

Annual Council – 17 May 2016

Minutes of the meeting of **Council** held on **17 May 2016** when there were present:-

Cllr C I Black	Cllr Mrs C M Mason
Cllr J C Burton	Cllr E O K Mason
Cllr Mrs L A Butcher	Cllr J R F Mason
Cllr Mrs I Cassar	Cllr D Merrick
Cllr N L Cooper	Cllr R Milne
Cllr T G Cutmore	Cllr T E Mountain
Cllr R R Dray	Cllr J E Newport
Cllr D S Efde	Cllr R A Oatham
Cllr A H Eves	Cllr Mrs C E Roe
Cllr Mrs J R Gooding	Cllr Mrs L Shaw
Cllr J D Griffin	Cllr S P Smith
Cllr B T Hazlewood	Cllr D J Sperring
Cllr N J Hookway	Cllr C M Stanley
Cllr Mrs D Hoy	Cllr M J Steptoe
Cllr M Hoy	Cllr I H Ward
Cllr Mrs T R Hughes	Cllr M J Webb
Cllr G J Ioannou	Cllr Mrs C A Weston
Cllr M J Lucas-Gill	Cllr A L Williams
Cllr Mrs J R Lumley	Cllr S A Wilson

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr M R Carter.

OFFICERS PRESENT

A Dave	- Chief Executive
J Bostock	- Assistant Director, Democratic Services
S Worthington	- Committee Administrator

The outgoing Chairman, Mrs H L A Glynn, extended thanks to all those who had supported her during the past year and said it had been a privilege and an honour to represent the Council and meet so many different people.

99 ELECTION OF CHAIRMAN OF THE COUNCIL FOR 2016/17

Resolved

That Cllr Mrs C A Weston be elected Chairman of the Council for the ensuing year.

Cllr Mrs C A Weston made the Statutory Declaration of Acceptance of Office as Chairman.

100 ELECTION OF VICE-CHAIRMAN FOR 2016/17

Resolved

That Cllr Mrs L A Butcher be elected Vice-Chairman of the Council for the ensuing year.

Cllr Mrs L A Butcher made the Statutory Declaration of Acceptance of Office as Vice-Chairman.

101 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2016/17

The Chairman will advise Council of the Chaplain's details at a later date.

102 MINUTES

The Minutes of the meeting held on 19 April 2016 were approved as a correct record and signed by the Chairman.

103 TO ELECT THE LEADER OF THE COUNCIL FOR A FOUR YEAR PERIOD OR UNTIL THEIR TERM OF OFFICE ENDS WITH EFFECT FROM THE 2016/17 MUNICIPAL YEAR

Resolved

That Cllr T G Cutmore be elected as Leader of the Council until his term of office ends, with effect from the 2016/17 Municipal Year. (ADDS)

104 DISTRICT AND PARISH COUNCIL ELECTION RESULTS

Council received the results of the District and Parish Council elections held on 5 May 2016.

105 NOTICE OF GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at appendix 1 to these minutes.

106 APPOINTMENT OF THE EXECUTIVE, COMMITTEES AND SUB-COMMITTEES 2016/17

Council considered the report of the Assistant Director, Democratic Services on the discharge of business during the 2016/17 Municipal Year.

Resolved

- (1) That the appointees to the Executive, as set out in appendix 2 to these minutes, be noted.

- (2) That Committees, including a Chief Officer Appointments Committee and a Sub-Committee, be constituted as shown in the appendix to the officer's report.
- (3) That Members be appointed to serve on Committees and a Sub-Committee for the 2016/17 Municipal Year, as set out in appendix 3 to these minutes. (ADDS)

107 SCHEME OF DELEGATION

Resolved

That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed. (ADDS)

108 COUNCIL MEETINGS

Resolved

That Ordinary Meetings of the Council be scheduled on 19 July 2016; 18 October 2016; 13 December 2016; 14 February 2017 and 25 April 2017. (ADDS)

109 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2016/17

Council considered the report of the Assistant Director, Democratic Services on appointments to outside bodies and other forums for the 2016/17 Municipal Year.

Resolved

- (1) That the appointment of an officer and Portfolio Holders to outside bodies for the 2016/17 Municipal Year be on the basis set out at appendix 4 to these minutes.
- (2) That Member representatives (including substitutes) be appointed for the 2016/17 Municipal Year to the outside bodies as set out at appendix 4 to the minutes.
- (3) That the attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be endorsed.
- (4) That appointments to the four seats on the Rochford Housing Association Board for the 2016/17 Municipal Year, as set out at appendix 4 to the minutes, be endorsed.
- (5) That the appointment of the Portfolio Holder involved with community safety to the Police and Crime Panel and the nomination by the Portfolio Holder of a substitute be endorsed.

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- (6) That the appointment of the Portfolio Holder involved with community safety to the Essex Countrywide Traveller Unit and the nomination by the Portfolio Holder of a substitute be endorsed.
- (7) That the Portfolio Holder with involvement in this area and a further four representatives, as set out at appendix 4 to the minutes, be appointed to the Local Highways Panel. (ADDS)

The meeting closed at 8.22 pm.

Chairman

Date

If you would like these minutes in large print, Braille or another language please contact 01702 318111.

1 MEMBERSHIP OF GROUPS

- 1.1 The Proper Officer had been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

Conservative Group

Cllr Mrs L A Butcher
Cllr M R Carter
Cllr T G Cutmore
Cllr R R Dray
Cllr Mrs J R Gooding
Cllr J D Griffin
Cllr B T Hazlewood
Cllr G J Ioannou
Cllr M J Lucas-Gill
Cllr Mrs J R Lumley
Cllr D Merrick
Cllr R Milne
Cllr Mrs C E Roe
Cllr Mrs L Shaw
Cllr S P Smith
Cllr D J Sperring
Cllr M J Steptoe
Cllr I H Ward
Cllr M J Webb
Cllr Mrs C A Weston
Cllr A L Williams

Leader: Cllr T G Cutmore
Deputy Leader: Cllr M J Steptoe

Green and Rochford District Residents Group

Cllr Mrs I Cassar
Cllr A H Eves
Cllr Mrs D Hoy
Cllr M Hoy
Cllr Mrs C M Mason
Cllr E O K Mason
Cllr J R F Mason
Cllr T E Mountain
Cllr S A Wilson

Leader: Cllr J R F Mason
Deputy Leader: Cllr M Hoy

Liberal Democrat Group

Cllr C I Black
Cllr J E Newport
Cllr R A Oatham
Cllr C M Stanley

Leader: Cllr C I Black
Deputy Leader: Cllr R A Oatham

UKIP Group

Cllr N L Cooper
Cllr D S Efde
Cllr N J Hookway
Cllr Mrs T R Hughes

Leader: Cllr N J Hookway
Deputy Leader: Cllr N L Cooper

THE EXECUTIVE	APPOINTEES	PORTFOLIO
The Executive	Cllr M J Steptoe	- Deputy Leader
	Cllr Mrs J R Lumley	- Community
	Cllr G J Ioannou	- Enterprise
	Cllr D J Sperring	- Environment
	Cllr S P Smith	- Finance
	Cllr Mrs C E Roe	- Governance
	Cllr I H Ward	- Planning

COMMITTEE	APPOINTEES
Appeals (6)	Chairman: Cllr B T Hazlewood Vice-Chairman: Cllr M J Lucas-Gill Cllr D S Efde Cllr Mrs D Hoy Cllr G J Ioannou Cllr R A Oatham
Audit (11)	Chairman: Cllr Mrs L A Butcher Vice-Chairman: Cllr D Merrick Cllr C I Black Cllr R R Dray Cllr D S Efde Cllr A H Eves Cllr Mrs J R Gooding Cllr M Hoy Cllr R Milne Cllr T E Mountain Cllr M J Webb
Chief Officer Appointments (9)	Cllr Mrs L A Butcher Cllr N L Cooper Cllr M Hoy Cllr Mrs J R Lumley Cllr J R F Mason Cllr D Merrick Cllr R A Oatham Cllr Mrs C E Roe Cllr I H Ward

COMMITTEE	APPOINTEES
Development Committee (13)	Chairman: Cllr M R Carter Vice-Chairman: Cllr J D Griffin Cllr C I Black Cllr N J Hookway Cllr G J Ioannou Cllr Mrs C M Mason Cllr D Merrick Cllr R Milne Cllr T E Mountain Cllr J E Newport Cllr Mrs L Shaw Cllr M J Steptoe Cllr S A Wilson
Investment Board (13)	Chairman: Cllr M J Steptoe Vice-Chairman: Cllr J R F Mason Cllr T G Cutmore Cllr R R Dray Cllr N J Hookway Cllr M Hoy Cllr Mrs T R Hughes Cllr G J Ioannou Cllr T E Mountain Cllr J E Newport Cllr I H Ward Cllr M J Webb Cllr A L Williams

COMMITTEE	APPOINTEES
Licensing (15)	Chairman: Cllr M J Webb Vice-Chairman: Cllr D Merrick Cllr M R Carter Cllr Mrs I Cassar Cllr N L Cooper Cllr B T Hazlewood Cllr Mrs D Hoy Cllr Mrs T R Hughes Cllr E O K Mason Cllr R Milne Cllr J E Newport Cllr R A Oatham Cllr Mrs L Shaw Cllr I H Ward Cllr A L Williams
Review (15)	Chairman: Cllr J C Burton Vice-Chairman: B T Hazlewood Cllr N L Cooper Cllr R R Dray Cllr Mrs J R Gooding Cllr J D Griffin Cllr N J Hookway Cllr M Hoy Cllr M J Lucas-Gill Cllr Mrs C M Mason Cllr J R F Mason Cllr R Milne Cllr Mrs L Shaw Cllr C M Stanley Cllr A L Williams
Standards (8)	Chairman: Cllr D Merrick Vice-Chairman: Cllr R R Dray Cllr D S Efde Cllr Mrs I Cassar Cllr E O K Mason Cllr C M Stanley Cllr M J Steptoe Cllr Mrs C A Weston

SUB-COMMITTEE	APPOINTEES
Planning Policy Sub-Committee (6)	Chairman: Cllr D J Sperring Cllr C I Black Cllr Mrs T R Hughes Cllr G J Ioannou Cllr Mrs J R Lumley Cllr J R F Mason

Outside Body	Appointees	Substitutes
Bradwell Local Community Liaison Council	Cllr S P Smith	Cllr J D Griffin
Cory Environmental Trust in Rochford	Cllr Mrs C A Weston	Cllr B T Hazlewood
Essex Partnership for Flood Management	Cllr D J Sperring	Cllr I H Ward
Hockley Community Centre Association	Cllr M R Carter Cllr B T Hazlewood	N/A
London Southend Airport Consultative Committee	Cllr M J Lucas-Gill Cllr M J Steptoe Cllr Mrs C A Weston	Cllr J D Griffin Cllr M J Webb Cllr A L Williams
Rayleigh Grange Community Association Governing Body	Cllr Mrs J R Lumley Cllr D J Sperring	N/A
Rayleigh Mount Local Committee	Cllr R Milne	Cllr R R Dray
Relate South Essex	Cllr Mrs J R Gooding	Cllr Mrs C A Weston
Rochford Hundred Association of Local Councils	Cllr R R Dray	Cllr A L Williams
Rochford and Rayleigh Citizens Advice Bureau Management Committee	Cllr G J Ioannou	Cllr D Merrick

Organisation	Appointees
Local Highways Panel	Cllr B T Hazlewood Cllr G J Ioannou Cllr Mrs J R Lumley Cllr T E Mountain Cllr M J Steptoe

Organisation	Appointees
Rochford Housing Association Board	Cllr G J Ioannou Cllr Mrs J R Lumley Cllr I H Ward Mr C J Lumley

Portfolio Holder Appointments	Appointees
Community Safety Partnership (CSP) Steering Group	Portfolio Holder for Community
Essex Heritage Trust	Portfolio Holder for Community
Essex Waste Partnership Board (formerly Inter Authority Agreement (IAA) Member Working Group	Portfolio Holder for Environment
Local Government Association (LGA) General Assembly	Leader of the Council
Rayleigh and Rochford Association of Voluntary Services	Portfolio Holder for Community
Rochford District Schools Partnership Trust (Board Director/Trustee)	Portfolio Holder for Community

Portfolio Holder Appointments	Appointees
South Essex Children's Partnership Board (formerly Children's Partnership)	Portfolio Holder for Community
South Essex Parking Partnership	Deputy Leader or Portfolio Holder with responsibility for this area
Southend University Hospital – NHS Foundation Trust (Board of Governors)	Portfolio Holder for Community

Officer Appointments	Officer Appointee
NACRO N.C.E. Ltd	Jeanette Hurrell, Senior Homelessness & Housing Advice Officer