



## Rochford District Council

# The Executive

### agenda

#### *Date*

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**6 November 2013**

#### *Time*

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**7.30 pm**

#### *Place*

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Committee Room 4  
Civic Suite  
Rayleigh

#### *Contact*

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**The public are welcome to attend this meeting up to Item 11 of the agenda.**

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## **Members of The Executive**

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon  
Cllr Mrs G A Lucas-Gill  
Cllr Mrs J E McPherson

Cllr M Maddocks  
Cllr S P Smith  
Cllr M J Steptoe

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

**The Council's objectives are to make a difference:-**

- to our community
- to our environment
- to our local economy.

**The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## **A G E N D A**

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 9 October 2013**

**4 To Receive Declarations of Interest**

**5 Matters Referred to the Executive and Reports from Other Committees**

Note: the exempt reports of the Review Committee on Leisure Service Provision, woodlands and the Council's car parks and parking charges are under Item 12 of the agenda.

**6 Performance Report on Key Performance Indicators for the period July to September 2013** 6.1 – 6.20

To review the report.

**7 Performance Report to Members on Key Projects for the period July to September 2013.** 7.1 – 7.8

To review the report.

**8 Progress on Decisions made by Full Council/The Executive** 8.1 – 8.17

To review the Schedule

**9 Customer Feedback and Freedom of Information Statistics 2013/14 half yearly update** 9.1 – 9.9

To note the report of the Head of Information and Customer Services on customer feedback and freedom of information statistics for April to September 2013.

**10      Quarter 2 2013/14 Financial Management Report      10.1 – 10.28**

To consider the report of the Head of Finance containing the quarter 2 financial management report.

**11      Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 3 and 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**12      Review Committee Reports      12.1 – 12.38**

To consider the exempt reports of the Review Committee on Leisure Service Provision (and the Leisure Services Contract), woodlands (including opportunities of additional funding streams) and the Council's car parks and parking charges.

**13      Chief Executive's Appraisal**

To receive the exempt note of the Chief Executive's appraisal (despatched under separate cover).

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, sweeping flourish extending from the end of the signature.

Amar Dave  
Chief Executive