

## The Executive – 20 October 2010

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Minutes of the meeting of **The Executive** held on **20 October 2010** when there were present:-

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher  
Cllr Mrs T J Capon  
Cllr K J Gordon

Cllr K H Hudson  
Cllr C G Seagers  
Cllr M J Steptoe

### OFFICERS PRESENT

P Warren – Chief Executive  
G Woolhouse – Deputy Chief Executive  
A Bugeja – Head of Legal, Estates and Member Services  
R Evans – Head of Environmental Services  
Y Woodward – Head of Finance  
A Lovett – Streetscene and Open Spaces Manager  
C Watkins – Financial Services Manager  
J Bostock – Member Services Manager

### 262 MINUTES

The Minutes of the meeting held on 8 October 2010 were approved as a correct record and signed by the Chairman.

### 263 PERFORMANCE REPORT ON KEY PROJECTS FOR THE PERIOD JULY TO SEPTEMBER 2010

The Executive considered the report of the Head of Finance on key projects for the second quarter of 2010/11.

Members concurred with the Chairman that achievement of the Member Development Charter was good news and that thanks should be extended to the officers involved for all their work.

It was noted that a report on the reception area at the Rochford offices was to be submitted to the Executive meeting on 3 November. It was also noted that the 'Shop at my Local' brand had been registered and that consideration was being given as to whether an application could be submitted for social enterprise lottery funding.

In reviewing the progress on decisions schedule it was noted that the East Sussex area was included in considerations around Local Enterprise Partnerships. Such partnerships would have the facility to draw down money from the Regional Growth Fund.

### Resolved

That the progress against key projects for the second quarter of 2010/11 be noted. (HF)

### 264 STRATEGIC IMPROVEMENT PLAN 2010/11 – QUARTERLY UPDATE

Members considered the report of the Deputy Chief Executive on progress being made on the implementation of the Council's Strategic Improvement Plan and future reporting arrangements.

### Resolved

- (1) That the progress being made on the implementation of the Council's Strategic Improvement Plan 2010/11 be noted.
- (2) That the Executive receive future reports on an exception only basis, with routine progress monitoring being carried out by the Portfolio Holder and summarised in the Quarterly Performance Report on projects. (DCE)

### 265 FINANCIAL MANAGEMENT REPORT – QUARTER 2 – 2010/11

The Executive considered the report of the Head of Finance on current forecasts for the revenue budgets of the Council based on financial performance in the first half of 2010/11.

Members concurred with the Chairman that it was good to see that the General Fund year end position was forecast to meet the original estimate.

### Resolved

- (1) That the current year-end forecasts for the revenue budgets of the Council based on financial performance in the first half of the financial year 2010/11 be noted.
- (2) That the current financial performance on key financial indicators be noted. (HF)

### 266 CAPITAL PROGRAMME MONITORING REPORT – QUARTER 2 – 2010/11

The Executive considered the report of the Head of Finance on the financial progress at the end of Quarter 2 in completing the General Fund Capital Programme for 2010/11.

It was observed that it was pleasing that works to the Rayleigh Cemetery railings appeared to have been completed and that the Old House roof and associated works were being progressed.

**Resolved**

- (1) That the financial progress as at the end of Quarter 2 in completing the Capital Programme for 2010/11 be noted.
- (2) That an additional £6,040 be released from the £28,000 remaining budget for the pavilions to enable the disabled adaptations to be put in place at Rochford Pavilion. (HF)

**EXCLUSION OF THE PUBLIC AND PRESS**

**Resolved**

That the public and press be excluded from the meeting for the remaining business on the grounds that exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**267 MATERIALS RECOVERY FACILITY CONTRACT – UPDATE**

**Note:** The Chairman had admitted this item of business as urgent in view of the timing associated with decisions in relation to the contract.

The Executive considered the exempt report of the Head of Environmental Services and the Head of Legal, Estates and Member Services providing an update on the position with regard to the Materials Recovery Facility contract following the decision made at the meeting of the Executive on 8 October 2010.

Members discussed the latest position in detail, including the options that were available. Key aspects of the discussion and the Executive's decisions on this matter are set out in the exempt Appendix to these Minutes.

With a view to reaching final conclusions, it was agreed that it would be appropriate to adjourn the meeting until the rising of Full Council on 26 October to enable the provision of further detailed information.

The meeting adjourned at 9.30 pm. The meeting would reconvene on the rising of Full Council on 26 October 2010 to further consider the Materials Recovery Facility contract item.

Chairman .....

Date .....

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