

## **The Executive – 12 October 2011**

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Minutes of the meeting of **The Executive** held on **12 October 2011** when there were present:-

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr K H Hudson

Cllr Mrs G A Lucas-Gill  
Cllr Mrs J E McPherson

Cllr C G Seagers  
Cllr M J Steptoe

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs K J Gordon, K H Hudson and M Maddocks.

### **OFFICERS PRESENT**

P Warren	-	Chief Executive
A Bugeja	-	Head of Legal, Estates and Member Services
S Fowler	-	Head of Information and Customer Services
J Bostock	-	Member Services Manager

### **ALSO PRESENT**

R Serrelli	-	Sharpe Pritchard, Solicitors and Parliamentary Agents
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### **240 MINUTES**

The Minutes of the meeting held on 21 September 2011 were approved as a correct record and signed by the Chairman.

### **EXCLUSION OF THE PRESS AND PUBLIC**

#### **Resolved**

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

### **241 ICT CONTRACT**

The Executive considered the exempt report of the Head of Information and Customer Services of the award of the ICT contract following the tender process.

A document setting out the responses to pre-meeting questions from Members on aspects of the report (covering the formula for the apportionment of funds, bond arrangements, risk minimisation associated with Lot 5 and the nature of costs not included in the contract) was received.

Reference was made to the value of the proposed arrangement whereby other Authorities could choose to join at a later stage.

Ms Serrelli advised that performance bond proposals were typical of service based contracts where assets were not at risk. Whilst appropriate financial distress remedies had been built into proposals, the successful contractor could be asked to include insolvency as a default.

The Executive thanked the Head of Information and Customer Services and colleagues for the work put into this project.

### **Resolved**

- (1) That the ICT contract be awarded to the company identified in paragraph 1.1 of the exempt report on the basis of their Lot 5 bid, for an initial period of 4 years from April 2013 to March 2017, subject to the re-apportionment of funds as identified in order to deliver significant additional savings to the Council.
- (2) That a Bond be provided at the cost identified in paragraph 1.2 of the exempt report to the Council over the life of the contract.
- (3) That an Inter-Authority Agreement be entered into with approval of the detail of this delegated to the Portfolio Holder for Service Development, Improvement and Performance Management in consultation with officers.
- (4) That authority to conclude final discussions and agreement, including any adjustments as a result of due diligence, be delegated to the Head of Legal, Estates and Member Services and Head of Information and Customer Services. (HICS)

The meeting closed at 8.57 pm.

Chairman .....

Date .....

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