

PROGRESS ON DECISIONS

Item	Progress/Officer		
Rochford Local Strategic Partnership – The Way Forward (Minute 185/06)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(1) That the revised structure, membership and terms of reference for the Local Strategic Partnership Executive Board, as set out in Appendices 2, 3, and 4 of the Committee report, be agreed.	Implemented.		
(2) That the Chief Executive write to all existing Rochford Local Strategic Partnership members thanking them for their contribution and outlining the way forward.			
(3) That the Chief Executive make the appropriate arrangements to ensure the Local Strategic Partnership Executive Board structure is operational prior to the summer recess, along with taking the appropriate steps to encourage two new local partnerships around Economic Regeneration and Community Involvement, with the composition of groups being as set out in Appendix 2 of the Committee report. (CE)			

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Planning Delivery Grant 2006/07 (Minute 186/06) Resolved That the broad programme of initiatives and approximate grant breakdown, as outlined in paragraphs 3.3 and 3.4 of the Committee report, be approved. A half-year report on the position with regard to expenditure under each heading to be submitted to the Planning Policy & Transportation Committee. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Half yearly report scheduled for November meeting of the Planning, policy and Transportation Committee.		
Crouch Harbour Authority – Funding Support (Minute 191/06) Resolved (1) That there be communication with Maldon and Chelmsford Councils with a view to obtaining further support for the Crouch Harbour Authority together with standardised financial support. (2) That a meeting be requested with Lord Hanningfield to identify the future policy and commitment of Essex County Council to the Crouch Harbour Authority. This Council to be represented by the Leader of the Council, the Council's representative on the Crouch Harbour Authority and at least one of the Local County Councillors. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Letters have been sent. Formal responses are awaited. Meeting held. Essex County Council now involved in recruitment of new Head to the Harbour Authority.		

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Proposed Merger of Bedfordshire, Essex and Hertfordshire Police Areas: Consultation (Minute 232/06) Resolved That, whilst acknowledging the Home Office's latest decision to withdraw the merger proposals, this Council maintains its support for the case put forward by Essex Police Authority that Essex remains as a 'stand alone' Police Force. (CE)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Police Authority aware of Rochford District Council's support.		
Performance Management System – Quarterly Performance Report (Minute 233/06) Resolved (1) That the format of the Quarterly Performance Report be approved, including the Planning and Social Housing Management key information. (2) That the arrangement be continued whereby the Quarterly Performance Report was the only report made available on a routine basis to Members in the month following the completion of each quarter. (CD(ES))	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
	Implemented.		

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Evaluation of CCTV Provision (Minute 234/06)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the analogue cameras be removed and replaced (plus additional cameras where necessary) and that VCRs be replaced with digital equipment at the local shopping parades at an estimated cost of £20,000.</p> <p>(2) That the older digitised cameras be replaced at a cost of approximately £9,000.</p> <p>(3) That early discussions be agreed around the further management and maintenance of the CCTV system involving Holmes Place, the local Chambers where they are the providers and those Town and Parish Councils who have installed their own systems, with a view to determining whether a common approach can be developed. (CE)</p>	<p>Amended by decision of Full Council on 25 July 2006 following recommendation of Full Council.</p> <p>See above.</p> <p>Meeting held with Rayleigh Town Council and local Chambers of Trade on 15 August 2006. Agreed to report back to a future meeting following a visit to Southend Borough Council.</p>		
Proposed Partnership Guidance (Minute 235/06)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That the Partnership Guidance document, as set out in the appendix to the officer's report, be approved.</p> <p>(2) That the Guidance document be used to aid the review of Partnerships, as already agreed by Council. (CE)</p>	<p>Implemented.</p> <p>Implemented.</p>		

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Asset Management Plan (Minute 236/06) Resolved That the Asset Management Plan 2006/07 be endorsed. (CD(IS))	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Asset Management Plan 2006/07 in place		
Asset Management – Property Performance Indicators (Minute 237/06) Resolved • That the new suite of local performance indicators for 2006/07 onwards, as outlined in appendix D to the officer's report, be agreed. (CD(IS))	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	New local Performance Indicators in use		
Equalities and Diversity (Minute 239/06) Resolved (1) That the Corporate Equalities Strategy appended to the officer's report be adopted. (2) That its commitment to achieving level 1 of the Equality Standard by 31 March 2007 be confirmed.	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ongoing. Ongoing.		

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(3) That further reports on revisions to the Race Equalities Scheme and the development of the Disability Equality Scheme be received on a half yearly basis. (CE)	Ongoing.		
Houses in Multiple Occupation – Compulsory Licensing Fee Structure (Minute 240/06) Resolved (1) That the fee for the compulsory licensing of HMO's will be £300 for an HMO with up to five bedrooms and a further £50 for each additional bedroom. (2) That the licence will last for five years. (3) That the fee for variation will be 50% of the licensing fee. (4) That an HMO owned by a registered charity shall be exempt from licensing fees. (CD(ES))	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
	Implemented.		

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Proposal to make Change to the Method of the Annual Canvass of Electors (Minute 241/06) Resolved That the system of internet registration be introduced as part of the canvass conducted from September – December 2006 in addition to the telephone registration and traditional postal returns and that the practice of direct contact with non-responders be continued during the final stages of the canvass to ensure the continued accuracy of the register. (HAMS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Internet registration has been implemented, as well as telephone registration and traditional postal returns, for the annual canvass that began in August 2006.		
Annual Efficiency Statement – Backward Look 2005/06 (Minute 242/06) Resolved That the Annual Efficiency Statement Backward Look 2005/06, as set out in Appendix 1 to the report, be agreed. (HFAPM)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Annual Efficiency Statement Backward Look 2005/06 was submitted to Government before the deadline.		
Conservation and Heritage Awards 2006 (Minute 244/06) Resolved That Cllrs R A Amner, T G Cutmore, T Livings, D G Stansby and Mrs M J Webster be nominated to form a Panel to judge the 2006 Rochford Design, Heritage and Conservation Awards. (HPT)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		

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FROM FULL COUNCIL			
Performance Plan 2006 (Minute 204/06)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resolved That the Draft Performance Plan 2006 be approved. (CE)	Implemented.		
Draft Financial Statement 2005/06 (Minute 205/06)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resolved (1) That the Financial Statement be approved and signed by the Chairman of the Council. (2) That the accounts be agreed for submission to the external auditors. (HFAPM)	Implemented. Implemented.		
Treasury Management Annual Report (Minute 207/06)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resolved That the Treasury Management report be accepted. (HFAPM)	Implemented.		

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Review of the Planning Services (now Development Control) Committee (Minute 208/06) Resolved (1) That the Development Control Committee comprise all 39 Members of the Council. (2) That, subject to a review of arrangements after six months by the Planning Policy and Transportation Committee, public speaking be introduced within the framework of Appendix 1 to the report, subject to the time allowed for public speaking being limited to 'up to 5 minutes' each for the applicant/representative, one objector/ representative and the Parish Council. The Head of Planning & Transportation to determine the name of the objector/representative. (3) That all Members of the Development Control Committee should be encouraged to attend scheduled planning site visits, or to familiarise themselves with the sites if unable to attend to ensure that they have sufficient information on those applications. (4) That, subject to officers considering the possibilities for a loose-leaf facility and the exclusion of Councillors that are already recorded as attending an organised site visit, a book be made available before Committee meetings for Members to sign to confirm that they had made alternative arrangements to visit a site which has been the subject of an organised site visit, or were familiar with the site for other reasons, including their role as a Ward Member.	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Arrangements for the introduction of public speaking have been completed and details published to enable the new procedure to operate from the September Development Control Committee.</p> <p>New site visit sheets have been prepared and will be available for Members to sign at the site visit or immediately prior to the start of each Development Control Committee.</p>		

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(5) That there should be improved pointers/cursors for the officer presentations.	<p>A new pointer has been acquired.</p> <p>The options are being investigated. A bid has been made to the Building Capacity East Fund for funding to introduce Webcasting.</p> <p>The Member Training Programme will contain two planning related sessions each year.</p>		
(6) That the desirability of web-casting or oral broadcasting be endorsed, this to be further investigated with a report made in due course to the Policy, Finance & Strategic Performance Committee.			
(7) That all Members of the Development Control Committee should attend two Planning Training Sessions totalling four hours in each Municipal year, or make alternative training arrangements with officers if unable to attend scheduled sessions.			
(8) That the changes in resolutions (1) to (7) above be brought into operation from 1 September 2006. (HP&T)			
Planning Appeal – Retail Food Store and Associated Development at Former Park School, Rawreth Lane, Rayleigh (Minute 209/06) Resolved	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>(1) That the pending Appeal be dealt with by Written Representations, subject to the Planning Inspectorate accepting that they can be dealt with on this basis.</p> <p>Appeal proceeding by written representations subject to confirmation of timetable and detailed arrangements by Inspectorate.</p>		

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(2) That, in the event that the Appeals proceed by way of Inquiry, specialist Counsel and expert witnesses be engaged to give evidence in support of the Council's decision and a contingency sum as specified in the exempt report be set aside to meet the cost of defending the action and any consequent liability arising from a cost award, to be funded from balances in the first instance and taken into account as part of a Budget Strategy for 2007/08. (HLS)	See above.		
Rayleigh and Rochford Association of Voluntary Services (RRAVS) – Position Update (Minute 258(13)(a)/06) Resolved That the nomination of a Council Member to become a trustee of RRAVS be referred to the Policy, Finance & Strategic Performance Committee for consideration. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	No decision taken at Full Council in July. Therefore, nomination still to be determined.		
Appointments to Outside Bodies – Adult Community Learning South Essex Area Governing Body (Minute 258(13)(b)/06) Resolved That Councillor C A Hungate be appointed to the Adult Community Learning South Essex Area Governing Board. (HAMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		

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Evaluation of CCTV Provision (Minute 258(14)(a)/06) Resolved That the first two decisions made on CCTV Evaluation at the meeting held on 13 July 2006 be reconsidered by the Policy, Finance & Strategic Performance Committee on the basis that alternative consideration should be given to the purchase of covert cameras (suitable for use as evidence in any criminal proceedings) and the merits of improved lighting rather than replacing the analogue provision and upgrading the older digital systems. Considerations to include:- <ul style="list-style-type: none"> • Identification of the preferred Police option and clarification of the management/operating arrangements around such an option. If mobile covert cameras were the preferred choice, there would need to be agreement around publicity and usage specifically within the District. • Examination of best practice in other authorities in terms of equipment used and management of those systems. (CE) 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Work now underway. Report into Policy, Finance & Strategic Performance Committee following consideration by the Review Committee on 26 September 2006. See above.		
Housing Stock Transfer Application to Department for Communities and Local Government (Minute 259/06) Resolved (1) That the Draft Housing Transfer Application be approved for submission to the Department for Communities and Local Government.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		

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(2) That authority be delegated to the Chief Executive to make any minor adjustments required prior to dispatch and to the Chief Executive, in consultation with the leader of the Council, for any other adjustments. (CD(ES))	Implemented. Minor amendments only were required.		
Interview Process For Heads Of Service Posts (Minute 260/06) Resolved That the process and composition of the Member Interview Panels in respect of the Head of Environmental Services and Head of Community Services posts, as detailed in paragraphs 2.2 to 2.4 of the report, be agreed. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Process underway.		
Recommendations of the Waste Management & Recycling Sub-Committee (Minute 261/06) Resolved (1) That this year's Waste Performance and Efficiency Grant and Waste Management Reserve Fund be allocated to the following items:- <ul style="list-style-type: none"> • Serviceteam cost for running narrow access vehicle for round six - £28,000. • Box purchases for flats expansion and current kerbside provision - £855. 	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Implemented. Implemented.		

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<ul style="list-style-type: none"> Communal wheeled bins for flats expansion and delivery by Ashingdon Removals – £10,700. Lids for boxes for flats - £100. Fitting of bin lifts to kerbside vehicles - £15,000. Development of current recycling leaflets and production/ distribution of “Resource” recycling newsletter – £5,840. A programme of participation monitoring of the Council’s kerbside recycling scheme as described in paragraph 3.1 of the officer’s report to the 18 July Sub-Committee meeting, subject to only one leaflet being distributed to all those households that had not recycled during the period of monitoring – £9,500. 	<p>Supplier arranged with bins to be delivered just prior to implementation in November.</p> <p>Implemented.</p> <p>Order placed. Work to be completed in September.</p> <p>Implemented with further newsletters drafted and delivered throughout the year.</p> <p>Leaflet being drafted for discussion and approval at Waste Management & Recycling Sub Committee in September.</p>
(2) That authority be delegated to the Waste Management & Recycling Sub-Committee to oversee the progress and development of the contract procurement process for refuse collection and recycling and to approve the wording of the leaflet associated with the programme of participation monitoring at its September meeting. (CD(ES))	Implemented.

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