

Heritage Celebrations 2006

Activity	Date	Progress to Date	Resources	Action needed
St George's Day				
Supply of display packs to non profit making organisations	Ongoing	<ul style="list-style-type: none"> Flags, bunting etc in stock Packs advertised in Spring RDM (distributed 31/3) Letters sent to known groups offering pack 	Approx £800 plus officer time for packing and postage	<ul style="list-style-type: none"> Press release to be issued March and follow up April Members to advise any further groups who could be contacted Packs to be issued early April
Arts workshops in selected primary schools	Week beginning 17 th April 4 schools involved	<ul style="list-style-type: none"> Invites sent Artists booked Article in RDM 	£1000 for artists for 4 days inc materials	<ul style="list-style-type: none"> Press release to be issued April
Family Art Day – local history & St George and the Dragon	Saturday 22 nd April Upstairs at The Mill 12pm – 4pm Approx 200 expected	<ul style="list-style-type: none"> Professional artists booked Advertised in Easter leisure activities brochure Article in RDM 	Approx £2000	<ul style="list-style-type: none"> Press release to be issued April
Rayleigh Brass Concert	Sunday 23 rd April	<ul style="list-style-type: none"> Freight House booked Tickets available from Rayleigh Brass at £6 Article in RDM 	Approx 300 for hall hire and refreshments for civic guests	<ul style="list-style-type: none"> Press release to be issued March and follow up April Mail shot to members March Members to promote tickets sales to family, friends etc

Appendix A

Activity	Date	Progress to Date	Resources	Action needed
Rayleigh High Street	St George's Day weekend	Members were disappointed with the lack of activity in the High St. RTC have given permission for us to use the columns in the High St for bunting etc. However all arrangements for putting up, health and safety , permissions, risk assessment etc would have to be done by RDC and the Town Council will make no financial contribution	In the region of £1000 for a contractor to erect and take down the poles, plus officer time re Health and Safety etc	<ul style="list-style-type: none"> Members' decision on whether to continue
Salvation Army		<ul style="list-style-type: none"> The Salvation Army hold their own service on Sunday afternoon and so would be unable to assist this year playing around the District They do not need the service advertised in RDM etc 		
Community Events	St George's Weekend	<ul style="list-style-type: none"> Rayleigh & Hockley Women's institutes are both holding special coffee mornings Advertised in RDM Chairman will visit Rochford Parish Council are not holding any events therefore the steam railway opening could not be allied to any other event 	Chairman and officer time for visits	Other activities will be discovered around the District when packs are ordered These can be highlighted through press releases and Chairman's visits

Appendix A

Activity	Date	Progress to Date	Resources	Action needed
Opening of local churches	St George's Weekend	Members had expressed interest in a coach tour of historic churches around the District with tickets sold in advance: <ul style="list-style-type: none"> Canewdon Church is undergoing major works which would not be ready for April 	Coach hire alone is around £150 for minibus	Members' decision on whether to continue, and if more appropriate for Heritage Day in August
Opening of Rayleigh Windmill	Sunday 23 rd April	<ul style="list-style-type: none"> Windmill will be open by this date Extent of displays etc not yet known 	Possible officer time	Leisure Development Officer to liaise with Historical Society
Page in Rochford District Matters	Distributed 31 st March	<ul style="list-style-type: none"> Proof copy distributed to Sub-Committee 	£400	
RDC Website	St George's Day Weekend	<ul style="list-style-type: none"> General historical info plus local activities and photos will be displayed on the Council's website 		Relevant info and photos to be supplied to Webmaster by early April

Other Heritage Events

Activity	Date	Progress to Date	Resources	Action needed
Heritage Day - Family craft and activity day at Rayleigh Mount with links to local history	Sunday 20 th August	<ul style="list-style-type: none"> OK with National Trust Arts Development Officer liaising with museum service, Historical Society and library services 	Approx £2000 for activities	<ul style="list-style-type: none"> Members' input into any other activities to tie in with the event i.e. Windmill opening etc
Local history days in Libraries	Dates tba	<ul style="list-style-type: none"> Last autumn successful craft and information day held in Rayleigh Library about the Windmill Others planned around local and family history 	Officer time	<ul style="list-style-type: none"> Arts Development Officer to help facilitate the days.