



**Rochford District
Council**

Investment Board

agenda

Date

5 September 2019

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting**

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Members of the Investment Board

Chairman: Cllr M J Steptoe
Vice-Chairman: Cllr A L Williams

| | |
|----------------------|-------------------|
| Cllr D S Efde | Cllr D J Sperring |
| Cllr A H Eves | Cllr C M Stanley |
| Cllr Mrs J R Gooding | Cllr I H Ward |
| Cllr G J Ioannou | Cllr S A Wilson |
| Cllr M J Lucas-Gill | Cllr S E Wootton |
| Cllr Mrs L Shaw | |

Terms of Reference

- To ensure that best use is made of sites and property and that opportunities for co-location and income generating activities explored; maximising both the Economic and Social Value to the District.
- To consider and, where appropriate, approve a pipeline of projects/activity, based on professional advice outlined in business cases from the Leadership Team, and setting the conditions to be met in perusal of objectives.
- To monitor the co-ordinated delivery of major schemes and projects to support property development and community facilities within the District; ensuring programme delivery, performance and quality.
- To shape, challenge and review business cases in relation to transformation and service development that require new investment (in excess of £25,000); with a particular focus on schemes that improve quality whilst reducing cost or generating a financial return.
- To act on conditions and advice given by Government, the accountable bodies where external or specific funding is being utilised and the Section 151 officer in ensuring that investment decisions are prudent, affordable and sustainable.
- To share information and good practice to ensure that the optimum use is made of all public and private sector resources.
- To have access to sufficient administrative resources in order to carry out the Committee's duties and to be provided with appropriate and timely training in the form of an induction programme and ongoing training for new appointees.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Substitute Members

3 Non-Members Attending

4 Minutes of the Meeting held on 17 July 2019

5 To Receive Declarations of Interest

6 Asset Delivery Programme: Pre-Procurement Qualification Report and Final Procurement Documentation

6.1 – 6.5

To consider the report of the Assistant Director, Assets & Commercial seeking approval for the Asset Delivery Programme Procurement Documentation.

Note: There are exempt appendices to the report, which are available to Members of the Council only.



Angela Law
Assistant Director, Legal & Democratic