amount of council tax payable in respect of such dwellings will be subject to a discount for part only of the year,

the full year equivalent (FYE) number of such items for the purposes of the tax base calculations is the number of days in the part of the year to which the dwelling, exemption or discount is estimated to apply or relate, divided by the number of days in the year.

The rules for calculating the council tax base for any year for any part of a billing authority's area (e.g. a parish, or that part of its area to which a levy or special levy relates) are the same as the rules for calculating the council tax base for the whole of its area for that year, subject to the following additional rules:

"Chargeable dwellings and discounts are to be taken as only those chargeable dwellings and discounts relating to the part for which the council tax base is to be calculated ('the relevant part').

Calculations have been undertaken for each Parish and for the Special Expense Area of Rayleigh and are illustrated on Appendix I.

The Tax Base is summarised below for ease of reference:-

| | |
|------------------------|-----------|
| ASHINGDON | 1,066.05 |
| BARLING | 610.24 |
| CANEWDON | 618.32 |
| FOULNESS ISLAND | 75.34 |
| GREAT WAKERING | 1,744.41 |
| HAWKWELL | 3,951.90 |
| HOCKLEY | 3,506.65 |
| HULLBRIDGE | 2,381.56 |
| PAGLESHAM | 90.78 |
| RAYLEIGH (INC RAWRETH) | 10,651.88 |
| ROCHFORD | 2,378.74 |
| STAMBRIDGE | 191.48 |
| SUTTON | 54.91 |

TOTAL TAX BASE (Band D equivalents) 27,322.26

RECOMMENDED (1) That any expenses incurred by the Council in performing in part of its area a function performed elsewhere in its area by a Parish or Community Council or the Chairman of a Parish meeting shall not be treated as Special expenses for the purposes of Section 35 of the Local Government Finance Act 1992.


(2) That the foregoing recommendation shall remain in force for the current and successive financial years until expressly rescinded.

(3) That the report of the Director of Finance for the calculation of the Council's tax base for the year 1993/94 be approved.

(4) That pursuant to the Director of Finance's report and in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992 the amount calculated by the Rochford District Council as its council tax base for the year 1993/94 shall be 27,322.26 in the following parts:-

| | |
|------------------------|-----------|
| ASHINGDON | 1,066.05 |
| BARLING | 610.24 |
| CANEWDON | 618.32 |
| FOULNESS ISLAND | 75.34 |
| GREAT WAKERING | 1,744.41 |
| HAWKWELL | 3,951.90 |
| HOCKLEY | 3,506.65 |
| HULLBRIDGE | 2,381.56 |
| PAGLESHAM | 90.78 |
| RAYLEIGH (INC RAWRETH) | 10,651.88 |
| ROCHFORD | 2,378.74 |
| STAMBRIDGE | 191.48 |
| SUTTON | 54.91 |

001473



| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-------|-------|--------|--------|--------|-------|-------|------|---------|
| Listed Banded Properties | + | 8 | 33 | 430 | 362 | 197 | 67 | 35 | 1 | 1133 |
| Down Banded Properties | + | 3 | 4 | 4 | - | - | - | - | - | 11 |
| Down Banded Properties | - | - | 3 | 4 | 4 | - | - | - | - | 11 |
| Exempt Properties | - | - | 1 | 13 | 5 | 3 | 2 | - | - | 24 |
| Changeable Dwellings | | 11 | 33 | 417 | 353 | 194 | 65 | 35 | 1 | 1109 |
| Additional Chargeable Dwellings (FYE) | + | - | 1 | 6 | 5 | 3 | 1 | 1 | - | 17 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | 1 | 2 | 1 | - | - | - | 4 |
| Estimated (FYE) Chargeable Dwellings | | 11 | 34 | 422 | 356 | 196 | 66 | 36 | 1 | 1122 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | .25 | 2.25 | 29.50 | 17.50 | 6.50 | 2.50 | - | - | 58.50 |
| - Double Personal @ | 50% | - | .50 | 6.50 | 3.00 | 1.50 | 1.00 | - | - | 12.50 |
| - Single Status @ | 25% | .25 | .50 | 2.00 | 2.00 | - | - | - | - | 4.75 |
| - All Status @ | 50% | - | - | - | - | - | - | - | - | - |
| TOTAL | | 10.50 | 30.75 | 384.00 | 333.50 | 188.00 | 62.50 | 36.00 | 1.00 | 1051.75 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 7.00 | 23.92 | 341.33 | 333.50 | 229.78 | 90.28 | 60.00 | 2.00 | 1087.81 |
| | | | | | | | | | | 1066.05 |

COLLECTION RATE @ 98%

001474

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-----|-------|--------|--------|--------|-------|-------|-------|--------|
| Listed Banded Properties | + | - | 42 | 254 | 146 | 114 | 44 | 38 | 6 | 644 |
| Down Banded Properties | + | - | 2 | 2 | 1 | 1 | - | - | - | 6 |
| Down Banded Properties | - | - | - | 2 | 2 | 1 | 1 | - | - | 6 |
| Exempt Properties | - | - | 1 | 8 | 5 | 4 | - | - | - | 18 |
| Changeable Dwellings | | - | 43 | 246 | 140 | 110 | 43 | 38 | 6 | 626 |
| Additional Chargeable Dwellings (FYE) | + | - | 1 | 2 | 6 | 1 | - | - | - | 10 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | - | 1 | - | - | - | - | 1 |
| Estimated (FYE) Chargeable Dwellings | | - | 44 | 248 | 145 | 111 | 43 | 38 | 6 | 635 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | - | 5.75 | 21.25 | 7.00 | 5.25 | 1.50 | 0.25 | - | 41.00 |
| - Double Personal @ | 50% | - | .50 | 4.00 | 2.50 | 2.00 | - | 0.50 | 0.50 | 10.00 |
| - Single Status @ | 25% | - | - | - | - | - | - | - | - | - |
| - All Status @ | 50% | - | - | - | - | - | - | - | - | - |
| TOTAL | | - | 37.75 | 222.75 | 135.50 | 103.75 | 41.50 | 37.25 | 5.50 | 584.00 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | - | 29.36 | 198.00 | 135.50 | 126.81 | 59.94 | 62.08 | 11.00 | 622.69 |
| | | | | | | | | | | 610.24 |

COLLECTION RATE @ 98%

601475

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|------|-------|--------|-------|--------|-------|-------|------|--------|
| Listed Banded Properties | + | 9 | 35 | 233 | 101 | 103 | 34 | 46 | 1 | 562 |
| Down Banded Properties | + | 1 | 1 | 2 | 1 | - | 1 | - | - | 6 |
| Down Banded Properties | - | - | 1 | 1 | 2 | 1 | - | 1 | - | 6 |
| Exempt Properties | - | 1 | - | 5 | 4 | 3 | 2 | 1 | - | 16 |
| Changeable Dwellings | | 9 | 35 | 229 | 96 | 99 | 33 | 44 | 1 | 546 |
| Additional Chargeable Dwellings (FYE) | + | - | 1 | 8 | 3 | 1 | 1 | 1 | - | 15 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | 2 | - | 1 | - | - | - | 3 |
| Estimated (FYE) Chargeable Dwellings | | 9 | 36 | 235 | 99 | 99 | 34 | 45 | 1 | 558 |
| Discount Deductions | | | | | | | | | | |
| Single Personal @ | 25% | 0.25 | 5.00 | 14.25 | 3.25 | 2.75 | 1.50 | 1.25 | - | 28.25 |
| - Double Personal @ | 50% | 0.50 | - | 2.50 | 2.00 | 1.50 | 1.00 | 0.50 | - | 8.00 |
| - Single Status @ | 25% | - | - | - | 2.00 | - | - | - | - | 2.00 |
| - All Status @ | 50% | - | - | - | - | - | - | - | - | - |
| TOTAL | | 8.25 | 31.00 | 218.25 | 91.75 | 94.75 | 31.50 | 43.25 | 1.00 | 519.75 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 5.50 | 24.11 | 194.00 | 91.75 | 115.81 | 45.50 | 72.08 | 2.00 | 630.98 |
| | | | | | | | | | | 618.32 |

COLLECTION RATE @ 98%

601471

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-----|-------|-------|-------|------|------|------|------|-------|
| Listed Banded Properties | + | - | 15 | 44 | 15 | 4 | 3 | 5 | - | 86 |
| Down Banded Properties | + | - | - | - | - | - | - | - | - | - |
| Down Banded Properties | - | - | - | - | - | - | - | - | - | - |
| Exempt Properties | - | - | 1 | - | 1 | - | - | - | - | 2 |
| Changeable Dwellings | | - | 14 | 44 | 14 | 4 | 3 | 5 | - | 88 |
| Additional Chargeable Dwellings (FYE) | + | - | 2 | - | 2 | - | - | - | - | - |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | 3 | - | - | - | - | - | 3 |
| Estimated (FYE) Chargeable Dwellings | | - | 16 | 41 | 16 | 4 | 3 | 5 | - | 85 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | - | 1.25 | 2.00 | 0.50 | 0.25 | - | 0.25 | - | 4.25 |
| - Double Personal @ | 50% | - | 0.50 | - | 0.50 | - | - | - | - | 1.00 |
| - Single Status @ | 25% | - | - | 0.50 | 0.25 | - | - | - | - | 0.75 |
| - All Status @ | 50% | - | - | - | - | - | - | - | - | - |
| TOTAL | | - | 14.25 | 38.50 | 14.75 | 3.75 | 3.00 | 4.75 | - | 79.00 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | - | 11.08 | 34.22 | 14.75 | 4.58 | 4.33 | 7.92 | - | 76.88 |
| COLLECTION RATE @ 98% | | | | | | | | | | 75.34 |

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-------|-------|--------|--------|---------|-------|-------|------|---------|
| Listed Banded Properties | + | 34 | 180 | 910 | 718 | 152 | 47 | 53 | 5 | 2099 |
| Down Banded Properties | + | 2 | 7 | 10 | 1 | - | - | 1 | - | 21 |
| Down Banded Properties | - | - | 2 | 7 | 10 | 1 | - | - | 1 | 21 |
| Exempt Properties | - | 7 | 46 | 30 | 18 | 4 | 6 | 2 | - | 113 |
| Changeable Dwellings | | 29 | 139 | 883 | 691 | 147 | 41 | 52 | 4 | 1986 |
| Additional Chargeable Dwellings (FYE) | + | - | 4 | 17 | 10 | 2 | 1 | 1 | - | 35 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | 3 | 3 | 2 | - | - | - | 8 |
| Estimated (FYE) Chargeable Dwellings | | 29 | 143 | 897 | 698 | 147 | 42 | 53 | 4 | 2013 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | 5.50 | 22.00 | 68.50 | 34.00 | 5.50 | 0.75 | 1.25 | - | 137.50 |
| - Double Personal @ | 50% | 3.50 | 23.00 | 15.00 | 9.00 | 2.00 | 3.00 | 1.00 | - | 56.50 |
| - Single Status @ | 25% | - | - | 2.50 | 2.50 | .25 | - | - | - | 5.25 |
| - All Status @ | 50% | - | - | 0.50 | 0.50 | - | - | - | - | 1.00 |
| TOTAL | | 20.00 | 98.00 | 810.50 | 652.00 | 139.25 | 38.25 | 50.75 | 4.00 | 1812.75 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 13.33 | 76.22 | 720.44 | 652.00 | 170.198 | 55.25 | 84.58 | 8.00 | 1780.01 |
| | | | | | | | | | | 1744.41 |

COLLECTION RATE @ 98%

601478

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-------|--------|---------|---------|--------|--------|-------|------|---------|
| Listed Banded Properties | + | 40 | 243 | 1637 | 1354 | 679 | 291 | 52 | 1 | 4297 |
| Down Banded Properties | + | 3 | 20 | 18 | 6 | - | 1 | - | - | 48 |
| Down Banded Properties | - | - | 3 | 20 | 18 | 6 | - | 1 | - | 48 |
| Exempt Properties | - | 3 | 19 | 40 | 19 | 17 | 9 | - | - | 107 |
| Changeable Dwellings | | 40 | 241 | 1595 | 1323 | 656 | 283 | 51 | 1 | 4190 |
| Additional Chargeable Dwellings (FYE) | + | - | 10 | 13 | 24 | 17 | 10 | 3 | 1 | 78 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | 2 | 2 | 2 | 2 | - | - | 8 |
| Estimated (FYE) Chargeable Dwellings | | 40 | 251 | 1606 | 1345 | 671 | 291 | 54 | 2 | 4260 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | 5.00 | 33.00 | 114.00 | 61.50 | 20.25 | 6.75 | 1.50 | - | 242.00 |
| - Double Personal @ | 50% | 1.50 | 9.50 | 21.50 | 9.50 | 8.50 | 4.50 | - | - | 55.00 |
| - Single Status @ | 25% | - | 1.00 | 4.50 | 4.00 | 2.00 | 1.00 | - | - | 12.50 |
| - All Status @ | 50% | - | - | 0.50 | 0.50 | - | - | - | - | 1.00 |
| TOTAL | | 33.50 | 207.50 | 1465.50 | 1269.50 | 640.25 | 278.75 | 52.50 | 2.00 | 3949.50 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 22.33 | 161.39 | 1302.66 | 1269.50 | 782.53 | 402.64 | 87.50 | 4.00 | 4032.55 |
| | | | | | | | | | | 3951.90 |

COLLECTION RATE @ 98%

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-------|--------|---------|--------|--------|--------|--------|-------|---------|
| Listed Banded Properties | + | 97 | 205 | 1197 | 1066 | 675 | 314 | 154 | 18 | 3726 |
| Down Banded Properties | + | 2 | 12 | 11 | 7 | 3 | 1 | 6 | - | 42 |
| Down Banded Properties | - | - | 2 | 12 | 11 | 7 | 3 | 1 | 6 | 42 |
| Exempt Properties | - | 4 | 9 | 35 | 26 | 15 | 5 | 3 | - | 97 |
| Changeable Dwellings | | 95 | 206 | 1161 | 1036 | 656 | 307 | 156 | 12 | 3629 |
| Additional Chargeable Dwellings (FYE) | + | 1 | 2 | 12 | 12 | 7 | 4 | 2 | - | 40 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | 2 | - | 1 | - | - | - | 3 |
| Estimated (FYE) Chargeable Dwellings | | 96 | 208 | 1171 | 1048 | 662 | 311 | 158 | 12 | 3666 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | 19.00 | 33.00 | 102.50 | 44.25 | 21.50 | 8.75 | 1.50 | 0.50 | 231.00 |
| - Double Personal @ | 50% | 2.00 | 4.50 | 17.50 | 13.50 | 8.00 | 2.50 | 1.50 | - | 49.50 |
| - Single Status @ | 25% | - | 0.50 | 2.00 | 4.25 | 3.50 | 1.75 | - | 0.50 | 12.50 |
| - All Status @ | 50% | - | - | - | 2.00 | - | - | - | - | 2.00 |
| TOTAL | | 75.00 | 170.00 | 1049.00 | 984.00 | 629.00 | 298.00 | 155.00 | 11.00 | 3371.00 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 50.00 | 132.22 | 932.44 | 984.00 | 786.78 | 430.44 | 258.33 | 22.00 | 3578.21 |
| | | | | | | | | | | 3506.65 |

COLLECTION RATE @ 98%

061480

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|---|--------|-------|---------|--------|--------|--------|-------|------|---------|
| Listed Banded Properties | + | 613 | 91 | 1325 | 435 | 287 | 84 | 24 | - | 2859 |
| Down Banded Properties | + | 1 | 10 | 2 | 1 | 1 | - | - | - | 15 |
| Down Banded Properties | - | - | 1 | 10 | 2 | 1 | 1 | - | - | 15 |
| Exempt Properties | - | 4 | 3 | 27 | 10 | 6 | 1 | 2 | - | 53 |
| Changeable Dwellings | | 610 | 97 | 1290 | 424 | 281 | 82 | 22 | - | 2806 |
| Additional Chargeable Dwellings (FYE) | + | 30 | - | 17 | 40 | 3 | - | - | - | 90 |
| Reduction in Chargeable Dwellings (FYE) | - | 6 | - | 2 | 10 | - | - | - | - | 18 |
| Estimated (FYE) Chargeable Dwellings | | 634 | 97 | 1305 | 454 | 284 | 82 | 22 | - | 2878 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ 25% | | 69.50 | 8.00 | 70.75 | 16.50 | 6.75 | 2.00 | 0.75 | - | 174.25 |
| - Double Personal @ 50% | | 2.00 | 1.50 | 13.50 | 5.00 | 3.00 | 0.50 | 1.00 | - | 26.50 |
| - Single Status @ 25% | | 2.50 | 1.50 | 3.25 | 3.00 | 3.25 | 0.50 | 0.25 | - | 14.25 |
| - All Status @ 50% | | - | - | 0.50 | - | - | - | - | - | 0.50 |
| TOTAL | | 560.00 | 86.00 | 1217.00 | 429.50 | 271.00 | 79.00 | 20.00 | - | 2662.50 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 373.33 | 66.89 | 1081.78 | 429.50 | 331.22 | 114.11 | 33.33 | - | 2430.16 |
| | | | | | | | | | | 2381.56 |

COLLECTION RATE @ 98%

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|------|-------|-------|-------|------|------|-------|------|-------|
| Listed Banded Properties | + | 2 | 22 | 39 | 13 | 5 | 5 | 21 | 1 | 108 |
| Down Banded Properties | + | - | 1 | - | - | - | - | - | - | 1 |
| Down Banded Properties | - | - | - | 1 | - | - | - | - | - | 1 |
| Exempt Properties | - | - | 1 | 2 | 1 | 1 | 1 | 3 | - | 9 |
| Changeable Dwellings | | 2 | 22 | 36 | 12 | 4 | 4 | 18 | 1 | 99 |
| Additional Chargeable Dwellings (FYE) | + | - | - | 2 | - | - | - | - | - | 2 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | - | - | - | - | - | - | - |
| Estimated (FYE) Chargeable Dwellings | | 2 | 22 | 38 | 12 | 4 | 4 | 18 | 1 | 101 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | - | 1.50 | 3.25 | 0.75 | 0.25 | 0.25 | 1.50 | - | 7.50 |
| - Double Personal @ | 50% | - | 0.50 | 1.00 | 0.50 | 0.50 | 0.50 | 1.50 | - | 4.50 |
| - Single Status @ | 25% | - | - | 0.75 | - | - | - | - | - | 0.75 |
| - All Status @ | 50% | - | - | - | - | - | - | - | - | - |
| TOTAL | | 2.00 | 20.00 | 33.00 | 10.75 | 3.25 | 3.25 | 15.00 | 1.00 | 88.25 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 1.33 | 15.56 | 29.33 | 10.75 | 3.97 | 4.69 | 25.00 | 2.00 | 92.63 |
| | | | | | | | | | | 90.78 |

COLLECTION RATE @ 98%

001482

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|--------|--------|---------|---------|---------|--------|--------|-------|----------|
| Listed Banded Properties | + | 219 | 895 | 2920 | 4752 | 1771 | 601 | 313 | 26 | 11497 |
| Down Banded Properties | + | 6 | 20 | 45 | 13 | 6 | 1 | 8 | - | 99 |
| Down Banded Properties | - | - | 6 | 20 | 45 | 13 | 6 | 1 | 8 | 99 |
| Exempt Properties | - | 12 | 31 | 66 | 66 | 26 | 9 | 7 | 1 | 218 |
| Changeable Dwellings | | 213 | 878 | 2879 | 4654 | 1738 | 587 | 313 | 17 | 11279 |
| Additional Chargeable Dwellings (FYE) | + | 2 | 12 | 31 | 46 | 12 | 3 | 7 | 1 | 114 |
| Reduction in Chargeable Dwellings (FYE) | - | - | 1 | 3 | 6 | 2 | 1 | 1 | - | 14 |
| Estimated (FYE) Chargeable Dwellings | | 215 | 889 | 2907 | 4694 | 1748 | 589 | 319 | 18 | 11379 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | 45.00 | 134.75 | 223.25 | 215.25 | 61.25 | 15.00 | 4.50 | 1.25 | 700.25 |
| - Double Personal @ | 50% | 6.00 | 16.00 | 33.50 | 34.00 | 13.00 | 4.50 | 5.00 | 1.00 | 113.00 |
| - Single Status @ | 25% | 3.00 | 10.25 | 10.25 | 6.75 | 1.75 | 0.50 | 0.50 | - | 33.00 |
| - All Status @ | 50% | - | - | 1.00 | - | - | - | - | - | 1.00 |
| TOTAL | | 161.00 | 728.00 | 2639.00 | 4438.00 | 1672.00 | 569.00 | 309.00 | 15.75 | 10531.75 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 107.33 | 566.22 | 2345.77 | 4438.00 | 2043.56 | 821.89 | 515.00 | 31.50 | 10869.27 |
| | | | | | | | | | | 10651.88 |

COLLECTION RATE @ 98%

061483

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|--------|--------|---------|--------|--------|-------|-------|-------|---------|
| Listed Banded Properties | + | 163 | 396 | 1479 | 497 | 174 | 67 | 51 | 21 | 2848 |
| Down Banded Properties | + | 4 | 10 | 2 | 1 | 1 | - | 3 | - | 21 |
| Down Banded Properties | - | - | 4 | 10 | 2 | 1 | 1 | - | 3 | 21 |
| Exempt Properties | - | 4 | 20 | 42 | 18 | 3 | 4 | 2 | 2 | 95 |
| Changeable Dwellings | | 163 | 382 | 1429 | 478 | 171 | 62 | 52 | 16 | 2753 |
| Additional Chargeable Dwellings (FYE) | + | 3 | 4 | 15 | 70 | 30 | 3 | - | - | 125 |
| Reduction in Chargeable Dwellings (FYE) | - | 1 | 1 | 2 | 5 | 3 | - | - | - | 12 |
| Estimated (FYE) Chargeable Dwellings | | 165 | 385 | 1442 | 543 | 198 | 65 | 52 | 16 | 2866 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | 31.50 | 46.75 | 111.50 | 31.00 | 8.00 | 2.50 | 1.75 | 0.50 | 233.50 |
| - Double Personal @ | 50% | 2.50 | 11.00 | 23.00 | 11.00 | 1.50 | 2.00 | 1.00 | 1.00 | 53.00 |
| - Single Status @ | 25% | - | 3.25 | 3.00 | 1.00 | - | - | - | - | 7.25 |
| - All Status @ | 50% | - | - | 0.50 | - | - | - | - | - | 0.50 |
| TOTAL | | 131.00 | 324.00 | 1304.00 | 500.00 | 188.50 | 60.50 | 49.25 | 14.50 | 2571.75 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 87.33 | 252.00 | 1159.11 | 500.00 | 230.38 | 87.39 | 82.08 | 29.00 | 2427.29 |
| | | | | | | | | | | 2378.74 |

COLLECTION RATE @ 98%

001484

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-------|-------|-------|-------|-------|-------|-------|------|--------|
| Listed Banded Properties | + | 15 | 26 | 89 | 15 | 26 | 11 | 25 | 3 | 210 |
| Down Banded Properties | + | 2 | 4 | - | 1 | - | - | 1 | - | 8 |
| Down Banded Properties | - | - | 2 | 4 | - | 1 | - | - | 1 | 8 |
| Exempt Properties | - | - | 3 | 1 | 1 | 5 | - | - | 1 | 11 |
| Changeable Dwellings | | 17 | 25 | 84 | 15 | 20 | 11 | 26 | 1 | 199 |
| Additional Chargeable Dwellings (FYE) | + | - | 2 | 6 | - | - | - | - | - | 8 |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | 1 | 1 | - | - | 1 | - | 3 |
| Estimated (FYE) Chargeable Dwellings | | 17 | 27 | 89 | 14 | 20 | 11 | 25 | 1 | 204 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | 3.25 | 1.00 | 6.25 | 1.00 | 1.00 | 0.25 | 0.75 | - | 13.50 |
| - Double Personal @ | 50% | - | 0.50 | - | 0.50 | 0.50 | - | - | - | 1.50 |
| - Single Status @ | 25% | - | - | 0.25 | - | - | - | - | - | 0.25 |
| - All Status @ | 50% | - | - | - | - | - | - | - | - | - |
| TOTAL | | 13.75 | 25.50 | 82.50 | 12.50 | 18.50 | 10.75 | 24.25 | 1.00 | 188.75 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | 9.17 | 19.83 | 73.33 | 12.50 | 22.61 | 15.53 | 40.42 | 2.00 | 195.39 |
| | | | | | | | | | | 191.48 |

COLLECTION RATE @ 98%

001485

| | | A | B | C | D | E | F | G | H | TOTAL |
|---|-----|-----|-----|-------|------|------|------|------|------|-------|
| Listed Banded Properties | + | | - | 35 | 3 | 8 | 4 | 4 | 6 | 60 |
| Down Banded Properties | + | - | - | - | - | - | - | - | - | - |
| Down Banded Properties | - | - | - | - | - | - | - | - | - | - |
| Exempt Properties | - | - | - | 4 | - | - | - | - | 1 | 5 |
| Changeable Dwellings | | - | - | 31 | 3 | 8 | 4 | 4 | 5 | 55 |
| Additional Chargeable Dwellings (FYE) | + | - | - | - | - | - | - | - | - | - |
| Reduction in Chargeable Dwellings (FYE) | - | - | - | - | - | - | - | - | - | - |
| Estimated (FYE) Chargeable Dwellings | | - | - | 31 | 3 | 8 | 4 | 4 | 5 | 55 |
| Discount Deductions | | | | | | | | | | |
| - Single Personal @ | 25% | - | - | 2.00 | - | 0.75 | 0.25 | 0.25 | 0.25 | 3.50 |
| - Double Personal @ | 50% | - | - | 2.00 | - | - | - | - | 0.50 | 2.50 |
| - Single Status @ | 25% | - | - | - | - | - | - | - | - | - |
| - All Status @ | 50% | - | - | - | - | - | - | - | - | - |
| TOTAL | | - | - | 27.00 | 3.00 | 7.25 | 3.75 | 3.75 | 4.25 | 49.00 |
| Quotient | | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | |
| | | - | - | 24.00 | 3.00 | 8.86 | 5.42 | 6.25 | 8.50 | 56.03 |
| | | | | | | | | | | 54.91 |

COLLECTION RATE @ 98%

SPECIAL POLICY AND RESOURCES COMMITTEE

15TH DECEMBER 1992

POLICY AND RESOURCES BUDGET 1993/94

AND

POLICY AND RESOURCES BUILDING WORKS 1993/94

661487

| POLICY AND RESOURCES - COMMITTEE SUMMARY | 1991/92 | 1992/93 | | 1993/94 |
|---|-------------|---------------|--------------|---------------|
| | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| EMERGENCY PLANNING | 27,402 | 7,100 | 3,500 | 3,500 |
| MEMBERS EXPENSES | 47,061 | 42,500 | 42,900 | 43,100 |
| COMMUNITY LIAISON & CIVIC PROMOTIONS | 76,679 | 23,800 | 40,400 | 49,800 |
| ELECTIONS | 32,704 | 30,900 | 31,000 | 6,100 |
| REGISTRATION OF ELECTORS | 60,389 | 54,000 | 49,300 | 40,700 |
| GRANTS & MEALS ON WHEELS | 113,610 | 134,000 | 135,300 | 131,700 |
| CONCESSIONARY FARES | 58,246 | 58,500 | 60,100 | 63,100 |
| LOCAL LAND CHARGES | (24,879) | (78,100) | (50,200) | (49,500) |
| LAND AND ESTATE MANAGEMENT | (20,975) | (15,800) | (19,800) | (16,100) |
| SUBSCRIPTIONS | 10,711 | 9,000 | 12,300 | 12,800 |
| CONTRIBUTIONS TO & FROM FUNDS ETC | (318,729) | (792,200) | (624,400) | (428,500) |
| CAR PARKS | (119,327) | (174,200) | (149,300) | (161,000) |
| COMMUNITY CHARGE AND COUNCIL TAX | 666,330 | 842,400 | 669,400 | 734,000 |
| HOUSING BENEFIT | 385,302 | 431,700 | 450,000 | 378,000 |
| DUTCH COTTAGE TRUST | (61) | 100 | 300 | (500) |
| CONTRACT MONITORING | 192,145 | 197,200 | 156,800 | 173,100 |
| COMPUTER SERVICES & AUDIT | 28,948 | 29,800 | 26,200 | 27,100 |
| SOLICITORS OFFICE | 176,141 | 166,000 | 170,700 | 166,300 |
| DIRECTOR OF FINANCE, INCORPORATING FINANCIAL SERVICES | 426,348 | 496,700 | 456,400 | 404,200 |
| CHIEF EXECUTIVE, INCORPORATING PERSONNEL SERVICES | - | 109,100 | 105,300 | 112,300 |
| MANAGEMENT TEAM | - | 65,100 | 60,300 | 60,000 |
| ASSISTANT CHIEF EXECUTIVE | - | 520,900 | 434,000 | 460,200 |
| COST OF COMMITTEE SERVICING | 116,349 | 75,600 | 68,000 | 67,600 |
| TOTAL NET EXPENDITURE | 1,934,395 | 2,234,100 | 2,128,500 | 2,278,000 |

| EMERGENCY PLANNING | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| TRAINING EXPENSES | 12 100 05 200 | 133 | 200 | 200 | 200 |
| EQUIPMENT, TOOLS & MATERIALS | 12 100 16 100 | 310 | 500 | 300 | 300 |
| PRINTING | 12 100 30 130 | - | 100 | 100 | 100 |
| STATIONERY | 12 100 30 210 | 43 | 100 | 100 | 100 |
| TELEPHONE | 12 100 30 510 | 2,050 | 2,900 | 2,000 | 2,100 |
| TRAVELLING & SUBSISTENCE | 12 100 35 110 | 340 | 300 | 300 | 300 |
| CONFERENCE EXPENSES | 12 100 35 120 | - | 100 | 100 | 100 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 100 38 000 | 24,235 | - | - | - |
| * INSURANCE | 12 100 40 100 | 113 | 100 | 100 | 100 |
| HIRE OF ACCOMODATION | 12 100 50 100 | - | 100 | 100 | 100 |
| CONTRACTORS SERVICES | 12 100 50 200 | 209 | 400 | 400 | 400 |
| S I-EMERGENCY GENERAL | 12 100 62 060 | 719 | 2,100 | - | - |
| S I-EQUIPMENT FOR SUB OFFICE | 12 100 62 110 | 35 | 500 | 100 | 100 |
| S I-COMMUNICATION EQUIPMENT | 12 100 62 120 | 516 | 1,100 | 1,100 | 1,100 |
| | | 28,702 | 8,500 | 4,900 | 5,000 |
| * GOVERNMENT GRANTS | 12 100 82 000 | (1,300) | (1,400) | (1,400) | (1,500) |
| TOTAL NET EXPENDITURE | | 27,402 | 7,100 | 3,500 | 3,500 |

* ACCOUNTANCY USE ONLY

061483

| MEMBERS EXPENSES | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|--|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| STATIONERY | 12 150 30 210 | 33 | 100 | 100 | 100 |
| TELEPHONE | 12 150 30 510 | 570 | 500 | 600 | 600 |
| TRAVELLING & SUBSISTENCE | 12 150 35 110 | 2,847 | 3,300 | 3,000 | 3,100 |
| CONFERENCE EXPENSES | 12 150 35 120 | 605 | 1,000 | 700 | 800 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 150 38 000 | 3,018 | - | - | - |
| * RE-CHARGE - AUDIT SERVICES | 12 150 38 600 | 2,054 | 2,200 | 2,100 | 2,100 |
| * INSURANCE | 12 150 40 100 | 274 | 200 | 400 | 400 |
| * CHAIRMANS ALLOWANCE - NOTE 1 | 12 150 46 100 | 1,800 | 1,800 | 2,400 | 2,400 |
| * VICE-CHAIRMANS ALLOWANCE - NOTE 1 | 12 150 46 200 | 400 | 400 | 600 | 600 |
| * ATTENDANCE ALLOWANCES | 12 150 46 400 | 32,716 | 33,000 | 33,000 | 33,000 |
| * RESIDUAL ALLOWANCES-OLD SCHEME | 12 150 46 500 | 2,744 | - | - | - |
| TOTAL NET EXPENDITURE | | 47,061 | 42,500 | 42,900 | 43,100 |
| NOTE 1 - ALLOWANCES UNCHANGED BUT NOW SHOWN GROSS OF INCOME TAX. MIN 116/90 REFERS | | | | | |

* ACCOUNTANCY USE ONLY

001490

| COMMUNITY LIAISON & CIVIC PROMOTIONS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 200 01 000 | 12,439 | 13,900 | 27,700 | 35,100 |
| * CAR ALLOWANCES | 12 200 06 000 | - | - | 2,000 | 2,100 |
| RE-CHARGE - CENTRAL ADMIN: | | | | | |
| * PUBLIC RELATIONS | 12 200 38 000 | 31,160 | - | - | - |
| * ANNUAL REPORT & COMMUNICATIONS | 12 200 38 100 | 8,522 | - | - | - |
| * RE-CHARGE - COMPUTER, C-VIEW | 12 200 38 600 | 10,856 | - | - | - |
| * INSURANCE | 12 200 40 100 | - | 200 | 400 | 400 |
| HOSPITALITY GENERAL | 12 200 46 000 | 1,662 | 2,000 | 1,000 | 2,100 |
| CHAIRMAN'S HOSPITALITY | 12 200 46 150 | 5,759 | 6,400 | 6,400 | 6,700 |
| CHAIRMAN'S TRANSPORT ALLOWANCE | 12 200 46 151 | 897 | 1,000 | 2,700 | 2,700 |
| CHAIRMAN'S REFRESHMENTS | 12 200 46 155 | 120 | 300 | 200 | 200 |
| REGALIA EXPENSES | 12 200 70 000 | 179 | - | - | 500 |
| TWINNING | 12 200 69 300 | 5,084 | - | - | - |
| TOTAL NET EXPENDITURE | | 76,679 | 23,800 | 40,400 | 49,800 |

* ACCOUNTANCY USE ONLY

001491

| ELECTIONS | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|--------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 300 01 000 | 7,922 | 8,600 | 8,700 | 9,500 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 300 38 000 | 11,274 | - | - | - |
| * RE-CHARGE - AUDIT SERVICES | 12 300 38 600 | 587 | 600 | 600 | 600 |
| * INSURANCE | 12 300 40 100 | - | 200 | 200 | 200 |
| MISCELLANEOUS | 12 300 49 100 | 18,051 | 21,500 | 21,500 | 22,400 |
| | | 37,834 | 30,900 | 31,000 | 32,700 |
| PARISH RE-CHARGES | 12 300 81 100 | (5,130) | - | - | - |
| RE-CHARGE ESSEX COUNTY COUNCIL | | - | - | - | (26,600) |
| | | 32,704 | 30,900 | 31,000 | 6,100 |

* ACCOUNTANCY USE ONLY

| REGISTRATION OF ELECTORS | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|---------------------------------|---------------|-------------------|-----------------|-----------------|-----------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 310 49 000 | 7,922 | 8,500 | 8,700 | 9,400 |
| PAYMENTS TO CANVASSERS | 12 310 49 100 | 11,813 | 12,600 | 12,600 | 13,100 |
| EXTERNAL PRINTING | 12 310 30 130 | 1,670 | 3,900 | 1,900 | 2,000 |
| STATIONERY | 12 310 30 210 | 1,597 | 1,400 | 1,400 | 1,500 |
| ADVERTISING | 12 310 30 320 | - | 300 | 100 | 100 |
| BULK POSTAGE | 12 310 30 430 | 3,939 | 5,800 | 5,000 | 5,200 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 310 38 000 | 15,180 | - | - | - |
| * RE-CHARGE - AUDIT SERVICES | 12 310 38 600 | 685 | 700 | 700 | 700 |
| * RE-CHARGE - COMPUTER SERVICES | 12 310 38 400 | 18,680 | 20,600 | 19,000 | 8,800 |
| SUBSCRIPTIONS | 12 310 43 000 | 380 | 700 | 500 | 500 |
| SALES | 12 310 82 000 | 61,865 (1,476) | 54,500 (500) | 49,900 (600) | 41,300 (600) |
| TOTAL NET EXPENDITURE | | 60,389 | 54,000 | 49,300 | 40,700 |

* ACCOUNTANCY USE ONLY

001493

R

| GRANTS | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|--|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * LOCAL GOVT. & HOUSING ACT 1989 AND 1972 ACT S.137 | 12 400 43 XXX | 33,212 | 37,900 | 40,000 | 42,900 |
| * CENTRAL ADMINISTRATION | 12 410 38 000 | 799 | - | - | - |
| * GRANTS | 12 410 43 XXX | 19,680 | 22,900 | 22,900 | 23,800 |
| * ADDITIONAL GRANT MIN. 654/91 | 12 410 43 XXX | - | 3,000 | 3,000 | 3,000 |
| * SUBSIDY TO CHARITABLE AND OTHER ORGANISATIONS | 12 410 48 000 | 6,398 | 6,900 | 6,900 | 7,200 |
| NNDR CHARITABLE RELIEF COSTS | 12 410 50 300 | 12,371 | 25,000 | 15,000 | 15,600 |
| * CONTRIBUTION - CROUCH HARBOUR | 12 410 49 000 | 1,500 | 1,600 | 1,600 | 1,600 |
| * DIAL-A-RIDE SERVICE | 12 410 50 100 | 5,000 | 7,500 | 6,700 | 7,200 |
| * AUDIT OF CHARITY ACCOUNTS | 12 410 50 200 | 2,054 | 2,200 | 2,200 | 2,200 |
| NEW TRAINING INITIATIVES | 12 410 50 400 | 10,000 | - | - | - |
| * CHILDRENS HOSPICE | | - | - | 10,000 | - |
| TOTAL NET EXPENDITURE | | 91,013 | 107,000 | 108,300 | 103,500 |

* ACCOUNTANCY USE ONLY

| MEALS ON WHEELS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|-----------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * GRANT - RAYLEIGH | 12 420 43 510 | 24,408 | 29,000 | 29,000 | 30,200 |
| * GRANT - ROCHFORD | 12 420 43 520 | 20,327 | 24,100 | 24,100 | 25,100 |
| | | 44,735 | 53,100 | 53,100 | 55,300 |
| * E.C.C. CONTRIBUTION | 12 420 83 000 | (22,138) | (26,100) | (26,100) | (27,100) |
| TOTAL NET EXPENDITURE | | 22,596 | 27,000 | 27,000 | 28,200 |

* ACCOUNTANCY USE ONLY

001495



| CONCESSIONARY FARES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|----------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * PAYMENTS RE TRAVEL CONCESSIONS | | | | | |
| - BUS PASSES/NEW INITIATIVES | 12 550 43 300 | 60,460 | 67,000 | 67,000 | 70,500 |
| - RAIL PASSES | 12 550 43 350 | 4,860 | 5,000 | 6,100 | 6,100 |
| * RE-CHARGE - CENTRAL ADMIN | 12 550 38 000 | 4,705 | - | - | - |
| | | 70,025 | 72,000 | 73,100 | 76,600 |
| FEES AND CHARGES | 12 550 81 000 | (11,779) | (13,500) | (13,000) | (13,500) |
| TOTAL NET EXPENDITURE | | 58,246 | 58,500 | 60,100 | 63,100 |

* ACCOUNTANCY USE ONLY

| LOCAL LAND CHARGES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 450 01 000 | 12,946 | 13,900 | 13,600 | 14,500 |
| * RE-CHARGE - SOLICITORS OFFICE | 12 450 50 100 | 50,766 | 50,200 | 51,200 | 55,800 |
| * RE-CHARGE - AUDIT SERVICES | 12 450 38 600 | 1,174 | 1,300 | 1,200 | 1,200 |
| * INSURANCE | 12 450 40 120 | 3,406 | 3,500 | 3,800 | 4,000 |
| | | 68,291 | 68,900 | 69,800 | 75,500 |
| * FEES AND CHARGES | 12 450 81 000 | (93,170) | (147,000) | (120,000) | (125,000) |
| TOTAL NET INCOME | | (24,879) | (78,100) | (50,200) | (49,500) |

* ACCOUNTANCY USE ONLY

001497

| LAND AND ESTATE MANAGEMENT | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTERATIONS AND MAINTENANCE | 12 500 10 300 | 457 | 2,100 | 2,100 | 2,100 |
| * ADMINISTRATION - RAM | 12 500 10 800 | 348 | 100 | 500 | 100 |
| WATER RATES | 12 500 12 400 | 231 | 300 | 300 | 300 |
| SEWERAGE CHARGES | 12 500 12 450 | 1,454 | 1,700 | 1,600 | 1,700 |
| CLEANING MATERIALS | 12 500 12 500 | 609 | 1,100 | 1,100 | 1,100 |
| RENT REVIEW | 12 500 18 750 | 150 | - | - | - |
| * INSURANCE | 12 500 40 100 | 822 | 700 | 700 | 700 |
| * RE-CHARGE - SOLICITORS | 12 500 50 100 | 17,595 | 17,000 | 17,300 | 18,800 |
| SPECIAL ITEMS - BUILDING WORKS | 12 500 69 XXX | 688 | - | - | - |
| AGRICULTURAL COTTAGES | 12 500 49 000 | 50 | - | 100 | 100 |
| GENERAL ESTATE MANAGEMENT | | - | - | 1,000 | 4,000 |
| | | 22,405 | 23,000 | 24,700 | 28,900 |
| RENTS | 12 500 80 000 | (43,379) | (38,800) | (44,500) | (45,000) |
| TOTAL NET INCOME | | (20,975) | (15,800) | (19,800) | (16,100) |

* ACCOUNTANCY USE ONLY

601498

| SUBSCRIPTIONS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * ASSOC.OF DISTRICT COUNCILS | 12 430 43 800 | 6,138 | 6,500 | 7,370 | 7,660 |
| * A.D.C. ESSEX COUNTY BRANCH | 12 430 43 801 | 75 | 80 | 2,075 | 2,080 |
| * A.D.C. TREASURERS | 12 430 43 802 | 25 | 30 | 25 | 30 |
| * ASSOC.OF SEA & AIRPORT HEALTH AUTH. | 12 430 43 803 | 360 | 400 | 400 | 420 |
| * OPEN SPACES SOCIETY | 12 430 43 804 | 75 | 80 | 75 | 80 |
| * CL. FOR PROTECTION OF RURAL ESSEX | 12 430 43 805 | 80 | 85 | 75 | 80 |
| * ESSEX & HERTS PROV. COUNCILS | 12 430 43 806 | 1,375 | 1,460 | 1,950 | 2,030 |
| * NAT. HOUSE & TOWN PLAN COUNCIL | 12 430 43 808 | 43 | 50 | 50 | 55 |
| * SOCIETY OF L.A. CHIEF EXECUTIVES | 12 430 43 809 | 155 | 170 | 170 | 180 |
| * ROCHFORD & MAPLIN CHAMBER OF T & C | 12 430 43 810 | 15 | 30 | 30 | 35 |
| * ESSEX PLAYINGFIELDS AND CHILDREN'S PLAY ASSOCIATION | 12 430 43 811 | 20 | 20 | 20 | 25 |
| * EASTERN ARTS ASSOC. | 12 430 43 813 | 2,100 | - | - | - |
| * MARITIME POLLUTION | 12 430 43 814 | 250 | - | - | - |
| * NORTH EAST ESSEX 1992 CLUB | 12 430 43 815 | - | - | 30 | 35 |
| * ESSEX BUILDING GROUP | 12 430 43 816 | - | - | 20 | 20 |
| * UNALLOCATED BALANCE | 12 430 43 899 | - | 95 | 10 | 70 |
| TOTAL NET EXPENDITURE | | 10,711 | 9,000 | 12,300 | 12,800 |

* ACCOUNTANCY USE ONLY

001499

| CONTRIBUTIONS TO & FROM FUNDS ETC. | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 | | 1993/94 ESTIMATE £ |
|--------------------------------------|---------------|------------------------|---------------|--------------|--------------------------|
| | | | ESTIMATE £ | REVISED £ | |
| * GENERAL CONTINGENCY PROVISION | 12 440 62 000 | - | 35,000 | - | 97,500 |
| * CRIME PREVENTION INITIATIVE | 12 440 69 000 | - | 20,000 | - | - |
| | | - | 55,000 | - | 97,500 |
| STAFFING STRATEGY SAVINGS - NOTE 2 | 12 440 92 000 | - | (200,500) | - | (70,000) |
| * SUPERANNUATION/ACTUARIAL REDUCTION | 12 440 87 100 | (24,398) | (27,000) | (25,400) | (27,000) |
| * NET EXTERNAL FINANCE | 12 440 94 000 | (294,331) | (400,000) | (475,000) | (300,000) |
| * TARGET SAVING - CONTRACTS - NOTE 2 | 12 440 99 300 | - | (50,000) | - | - |
| * ADDITIONAL TARGET SAVING - NOTE 2 | 12 440 87 200 | - | (45,700) | - | - |
| * RE-CHARGE HRA - GENERAL FUND SERV. | 12 440 98 000 | - | (124,000) | (124,000) | (129,000) |
| TOTAL NET INCOME | | (318,729) | (792,200) | (624,400) | (428,500) |

NOTE 2: THESE SAVINGS HAVE ALL BEEN ACHIEVED IN 1992/93 AND ARE REFLECTED IN REDUCED BUDGETS ELSEWHERE.

* ACCOUNTANCY USE ONLY

001500

| REVENUES ADMINISTRATION | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|---------------------------------------|---------------|------------------------|--------------------------|--------------|--------------------------|
| * SALARIES | 12 810 01 000 | 99,943 | 117,600 | 89,500 | 79,900 |
| TRAINING | 12 810 05 200 | 254 | 1,200 | 500 | 500 |
| UNIFORMS | 12 810 06 200 | 219 | 600 | - | - |
| * CAR ALLOWANCES | 12 810 06 000 | 6,178 | 6,500 | 6,600 | 5,100 |
| PROFESSIONAL FEES | 12 810 06 500 | 75 | 100 | 100 | 100 |
| EQUIPMENT, TOOLS & MATERIALS | 12 810 16 100 | 767 | 800 | 900 | 1,000 |
| AUTOMATIC TELLER MACHINE | 12 810 16 200 | 1,139 | 1,600 | 2,500 | 3,200 |
| TRAVELLING & SUBSISTENCE | 12 810 35 110 | 349 | 400 | 300 | 300 |
| SECURITY SERVICES - CASH COLLECTION | 12 810 20 100 | - | 5,000 | 8,000 | 8,500 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 810 38 000 | 92,147 | - | - | - |
| * RE-CHARGE - ADMIN. BUILDINGS | 12 810 38 200 | 48,720 | 41,000 | 38,700 | 40,600 |
| * RE-CHARGE - COMPUTER SERVICES | 12 810 38 400 | 53,105 | 58,300 | 53,700 | 24,800 |
| * RE-CHARGE - AUDIT SERVICES | 12 810 38 600 | 3,227 | 3,500 | 3,200 | 3,200 |
| * RE-CHARGE - DIRECTOR OF FINANCE | 12 810 38 500 | - | 20,700 | 19,000 | 16,800 |
| * INSURANCE | 12 810 40 100 | 2,542 | 1,500 | 1,200 | 1,200 |
| | | 308,667 | 258,800 | 224,200 | 185,200 |
| * RE-CHARGE TO HRA | 12 810 84 100 | (45,718) | (38,300) | (33,200) | (27,400) |
| * RE-CHARGE TO CAR PARKS | 12 810 84 200 | (41,901) | (35,200) | (30,400) | (25,200) |
| * RE-CHARGE TO COM CHARGE/COUNCIL TAX | 12 810 84 300 | (147,426) | (123,600) | (107,100) | (88,400) |
| * RE-CHARGE TO HB ADMIN | 12 810 84 400 | (73,622) | (61,700) | (53,500) | (44,200) |
| | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

001501

| CAR PARKS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 670 01 000 | 41,206 | 43,500 | 48,100 | 48,900 |
| REPAIRS, ALTERATIONS & MAINTENANCE | 12 670 10 300 | 6,887 | 7,200 | 7,200 | 7,200 |
| * ADMINISTRATION - RAM | 12 670 10 000 | 2,094 | 500 | 1,500 | 400 |
| LIGHTS & POWER | 12 670 12 XXX | 1,884 | 3,400 | 3,400 | 3,400 |
| WATER/SEWERAGE | 12 670 12 400 | 2,481 | 2,700 | 2,700 | 3,100 |
| RENT AND RATES | 12 670 18 XXX | 38,435 | 39,600 | 40,600 | 41,800 |
| TRAVELLING & SUBSISTENCE | 12 670 35 110 | 158 | 100 | 200 | 200 |
| S/I ADAPTIONS FOR NEW COINAGE | 12 670 69 000 | 900 | 6,000 | 5,500 | - |
| S/I EMERGENCY SURFACING WORK | 12 670 69 100 | 2,190 | - | - | - |
| S/I SIGNS | 12 670 69 400 | 2,366 | - | - | - |
| * TRANSPORT AND PLANT | 12 670 25 200 | 2,519 | 2,800 | 2,800 | 2,900 |
| * CAR ALLOWANCES | 12 670 06 000 | 1,157 | 1,300 | 1,600 | 1,200 |
| EQUIPMENT, TOOLS AND MATERIALS | 12 670 16 100 | 955 | 1,100 | 1,600 | 1,100 |
| PROTECTIVE CLOTHING & UNIFORMS | 12 670 14 000 | 464 | 300 | 300 | 300 |
| MACHINE MAINTENANCE | 12 670 20 300 | 5,198 | 6,400 | 6,400 | 6,700 |
| PRINTING | 12 670 30 130 | 3,203 | 4,200 | 4,500 | 4,700 |
| STATIONERY | 12 670 30 210 | - | 1,100 | 1,000 | 100 |
| FLOAT REIMBURSEMENT | 12 670 70 210 | 151 | 2,200 | 100 | 100 |
| * RE-CHARGE - AUDIT SERVICES | 12 670 38 600 | 2,054 | 2,200 | 2,100 | 2,100 |
| * RE-CHARGE - REVENUES ADMINISTRATION | 12 670 38 800 | 41,901 | 35,200 | 30,400 | 25,200 |
| * RE-CHARGE - I.T. FUND | 12 670 38 100 | - | 1,200 | - | - |
| EXPENDITURE C/FWD | | 156,202 | 161,000 | 160,000 | 149,400 |

* ACCOUNTANCY USE ONLY

661502

| CAR PARKS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| EXPENDITURE B/FWD | | 156,202 | 161,000 | 160,000 | 149,400 |
| INSURANCE | 12 670 40 100 | 500 | 500 | 700 | 700 |
| | | 156,202 | 161,500 | 160,700 | 150,100 |
| PARKING FEES | 12 670 80 XXX | (194,573) | (264,100) | (238,000) | (238,000) |
| AD HOC RENTS | 12 670 86 XXX | (147) | (100) | (600) | - |
| MARKET RENTS | 12 670 86 XXX | (3,557) | (3,900) | (4,500) | (4,500) |
| PERMITS/SEASON TICKETS | 12 670 87 700 | (54,590) | (41,500) | (41,400) | (43,100) |
| COSTS AWARDED | 12 670 88 700 | (958) | (1,000) | (2,000) | (2,000) |
| EXCESS CHARGE | 12 670 89 700 | (21,704) | (25,100) | (23,500) | (23,500) |
| TOTAL NET INCOME | | (119,327) | (174,200) | (149,300) | (161,000) |

* ACCOUNTANCY USE ONLY

061503

R

| COMMUNITY CHARGE AND BUSINESS RATE ACCOUNT | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|---|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 705 01 000 | 312,317 | 348,200 | 313,600 | - |
| TRAINING - GENERAL | 12 705 05 XXX | 1,266 | 4,900 | 3,000 | - |
| * CAR ALLOWANCES | 12 705 06 000 | 9,836 | 11,000 | 11,700 | - |
| EQUIPMENT, TOOLS & MATERIALS | 12 705 16 100 | 2,386 | 4,000 | 1,500 | - |
| PROTECTIVE CLOTHING | 12 705 16 200 | 81 | 200 | 200 | - |
| OTHER HIRED SERVICES: | | | | | |
| POST OFFICE | 12 705 20 070 | 40,141 | 42,400 | 42,400 | - |
| BAILIFF | 12 705 20 080 | 26,032 | 32,200 | 32,200 | - |
| INFORMATION EXCHANGE | 12 705 20 090 | 2,150 | 4,500 | 600 | - |
| PROFESSIONAL SERVICES | 12 705 20 050 | 5,500 | 5,500 | 5,500 | - |
| COURT COSTS | 12 705 20 100 | - | 20,000 | 7,000 | - |
| SOFTWARE | 12 705 20 520 | 1,865 | 2,100 | 1,000 | - |
| STATIONERY | 12 705 30 210 | 2,764 | 11,700 | 2,000 | - |
| PUBLICITY | 12 705 30 320 | 3,151 | 2,900 | 2,900 | - |
| PRINTING | 12 705 30 800 | 18,710 | 27,600 | 15,000 | - |
| TRAVELLING AND SUBSISTENCE | 12 705 35 110 | 1,140 | 1,600 | 1,000 | - |
| S/I BOUNDARY REVIEW - REPROG. COSTS | 12 705 65 000 | - | 5,000 | - | - |
| RE-CHARGE - AUDIT | 12 705 38 600 | 11,834 | 12,900 | 11,900 | - |
| * RE-CHARGE - COMPUTER SERVICES | 12 705 38 400 | 222,202 | 239,700 | 220,600 | - |
| * RE-CHARGE - REVENUES ADMIN. | 12 705 38 800 | 147,426 | 123,600 | 107,100 | - |
| * RE-CHARGE - I.T. FUND | 12 705 38 100 | 328 | 2,000 | - | - |
| * INSURANCE | 12 705 40 100 | - | 4,400 | 4,800 | - |
| TOTAL EXPENDITURE C/FWD | | 809,127 | 906,400 | 784,000 | - |

* ACCOUNTANCY USE ONLY

661504

| COMMUNITY CHARGE AND BUSINESS RATE ACCOUNT | CODE NUMBER | 1991/92 | 199 2 / 93 | | 1993/94 |
|---|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| TOTAL EXPENDITURE B/FWD | | 809,127 | 906,400 | 784,000 | - |
| * DEBT CHARGES | 12 705 76 000 | 56,000 | 55,000 | 55,000 | - |
| ATM - GT. WAKERING | 12 705 40 000 | - | 10,000 | - | - |
| * RE-BILLING - DIRECT COSTS | 12 015 10 000 | 27,643 | | | - |
| | | 892,770 | 971,400 | 839,000 | - |
| COURT COSTS | 12 705 80 000 | (103,954) | (78,300) | (140,000) | - |
| * TRANS. RELIEF GRANT | 12 705 80 100 | (15,770) | - | - | - |
| NNDR POOL ADMINISTRATION GRANT | 12 705 83 000 | (48,318) | (70,000) | (70,000) | - |
| * GRANT - RE-BILLING | 12 015 80 000 | (60,243) | | | - |
| TOTAL NET EXPENDITURE | | 664,485 | 823,100 | 629,000 | - |

* ACCOUNTANCY USE ONLY

001505

| COUNCIL TAX AND BUSINESS RATE ACCOUNT (INCLUDING RESIDUAL COMMUNITY CHARGE IN 1993/94) | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--|-------------|------------------------|--------------------------|--------------|--------------------------|
| * SALARIES | | - | - | - | 329,100 |
| TRAINING - GENERAL | | - | - | - | 5,500 |
| * CAR ALLOWANCES | | - | - | - | 8,800 |
| EQUIPMENT, TOOLS & MATERIALS | | - | - | - | 2,600 |
| PROTECTIVE CLOTHING | | - | - | - | 200 |
| CIPFA CONSORTIUM | | - | - | - | 1,900 |
| OTHER HIRED SERVICES: | | | | | |
| BAILIFF | | - | - | - | 34,100 |
| COURT COSTS | | - | - | - | 7,000 |
| SOFTWARE | | - | - | - | 1,000 |
| STATIONERY | | - | - | - | 2,200 |
| PUBLICITY | | - | - | - | 3,000 |
| PRINTING | | - | - | - | 15,000 |
| TRAVELLING AND SUBSISTENCE | | - | - | - | 1,000 |
| S/I BOUNDARY REVIEW - REPROG. COSTS | | - | - | - | 5,200 |
| * RE-CHARGE - AUDIT | | - | - | - | 12,000 |
| * RE-CHARGE - COMPUTER SERVICES | | - | - | - | 330,000 |
| * RE-CHARGE - REVENUES ADMIN. | | - | - | - | 88,400 |
| * RE-CHARGE - I.T. FUND | | - | - | - | - |
| * INSURANCE | | - | - | - | 5,000 |
| * DEBT CHARGES | | - | - | - | 55,000 |
| TOTAL EXPENDITURE C/FWD | | - | - | - | 907,000 |

* ACCOUNTANCY USE ONLY

001506

| NEW COUNCIL TAX | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--|---------------|------------------------|----------------------------|--------------|--------------------------|
| STAFFING COSTS | | - | 30,000 | 38,200 | - |
| STATIONERY, POSTAGE & DATA GATHERING EXERCISE | | - | 30,000 | 50,200 | - |
| TRAINING | 12 720 05 200 | 1,440 | 15,000 | 3,400 | - |
| TRAVELLING & SUBSISTENCE | 12 720 35 110 | - | 4,000 | 1,300 | - |
| INITIAL COMPUTER SET UP COSTS | 12 720 20 000 | - | 38,000 | - | - |
| MAINTENANCE OF COMPUTER SYSTEM | 12 720 50 200 | - | 14,500 | 14,500 | - |
| HOUSING BENEFIT UPGRADE | 12 720 50 100 | - | 11,000 | - | - |
| CIPFA REVENUES CONSORTIUM | 12 720 14 000 | 405 | 1,800 | 1,800 | - |
| EQUIPMENT, TOOLS & MATERIALS ETC. | 12 720 16 100 | - | 9,000 | 1,000 | - |
| CONTRIBUTION TO CAPITAL | 12 720 50 300 | - | - | 15,000 | - |
| SYSTEM USAGE CHARGE | 12 720 50 400 | - | - | 45,000 | - |
| | | 1,845 | 153,300 | 170,400 | - |
| GOVERNMENT IMPLEMENTATION GRANT | 12 720 80 100 | - | (134,000) | (130,000) | - |
| TOTAL NET EXPENDITURE | | 1,845 | 19,300 | 40,400 | - |

* ACCOUNTANCY USE ONLY

601508

| HOUSING BENEFIT | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * RE-CHARGE - ADMINISTRATION | 12 750 38 000 | 242,675 | 267,700 | 231,500 | 158,500 |
| BENEFIT PAYMENTS: | | | | | |
| RENT REBATES | 12 750 40 000 | 2,281,388 | 2,240,000 | 2,504,600 | 2,600,000 |
| RENT ALLOWANCES | 12 750 41 000 | 1,638,928 | 1,430,000 | 2,147,500 | 2,254,800 |
| C. TAX/COMM. CHARGE REBATES | 12 750 42 000 | 1,195,717 | 1,300,000 | 1,471,000 | 1,435,200 |
| | | 5,358,709 | 5,237,700 | 6,354,600 | 6,448,500 |
| HOUSING BENEFIT SUBSIDIES | 12 750 83 000 | (2,733,086) | (2,566,000) | (3,418,300) | (3,489,600) |
| * RE-CHARGE TO HRA | | (2,240,321) | (2,240,000) | (2,486,300) | (2,580,900) |
| TOTAL NET EXPENDITURE | | 385,302 | 431,700 | 450,000 | 378,000 |

* ACCOUNTANCY USE ONLY

001509

| HOUSING BENEFIT ADMINISTRATION | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|--------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 725 01 000 | 159,290 | 162,300 | 150,900 | 152,800 |
| TRAINING | 12 725 05 200 | 1,256 | 1,100 | 1,000 | 1,100 |
| EQUIPMENT, TOOLS & MATERIALS | 12 725 16 100 | 100 | 1,700 | 500 | 500 |
| PRINTING | 12 725 30 130 | 1,852 | 4,800 | 2,000 | 2,100 |
| STATIONERY | 12 725 30 210 | 963 | 2,400 | 1,000 | 1,100 |
| TRAVELLING AND SUBSISTENCE | 12 725 35 110 | 1,791 | 1,900 | 1,900 | 2,000 |
| * RE-CHARGE - AUDIT | 12 725 38 600 | 11,834 | 12,900 | 11,900 | 12,000 |
| * RE-CHARGE - REVENUES ADMIN. | 12 725 38 800 | 73,622 | 61,700 | 53,500 | 44,200 |
| * RE-CHARGE - COMPUTER SERVICES | 12 725 38 400 | 113,155 | 125,300 | 115,300 | 53,400 |
| * RE-CHARGE - I.T. FUND | 12 725 38 100 | - | 100 | - | - |
| * INSURANCE | 12 725 40 000 | - | 2,000 | 2,000 | 2,100 |
| | | 363,862 | 376,200 | 340,000 | 271,300 |
| * ADMIN SUBSIDY - CURRENT YEAR | 12 750 82 000 | (121,187) | (108,500) | (108,500) | (112,800) |
| * HOUSING BENEFIT ACCOUNT RE-CHARGES | 12 750 89 050 | (242,675) | (267,700) | (231,500) | (158,500) |
| | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

| DUTCH COTTAGE | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-------------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| REPAIRS, ALTERATIONS & MAINTENANCE. | 75 100 10 300 | 587 | 900 | 900 | 400 |
| * ADMINISTRATION - RAM | 75 100 10 800 | 179 | 100 | 200 | - |
| FUEL, LIGHT & CLEANING MATERIALS. | 75 100 12 300 | - | 100 | 100 | 100 |
| WATER | 75 100 12 400 | - | - | 100 | 100 |
| RENT/RATES | 75 100 18 000 | 117 | 100 | - | - |
| * INSURANCE | 75 100 40 100 | 450 | 400 | 500 | 500 |
| | | 1,333 | 1,600 | 1,800 | 1,100 |
| RENT INCOME | 75 100 80 000 | (1,394) | (1,500) | (1,500) | (1,600) |
| TOTAL NET EXPENDITURE / INCOME | | (61) | 100 | 300 | (500) |

* ACCOUNTANCY USE ONLY

001511

| CONTRACT MONITORING | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 770 01 000 | 148,902 | 162,900 | 128,600 | 143,600 |
| TRAINING EXPENSES | 12 770 05 200 | 140 | 1,700 | 200 | 1,000 |
| * CAR ALLOWANCES | 12 770 06 000 | 5,932 | 6,600 | 3,900 | 4,100 |
| TRAVELLING & SUBSISTENCE | 12 770 35 110 | 304 | 200 | 200 | 200 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 770 38 000 | 14,470 | - | - | - |
| * RE-CHARGE - AUDIT SERVICES | 12 770 38 600 | 19,756 | 21,600 | 19,900 | 20,100 |
| * RE-CHARGE - DEPOT SERVICES | 12 770 50 100 | 5,091 | 2,700 | 2,800 | 2,900 |
| * INSURANCE | 12 770 40 100 | - | 2,000 | 1,700 | 1,800 |
| SALE OF DOCUMENTS | 12 770 80 100 | 194,595 | 197,700 | 157,300 | 173,700 |
| | | (2,450) | (500) | (500) | (600) |
| TOTAL NET EXPENDITURE | | 192,145 | 197,200 | 156,800 | 173,100 |

ACCOUNTANCY USE ONLY

001512

| COMPUTER SERVICES AND AUDIT | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-----------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| * SALARIES | 12 780 01 000 | 119,363 | 137,500 | 127,600 | 134,700 |
| TRAINING | 12 780 05 XXX | 3,204 | 4,200 | 4,200 | 4,400 |
| * CAR ALLOWANCES | 12 780 06 000 | 5,566 | 5,500 | 5,000 | 4,200 |
| CONTRACT PAYMENT | 12 780 16 010 | 572,438 | 619,500 | 569,500 | 470,000 |
| CONSULTANCY - ANNUAL REVIEW | 12 780 16 030 | 7,306 | 7,400 | 7,400 | - |
| * EXTERNAL AUDIT FEES | 12 780 16 040 | 45,288 | 29,500 | 29,500 | 30,700 |
| EQUIPMENT, TOOLS & MATERIALS | 12 780 16 100 | 1,187 | 600 | 900 | 1,100 |
| COMPUTER TRAINING | 12 780 16 110 | 342 | 1,600 | 800 | 10,000 |
| P.C. MAINTENANCE | 12 780 16 120 | 2,675 | 18,000 | 18,000 | - |
| STATIONERY | 12 780 30 210 | 352 | 300 | 300 | 300 |
| TRAVEL, SUBSISTENCE & CONFERENCE | 12 780 35 110 | 273 | 300 | 300 | 300 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 780 38 000 | 31,100 | - | - | - |
| * RE-CHARGE - ADMIN. BUILDINGS | 12 780 38 200 | 12,821 | 5,500 | 5,200 | 5,500 |
| * RE-CHARGE - DIRECTOR OF FINANCE | 12 780 38 500 | - | 700 | 600 | 500 |
| DEPARTMENTAL SYSTEM SUPPORT | 12 780 39 030 | 37,046 | 26,500 | 26,500 | 3,000 |
| PROPOSED SYSTEMS SUPPORT | 12 780 39 040 | - | 2,000 | 2,000 | - |
| SOFTWARE LICENCE PAYMENTS | 12 780 39 070 | - | 29,100 | 29,100 | 43,100 |
| DATA PROTECTION FEES | 12 780 39 080 | - | 500 | 500 | 1,000 |
| * RE-CHARGE - I.T. FUND | 12 780 38 100 | 317 | 400 | - | - |
| * INSURANCE | 12 780 40 100 | 3,953 | 13,200 | 2,800 | 2,900 |
| TOTAL EXPENDITURE C/FWD | | 843,231 | 902,300 | 830,200 | 711,700 |

* ACCOUNTANCY USE ONLY

001513

| COMPUTER SERVICES AND AUDIT | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 | | 1993/94 ESTIMATE £ |
|---|---------------|------------------------|---------------|--------------|--------------------------|
| | | | ESTIMATE £ | REVISED £ | |
| AUDIT RECHARGES: ===== | | | | | |
| * COM. CHARGE/COUNCIL TAX | 12 780 80 100 | (11,834) | (12,900) | (11,900) | (12,000) |
| * HOUSING BENEFIT ADMINISTRATION | 12 780 80 110 | (11,834) | (12,900) | (11,900) | (12,000) |
| * CAR PARKS | 12 780 80 120 | (2,054) | (2,200) | (2,100) | (2,100) |
| * MEMBERS EXPENSES | 12 780 80 130 | (2,054) | (2,200) | (2,100) | (2,100) |
| * FINANCIAL SERVICES | 12 780 80 140 | (21,320) | (23,300) | (21,400) | (21,600) |
| * REVENUE ADMINISTRATION | 12 780 80 150 | (3,227) | (3,500) | (3,200) | (3,200) |
| * GRANTS | 12 780 80 160 | (2,054) | (2,200) | (2,200) | (2,200) |
| * DIRECTOR OF DEVELOPMENT, INC PLANNING SERVICES | 12 780 80 170 | (7,824) | (8,600) | (8,000) | (8,000) |
| * ENVIRONMENTAL SERVICES | 12 780 80 190 | (11,834) | (12,900) | (11,900) | (12,000) |
| * SUPERVISION AND MANAGEMENT - GEN. | 12 780 80 200 | (7,824) | (8,600) | (7,900) | (8,000) |
| * SUPERVISION AND MANAGEMENT - SPEC. | 12 780 80 210 | (3,912) | (4,300) | (4,000) | (4,000) |
| * ELECTIONS | 12 780 80 220 | (587) | (600) | (600) | (600) |
| * REGISTRATION OF ELECTORS | 12 780 80 230 | (685) | (700) | (700) | (700) |
| * CONTRACT MONITORING | 12 780 80 240 | (19,756) | (21,600) | (19,900) | (20,100) |
| * LOCAL LAND CHARGES | 12 780 80 250 | (1,174) | (1,300) | (1,200) | (1,200) |
| * SOLICITORS OFFICE | 12 780 80 260 | (1,174) | (1,300) | (1,200) | (1,200) |
| * ALLOTMENTS | 12 780 80 270 | (782) | (900) | (800) | (800) |
| * CEMETERIES & CHURCHYARDS | 12 780 80 280 | (782) | (900) | (800) | (800) |
| RE-CHARGES C/FWD | | (110,710) | (120,900) | (111,800) | (112,600) |

* ACCOUNTANCY USE ONLY

001514

| COMPUTER SERVICES AND AUDIT | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--|---------------|------------------------|----------------------------|--------------|--------------------------|
| RE-CHARGES B/FWD | | (110,710) | (120,900) | (111,800) | (112,600) |
| COMPUTER RECHARGES: ===== | | | | | |
| * COM.CHARGE/COUNCIL TAX | 12 780 85 100 | (222,202) | (239,700) | (220,600) | (330,000) |
| * REGISTRATION OF ELECTORS | 12 780 85 120 | (18,680) | (20,600) | (19,000) | (8,800) |
| * SUPERVISION & MAN. GENERAL | 12 780 85 130 | (43,325) | (47,400) | (43,600) | (43,900) |
| * HOUSING BENEFIT ADMINISTRATION | 12 780 85 140 | (113,155) | (125,300) | (115,300) | (53,400) |
| * FINANCIAL SERVICES | 12 780 85 150 | (151,492) | (163,600) | (150,600) | (69,700) |
| * REVENUE ADMINISTRATION | 12 780 85 160 | (53,105) | (58,300) | (53,700) | (24,800) |
| * ENVIRONMENTAL SERVICES | 12 780 85 170 | (49,780) | (55,200) | (50,800) | (23,500) |
| * DIRECTOR OF DEVELOPMENT INC PLANNING SERVICES | 12 780 85 210 | (27,384) | (28,500) | (26,600) | (12,300) |
| * SOLICITORS OFFICE | 12 780 85 190 | (9,780) | (10,200) | (9,400) | (4,400) |
| * PROMOTIONS (C-VIEW) | 12 780 85 200 | (10,856) | - | - | - |
| * ASST CHIEF EXECUTIVE | 12 780 85 230 | (2,641) | (2,800) | (2,600) | (1,200) |
| * CHIEF EXECUTIVE & TREASURER | 12 780 85 220 | (1,174) | - | - | - |
| TOTAL TO BE RECHARGED | | (814,283) | (872,500) | (804,000) | (684,600) |
| TOTAL NET EXPENDITURE | | 28,948 | 29,800 | 26,200 | 27,100 |

* ACCOUNTANCY USE ONLY

081515

| SOLICITORS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|-------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 800 01 000 | 203,454 | 220,300 | 222,100 | 237,900 |
| TRAINING - GENERAL | 12 800 05 200 | 486 | 1,000 | 1,000 | 1,100 |
| * CAR ALLOWANCES | 12 800 06 000 | 5,910 | 8,600 | 7,200 | 7,000 |
| PROFESSIONAL FEES | 12 800 06 500 | 1,180 | 1,400 | 1,400 | 1,500 |
| EQUIPMENT, TOOLS & MATERIALS | 12 800 16 100 | 6,627 | 5,500 | 8,000 | 8,300 |
| STATIONERY | 12 800 30 210 | 700 | 600 | 600 | 600 |
| ADVERTISING - GENERAL | 12 800 30 320 | 2,056 | 1,600 | 1,600 | 1,700 |
| TRAVELLING & SUBSISTENCE | 12 800 35 110 | 896 | 800 | 800 | 800 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 800 38 000 | 35,776 | - | - | - |
| * RE-CHARGE - ADMIN. BUILDINGS | 12 800 38 200 | 15,984 | 19,100 | 18,000 | 18,900 |
| * RE-CHARGE - AUDIT & COMPUTER SVS. | 12 800 38 600 | 10,954 | 11,500 | 10,600 | 5,600 |
| * RE-CHARGE - CHIEF EXECUTIVE | 12 800 38 500 | - | 3,700 | 3,600 | 3,800 |
| * INSURANCE | 12 800 40 100 | 10,371 | 8,300 | 8,600 | 8,900 |
| LEGAL FEES (NET) | 12 800 50 100 | 2,909 | 5,000 | 10,000 | 2,000 |
| LAND REGISTRATION PROGRAMME | | - | - | 1,000 | 3,000 |
| RECHARGED TO: | | 297,302 | 287,400 | 294,500 | 301,100 |
| * LAND CHARGES | 12 800 80 100 | (50,766) | (50,200) | (51,200) | (55,800) |
| * LAND & ESTATE MANAGEMENT | 12 800 80 110 | (17,595) | (17,000) | (17,300) | (18,800) |
| * SALE OF COUNCIL HOUSES | 12 800 80 120 | (52,800) | (50,200) | (51,200) | (55,800) |
| * HOUSING REVENUE ACCOUNT | 12 800 80 150 | - | (4,000) | (4,100) | (4,400) |
| TOTAL NET EXPENDITURE | | 176,141 | 166,000 | 170,700 | 166,300 |

* ACCOUNTANCY USE ONLY

001516

| DIRECTOR OF FINANCE, INCORPORATING FINANCIAL SERVICES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 12 820 01 000 | 200,965 | 288,400 | 273,400 | 294,600 |
| TRAINING - GENERAL | 12 820 05 200 | 4,008 | 4,600 | 4,600 | 4,800 |
| * CAR ALLOWANCES | 12 820 06 000 | 2,903 | 7,100 | 7,100 | 3,800 |
| PROFESSIONAL FEES | 12 820 06 500 | 150 | 400 | 200 | 200 |
| EQUIPMENT, TOOLS & MATERIALS | 12 820 16 100 | 5,065 | 6,400 | 5,400 | 5,600 |
| STATIONERY | 12 820 30 210 | - | 9,800 | 5,000 | 5,200 |
| TRAVELLING & SUBSISTENCE | 12 820 35 110 | 606 | 2,400 | 1,000 | 1,100 |
| CONFERENCE EXPENSES | 12 820 35 120 | - | 600 | 600 | 600 |
| * RE-CHARGE - CENTRAL ADMIN. | 12 820 38 000 | 35,953 | - | - | - |
| * RE-CHARGE - ADMIN. BUILDINGS | 12 820 38 200 | 11,368 | 32,800 | 31,000 | 32,500 |
| * RE-CHARGE - AUDIT & COMPUTER SVS. | 12 820 38 600 | 172,813 | 186,900 | 172,000 | 91,300 |
| * INSURANCE | 12 820 40 100 | 4,845 | 3,600 | 3,700 | 3,800 |
| S/I OFFICE EQUIPMENT | 12 820 69 100 | 4,673 | - | - | - |
| * RE-CHARGE - I.T. FUND | 12 820 38 100 | - | 400 | - | - |
| * BANK CHARGES | 12 820 60 000 | - | 50,900 | 42,000 | 40,000 |
| | | 443,348 | 594,300 | 546,000 | 483,500 |
| * RE-CHARGE TO DEBT MAN | 12 820 84 100 | (17,000) | (50,000) | (45,900) | (40,600) |
| * RE-CHARGE TO H.R.A. | 12 820 84 200 | - | (6,000) | (5,500) | (4,900) |
| * RE-CHARGE TO REVENUES ADMIN. | 12 820 84 300 | - | (20,700) | (19,000) | (16,800) |
| * RE-CHARGE TO MANAGEMENT TEAM | 12 820 84 400 | - | (20,200) | (18,600) | (16,500) |
| * RE-CHARGE TO AUDIT SERVICES | 12 820 84 500 | - | (700) | (600) | (500) |
| TOTAL NET EXPENDITURE | | 426,348 | 496,700 | 456,400 | 404,200 |

* ACCOUNTANCY USE ONLY

001517

| CHIEF EXECUTIVE, INCORPORATING PERSONNEL SERVICES | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--|---------------|------------------------|----------------------------|--------------|--------------------------|
| * SALARIES | 12 850 01 000 | - | 133,500 | 131,900 | 139,900 |
| * CAR ALLOWANCES | 12 850 06 000 | - | 4,200 | 4,400 | 2,800 |
| TRAINING - GENERAL | 12 850 05 200 | - | 900 | 900 | 900 |
| CENTRAL TRAINING PROVISION | 12 850 05 500 | - | - | - | 3,000 |
| PROFESSIONAL FEES | 12 850 05 500 | - | 200 | 200 | 200 |
| EQUIPMENT, TOOLS & MATERIALS | 12 850 16 100 | - | 900 | 900 | 1,000 |
| STATIONERY | 12 850 30 210 | - | 400 | 400 | 400 |
| TRAVELLING & SUBSISTENCE | 12 850 35 110 | - | 1,200 | 1,000 | 1,000 |
| CONFERENCE EXPENSES | 12 850 35 120 | - | 1,000 | 1,000 | 1,000 |
| * INSURANCE | 12 850 40 100 | - | 1,600 | 1,800 | 1,900 |
| * RE-CHARGE - ADMIN. BUILDINGS | 12 850 38 200 | - | 2,700 | 2,600 | 2,700 |
| REMOVAL EXPENSES | 12 850 38 100 | - | 300 | 300 | 300 |
| INTERVIEW EXPENSES | 12 850 49 100 | - | 2,700 | 1,700 | 1,500 |
| FIRST AID COURSES | 12 850 49 200 | - | 500 | 500 | 500 |
| STAFF ADVERTISING | 12 850 49 300 | - | 7,400 | 3,000 | 5,000 |
| STAFF PARKING | 12 850 49 400 | - | 600 | 600 | 600 |
| MEDICAL INSURANCE | 12 850 49 500 | - | 22,600 | 23,200 | 24,100 |
| STAFF RENTALS - TELEPHONES | 12 850 49 600 | - | 2,800 | 2,600 | 2,700 |
| ROCHFORD YOUTH TRAINING | 12 850 49 700 | - | 4,700 | 4,700 | 4,900 |
| OFFICERS I.D. CARDS | 12 850 49 800 | - | 1,200 | 1,200 | 500 |
| TOTAL EXPENDITURE C/FWD | | - | 189,400 | 182,900 | 194,900 |

* ACCOUNTANCY USE ONLY

001518

| CHIEF EXECUTIVE, INCORPORATING PERSONNEL SERVICES | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--|---------------|------------------------|----------------------------|--------------|--------------------------|
| TOTAL EXPENDITURE B/FWD | | - | 189,400 | 182,900 | 194,900 |
| * VAT - ON CAR ALLOWANCES | 12 850 80 000 | - | (900) | (900) | (900) |
| * RE-CHARGE TO ASSISTANT CHIEF EXEC. | 12 850 99 000 | - | (2,800) | (2,700) | (2,900) |
| * RE-CHARGE TO HOUSING REVENUE ACC. | 12 850 99 100 | - | (3,700) | (3,600) | (3,800) |
| * RE-CHARGE TO COMMITTEE SERVICING | 12 850 99 200 | - | (44,200) | (42,700) | (45,500) |
| * RE-CHARGE TO SOLICITOR | 12 850 99 300 | - | (3,700) | (3,600) | (3,800) |
| * RE-CHARGE TO MANAGEMENT TEAM | 12 850 99 400 | - | (25,000) | (24,100) | (25,700) |
| TOTAL NET EXPENDITURE | | - | 109,100 | 105,300 | 112,300 |

* ACCOUNTANCY USE ONLY

001519

| MANAGEMENT TEAM | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| RECHARGE FROM: | | | | | |
| * CHIEF EXECUTIVE | 12 850 38 550 | - | 25,000 | 24,100 | 25,700 |
| * DIRECTOR OF DEVELOPMENT | 12 850 38 560 | - | 19,900 | 17,600 | 17,800 |
| * DIRECTOR OF FINANCE | 12 850 38 500 | - | 20,200 | 18,600 | 16,500 |
| TOTAL NET EXPENDITURE | | - | 65,100 | 60,300 | 60,000 |

* ACCOUNTANCY USE ONLY

001520

| CHIEF EXECUTIVE AND FINANCE DIRECTORATE | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|---|---------------|------------------------|----------------------------|--------------|--------------------------|
| * SALARIES | 22 130 01 000 | 142,848 | - | - | - |
| * CAR ALLOWANCES | 22 130 06 000 | 7,428 | - | - | - |
| PROFESSIONAL FEES | 22 130 06 500 | 360 | - | - | - |
| EQUIPMENT, TOOLS AND MATERIALS | 22 130 16 100 | 537 | - | - | - |
| STATIONERY | 22 130 30 210 | 7,694 | - | - | - |
| TRAVEL AND SUBSISTENCE | 22 130 35 110 | 1,283 | - | - | - |
| CONFERENCE EXPENSES | 22 130 35 120 | 1,484 | - | - | - |
| * RE-CHARGE - ADMIN BUILDINGS | 22 130 38 200 | 6,582 | - | - | - |
| * INSURANCE | 22 130 40 000 | 3,244 | - | - | - |
| * RE-CHARGE - COMPUTER SERVICES | 22 130 38 400 | 1,174 | - | - | - |
| CARRIED TO CENTRAL ADMIN. TOTAL | | 172,613 | - | - | - |

* ACCOUNTANCY USE ONLY

001521

| ASSISTANT CHIEF EXECUTIVE | CODE NUMBER | 1991/92 ACTUAL £ | 1992/93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|------------------------------------|-----------------|------------------------|--------------------------|--------------|--------------------------|
| * SALARIES | 22 112 01 000 | 231,359 | 257,200 | 228,400 | 229,600 |
| TRAINING EXPENSES | 22 112 05 200 | 1,158 | 2,000 | 1,500 | 1,600 |
| * CAR ALLOWANCES | 22 112 06 000 | 3,430 | 4,000 | 3,600 | 3,000 |
| EQUIPMENT, TOOLS AND MATERIALS | 22 112 16 100 | 1,780 | 3,200 | 1,600 | 1,700 |
| ETM - PUBLICATIONS | 22 112 16 101/2 | 329 | 200 | 200 | 200 |
| ETM - TYPING EQUIPMENT | 22 112 16 104 | 10,849 | 11,600 | 11,600 | 11,600 |
| ETM - VENDING EQUIPMENT | 22 112 16 105 | 875 | 1,000 | 1,000 | 1,000 |
| ETM - P.H.S. EQUIPMENT | 22 112 16 106 | 866 | 1,100 | 1,100 | 1,300 |
| ETM - FILING ROOM | 22 112 16 107 | - | 2,900 | 2,900 | 2,900 |
| ETM - ENVELOPER MAINTENANCE | 22 112 16 109 | 4,906 | 2,200 | 2,200 | 2,500 |
| ETM - FRANKING MACHINE MAINTENANCE | 22 112 16 111 | - | - | 500 | 500 |
| ETM - SHREDDER MAINTENANCE | 22 112 16 112 | - | - | 200 | 200 |
| ETM - CALL LOGGER | 22 112 16 113 | - | - | - | 700 |
| PHOTOCOPYING CHARGE | 22 112 30 050 | 4,042 | 5,100 | 8,000 | 8,000 |
| STATIONERY | 22 112 30 210 | 1,549 | 4,000 | 1,600 | 1,700 |
| PHOTOCOPYING PAPER | 22 112 30 215 | 2,025 | 3,100 | 2,100 | 2,200 |
| ADVERTISING GENERAL | 22 112 30 320 | 2,464 | 2,100 | 1,600 | 1,700 |
| TRAVELLING & SUBSISTENCE | 22 112 35 110 | 910 | 1,600 | 1,000 | 1,000 |
| * CONFERENCE EXPENSES | 22 112 35 120 | 297 | 500 | 500 | 500 |
| * RE-CHARGE - ADMIN BUILDINGS | 22 112 38 200 | 31,540 | 41,000 | 38,700 | 40,700 |
| * INSURANCE | 22 112 40 100 | 5,950 | 3,400 | 3,300 | 3,400 |
| * RE-CHARGE - COMPUTER SERVICES | 22 112 38 400 | 2,641 | 2,800 | 2,600 | 1,200 |
| * RE-CHARGE - I.T. FUND | 22 112 38 500 | 4,475 | 4,500 | - | - |
| EXPENDITURE C/FWD | | 311,444 | 353,500 | 314,200 | 317,200 |

* ACCOUNTANCY USE ONLY

001522

| ASSISTANT CHIEF EXECUTIVE | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-------------------------------|---------------|------------------------|----------------------------|--------------|--------------------------|
| EXPENDITURE B7FWD | | 311,444 | 353,500 | 314,200 | 317,200 |
| * RE-CHARGE - CHIEF EXECUTIVE | 22 112 38 550 | - | 2,800 | 2,700 | 2,900 |
| CENTRAL PRINTING | 22 112 60 000 | - | 46,700 | 40,000 | 41,800 |
| POSTAL CHARGES: | | | | | |
| FRANKING MACHINE | 22 112 45 100 | - | 39,400 | 39,400 | 40,100 |
| BULK POSTAGE | 22 112 45 200 | - | 40,500 | - | 19,200 |
| OTHER POSTAGE | 22 112 45 300 | - | 2,400 | 1,600 | 1,700 |
| TELEPHONES: | | | | | |
| OFFICE TELEPHONES | 22 112 50 100 | - | 39,800 | 39,800 | 41,000 |
| OFFICE CALL BOX | 22 112 50 200 | - | 700 | 700 | 700 |
| LEASE CHARGES | 22 112 50 300 | - | 1,300 | 1,300 | 1,300 |
| TOTAL EXPENDITURE | | 311,444 | 527,100 | 439,700 | 465,900 |
| PRINTING AND COPYING | 22 112 80 100 | - | (5,000) | (5,000) | (5,000) |
| POSTAGE & TELEPHONES | 22 112 80 200 | - | (1,200) | (700) | (700) |
| TOTAL NET EXPENDITURE | | 311,444 | 520,900 | 434,000 | 460,200 |

* ACCOUNTANCY USE ONLY

001523



| SECRETARY TO THE COUNCIL | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 22 116 01 000 | 114,858 | - | - | - |
| TRAINING EXPENSES | 22 116 05 200 | 789 | - | - | - |
| * CAR ALLOWANCES | 22 116 06 000 | 3,632 | - | - | - |
| PROFESSIONAL FEES | 22 116 06 500 | 96 | - | - | - |
| EQUIPMENT, TOOLS AND MATERIALS | 22 116 16 100 | 728 | - | - | - |
| SPECIAL ITEM - FANS | 22 116 16 200 | 100 | - | - | - |
| STATIONERY | 22 116 30 210 | 967 | - | - | - |
| ADVERTISING GENERAL | 22 116 30 320 | 1,387 | - | - | - |
| TRAVEL AND SUBSISTENCE | 22 116 35 110 | 188 | - | - | - |
| * RE-CHARGE - ADMIN BUILDINGS | 22 116 38 200 | 8,462 | - | - | - |
| * INSURANCE | 22 116 40 100 | 1,585 | - | - | - |
| CARRIED TO CENTRAL ADMIN. TOTAL | | 132,792 | - | - | - |

* ACCOUNTANCY USE ONLY

001524

| GENERAL ADMIN EXPENSES | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 | | 1993/94 ESTIMATE £ |
|-------------------------------------|---------------|------------------------|---------------|--------------|--------------------------|
| | | | ESTIMATE £ | REVISED £ | |
| INTERVIEW & APPOINTMENT EXPS: | | | | | |
| INTERVIEW EXPENSES | 22 170 06 400 | 459 | - | - | - |
| FIRST AID COURSES | 22 170 06 600 | 587 | - | - | - |
| STAFF ADVERTISING | 22 170 06 900 | 4,709 | - | - | - |
| CALL OUT SERVICE - SECURICOR | 22 170 20 240 | 1,799 | - | - | - |
| SECURITY SERVICES - CASH COLLECTION | 22 170 20 220 | 6,087 | - | - | - |
| MEDICAL INSURANCE | 22 170 20 250 | 20,892 | - | - | - |
| * BANK CHARGES | 22 170 20 280 | 46,800 | - | - | - |
| PRINTING | 22 170 20 500 | 33,547 | - | - | - |
| POSTAL CHARGES: | | | | | |
| FRANKING | 22 170 30 420 | 35,310 | - | - | - |
| BULK | 22 170 30 430 | - | - | - | - |
| OTHER | 22 170 30 440 | 1,544 | - | - | - |
| TELEPHONES: | | | | | |
| OFFICE TELEPHONES | 22 170 30 510 | 42,204 | - | - | - |
| CALL BOXES | 22 170 30 520 | 964 | - | - | - |
| STAFF RENTALS | 22 170 30 530 | 2,507 | - | - | - |
| ROCHFORD YTS TRAINING | 22 170 50 100 | 4,686 | - | - | - |
| STAFF CAR PARKING (BACK LANE) | 22 170 59 100 | 306 | - | - | - |
| GRATUITIES | 22 170 01 000 | 3,310 | - | - | - |
| CUSTOMER CARE/STAFF AWARDS | 22 170 06 700 | 54 | - | - | - |
| NET EXPENDITURE C/FWD | | 205,765 | - | - | - |

* ACCOUNTANCY USE ONLY

661525

| GENERAL ADMIN EXPENSES | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|---------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| TOTAL EXPENDITURE B/FWD | | 205,765 | - | - | - |
| PRINTING AND COPYING | 22 170 81 000 | (4,670) | - | - | - |
| POSTAGE & TELEPHONES | 22 170 81 100 | (726) | - | - | - |
| SALE OF MINUTES | 22 170 82 000 | (231) | - | - | - |
| MISCELLANEOUS SALES | | (7,234) | - | - | - |
| VAT - ON CAR ALLOWANCES | 22 170 83 000 | (710) | - | - | - |
| RENT | 22 170 90 000 | (12,563) | - | - | - |
| CARRIED TO CENTRAL ADMIN. TOTAL | | 179,632 | - | - | - |
| CENTRAL ADMINISTRATION TOTAL | | 796,480 | - | - | - |

* ACCOUNTANCY USE ONLY

| CENTRAL ADMINISTRATION RECHARGES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------------------|-------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * DEVELOPMENT/PLANNING SERVICES | | (114,695) | - | - | - |
| * ENVIRONMENTAL SERVICES | | (107,061) | - | - | - |
| * EMERGENCY PLANNING | | (24,235) | - | - | - |
| * MEMBERS EXPENSES | | (3,018) | - | - | - |
| * PUBLIC RELATIONS | | (31,160) | - | - | - |
| * ANNUAL REPORT & COMMUNICATIONS | | (8,522) | - | - | - |
| * ELECTIONS | | (11,274) | - | - | - |
| * REGISTRATION OF ELECTORS | | (15,180) | - | - | - |
| * GRANTS | | (799) | - | - | - |
| * CONCESSIONARY FARES | | (4,705) | - | - | - |
| * REVENUES ADMINISTRATION | | (92,147) | - | - | - |
| * CONTRACT MONITORING | | (14,470) | - | - | - |
| * SOLICITORS | | (35,776) | - | - | - |
| * CEMETERIES AND CHURCHYARDS | | (2,752) | - | - | - |
| * STREET CLEANSING | | (13,494) | - | - | - |
| * HOUSE PURCHASE LOANS | | (13,671) | - | - | - |
| * COMMITTEE SERVICING | | (142,304) | - | - | - |
| * SUPERVISION & MANAGEMENT GENERAL | | (39,060) | - | - | - |
| * SUPERVISION & MANAGEMENT SPECIAL | | (22,904) | - | - | - |
| * DEBT MANAGEMENT | | (32,200) | - | - | - |
| * FINANCIAL SERVICES | | (35,953) | - | - | - |
| * COMPUTER SERVICES AND AUDIT | | (31,100) | - | - | - |
| TOTAL RECHARGES | | (796,480) | - | - | - |

ACCOUNTANCY USE ONLY

001527

| ADMINISTRATIVE BUILDINGS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 22 220 01 000 | 32,534 | 34,200 | 35,300 | 36,400 |
| * CAR ALLOWANCES | 22 220 06 000 | 2,897 | 3,000 | 3,500 | 3,600 |
| REPAIRS, ALTERATIONS & MAINTENANCE | 22 210 10 300 | 20,162 | 27,300 | 27,300 | 37,000 |
| ADMINISTRATION - RAM | 22 220 10 800 | 13,543 | 2,000 | 6,400 | 2,700 |
| * RE-CHARGE - MAINT. OF GROUNDS | 22 220 11 000 | 18,659 | 19,900 | 19,300 | 15,500 |
| GAS OIL | 22 220 12 200 | 7,295 | 12,800 | 7,300 | 7,600 |
| ELECTRICITY | 22 220 12 300 | 15,013 | 25,000 | 17,000 | 17,700 |
| WATER | 22 220 12 400 | 2,011 | 1,200 | 1,200 | 1,200 |
| SEWERAGE CHARGES | 22 220 12 450 | 2,067 | 1,700 | 1,400 | 1,500 |
| CLEANING MATERIALS | 22 220 12 500 | 284 | 900 | 500 | 500 |
| FURNITURE & FITTINGS | 22 220 15 000 | 1,366 | 900 | 900 | 1,000 |
| PROVISIONS | 22 220 16 200 | 12,344 | 15,000 | 13,000 | 13,500 |
| CLOTHING & DOM.EQUIP.INC LAUNDRY | 22 220 16 300 | 432 | 500 | 500 | 500 |
| * RATES | 22 220 18 500 | 81,498 | 89,500 | 86,600 | 90,000 |
| CLEANING | 22 220 20 170 | 26,184 | 27,600 | 25,500 | 19,000 |
| REFUSE REMOVAL | 22 220 20 180 | 2,916 | 4,000 | 3,500 | 3,000 |
| WINDOW CLEANING | 22 220 20 190 | 2,896 | 3,400 | 3,000 | 3,100 |
| EMERGENCY CALL-OUT | 22 220 20 220 | 454 | 500 | 500 | 500 |
| CALL OUT SERVICE - SECURICOR | 22 220 20 420 | - | 2,600 | 3,100 | 4,500 |
| * INSURANCE | 22 220 40 100 | 10,168 | 7,800 | 8,900 | 9,300 |
| SPECIAL ITEMS - BUILDING WORKS | 22 220 69 110 | 24,375 | 2,500 | 2,500 | 12,000 |
| * RENTS AND CHARGES | 22 220 80 000 | (5,889) | (9,000) | (9,000) | (9,000) |
| TOTAL EXPENDITURE C/FWD | | 271,209 | 273,300 | 258,200 | 271,100 |

ACCOUNTANCY USE ONLY

001528

| ADMINISTRATIVE BUILDINGS | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|---|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| TOTAL EXPENDITURE B/FWD | | 271,209 | 273,300 | 258,200 | 271,100 |
| * RE-CHARGE - PLANNING SERVICES | 22 220 80 150 | (31,369) | (35,500) | (33,500) | (35,200) |
| * RE-CHARGE - ENVIRONMENTAL SERVICES | 22 220 80 200 | (30,514) | (30,100) | (28,400) | (29,800) |
| * RE-CHARGE - A.C.F. | 22 220 80 250 | (31,540) | (41,000) | (38,700) | (40,700) |
| * RE-CHARGE - SOLICITORS OFFICE | 22 220 80 300 | (15,984) | (19,100) | (18,000) | (18,900) |
| * RE-CHARGE - REVENUES ADMIN. | 22 220 80 350 | (48,720) | (41,000) | (38,700) | (40,600) |
| * RE-CHARGE - SECRETARY | 22 220 80 400 | (8,462) | - | - | - |
| * RE-CHARGE - COMMITTEE SERVICING | 22 220 80 450 | (55,217) | (46,500) | (44,100) | (46,300) |
| * RE-CHARGE - HOUSING REVENUE A/C | 22 220 80 500 | (8,975) | (10,900) | (10,300) | (10,800) |
| * RE-CHARGE - DIRECTOR OF FINANCE INC FINANCIAL SERVICES | 22 220 80 550 | (11,368) | (32,800) | (31,000) | (32,500) |
| * RE-CHARGE - VOLUNTARY ORGANISATIONS | 22 220 80 600 | (7,607) | (8,200) | (7,700) | (8,100) |
| * RE-CHARGE - CHIEF EXEC. & TREASURER | 22 220 80 650 | (6,582) | - | - | - |
| * RE-CHARGE - COMPUTER & AUDIT | 22 220 80 700 | (12,821) | (5,500) | (5,200) | (5,500) |
| * RE-CHARGE - CHIEF EXECUTIVE INC PERSONNEL | 22 220 80 750 | - | (2,700) | (2,600) | (2,700) |
| * RE-CHARGE - MISCELLANEOUS | | (2,050) | - | - | - |
| | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

001529

| DEPOT SERVICES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|--------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| REPAIRS, ALTS. & MAINTENANCE | 22 400 10 000 | 1,420 | 1,000 | 1,000 | 1,000 |
| * ADMINISTRATION - RAM | 22 400 10 800 | 2,707 | 100 | 300 | 200 |
| * MAINTENANCE OF GROUNDS | 22 400 11 000 | 3,375 | 3,200 | 3,100 | 2,500 |
| GAS | 22 400 12 200 | 387 | 600 | 400 | 400 |
| ELECTRICITY | 22 400 12 300 | 323 | 500 | 400 | 400 |
| WATER | 22 400 12 400 | 213 | 400 | 300 | 300 |
| SEWERAGE CHARGES | 22 400 12 450 | 206 | 400 | 300 | 300 |
| EQUIPMENT, TOOLS AND MATERIALS | 22 400 16 100 | 2,060 | 2,500 | 2,500 | 2,600 |
| PROVISIONS | 22 400 16 200 | 600 | 600 | 600 | - |
| * RENT AND RATES | 22 400 18 500 | 5,240 | 5,900 | 5,500 | 5,700 |
| * TRANSPORT AND PLANT | 22 400 25 100 | 6,168 | 5,300 | 6,700 | 7,000 |
| ROCK SALT | 22 400 70 100 | 533 | 600 | 600 | 600 |
| SPECIAL ITEMS - BUILDING WORKS | 22 400 69 100 | 7,483 | 600 | 600 | 2,000 |
| | | 30,717 | 21,700 | 22,300 | 23,000 |
| RENT | 22 400 80 100 | (9,924) | (10,600) | (10,600) | (11,000) |
| SALES | 22 400 80 200 | (140) | (100) | (100) | (100) |
| ALLOCATED TO: | | | | | |
| * REFUSE COLLECTION | 22 400 80 300 | (15,562) | (8,300) | (8,800) | (9,000) |
| * CONTRACT MONITORING | 22 400 80 400 | (5,091) | (2,700) | (2,800) | (2,900) |
| | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

001530

| COMMITTEE SERVICING | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|--------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 22 700 01 000 | 65,429 | 73,300 | 63,000 | 58,400 |
| * CAR ALLOWANCES | 22 700 06 000 | 3,654 | 3,600 | 2,900 | 1,600 |
| TRAINING | 22 700 05 200 | - | 500 | 700 | 700 |
| TRAVELLING & SUBSISTENCE | 22 700 35 110 | 2,899 | 3,900 | 3,000 | 3,100 |
| STATIONERY & ADVERTISING | 22 700 30 210 | - | 2,500 | 1,000 | 1,000 |
| EQUIPMENT, TOOLS AND MATERIALS | 22 700 16 100 | - | 1,300 | 800 | 800 |
| * RE-CHARGE - CENTRAL ADMIN. | 22 700 38 000 | 142,304 | - | - | - |
| * INSURANCE | 22 700 40 100 | 1,557 | 900 | 900 | 900 |
| * RE-CHARGE - ADMIN BUILDINGS | 22 700 50 000 | 55,217 | 46,500 | 44,100 | 46,300 |
| * RE-CHARGE - CHIEF EXECUTIVE | 22 700 38 550 | - | 44,200 | 42,700 | 45,500 |
| PUBLIC MEETINGS | 22 700 50 100 | - | 200 | 100 | 100 |
| SALE OF MINUTES | 22 700 80 000 | - | (400) | (400) | (400) |
| | | 271,059 | 176,500 | 158,800 | 158,000 |
| * RE-CHARGE - COUNCIL | 22 700 84 100 | (26,328) | (17,100) | (15,400) | (15,300) |
| * RE-CHARGE - POLICY & RESOURCES | 22 700 84 200 | (90,021) | (58,500) | (52,600) | (52,300) |
| * RE-CHARGE - PLANNING SERVICES | 22 700 84 300 | (48,403) | (31,600) | (28,400) | (28,300) |
| * RE-CHARGE - DEVELOPMENT SERVICES | 22 700 84 400 | (40,261) | (26,200) | (23,600) | (23,500) |
| * RE-CHARGE - HEALTH & HOUSING - GF | 22 700 84 500 | (9,228) | (6,000) | (5,400) | (5,400) |
| * RE-CHARGE - HEALTH & HOUSING - HRA | 22 700 84 600 | (19,814) | (12,900) | (11,600) | (11,500) |
| * RE-CHARGE - LEISURE SERVICES | 22 700 84 700 | (37,004) | (24,200) | (21,800) | (21,700) |
| | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

001531



| PROPERTY SERVICES | CODE NUMBER | 1991/92 | 199 2 /93 | | 1993/94 |
|------------------------------------|---------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| * SALARIES | 22 900 01 000 | 146,528 | 159,800 | 156,000 | 161,600 |
| * CAR ALLOWANCES | 22 900 06 000 | 9,693 | 11,100 | 13,000 | 12,900 |
| TRAVELLING & SUBSISTENCE | 22 900 35 110 | 175 | 400 | 200 | 200 |
| EQUIPMENT, TOOLS & MATERIALS | 22 900 16 100 | 6,899 | 4,000 | 4,000 | 4,200 |
| HIRED SERVICES: | | | | | |
| CONSULTANTS | 22 900 20 060 | 14,744 | 8,000 | 4,000 | 4,000 |
| CONTRACTORS | 22 900 20 070 | 916,855 | 1,314,600 | 1,316,100 | 1,388,700 |
| * TRANSPORT & PLANT | 22 900 25 100 | 4,434 | 3,500 | 3,500 | 3,600 |
| * INSURANCE | 22 900 40 100 | - | 2,000 | 2,100 | 2,100 |
| * RECHARGE - ADMINISTRATION (HOES) | 22 900 50 000 | 181,300 | 115,100 | 100,400 | 111,700 |
| * RE-CHARGE - I.T. FUND | 22 900 38 400 | - | 11,800 | - | - |
| * RE-CHARGE - V.P.E.R.F. | 22 900 38 450 | - | 2,000 | - | - |
| TOTAL EXPENDITURE C/FWD | | 1,280,629 | 1,632,300 | 1,599,300 | 1,689,000 |

* ACCOUNTANCY USE ONLY

| PROPERTY SERVICES | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|--------------------------------|-------------|------------------------|----------------------------|--------------|--------------------------|
| ALLOCATED TO ACCOUNTS: | | | | | |
| LAND AND ESTATE MANAGEMENT | | | | | |
| MAINTENANCE | | (457) | (2,100) | (2,100) | (2,100) |
| SPECIAL ITEMS | | (688) | | | |
| ADMINISTRATION | | (348) | (100) | (500) | (100) |
| ADMIN BUILDINGS | | | | | |
| MAINTENANCE | | (20,162) | (27,300) | (27,300) | (37,000) |
| SPECIAL ITEMS | | (24,375) | (2,500) | (2,500) | (12,000) |
| ADMINISTRATION | | (13,543) | (2,000) | (6,400) | (2,700) |
| DUTCH COTTAGE | | | | | |
| MAINTENANCE | | (587) | (900) | (900) | (400) |
| ADMINISTRATION | | (179) | (100) | (200) | |
| DEPOT SERVICES | | | | | |
| MAINTENANCE | | (1,420) | (1,000) | (1,000) | (1,000) |
| SPECIAL ITEMS | | (7,483) | (600) | (600) | (2,000) |
| ADMINISTRATION | | (2,707) | (100) | (500) | (200) |
| H.R.A. REPAIRS | | | | | |
| MAINTENANCE | | (607,035) | (1,075,300) | (1,075,300) | (1,129,100) |
| ADMINISTRATION | | (266,688) | (302,000) | (231,600) | (284,300) |
| CEMETERIES AND CHURCHYARDS | | | | | |
| MAINTENANCE | | (1,420) | (1,200) | (1,200) | (1,200) |
| SPECIAL ITEMS | | (1,844) | (1,000) | (1,000) | (7,500) |
| ADMINISTRATION | | (992) | (100) | (500) | (500) |
| PUBLIC CONVENIENCES | | | | | |
| MAINTENANCE | | (10,833) | (12,400) | (12,400) | (11,000) |
| SPECIAL ITEMS | | | | (3,500) | |
| ADMINISTRATION | | (3,294) | (800) | (3,400) | (600) |
| PUBLIC CONVENIENCES (CLEANING) | | | | | |
| CONTRACT | | (39,162) | (32,000) | (32,000) | (33,300) |
| ADMINISTRATION | | (11,908) | (2,100) | (6,900) | (1,900) |
| | | (1,015,127) | (1,463,600) | (1,409,600) | (1,526,900) |

* ACCOUNTANCY USE ONLY

001533

| PROPERTY SERVICES | CODE NUMBER | 1991/92 | 1992/93 | | 1993/94 |
|------------------------------|-------------|-------------|---------------|--------------|---------------|
| | | ACTUAL £ | ESTIMATE £ | REVISED £ | ESTIMATE £ |
| CASTLE HALL | | (1,015,127) | (1,463,600) | (1,409,600) | (1,526,900) |
| MAINTENANCE | | (838) | (1,700) | (1,700) | (1,700) |
| SPECIAL ITEMS | | | | | |
| ADMINISTRATION | | (255) | (100) | (400) | (100) |
| ALLOTMENTS | | | | | |
| MAINTENANCE | | (432) | (600) | (600) | (600) |
| ADMINISTRATION | | (131) | | (100) | |
| MILL TOWER | | | | | |
| MAINTENANCE | | 235 | (1,500) | (1,500) | (1,500) |
| SPECIAL ITEMS | | | | | (8,500) |
| ADMINISTRATION | | | (100) | (300) | (2,200) |
| MILL HALL | | | | | |
| MAINTENANCE | | (10,687) | (9,700) | (9,700) | (10,500) |
| SPECIAL ITEMS | | (10,631) | (1,800) | (1,800) | |
| ADMINISTRATION | | (6,483) | (800) | (2,500) | (600) |
| FREIGHT HOUSE | | | | | |
| MAINTENANCE | | (7,852) | (5,100) | (5,100) | (9,400) |
| SPECIAL ITEMS | | (6,022) | (6,700) | (6,700) | |
| ADMINISTRATION | | (4,219) | (800) | (2,500) | (500) |
| PARK SPORTS CENTRE | | | | | |
| MAINTENANCE | | (1,929) | (1,500) | (1,500) | (1,000) |
| SPECIAL ITEMS | | | (2,000) | (2,000) | |
| ADMINISTRATION | | (587) | (200) | (800) | (100) |
| GREAT WAKERING SPORTS CENTRE | | | | | |
| MAINTENANCE | | (3,462) | (5,500) | (5,500) | (4,000) |
| SPECIAL ITEMS | | (8,789) | (2,200) | (2,200) | (700) |
| ADMINISTRATION | | (3,725) | (500) | (1,700) | (300) |
| DAY CENTRES | | | | | |
| MAINTENANCE | | (1,602) | (1,100) | (1,100) | (1,100) |
| ADMINISTRATION | | (487) | (100) | (200) | (100) |
| | | (1,083,023) | (1,505,600) | (1,457,500) | (1,569,800) |

ACCOUNTANCY USE ONLY

001534

| PROPERTY SERVICES | CODE NUMBER | 1991/92 ACTUAL £ | 199 2 /93 ESTIMATE £ | REVISED £ | 1993/94 ESTIMATE £ |
|-----------------------|-------------|------------------------|----------------------------|--------------|--------------------------|
| | | (1,083,023) | (1,505,600) | (1,457,500) | (1,569,800) |
| CAR PARKS | | | | | |
| MAINTENANCE | | (6,887) | (7,200) | (7,200) | (7,200) |
| ADMINISTRATION | | (2,094) | (500) | (1,500) | (400) |
| CLEMENTS HALL | | | | | |
| MAINTENANCE | | (48,141) | (37,500) | (37,500) | (44,000) |
| SPECIAL ITEMS | | (42,797) | (13,300) | (17,300) | (4,000) |
| ADMINISTRATION | | (27,652) | (3,400) | (11,800) | (2,700) |
| FINCHFIELD BUNGALOWS | | | | | |
| MAINTENANCE | | (9,748) | (13,100) | (13,100) | (13,600) |
| ADMINISTRATION | | (2,964) | (900) | (2,800) | (800) |
| REC. GROUNDS | | | | | |
| MAINTENANCE | | (19,176) | (24,300) | (24,300) | (26,500) |
| SPECIAL ITEMS | | (20,213) | (11,200) | (11,200) | (2,400) |
| ADMINISTRATION | | (11,977) | (2,100) | (7,500) | (1,400) |
| OPEN SPACES | | | | | |
| MAINTENANCE | | (3,388) | (4,000) | (4,000) | (4,000) |
| SPECIAL ITEMS | | - | (6,000) | - | - |
| ADMINISTRATION | | (1,030) | (700) | (900) | (200) |
| HIGHWAYS | | | | | |
| MAINTENANCE | | (1,003) | (1,300) | (1,300) | (1,100) |
| SPECIAL ITEMS | | - | - | - | (10,000) |
| ADMINISTRATION | | (305) | (100) | (300) | (600) |
| WOODLANDS | | | | | |
| MAINTENANCE | | (178) | (1,000) | (1,000) | (300) |
| SPECIAL ITEMS | | - | - | - | - |
| ADMINISTRATION | | (54) | (100) | (100) | - |
| TOTAL RECHARGES | | (1,280,629) | (1,632,300) | (1,599,300) | (1,689,000) |
| TOTAL NET EXPENDITURE | | 0 | 0 | 0 | 0 |

* ACCOUNTANCY USE ONLY

001535

A

POLICY AND RESOURCES COMMITTEE

TOTAL

S = Safety

H = Health

Repairs and Maintenance

2,100

Repairs and Maintenance

400

Repairs and Maintenance

37,000

11,000

- Ventilation works typing pool 1,000 (H & S)

Repairs and Maintenance

1,000

Special Items - Roofing works

2,000 (L & C)

Repairs and Maintenance

7,200

001536

ROCHFORD DISTRICT COUNCIL

PROPOSED CHARGES

W.E.F.1 APRIL 1993

POLICY AND RESOURCES COMMITTEE

8
001537

| <u>Charge</u> | <u>Charge</u> |
|---------------|---------------|
| 1.4.92 | 1.4.93 |

POLICY AND RESOURCES COMMITTEE (S) = Statutory Charge

LOCAL LAND CHARGES

Charges exempt from VAT except where stated

| | f | f |
|--|-----------|--|
| (a) Search Fees | | |
| Registration of a charge in Part 11 of the Register | (S) 45.00 | (S) 45.00 |
| Filing a definitive certificate of the Lands Tribunal under rule 10(3) | (S) 1.60 | (S) 1.60 |
| Filing a judgment order of application for the variation or cancellation of any entry in Part 11 of the Register | (S) 4.80 | (S) 4.80 |
| Inspection of documents filed under rule 10 in respect of each parcel of land | (S) 1.60 | (S) 1.60 |
| Personal search in the whole or in part of the Register | (S) 5.00 | (S) 5.00 |
| and in addition in respect of each parcel of land above one, where under rule 11(3) the search extends to more than one parcel, subject to a maximum of £5.50 | (S) 0.60 | (S) 0.60 |
| Official Search (including issue of official certificate) | | |
| (a) in the whole of the Register | (S) 4.40 | (S) 4.40 |
| (b) in any one part of the Register | (S) 1.40 | (S) 1.40 |
| and in addition in respect of each parcel of land above one, where under rule 11(3) more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or in any part of the Register) subject to a maximum of £8.50 | (S) 0.60 | (S) 0.60 |
| Office copy of any entry in the Register (not including a copy or extract of any plan or document filed pursuant to these Rules) | (S) 1.00 | (S) 1.00 |
| Office copy of any plan or other document filed pursuant to these Rules | | Such reasonable fees as may be fixed by the registering authority according to the time and work involved. |

The Rules referred to above are the Local Land Charges (Amendment) Rules 1987.

001538

| <u>Charge</u> | <u>Proposed</u> |
|---------------|-----------------|
| 1.4.92 | 1.4.93 |

LOCAL LAND CHARGES (Continued)

(b) Fees for Supplementary Enquiries

| | | |
|---|-------|-------|
| Part I - (a) where relating to one parcel of land only, as defined in Rule 2(2).(CON 29) | 47.60 | 49.60 |
| (b) where relating to several parcels of land (which a single requisition for an Official Search would cover) and delivered on a single form:- | | |
| for the first parcel of land | 47.60 | 49.60 |
| for each additional parcel of land (provided that where the fee on that basis would exceed £100.00, the amount is to be fixed by arrangement between the solicitors and the District Council) | 10.00 | 10.50 |
| Part II - where relating to one parcel of land only or to several parcels (as above-mentioned) and delivered on a single form:- | | |
| for each printed enquiry numbered in the form | 5.00 | 5.20 |
| for any and each further enquiry added by solicitors and which the Council is willing to answer | 12.00 | 12.50 |

COUNCIL MINUTES, ETC (Charges exclusive of VAT)

| | | |
|--|-------|-------|
| Parish List - Yearly Charge | 90.00 | 94.00 |
| Agendas/Minutes (Full Set) - Yearly Charge | 90.00 | 94.00 |
| Agendas/Minutes (One Committee) - Yearly Charge | 30.50 | 32.00 |
| Agendas/Minutes (Per Copy) | 6.00 | 6.30 |
| Administrative and Postage Charge (Where copies are supplied free) | 18.00 | 19.00 |
| Committee Report Background Papers | | |
| - Inspection Fee (per item) | .40 | .50 |
| Local Plan | 10.00 | 20.00 |

CONCESSIONARY FARES

| | | |
|--|-------|-------|
| Bus Pass - for those over retirement & rebated or walking impaired | 7.50 | 8.00 |
| Bus Pass - for those over retirement age who do not qualify as above | 32.00 | 33.50 |
| Rail Card | 4.00# | 4.00# |

The charge for Rail Cards is to represent 1/3rd of the cost to the Council (rounded down to the nearest 50p)

001539

POLICY AND RESOURCES COMMITTEE (Continued)

| <u>Charge</u> | <u>Proposed</u> |
|---------------|-----------------|
| 1.4.92 | 1.4.93 |

COPY DOCUMENTS (VAT absorbed on items under fl.00)

(VAT to be added in other cases)

| | f | |
|--|----------------|-------|
| Copies of Planning Consents, Building Regulations,) | 10.80 | 11.20 |
| Stop Notices, Tree Preservation Orders or any other) | plus 0.55 | .60 |
| similar statutory notice, order or document.) | per subsequent | |
| | document. | |
| Public Path Orders | 10.80 | 11.20 |
| Casual Photocopying of Documents (per sheet) | 0.20 | .25 |
| Ordnance Survey Sheets | 16.20 | 16.90 |
| Plans | 16.20 | 16.90 |
| Copy of register of food premises - per entry | 0.20 | .25 |

CAR PARKS

(Charges where V.A.T. must be added except where indicated #)

Charges apply to the following car parks:-

Short Stay - Websters Way, Rayleigh

Mixed Period

Back Lane, Rochford
Bellingham Lane, Rayleigh
Castle Road, Rayleigh
The Market, Rayleigh
Southend Road, Hockley

Long Stay - The Approach, Rayleigh

Daily Charges

Parking Order 30.11.92

Short Stay

| | |
|------------------|--------|
| Up to ½ hour | 00.10# |
| ½ hour to 1 hour | 00.20# |
| 1 to 2 hours | 00.40# |
| 2 to 3 hours | 00.60# |

Mixed Period

| | |
|------------------|--------|
| Up to ½ hour | 00.10# |
| ½ hour to 1 hour | 00.20# |
| 1 to 2 hours | 00.40# |
| 2 - 3 hours | 00.60# |
| 3 - 4 hours | 00.80# |
| Over 4 hours | 1.50# |

Long Stay

| | |
|------------|-------|
| Day Ticket | 1.00# |
|------------|-------|

001540

| | <u>Charge</u> <u>1.4.92</u> £ | <u>Proposed</u> <u>1.4.93</u> |
|---|-------------------------------------|----------------------------------|
| <u>Weekly Tickets</u> - The Approach | 4.50# | 4.50 |
| - All other car parks | 7.00# | 7.00 |
| <u>Season Tickets</u> - Quarterly | 55.00# | 57.50 |
| - Annual | 165.00# | 172.00 |
| - non-resident - quarterly | 83.00# | 86.50 |
| - non-resident - annual | 275.00# | 286.00 |
| - Cancellation admin. charge | 11.75# | 12.50 |
| <u>Alternative uses (Commercial)</u> | <u>1.4.92</u> | |
| Initial Administration charge | 34.80 | 36.20 |
| Barrier Removal/Replacement Charge | 20.00 | 20.80 |
| Car Park Space/Day Charge | 5.00 | 5.20 |
| <u>MISCELLANEOUS ITEMS</u> | <u>1.4.92</u> | |
| Sale of Rock Salt (per ½ cwt) (Including VAT) | 5.00 | 5.20 |
| Data Protection Act - Search Fee (Statutory Maximum) | 10.00 | 10.00 |
| Meals on Wheels (This is a recommended charge to the Organisers of the meals on wheels service) | 0.90 | 0.95 |
| <u>HIRE OF THE CIVIC SUITE</u> | <u>1.4.92</u> | |
| (Per 3 Hour Session) | | |
| Room 1 | 5.10 | 5.30 |
| Room 2 | 7.40 | 7.70 |
| Room 3 | 9.60 | 10.00 |
| Room 4 | 10.80 | 11.20 |
| Room 5 | 9.60 | 10.00 |
| Robing Room | 7.40 | 7.70 |
| Council Chamber per hour (Does not include right to use Video Projection equipment) | 20.00 | 20.80 |
| <u>HIRE OF OLD HALL</u> | 2.50 | 2.60 |

A 50% reduction in hall hire will apply to hirers who are Registered Charities or Organisations and who hold a registration exemption certificate.

All charges for commercial use will be increased by 100%

CHAIRMAN:

DATE:

19/1/93

ROCHFORD DISTRICT COUNCIL

Minutes of the Council

At an Extraordinary Meeting held on 15th December 1992. Present:
Councillors C.R. Morgan (Chairman), R.S. Allen, R.A. Amner, C.I. Black,
R.H. Boyd, M.C. Brown, Mrs. J.A. Christie, Mrs. V.E. Clark, B.A. Crick,
Mrs. J. Fawell, T. Fawell, D.F. Flack, G. Fox, Mrs. J.M. Giles,
Mrs. H.L.A. Glynn, M.J. Handford, N. Harris, D.R. Helson, Mrs. J. Helson,
Mrs. A.R. Hutchings, S.N. Jarvis, G.C.A. Jones, Mrs. V.G. Keenan,
Mrs. S.J. Lemon, Miss B.G.J. Lovett, R.A. Pearson, T.A. Powell,
J.M. Roden, S.A. Skinner, Mrs. M.W. Stevenson, S.R. Tellis, R.E. Vingoe,
Mrs. L. Walker, P.F.A. Webster and D.A. Weir.

Apologies: Councillors C. Askew, P.A. Beckers, Mrs. E.M. Hart,
Mrs. M. Hunnable and A. Stephens.

607. COMMEMORATION OF THE FORTIETH ANNIVERSARY OF H.M. THE QUEEN'S ACCESSION TO THE THRONE.

Pursuant to Standing Order 26.2 and as an item of urgent business related to the estimates for the current financial year the Chairman drew to Council's attention a suggestion from Councillor S.A. Skinner that a copse of forty trees should be planted at a suitable location in the District to mark the fortieth anniversary of H.M. The Queen's accession to the throne and that all forty Members should be involved in the ceremony. It was unanimously

Resolved that arrangements be made for a copse of forty trees to be planted within Swayne Park, the cost to be met from the Tree Fund, and the ceremony to be arranged early in the New Year on a weekend.
(6471) (DD, ACE)

608. COMMITTEE MINUTES

Resolved (1) that the Minutes of Committees be received and the recommendations contained therein be adopted.

(2) that the Common Seal of the Council be affixed to any documents necessary to give effect to decisions taken or approved by Council in these Minutes.

| <u>Committee</u> | <u>Date</u> | <u>Minute Nos</u> |
|--------------------------|-------------------|-------------------|
| Special Leisure Services | 8th December 1992 | 598-599 |

Minute 598 - Budget 1993/94

NOTE: Councillor S.A. Skinner clarified that he had also declared a non-pecuniary interest in this item by virtue of membership of the Committee for Friends of Rayleigh Mount.

| | | |
|-------------------------------------|--------------------|---------|
| Special Development Services | 8th December 1992 | 600 |
| Special Health and Housing Services | 10th December 1992 | 601-602 |
| Special Policy and Resources | 15th December 1992 | 603-606 |

CHAIRMAN:

RATE:

ROCHFORD DISTRICT COUNCIL

Minutes of the Planning Services Committee

At a Meeting held on 17th December 1992. Present: Councillors R.E. Vingoe (Chairman), R.A. Amner, C. Askew, P.A. Beckers, C.I. Black, M.C. Brown, Mrs. V.E. Clark, B.A. Crick, T. Fawell, D.F. Flack, G. Fox, Mrs. J. Helson, Mrs. A.R. Hutchings, S.N. Jarvis, G.C.A. Jones, Mrs. S.J. Lemon, Miss B.G.J. Lovett, C.R. Morgan, R.A. Pearson, T.A. Powell, J.M. Roden, S.A. Skinner, Mrs. M.W. Stevenson, Mrs. L. Walker, P.F.A. Webster and D.A. Weir.

Apologies: Councillors Mrs. J.A. Christie, Mrs. J. Fawell, Mrs. J.M. Giles, Mrs. H.L.A. Glynn, M.J. Handford, N. Harris, Mrs. E.M. Hart, D.R. Helson, Mrs. M. Hunnable, Mrs. V.G. Keenan and S.R. Tellis.

609. MINUTES

Resolved that the Minutes of the Meeting of 26th November 1992 be approved as a correct record and signed by the Chairman subject to Minute 590 Para. 12 being amended to show that Councillor M.C. Brown left the Meeting whilst the matter was discussed.

610. MONITORING OF PERFORMANCE - MEETINGS OF 9TH JULY, 1ST OCTOBER. SPECIAL MEETING OF 12TH OCTOBER AND 29TH OCTOBER 1992

The Committee were satisfied that all necessary action had been taken. Minutes 155/91 Para. D7 (SOL), 648/91 Para. D2 (SOL), 11/92 Para. 10 (SOL), 350/92 Paras. 3, 4, 5 and 6 (SOL), 448/92 Para. 7 (SOL) and 516/92 Para. D3 (SOL) were carried forward.

611. PLANNING AND COMPENSATION ACT 1991 - SECTIONS 191 & 192 CERTIFICATES OF LAWFUL USE OR DEVELOPMENT (Minute 70/74)

The Solicitor reported that his delegated authority to issue Established Use Certificates and to make determinations as to whether planning permission was required had been overtaken by the above legislation which introduced a new system of establishing the lawfulness of proposed or existing uses and activities on land by formal application for a Lawful Use or Development Certificate.

Resolved that authority be delegated to the Solicitor to determine applications and issue Certificates under Sections 191 and 192 of the Town and Country Planning Act 1990. (CE,SOL)

612. ANALYSIS OF PLANNING APPEAL DECISIONS - APRIL TO JUNE AND JULY TO SEPTEMBER 1992 (Minute 391/92)

The Committee noted the report of the Director of Development regarding the statistics on Appeal decisions issued during the two middle quarters of 1992 for both planning applications and enforcement notices.

613. SCHEDULE OF DEVELOPMENT APPLICATIONS AND RECOMMENDATIONS

The Director of Development submitted a Schedule for consideration and a list of Planning Applications and Building Regulation Applications decided under delegation.

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Planning Services

Resolved that decisions be made in accordance with the recommendations in the appended Schedule subject to:-

Para. R1 - F/0638/92/ROC: Between Highwood Cottages and Moons Cottages, Canewdon Road, Ashingdon

In agreeing the recommendation the Committee were mindful that the District Plan Working Party had been asked to review Policy LT11 and the related Appendix with particular reference to the size of stable buildings and asked that they also consider whether the policy was adequate to control such development in the Green Belt. (DD)

Para. 2 - CC/0614/92/ROC: Riverside Junior School, Ferry Road, Hullbridge

NOTE: Councillor Mrs. L. Walker declared a pecuniary interest by virtue of being a Governor of the School and left the Meeting whilst the matter was discussed.

Para. 3 - CC/0652/92/ROC: 34 West Street, Rochford

Add informative:-

All works involving the handling or disturbance of asbestos or asbestos-containing materials shall be carried out in accordance with the requirements of the Health and Safety Executive.

Para. 4 - CU/0491/92/ROC: Little Doggetts, Hydewood Lane, Ashingdon

NOTE: Councillors Mrs. V.E. Clark, B.A. Crick, T. Fawell and T.A. Powell declared a non-pecuniary interest by virtue of acquaintance with the applicant but remained in the Meeting and participated in the discussion and voting thereon.

Amend description of application from two to three bed residential dwelling.

Para. 5 - CU/0630/92/ROC: Opposite Homestead, Southend Road, Great Wakering

Authority delegated to the Director of Development to approve subject to the addition of the following three Conditions:-

10. There shall be no access whatsoever between the application site hereby approved and the Southend Road (B1017) immediately to the north.
11. The site shall be used only in conjunction with the balance of the golf course to the south and east granted planning permission by Southend-on-Sea Borough Council ref. SOS/90/1016 and shall not be used independently as a separate golfing facility.
12. Details of any proposed soil movement or earth mounding and the existing and finished levels of the land in relation to the proposed development shall be submitted to and approved by the Local Planning Authority prior to commencement and thereafter the development shall be carried out in accordance with that scheme and shall not be changed subsequently without the prior written agreement of the Local Planning Authority.

Planning Services

Para. 6 - CU/0653/92/ROC: Ulfa Court, Eastwood Road, Rayleigh

Consideration of this application was deferred to enable further negotiations with the applicant with regard to the car parking and servicing arrangements and the provision of a clothes washing/drying facility.

Para. 7 - F/0580/92/ROC: R/O Timber Wharf Cottages, Beeches Road, Rayleigh

Application refused for the following reasons:-

1. The Rochford District Local Plan shows the site to be within the Metropolitan Green Belt and the proposal is considered to be contrary to Policy GBl of the Local Plan and Policy S9 of the Essex Structure Plan. Within the Green Belt, as defined in these Policies, planning permission will not be given, except in very special circumstances, for the construction of new buildings or for the change of use or extension of existing buildings. Any development which is permitted shall be of a scale, design and siting that the appearance of the countryside is not impaired. In November 1990 amendments to these Policies were agreed by the Local Planning Authority as part of the First Review of the Local Plan.

It is the opinion of the Local Planning Authority that in this case insufficient evidence has been produced to justify over-riding the strong presumption against development in the Green Belt in the interests of agriculture. The proposal would be detrimental to the character and appearance of the Green Belt and Coastal Protection Belt and set a precedent for further such impairment of the area. Furthermore, if permitted, it would create pressure for similar developments both within Rochford and Chelmsford Districts for a proliferation of similar 'smallholdings' with such structures.

2. The proposal would impair the pleasant setting of Battlesbridge, a designated conservation area, and detract from its character and appearance as a place of interest to tourists and other visitors.
3. The development being in close proximity to dwellings to the west and separated only by a limited area of flat, open field, would have an adverse effect on those properties by reason of smell, noise and visual intrusion.

Para. 9 - F/0590/92/ROC: Hywood, The Drive, Rayleigh

NOTE: Councillor M.C. Brown declared a non-pecuniary interest by virtue of acquaintance with the applicant but remained in the Meeting and participated in the discussion and voting thereon.

Para. 10 - F/0609/92/ROC: Baptist Church, High Road, Rayleigh

NOTE: Councillor Mrs. L. Walker declared a non-pecuniary interest by virtue of her daughter being a member of the Church but remained in the Meeting and participated in the discussion and voting thereon.

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RAV

Planning Services

Para. 12 - F/0637/92/ROC: Great Woking Football and Social Club, Little Woking Hall Lane, Little Woking

Consideration of this application was deferred pending comments from Great Woking Parish Council.

614. 37 WEST STREET, ROCHFORD

The Director of Development reported in confidence on the need to carry out urgent works to the above property under Section 54 of the Planning (Listed Buildings and Conservation Areas) Act 1990 and having noted the schedule of works involved and the estimated cost thereof it was

Resolved that the Solicitor be authorised to:-

- (i) Serve a Notice under Section 54 of the Planning (Listed Buildings and Conservation Areas) Act 1990 specifying urgent works for the preservation of numbers 35 and 37 West Street, Rochford to prevent further deterioration to these Grade II Listed Buildings and arrange for the work specified in the Notice to be carried out by the Council in default of the owner of the buildings carrying out the requisite works, to a total cost of £3,000.
- (ii) Take all necessary action pursuant to Section 55 of the Planning (Listed Buildings and Conservation Areas) Act 1990 to recover from the owner of numbers 35 and 37 West Street, Rochford any expenses incurred by the Council in carrying out any of the work specified in the Urgent Works Notice. (TP9) (SOL)

615. CC/0592/92/ROC: GREAT WOKING TIP, COMMON ROAD, GREAT WOKING (Minute 590/92 Para. 3)

As requested by the Committee at their previous Meeting when they had considered a consultation on the above matter from the Waste Disposal Authority the Director of Development reported that a Member level Meeting had been held on 9th December 1992. The County Council had been advised of this Council's concern at the problems which had arisen at the site because of the significant departures from the approved scheme over a considerable period of time without the necessary revised application being submitted to regularise the position. Various conditions had been specified which this Council would wish to see imposed and they were accepted by the Committee. Whilst pleased that the matter had been progressed Members remained concerned that there should be a satisfactory outcome.

Resolved that the following be endorsed as this Council's response to the above County Council consultation:

1. This Council is greatly concerned at the significant departures from the approved scheme for the site over a considerable period of time without the necessary revised application being submitted.
2. This Council considers that approval of the application should be subject to the following conditions:-
 - (i) all tipping of waste materials, including from the on-site civic amenity facility, but excepting those required for capping shall cease by 31st August 1993

Planning Services

- (ii) all grading, capping and topsoiling shall be completed by 30th June 1994
- (iii) a scheme of landscaping shall be submitted and approved and carried out in the first planting season following the 30th June 1994
- (iv) the highest final contour of the site following consolidation shall not exceed seven metres above ordnance datum
- (v) the slopes on the site shall be as near 1:30 as possible and shall in any case not exceed 1:15 except where the final restoration and planting scheme demands.
- (vi) the conditions required by the National Rivers Authority
- (vii) a scheme for the after-use of the whole site shall be submitted to and discussed with the District and Parish Councils
- (viii) there shall be no works carried on outside the hours of 7.30 a.m. to 6.00 p.m. Monday to Friday with no working on Saturdays, Sundays or Bank Holidays except in relation to the use of the site for civic amenity purposes.

3. This Council considers that should the County Council wish to continue the operation of a civic amenity tip facility at the site after 31st August 1993 a separate planning application for this purpose should be made well in advance. (DD)

616. CONSULTATION BY SOUTHEND-ON-SEA BOROUGH COUNCIL APPLICATION NUMBER SOS/92/0959 - ERECT THREE DETACHED HOUSES (OUTLINE) LAND ADJACENT TO 21 AVRO ROAD, SOUTHEND-ON-SEA

The Director of Development reported verbally with the aid of a viewfoil on the above recent consultation in the light of which it was

Resolved that Southend-on-Sea Borough Council be advised that this Authority objects on the basis of a cramped inappropriate over-development of the site contrary to the amenities enjoyed by surrounding residents. (DD)

617. CONSULTATION BY SOUTHEND-ON-SEA BOROUGH COUNCIL ON PLANNING APPLICATION SOS/92/1005 FOR THE CHANGE OF USE OF A VACANT BUSINESS (CLASS D1)/ INDUSTRIAL (CLASS B2)/WAREHOUSE (CLASS B8) BUILDING AS AN INDOOR TENNIS CENTRE (CLASS D2) WITH ANCILLARY CRECHE AND GYMNASIUM FOR A TEMPORARY PERIOD AT UNIT A, THE FORUM, TEMPLE FARM INDUSTRIAL ESTATE, SOUTHEND-ON-SEA

With the consent of the Chairman pursuant to Standing Order 26.2 the Director of Development reported that this Council had been invited to comment on the above application from Southend-on-Sea Borough Council which involved a change of use of a vacant industrial unit to an indoor tennis club. Whilst such use was acceptable in principle Members considered that the change would aggravate the shortage of industrial land and premises which had been highlighted in the Inspector's published report on the Southend Local Plan Inquiry. Therefore on balance it was

REV

Planning Services

Resolved that Southend-on-Sea Borough Council be informed that in view of the case made by them at their recent Local Plan Inquiry about the shortage of industrial land and premises within the Borough of Southend and in the light of the Inspector's Report on new employment land proposals east of Sutton Road, this Authority objects to the proposed development on the grounds that the proposed change of use from existing vacant industrial unit would result in the loss of valuable industrial floorspace and employment potential therein. (DD)

618. APPLICATION NUMBER CU/0602/91/ROC - 239-243 EASTWOOD ROAD, RAYLEIGH: RE-SITING OF WALL (Minute 590/92 Para. D2)

Arising out of Members' concern that a low brick wall approved as part of the outline application had been erected further north within the site than shown on the approved plan the Director of Development reported that its purpose was merely to act as a boundary between the car sales lot and the customer and staff parking area, that there was in fact adequate parking provision on-site and that arrangements could be made for the variation to be regularised.

Resolved that Officers accordingly seek an application to regularise the variation of conditions under planning ref. OL/0602/91/ROC and that authority be delegated to the Director of Development to determine the matter. (DD)

Rev

SCHEDULE OF PLANNING APPLICATIONS TO BE CONSIDERED BY

PLANNING SERVICES COMMITTEE 17TH DECEMBER 1992

All planning applications are considered against the background of current Town and Country Planning legislation, rules, orders and circulars, and any development, structure and local plans issued or made thereunder. In addition, account is taken of any guidance notes, advice and relevant policies issued by statutory authorities.

Each planning application included in this Schedule and any attached list of applications which have been determined under powers delegated to the Director of Development is filed with all papers including representations received and consultation replies as a single case file.

All building regulation applications are considered against the background of the relevant building regulations and approved documents, the Building Act, 1984, together with all relevant British Standards.

The above documents can be made available for inspection as Committee background papers at the office of the Director of Development, Acacia House, East Street, Rochford.

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REV

REFERRED ITEM

- R.1 F/0638/92/ROC LG
ERECT BLOCK OF TWO STABLES WITH STORE/TACKROOM
BETWEEN HYDEWOOD COTTAGES AND MOONS COTTAGES
CANEDON ROAD ASHINGTON

SCHEDULE ITEMS

2. CC/0614/92/ROC LG
SINGLE STOREY CLASSROOM INFILL TO SCHOOL
RIVERSIDE JUNIOR SCHOOL FERRY ROAD HULLBRIDGE
3. CC/0652/92/ROC HL
REPLACE EXISTING ASBESTOS KITCHEN ROOF WITH
GREY FELT
34 WEST STREET ROCHFORD
4. CU/0491/92/ROC HL
CONVERT EXISTING FARM STORAGE BUILDING INTO 2 BED
RESIDENTIAL DWELLING (REVISED APPLICATION ROC
325/74)
LITTLE DOGETTS HYDEWOOD LANE ASHINGTON
5. CU/0630/92/ROC JW
CHANGE USE OF LAND TO FORM PART OF A GOLF COURSE
AND USE IN CONJUNCTION WITH OUTLINE APPLICATION
APPROVED FOR A NEW GOLF COURSE BY SOUTHEND BOROUGH
COUNCIL NO SOS/90/1016
OPP HOMESTEAD SOUTHEND ROAD GREAT WAKERING
6. CU/0653/92/ROC TF
CHANGE USE OF OFFICES TO CREATE 10 FLATS
ULFA COURT EASTWOOD ROAD RAYLEIGH
7. F/0580/92/ROC NACB
ERECT 4 TIMBER CHICKEN SHEDS AND BARN FOR STORAGE
PURPOSES AND GATE SALES
R/O TIMBER WHARFE COTTAGES BEECHES ROAD RAYLEIGH

8. CU/0582/92/ROC NACB
PERMISSION TO SITE TEMPORARY MOBILE HOME
R/O TIMBER WHARFE COTTAGES BEECHES ROAD RAYLEIGH
9. F/0590/92/ROC JW
SINGLE STOREY SIDE EXTENSION TO CREATE GRANNY
ANNEXE AND REMOVAL OF FIRST FLOOR DORMERS
HYWOOD THE DRIVE RAYLEIGH
10. F/0609/92/ROC TF
DEMOLISH EXISTING TIMBER SHED & ERECT SINGLE STOREY
EXTENSIONS TO BAPTIST HALL TO INCLUDE LOUNGE
CLASSROOMS STORE AND INTERNAL ALTERATIONS
BAPTIST CHURCH HIGH ROAD RAYLEIGH
11. LB/0610/92/ROC TF
DEMOLISH EXISTING TIMBER SHED & ERECT SINGLE STOREY
EXTENSIONS TO BAPTIST HALL TO INCLUDE LOUNGE
CLASSROOMS STORE AND INTERNAL ALTERATIONS
BAPTIST CHURCH HIGH ROAD RAYLEIGH
12. F/0637/92/ROC TF
ERECT FOUR 16M HIGH GALVANISED STEEL COLUMNS EACH
WITH 4 X 2200 WATT FLOODLIGHTS
GREAT WAKERING FOOTBALL & SOCIAL CLUB LITTLE
WAKERING HALL LANE LITTLE WAKERING
13. F/0642/92/ROC LG
VARIATION OF CONDITION NO.6 ON ROC/97/89 TO ERECT
TWO DETACHED HOUSES ONLY
8 PLUMBEROW MOUNT AVENUE HOCKLEY

PLANNING SERVICES COMMITTEE

17TH DECEMBER 1992

REFERRED ITEM

R.1

(From Weekly List No. 142)

Referred by Councillor T A Powell

Applicant: Kenneth Cox

F/0638/92/ROC

Zoning: M.G.B

PARISH OF CANEWDON

BET HYDEWOOD COTTAGES & MOONS COTTAGES CANEWDON ROAD ASHINGTON

ERECT BLOCK OF 2 STABLES WITH STORE/TACKROOM

NOTES:

Two stables plus store/tack room are proposed on this 7.65 acre site, adjacent to a site where planning permission was granted under ref F/0165/92/ROC for two stables on 1st July 1992. The proposed made building is of suitable design, and the proposals satisfy the requirements of the Rochford District Local Plan First Review Policy, Horse Riding Facilities.

APPROVE:

01 COMMENCE IN 5 YEARS

02 STABLES BURNING OF WASTE

03 PARKING AND TURNING SPACE PROV

04 STABLES-RESTRICTION ON USE

05 STABLES-NO HORSE RIDING EVENTS

06 NON STANDARD CONDITION

Prior to the commencement of the development hereby permitted, arrangements shall be made for the storage of all soiled & liquid animal waste details of which shall be previously agreed by the Local Planning Authority.

07 NON STANDARD CONDITION

Prior to the commencement of the development hereby permitted, details of the colour treatment of the building shall be submitted to and agreed by the Local Planning Authority.

SCHEDULE OF DEVELOPMENT APPLICATIONS, WITH DIRECTOR'S
RECOMMENDATIONS, FOR DETERMINATION AT THIS COMMITTEE

2.

CC/0614/92/ROC PARISH OF HULLBRIDGE

RIVERSIDE JUNIOR SCHOOL FERRY ROAD HULLBRIDGE

SINGLE STOREY CLASSROOM INFILL TO SCHOOL

Applicant: THE COUNTY PLANNER

Zoning: Primary School.

HULLBRIDGE PARISH COUNCIL - no response to date, but any subsequent reply will be reported verbally.

RECOMMENDED: That Essex County Council be advised that the District Council raises no objection to the proposal.

REPORT:

The proposal is to infill a small area, which is already enclosed on three sides, to provide a resource display area.

In response to the display of a SITE NOTICE no comments have been received.

3.

CC/0652/92/ROC PARISH OF ROCHFORD

34 WEST STREET ROCHFORD

REPLACE EXISTING ASBESTOS KITCHEN ROOF WITH GREY FELT

Applicant: ESSEX COUNTY COUNCIL PLANNING DEPARTMENT

Zoning: Prime Shopping Frontage Area; Listed Building; Conservation Area.

RECOMMENDED: Delegate to Director of Development to raise no objections subject to the scheme being amended to incorporate a pitched slate or clay roof in accordance with the comments of the County Planning Specialist Adviser and the expiry of the consultation period.

REPORT:

This proposal to replace a corrugated asbestos roof to part of a Grade II Listed Building is welcomed. However, it is considered that felt is not an appropriate material and, indeed, the COUNTY PLANNER (SPECIALIST ADVISER) has advised that only natural slates or clay pantiles should be used. Negotiations are in place on this aspect.

THE CHIEF ENVIRONMENTAL HEALTH OFFICER has no objections, subject to the imposition of the above informative.

No adverse comments have been received.

4.

CU/0491/92/ROC PARISH OF CANEWDON

LITTLE DOGETTS HYDEWOOD LANE ASHINGDON

CONVERT EXISTING FARM STORAGE BUILDING INTO 2 BED RESIDENTIAL DWELLING (REVISED APPLICATION ROC 325/74)

Applicant: A W SQUIER LIMITED

Zoning: MGB; Roach Valley Conservation Zone; Landscape Improvement Area.

CANEWDON PARISH COUNCIL - raise several objections, which include (a) the proposed dwelling being too close to the existing farmhouse; (b) the second dwelling would not be permissible in close proximity to the farmhouse if it had not been already in existence; and (c) changing farming trends may require future farm buildings if this barn be converted. The Parish Council have since been advised of the detailed background to this application.

RECOMMENDED: Delegate to the Director of Development to approve subject to completion of a Section 106 Legal Agreement.

APPROVE:

01 COMMENCE IN 5 YEARS

02 MATERIALS TO MATCH EXISTING

03 NON STANDARD CONDITION

Detailed drawings of the porch hood, dormers and lounge bay window and French doors shall be submitted to the Local Planning Authority for approval in writing.

04 NON STANDARD CONDITION

Details of the colour of all new external joinery to be painted shall be submitted and agreed in writing.

05 NON STANDARD CONDITION

The new rendering of the building shall be to a finish and colour to be agreed in writing with the Local Planning Authority.

06 NON STANDARD CONDITION

All rainwater goods shall be metal.

07 NON STANDARD CONDITION

Details of the height and materials of the new screen walling, paving and landscaping shall be submitted for approval in writing.

08 NON STANDARD CONDITION

Details of the materials to be used on the roofs of the new dormer windows shall be submitted and agreed in writing with the Local Planning Authority.

09 AGRIC OCCUPANCY LIMITATION

10 LANDSCAPING SCHEME - DETAILS

11 DETAILS OF SCREENING

12 NON STANDARD CONDITION

Notwithstanding the provisions of article 3, Schedule 2 and Part 1 of the Town and Country General Development Order 1988 (or any Order revoking and re-enacting that Order), no additional dormer windows, roof lights, other windows or extensions shall be erected within the roofspace the subject of this application other than the dormers shown on the revised plan No. 1960-1-B, date stamped 5th December 1992.

13 PD RESTRICTIONS-EXTENSIONS

14 NON STANDARD CONDITION

The remaining barn to the south of the converted building hereby approved shall not be converted to habitable accommodation, or other ancillary use to the domestic activity of the dwellinghouse without the consent in writing of the Local Planning Authority.

15 NON STANDARD CONDITION

The development hereby permitted shall only be implemented in substitution for planning consent (or part thereof) granted under reference ROC/325/74 in so far as it affects the dwelling now proposed, furthermore, at no time shall the dwelling hereby approved be converted simultaneously with any other extent conversion approved under ROC/325/74 on this site.

16 DEVELOPMENT AS PER PLAN

17 NON STANDARD CONDITION

Prior to the occupation of the dwelling hereby permitted, provision shall be made within the curtilage of the plot for two parking spaces (including garage space). Each hardstanding shall be a minimum of 2.5m. x 5m (or 6m where in front of a garage) and the floorspace of the garage together with that of the hardstanding shall be used for no other purpose incidental to the enjoyment of the dwellinghouse hereby permitted.

18 NON STANDARD CONDITION

Details of any alterations to the fabric of the building, including cladding and foundations shall be submitted to the Local Planning Authority for consent in writing.

REPORT:

Members will recall a recent report to the Planning Services Committee meeting on 1st October 1992, at which it was agreed to delegate determination of this application to the Director of Development subject to the satisfactory completion of a Section 106 Legal Agreement.

It has since transpired that a letter from the agent furthering negotiation on the application failed to reach the Directorate prior to the Committee meeting and the Agreement has therefore not been signed.

Revised plans have now been received incorporating a third dormer and bedroom in place of an area previously shown for storage purposes. The resulting floor area is not in excess of that approved under ROC/325/74 and a new Legal Agreement is intended to prevent the simultaneous conversion of the remaining single storey barn. The revised proposal is considered acceptable and no objections to the revised design have been made by the COUNTY PLANNER (SPECIALIST ADVICE).

Details of the previous Committee Report and Recommendation are set out below for information :-

RECOMMENDATION: Delegate to the Director to approve subject to receipt of revised plans and completion of a Section 106 Legal Agreement.

APPROVE:

01 COMMENCE IN 5 YEARS

02 MATERIALS TO MATCH EXISTING

03 NON STANDARD CONDITION

Detailed drawings of the porch hood, dormers and lounge bay window and French doors shall be submitted to the Local Planning Authority for approval in writing.

04 NON STANDARD CONDITION

Details of the colour of all new external joinery to be painted shall be submitted and agreed in writing.

05 NON STANDARD CONDITION

The new rendering of the building shall be to a finish and colour to be agreed in writing with the Local Planning Authority.

06 NON STANDARD CONDITION

All rainwater goods shall be metal.

07 NON STANDARD CONDITION

Details of the height and materials of the new screen walling, paving and landscaping shall be submitted for approval in writing.

08 NON STANDARD CONDITION

Details of the materials to be used on the roofs of the new dormer windows shall be submitted and agreed in writing with the Local Planning Authority.

09 AGRIC OCCUPANCY LIMITATION

10 LANDSCAPING SCHEME - DETAILS

11 DETAILS OF SCREENING

12 NON STANDARD CONDITION

Notwithstanding the provisions of article 3, Schedule 2 and Part 1 of the Town and Country General Development Order 1988 (or any Order revoking and re-enacting that Order), the roof space of the dwelling hereby permitted, indicated for storage purposes on the submitted plan no. 1960/1, shall not be converted to habitable accommodation and no dormer windows, roof lights, other windows or extensions shall be installed or erected within the roof.

13 PD RESTRICTIONS-EXTENSIONS

14 NON STANDARD CONDITION

The remaining barn to the south of the converted building hereby approved shall not be converted to habitable accommodation, or other ancillary use to the domestic activity of the dwellinghouse without the consent in writing of the Local Planning Authority.

QCL

15 NON STANDARD CONDITION

The development hereby permitted shall only be implemented in substitution for planning consent (or part thereof) granted under reference ROC/325/74 in so far as it affects the dwelling now proposed, furthermore, at no time shall the dwelling hereby approved be converted simultaneously with any other extent conversion approved under ROC/325/74 on this site.

16 DEVELOPMENT AS PER PLAN

17 NON STANDARD CONDITION

Prior to the occupation of the dwelling hereby permitted, provision shall be made within the curtilage of the plot for two parking spaces (including garage space). Each hardstanding shall be a minimum of 2.5m. x 5m (or 6m where in front of a garage) and the floorspace of the garage together with that of the hardstanding shall be used for no other purpose incidental to the enjoyment of the dwellinghouse hereby permitted.

18 NON STANDARD CONDITION

Details of any alterations to the fabric of the building, including cladding and foundations shall be submitted to the Local Planning Authority for consent in writing.

REPORT:

Consent was granted at this site to renovate and convert all the barns in this block and the existing dwelling into two dwellings under reference ROC/325/74.

This consent was commenced by the renovation of the dwelling, and the conversion of the remaining buildings could be implemented at any time.

This proposal seeks conversion of a lesser floor area of the barns, but with modest first floor accommodation, which was not a feature of the previous application. Given the potential to convert on a larger scale by virtue of the existing consent it is considered reasonable to allow this revised scheme, subject to a Legal Agreement to prevent simultaneous implementation of the previous approval, and further extension.

THE COUNTY PLANNER advises conditions regarding materials and feature details, which are included above; and revised plans showing reduced dormers have been received in response to his comments.

THE BUILDING CONTROL MANAGER advises that consideration must be given to the suitability of the existing foundations and substructure from a structural aspect; and suitability of the external walls to resist weather and ground moisture.

No adverse comments have been received in response to CONSULTATIONS.

5.

CU/0630/92/ROC PARISH OF GREAT WAKERING

OPP HOMESTEAD SOUTHEND ROAD GREAT WAKERING

CHANGE USE OF LAND TO FORM PART OF A GOLF COURSE AND USE IN CONJUNCTION WITH OUTLINE APPLICATION APPROVED FOR A NEW GOLF COURSE BY SOUTHEND BOROUGH COUNCIL NO SOS/90/1016

Applicant: THORPE ESTATES LTD

Zoning: MGB.

Area: 4.2ha (10a)

RECOMMENDATION: Delegate to the Director of Development to approve pending negotiations to reposition the link/fairway in the interests of highway safety and formal response from the Ministry of Agriculture, Fisheries and Food and the National Rivers Authority.

APPROVE:

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

Notwithstanding the submitted plan, the proposed link/fairway shown within the area of the application site shall be re-positioned so as to provide a minimum distance of 100m between the centre of the fairway and the highway boundary unless otherwise agreed in writing with the Local Planning Authority.

03 NON STANDARD CONDITION

Adequate planting/mounding should be provided to the satisfaction of the Local Planning Authority, along the site frontage, to prevent balls being driven onto the public highway.

04 NON STANDARD CONDITION

No development or preliminary groundworks of any kind shall take place until the applicant has secured the implementation of a programme of archaeological work in accordance with a written scheme of investigation which has been submitted by the applicant and approved by the Planning Authority.

05 NON STANDARD CONDITION

No development shall take place within the site until the applicant has undertaken a comprehensive survey to identify the extent of the workable brickearth deposit and provide copies of that survey and any further data as may be required to the Local and Mineral Planning Authorities.

06 NON STANDARD CONDITION

No part of the workable deposit as identified by the survey and as confirmed by the Local Planning Authority in consultation with the Mineral Planning Authority shall be disturbed or contaminated by the said development. Any engineering works, landscaping, or raising of levels, shall be undertaken by use of materials from other areas of the site, where it is proven no workable brickearth deposits exist, or by importation of solid inert non-contaminating soils.

07 NON STANDARD CONDITION

No development shall take place until a scheme of landscaping, which shall include indications of all existing trees and hedgerows on the site, and details of any to be retained, together with measures for their protection in the course of development, shall have been submitted to and approved by the Local Planning Authority.

08 NON STANDARD CONDITION

All planting, seeding and turfing comprised in the approved details of landscaping shall be carried out in the first planting and seeding seasons following the completion of the development; and any trees or plants which within a period of five years from the completion of the development die, or are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species, unless the Local Planning Authority gives written consent to any variation.

09 NON STANDARD CONDITION

No floodlighting or other forms of outside illumination shall be installed without the prior agreement in writing of the Local Planning Authority.

REPORT:

The site is to be included within a larger parcel of land principally inside the Borough of Southend-on-Sea for which outline planning permission was granted for an 18 hole golf course with practice areas and ancillary facilities on 7th September 1992 (SOS/90/1016).

This outline permission was granted by Southend Borough Council following this Council's expression of strong opposition on grounds of unacceptable scale and nature of development in the Green Belt, impact on landscape, loss of high quality agricultural land, pressurise the coalescence of built-up areas, traffic generation, adequacy of golfing facilities and prejudice the extensive margin of land bordering Southend Road and Star Lane in this District.

However, the permission granted was to an amended application for a single golf course with clubhouse and ancillaries rather than the far more ambitious original application for two golf courses and clubhouses, hotel, tennis club, etc. but with access via Southend Road. This Council maintained its objection to the revised scheme and added negative comments on the revised access.

This current application seeks to use the strip of land identified in the last objection referred to above as part of one hole to the golf course.

Given the permission that exists for the golf course incorporating this strip as part of it may well be the most sensible long term move thus avoiding an awkward narrow strip of land which could be numerable to development pressures.

Notwithstanding the submitted plans the County Surveyor would prefer a minimum 100m wide buffer between the centre line of the link/fairway and the highway boundary to maintain public safety from stray balls. Preliminary discussions with the applicants agent indicate that they are prepared to meet the County Surveyors requirements and is the main reason for seeking delegation in this instance.

Subject to the above and Condition 3, the COUNTY SURVEYOR raises no objections.

Conditions 5 and 6 are included following the COUNTY PLANNER (MINERALS SECTION) views expressed on the original application to Southend. The views expressed at that time are relevant to the present application and are as follows :-

"That, whilst the determination of the application be left to the discretion of Southend-on-Sea Borough Council, it may be that subject to the observations of the Ministry of Agriculture, Fisheries and Food that a refusal based on Policies NR1 and NR2 is appropriate. The County Council as Minerals Planning Authority request that if the Borough Council is minded to grant consent that the following conditions should be included :-

(See Conditions 5 and 6 above relating to the present application under consideration).

It is understood that the Ministry of Agriculture Fisheries and Food when considering the Southend application commented on the need for more accurate details on the agricultural land classification grading and the need for further survey information to include and within the Garon Trust. They have repeated these comments but with stronger reservations verbally and now object to the Rochford application. Any further information will be given verbally to the meeting.

THE COUNTY PLANNER (ARCHAEOLOGY SECTION) suggests the inclusion of Condition 4.

THE CHIEF ENVIRONMENTAL HEALTH OFFICER has no adverse comments and a small PETITION containing the names of five residents living at Oldbury Cottages object principally on highway safety grounds.

Finally, SOUTHEND BOROUGH COUNCIL see no objection to this proposal. They state that the use is appropriate within the Green Belt and provision has already been made for satisfactory access - this is subject to a Section 106 Agreement which was entered into prior to granting outline permission.

6.

CU/0653/92/ROC RAYLEIGH

ULFA COURT EASTWOOD ROAD RAYLEIGH

CHANGE USE OF OFFICES TO CREATE 10 FLATS

Applicant: LASSERTON PROPERTIES

Zoning: Primary Shopping Area.

APPROVE:

01 COMMENCE IN 5 YEARS

02 PARKING AND TURNING SPACE PROV

03 NON STANDARD CONDITION

This permission is solely for ten residential flats and for no further subdivision to form additional flats or other uses of the first floor.

04 NON STANDARD CONDITION

The car parking spaces numbered 1 to 16 on the nearby approved plan shall be marked on the finished surface of the parking area to the satisfaction of the Local Planning Authority prior to the occupation of the flats hereby permitted and thereafter shall be used solely for the parking of vehicles and for no other purpose. Furthermore, use of ten of these spaces shall be barrier controlled, e.g. lockable posts, in accordance with a scheme submitted and agreed in writing by the Local Planning Authority prior to the commencement of development.

REPORT:

RECOMMENDATION: Delegate to the Director of Development to approve subject to the satisfactory conclusion of neighbour consultations and the imposition of appropriate conditions, including the following :-

This proposal is to change the use of the first floor of Ulfa Court from offices to ten residential flats. Since the development of this three-storey block under Planning reference RAY/285/63 - which gave consent for shops on ground floor, storage on first floor and flats on the second floor - the first floor has been subdivided into offices under various consents. A recent occupier of part of the first floor was the Essex County Council Careers Office.

It is clear from many of these change of use applications that the issue of car parking has been raised and that consents have been granted, even though provision has been below adopted standards, on the basis that it is a town centre location where greater flexibility can be allowed.

It would seem that the second floor flats have at least eight spaces allotted to them (one per flat) at the current time and the applicant suggests that up to 16 spaces can be provided to the rear for the use of the ten flats - such a provision would be acceptable in terms of the Council's adopted standards which seek at least 150% provision. Records are not clear on the rights of the ground floor units to have parking spaces to the rear of the site although a letter in support of Application ROC/673/81 (Change of use store to office) suggested that 19 Eastwood Road had control under its lease agreement for one car space at the rear. The applicants agent has indicated in a letter submitted with the application that the ground floor shops have no spaces allocated on their leases and it therefore seems reasonable to accept that parking standards are met.

Members should also note that Policy SAT 16 of the Local Plan encourages the use of upper floors of town centre buildings for residential purposes "in order to maintain vitality and interest in town centres after business hours and to ensure the full use of buildings". Clearly this application should be supported on the basis of this policy.

THE COUNTY SURVEYOR raises no objection to the proposal subject to a condition being attached on parking provision.

Two letters have to date been forthcoming from RESIDENTS of the second floor flats. Of these two letters one objects and the other makes comments on the issue of parking facilities and whether provision for the proposed flats can be accommodated.

R/O TIMBER WHARFE COTTAGES BEECHES ROAD RAYLEIGH

ERECT 4 TIMBER CHICKEN SHEDS AND BARN FOR STORAGE PURPOSES AND GATE SALES

Applicant: MRS S DENNY

Zoning: MGB; Coastal Protection Belt;
Special Landscape Area.

Area: Approx 6.7a.

APPROVE:

01 COMMENCE IN 5 YEARS

02 ACCESS&CROSSINGS-LAYOUT GATES

03 PARKING AND TURNING SPACE PROV

04 NON STANDARD CONDITION

Clear sight splays measuring 2.4m by 120m shall be provided either side of the eastern access indicated on the plan returned herewith prior to the construction of any of the buildings hereby permitted and thereafter these shall be retained free of any impediment (other than the retention of an oak tree marked T1 on the plan to their intended use.

05 BURNING OF WASTE MATERIALS

06 NON STANDARD CONDITION

Details of the proposed method of disposal of all foul matter shall be submitted to and agreed in writing with the Local Planning Authority before the development hereby permitted commences. Thereafter such matter shall be disposed as described in that agreed scheme.

07 MATERIALS FOR EXTERNAL USE

08 TREE AND SHRUB PLANTING SCHEME

09 HEDGEROWS TO BE RETAINED

ADD Any trimming back of this hedgerow to facilitate the sight splays required by Condition 4 above shall be carried out in accordance with details previously agreed in writing with the Local Planning Authority.

10 DETAILS OF MEANS OF ENCLOSURE

11 NON STANDARD CONDITION

The sale of goods hereby permitted shall be restricted solely to eggs produced on the site.

REV.

REPORT:

Members' attention is also drawn to the following item which relates to the same site.

The proposal seeks to construct four purpose designed shed-like buildings in the centre of the site, to house 1,800 free range chickens with a further building and car park to the front boundary to facilitate storage, grading and farm gate sales of eggs. The design of the buildings incorporates pitched, slate roofs, with timber boarding to the walls. Each will be some 3.1m(10ft) in height, 8m(26ft) in length and 4m(13ft) in width.

The applicants have submitted an ADAS (Agricultural Development and Advisory Service) Economic Assessment of their proposed free range egg production enterprise with their proposal. Amongst other things this concludes that a profit will be possible and the proposal appears to be sound. Nevertheless, it goes on to state that the business will depend very much upon marketing expertise and draws attention to profits being particularly sensitive to egg prices as well as, to a lesser extent, egg yield. In both these areas there is some doubt. The applicants have no experience with poultry and the appraisal assumes that 40% of all eggs will be sold to the consumer at the "farm gate". They will therefore need to obtain further sound advice on the question of stockmanship, etc. and, if farm gate sales decreased to say 20%, the profit figure would be reduced by more than 25%.

However, Members will be aware that the Authority adopted Green Belt Policy GB1 does not require that in permitting agricultural buildings the enterprise has to be shown to be viable. Unlike the tests for a "farm workers dwelling" agricultural buildings are generally acceptable in the Green Belt subject to the scale, design and siting being appropriate. The site is on the edge of Battlesbridge. The buildings are small scale, will be constructed in traditional materials and are sited beyond an established hedgerow. Whilst the land in this vicinity is generally flat, apart from river embankment and open to the river frontage and fields to the east, it is felt that with suitable additional planting their impact on the appearance of this area will be minimal.

Although objections have been received from RESIDENTS regarding the possible nuisance from odours, etc. (see below) the CHIEF ENVIRONMENTAL HEALTH OFFICER has no objections subject to the imposition of Conditions 5 and 6. Similarly, the COUNTY PLANNER'S SPECIALIST ON CONSERVATION MATTERS has no objections in view of the site's location in relation to the Battlesbridge Conservation Area.

CHELMSFORD BROUGH COUNCIL has strongly objected stating that a precedent would be created detrimental to the character and appearance of the Green Belt and the Coastal Protection Belt. Furthermore, it considers this would create pressure for similar developments both within Rochford and Chelmsford districts for a proliferation of similar "small holdings" with such structures.

THE NATIONAL RIVERS AUTHORITY has no objection from a land drainage points of view although does draw attention to the need to ensure that surface or underground water is not contaminated by animal wastes, etc.

Nine letters have been received from NEIGHBOURS strongly objecting on the following grounds :-

- effluent from site causing nuisance by reason of smell;
- additional noise and pollution caused;
- additional traffic hazards caused by farm gate sales, etc. from unauthorised access;
- buildings would be visually intrusive;
- other farms created in this vicinity in connection with the proposal detract from appearance of the area;
- use will not be viable and will create precedent for a new dwelling on the site;
- development is on a flood plain and animals grazing river bank are causing erosion;
- health hazards of rodents and vermin;
- potential for unsightly fences to be erected across site.

8.

CU/0582/92/ROC RAYLEIGH

R/O TIMBER WHARFE COTTAGES BEECHES ROAD RAYLEIGH

PERMISSION TO SITE TEMPORARY MOBILE HOME

Applicant: MRS S DENNY

Zoning: MGB; Coastal Protection Belt; Special Landscape Area.

REFUSE:

01 GREEN BELT - AGRICULTURE

ADD authority is not convinced that a dwelling is essential for the overseeing, etc. of operations described in the application No. F/0580/92/ROC which, based upon the evidence submitted, is unlikely to provide full-time employment for even one person.

02 NON STANDARD REFUSAL

The siting of this structure in this sensitive location and adjoining the Battlesbridge Conservation Area would form an incongruous feature detrimental to the appearance of Conservation Area and this rural area.

REPORT:

Member's attention is drawn to the above item for background information regarding the viability of the enterprise this mobile home is intended to serve.

A further ADAS appraisal summarising the main aspects of the agricultural use and the need for a dwelling on site has now been received. This concludes that although the unit would be capable of achieving financial soundness, its stability will be dependent on the ability to maintain the types of proposed markets. Furthermore, it states that "The essential supervisonal requirements for the husbandry of the livestock could be met by a part-time worker living within a reasonable distance of the site, preferably in the nearby settlement." The appraisal goes on to state that this would not satisfy the general security requirements. Apparently, cattle on a neighbouring plot of land have been recently stolen. It was also stated that it would be virtually impossible to find accommodation in the adjoining settlement of Battlesbirdge.

Nonetheless, advice from Central Government (in the form of para.E6 of Planning Policy Guidance No. 7) indicates that protection of livestock from theft or injury from intruders will not in itself be sufficient to justify such dwellings.

In addition, objections have been received from the COUNTY PLANNERS CONSERVATION SPECIALIST to the appearance of the mobile home in respect of its effect on the adjoining Conservation Area.

No objections have been received from ANGLIAN WATER, NATIONAL RIVERS AUTHORITY (other than drawing the applicant's attention to the need to avoid pollution of water course) or the CHIEF ENVIRONMENTAL HEALTH OFFICER. The latter suggests a condition prohibiting the use of generators, etc. however.

Nine letters have been received from NEIGHBOURS objecting on grounds similar to those in the preceding item and the following :-

- within rural area/Green Belt;
- detrimental effect on Conservation Area;
- sewage disposal problems;
- possible permanent dwellings.

9.

F/0590/92/ROC RAYLEIGH

HYWOOD THE DRIVE RAYLEIGH

SINGLE STOREY SIDE EXTENSION TO CREATE GRANNY ANNEXE AND REMOVAL OF FIRST FLOOR DORMERS

Applicant: MR & MRS HYDE

Zoning: MGB.

Floor Area: 35.5sq.m(355sq.ft)

001565

REFUSE:

01 GREEN BELT - EXTENSIONS

02 NON STANDARD REFUSAL

The extension will consolidate and exacerbate the bulky appearance of the existing dwelling which in its present form is in its own right considered to be excessive rather than reasonable as the total habitable floorspace of the dwelling exceeds that of the original dwelling by more than 35sq.m. in floor area and also exceeds the habitable floor area previously permitted under applications ROC/100/87 and ROC/228/88.

REPORT:

For Members' information the planning history of this site began when outline planning permission was granted for a modest replacement dwelling (i.e. bungalow) via appeal on 8th December 1987 (ROC/100/87) for the former flat roofed property that existed on the site. In his decision notice, the Inspector said :-

"Your clients would be prepared to accept a dwelling of similar size to that which exists on site, presumably excluding the caravan which you accept is stationed there without consent, plus an addition of 35 sq.m. which would accord with the Council's policy for extensions to dwellings within the Green Belt.

It would appear to me therefore that were your clients to accept also a condition which restricts their rights under the General Development Order, that the principal issues have been narrowed to the harm which would be caused to Green Belt policies by the replacement of the existing substandard dwelling by a more modern one of durable materials incorporating a pitched rather than a flat roof. The issues in this case are very finely balanced because I am aware that any decision could be cited as a precedent given the large number of substandard dwellings within the locality. I have however concluded that there are special circumstances in this case sufficient to justify the grant of consent for a modest replacement bungalow subject to stringent conditions."

The conditions imposed included the following :-

"3. Notwithstanding the provisions of the Town and Country Planning General Development Order 1977 (or any order revoking or re-enacting that Order) no extensions, porches, garages or outbuildings shall be erected without the prior consent of the District Planning Authority."

The above condition was repeated when the Local Planning Authority approved a subsequent reserved matter application for the bungalow (ROC/228/88) on 14th April 1989. This was subject to a Legal Agreement wherein the condition was further strengthened to exclude permitted development rights "enlarged or altered" to the approved plans.

The applicants are now seeking to add yet another extension of just over 35sq.m. to a dwelling which, in its present built form, is unauthorised and subject to enforcement proceedings following the refusal and dismissal on appeal of application F/0398/91/ROC which sought to regularise the position. A public inquiry for an appeal against the consequential enforcement notice is scheduled for 9th March 1993.

REV

The floorspace of the proposed extension, together with the existing unauthorised excess floor area, exceeds the legitimate habitable floorspace previously permitted under applications ROC/100/87 and ROC/228/88 by 110sq.m. These permissions incorporated the maximum 35sq.m. floorspace allowance for a property within the Green Belt.

The proposal includes the removal of existing first floor dormers and shows the floor space at first floor level as a store.

An application in 1991 (F/0398/91/ROC) seeking permission for the dwelling as it now exists and of greater scale, bulk and floorspace than that previously approved, introduced first floor accommodation with projecting dormers and other alterations, including hanging bay windows. This application was refused on 26th July 1991 and a subsequent appeal dismissed on 13th March 1992. At para. 27 of his decision notice the Inspector said :-

"27. The Local Planning Authority explains that the previous dwelling had some 70 sq.m. of floorspace, including extensions, whereas the floorspace of this new dwelling is 180 sq.m. excluding the area within the garage (Table at paragraph 4.5 and RDC16). I assume that the authority's floorspace figure, which is not queried, includes all the floorspace provided at the first floor. They evaluate the change as an increase of 129% though my arithmetic evaluation gives a comparative (70 and 180) change of just under 160%. Each of these percentages represents a very significant change while the absolute numeric increase is also significantly much greater than would normally be expected by reason of the rebuild policy allowing for an extra 35 sq.m. I conclude that the limitation at Policy GB8 (i)(A) is grossly exceeded."

Following dismissal of this appeal an enforcement notice was served dated 19th May 1992 and a subsequent appeal lodged against the notice which, as already stated, is scheduled for consideration at a local public inquiry.

THE COUNTY SURVEYOR leaves the present application to the discretion of the Local Planning Authority and the CHIEF ENVIRONMENTAL HEALTH OFFICER has no adverse comments.

10.

F/0609/92/ROC RAYLEIGH

BAPTIST CHURCH HIGH ROAD RAYLEIGH

DEMOLISH EXISTING TIMBER SHED & ERECT SINGLE STOREY EXTENSIONS TO BAPTIST HALL TO INCLUDE LOUNGE CLASSROOMS STORE AND INTERNAL ALTERATIONS

Applicant: MEMBERS OF RAYLEIGH BAPTIST CHURCH

Zoning: Residential.

Frontage: Approx 38m. Depth: Approx 40m.

001567

APPROVE:

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

The materials to be used in external construction shall adhere to the following specifications :-

- (a) Artificial roof slates to the east- west wing are to match the existing and those on the new north-south wing are to be textured types similar to the Anglia type with a riven textured finish;
- (b) Smooth rendered areas to be marked out in an ashlar pattern to match the existing building. The colour also to match;
- (c) All new windows to be double hung vertical sliding sashes and to be set in 100mm reveals;
- (d) All other materials shall match the existing.

03 NON STANDARD CONDITION

All external joinery shall be painted a colour to be agreed in writing by the Local Planning Authority.

04 INDUSTRY AIR POLLUTION

05 DEVELOPMENT AS PER PLAN

06 NON STANDARD CONDITION

The existing grave stones sited on the rear boundary of the site shall be removed and resited as agreed in writing by the Local Planning Authority prior to the commencement of development.

REPORT:

This report should be read in conjunction with the following report for Listed Building application LB/0610/92/ROC, which relates to the same development.

The site currently comprises a hall (a long brick built structure with a two-storey flat roof rear addition running along the northern boundary), the church (a Grade II Listed Building with a 1970s built side extension approved under ROC/48/77 and LB/ROC/1/77) and a rear grassed garden area with a timber shed in the south-east corner.

A conifer screen runs along the rear boundary of the site, beyond which is sited Windsor Mews, a Housing Association scheme of old age pensioner flats. To the north of the site is Lovell House (a vacant office building) and to the south houses fronting High Road.

The proposal when first submitted sought to demolish the existing timber shed, in the south-east corner of the site, and erect a single storey and part two-storey rear extension to the church which would run parallel to the length of the rear boundary of the site; being set in one metre. The extension would create a lounge, a classroom, an office and a garage/store (to replace the existing timber shed). The latter addition would be in the form of a two-storey end projection adjacent to the northern boundary of the site.

REV.

Following negotiations the scheme has now been modified with the two-storey element being deleted and the rear extension becoming purely single-storey along its length. It is proposed that the northern end of the extension will have a hipped roof which will have the benefit of reducing any possible visual intrusion or loss of light to the residents of the flats nearest to the boundary of the church in Windsor Mews.

Whilst the revised plans still propose a significant addition to the church it is considered that the extension, given its design and general detailing, will not be out of keeping with the existing style and character of the church or detrimental to the amenities of surrounding residential and commercial premises.

Members should note that a line of grave stones runs along the rear boundary of the site and prior to the commencement of development their resiting or removal will need to be agreed with the Local Planning Authority.

Members should also note that the applicant has verbally agreed to donate a tree to the residents of Windsor Mews as a tokenary gesture for the loss of trees on the rear boundary of the site.

THE CHIEF FIRE OFFICER raises no objections to the proposal.

THE COUNTY SURVEYOR has no objection.

THE CHIEF ENVIRONMENTAL HEALTH OFFICER has no objections subject to a standard condition to control air pollution.

Specialist Listed Building advice from THE COUNTY PLANNER is that the revised plans accord with the discussions held with the applicant's agent and are therefore appropriate subject to appropriate conditions.

THE ANCIENT MONUMENTS SOCIETY raise no objections, although they would prefer to see natural rather than reconstituted slates used for the new roof.

RAYLEIGH CIVIC SOCIETY have made observations on points of detail but do not raise specific objections to the proposals.

No correspondence has been forthcoming from local RESIDENTS.

11.

LB/0610/92/ROC RAYLEIGH

BAPTIST CHURCH HIGH ROAD RAYLEIGH

DEMOLISH EXISTING TIMBER SHED & ERECT SINGLE STOREY EXTENSIONS TO BAPTIST HALL TO INCLUDE LOUNGE CLASSROOMS STORE AND INTERNAL ALTERATIONS

Applicant: MEMBERS OF RAYLEIGH BAPTIST CHURCH

Zoning: Residential.

Frontage: Approx 38m. Depth: Approx 40m.

001569

APPROVE:

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

The materials to be used in external construction shall adhere to the following specifications :-

- (a) Artificial roof slates to the east- west wing are to match the existing and those on the new north-south wing are to be textured types similar to the Anglia type with a riven textured finish;
- (b) Smooth rendered areas to be marked out in an ashlar pattern to match the existing building. The colour also to match;
- (c) All new windows to be double hung vertical sliding sashes, and to be set in 100mm reveals;
- (d) All other materials shall match the exiting.

03 NON STANDARD CONDITION

All external joinery shall be painted a colour to be agreed in writing by the Local Planning Authority.

04 INDUSTRY AIR POLLUTION

05 DEVELOPMENT AS PER PLAN

06 NON STANDARD CONDITION

The existing grave stones sited on the rear boundary of the site shall be removed and resited as agreed in writing by the Local Planning Authority prior to the commencement of development.

REPORT:

This report relates to the Listed Building application for the same development referred to in the previous report, concerning application F/0609/92/ROC.

The scheme has been modified in accordance with specialist advice received from the COUNTY PLANNER. No objections are raised subject to appropriate conditions being attached relating to material specifications.

THE ANCIENT MONUMENTS SOCIETY have raised no objections. However, have made several comments on external finish and materials which are acknowledged and embodied in the recommended conditions.

RAYLEIGH CIVIC SOCIETY have made observations on points of detail but raise no objection.

No correspondence has been forthcoming from local RESIDENTS.

RAU

12.

F/0637/92/ROC PARISH OF GREAT WAKERING

GREAT WAKERING FOOTBALL & SOCIAL CLUB LITTLE WAKERING HALL LANE LITTLE WAKERING

ERECT FOUR 16M HIGH GALVANISED STEEL COLUMNS EACH WITH 4 X 2200 WATT FLOODLIGHTS

Applicant: GREAT WAKERING FOOTBALL & SOCIAL CLUB

Zoning: Allotment.

APPROVE:

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

The lights hereby permitted shall not be used on more than two occasions per week and shall not exceed the following hours :- Mondays to Fridays 7.00pm to 9.45pm Saturdays 3.45pm to 5.30pm with no use on Sundays.

03 NON STANDARD CONDITION

Prior to the first use of the lights hereby permitted, they shall be shielded - in accordance with details agreed in writing with the Local Planning Authority - and thereafter retained in that condition.

REPORT:

Members may well recall the other recent approvals for floodlighting at sports grounds; these being Stambridge Memorial Ground (ROC/1118/88), Rochford Hundred Rugby Football Club, Magnolia Road (F/0578/91/ROC) and Hullbridge Sports and Social Club, Lower Road (F/0519/92/ROC).

Of the aforementioned sites the most comparable to the current application site is that at Hullbridge. It is similar in the sense that whilst on the edge of the Green Belt it is also close to residential properties and, given the exposed nature of the site, floodlighting would more likely be noticeable from some considerable distance. Consent was granted for that scheme subject to limits on periods and times of operation and appropriate shielding of lights to prevent unnecessary glare.

It is considered that a similar recommendation can be made on this application given the fact that whilst the site is close to residential properties the nearest are still some 60m away. The site is very exposed and the light columns are likely to be noticeable from some considerable distance. Nevertheless, Council policy does permit the installation of facilities for outdoor participatory sport and, although it is always difficult to predict the effect of floodlights on adjacent dwellings, it is considered that direct glare would be very minimal. The applicants have indicated their willingness to have a condition imposed on any forthcoming consent to control and limit the use of the lights to strictly stipulated hours and days of operation, although their preference is for three times a week rather than two, and for the lights to be shielded in accordance with this Authority's requirements.

A wide consultation exercise has taken place, including the display of eight **SITE NOTICES** spread throughout the area. To date responses have been received from eight local **RESIDENCES**, seven of which are located in Rushley Close and one in Brougham Close. One letter of objection includes a **PETITION** with signatures from 12 different properties in Rushley Close.

Many of the points raised refer to various problems with the current activities on the site (including noise nuisance which apparently occurs off-site when persons leave the ground). With regard to the proposed floodlights the principal concerns raised are related to the likely glare created and increased noise nuisance caused by evening games.

THE COUNTY SURVEYOR considers the proposal to be 'de minimus'.

THE CHIEF ENVIRONMENTAL HEALTH OFFICER raises no adverse comments.

13.

F/0642/92/ROC PARISH OF HOCKLEY

8 PLUMBEROW MOUNT AVENUE HOCKLEY

VARIATION OF CONDITION NO.6 ON ROC/97/89 TO ERECT TWO DETACHED HOUSES ONLY

Applicant: CLIFDA PRODUCTS

Zoning: Residential.

Delegate to the Director of Development to approve subject to appropriate conditions, receipt of revised plans and subject to a Legal Agreement in respect of the occupation of 8 Plumberow Mount Avenue.

REPORT:

Planning permission has previously been granted under applications ROC/96/89 and ROC/97/89 for two detached houses fronting Plumberow Avenue and the replacement of the existing bungalow in Plumberow Mount Avenue with a detached chalet. Because of the proximity of the existing bungalow to the proposed two houses, planning conditions were imposed, inter alia, requiring both developments to be carried out contemporaneously.

This application seeks to vary such condition, to allow the two houses to be built first, and for the existing bungalow in Plumberow Mount Avenue to be retained. This principle was resisted in 1988 due to the poor relationship but the applicants are now proposing to enter into a Legal Agreement controlling the occupation of the bungalow to persons employed by or connected with the applicant company. This should also require the bungalow to be demolished prior to any conveyance of the residual plot of land. Subject to revised details regarding the siting and design of the two houses, appropriate conditions and a Legal Agreement, the proposal is considered reasonable.

In response to **CONSULTATIONS** no adverse comments have been received.

In response to **NEIGHBOUR** notification, one letter has been received expressing concern regarding existing parking problems in the area and requesting that sufficient provision be made available for off-street parking. In response to this comment, the proposals satisfy the technical requirements of the Council's policies.

DELEGATED PLANNING DECISIONS - 17TH DECEMBER 1992

I have decided the following applications in accordance with the policy of delegation:

AD/0587/92/ROC APPROVE

INTERNALLY ILLUMINATED PROJECTING BOX SIGN
142 HIGH STREET RAYLEIGH
NEFF (UK) LTD

AD/0612/92/ROC APPROVE

REPLACE MENU BOARD AND ADD ROUNDEL SIGN AND FREE STANDING SIGN BOARD TO FRONT ELEVATION WITH 4FT 6IN HIGH POST BOARD SIGN TO FRONT BOUNDARY.
RAYLEIGH LODGE THE CHASE RAYLEIGH
GRAND METROPOLITAN ESTATES LTD

CU/0601/92/ROC APPROVE

CHANGE OF USE FROM INDUSTRIAL TO STORAGE AND DISTRIBUTION OF CAR BATTERIES
UNIT J1 TOTMAN CRESCENT RAYLEIGH
AUTOMOTIVE BATTERY SERVICES LTD

F/0548/92/ROC APPROVE

EXTENSION AND ALTERATIONS TO HOUSE INCLUDING FRONT AND REAR BALCONIES AT FIRST FLOOR WITH REAR BALCONY AT SECOND FLOOR LEVEL AND DETACHED TRIPLE GARAGE
HIGHWOOD KINGSMANS FARM ROAD HULLBRIDGE
MR D COEVORDEN

F/0550/92/ROC APPROVE

SINGLE STOREY SIDE EXTENSION AND DETACHED DOUBLE GARAGE
37 LOUIS DRIVE EAST RAYLEIGH
T BAMBURY

F/0552/92/ROC APPROVE

RAISE HIP TO FORM GABLE ROOF, ROOMS IN ROOF AND REAR DORMER
45 CORNHILL AVENUE HOCKLEY
MR BAGSHAW

F/0564/92/ROC APPROVE

FRONT AND REAR DORMERS
5 MALYONS LANE HULLBRIDGE
MR T WHEATLEY

F/0568/92/ROC APPROVE

SINGLE STOREY SIDE/REAR EXTENSION
6 THAMES CLOSE RAYLEIGH
MR D SALES

F/0570/92/ROC APPROVE
ADD PITCHED ROOF INCORPORATING DORMER TO REAR
69 BRANKSOME AVENUE HOCKLEY
MR R L SULLY

F/0573/92/ROC APPROVE
DETACHED DOUBLE GARAGE
THE BUN CUPIDS CORNER GREAT WAKERING
MR & MRS SOUTHCOTT

F/0574/92/ROC APPROVE
FIRST FLOOR SIDE EXTENSION (REVISED APPLICATION)
3 UPWAY RAYLEIGH
MR & MRS J COSS

F/0575/92/ROC REFUSE
SINGLE STOREY DETACHED BUILDING TO INCORPORATE 1 DOUBLE AND 2
SINGLE GARAGES
3 HOOLEY DRIVE RAYLEIGH
MR & MRS M BLACKWELL
01
EXCESSIVE DEVELOPMENT IN MGB
02
FOUR GARAGING SPACES EXCESSIVE

F/0576/92/ROC APPROVE
CONSTRUCT 2 KIOSKS TO HOUSE CONTROL EQUIPMENT AND TELEMETRY MAST
6M HIGH AND CONSTRUCTION OF ACCESS ROAD
JUNC RADNOR ROAD ULVERSTON ROAD ASHINGDON
ANGLIAN WATER SERVICES

F/0579/92/ROC APPROVE
DEMOLISH AND REBUILD SIDE GARAGE TO INCLUDE KITCHEN EXTENSION
86 DAWS HEATH ROAD RAYLEIGH
MR & MRS S HEAD

F/0586/92/ROC APPROVE
CONVERT EXISTING GARAGE TO STUDY SINGLE STOREY SIDE EXTENSION TO
FORM NEW GARAGE WITHOUT COMPLIANCE WITH PREVIOUS CONDITION
19 ASHWORTHS ROCHFORD
MISS NEWTON

F/0595/92/ROC APPROVE
SINGLE STOREY REAR EXTENSION WITH PITCHED ROOF OVER
126 FERRY ROAD HULLBRIDGE
MR A J FULLER

F/0603/92/ROC REFUSE
DEMOLISH EXISTING GARAGE AND REPLACE WITH A 2 STOREY EXTENSION
INCORPORATING NEW GARAGE & ADD FRONT PORCH
THE DEVONS BRAYS LANE ROCHFORD
MR GRIGGS
01
DETRIMENTAL TO VISUAL AMENITIES AND TO ADJACENT BUNGALOW "LUXWAY"

F/0605/92/ROC APPROVE

SINGLE STOREY DETACHED TOILET BLOCK BUILDING WITH SEPTIC DRAINAGE
MORLEY NURSERIES SOUTHEND ROAD GREAT WAKERING
B A & A M WRIGHT

F/0606/92/ROC APPROVE

NEW PORCH TO FRONT
17 DOWNHALL PARK WAY RAYLEIGH
MISS PHILLIPS

F/0616/92/ROC APPROVE

ADD NEW PITCHED ROOF OVER BUNGALOW
BUDLEIGH COTTAGE ARUNDEL ROAD ASHINGDON
V TAYLOR

F/0617/92/ROC APPROVE

SINGLE STOREY REAR EXTENSION
1 WHITEHOUSE CHASE RAYLEIGH
MR B HUGHES

F/0621/92/ROC REFUSE

DETACHED SINGLE GARAGE TO FRONT
17 THE DRIVE HULLBRIDGE
MR D KEMP
01
INCONGRUOUS AND OUT OF KEEPING

F/0626/92/ROC APPROVE

VEHICULAR CROSSOVER
292 LITTLE WAKERING ROAD LITTLE WAKERING
FIONA MORLEY

F/0631/92/ROC APPROVE

FIRST FLOOR REAR EXTENSION & EXTEND SIDE DORMER (REVISED
APPLICATION)
2 ASH WAY HOCKLEY
MR J BEETS

LB/0504/92/ROC APPROVE

REMOVAL OF CHIMNEY BREAST
ROCHFORD HUNDRED GOLF CLUB HALL ROAD ROCHFORD
THE MANAGER

LDC/0509/92/ROC APPROVE

ESTABLISH LAWFULNESS TO USE PREMISES AS HOT-DIPPING GALVANISING
PROCESS
UNIT 6 RAWRETH IND ESTATE RAWRETH LANE RAYLEIGH
PAR GALVANISERS LTD

OL/0321/92/ROC APPROVE

OUTLINE APPLICATION TO ERECT TWO DETACHED HOUSES
JUNC 64 RAYLEIGH AVENUE/ NORE ROAD RAYLEIGH
EDITH TRASLER

RCV

OL/0421/92/ROC APPROVE

OUTLINE APPLICATION TO ERECT DETACHED CHALET STYLE HOUSE AND GARAGE

5 ST THOMAS' ROAD SOUTH FAMBURGE

MRS LAYZELL

OL/0598/92/ROC APPROVE

OUTLINE APPLICATION TO DEMOLISH EXISTING AND ERECT DETACHED CHALET AND GARAGE

18 HAWKWELL PARK DRIVE HAWKWELL

MRS MOSS

OL/0623/92/ROC REFUSE

OUTLINE APPLICATION FOR DETACHED DWELLING AND GARAGE

ADJ 51 THE DRIVE HULLBRIDGE

MR G REHAAG

01

CONTRARY TO POLICY H9

02

CREATE A PRECEDENT

DELEGATED BUILDING REGULATION DECISIONS

APPROVALS

17TH DECEMBER 1992

| PLAN NO | ADDRESS | DESCRIPTION |
|------------|--|---|
| BR 92/440A | The Devons Brays Lane Rochford | Reconstruction of Garage and First Floor Extension and Porch Reconstruction |
| BR 92/498 | Morley Nurseries Southend Road Great Wakering | Toilets |
| BR 92/505 | 168 Eastwood Road Rayleigh | Erection of Garage |
| BR 92/463 | 18 Cordelia Crescent Rayleigh | Additional Bedroom in Roof Space with Dormers |
| BR 92/467 | 47 Greensward Lane Hockley | Rear Extension and Internal Alterations |
| BR 92/472 | Land End of Stanley Road Ashingdon | Details of Four Detached Houses and Garages Plots 5 6 7 and 8 |
| BR 92/503 | Gophe Ellesmere Road Ashingdon | Garage Rebuild |
| BR 92/517 | 17 Moorcroft Ashingdon | Two Storey Side Extension |
| BR 92/525 | 31 Wedgewood Way Ashingdon | Two Storey Front Extension |
| BR 92/473 | 349 Eastwood Road Rayleigh | Extension to Shop |
| BR 92/523 | 116 Conway Avenue Great Wakering | Single Storey Rear Extension |
| BR 92/524 | Paton House 53 Mortimer Road Rayleigh | Rear Extension |
| BR 92/541 | 17 Cambridge Gardens Rochford | New Chimney Stack |
| BN 92/528 | Silver Birches Barling Road Barling Magna | Internal Structural Alterations |
| BN 92/529 | 6 Wimhurst Close Hockley | Insert Windows in Flank End |
| BN 92/531 | 18 Broadlands Roads Hockley | Install Toilet under Stairs |
| BN 92/532 | 290 Little Wakering Road Little Wakering | Install Bathroom and W C and Windows |
| BN 92/533 | 5 Malyons Lane Hullbridge | Rooms in Roof Space |

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| | | |
|------------|---|---|
| BN 92/536 | 7 Townfield Walk Great Wakering | Internal Alterations to form W C and Lobby |
| BN 92/545 | 27 Fairland Close Rayleigh | Extension of Pre-Cast Garage |
| BN 92/546 | Rosemarie Barling Road Barling Magna | Extension |
| BN 92/549 | Doughy Cottage Pevensey Gardens Lower Road Hullbridge | Rear Extension and Internal Alterations |
| BR 92/455A | 199 Daws Heath Road Rayleigh | Rooms in Roof |
| BR 92/483 | The Riverside Medical Centre 175 Ferry Road Hullbridge | Demolish Existing Health Centre Complete and Erect New Three Doctor Medical Centre |
| BR 92/486 | 141 Ferry Road Hullbridge | Demolition of Internal Walls and Installation of New Beams |
| BR 92/487 | 6/6B Eastwood Road Rayleigh | Removal of Party Wall and Fitting Out as Betting Office |
| BR 92/500 | Stevens Farm Bull Lane Rayleigh | Demolish Existing Outbuildings and Build Two Storey Rear Extension |
| BR 92/520 | Appleyard 51 Hullbridge Road Rayleigh | To Comply with Fire Regulations |
| BR 92/547 | 39 Eastcheap Rayleigh | Rooms in Roof with Dormer |

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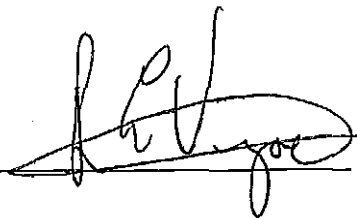
DELEGATED BUILDING REGULATION DECISIONS

REJECTIONS

17TH DECEMBER 1992

| PLAN NO | ADDRESS | DESCRIPTION |
|-----------|--|--|
| BR 92/470 | 9 Uplands Road Hawkwell | Two Storey Rear Extension |
| BR 92/471 | Wakering Yacht Club Purdeys Industrial Estate Rochford | Re-Erection of Existing Relocatable Building as Club- House and Services |
| BR 92/481 | 19 Ashworths Ashingdon | Convert Garage to Study and Build New Garage |
| BR 92/489 | Essexmere Ellesmere Road Ashingdon | Erection of Detached Garage and Recreation Room |
| BR 92/477 | Downhall Park Way Off Rawreth Lane Rayleigh | Erection of Detached Houses and Garages with Associated External Works |

CHAIRMAN:



DATE:

21st Jan 93.

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