

The Executive – 2 March 2016

Minutes of the meeting of **The Executive** held on **2 March 2016** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr K H Hudson

Cllr Mrs J R Lumley
Cllr Mrs C E Roe
Cllr S P Smith

Cllr M J Steptoe
Cllr I H Ward

APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr Mrs J E McPherson.

OFFICERS PRESENT

A Dave – Chief Executive
N Khan – Director
S Scrutton – Director
J Bostock – Assistant Director - Democratic Services
M Hotten – Assistant Director - Environmental Services
R Manning – Section 151 Officer
L Spicer – Senior PR and Communications Manager

43 MINUTES

The Minutes of the meeting held on 2 December 2015 were approved as a correct record and signed by the Chairman.

44 PROGRESS ON DECISIONS MADE BY FULL COUNCIL/THE EXECUTIVE

The Executive reviewed the Schedule on Progress of Decisions made by Full Council and the Executive.

Resolved

That the progress on decisions made by Full Council/The Executive, as set out in the schedule, be received subject to noting that:-

- Work on devolution (Minute 126/14) was in abeyance until after the forthcoming election.
- The item in relation to public toilets (Minute 126/14) had been withdrawn pending a revised update from the Assistant Director – Environmental Services.
- With regard to the pilot amenity vehicle scheme (Minute 148/14) a new manager was now on site and considering the issue.

- Concerns in relation to County Highways ranger proposals (Minute 150/14) were to be raised with the County Council. The County Council was reviewing the appropriateness of its standard correspondence.
- The possibility of targets to measure success would be part of thinking in relation to the Community Safety Hub (Minute 264/14).
- Officers would provide a briefing note on the precise situation with regard to the Rayleigh Town Centre AQMA Action Plan.
- Officers were awaiting clarification on when monies could be drawn down in relation to the Hall Road Biodiversity Scheme.

45 QUARTER 3 2015/16 FINANCIAL MANAGEMENT REPORT

The Portfolio Holder for Finance, Cllr S P Smith, presented the report on the Quarter 3 2015/16 Financial Management Report.

It was recognised that the Council would be facing many challenges going forward. Having the facility to access capital when needed was key.

Resolved

- (1) That the Quarter 3 2015/16 revenue budget and capital position of the Council contained in sections 3 and 4, and as shown in Appendices 1 and 2 of the officer report, be approved.
- (2) That the reasons for variations to the previously approved budgets, as detailed in sections 3 and 4 of the officer report, be noted.
- (3) That it be noted that the latest net revenue forecast outturn is expected to be £8.68m for 2015/16, as outlined in paragraph 3.1 of the officer report, an £85,000 favourable movement from Quarter 2.
- (4) That the General Fund balance in section 5 of the officer report be noted.
- (5) That the current financial performance on key revenue financial indicators, as shown in section 6 and Appendix 3 of the officer report, be noted.
(S151O)

46 CANEWDON AND WALLASEA NEIGHBOURHOOD AREA APPLICATION

The Portfolio Holder for Planning, Cllr I H Ward, presented the report on approval of the Canewdon and Wallasea Neighbourhood Area Application.

Resolved

That the Canewdon and Wallasea Neighbourhood Area, as shown on the map accompanying the application (Appendix 1) of the officer report, be approved. The designation would be published on the Council's website. (ADPS)

47 TIMETABLE OF MEETINGS 2016/17

The Executive considered the report of the Assistant Director - Democratic Services on the Timetable of Meetings for the 2016/17 Municipal Year.

It was noted that the report appendix should have been showing a meeting of the Standards Committee in September and meetings of the Review Committee and the Executive at the end of November 2016.

There was some discussion on arrangements in relation to the budget away days. Whilst recognising that any changes could have implications, it was agreed that it would be of value if hard copies of away day documentation could be provided to Members a week in advance.

Resolved

That the timetable of meetings for the 2016/17 Municipal Year, as set out in the appendix to the officer report, be approved subject to:-

- A meeting of the Standards Committee being scheduled for 27 September 2016 and meetings of the Review Committee and the Executive scheduled for 29 and 30 November 2016 respectively. (ADDS)
- Hard copies of away day documentation being provided to Members a week in advance. (S151O)

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

48 BUSINESS RATES WRITE OFF

The Portfolio Holder for Governance, Cllr Mrs C E Roe, presented the exempt report on writing off some business rates.

It was noted that, since redesign, a new and tighter approach was being taken to write offs. The Section 151 Officer and Assistant Director – Customer Revenues and Benefits Services were in liaison on lessons that could be learnt from the case detailed in the exempt report.

Resolved

That the sum of £22,274.97 in respect of Business Rates, as identified in the exempt report, be written off. (S151O)

The meeting closed at 8.07 pm.

Chairman

Date

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