



**Rochford District  
Council**

**INDEX**

**1979**

**January - December**

MINUTE INDEX 1979

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| 755     | - | 36     | 731 | - | 342,370,468     |
| 660     | - | 37     | 769 | - | 647             |
| 701     | - | 37,355 | 732 | - | 651             |
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|                                     |         |
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| 16-44 & 46, Castle Road, Rayleigh   | 366,464 |
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**Rochford District  
Council**

# **ROCHFORD DISTRICT COUNCIL MINUTES**

**1979**

**December**

ROCHFORD DISTRICT COUNCIL

Minutes of the Recreation and Amenities Committee

At a Meeting held on 4th December 1979. Present: Councillors J.A. Sheaf (Chairman), E.H. Adcock, S.W. Barnard, K.J. Bowen, W.H. Budge, Mrs. L.M.A. Campbell-Daley, A.G. Chandler, Mrs. P. Cooke, B.A. Crick, A.J. Harvey, D.A. Ives, F.B.G. Jopson, Miss B.G.J. Lovett, E.V. Maton, Mrs. J.M. Murison, C. Stephenson and R.A. Taylor.

Apologies: Councillors L.K. Cope, Mrs. M. Garlick, A.L. Tate and B. Taylor.

MINUTES

655. Resolved that the Minutes of the Meeting of 23rd October 1979 be approved as a correct record and signed by the Chairman.

CLEMENTS HALL SPORTS CENTRE

656. The Director of Technical Services submitted a factual report on the use of the swimming pool and squash courts since the opening on 18th August, 1979 and gave details concerning the development of the use of the Centre and the continual build-up of attendances and income which had proved most successful.

A comprehensive swimming programme had been developed for all members of the community i.e., from babies to senior citizens. The swimming pool was fully booked in the evenings from Mondays to Fridays with various Clubs and activities taking part. The Centre offered a wide variety of organised activities all of which were well supported. The development of the Sports Centre was still under way and the various outside facilities had only recently been completed, although the tennis courts had been in use for some weeks.

A number of minor decisions concerning the adjustment of hours of the swimming pool had been made with the approval of the Chairman of the Committee. It was noted that there was little use on Saturday evenings but that because of demand there would be advantages in the pool remaining open on Sunday evenings until 8.00 p.m.

The Rochford District Swimming Club were continuing to develop and were seeking an earlier time on one evening a week. Their more competent members had also applied for early morning training facilities.

Since the opening of the Sports Centre the staff had been under considerable pressure particularly during peak periods and the opening of the outside areas was putting more pressure on the Duty Officer. It was considered that an investigation into staffing levels would have to be undertaken over the next few months.

RECOMMENDED That

- (1) Opening times of the pool be adjusted as follows:-

- {a} Friday evening remain open until 9.00 p.m.  
{b} Saturday evening close at 6.00 p.m. with appropriate adjustments when the pool is booked for a gala on

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Recreation and Amenities Committee

that evening.

- (c) Sunday evening remain open until 8.00 p.m.
- (2) The swimming club be offered :-
- (a) Early evening swimming - 6.30 p.m. - 10.00 p.m. every Tuesday.  
(b) Early morning swimming - 6.00 a.m. - 7.00 a.m. 3 mornings per week.
- (3) With the outside areas being brought into use and the introduction of planned maintenance schedules the staff matters appertaining to supervisory responsibilities be considered in the next cycle of meetings.
- (4) Further progress reports on the development of the Centre be presented at the end of six months and a year. (S.P. 10) (DTS)

CONTRACT PROGRESS REPORT

657. The Committee noted the report of the Director of Technical Services on Contracts 709 and 749 relating to the swimming pool and trim trail and hard playing areas at Clements Hall Sports Centre.

CHILDRENS PLAYSPACE - TYLNEY AVENUE, ROCHFORD (Minutes 482 and 610/79)

658. The Development Services Committee have now considered this application for deemed permission for development.

Resolved that for the purposes of Regulation 4 of the Town and Country Planning General Regulations 1976 the development referred to in application ROG/1089/79 be carried out subject to the condition set out in Minute 610/79. (6995) (DTP)

OPEN SPACE ADJOINING BULL INN PUBLIC HOUSE - HOCKLEY

659. The Director of Administration reported that the Council's current lease in respect of the above land expired on 28th September 1979 but the owners, Watneys London Limited had agreed to grant to the Council a further lease of 3 years at a rent of £125 per annum.

RECOMMENDED That the Director of Administration be authorised to complete a further lease of the above land for a term of three years commencing from 29th September 1979 at an annual rent of £125 the remainder of the terms and conditions be the same as those included in the previous lease. (279A) (DA)

REVIEW OF CHARGES

660. The Director of Finance submitted the appended schedule of new recommended charges which as a general rule showed an increase of 10%, with the exception of fees charged for the use of facilities by senior sportsmen being increased by 15%.

RECOMMENDED That the schedule of charges and recommendations as appended to the Agenda be adopted for the year commencing 1st April 1980, subject to the following amendments:-



Recreation and Amenities Committee

(i) Charges for football and rugby to be as follows:-

Charges where V.A.T. must be added

|                                       | £      |
|---------------------------------------|--------|
| Exclusive use of 1 pitch on Saturdays |        |
| - Manned Pitches                      | 166.50 |
| - Unmanned Pitches                    | 108.00 |
| Exclusive use of 1 pitch on Sundays   |        |
| - Manned Pitches                      | 184.50 |
| - Unmanned Pitches                    | 108.00 |
| Alternate use of 1 pitch on Sat/Wed   |        |
| - Manned Pitches                      | 83.25  |
| - Unmanned Pitches                    | 54.00  |
| Alternate use of 1 pitch on Sundays   |        |
| - Manned Pitches                      | 92.25  |
| - Unmanned Pitches                    | 54.00  |
| Casual Lettings including Pavilion    |        |
| - Saturdays & weekdays                | 9.75   |
| - Sundays                             | 12.75  |

Notes: Non-Resident Teams to be charged 50% extra  
Junior Teams below 16 years of age - 50% less.  
(Sunday mornings excepted)

|   |       |
|---|-------|
| Rayleigh & District Junior League - per pitch | 33.00 |
| Special Junior Pitches - per pitch per season | 9.08  |

Canewdon Playing Field - 10% less - pending provision of full facilities

(ii) Charges for hockey to be as follows:-

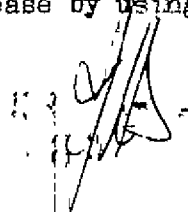
Charges where V.A.T. must be added

|  | £      |
|--|--------|
| Exclusive use of 1 pitch on Saturday Afternoons or Sunday mornings - Rayleigh (manned) | 111.00 |
| - Rochford (unmanned)  | 85.50  |
| Alternate use of 1 pitch on Saturday Afternoons or Sunday Mornings - Rayleigh          | 55.50  |
| - Rochford   | 42.75  |

(708) (DF)

L.D.S. MINOR CAPITAL SCHEMES

661. The Director of Finance reported that although the LDS allocation for 1980/81 had not yet been received it was unlikely that it would exceed £50,000 which the Council might wish to increase by using capital receipts or revenue contributions.

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Recreation and Amenities Committee

The Committee were requested to identify schemes which they wished to see included in the Capital Programme for 1980/81 and 1981/82. Consideration was then given to the recommendations of the Director of Technical Services as set out in his report. The report referred to schemes at :-

- (i) Grove Road Public Open Space :-
  - (a) Clearance and layout of land to the north for second rugby pitch.
  - (b) Provision of car park and changing facilities perhaps linked through an agreement with the Rugby Club.
  - (c) Works to main area (i.e., protection of selected trees, clearance of certain scrub areas, improvement of drainage etc.) A provisional allocation would allow work under (a) to be put in hand as part of an on-going programme. - £10,000
- (ii) Hockley Woods - Work to the surface water ditch, culverts, footpaths and bridleway - £10,000
- (iii) Brooklands Gardens - Provision of additional amenities - £10,000
- (iv) Castle Road - Improvement of the pond area and the setting up of a naturalist area to protect the wild life - £10,000
- (v) Other works in the District including Gt. Wakering, Romney Marsh, Ashingdon Playing Field, etc.

The Committee then considered the various projects in some detail.

RECOMMENDED (1) That the Policy and Resources Committee be requested to include the first three schemes listed above in order of priority in the Capital Programme except that Brooklands Gardens should be limited to £2,500 and the Grove Road Public Open Space to be looked at as an on-going commitment from year to year.

(2) That the areas of land at Castle Road being investigated for municipal housing purposes and amenity areas should be sold for residential purposes to a private developer and the sums received be applied for the improvement of the recreation and amenities of the District with particular reference to the Gt. Wakering and other schemes referred to in (v) above which have not been included in the list of priorities being submitted to the Policy and Resources Committee. (DF& DTS)

HORSE RIDING PANEL (Minute 564/79)

662. Consideration was given to the appended report of the meeting held on 28th November 1979 with representatives of the horseriding fraternity in an endeavour to control the misuse of public facilities.

For the purpose of clarification the Chairman of the Committee explained that he had apologised for the non-attendance of Councillors A.J. Harvey and D.A. Ives as they were engaged on another Council commitment that evening.

RECOMMENDED That the report be adopted. (252) (DA& DTS)

EXCLUSION OF THE PUBLIC

663. Resolved that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting

Recreation and Amenities Committee

for the reason that publicity would be prejudicial to the public interest, the business about to be discussed being the subject of a confidential report.

LAND AT THE AVENUE, HULLBRIDGE

664. The Director of Administration reported that in 1967 the Rochford Rural District Council acquired land fronting The Promenade Hullbridge for Open Space. An approach was subsequently received from the owner of adjoining land for the Council to exchange part of the land for part of the adjoining land.

The matter was referred to Messrs. Savills, Chartered Surveyors of Chelmsford to negotiate with the owner of the adjoining land. Terms had now been agreed as follows:-

- (1) The Council would sell to the adjoining owner land having a frontage of 100 feet to The Avenue and a depth of 60 feet.
- (2) The adjoining owner to convey to the Council land having a frontage to The Promenade of 100 feet with a depth of 160 feet.
- (3) The adjoining owner would pay to the Council £8,000 by way of a quality of exchange.
- (4) Each party to bear its own legal costs.

The land which the Council acquired in 1967 constituted Trust land, being Open Space, and accordingly it had been necessary to obtain the approval of the Department of the Environment before the exchange of land set out above could proceed. Because land of similar size in the immediate vicinity to be used for Open Space had been given in exchange this approval had been given. The result of the exchange would be for the Council to acquire further land in the area designated as Open Space at The Promenade, Hullbridge, and in addition be able to dispose of land zoned for residential development. The Council would also be paid £8,000 by way of a quality of exchange.

RECOMMENDED (1) That consideration of the matter be deferred and Savills be requested to investigate further and report on the valuation aspect, etc.

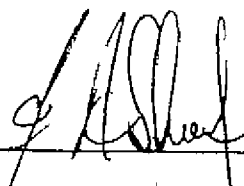
(2) That the Director of Town Planning advise on the planning potential of the land. (107/1) (DA & DTP)

SUSPENSION OF STANDING ORDERS

665. During discussion of the preceding item it was

Resolved that Standing Order 1.8 be suspended to allow transaction of the remaining business.

Chairman:



Date: 22nd JAN 1980

ROCHFORD DISTRICT COUNCIL

RECREATION AND AMENITIES COMMITTEE

REVIEW OF CHARGES

FOR

1980/81

Notes:  
Ref.

1. Allotment Bents are normally reviewed biennially but the Committee will remember they were specially reconsidered at the last meeting when the charge per rod was increased to 50p per annum from 1st October 1980 and a 50% reduction for O.A.P's was introduced.
2. 10% increase on all charges with the exception of those marked "special"
3. No increase has been made in Playschool Group charges for the last two years.



RECREATION AND AMENITIES COMMITTEE

ALLOTMENTS

Charges exempt from V.A.T.

Rent - per rod per year  
O.A.P. - per rod per year

PUBLIC HALLS

Castle Hall, Rayleigh  
Charges exempt from V.A.T.

Monday to Friday  
9.00 am - 7.00 pm  
Time Covered  
First 2 hrs.  
Per hr. or part thereof  
To 10.00 pm  
To 11.00 pm  
Pr.hr. thereafter  
First 3 hrs.  
Pr.hr. thereafter  
To 10.00 pm  
To 11.00 pm  
Pr.hr. thereafter

Playschool Groups, etc.

Rayleigh Pre-School Playgroup  
Morning Session  
Mother & Child No. 1 Playgroup  
Afternoon Session  
Rayleigh & District Silver Band  
7.30pm - 10.00pm  
Music Licence  
At all times

Charges where V.A.T. must be added

Use of kitchen - Lunches, Buffets, etc.  
Use of Piano  
Use of Kitchen - Tea/Kitchen facilities

\*

| R<br>E<br>F | Present<br>Charge | Recommended Charge |                   | Charge         |
|-------------|-------------------|--------------------|-------------------|----------------|
|             |                   | %                  | Effective<br>Date |                |
| 1           | £ 0.40            | Special            | 1.10.80           | £ 0.50<br>0.25 |
| 2           | 3.65              | 10                 | 1. 4.80           | 4.00           |
|             | 1.80              |                    |                   | 2.00           |
|             | 6.90              |                    |                   | 7.60           |
|             | 2.75              |                    |                   | 3.00           |
|             | 5.50              | Special            |                   | 5.75           |
|             | 8.20              |                    |                   | 9.00           |
|             | 2.75              |                    |                   | 3.00           |
|             | 9.55              |                    |                   | 10.50          |
|             | 4.10              |                    |                   | 4.50           |
|             | 7.00              | Special            |                   | 7.25           |
| 3           | 3.90              | 10                 |                   | 4.30           |
|             | 2.70              |                    |                   | 3.00           |
|             | 4.10              |                    |                   | 4.50           |
|             | 0.70              | Special            |                   | 0.80           |
|             | 2.50              |                    |                   | 3.00           |
|             | No Charge         |                    |                   |                |
|             | 1.00              | Special            |                   | 1.10           |

Notes:  
Ref:

1. 10% increase recommended after discussions with the Halls Manager. An opportunity has also been taken to round off some charges.

2. New Badminton mats have recently been provided at Mill Hall.

RECREATION AND AMENITIES COMMITTEE (Continued)

PUBLIC HALLS (Continued)

Mill Hall, Rayleigh  
Charges exempt from V.A.T.

Scale 'A' Main Hall only

Time Covered

Mondays to Saturdays - Mornings  
 and afternoons

To 6.00 p.m.

Meetings

Min. 7 hrs.

Additional hrs.

Functions other than meetings

Min. 7 hrs.

Additional hrs.

Mondays to Thursdays - Evenings  
 Meetings

7.00pm - 11.00pm

Additional hrs.

Functions other than meetings

7.00pm - 11.00pm

Additional hrs.

Friday Evenings

Meetings

7.00pm - 11.00pm

Additional hrs.

Functions other than meetings

7.00pm - 11.00pm

Additional hrs.

Saturday Evenings

Meetings

7.00pm - 11.45pm

Functions other than meetings

7.00pm - 11.45pm

Exhibitions - Weekdays

To 9.00 pm

1st Day

2nd Day

3rd Day

Badminton (Sideways on)

7.00pm - 11.00pm

| R<br>E<br>F | Present<br>Charge<br>£   | Recommended Charge |                   | Charge<br>£  |
|-------------|--|--------------------|-------------------|--|
|             |  | %                  | Effective<br>Date |  |
| 1           | £<br>14.50<br>3.85<br>18.70<br>4.95<br>11.55<br>4.60<br>16.30<br>5.70<br>19.35<br>4.85<br>43.55<br>5.50<br>24.20<br>49.50<br>48.40<br>44.75<br>41.15<br>7.25 | 10                 | 1.4.80            | £<br>16.00<br>4.25<br>20.60<br>5.45<br>12.70<br>5.00<br>18.00<br>6.25<br>21.30<br>5.30<br>48.00<br>6.00<br>26.60<br>54.50<br>53.25<br>49.00<br>45.25<br>9.00 |
| 2           |  | Special            |                   |  |

RECREATION AND AMENITIES COMMITTEE (Continued)

PUBLIC HALLS (Continued)

Mill Hall, Rayleigh (Continued)

Charges exempt from V.A.T.

Scale 'B' First Floor Bar/Lounge only

Time Covered

Monday to Saturdays - Mornings and afternoons

to 6.00 pm

Meetings

Min. 7hrs

Additional hrs.

Functions other than meetings

Min 7hrs.

Additional hrs.

Monday to Thursday - Evenings Meetings

7.00pm - 11.00pm

Additional hrs.

Functions other than meetings

7.00pm - 11.00pm

Additional hrs.

Friday Evenings

Meetings

7.00pm - 11.00pm

Additional hrs.

Functions other than meetings

7.00pm - 11.00pm

Additional hrs.

Saturday Evenings

Meetings

7.00pm - 11.45pm

Functions other than meetings

7.00pm - 11.45pm

To 9.00 pm

Exhibitions - Weekdays

1st Day

2nd Day

3rd Day

Scale 'C'

Wedding Receptions

Monday to Saturdays Bar/Lounge

Per hr. to 1.00pm

Per hr. after 1.00pm

792

| R<br>E<br>F | Present<br>Charge<br>£ | Recommended Charge |                   | Charge<br>£ |
|-------------|------------------------|--------------------|-------------------|-------------|
|             |                        | %                  | Effective<br>Date |             |
|             | £                      |                    |                   | £           |
|             | 10.00                  | 10                 | 1.4.80            | 11.00       |
|             | 3.30                   |                    |                   | 3.60        |
|             | 12.10                  |                    |                   | 13.30       |
|             | 4.40                   |                    |                   | 4.80        |
|             | 9.25                   |                    |                   | 10.20       |
|             | 3.50                   |                    |                   | 3.80        |
|             | 11.55                  |                    |                   | 12.70       |
|             | 4.65                   |                    |                   | 5.00        |
|             | 13.20                  |                    |                   | 14.50       |
|             | 3.65                   |                    |                   | 4.00        |
|             | 25.40                  |                    |                   | 28.00       |
|             | 4.40                   |                    |                   | 4.80        |
|             | 16.95                  |                    |                   | 18.65       |
|             | 30.25                  |                    |                   | 33.30       |
|             | 36.30                  |                    |                   | 40.00       |
|             | 32.65                  |                    |                   | 36.00       |
|             | 29.05                  |                    |                   | 32.00       |
|             | 6.60                   |                    |                   | 7.20        |

Notes:  
Ref.

1. After discussion with the Halls Manager it is recommended that the charge for the Small Hall be increased by 16% to create a more realistic charge
2. The charge for the use of the Dressing Rooms has also been increased in line with the Small Hall above.
3. The Mill Hall has only been used on one occasion on a Sunday since opening and therefore the charges have been rounded up to a realistic figure.

RECREATION AND AMENITIES COMMITTEE (Continued)

PUBLIC HALLS (Continued)

Mill Hall, Rayleigh (Continued)

Scale 'D' - Other Accommodation

Time Covered

From 9.00am to 6.00pm and  
7.00pm to 12 midnight

Monday to Saturday - Small Hall  
Meetings

(G/F)

First 3hrs.  
Per hr. or part  
after 3

Functions other than meetings

Dressing Rooms (let as one unit)  
Meetings

First 3hrs.  
Per hr. or part  
after 3

Functions other than meetings

First 3hrs.  
Per hr. or part  
after 3

Scale 'E' - Sunday Hiring Only

Main Hall only

First 5hrs.  
Per hr. or part  
after 5

First Floor Bar Lounge

First 5hrs.  
Per hr. or part  
after 5

Small Hall - Meetings and  
Functions

First 5hrs.  
Per hr. or part  
After 5

Dressing Rooms

First 3hrs.  
Per hour or part  
after 3

| R<br>E<br>F | Present<br>Charge<br>£   | Recommended Charge |                   | Charge<br>£   |
|-------------|--|--------------------|-------------------|---|
|             |  | %                  | Effective<br>Date |   |
| 1           | 3.00<br>1.50<br>4.85<br>2.40                                       | 16%                |                   | 3.50<br>1.75<br>5.50<br>2.75  |
| 2           | 1.50<br>0.80<br>3.00<br>1.50                                       | 16%                |                   | 1.75<br>1.00<br>3.50<br>1.75  |
| 3           | 77.00<br>19.25<br>48.40<br>12.10<br>24.20<br>7.25<br>12.10<br>4.85 | Special            |                   | 80.00<br>20.00<br>50.00<br>13.00<br>25.00<br>10.00<br>13.00<br>5.00 |

Notes:  
Ref.

1. The charges recommended for the use of kitchen facilities have been arrived at after consultation with the Halls Manager. An increase of 10% is recommended for Luncheon/Buffer use but no increase for Dimers.
2. No increase is recommended for use of cloakroom facilities.
3. No increase has been made to Playgroups for the last two years.
4. No Lettings from 1st April 1980.

RECREATION AND AMENITIES COMMITTEE (Continued)

PUBLIC HALLS (Continued)

Mill Hall, Rayleigh (Continued)

Scale 'F' - Miscellaneous Charges Time Covered

Charges where V.A.T. must be added

- Use of Piano
- Use of Kitchen - Luncheon/Buffer
- Dinners
- Tea Making Facilities
- Cat Walk
- Full Stage
- Cloakrooms
- Bar Extension - Licence Fee
- Music Licence

Recreation Centre, Rayleigh

Charges exempt from V.A.T.

- Rayleigh Pre-School Group
- Morning Session 3 hrs.
- Mother & Child No.2 Playgroup/  
Mount Playgroup - Afternoon  
Session 2½ hrs.
- Large Hall
- Large Hall &  
Clubroom
- Large Hall

Committee Room, Council Offices, Rayleigh

Charges exempt from V.A.T.

- Lettings
- First 2 hrs.
- Per hr. thereafter

| R<br>E<br>F | Present<br>Charge<br>£   | Recommended Charge                                       |                   | Charge<br>£   |
|-------------|--|--|-------------------|---|
|             |  | %  | Effective<br>Date |   |
| 1           | 2.40<br>8.50<br>22.50<br>1.00<br>3.30<br>23.00<br>0.10<br>2.20<br>0.70 | 10<br>18<br>NIL<br>25<br>10<br>NIL<br>Special<br>Special | 1.4.80            | 2.75<br>10.00<br>22.50<br>1.25<br>3.65<br>25.00<br>0.10<br>2.20<br>0.80 |
| 3           | 3.95   | 10   |                   | 4.35  |
|             | 5.50   |  |                   | 6.05  |
|             | 3.30   |  |                   | 3.65  |
| 4           | 3.00<br>1.75   |  |                   | 3.30<br>2.00  |



Notes:  
Ref.

1. The Charges for the use of the Rochford Social Centre have been fixed by the Director of Finance after consultation with the Director of Administration on each occasion. The system has worked well and it is recommended that it continues for a further year. Generally increases of between 5% - 10% were agreed with hirers but each case is dealt with strictly on its merit and taking into account the facilities and times of use.

2. Toilet facilities are now available at Rochford.

RECREATION AND AMENITIES COMMITTEE (Continued)

PUBLIC HALLS (Continued)

Social Centre, Rochford  
Charges exempt from V.A.T.

Morning } Monday  
 Afternoon } to  
 Evening } Friday  
 Morning }  
 Afternoon } Saturday  
 Evening }  
Time Covered  
 9.30am - 1.00pm  
 2.00pm - 5.30pm  
 7.00pm - 10.30pm  
 9.30am - 1.00pm  
 2.00pm - 5.30pm  
 7.00pm - 10.30am

Meeting Room and Cloakroom

Morning } Monday  
 Afternoon } to  
 Evening } Friday  
 Morning }  
 Afternoon } Saturday  
 Evening }  
 9.30am - 1.00pm  
 2.00pm - 5.30pm  
 7.00pm - 10.30pm  
 9.30am - 1.00pm  
 2.00pm - 5.30pm  
 7.00pm - 10.30pm

Charges where V.A.T. must be added

Kitchen - per morning/afternoon/evening  
Piano - per morning/afternoon/evening

Playgroup - Mornings 9.30 - 1.00pm

SPORTS FACILITIES  
BOWLING GREENS

Season Tickets  
Charges where V.A.T. must be added  
 O.A.P.

Ordinary  
 Rink Charges  
 Per rink per day

| R<br>E<br>P | Present<br>Charge<br>£ | Recommended Charge |                   | Charge<br>£           |
|-------------|------------------------|--------------------|-------------------|-----------------------|
|             |                        | %                  | Effective<br>Date |                       |
| 1           | £                      | Special            | 1.4.80            |                       |
|             | 2.70                   |                    |                   | 3.00                  |
| 2           | 7.30<br>10.30<br>3.60  | 15                 | 1.4.80            | 8.40<br>11.85<br>4.15 |

Notes:  
Ref.

1. The Director of Technical Services has reviewed the standard of services provided for sport and it is recommended that for the 1980 season Cricket charges be divided into Class 'A' and Class 'B' pitches. Charges for each class are recommended.

2. The introduction of a fishing season ticket is recommended.

RECREATION AND AMENITIES COMMITTEE (Continued)

SPORTS FACILITIES (Continued)

BOWLING GREENS (Continued)

Casual Fees

Charges V.A.T. absorbed

O.A.P. (per hour)

Ordinary (per hour)

Woods (per hour)

Slips (per hour)

CRICKET

Charges where V.A.T. must be added

Class 'A' Pitch

Exclusive use of 1 pitch on Saturdays or

Sundays (Resident)

Alternate use of 1 pitch on Saturdays or

Sundays (Resident)

Class 'B' Pitch

Exclusive use of 1 pitch on Saturdays or

Sundays (Resident)

Alternate use of 1 pitch on Saturdays or

Sundays (Resident)

Casual Lettings Full Day - Midweek & Saturday

(Including Pavilion) - Sunday & Bank Holiday

Afternoons - Midweek & Saturday

(after

2 p.m.)

-Sunday

-Bank Holiday

Evenings

Hire of Nets - Per Season (One evening per week)

Hire of Cricket Nets - Single Evening

Note: Non-Resident Teams to be charged 50% extra

FISHING - ROCHEFORD RESERVOIR

Charges V.A.T. absorbed

Daily Ticket - Adult

- Children up to 16

Season Ticket - Adult

- Children up to 16

| R<br>E<br>F | Present<br>Charge | Recommended Charge |                   | Charge |
|-------------|-------------------|--------------------|-------------------|--------|
|             |                   | %                  | Effective<br>Date |        |
|             | £                 |                    |                   | £      |
|             | 0.20              | 15                 | 1.4.80            | 0.25   |
|             | 0.35              |                    |                   | 0.40   |
|             | 0.20              |                    |                   | 0.25   |
|             | 0.20              |                    |                   | 0.25   |
| 1           | 85.00             | Special            |                   | 130.00 |
|             | 42.50             | Special            |                   | 65.00  |
|             | 85.00             | Special            |                   | 100.00 |
|             | 42.50             | Special            |                   | 50.00  |
|             | 10.75             |                    |                   | 12.65  |
|             | 16.00             |                    |                   | 19.00  |
|             | 5.30              |                    |                   | 6.50   |
|             | 8.00              |                    |                   | 9.50   |
|             | 10.75             |                    |                   | 12.65  |
|             | 4.00              |                    |                   | 5.00   |
|             | 12.00             | 15                 | 1.4.80            | 13.80  |
|             | 2.00              |                    |                   | 2.50   |
|             | 0.40              | 15                 |                   | 0.50   |
|             | 0.20              | 10                 |                   | 0.25   |
| 2           |                   |                    |                   | 5.00   |
|             |                   |                    |                   | 2.50   |

Notes:  
Ref.

1. The charges for use of football pitches has been completely reviewed by the Director of Technical Services. Charges recommended are approximately increased by 35% to help account for heavy overheads incurred. Manned football pitches are provided by the Council at the undermentioned Playing Fields:-

- (a) All Rayleigh Playing Fields
  - (b) Ashington Playing Field
  - (c) Great Wakering Playing Field
  - (d) Clements Hall Playing Field, Hawkwell.
- All other Football Pitches are unmanned.

2. A reduction of 50% in fees is allowed for youth teams with players under 16 years of age except on Sunday mornings when there is a big demand for pitches. Teams outside the Council's area pay double fees.

RECREATION AND AMENITIES COMMITTEE (Continued)

SPORTS FACILITIES (Continued)

FOOTBALL/RUGBY

Charges where V.A.T. must be added

Exclusive use of 1 pitch on Saturdays  
 - Manned Pitches } Afternoons  
 - Unmanned Pitches }

Exclusive use of 1 pitch on Sundays  
 - Manned pitches } Mornings  
 - Unmanned Pitches }

Alternate use of 1 pitch on Sat/Wed  
 - Manned pitches } Afternoons  
 - Unmanned Pitches }

Alternate use of 1 pitch on Sundays  
 - Manned pitches } Mornings  
 - Unmanned pitches }

Casual Lettings including Pavilion

- Saturdays & weekdays
- Sundays

Notes: Non-Resident Teams to be charged 50% extra.  
 Junior Teams below 16 years of age - 50% less  
 (Sunday mornings excepted)

Rayleigh & District Junior League - per pitch

Special Junior Pitches - per pitch per season

Canewdon Playing Field - 25% less - pending  
 provision of full facilities

| R<br>E<br>F | Present<br>Charge<br>£ | Recommended Charge |                   | Charge<br>£      |
|-------------|------------------------|--------------------|-------------------|------------------|
|             |                        | %                  | Effective<br>Date |                  |
| 1           | 111.00<br>72.00        | 35                 | 1.4.80            | 150.00<br>100.00 |
|             | 123.00<br>72.00        |                    |                   | 165.00<br>100.00 |
|             | 55.50<br>36.00         |                    |                   | 75.00<br>50.00   |
|             | 61.50<br>36.00         |                    |                   | 82.50<br>50.00   |
|             | 6.50<br>8.50           |                    |                   | 9.00<br>11.50    |
| 2           | 22.00<br>6.05          |                    |                   | 30.00<br>8.50    |

Notes:  
Ref.

1. No increase is recommended in the charge for use of pavillions in order to encourage use. Some pavillions especially those at Ashingdon and Fairview could lend themselves to more activities.
2. Fairview playgroup is now operational and negotiations are well in hand to start a Mother and Child Group at the Pavilion.
3. All terms charges have been reviewed with the Director of Technical Services and have been increased by at least 10% and rounded-up.

RECREATION AND AMENITIES COMMITTEE (Continued)

SPORTS FACILITIES (Continued)

HOCKEY

Charges where V.A.T. must be added  
 Exclusive use of 1 pitch on Saturday Afternoons or  
 Sunday mornings - Rayleigh (manned)  
     - Rochford (unmanned)  
 Alternate use of 1 pitch on Saturday Afternoons or  
 Sunday mornings - Rayleigh  
     - Rochford  
 Casual Lettings including Pavilion

PAVILLION HIRING - including Changing Rooms on  
 manned grounds per hour  
 - Use for Table Tennis per evening  
 from 7.30pm

FAIRVIEW PAVILLION - Playgroup  
 Morning Session (3hrs)  
 Afternoon Session (2hrs)  
 Weekly (9am to 3.30pm) 5 days

TENNIS

Charges where V.A.T. must be added

Block Bookings for Clubs (per hour)  
 Casual Bookings

Charges where V.A.T. is absorbed  
Hourly Charges (Hard Courts) per Court (Adult)  
 per Court (Children)  
 (Grass Courts) per Court (Adult)  
 per Court (Children)  
 Winter Charge (Oct - March) Per person per hour  
 (Max. 70p)

9

| R<br>E<br>F | Present<br>Charge | Recommended Charge |                   | Charge |
|-------------|-------------------|--------------------|-------------------|--------|
|             |                   | %                  | Effective<br>Date |        |
|             | £                 |                    |                   | £      |
|             | 74.00             | 35                 | 1.4.80            | 100.00 |
|             | 57.00             |                    |                   | 75.00  |
|             | 37.00             |                    |                   | 50.00  |
|             | 28.50             |                    |                   | 37.50  |
|             | 6.00              | 50%                |                   | 9.00   |
| 1           | 2.50              | NIL                | 1.4.80            | 2.50   |
| 2           | 5.00              |                    |                   | 5.00   |
|             | 2.40              |                    |                   | 2.65   |
|             | 1.60              |                    |                   | 1.75   |
|             | 20.00             |                    |                   | 22.00  |
| 3           | 0.50              | 20                 | 1.4.80            | 0.60   |
|             | 0.60              |                    |                   | 0.70   |
|             | 0.40              | 10                 | 1.4.80            | 0.50   |
|             | 0.50              |                    |                   | 0.60   |
|             | 0.35              |                    |                   | 0.40   |
|             | 0.20              |                    |                   | 0.25   |



Notes:  
Ref.

1. Entrance fees at Sports Centres have been retained at 1Op but the Director of Technical Services is to review the system.
2. Activity Charges have been increased by at least 10% and rounded-up.  
Darts have however been held at 2Op per hour.

RECREATION AND AMENITIES COMMITTEE (Continued)

SPORTS FACILITIES (Continued)  
PARK SCHOOL SPORTS CENTRE, BAYLIS HIGH

All Charges inclusive of V.A.T.  
Entrance Fees

Per Day - Spectator Charge Only  
 Per Year - Adults  
           - Juniors

Per Family  
Activity Charges

Table Tennis Tables - per hour - Adults  
 (To 7.00 pm only) - Juniors

Trampoline - per person per hr. - Adults-under  
 supervision

(To 7.00pm only) - Juniors  
 Outside Tennis Courts - per hr. - Adults  
 (Monday to Friday only to 7.00pm) - Juniors  
 Winter Charge (Oct - March) - per person  
 (Max. £1)

Darts

Note: Juniors - under 16 years charge applicable  
 to 7.00 p.m. only

Weight Training - per person per session  
 Gymnasium - per person per hour

Sports Hall Charges (per hour) Weekdays to 6.30

Quarter Hall  
 Half Hall  
 Three Quarters Hall  
 Whole Hall

Gymnasium Charges (per hour)

Half Gymnasium  
 Whole Gymnasium  
Weight Room Charges (per hour)

| R<br>E<br>F | Present<br>Charge  | %   | Recommended Charge           |  |
|-------------|--|-----|------------------------------|--|
|             |  |     | Effective<br>Date            | Charge   |
|             | £  |     |                              | £  |
| 1           | 0.10 Under<br>- 5 year<br>- old<br>- Free                    | NIL | 1.4.80                       | 0.10   |
| 2           | 0.85<br>0.65<br>0.75<br>0.50<br>0.75<br>0.55<br>0.25<br>0.20 | 10+ | 1.4.80                       | 1.00<br>0.70<br>1.00<br>0.60<br>1.00<br>0.60<br>0.35<br>0.20 |
|             | After 6.30<br>weekdays &<br>weekends                         |     | Weekdays to<br>6.30          | After 6.30<br>weekdays &<br>weekends                         |
|             | 1.85<br>3.70<br>5.55<br>7.40                                 |     | 1.75<br>3.50<br>5.25<br>7.00 | 2.10<br>4.20<br>6.30<br>8.40                                 |
|             | 1.80<br>3.60<br>2.35   |     |                              | 2.00<br>4.00<br>2.70   |

Notes:  
Ref.

1. Hire of equipment charges will be reviewed throughout the year to take account of increased replacement costs and agreed by the Director of Finance.
2. Sale of Equipment charges will be dependent upon cost price.
3. The charge for Vending Machines has been kept the same but the Director of Technical Services is reviewing these and will consult with the Director of Finance to arrive at a charge to take account of the increased cost of commodities.
4. The same notes apply to the Sports Centre as those against Park Sports Centre.

RECREATION AND AMENITIES COMMITTEE (Continued)

PARK SPORTS CENTRE, RAYLEIGH (Continued)

Outside Hard Surface Area (per hour)

Half Area

Whole Area

Use of Flood Lighting - per hour

Subject to periodic review

(Ordinary time weekdays

to 6.30

(Peaktime - weekends

(High Peak Time

(weekdays after 6.30

Per 40 Minute Session

Squash Ladder

Hire of Equipment

Badminton Rackets

Squash Rackets

Tennis Rackets

Table Tennis Bats

Footballs, Basket Balls, etc

Bibs (set of 12)

Tennis Balls (set of six)

Note: A deposit of £1 is charges on equipment hired

Sale of Equipment \*

Squash Balls

Plastic Shuttlecocks

Tennis Balls

Table Tennis Balls - (3 star)

- (1 star)

Vending Machine - Liquid - Per Drink

\* All prices quoted are subject to periodical

increases.

GREAT WAKERING SPORTS CENTRE

All charges inclusive of V.A.T.

Entrance Fees

Per Day - Spectator charge only

Per Year - Adults

- Juniors

Per, Family

| R<br>E<br>F | Present<br>Charge | %  | Recommended Charge |        |
|-------------|-------------------|--|--------------------|--------|
|             |                   |  | Effective<br>Date  | Charge |
|             | £                 |  |                    | £      |
|             | 2.65              | 10   | 1.4.80             | 2.90   |
|             | 4.25              |  |                    | 4.70   |
|             | 1.20              |  |                    | 1.35   |
|             | 1.40              |  |                    | 1.55   |
|             | 1.75              |  |                    | 2.00   |
|             | 1.85              | NIL  |                    | 2.00   |
|             | 1.50              |  |                    | 1.50   |
| 1           | 0.30              | Special                                    | 1.4.80             | 0.35   |
|             | 0.50              |  |                    | 0.60   |
|             | 0.30              |  |                    | 0.35   |
|             | 0.15              |  |                    | 0.20   |
|             | 0.20              |  |                    | 0.25   |
|             | 0.25              |  |                    | 0.30   |
|             | 0.55              |  |                    | 0.65   |
| 2           | 0.45              |  |                    | 0.50   |
|             | 0.35              |  |                    | 0.40   |
|             | 0.65              |  |                    | 0.75   |
|             | 0.25              |  |                    | 0.25   |
|             | 0.15              |  |                    | 0.20   |
|             | 0.10              |  |                    | 0.10   |
| 3           |                   |  |                    |        |
| 4           | 0.10              | Under See Notes against Park Sports Centre |                    | 0.10   |
|             |                   | 5 year old free                            |                    |        |

Notes:  
Ref:

1. See notes against Park Sports Centre

-2. Hire of Equipment charges will be reviewed throughout the year to take account of increased replacement costs and agreed by the Director of Finance.

GREAT WAKERING SPORTS CENTRE (Continued)

Activity Charges

Table Tennis Table - per hour - Adults  
 (To 7.00pm only) - Juniors  
 Trampoline - per person per hour - Adults  
 (To 7.00pm only) - Juniors  
 Outside Tennis Courts - per hour - Adults  
 (Monday to Friday only to 7.00pm) - Juniors  
 Netball on Tennis Courts - per hour  
 Use of hard practice area - per hour  
 Use of flood lighting per hour (subject to review)  
 Note: Juniors - Under 16 years charges applicable  
 to 7.00 p.m. only.

Weight Training - per person per session

Sports Hall Charges (per hour)

|                 |             |
|-----------------|-------------|
|                 | Weekdays    |
|                 | to          |
|                 | <u>6.30</u> |
| Third Hall      | 1.60        |
| Two Thirds Hall | 3.20        |
| Whole Hall      | 4.80        |

Hire of Equipment

Badminton Rackets  
 Tennis Rackets  
 Table Tennis Bats  
 Footballs, Basket Balls, etc.  
 Bibs (set of 12)  
 Tennis Balls (set of six)

Note: A deposit of £1 is charged on equipment hired.

| R<br>E<br>F | Present<br>Charge                      | Recommended Charge |                        | Charge<br>£                            |
|-------------|--|--------------------|------------------------|--|
|             |  | %                  | Effective<br>Date      |  |
| 1           | £                                      |                    |                        | £                                      |
|             | 0.85                                   | 10+                | 1.4.80                 | 1.00                                   |
|             | 0.65                                   |                    |                        | 0.70                                   |
|             | 0.75                                   |                    |                        | 1.00                                   |
|             | 0.50                                   |                    |                        | 0.60                                   |
|             | 0.75                                   |                    |                        | 1.00                                   |
|             | 0.55                                   |                    |                        | 0.60                                   |
|             | 2.65                                   |                    |                        | 2.90                                   |
|             |  |                    |                        | 3.60                                   |
|             |  |                    |                        | 1.20                                   |
| 2           | 0.60                                   |                    |                        | 0.70                                   |
|             | After 6.30<br>weekdays and<br>weekends |                    | Weekdays<br>to<br>6.30 | After 6.30<br>Weekdays and<br>Weekends |
|             | 1.85                                   |                    | 1.75                   | 2.10                                   |
|             | 3.70                                   |                    | 3.50                   | 4.20                                   |
|             | 5.55                                   |                    | 5.25                   | 6.30                                   |
|             | 0.30                                   |                    | 1.4.80                 | 0.35                                   |
|             | 0.30                                   |                    |                        | 0.35                                   |
|             | 0.15                                   |                    |                        | 0.20                                   |
|             | 0.20                                   |                    |                        | 0.25                                   |
|             | 0.25                                   |                    |                        | 0.30                                   |
| 0.55        |  |                    | 0.65                   |  |
|             |  | Special            |                        |  |

Notes:  
Ref.

1. Sale of Equipment charges will be dependent upon cost price.
2. See notes against Park Sports Centre.
3. All swim charges have been increased by 10% in consultation with the Director of Technical Services.

RECREATION AND AMENITIES COMMITTEE (Continued)GREAT WAKERING SPORTS CENTRE (Continued)Sale of Equipment \*

Plastic shuttlecocks  
Tennis Balls  
Table Tennis Balls - (3 star)  
- (1 star)

Vending Machine - Liquid - Per drink

\* All prices quoted are subject to periodical increases

CLEMENTS HALL SPORTS CENTRE, HAWKSWELL

All charges inclusive of V.A.T.

SWIMMING POOL

Charge per Swim - One Hour Session  
- Adult  
- Junior (Under 16 years)  
- O.A.P.  
- Adult - Book of 10  
- Junior - Book of 10

\* Spectator

\* Free admission allowed for children aged under 5 years accompanied by an adult but limited to two children per adult.

School Use - Junior per hour  
Organised parties - but not exclusive use.  
Club - Exclusive use of pool per hour  
Charge per lane (Max. of four)  
Subject to approval of Chairman of Committee.

Swimming Tuition- (10 x 30 min. sessions)

(All plus normal)  
{ admission } Adult  
{ charges.Payable } Junior  
{ in advance.Max } Adult & Child under 7 years.  
{ of 10 in class } Max. 10 children

Pro rata for part courses. (Entry at Managers discretion)  
\* Duckling classes (Entrance fee waived)

| R<br>E<br>F | Present<br>Charge<br>£                       | Recommended Charge |                   | Charge<br>£                                  |
|-------------|--|--------------------|-------------------|--|
|             |  | %                  | Effective<br>Date |  |
| 1           | 0.35<br>0.65<br>0.25<br>0.15<br>0.10         | 10                 | 1.4.80            | 0.40<br>0.75<br>0.25<br>0.20<br>0.10         |
| 2           |  |                    |                   |  |
| 3           | 0.40<br>0.20<br>0.20<br>3.70<br>1.80<br>0.10 | 10                 | 1.4.80            | 0.45<br>0.25<br>0.25<br>4.00<br>2.25<br>0.10 |
|             | 0.15   |                    |                   | 0.16   |
|             | 17.00<br>2.15                                |                    |                   | 19.00<br>3.00                                |
|             | 5.50<br>4.00                                 |                    |                   | 6.63<br>4.60                                 |
|             | 5.00   |                    |                   | 5.75   |
|             | 4.00   |                    |                   | 4.60   |



RECREATION AND AMENITIES COMMITTEE (Continued)

CLEMENTS HALL SPORTS CENTRE, HAWKHEIL (Continued)

SQUASH COURTS

- Per 40 Minute Session.
  - Ordinary time - weekdays to 6.30pm
  - Peak time - Weekends
  - High Peak time- Weekdays after 6.30 pm.

Squash Ladder

Hire of Equipment

- Squash rackets
- Tennis rackets
- Tennis balls (set of six)
- Footballs etc.
- Bibs (Set of twelve)

Note: A deposit of £1.00 is charged on equipment hired.  
 (£2.00 for squash rackets)

OUTSIDE HARD SURFACE AREA (per ½ hour)

- Half area
  - Whole area
- Use of Flood Lighting - per ½ hour

OUTSIDE TENNIS COURTS (per hour)

- Adults
- Juniors (under 16 years)
- Monday - Friday only up to 7.00pm
- Winter Charge (Oct - March)

Use of Flood Lighting per court per hour

OUTSIDE NETBALL COURTS (Per hour)

- Adults
  - Juniors (under 16 years)
- Use of Flood Lighting per court per hour

| R<br>E<br>F | Present Charge<br>£ | Recommended Charge |                | Charge<br>£ |
|-------------|---------------------|--------------------|----------------|-------------|
|             |                     | %                  | Effective Date |             |
|             | £                   |                    |                | £           |
|             | 1.40                |                    |                | 1.55        |
|             | 1.75                |                    |                | 2.00        |
|             | 1.85                |                    |                | 2.00        |
|             | 1.50                | NIL                |                | 1.50        |
|             | 0.50                |                    |                | 0.60        |
|             | 0.30                |                    |                | 0.35        |
|             | 0.55                |                    |                | 0.65        |
|             | 0.20                |                    |                | 0.25        |
|             | 0.25                |                    |                | 0.30        |
|             | 1.60                |                    |                | 1.75        |
|             | 2.65                |                    |                | 2.90        |
|             | 0.65                |                    |                | 0.75        |
|             | 0.75                |                    |                | 1.00        |
|             | 0.55                |                    |                | 0.60        |
|             | 0.35                |                    |                | 0.45        |
|             | 2.65                |                    |                | 2.90        |
|             | 2.15                |                    |                | 2.35        |
|             | 0.50                |                    |                | 0.70        |

RECREATION AND AMENITIES COMMITTEE (Continued)

CLEMENTS HALL SPORTS CENTRE, HAWKWELL (Continued)

OUTSIDE FIVE-A-SIDE FOOTBALL PITCH (Per hour)

- Adults
- Juniors (under 16 years)

Use of Flood Lighting per pitch per hour

OUTSIDE TRIM TRAIL

- Club use (per ½ hour)
- Adults
- Junior

VENDING MACHINES

- Drinks
- Food (According to Retail Prices)

SALE OF EQUIPMENT \*

- Tennis Balls
- Squash Balls

\* All prices quoted are subject to  
periodical increases

| R<br>E<br>F | Present<br>Charge | Recommended Charge |                   |
|-------------|-------------------|--------------------|-------------------|
|             |                   | %                  | Effective<br>Date |
|             | £                 |                    | £                 |
|             | 4.25              |                    | 4.70              |
|             | 3.20              |                    | 3.65              |
|             | 1.00              |                    | 1.35              |
|             | 2.65              | NIL                | 2.65              |
|             | 0.20              |                    | 0.20              |
|             | 0.15              |                    | 0.15              |
|             | 0.10              |                    | 0.10              |
|             | 0.65              |                    | 0.75              |
|             | 0.45              |                    | 0.50              |

ROCHFORD DISTRICT COUNCIL

REPORT OF THE HORSE RIDING PANEL

At a Meeting held on 28th November, 1979. Present: Councillors J.A. Sheaf (Chairman), Mrs. M. Garlick, Miss B.G.J. Lovett, B. Taylor and D.C. Wood.

Also Present by Invitation:

|  |                            |
|--|----------------------------|
| Mrs. B. Jakes, Bridleways Officer, British Horse Society.    |                            |
| Mrs. M. Bussey, Bridleways Secretary, British Horse Society. |                            |
| Mrs. F. Coleman.   | } Horse Riding Fraternity. |
| Mrs. M.A. Nicholls.  |                            |
| Mrs. M. Smith.   |                            |
| Mrs. S. Fassenfelt.  |                            |
| Miss Sarah Smith.  |                            |
| Mr. H.G. Smith, Essex Union Hunt South Pony Club.            |                            |
| Mr. and Mrs. Brian Mowling.                                  | } Horse Riding Fraternity. |
| Mr. J. Howe.   |                            |
| Mrs. J.E. Loveridge.   |                            |
| Mrs. H. Chapman-Smith.                                       |                            |
| Mr. and Mrs. Brian Byford.                                   |                            |
| Mrs. C. Day.   |                            |
| Miss M. Whittingham.   |                            |
| Mr. I. Groom.  |                            |
| Mr. N. Grimwade, Farrier.                                    |                            |
| Mr. D. Seeger, Pony Club E.U.H.S. Branch.                    |                            |
| Mr. P. Whittingham, Rochford Road Safety.                    |                            |

Apologies for Absence: Councillors A.J. Harvey, D.A. Ives and A.L. Tate.  
Mr. and Mrs. D.H. Rayner.

PUBLIC MISUSE OF FACILITIES (Minute 564/79)

The Chairman welcomed the representatives of the horse riding fraternity and explained that the meeting had been called to enlist their support in overcoming the problems being experienced in the District as a consequence of horses being ridden on footpaths, playing fields and on the external areas at Clements Hall, where this use conflicted with the purpose and other users of these facilities. It was acknowledged that only a minority of riders was involved but that a major cause of the problem was the lack of public bridleways in the District. The Director of Technical Services mentioned the Council's plans for a more extensive and properly waymarked bridleway system in Hockley Woods which, providing funds could be made available, might be completed within about 18 months. The Council had appointed an Officer Working Party to consider the development of the footpath and bridle network and would welcome an input from the horse-riding fraternity as to those parts of the District where there were acute problems and where additional provision needed to be made. There would be difficulties in creating new bridleways on any land which was not

in the Council's ownership as any such new route would require the total co-operation of the landowner. Representatives of the horse-riding fraternity thought that the paramount consideration was one of safety and that it was for this reason that horse-riders chose to avoid the danger of riding along the roads. In referring to existing bridleways representatives spoke of the difficulty of obtaining safe access to them which for child riders particularly meant avoiding vehicular traffic. Before the development of Clements Hall Sports Centre the site had formed part of an informal access to Ironwell Lane which was a by-way used by horse riders. Many of the younger riders were not affiliated to any riding school or to other organised groups and had no knowledge of where they were permitted to ride. If the Council were to publish details of the bridleways this might help. It was acknowledged that over the years the number of riding routes which could be used had been eroded whereas facilities for other recreation pursuits had increased. Representatives pointed out that some areas had no riding routes at all. They felt that the only way to achieve a more responsible attitude from the unaffiliated young rider was by education at a properly supervised riding centre which there would be no difficulty in providing if the necessary finance could be made available.

Members considered that before any progress could be made with the improvement of riding facilities in the District and more specifically with financial assistance for particular schemes, the horse-riding fraternity would have to form itself into an association and appoint a small co-ordinating body with whom the Council could consult to identify the problem areas and to make recommendations as to how these could be resolved. Once contacts were established the Council could publish details of the horse riding courses available in its newsletter on the recreation and leisure activities in the District and hopefully reach some of the rogue riders.

There was a general acceptance among the representatives of the urgent need to be organised and Mr. D. Seeger of the Pony Club indicated his willingness to set up such body which would appoint a small number of its members to represent them at future meetings with the Council to discuss the problems associated with horse riding.

It was agreed -

- (1) that such an organisation be set up.
- (2) that the Council give an undertaking to supply a map of the area showing the bridleways, cartways and footways which are used by horse riders.
- (3) that the co-ordinating body supply to the Council suggested improvements that could be made to this map to highlight conflicting demands from pedestrians and horse riders.
- (4) that an area be indentified within the District for the proposed horse riding training centre for future investigation.

RECOMMENDED That a report in the foregoing terms be made to the Recreation and Amenities Committee. (252)

ROCHFORD DISTRICT COUNCIL

Minutes of the Health and Highways Committee

At a Meeting held on 6th December, 1979. Present: Councillors Mrs. J.M. Jones (Chairman), S.W. Barnard, Mrs. D.M. Boothby, W.H. Budge, Mrs. L.M.A. Campbell-Daley, Mrs. P. Cooke, L.K. Cope, B.A. Crick, P.R. Elliott, R.D. Foster, A.J. Harvey, D.R. Helson, D.A. Ives, Miss B.G.J. Lovett, J.E. Nokes, P.G. Philpot, S.H. Silva, A.L. Tate, B. Taylor and R.A. Taylor.

Apologies: Councillor R.A. Pearson.

Visiting: Councillor Mrs. E.M. Heath.

MINUTES

666. Resolved that the Minutes of the 25th October, 1979 be approved as a correct record and signed by the Chairman.

HOME AND WATER SAFETY PANEL

667. RECOMMENDED (1) That the appended report of the meeting on 14th November 1979 be adopted subject to the name of Councillor J.E. Nokes being added to the list of apologies.

(2) That subject to availability of finance, lighter weight devices be provided in place of a standard lifebelt together with a warning alarm.

(3) That the Director of Technical Services arrange if necessary for replacement of the lifebelts and warning notice at Hullbridge playing field. (935) (DTS)

CONTRACTS PROGRESS REPORT

668. The Committee noted the report of the Director of Technical Services on contracts 730, 637 and 748. (Con. 748.7994/16754) (DTS)

PEDESTRIAN CROSSING - EASTWOOD ROAD OPPOSITE THE NEW INTERNATIONAL STORES

669. The Director of Administration reported that arising from opening of the International Stores in Eastwood Road, a Member had expressed concern about the phasing of the traffic lights at the junction of Websters Way and Eastwood Road. Since the lights were not phased there was little or no break in the traffic filtering into Eastwood Road from Websters Way. The opening of the new Stores meant that a substantial number of pedestrians crossed Eastwood Road at this point and because there was no controlled crossing and the lights remained at red for only two seconds, pedestrians had insufficient time to cross in safety.

The Director of Technical Services stated that this period could be increased to four seconds, but the consent of the Department of Transport would have to be sought for phasing of lights over a longer period or for the provision of a pedestrian controlled crossing, and this could take several months. It was noted that

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the police were supporting the need for a pedestrian crossing at this point and that the County Highways Committee would be considering the matter at their meeting on 12th December.

RECOMMENDED (1) That in view of the obvious danger to pedestrians the Council strongly urge the County Council to include a pelican crossing or adjust the phasing of the traffic lights to improve the pedestrian crossing facilities in Eastwood Road.

(2) That the Chairman be authorised to exercise Standing Order 18 to enable the Council's views to be submitted to the County Highways Committee at their meeting on 12th December. (45) (DA)

EXPANDED POLYSTYRENE ROOF INSULATION

670. The Director of Health and Housing reported that a Member had drawn attention to a problem affecting some residents whose lofts are insulated with expanded polystyrene granules. As there was a chemical reaction between polystyrene and the PVC covering of electric cable residents were concerned at a possible fire or electrical hazard.

The matter had been fully researched by the Environmental Health Officers and information obtained from the Building Research Station, the Fire Research Station and the Expanded Polystyrene Manufacturers Association.

The Director reported that although there was evidence that the inter-action could result in loss of plasticiser in the PVC cable, the effects were not sufficiently adverse to justify checking or dismantling existing installations. The long term effect however was almost certain to be a shortening of the working life of the cable.

There was no foreseeable fire risk unless the cable was overloaded which was unlikely in a lighting circuit. However heat on EPS resulted in the substance softening and withdrawing and temperatures in the region of 260° C would have to be reached before ignition.

The slight plasticising effect occurred on the outer (grey) covering and was unlikely to reach the inner sheathed wires.

RECOMMENDED That an advisory leaflet be prepared for distribution to householders in the District on enquiry. (1243) (DHH)

PUBLIC HEALTH ACT 1936 - SECTION 18 AGREEMENT TO SECURE CONSTRUCTION AND VESTING OF SEWERS

Hilltop Development Ashington Phase III

671. The Director of Technical Services reported an application for vesting of certain lengths of sewers relating to the above development.

The proposals had been checked and found satisfactory and an undertaking had been received to pay the Council

- i) ~~25%~~<sup>23%</sup> of the estimated cost of works, i.e. £820.63 being ~~25%~~<sup>23%</sup> of the estimated cost of £32,825;
  - ii) All legal costs and expenses and Stamp Duty;
- and to enter into a bond to secure completion of the works.

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RECOMMENDED That the Council acting as agent to the Anglian Water Authority enter into an agreement under Section 18 of the Public Health Act 1936 in order to secure the satisfactory construction and vesting on completion of the length of sewer as detailed on Plan No. 1, 2A and 3A. (11723) (DA & DTS)

Warwick Road, Rayleigh

672. The Director of Technical Services reported an application for vesting of certain lengths of sewer relating to the development at Warwick Road.

The proposals had been checked and found satisfactory and the developers had undertaken to :-

1. Pay to the Council  $2\frac{1}{2}\%$  of the estimated cost of works, i.e. £63.00 being  $2\frac{1}{2}\%$  of £2,510.00
2. Meet all legal costs and expenses and stamp duty.

and to enter into a Bond to secure completion of the works.

RECOMMENDED That the Council acting as agent to the Anglian Water Authority enter into an agreement under Section 18 of the Public Health Act 1936 in order to secure the satisfactory construction and vesting on completion of the length of sewer as detailed on Plan No. 3451/B/5/R2- from Manhole S.W.1 to existing Manhole B. (11723) (DA & DTS)

PUBLIC HEALTH ACT 1936 - SECTION 93 PUBLIC HEALTH (RECURRING NUISANCES) ACT 1969 - 260 PLUMBEROW AVENUE, HOCKLEY

673. The Director of Health and Housing reported that effluent from the septic tank at this property was again overflowing onto the land at the rear of the property and across the footpath in Wood Avenue. Two Statutory Notices had been served on the owner on the 11th July, 1977 and the 12th June, 1978 to carry out work to prevent effluent flowing from his garden. The nuisance was abated on each occasion but the action taken had not prevented a recurrence of the nuisance after a period of time.

RECOMMENDED (1) That the Director of Health and Housing be authorised to serve a Notice under Section 93 of the Public Health Act 1936 and a Prohibition Notice under the Public Health (Recurring Nuisances) Act 1969 on the owner of 260 Plumberow Avenue, Hockley, requiring him to take steps to abate the nuisance and prevent a recurrence of the nuisance.

(2) That the Director of Administration be authorised to institute proceedings in the event of non-compliance. (11913)  
(DHH & DA)

CONTRACT NO. 787 FOR THE SUPPLY OF 2½ MILLION REFUSE SACKS 1980/81

674. The Director of Technical Services reported that the following Tenders had been received in respect of the above Contract.

The specifications quoted in the Schedule were:

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- A. High density sacks to a minimum thickness of 25 microns (100 gauge) capable of carrying 15 kg of refuse;
- B. Medium density sacks to a minimum thickness of 27 $\frac{1}{2}$  microns (110 gauge) capable of carrying 15 kg of refuse;
- C. Low density sacks to a minimum thickness of 55 microns (225 gauge) capable of carrying 15 kg of refuse;
- D. Exl-Thene sacks to a minimum thickness of 25 microns (100 gauge) capable of carrying 15 kg of refuse.

The sacks would be between 860mm and 920mm high and between 730mm and 750mm wide as existing.

| <u>Firm</u>                               | <u>Price £.</u> | <u>Specification</u> |
|---|-----------------|----------------------|
| Brentsac Enterprises Ltd.                 | 69,875.00       | D                    |
| Hammere Polythene Ltd.<br>(H.D. Plastics) | 71,125.00       | A                    |
|   | 77,375.00       | B                    |
|   | 70,375.00       | D                    |
| Applied Packaging Ltd.                    | 110,000.00      | A                    |
| Sense Services                            | 79,950.00       | A                    |
|   | 109,950.00      | C                    |
| P.C.L. Packaging (UK) Ltd.                | 99,350.00       | C                    |
| Richard H. Lee & Co.                      | 88,475.00       | A                    |
|   | 90,575.00       | B                    |
|   | 101,575.00      | C                    |
|   | 82,350.00       | D                    |
| JCB Manufacturing Ltd.                    | 82,375.00       | A                    |
| Flexer Sacks Ltd.                         | 99,500.00       | C                    |
| Lin Pac Flexible Packaging Ltd.           | 86,675.00       | B                    |
|   | 109,275.00      | C                    |
| Oxford Plastics Ltd.                      | 99,750.00       | C                    |
| Alida Reclaimers Ltd.                     | 102,500.00      | C                    |
| Grangewood Plastics Packaging Ltd.        | 98,125.00       | C                    |
| ICI Ltd.                                  | 99,375.00       | C                    |
| Excelsior Plastics Ltd.                   | 86,875.00       | D                    |

Brentsac Enterprises Ltd. stipulated that the price would be firm if accepted by the 9th December, 1979 and delivery of the 2 $\frac{1}{2}$  million sacks accepted by the 1st February, 1980.

H.D. Plastics are the current contractors supplying Specification A high density sacks.



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RECOMMENDED (1) That the Tender submitted by Brentsac Enterprises Ltd. be accepted.

(2) Having regard to the stipulated timetable negotiations commence immediately for completion of the Contract, such action being taken in accordance with Standing Order 18.

(Contract No. 787) (DTS & DA)

CIVIC AMENITY SITES (Minute 502/79)

675. The Director of Technical Services reported that following an Officer meeting concerning closure of the civic amenity site at Rochford the Chairman of the County Highways Committee had invited representatives from all District Councils to discuss closure of certain civic amenity sites because of a cut-back in expenditure. The Chairman and Vice-Chairman of the Council attended the meeting in company with representatives from Thurrock, Basildon, Castle Point and Southend.

The meeting was told that in July 1979 the programmed budget for civic amenity services was overspent by £82,000 and despite the cuts introduced the annual budget of £649,000 was likely to exceed £700,000.

It was stated that the sites closed were generally those that had no planning approval, were possibly unmanned and therefore being operated unsatisfactorily. The policy of closure ensured that there was at least one civic amenity site left in each district. Suggestions put forward for the continuation of the service included the following :-

Cost sharing, introduction of charges, albeit nominal (this would require new legislation), careful supervision concerning the type of material accepted, revision of weekend opening arrangements and possibly the introduction of short stay bins at set locations serving communities that have no civic amenity site within a reasonable travelling distance.

It was accepted that Rochford had not directly been affected by the closure of sites introduced because of financial restrictions and still had two sites operating at Rayleigh and Great Wakering. Members had emphasised that the closure of the site in Rochford had created a void and they sought a clear indication of the County Council's policy concerning the provision of a permanent site to replace the closed facility. Southend Council indicated that there were problems with regard to the central depot site which was the closest alternative site to Rochford. Officer discussions were continuing on the possible establishment of a permanent site serving Rochford and the catchment area at present served by the central depot Eastern Avenue, Southend. In the meantime, consideration would be given to the short stay bin concept and the various other suggestions.

Members again expressed concern at the withdrawal of facilities at Rochford which encouraged indiscriminate dumping of rubbish, and suggested the possibility of reinstating the site by construction of a concrete retaining wall, or providing temporary

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facilities pending provision of a suitable alternative site. It was pointed out that the County Council have a statutory duty to provide civic amenity sites.

RECOMMENDED (1) That the County Council be requested to consider the provision of a reinforced concrete boundary wall at the civic amenity site at Rochford with a view to re-opening of the site.

(2) That the County Council be informed that this Council are prepared to permit the temporary use of part of Back Lane Car Park as a civic amenity site for a period not exceeding six months pending provision of a permanent site and suggests that land at Purdeys Industrial Estate be considered as a suitable alternative. (529) (DYS & DA)

THAMESIDE OIL REFINERIES - COMPLAINTS PROCEDURE

676. The Director of Health and Housing reported that a revised procedure for reporting complaints of atmospheric pollution associated with the oil refineries had been agreed by the Thameside Oil Refineries Sub-Committee to operate from 1st January, 1980.

Each complaint would be recorded by the Environmental Health Department concerned on a standard form giving details of location, meteorological conditions, monitoring point, description of malodour and the follow-up investigation. Reports from Member Authorities would be forwarded to Castle Point District Council who would maintain a central register.

For some years the Environmental Health Division had operated a standard procedure for dealing with such complaints involving immediate 'on-site' investigation and referral of the complaint to the two oil refineries on the north side of the Thames when the Oil Companies check their plant and systems for breakdown. Arrangements already operated whereby both Shell and Mobil gave prior notification to local authorities of malfunctions or operations in the plant which might result in pollution of the atmosphere.

The new arrangements would assist the Thameside Oil Refineries Sub-Committee in assessing the overall position at their bi-annual meetings.

There was no reason to believe that there was any worsening of the situation, but Rochford District was fortunate in being several miles removed from the source of this long standing problem, and very few complaints were received from residents.

RECOMMENDED That the revised notification procedure be implemented. (4647)  
(DHR)

STREET LIGHTING MAINTENANCE (Minute 603/79)

677. Consideration was given to the appended report of the Management Team and the schedules supplied by the Director of Technical Services, who updated the schedule of dead services and sub-station faults and reported that the figure of £51,800 relating to the County Council's 1979/80 contribution to street lighting (para. 4 COST) should be amended to £53,000.

RECOMMENDED (1) That every pressure and means be used to finance as quickly as possible the conversion of the remaining Tungsten street lights maintained by the District Council.

822 (2) That the scouting cycle remains at seven days, additional

*Step*

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finance being provided by the District Council.

(3) That the Director of Technical Services arrange for an independent check of the Spotting service and report to the Committee on its findings, and take up with the Electricity Board duplication of faulty time switches connected to sub-stations.

(4) That a schedule be submitted to each Health and Highways Committee for the remainder of the Council year detailing dead services/sub-station faults that have not been repaired within an agreed period (say, 14 days.) (966) (DPS)

### NOISE MEASUREMENT

678. The Director of Health and Housing reported that recent developments in digital electronics had resulted in the evolution of sound level meters capable of measuring the "noise dose" or "Leq" which was defined as the equivalent continuous sound level. Previously, sound level meters measured only the sound pressure level.

It had therefore become possible to establish accurately the equivalent continuous sound level, "Leq", over any given period of time and following the recommendations of the International Organisation for Standardisation for "measuring and rating noise in residential, industrial and traffic areas" and of the Noise Advisory Council's Report on "Noise Units", the use of "Leq" as a unified scale had been adopted by legislators in connection with the following provisions:-

Health and Safety at Work, Etc. Act 1974 - Identification of hearing hazards and ensuring that persons exposed to hearing risks were afforded adequate protection.

Control of Pollution Act 1974 - Sections 60 & 61 - Service of notice on any person undertaking construction or demolition works, imposing conditions to limit noise.

Control of Pollution Act 1974 - Sections 63 to 67 - Declaration of Noise Abatement Zones which allowed control, not only of existing noise situations, but also control of noise from proposed development.

Planning and Noise - Imposition of conditions on consents, where appropriate, to control noise from application sites to prevent a creep in the background noise level. Such conditions may require works of sound insulation, control hours of operation of noisy machinery or may set maximum noise levels, etc.

The Council's existing sound level meter, purchased in 1974, which did not possess the facility to measure "Leq" was therefore obsolete as methods of rating noise levels changed.

To enable the Council to discharge its responsibilities in Noise Control, acquisition of a new sound level meter would be necessary.

RECOMMENDED That a sum of £1850.00 be included in the draft estimates for 1980/81 to enable the purchase of a suitable precision integrated sound level meter conforming to B.S. 4197 and possessing the "Leq" parameter. (6259) (DHH & DF)

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NAMING OF STREETS - HILLTOP FARM ESTATE, HAWKWELL

679. The Director of Administration submitted alternative suggestions from Hawkwell Parish Council.

RECOMMENDED That the following names be adopted for the new street now being constructed in connection with the development of Hilltop Farm Estate, Hawkwell.

|                         |                          |
|-------------------------|--------------------------|
| Road 2 - Doulton Way    | Road 7 - Newhall         |
| Road 3 - Wedgewood Way  | Road 8 - Minton Heights  |
| Road 4 - Derbydale      | Road 9 - MacIntyres Walk |
| Road 5 - Allerton Close | Road 10 - Copelands      |
| Road 6 - Moorcroft      | Road 11 - Ashworths      |
| Road 6A - Adam's Glade  |                          |

(923/2) (DA)

HACKNEY CARRIAGE PANEL

680. Resolved that the appended report of the meeting held on 29th October, 1979 be adopted. (897) (DA)

BUS SHELTER - EASTWOOD ROAD OPPOSITE JUNCTION WITH THE CHASE, RAYLEIGH

681. The Director of Technical Services reported that for many years a timber bus shelter was provided at the above stop. Unfortunately, the shelter was found to have considerable rot in the base plates and other structural timbers and in the interests of safety it had to be removed.

By agreement Adshel Limited provide and maintain bus shelters incorporating one internally illuminated end panel containing advertising. A planning application was made by Adshel Limited for a new bus shelter but refused on the grounds that the proposed roadside display of illuminated advertisement panels would detract from the residential amenity at present enjoyed by the surrounding occupiers in the immediate vicinity of the site.

To provide a shelter without advertising would cost approximately £1,000 which was not specifically allocated in the current estimates. Members felt the Development Services Committee should consider their decision as this affected the future provision and cost of bus shelters generally, but that to prevent visual obstruction to drivers entering or leaving the highway at this point the shelter's end panels should remain clear.

RECOMMENDED That Messrs. Adshel Limited be asked to re-submit a planning application in respect of one of their Adshel Gantry type bus shelters incorporating an advertising unit. (985) (DPS & DTP)

RAIL SERVICES

682. The Director of Administration reported that the Chairman of Policy and Resources Committee had sought the support of Sir Bernard Braine M.P., to secure improvement in the present unsatisfactory rail services for commuters using the Liverpool Street line. Frequent cancellation of trains occurred particularly during peak periods, causing considerable inconvenience and discomfort to travellers - the reasons for such cancellations often being

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attributed to staff shortages.

Bearing in mind continual fare increases, and the present unemployment situation which did not equate with staff shortages, Sir Bernard had been asked in conjunction with his fellow Members of Parliament to consider pressing for improvements so that the travelling public got the services for which they are paying.

The Chairman of Policy and Resources Committee and the Vice-Chairman of this Committee cited further instances of the unsatisfactory services and expressed fears that the rising indignation of the travelling public at these conditions could lead to demonstrations which might endanger lives. They also mentioned the present unnecessary expenditure being incurred on re-furbishing of trains despite British Rail's future proposals for renovation of rolling stock, and referred to the increased and excessive cost of a season ticket from January 1980. This desperate situation called for urgent action and it was felt that Members of Parliament for areas served by the Liverpool Street line should petition the Minister of Transport to take action to remedy the present conditions and that a deputation of Members should also meet the British Rail representatives to discuss the problems.

RECOMMENDED (1) That representations be made to Sir Bernard Braine M.P. and Mr. John Wakeham M.P. urging them, in conjunction with Members of Parliament for the areas affected by the Liverpool Street rail services, to meet the Minister of Transport to discuss the unsatisfactory conditions suffered by commuters.

(2) That a delegation consisting of the Chairman and Vice-Chairman of this Committee, the Chairman of Policy and Resources Committee and the Leader of the Council be appointed to meet officials of British Rail, Eastern Region, to discuss the unsatisfactory rail services. (900) (DA)

REVIEW OF CHARGES

683. The Director of Finance reported that he had carried out the Annual Review of Charges, as they affected the Committee, for the Financial Year commencing 1st April 1980. The appended schedule gave details of the new recommended charges which had been prepared reflecting the Council's Policy of a 10% - 15% increase in fees being generally maintained.

Full discussions had taken place with Directorates responsible for the services and the recommendations took account of local circumstances with a view to again creating realistic and competitive prices for the services provided.

RECOMMENDED That the revised charges set out in the appended schedule be approved. (708) (DF)

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LOCALLY DETERMINED SCHEMES - MINOR CAPITAL SCHEMES

684. The Director of Finance reported that although the LDS allocation for 1980/81 had not yet been received it was unlikely that it would exceed £50,000 which the Council might wish to increase by using capital receipts or revenue contributions. Consideration should be given to drawing up a programme for 1980/81 and 1981/82.

The Committee was requested to identify schemes which they would wish to see included in the capital programme for 1980/81 and 1981/82 to be considered by the Policy and Resources Committee on 3rd January 1980.

The recommendations of the Director of Technical Services were set out in the appended report, shown in the suggested order of priority.

RECOMMENDED (1) That the scheme for improvement of street lighting in the District generally (not specifically linked to improvement in Conservation Areas) at a cost of £10,000 be given first priority, the three drainage schemes being allocated priorities 2, 3 and 4 in the same order.

(2) That Officers be instructed to draw up plans showing methods by which the £10,000 allocated for street lighting could best be utilised for the benefit of the whole district. (DF & DTS)

STATION CRESCENT, RAYLEIGH - PARKING PROBLEMS

685. A Member drew attention to the long standing problem in Station Crescent, Rayleigh caused by parking of commuters' cars, and its excessive use as a through road, avoiding the one-way system, thus preventing car owners living in properties in that road from entering and leaving their driveways.

Resolved that these problems be raised with the Essex County Council as a matter of urgency. (902) (DA)

40 MPH SPEED LIMIT - LONDON ROAD, RAYLEIGH

686. The Chairman of Policy and Resources Committee and another Member drew attention to the dangerous condition of that stretch of London Road, Rayleigh between Little Wheatleys Chase and Pearsons Avenue. The road carried a great deal of traffic, particularly at peak hours, was winding and poorly lit, thus creating hazards to pedestrians. Details were given of accident figures since the raising of the speed limit and it was appreciated that the increase in vehicle and pedestrian movements since 1977 had increased considerably. A number of stable entrances led off London Road and young people and children leaving the stables frequently crossed the road after dark. Mention was made of a recent fatal accident involving an 18 year old girl crossing the road at this point.

Although it was stated that the County Council were considering improvement of the street lighting, members felt the matter justified urgent discussions with the County Council and possibly a site visit.

Resolved that the Essex County Council be requested to meet a deputation comprising the Chairman of Policy and Resources Committee, the Chairman and Vice-Chairman of this Committee and Councillor Mrs. E.M. Heath to discuss improvement to London Road, Rayleigh and undertake a site visit. (45) (DA)

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SUSPENSION OF STANDING ORDERS

687. Resolved that Standing Order 1.8 be suspended to permit transaction of the remaining business.

EXCLUSION OF THE PUBLIC

688. Resolved that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting for the reason that publicity would be prejudicial to the public interest, the business about to be discussed being the subject of confidential reports.

SOIL SEWER - FOLLY CHASE, HOCKLEY

689. Members considered the attached private and confidential report of the Director of Administration submitting a list of tenders received for this work.

The Director of Technical Services reported that the Anglian Water Authority were restricting capital expenditure on drainage works and had asked whether the Council would be prepared to defer this scheme and that for the provision of sewerage facilities at North West Hullbridge. Both had been the subject of requisition under Section 16 of the Water Act 1973 and were liabilities which the Anglian Water Authority would be required to meet.

RECOMMENDED (1) That subject to the prior approval of the Anglian Water Authority the tender submitted by Roads and Public Works Limited be accepted in respect of Contract 789 for provision of a soil sewer at Folly Chase, Hockley.

(2) That the Council request the Anglian Water Authority to implement both this scheme and that for sewerage of North West Hullbridge as quickly as is physically possible. (1655) (DA & DTS)

*Forwards*  
*ATL*

ROCHFORD DISTRICT COUNCIL

Minutes of the Home and Water Safety Panel

At a meeting held on 14th November 1979. Present: Councillors Mrs. J.M.Jones (Chairman), Mrs. P.Cooke and L.K.Cope.

Mr. J.French (Area Health Education), Mrs.M. Madden (Hullbridge Parish Council), Mr. H. Matthews (Pharmaceutical Society), Mr.M. Bedessee (Pharmaceutical Society), Mrs. J.Wilson (Pre-school Playgroups Association), Mr. R.J. Hinds (Eastern Electricity), Mr. J. Ware (Pier and Foreshore Officer - Southend B.C.)

APOLOGIES Mrs. H.M.Graham and Mr. R.W.Holsgrove.

MINUTES

1. The Minutes of the meeting held on 20th June, 1979 were approved as a correct record and signed by the Chairman.

ACTIVITIES

2. The Director of Health and Housing reported on the undermentioned activities since the last meeting:
  - a) Home Safety Display, Belchamps Scout Training Centre.
  - b) Home Safety Display, Pre-School Playgroups Conference.
  - c) Publicity in clinics and hospitals.
  - d) Fireworks Display, Rayleigh Library.
  - e) Completion of distribution of advice on calor gas to caravan occupiers.

VAT ON LIFEJACKETS

3. The Director of Health and Housing reported the result of the approach by local Members of Parliament to the Treasury with the request that personal buoyancy aids should be zero-rated for VAT purposes.

The reply from the Minister of State was not encouraging. The Chancellor wished to concentrate any amount available for tax cuts on direct taxation and it would not be possible to justify the extension of relief to personal buoyancy aids to the exclusion of other items essential to safety on the water, in industry, on the roads or at home.

Much as the Government appreciate the importance of encouraging water safety the result of relieving a wide range of goods and services would be a serious loss of revenue.

The Panel expressed their disappointment at their decision and it was:

RECOMMENDED That the Members of Parliament be thanked for their efforts and that they be asked to take every opportunity in the future to press for VAT relief on personal buoyancy aids. (DHH)

WATER SAFETY IN ROCHFORD

4. The Director of Health and Housing reported on his investigation into all aspects of water safety dealing with accident prevention,



rescue services, the control exercised over tidal rivers, life-saving, learning to swim, inland water, education and publicity etc.

The Chairman placed on record the Panel's thanks to those persons and organisations who had contributed to the Report.

On the subject of lifebelts the Panel were concerned at the condition and frequent vandalism of this equipment and it was:

RECOMMENDED (1) That the Health and Highways Committee be requested to consider whether a lighter weight device should be provided in place of standard lifebelts together with a warning alarm.

(2) All life saving equipment points be reviewed having regard to siting and warning notices.

(3) Life saving apparatus at East End, Paglesham should be provided. (DA)

#### POSTER COMPETITION FOR SENIOR CITIZENS

5. The Panel approved the details of this Competition, the closing date for entries being 31st March, 1980. It was agreed to award prizes of £10, £5 and £3 in each category and also issue a merit certificate to each entrant and that the Judging Panel comprise the Chairman of the Health and Highways Committee, Vice-Chairman of the Council and a local artist.

The Director of Health and Housing outlined the arrangements for publicising the competition. (DHH)

#### SAFETY IN VERSE COMPETITION

6. The Director of Health and Housing reported the result of this competition and the Panel noted with pleasure that the Headmistress of the winning School had purchased a picture for the school with the prize money.

#### FIREWORKS

7. A Member complained that a number of fireworks from a well known manufacturer failed to ignite and that this was a hazard. The Director of Health and Housing undertook to liaise with the County Consumer Protection Officer on the matter. (DHH)

#### APPROVAL OF GAS APPLIANCE FLUES IN NEW PROPERTY

8. The Director of Health and Housing undertook to contact North Thames Gas on this subject and report to a future meeting. (DHH)

STREET LIGHTING - MAINTENANCE (Minute 603/79)

REPORT OF THE MANAGEMENT TEAM

1. HISTORY

Prior to the reorganisation of Local Government in 1974, the Rayleigh Urban District Council were responsible for the installation and maintenance of street lighting throughout the district (i.e. all roads with the exception of the A.127 which was a trunk road directly financed by the Department of the Environment).

Note: The Urban District Council installed the lighting schemes to the Weir Roundabout and the first section of the A.127 eastwards to Brook Road with funds provided by the Department of the Environment.

During this period prior to reorganisation, the Rochford Rural Council had no statutory obligations in respect of street lighting but were responsible for some lighting in streets forming part of housing estates. The remainder of the lighting within the rural area was either the responsibility of the County Council who were the Highway Authority, or the Parish Council who dealt with footway lighting.

With reorganisation in 1974, the Essex County Council became the overall Highway Authority, took over the responsibility for street lighting to highway standards, leaving District Councils and Parish Councils with responsibilities for footway lighting. In 1975 when the District Council claimed maintenance of the urban unclassified roads, the maintenance of the street lighting on these roads became the responsibility of the District Council albeit the funding was through the County Council as the Highway Authority.

2. STATISTICS

At the present time, there are some 5,700 street lights within the district proportioned as follows :-

|          |       |     |
|----------|-------|-----|
| District | 3,168 | 56% |
| County   | 1,400 | 24% |
| Parish   | 1,132 | 20% |

The street lights maintained by the District Council can be divided generally into the following types :-

|  |              |
|--|--------------|
| Tungsten   | 700          |
| Sodium   | 2,368        |
| Miscellaneous<br>(i.e. Fluorescent, Mercury, etc.) | 100          |
| Total  | <u>3,168</u> |

The County Council street lights are located on classified routes or non-urban roads and are therefore generally of the Sodium type. The Parish street lights include both Tungsten and Sodium, many pole bracket mounted.

Note: There is a policy operated by the County Council and the Parish Councils whereby in agreed streets, the Parish lighting will be up-graded to become highway lighting and then will be taken over and maintained by the County Council or the District Council if the street involved is a claimed highway.

### 3. PRESENT SITUATION

The street lighting schemes installed by the former Rayleigh Urban District Council from about the mid-1950s through to the mid-1960s consisted of Group A lighting (i.e. main road lighting, such as Rayleigh Town Centre, Eastwood Road, London Road, etc.), full Class B lighting (i.e. the Hockley Road and many estate roads) and what was termed 'part Group B lighting' whereby every other street light was left out. This latter type of street lighting was subsequently up-dated towards the mid-1960s by further schemes which allowed for the infill lights, thus bringing more or less all the made up highways within the urban area on to Group B lighting, or above.

The specification used at that time was generally a 15 foot concrete column with a Tungsten lantern, the controls consisting of either individual time clocks located within the columns or group control through a time clock situated in adjoining electricity sub-stations.

*Handwritten signature*

Since 1975, with the co-operation of the County Council, monies have been allowed each year on top of the routine maintenance operations to allow for conversion of the old Tungsten lanterns to Sodium lanterns and the introduction of photo-electric cells in place of the old time switches. This work has been going on steadily and some 500 lanterns have been converted. This year, a further 157 will be dealt with and it is hoped, although there are continuing financial restrictions, to carry out similar work in the future, to deal with the remaining 670 sub-standard lights.

4. COST

The money allowed by the Essex County Council in respect of the street lighting maintained by the District Council is as follows :-

|         |  |
|---------|--|
| 1977/78 | £37,500  |
| 1978/79 | £45,000  |
| 1979/80 | £51,800 (£1,200 extra D.C. for<br>scouting - total<br>£53,000) |

The current year's estimate is divided as follows :-

|                     |                |                               |
|---------------------|----------------|-------------------------------|
| Energy              | 31,800         |                               |
| Scouting            | 2,900          | (1,700 E.C.C.<br>(1,200 D.C.) |
| Maintenance         | 14,500         |                               |
| Energy Conservation | 5,000          |                               |
|                     | <u>£53,000</u> |                               |

These figures, as an average, give the following :-

|             |                      |
|-------------|----------------------|
| Energy      | 2.75p                |
| Maintenance | <u>1.5 p</u>         |
| Total Cost  | <u>4.25p per day</u> |

5. MAINTENANCE ARRANGEMENTS

Since 1975, most of the street lighting in the district has been maintained by the Southend-on-Sea Borough Council Street Lighting Group, acting as Contractors to the County Council, the District Council and generally the Parish Councils.

Note: Hockley Parish Council have a maintenance agreement with the Eastern Electricity Board.

The Borough Street Lighting Group have considerable expertise and have assisted in obtaining from the County Council additional monies to allow for the improvements of some of the earlier lighting schemes. For last year, scouting was carried out by the Southend group but financed by the County Council on a fortnightly arrangement. However, for this year, the District Council have provided an additional £1,200 and an extra scouting service is being operated for district lights alternating with the routine scouting, such that the district lights are actually checked weekly.

The scouting service is carried out by a man (being one of the Southend Borough Council street lighting group personnel) driving a mini-van equipped with radio. The operation starts at dusk when the man reports to the control centre at the Southend Council Highways depot to collect the van and appropriate paper work, which includes schedules of all streets to be checked, a haulage log sheet on which the mileages (start and finish) are recorded. The scouting task has been pre-evaluated and includes work returns for bonus assessment.

The group supervisor is required to monitor the scouting service and therefore carries out frequent visits. This is effected by the supervisor having specific tasks of an evening as a routine duty. The street lighting Group Manager, Mr. Kemp, also on occasions (because he is dealing with a night time function) goes out generally once a week monitoring the street lighting service overall and this naturally includes checks on the scouting functions.

The maintenance of the street lighting in the Rochford district is carried out by two men (an electrician and mate) working full time. This covers all street lights (i.e. being the responsibility of the Essex County Council, the District Council and the Parishes with the exception of Rockley Parish).

Public reports of light failures are telephoned through to the maintenance group every day and, provided the maintenance men are within a reasonable distance of the failure, the following day the lights are visited and, if the fault can be repaired, this is effected. Generally, most faults of this nature should be dealt with in a four day period allowing for the maintenance team's movement across the district and the need for specific spares.



The scouting returns are monitored on a week to week basis (i.e. each week is compared against the previous week), also against the dead service returns and finally the public report sheets. These comparisons always provide a common pattern in respect of dead services.

The public reports on street light failures are very helpful. However, the number of reports are generally quite small. For example, from the 10th October to the 2nd November, 1979 the public only reported 15 lights out and, of these, five proved to be dead services.

Over recent years, a considerable number of the defects that have caused street lights to go out of commission could be put down to ageing equipment and faults developing in the underground services possibly as a result of condensation over many years running down the service ducts to the columns. These latter faults and the failure of equipment located within Electricity Board sub-stations have certainly not been dealt with any degree of priority by Eastern Electricity who maintain that the provision of services to property (e.g. industry, commerce and residential), have first priority and therefore repair of dead services and dealing with sub-station faults must be fitted in. This, coupled with such problems as the severe weather conditions of last Winter, have shown increases in this type of street light failure.

Continued pressure on the Electricity Board over recent months has shown some results in dealing with these underground and sub-station faults.

The more routine faults being faults above the electricity services can be dealt with by an electrician from the Southend Street Lighting Group on a weekly basis. Spares for most of the equipment are held in stores and even knock downs can be usually replaced in a very short time scale.

Note: The Schedule attached details figures extracted from the scouting returns for a period in 1978 and 1979.

## 6. THE FUTURE

It is necessary to maintain an acceptable programme of street lighting conversion (i.e. dealing with the 670 remaining outstanding lamps). These conversions allow for the installation of a Sodium lantern with a photo-electric cell and therefore once the whole of the street lighting has been dealt with, faults appertaining to time switches, sub-station control faults, will have been overcome. It is felt that the routine outages are

dealt with in an acceptable way and this therefore leaves the continuing problem of dead services.

It is fair to say that over this Summer the Board have endeavoured to tackle the situation but, even now, as Winter approaches, it is felt that there is a slippage in this particular service. It is anticipated that as more and more of the problems associated with the older installations are dealt with, then perhaps the problems will reduce but, in the meantime, it is necessary for the Board to understand the situation and provide an acceptable service. Towards this end, the monitoring systems over the last twelve months include specific reference to service failure. The repair of these is carefully monitored and every pressure put on the Board to maintain an acceptable repair standard.

The continuing restrictions in finance have meant the extension of the lamp bulk change arrangements to provide an 8,000 hour lamp life. Tungsten lamps on average cannot achieve this life and lamp failure is a typical fault. However, this could include vandalism.

Mercury and Sodium lamps appear to have a life of approximately 8,000 hours although there is a rapid deterioration about this time.

It would seem that under present restraints bulk change arrangements are working but if more finance is made available the bulk change programme should be reduced to, say, 6,000 hours life.

Scouting on a 14 day cycle should allow for all faults (other than outside agency matters) to be repaired within 28 days maximum.

Scouting on a 7 day cycle should allow for all faults (other than outside agency matters) to be repaired within 14 days maximum.

(This is improved upon by public reporting faults).

7. RECOMMENDED

- (1) Every pressure and means be used to finance as quickly as possible the conversion of the remaining Tungsten street lights maintained by the District Council.

- (2) The scouting cycle remains at seven days, additional finance being provided by the District Council.
- (3) The Director of Technical Services arrange for an independent check of the Spotting service and report to the Committee on its findings.
- (4) A schedule be submitted to each Health and Highways Committee for the remainder of the Council year detailing dead services/sub-station faults that have not been repaired within an agreed period (say, 14 days.) (966)

*Jan*



ROCHFORD DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF TECHNICAL SERVICES TO MANAGEMENT TEAM

19th NOVEMBER, 1979

STREET LIGHTING - MAINTENANCE

SCHEDULE OF TYPICAL RETURNS EXTRACTED FROM SCOUTING RECORDS OCTOBER/  
NOVEMBER, 1978 and 1979

| Date        | Lamp/Control<br>Faults | Outside Agency Faults<br>(i.e. Electricity<br>Knock Downs, etc.) | Total Faults as a<br>Percentage of<br>Whole |
|-------------|------------------------|--|---|
| 7/14.11.78  | 34                     | 11   | 1.50  |
| 23/31.10.78 | 43                     | 13   | 1.86  |
| 10/16.10.78 | 32                     | 12   | 1.47  |
| 1/3.10.78   | 63                     | 12   | 2.50  |
| Average     | 43                     | 12   | 1.83  |

(1978 - 14 day Scouting Service)

|          |    |    |      |
|----------|----|----|------|
| 6.11.79  | 18 | 8  | 0.87 |
| 2.11.79  | 25 | 14 | 1.30 |
| 21.10.79 | 20 | 16 | 1.20 |
| 16.10.79 | 18 | 12 | 1.00 |
| 11.10.79 | 29 | 15 | 1.47 |
| 2.10.79  | 21 | 14 | 1.17 |
| 26.9.79  | 37 | 33 | 2.34 |
| Average  | 24 | 16 | 1.34 |

(1979 - 7 day Scouting Service)

*Jan*

ROCHFORD DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF TECHNICAL SERVICES TO HEALTH AND HIGHWAYS COMMITTEE

6th DECEMBER, 1979

STREET LIGHTING - MAINTENANCE

SCHEDULE OF DEAD SERVICES AND SUB-STATION FAULTS

| Site   | Column No. | 5th/6th<br>November. | 12th/13th<br>November. | 19th/20th<br>November. |
|--|------------|----------------------|------------------------|------------------------|
| <u>Dead Service</u>  |            |                      |                        |                        |
| Hawkwell Park Drive  | 1          | Fault                | Fault                  | On                     |
| Heycroft Road  | 6          | Fault                | Fault                  | Fault                  |
| Cheapside West   | 13         | Fault                | Fault                  | Fault                  |
| Deepdene Avenue  | 2          | Fault                | Fault                  | Fault                  |
| Eastern Road   | 1          | Fault                | Fault                  | Fault                  |
| Warwick Road, Rayleigh                                       | 6          | Fault                | Fault                  | Fault                  |
| Bull Lane  | 24         | On                   | On                     | Fault                  |
| <u>Sub-Station</u>   |            |                      |                        |                        |
| Meesons Mead }<br>The Dales }                                |            | On                   | Fault                  | Fault                  |
| Woodpond Avenue }<br>Kilnwood Avenue }<br>Claybrick Avenue } |            | On                   | Fault                  | Fault                  |
| Manstead Gardens }<br>Craven Close }                         |            | On                   | Fault                  | Fault                  |

RAR/PH.  
28th November, 1979.

*Jan*

ROCHFORD DISTRICT COUNCIL

Report of Hackney Carriage Panel

At a Meeting held on 29th October 1979. Present: Councillors Mrs. J.M. Jones (Chairman), L.K. Cope, D.A. Ives, Miss B.G.J. Lovett, J.A. Sheaf and S.H. Silva.

Apologies: Councillor A.J. Harvey.

PROGRESS REPORT

The Panel considered Mr. Clark's report. Mr. Clark also mentioned that it would be necessary to give public notice of the revocation of the taxi rank at Mill Hall, Rayleigh and that this would be included in the notice of increases in the licence fees now before the Panel. Members of the Panel expressed concern that members of the public parking on the rank might still render themselves liable to prosecution even though the rank was not in use.

The Panel also discussed the difficulties which were arising through the obstruction of Bellingham Lane and of the exit from the car park to the rear of Wallis' by as many as nine taxis parking on the six bay rank in the High Street, Rayleigh.

Resolved: (1) that the progress report be noted.  
(2) that the Police be given early notification of any decision by the Council to revoke a taxi rank in order that unnecessary prosecutions of the public can be avoided.  
(3) that steps be taken to ensure that only six taxis stand at the taxi rank in High Street, Rayleigh at any one time (897/1) (D.A.)

HACKNEY CARRIAGES AND PRIVATE HIRE-LICENSING FEES

Mr. Clark reported that by virtue of the Local Government (Miscellaneous Provisions) Act 1976 the Council were empowered to recoup by way of fees the cost of administering the hackney carriages and private hire vehicle licensing system. As existing fees came into force over two years ago and taxi fares had been increased by approximately 50% this year, it was suggested that licence fees should be increased by 3% with effect from 1st January 1980. The proposed increase in fees would be received by the Southend-on-Sea Borough Council who undertake the bulk of the licensing work but the contribution to the Rochford District Council for administrative assistance would be increased from £400 per annum at present to £500 in 1980/81.

Resolved: (i) that with effect from 1 January 1980 and in accordance with the Local Government (Miscellaneous Provisions) Act 1976, the hackney carriages and private hire vehicles licensing fees for the Rochford District be increased as follows:-

|   | <u>Proposed</u><br><u>fee</u><br>£ | <u>Present</u><br><u>fee</u><br>£ |
|---|------------------------------------|-----------------------------------|
| 1. Hackney Carriage licence ... ..<br>the licence to be for a period of<br>one year or less expiring on the | 32                                 | 24                                |

|   | Proposed<br><u>fee</u><br>£ | Present<br><u>fee</u><br>£ |
|---|-----------------------------|----------------------------|
| fixed date of 30th June. A substitute licence issued for a replacement vehicle to cost 50% of licence fee.  |                             |                            |
| 2. Private Hire Vehicle Licence ... ..<br>the licence to be for a period of one year or less expiring on the fixed date of 30th September. Licences issued for a period of between four and eight months to cost 75% of licence fee and for less than four months to cost 50% of licence fee. A substitute licence issued for a replacement vehicle to cost 50% of licence fee.   | 32                          | 24                         |
| 3. Hackney Carriage Driver's Licence ...<br>the licence to be for a period of three years or less expiring on the fixed date of 31st December 1982 and every third year thereafter. Licences issued for a period of between one and two years to cost 75% of licence fee and licences issued for less than one year to cost 50% of licence fee.   | 16                          | 12                         |
| 4. Private Hire Vehicle Driver's Licence<br>the licence to be for a period of three years or less expiring on the fixed date of 31st December 1982 and every third year thereafter.<br><br>Licences issued for a period of between one and two years to cost 75% of licence fee and licences issued for less than one year to cost 50% of licence fee.  | 16                          | 12                         |
| 5. Private Hire Vehicle Operator's Licence<br>the licence to be for a period of five years or less expiring on the fixed date of 30th September 1982 and every fifth year thereafter.<br><br>Licences issued for a period of between two and three years to cost 75% of licence fee and for less than two years to cost 50% of licence fee.<br><br>An operator who has under his control one vehicle only the private hire vehicle licence of which is in his own name may opt to have an operator's licence for a period of one year or less expiring on 30th September at a cost of 10% of the licence fee. | 80                          | 60                         |

(ii) that pursuant to the provisions of the Act public notice be given of the proposed increases in vehicle licensing fees. (897/1). (D.A.)

*[Handwritten signature]*

840

ROCHFORD DISTRICT COUNCIL

HEALTH AND HIGHWAYS COMMITTEE.

SCHEDULE OF CHARGES

for

1980/81

617

841

*Jeff*

Notes:  
Ref.



1. No increase has been recommended to Car Park Charges as a full report on the future policy of charging is being made.

1

842

2. An increase of 10% on Cemetery charges is recommended.

HEALTH AND HIGHWAYS COMMITTEE

CAR PARKS

Charges where V.A.T. must be added (Except where stated by \*)

The Approach, Rayleigh

- Daily
- Weekly
- Monthly
- Quarterly
- Yearly

Two free parking spaces for disabled drivers

Back Lane, Rochford (Pay-Display System)

- Daily
- Monthly
- Quarterly
- Yearly

\* Charges where V.A.T. absorbed

CEMETERY, HOCKLEY ROAD, RAYLEIGH/HALL ROAD, ROCHFORD

Charges exempt from V.A.T.

Interments in graves or vaults for which exclusive right of burial has been granted

Interment Fee (new grave or re-open)

- Still Born
- Under 1 Month
- Under 12 years
- Over 12 years

Exclusive rights of burial

Re-opening a walled grave

For an interment of a cremation casket in a purchased grave

| R<br>E<br>F | Present Charge | %   | Recommended Charge |           |
|-------------|----------------|-----|--------------------|-----------|
|             |                |     | Effective Date     | Charge    |
| 1           | £              |     | £                  | £         |
|             | Motor Cycle    |     | Motor Cycle        | Motor Car |
|             | 0.20           | NIL | 1.4.80             | 0.20      |
|             | 0.60           |     |                    | 0.60      |
|             | 1.40           |     |                    | 1.40      |
|             | 3.35           |     |                    | 3.35      |
|             | 12.10          |     |                    | 12.10     |
|             |                |     |                    | 0.30      |
|             |                |     |                    | 1.00      |
|             |                |     |                    | 2.50      |
|             |                |     |                    | 6.00      |
|             |                |     |                    | 21.55     |
| 2           | £              |     |                    | £         |
|             | Motor Cycle    |     |                    | Motor Car |
|             | 0.15           |     |                    | 0.15      |
|             | 2.50           |     |                    | 2.50      |
|             | 6.00           |     |                    | 6.00      |
|             | 21.55          |     |                    | 21.55     |
|             |                | 10  | 1.4.80             | 7.85      |
|             |                |     |                    | 14.50     |
|             |                |     |                    | 32.00     |
|             |                |     |                    | 37.50     |
|             |                |     |                    | 40.00     |
|             |                |     |                    | 16.00     |

CHEMISTRY, HOCKLEY ROAD, RAYHIGH/HALL ROAD, ROCHFORD  
(Continued)

Interments in Cremation Plots with or without exclusive rights of burial

Interment Fee (new grave or re-open)  
Exclusive right of burial

Excavation Charges

For one interment 4'6"  
For two interments 6'0"  
For three interments 7'6"  
For four (maximum) interments 9'0"

Interments - In graves for which no exclusive right of burial has been granted (Includes all charges for excavation)

Interment Fee - Still Born/Under 1 month  
- Under 12 years  
- Over 12 years

Interments - Additional Fees

Saturday morning burials

Monuments, Gravestones, Tablets and Monumental Inscriptions

For the right to erect or place:-

A flat stone not exceeding 24" x 18"  
A headstone (over 3' high but not exceeding 5')  
A headstone (under 3')  
A nameplate of any description (other than a headstone)  
Kerbstone or border stone (Height not exceeding 12")  
A tablet or vase (not exceeding 3')  
A cross - under 2'  
- over 2' but not exceeding 5'

Any additional inscription on a gravestone, tablet or monument

Kerbstone or Border Stone (Height not exceeding 12")  
Childs Plot

| R<br>E<br>F | Present Charge<br>£  | %  | Recommended Charge |  |
|-------------|--|----|--------------------|--|
|             |  |    | Effective Date     | Charge<br>£  |
|             | 13.20<br>17.00   | 10 | 1.4.80             | 14.50<br>18.70   |
|             | 7.25<br>9.70<br>12.15<br>14.60                                       |    |                    | 8.00<br>10.70<br>13.40<br>16.00                                      |
|             | 7.15<br>13.20<br>29.15   |    |                    | 7.85<br>14.50<br>32.00   |
|             | 9.00   |    |                    | 9.90   |
|             | 12.00<br>34.00<br>12.00<br>12.00<br>29.00<br>10.00<br>10.00<br>18.00 |    |                    | 13.20<br>37.40<br>13.20<br>13.20<br>32.00<br>11.00<br>11.00<br>19.80 |
|             | 5.00   |    |                    | 5.50   |
|             | 14.50  |    |                    | 16.00  |



HEALTH AND HIGHWAYS COMMITTEE (Continued)

CEMETERY, HOCKLEY ROAD, RAYLEIGH/HALL ROAD, ROCHFORD  
(Continued)

Monuments, Gravestones, Tablets and Monumental Inscriptions (continued)  
 A flower vase or tablet (18" x 15") on a grave in which the exclusive right of burial has not been purchased  
 A memorial vase (15" long x 9" wide x 12" high or 24" long x 9" wide x 12" high) and inscription panel for cremation plot  
 Kerbstone around a cremation plot  
 All the foregoing fees, payments and sums will be doubled where the person to be interred is not a ratepayer, inhabitant or parishioner of the Rochford District Council

Exhumation Charges

Each exhumation will be recharged on the basic actual costs

Additional fees fixed by the Council

Interment Registration fee (new grave or re-open)  
 Registering Transfer of Grant  
 Every additional certificate of burial  
 Certificate of Ownership of Grant  
 Every search for the first year and subsequent years

Fees payable for the Maintenance of Graves, etc.

Charges where V.A.T. must be added

Banking and Turfing Grave  
 Banking and Turfing with soil centre  
 Upkeep, including cutting and weeding grass (per annum)  
 Upkeep for a period of 50 years, including washing monument  
 Washing Monument (per occasion)  
 Washing Monument (at irregular intervals) (per annum)

| R<br>E<br>F | Present Charge<br>£ | %  | Recommended Charge |             |
|-------------|---------------------|----|--------------------|-------------|
|             |                     |    | Effective Date     | Charge<br>£ |
|             | 7.20                | 10 | 1.4.80             | 8.00        |
|             | 10.00               |    |                    | 11.00       |
|             | 14.50               |    |                    | 16.00       |
|             | 2.75                |    |                    | 3.00        |
|             | 1.40                |    |                    | 1.50        |
|             | 0.80                |    |                    | 0.90        |
|             | 0.80                |    |                    | 0.90        |
|             | 0.80                |    |                    | 0.90        |
|             | 9.00                |    |                    | 9.90        |
|             | 9.00                |    |                    | 9.90        |
|             | 7.00                |    |                    | 7.70        |
|             | 225.00              |    |                    | 225.00      |
|             | 3.50                |    |                    | 4.00        |
|             | 11.00               |    |                    | 12.00       |

Notes:  
Ref.

1. A small increase in Trade Refuse collections is recommended.
2. To make collections easier the Director of Technical Services is making arrangements to collect from bulk bins which is equivalent to 10 small bins. A charge of £1.00 per bin has therefore been included.

| R<br>E<br>F | Present<br>Charge | Recommended Charge |                   |        |
|-------------|-------------------|--------------------|-------------------|--------|
|             |                   | %                  | Effective<br>Date | Charge |
|             | £<br>NO CHARGE    |                    |                   | £      |
| 1           | 0.16½             | SPECIAL            | 1. 4.80           | .20    |
| 2           | -                 |                    |                   | 1.00   |

PUBLIC CONVENIENCES

TRADE REFUSE

Per Bin (V.A.T. added when charge exceeds £1)  
Emptying Bulk Bin

*JLW*



4. STREET LIGHTING

Provision of second phase scheme, Rayleigh High Street and first phase Rochford Town Centre. Linked to improvement of Conservation Areas.

Provisional Allocation:

£10,000

*See*

RAR/PH.

28th November, 1979.

PRIVATE & CONFIDENTIAL

ROCHFORD DISTRICT COUNCIL

Report of the Director of Administration to the  
Meeting of the Health and Highways Committee on  
6th December, 1979.

Soil Sewer, Folly Chase, Hockley

Contract No.788

Tenders have been received from the under-mentioned Companies  
as follows :-

|   | (i)  | (ii)   |
|---|--|--|
|   | Soil sewer and laterals<br>within the highway and<br>included in grand summary<br>'A' of form of Tender. | Private drains<br>within private<br>properties |
| 1. Roads & Public Works Ltd.<br>Comet Way, Eastwoodbury<br>Lane, Southend-on-Sea,<br>Essex. | £15,765.27   | £12,622.43                                     |
| 2. Roadworks (1952) Ltd.,<br>Dobbs Lane, Kesgrave,<br>Ipswich, Suffolk.                     | £20,924.28   | £11,929.67                                     |
| 3. R.W.Hill & Co. Ltd.,<br>Beach's Drive,<br>Chelmsford, Essex.                             | £20,678.60   | £16,080.70                                     |
| 4. J.Hodgson Ltd.,<br>Essex Works, Hawk Lane,<br>Battlesbridge,<br>Wickford, Essex.         | £29,155.90   | £10,916.10                                     |
| 5. Tilbury Construction Ltd.,<br>Crabtree Manor Way,<br>Belvedere, Kent.                    | £25,806.19   | £20,997.46                                     |
| 6. Shairwood Contracts Ltd.,<br>Colchester Road, Tendring,<br>Clacton-on-Sea, Essex.        | £35,122.78   | £20,062.18                                     |

The three lowest tenders have been checked and the following  
observations are made :-

The tenders submitted by Roads & Public Works Ltd. and R.W.Hill  
& Co. Ltd., contain no errors. The tender submitted by Roadworks  
(1952) Ltd., contains a minor error which increases item (i) by 1p.  
There is, however, a costing error in the form of Tender which gives  
the total as £32,863.95 whereas, in fact, it should be £32,853.96.

It is therefore, recommended that the tender submitted by  
Roads and Public Works Ltd., be accepted. (1675).

*Handwritten signature*

ROCHFORD DISTRICT COUNCIL

Minutes of the Finance & Personnel Committee

At a Meeting held on 11th December 1979. Present: Councillors E.V.Maton (Chairman), K.J.Bowen, J.H.Carter, L.K.Cope, P.R.Elliott, R.D.Foster, J.A.Gibson, Mrs. E.M.Hart, A.J.Harvey, Mrs. E.M.Heath, D.R.Helson, R.H.Holman, D.A.Ives, D.R.Mears, Mrs. J.M.Murison, J.E.Nokes, J.A.Sheaf, S.H.Silva, A.L.Tate and D.C.Wood.

Apologies: Councillor R.H.Boyd.

MINUTES

690. Resolved that the Minutes of the Meeting of 30th October be approved as a correct record and signed by the Chairman.

STAFF, INDOOR - MR. C. SULLIVAN

691. The Chairman offered the congratulations of the Committee to Mr.C. Sullivan of the Finance Directorate who had qualified for Membership of the C.I.P.F.A. by examination at the relatively early age of 24.(PF)

REPORT OF THE DIRECTOR OF FINANCE

692. The Committee received the appended report.

RECOMMENDED (1) That the action of the Director of Finance in paying the accounts detailed in para. 1 be confirmed.

(2) That the proposals for Financing of Expenditure, para. 2(d), be implemented.

(3) That further consideration of para.4(b) be given after exclusion of the public.(DF)

CHARGES FOR FACILITIES

693. RECOMMENDED That the following charges be made with effect from 1st April, 1980:

|                             |                                      |
|-----------------------------|--------------------------------------|
| Copies of Planning Consents | £ 2.00                               |
| Copies of Council Minutes   | £12.00 p.a.                          |
| H.P.L. Redemption Fee       | £ 6.50                               |
| H.P.L. 2nd Enquiry Fee      | £ 6.50                               |
| Concessionary Bus Passes    | £ 4.00 (Minute 590/79)<br>(708) (DF) |

SUBSCRIPTIONS 1980/81 (Minute 753/78)

694. The Director of Finance reported that the undermentioned bodies were subscribed to in the current year at an estimated cost of £2,760:-

Royal Institute of Public Administration - Corporate Membership.  
Town and Country Planning Association.  
National Housing and Town Planning Council.  
Housing Centre Trust.  
Eastern Authorities Orchestral Association.  
Council for the Protection of Rural Essex.  
Commons, Open Spaces and Footpaths Preservation Society.  
Association of Sea and Airport Health Authorities.  
Association of District Councils.

*92 7/2/80*

Finance & Personnel Committee

Association of District Council Treasurers.  
Association of District Councils - Essex County Branch.  
Freight Transport Association.  
Essex Naturalists Trust.  
National Playing Fields Association.  
Advisory Committee on Oil Pollution of the Sea.  
Essex and Hertfordshire Provincial Councils.  
Federation of Industrial Development Associations.  
Eastern Arts Association.

RECOMMENDED (1) That membership be continued in 1980/81 for those bodies subscribed to in 1979/80 at an estimated cost of £3,300.

(2) That the subscription to the Eastern Authorities Orchestral Association be maintained at £100.

(3) That the subscription to the Eastern Arts Association be maintained at £50. (847)

CONTRACT PROGRESS REPORT

695. The Director of Technical Services reported on the progress of Contract 730.

L.D.S. - MINOR CAPITAL SCHEMES

696. The Director of Technical Services reported on proposals for improving car parking facilities at the Rayleigh Offices. Members agreed that this was essential but were yet to be convinced that the scheme now suggested was right in all respects and therefore no money was to be expended until Members had approved the scheme.

Resolved (1) that the Policy and Resources Committee be requested to include in the Capital Programme for 1980-82

Car Parking, Rayleigh Offices - £10,000

Grant, Canewdon Community Assn.- £ 2,500 (See Minute 698/79)

RECOMMENDED (1) That permission be sought in accordance with Regulation 4 of the Town and Country Planning (General Regulations) 1976 for the carrying out of works to enlarge and improve the access to the car park at the Council Offices, Rayleigh.

(2) That the Director of Technical Services report further to the next meeting of the Committee on the car parking proposals. (15338 & 1161) (DPS & DF)

HULLBRIDGE COMMUNITY ASSOCIATION - COMMUNITY CENTRE (Minute 306/79)

697. The Director of Finance reported on measures taken to control all the finances of the undertaking and the success of these moves in persuading the contractor to resume work. Because industrial action by Civil Servants had delayed receipt of grant and because of other delays with the brewery loan, the separate bank account opened for the project by the Director had been overdrawn at an estimated cost to the Council of £900.

The Community Association had agreed to pay the interest on the overdraft as from 1st November 1979.



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RECOMMENDED That the actions of the Director of Finance be approved.  
(1502) (DF)

GRANT - CANEWDON COMMUNITY ASSOCIATION - COMMUNITY CENTRE PHASE II  
(Minutes 591/79 and 696/79)

698. The Director of Finance reported that Phase II of the Community Centre had been included in the County Council list for Department of Education and Science Grant in 1980/81. Subject to availability of money, the Department would meet 25% of the estimated cost of £20,000 and the County Council 12½% provided that this Council contributed 12½%.

RECOMMENDED That the project be supported and provision made in the Capital Programme 1980/81 for a Grant of £2,500 being 12½% of the estimated cost. (15338) (DF)

PROPOSED SOUTH EAST ESSEX COUNCIL FOR COMMUNITY UNDERSTANDING

699. The Director of Administration reported the suggestion of the Commission for Racial Equality that there should be a body to promote good community understanding and relations in South East Essex.

The Committee knew of the statutory duty to safeguard the interests of ethnic minorities but, since there was no identifiable immigrant community in the District and no knowledge of anything demonstrating a need, saw no reason to be involved in the proposed Council.

RECOMMENDED (1) That, subject to the situation being reviewed forthwith if circumstances change, no action be taken at present to participate in or to grant aid in 1980/81 the proposed South East Essex CCU.

(2) That the Southend ACCU be allowed to display literature at the Reception points at the Council's Offices. (343)(DA)

GRANTS, ANNUAL LIST 1980/81

700. The Director of Finance submitted the appended schedule dealing with applications from outside bodies for grant aid. Criteria similar to those used in previous years had been employed to categorise the various bodies (Columns 3 to 5 of appendix) namely :-

- (a) (Column 3) Area covered -
1. Local
  2. Regional
  3. National.
- (b) (Column 4) Persons served -
1. Everyone - either directly or indirectly.
  2. Certain sections of the community e.g., O.A.P.s
- (c) (Column 5) Financial dependence -
1. This Council
  2. Local Authorities generally.
  3. Various sources.

It was considered that priority should, as previously, be given to those bodies in Category 1 in each case.

In addition, various functions were guaranteed against unavoidable loss and contingency provisions had to be made for possible payment.

RECOMMENDED That the available finance be allocated as in column 9

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of the appended schedule subject to a grant of £50 being made to the Community Council of Essex from the unallocated balance of £1,880.  
(211) (DF)

CONSULTATION PAPERS

A) FINANCIAL INFORMATION B) CAPITAL EXPENDITURE CONTROLS

701. The Director of Finance submitted Department of the Environment consultation papers on the publication of Financial and other information by local authorities and on Government ideas for Capital Expenditure Controls. Proposals outlined in the papers were designed to give even more tight Central Government control over local authority finance. Whereas local authorities could now use Revenue or Capital Receipts as they saw fit, if the proposals became law it would be necessary to seek Civil Service approval for all such expenditure.

Members saw this close surveillance as another step toward the complete demise of true local government and the imposition of vast two-tier authorities with County Councils or their equivalent being the smallest unit.

RECOMMENDED That the Director of Finance write to the Secretary of State protesting in the strongest possible terms against any more interference by Central Government in Local Government financial affairs and local Members of Parliament be asked to support the protests. (1463) (DF)

BUILDING SOCIETY SUPPORT LENDING SCHEME 1979/80

702. The Committee noted with pleasure the report of the Director of Finance that the Council had been allocated a further £100,000 under the Building Society Support Lending Scheme to be dispensed through the Rayleigh Office of the Nationwide Building Society.

This brought the total allocation for 1979/80 to £600,000 which had previously been allocated through the Abbey National and the Halifax Building Societies. (513)

HOUSING BILL - SALE OF COUNCIL HOUSES - MORTGAGE FACILITIES  
(Minutes 476/79 & 640/79)

703. The Director of Finance reported the extreme concern of the A.D.C. and the C.I.P.F.A. about proposals that would give any Council tenant with a currently clear rent account the right to a 100% Council mortgage to buy his Council house regardless of any previous record of arrears. No other lender was ever put in the position of not being allowed to make a decision based on normal status enquiries.

RECOMMENDED That the Director of Administration make strong representations to the Secretary of State for the Environment urging the removal of this clause from the proposed legislation. (2387)(DA)

ESTIMATES - VIREMENTS

OFFICE ACCOMMODATION 57 SOUTH STREET (Minute 303/79)

704. The Director of Health and Housing reported that, as work progressed on the conversion to office use, more defects had been found. It was also prudent to instal a central heating system now rather than await the new financial year.

RECOMMENDED That the following virement be approved :-

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| <u>From</u>   | <u>To</u>  | <u>Amount</u> |
|---|--|---------------|
| Homeless Persons, Bed & Breakfast<br>Code 12.060.20.130 | Administration Buildings,<br>Rochford, 57 South Street.<br>22.220.69.350 | £2,500        |

(4916) (DHH & DF)

COUNCIL PREMISES - 2 BULL LANE, RAYLEIGH

705. The Director of Administration reported that the lease expired 14th December 1979 but that since neither party had served the necessary six months notice to determine, the Council could continue in occupation. The Director of Town Planning was investigating whether the accommodation could be relinquished but this decision would be influenced by the new rent proposed. Negotiations continued and another report would be made to a later meeting (6741) (DA)

JOINT STAFF AND SAFETY PANEL

706. The Committee received the appended report of the meeting held on 1st November 1979. (5145)

EXCLUSION OF THE PUBLIC

707. Resolved that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting for the reason that publicity would be prejudicial to the public interest, the business about to be discussed being the subject of confidential reports.

ACCIDENTS TO COUNCIL VEHICLES

708. Arising from consideration of the report of the Director of Finance reference was made to the apparently high incidence of accidents involving Council vehicles and the Director of Technical Services advised the Committee upon procedures for monitoring accidents and the disciplinary action taken. (DTS)

OFFICERS TEMPORARILY UNDERTAKING ADDITIONAL DUTIES

709. The Committee considered the report of the Management Team and the Acting Chief Executive reported upon two particular cases where officers had, in the absence of senior officers, assumed many of the duties of the senior post in addition to their own duties for an extended period of time, which had resulted in a number of hours overtime being worked.

RECOMMENDED (1) That where an officer is required to work overtime hours as a consequence of his assuming the responsibilities of a more senior post, for a period of not less than four weeks duration, and that officer is above the overtime rate, that, subject to the approval of the Management Team, overtime be paid at the officer's basic rate of pay.

(2) That details be submitted to the Policy and Resources Committee of the total cost of making retrospective payments in respect of the two Officers referred to at the Meeting. (DHH & DTP)

STAFF REVIEW PANEL

710. The Chairman of the Panel, Councillor D.A. Ives, presented the report of the Staff Review Panel to the Committee and after discussion it was

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RECOMMENDED That the twenty four recommendations set out in the report be adopted. (MT)

CARETAKERS

711. The Committee received the report of the Directors of Administration, Finance and Technical Services upon the caretakers at Rayleigh and Rochford.

RECOMMENDED (1) That Post AB1 be upgraded to NJC Administrative, Professional, Technical and Clerical Services Staff on Miscellaneous Grade 5/6, at a commencing salary of £3,585 per year, such arrangement to become operable as from 1st January 1980, subject to amendment of the job specification to include the new duties arising from the transfer of meetings to Rayleigh.

(2) That conditions of service of Post AB ROCH 1 be considered further once negotiations concerning the future use of Rochford Civic Centre is known.

(3) That further report in respect of other caretakers be presented to the Committee following completion of the current work study investigations. (DA, DHH & DTS) (PF)

DIRECTORATE OF HEALTH AND HOUSING - POST H.53

712. The Committee considered the private and confidential report of the Director of Health and Housing upon this post.

RECOMMENDED That the service of the present holder of Post H.53 be extended until 14th November 1980. (DHH) (PF)

APPOINTMENT OF PLANNING CONSULTANT

713. The Committee considered the private and confidential report of the Director of Administration; in presenting the Management Team's recommendations, the Acting Chief Executive stated that the Team was not opposed to a continuation of the existing arrangements, but felt that Council should be aware of its future liabilities with regard to planning before entering into a further commitment.

The Director of Administration expressed his dissent from the views and recommendations of the Management Team, and referred to the existing arrangements for dealing with planning appeals and inquiries, which relied upon the use of the planning consultants services. In reply to a question the Director of Town Planning stated that the recent review of his Department and report to the Staff Review Panel was based on the assumption that consultation arrangements would continue within the foreseeable future.

Resolved that the Management Team give further consideration to this matter and report to the next meeting of the Policy and Resources Committee, or, if necessary, the next Council meeting. (MT)

*Q.V. Martin 7/2/80*  
CHAIRMAN

REPORT OF THE DIRECTOR OF FINANCE  
TO THE FINANCE AND PERSONNEL COMMITTEE ON 11TH DECEMBER, 1979.

1. Accounts Paid

Accounts amounting to £2,655,309.63 were paid during October. The Committee's confirmation of payment is requested.

2. Capital and Revenue Estimates 1979/80.

a) Supplementary Estimates already approved.

| Committee           | Revenue<br>Approved | Full Year | Capital<br>Approved |
|---------------------|---------------------|-----------|---------------------|
|                     | £                   | £         | £                   |
| Finance & Personnel | 2242                | -         | -                   |
|                     | 2242                | -         | -                   |

c)

CAPITAL PROGRAMME 1979/80.

| Committee                      | Estimate<br>1979/80 | Estimate to<br>28th Oct.<br>1979 | Actual to<br>28th Oct.<br>1979 | Comparison of Actual<br>to Estimates to 28th<br>October 1979. |     |
|--------------------------------|---------------------|----------------------------------|--------------------------------|---|-----|
|                                | £                   | £                                | £                              | £   | %   |
| <u>DEVELOPMENT SERVICES</u>    |                     |                                  |                                |   |     |
| Conservation Grants            | 50,000              | -                                | -                              | -   | -   |
|                                | 50,000              | -                                | -                              | -   | -   |
| <u>FINANCE &amp; PERSONNEL</u> |                     |                                  |                                |   |     |
| Depot                          | 300                 | 300                              | 2,152                          | 1,852+  | 717 |
| House Purchase Loans           | 250,000             | 145,833                          | 353,276                        | 207,443+  | 242 |
| Grants to Outside Bodies       | 4,820               | 4,380                            | 11,230                         | 6,850+  | 256 |
| Office Equipment               | 25,000              | -                                | -                              | -   | -   |
| Delayed Schemes                | -                   | -                                | 13,531                         | 13,531+   | -   |
|                                | 280,120             | 150,513                          | 380,189                        | 229,676+  | -   |
| <u>HEALTH &amp; HIGHWAYS</u>   |                     |                                  |                                |   |     |
| Cemeteries                     | 1,100               | 1,100                            | 1,418                          | 318+  | 129 |
| Public Conveniences            | 10,000              | -                                | -                              | -   | -   |
| Sewerage General               | 10,000              | -                                | -                              | -   | -   |
| Delayed Schemes                | -                   | -                                | -                              | -   | -   |
|                                | 21,100              | 1,100                            | 1,418                          | 318+  | -   |

| Con.                              | Estimate         | Estimate to      | Actual to        | Comparison of Actual |          |
|-----------------------------------|------------------|------------------|------------------|----------------------|----------|
|                                   | 1979/80          | 28th. Oct.       | 28th Oct.        | to Estimates to 28th |          |
|                                   |                  | 1979             | 1979             | October 1979.        |          |
|                                   | £                | £                | £                | £                    | %        |
| <b>HOUSING</b>                    |                  |                  |                  |                      |          |
| Rochford Designed                 | 1,231,750        | 575,917          | 270,364          | 305,553-             | 47       |
| Southend Designed                 | 604,000          | 310,917          | 430,046          | 119,129+             | 138      |
| Private Developments              | 6,600            | 6,600            | 4,622            | 1,978-               | 70       |
| Improvements & Repairs            | 113,500          | 57,483           | 30,508           | 26,975-              | 53       |
| Municipalisation                  | 50,000           | 500              | 459              | 41-                  | 92       |
| Land                              | 100,000          | 50,000           | 33,661           | 16,339-              | 67       |
| Housing Assn. Loans               | 586,000          | 304,501          | 108,051          | 196,450-             | 32       |
| Improvements Grants               | 35,000           | 20,417           | 9,882            | 10,535-              | 48       |
| Delayed Schemes                   | -                | -                | 8,789            | 8,789+               | -        |
|                                   | 2,726,850        | 1,326,335        | 896,382          | 429,953-             | -        |
| <b>RECREATION &amp; AMENITIES</b> |                  |                  |                  |                      |          |
| Rec. Grounds & Open Spaces.       | 10,000           | -                | -                | -                    | -        |
| Sports Hall & Swimming Pool       | 315,000          | 305,000          | 226,394          | 78,606-              | 74       |
| Delayed Schemes                   | -                | -                | 82               | 82+                  | -        |
|                                   | 325,000          | 305,000          | 226,476          | 78,524-              | -        |
| <b>POLICY &amp; RESOURCES</b>     |                  |                  |                  |                      |          |
| Land                              | 10,000           | -                | -                | -                    | -        |
|                                   | 10,000           | -                | -                | -                    | -        |
| <b>TOTAL</b>                      | <b>3,413,070</b> | <b>1,782,948</b> | <b>1,504,465</b> | <b>278,483-</b>      | <b>-</b> |

d) Financing of Expenditure

As a result of pay awards, comparability studies and other increased costs in excess of those budgeted for in the 1979/80 Estimates it is necessary to consider the financing of the following overspendings.

|   |                |           |
|---|----------------|-----------|
| Original Estimates 1979/80  | £              | £         |
| Salaries (incl. provision for a 5% pay award)   | 1,226,310      |           |
| Wages ( " " " " " " " )   | 680,010        |           |
| Vehicles  | <u>205,370</u> | 2,111,690 |
| Revised Estimates 1979/80   |                |           |
| Salaries (incl. (i) 9.4% award w.e.f. 1.7.79<br>(ii) An estimated 10.0% comparability award w.e.f. 1.1.80)                      | 1,296,960      |           |
| Wages (incl. known effects of November 78 award and Stage I comparability award and an estimated 15% for the November 79 award) | 766,710        |           |

|              |                |                       |
|--------------|----------------|-----------------------|
|              | £              | £                     |
| Vehicles     | <u>214,030</u> | 2,277,700             |
| Overspending |                | <u><u>166,010</u></u> |

It is proposed that the estimated overspending be met by:

|   |              |               |                |
|---|--------------|---------------|----------------|
| 1) Utilisation of inflation provision.                |              | 100,000       |                |
| 2) Utilisation of agreed savings (Min. 533/79 refers) |              | 52,000        |                |
| 3) Utilisation of balances - Housing                  | 830          |               |                |
| - GRF   | <u>13180</u> | <u>14,010</u> | <u>166,010</u> |

### 3. Loans Pool Transactions

#### a) General

Members will be aware that the Government has intensified the credit squeeze by a three point rise in Minimum Lending Rate (MLR) to a record level of 17%. This rise was much larger than was expected and is likely to remain until there is tangible evidence that the rate of monetary growth is coming down within the desired range. At the earliest this is unlikely to be until the December money supply figures are available in January.

The resultant effect on interest rates of this increase is that short term money rates vary between 16% and 17% and the longer terms i.e. One to five years have varied between 15% and 15<sup>3</sup>/<sub>8</sub>%.

In anticipation of these high rates the necessary funding was completed earlier in the year when rates were much lower and that at the present time it will not be necessary for any long term loans to be taken at these higher rates.

#### b) Analysis of loans held in the Loans Pool as at 30th November, 1979.

|                      | £                 | %             | Average Rate of Interest<br>% |
|----------------------|-------------------|---------------|-------------------------------|
| Mortgages - P.W.L.B. | 7,217,387         | 39.74         | 9.86                          |
| - Others             | 289,820           | 1.60          | 5.93                          |
| Bonds - Negotiable   | 1,500,000         | 8.26          | 11.42                         |
| - Mortgage           | 5,100,000         | 28.08         | 11.57                         |
| - Local              | 1,053,600         | 5.80          | 10.62                         |
| Stock                | 3,000,000         | 16.52         | 12.50                         |
|                      | <u>18,160,807</u> | <u>100.00</u> | <u>10.89</u>                  |

### 4. Insurance

#### a) Claims

To report the claims made, settled and outstanding. There have been 19 claims made since the last report and 12 claims settled.

| <u>Risk</u>   | <u>Total No. of Claims</u> | <u>Settled Claims</u> | <u>Amount</u> | <u>Outstanding Claims</u> |
|---------------|----------------------------|-----------------------|---------------|---------------------------|
| Motor Vehicle | 9                          | -                     | -             |                           |
| Third Party   | 3                          | 12                    | £62.96        | 122                       |
| Other         | 7                          | -                     | -             |                           |

b) Accidents to Council Vehicles

To report the accidents involving Council vehicles which have been notified to the Insurance Company since the last report.

| <u>Date of Accident</u> | <u>Vehicle</u> | <u>Estimated Amount of damage</u> | <u>Remarks</u>   |
|-------------------------|----------------|-----------------------------------|--|
| 28.8.79                 | WPG 914S       | T/P Only                          | Council vehicle reversed into parked car.  |
| 7.9.79                  | MPH 811P       | T/P Only                          | Council vehicle caught front wing of parked car whilst turning into car park.  |
| 29/30.9.79              | KLH 11N        | £50.00                            | Air gun pellets shot at Council vehicle parked in the depot.   |
| 5.10.79                 | UPB 390S       | T/P Only                          | Council vehicle reversed into wooden gutter support.   |
| 15.10.79                | GVX 455T       | £396.00                           | Council vehicle forced to take evading action from private car on wrong side of the road, ended up in a ditch. The number of the private car is unknown. |
| 11.11.79                | LPB 605P       | T/P Only                          | Council vehicle caught downpipe whilst reversing up courtyard.   |
| 12.11.79                | APU 436S       | -                                 | Reversing Council vehicle hit by reversing private car.  |
| 19.11.79                | HEV 804T       | -                                 | Unseen vehicle hit side of Council freighter which was reversing into road from tip entrance.  |
| 20.11.79                | GVD 103N       | £65.00                            | Windscreen shattered whilst driving along road.  |

5. Income

To report the income received to 31st October 1979 over the main heads.

| <u>Type</u>          | <u>Total Income to 31.10.79</u> | <u>Income 1.10.79 to 31.10.79</u> | <u>Previously reported Income 1.4.79 to 30.9.79.</u> |
|----------------------|---------------------------------|-----------------------------------|--|
|                      | <u>£</u>                        | <u>£</u>                          | <u>£</u>   |
| General              | 518,268.05                      | 89,763.89                         | 428,504.14   |
| Rates                | 4,649,948.02                    | 513,987.68                        | 4,135,960.34   |
| House Purchase Loans | 486,285.08                      | 54,406.09                         | 431,878.99   |

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| Type                  | Total Income<br>to 31.10.79 | Income 1.10.79<br>to 31.10.79 | Previously reported<br>Income 1.4.79 to<br>30.9.79 |
|-----------------------|-----------------------------|-------------------------------|--|
|                       | £                           | £                             | £  |
| Housing Rents         | 951,179.64                  | 151,336.73                    | 799,842.91   |
| Government Grants     | 3,563,990.00                | 512,202.00                    | 3,051,788.00                                       |
| <u>Invested Loans</u> |                             |                               |  |
| Repaid                |                             |                               |  |
| Principal             | 3,930,000.00                | 620,000.00                    | 3,310,000.00                                       |
| Interest              | 13,548.62                   | 3,350.84                      | 10,197.78  |
| Loans                 | 6,408,000.00                | 600,000.00                    | 5,808,000.00                                       |
|                       | <u>£20,521,219.39</u>       | <u>£2,545,047.23</u>          | <u>£17,976,172.16</u>                              |

## 6. Rating and Valuation.

### a) Rateable Value.

The rateable value of the District is £9,710,099 an increase of £13,350 over that reported to the last meeting.

### b) Court.

To report the number of summonses etc., for the recovery of the general rate.

| Number of Summonses<br>issued to date. | Number of Distress<br>Warrants issued. | Number of Distress<br>Warrants to Bailiff | Number of<br>Applications<br>for Committals<br>Outstanding |
|--|--|---|--|
| 380                                    | 263                                    | 92  | 4  |

### c) Collection of General Rate (Note 1978-79 figure includes Anglian Water Authority Charge)

|                            | <u>1979-80</u> | <u>1978-79</u> |
|----------------------------|----------------|----------------|
|                            | £              | £              |
| Collected to 31st October. | 4,649,948.02   | 4,700,680.67   |

### d) Rate Rebates Granted to Date

|   | <u>No. Rebates<br/>1st Half Year</u> | <u>No. Rebates<br/>2nd Half Year</u> | <u>Amount<br/>Granted</u> | <u>Average<br/>Rebate</u> |
|---|--------------------------------------|--------------------------------------|---------------------------|---------------------------|
|   |                                      |                                      | £                         | £                         |
| O/Occupiers &<br>Private Rented<br>Property | 3102                                 | 3143                                 | 266,737.22                | 42.71                     |
| Local Authority<br>Dwellings                | 519                                  | -                                    | 20,640.28                 | 30.77                     |

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e) Rebates & Allowances

|                                 | <u>Total No. Applications</u> | <u>Average Weekly Amount</u><br>£ | <u>Period</u><br>31.10.79<br>25.11.79 | <u>Number Previously Reported</u> |
|---------------------------------|-------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| Local Authority Dwellings       | 510                           | 4.26                              | - 10                                  | 520                               |
| Private Dwellings - Unfurnished | 172                           | 4.17                              | 9                                     | 181                               |
| - Furnished                     | 1                             | 2.13                              | -                                     | 1                                 |

7. House Purchase Loans

a) Loans approved 1979/80 (Quote £250,000)

|              | <u>Total</u><br>1.4.79 - 30.11.79 |                | <u>Approved</u><br>20.10.79 to 30.11.79 |              | <u>Previously Reported</u><br>1.4.79 to 19.10.79 |                |
|--------------|-----------------------------------|----------------|---|--------------|--|----------------|
|              | No.                               | Amount (£)     | No.                                     | Amount (£)   | No.  | Amount (£)     |
| Scheme 1     | 24                                | 288,255        | -                                       | -            | 24   | 288,255        |
| Improvements | 23                                | 59,109         | 2                                       | 4,730        | 21   | 54,379         |
|              | <u>47</u>                         | <u>347,364</u> | <u>2</u>                                | <u>4,730</u> | <u>45</u>  | <u>342,634</u> |

Three of the above loans totalling £40,730 have since been declined.

b) Summary of Building Society Support Lending Scheme 1979/80.

|                                      | <u>Halifax B.S.</u><br>(£200,000) | <u>Abbey National B.S.</u><br>(£300,000) |
|--------------------------------------|-----------------------------------|--|
| No. of submissions since 1.4.79      | 13                                | 20                                       |
| No. of cases granted offers          | 12                                | 14                                       |
| Total of amount of offers/completion | £174,200                          | £206,570                                 |
| No. of cases declined/withdrawn      | 1                                 | 3  |
| No. of cases to conclude             | Nil                               | 3  |

c) Arrears (Normal H.P.L. Cases)

The following statement of arrears as at 31st October 1979 is submitted.

|                                 | <u>1 Case</u>  | <u>Total</u> | <u>Monthly Instalment</u> | <u>Remarks</u>             |
|---------------------------------|----------------|--------------|---------------------------|----------------------------|
| <u>8 months but less than 9</u> |                |              |                           |                            |
| 2683M                           | 661.11         | 661.11       | 75.50                     | Possession Order Obtained. |
| <u>6 months but less than 7</u> | <u>2 cases</u> |              |                           |                            |
| 2321 M                          | 473.64         |              | 73.94                     | Judgement obtained         |
| 2461 L                          | 487.87         | 961.51       | 79.27                     | " "                        |

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| <u>4 months but less than 5</u> | <u>2 cases</u>    | <u>Total</u>   | <u>Monthly Instalment</u> | <u>Remarks</u>         |
|---------------------------------|-------------------|----------------|---------------------------|------------------------|
| 0452A                           | 104.61            |                | 22.52                     | Commencing proceedings |
| 2493H                           | 408.84            | 513.45         | 102.21                    | Property now sold.     |
| <br>                            |                   |                |                           |                        |
| <u>3 months but less than 4</u> | <u>2 cases</u>    |                |                           |                        |
| 2200A                           | 115.65            |                | 38.55                     | Commencing proceedings |
| 2589D                           | 310.17            | 425.82         | 103.39                    | Paid 8.11.79.          |
| <br>                            |                   |                |                           |                        |
| <u>2 months but less than 3</u> | <u>6 cases</u>    |                |                           |                        |
| 0906N                           | 48.20             |                | 24.10                     | Commencing proceedings |
| 1305J                           | 80.74             |                | 36.79                     | Proceedings pending.   |
| 1621C                           | 77.02             |                | 38.51                     | " "                    |
| 2255R                           | 136.62            |                | 68.46                     | " "                    |
| 2383A                           | 21.78             |                | 10.89                     | " "                    |
| 2969N                           | 110.89            | 475.25         | 55.40                     | Paid 26.11.79.         |
| <br>                            |                   |                |                           |                        |
| <u>1 month but less than 2</u>  | <u>31 cases</u>   | 1429.93        |                           |                        |
| <br>                            |                   |                |                           |                        |
| <u>Under 1 month</u>            | * <u>46 cases</u> | <u>770.72</u>  |                           |                        |
|                                 | 90 cases          | <u>5237.79</u> |                           |                        |
| <br>                            |                   |                |                           |                        |
| * Over £5.00                    | = 28 cases.       |                |                           |                        |
| £1 - £4.99                      | = 13 cases.       |                |                           |                        |
| Under £1                        | = 5 cases.        |                |                           |                        |

Notes Re: cases itemised in October 1979, but now deleted:-

0064R - Now owes less than 2 months.  
 2212H - Now clear of arrears.  
 Previously reported to Committee as at 31st August, 1979:-  
 79 cases totalling £4,304.34.

Total Number of Accounts - 720

d) Arrears (P.S.A. cases)

| <u>3 months but less than 4</u> | <u>2 cases</u> | <u>Total</u> | <u>Monthly Instalment</u> | <u>Remarks</u>                               |
|---------------------------------|----------------|--------------|---------------------------|--|
| 2764M                           | 349.65         |              | 107.93                    | Proceedings pending.                         |
| 2776C                           | 364.36         | 714.01       | 118.12                    | Proceedings pending.                         |
| <br>                            |                |              |                           |  |
| <u>2 months but less than 3</u> | <u>3 cases</u> |              |                           |  |
| 2770H                           | 229.22         |              | 114.61                    | Completing sale of property soon.            |
| 2787H                           | 229.22         |              | 114.61                    | Commencing proceedings.                      |
| 2796R                           | 281.25         | 739.69       | 143.75                    | Proceedings pending.                         |
| <br>                            |                |              |                           |  |
| <u>1 month but less than 2</u>  | <u>4 cases</u> |              |                           |  |
| 2775A                           | 223.50         |              | 111.75                    | Currently repaying arrears by £56 per month. |

*J 7/2/83*

| <u>1 month but less than 2</u> | <u>4 cases</u>   | <u>Total</u>    | <u>Monthly Instalment</u> | <u>Remarks</u>          |
|--------------------------------|------------------|-----------------|---------------------------|-------------------------|
| 2779R                          | 121.74           |                 | 120.58                    | Proceedings pending.    |
| 2786F                          | 210.58           |                 | 120.58                    | Commencing proceedings. |
| 2793C                          | 114.64           | 670.46          | 114.61                    | Commencing proceedings. |
| <u>Less than 1 month</u>       | * <u>4 cases</u> | 20.47           |                           |                         |
|                                | 13 cases         | <u>2,144.63</u> | (2,144.63)                |                         |

\* Over £5 = 1 case  
 £1 to £4.99 = 2 cases  
 Under £1 = 1 case.

Notes Re. cases itemised in October 1979, but now deleted.

2800H - Property now sold.

Previously reported to Committee as at 31st August, 1979 :-  
 8 cases totalling £2,031.39.

Total Number of Accounts - 45.

e) Arrears (Sale of Council House cases)

| <u>1 month but less than 2</u> | <u>1 case</u>    | <u>Total</u>  | <u>Monthly Instalment</u> | <u>Remarks</u> |
|--------------------------------|------------------|---------------|---------------------------|----------------|
| 2815D                          | 76.60            | 76.60         | 76.60                     | Paid 1.11.79.  |
| <u>Less than 1 month</u>       | * <u>2 cases</u> | 38.79         |                           |                |
|                                | 3 cases          | <u>115.39</u> |                           |                |

\* Over £5.00 = 1 case  
 £1 to £4.99 = 1 case.

Previously reported to Committee as at 31st August 1979 :-  
 2 cases totalling £353.88.

Total Number of Accounts - 62.

8) Assisted Car Purchase Loan Scheme

In accordance with Minute 200/74 the following car purchase loan has been approved since the last Committee Meeting and is reported for information.

| <u>Name.</u>       | <u>Designation</u>      | <u>Amount £</u> |
|--------------------|-------------------------|-----------------|
| Mr. R.J. Stanford. | Chief Internal Auditor. | 1,020.00        |

| REF | BODY   | 1979/80 |   |   | 1980/81 |      |         | REMARKS  |
|-----|--|---------|---|---|---------|------|---------|--|
|     |  | A       | B | C | REQUEST | PAID | REQUEST |  |
|     |  |         |   |   | £       | £    | £       |  |
|     | <u>GRANTS</u>  |         |   |   |         |      |         |  |
| 1   | Citizens Advice Bureau - Rayleigh                              | 1       | 1 | 1 | 950     | 950  | 1100    |  |
| 2   | Citizens Advice Bureau - Rochford                              | 1       | 1 | 1 | 950     | 950  | 975     |  |
| 3   | Rayleigh Age Concern   | 1       | 2 | 3 | 700     | 700  | 800     | ex. Old People's Vol. Welfare Committee          |
| 4   | Rayleigh & Rochford Community Services Co-ordinating Committee | 1       | 2 | 1 | *       | 200  | -       | Secretary's Honorarium - Committee now disbanded |
| 5   | Rayleigh Silver Band   | 1       | 2 | 3 | 150     | 100  | 100     |  |
| 6   | Mayday Mobile Association                                      | 1       | 2 | 3 | 750     | 500  | 600     |  |
| 7   | Rochford Old People's Welfare Committee                        | 1       | 2 | 3 | 1810    | 1600 | 1850    |  |
| 8   | Toc H Rayleigh   | 1       | 2 | 3 | *       | 100  | 120     |  |
| 9   | Rochford District Sports Council                               | 1       | 2 | 3 | 150     | 150  | 175     |  |
| 10  | Hockley Endeavour Club   | 1       | 2 | 3 | -       | -    | 100     |  |
| 11  | 4th Rayleigh (Salvation Army) Scout and Guide Band             | 1       | 2 | 3 | -       | -    | -       |  |
| 12  | Community Council of Essex                                     | 2       | 1 | 3 | 130     | -    | -       |  |
| 13  | Action Research for the Crippled Child                         | 3       | 2 | 3 | -       | -    | -       |  |
| 14  | National Trust - Enterprise Neptune                            | 3       | 1 | 3 | 700     | -    | -       |  |
| 15  | Eastern Sports Council   | 2       | 2 | 3 | 50      | -    | -       |  |
| 16  | S.E. Essex County for Community Understanding                  | 2       | 2 | 3 | -       | -    | -       | See separate Agenda Item.                        |
| 17  | <u>GUARANTEES</u><br>Rochford District Sports Council          | 1       | 2 | 3 | 200     | -    | 200     |  |
|     | Unallocated  |         |   |   | 1,550   |      | 1,880   |  |
|     |  |         |   |   | 6,800   |      | 7,800   |  |

Note: \*indicates no specific amount requested.

*[Handwritten signature]*  
08 06 51

ROCHFORD DISTRICT COUNCIL

Minutes of the Health and Highways Committee

At a Special Meeting held on 12th December 1979. Present: Councillors Mrs. J.M. Jones (Chairman), S.W. Barnard, Mrs. D.M. Boothby, W.H. Budge, Mrs. L.M.A. Campbell-Daley, Mrs. P. Cooke, L.K. Cope, B.A. Crick, P.R. Elliott, R.D. Foster, A.J. Harvey, D.R. Helson, D.A. Ives, Miss B.G.J. Lovett, J.E. Nokes, P.G. Philpot, S.H. Silva, A.L. Tate, B. Taylor and R.A. Taylor.

CAR PARKING (Minute 576(2)/79)

Note: Councillor L.K. Cope disclosed a pecuniary interest in this matter and being invited to remain in the Meeting, took no part in discussion and decision on the report.

714. Members received the detailed report of the Management Team on Capital Costs, the estimated annual effect of extending car parking charges and a programme for implementing charging, a copy of the report being appended to these Minutes.

The Director of Administration submitted letters from Rochford Parish Council objecting to imposition of charges at Back Lane Car Park for shoppers, which they felt would have a detrimental effect on trade in Rochford, and Rayleigh Ratepayers Association, suggesting a charge for all parking before 9.00 a.m. on the "Pay and Display" system, and the issue of passes in cases where developers had met obligations by commencing a financial contribution for car parking. The Director of Administration explained the system of commutation and pointed out that it did not give rights over any particular parking space. It was agreed that this aspect of parking be excluded from discussion on the report.

The Director of Technical Services and the Director of Finance introduced the report and drew attention to the factors and implications leading to the recommendations made. They also reported upon car parking charges made by neighbouring Authorities. It was appreciated that the objectives were

- (i) To reduce and if possible eliminate the present annual deficit on operation of car parks and
- (ii) Improve parking facilities for shoppers

Full and detailed discussions took place on the report and various points were raised, and questions answered by the Officers.

Whilst some Members felt that the introduction of charges would be detrimental to the shopping facilities provided in Town Centres, and others had reservations about the introduction of charges at particular car parks. Members recognised that motorists, generally speaking, accepted the payment of charges and that if the annual deficit was to be reduced their introduction was essential. It was suggested that any surplus income which might be derived from the proposed charges should be set aside in a Reserve Fund to provide additional parking facilities in the future, although the Director of Finance pointed out that Government proposals on capital expenditure controls may limit the use to which such funds may be put.

RECOMMENDED (1) That on the basis of a "pay and display" system charges be introduced as soon as possible in the following car parks -

The Market (Rayleigh), Websters Way, Castle Road, Bellingham Lane and Mill Hall, Rayleigh; Southend Road, Hockley.

- (2) That charges be extended at The Approach, Rayleigh

Health and Highways Committee

and Back Lane, Rochford.

(3) That at the car park at the Market Place, (Rayleigh) the days of operation be Monday and Thursday, Friday and Saturday, the hours of operation being 6 a.m. to 6 p.m.

(4) That with the exception detailed in (3) above, the days of operation be Monday to Saturday inclusive, the hours of operation being 6 a.m. to 6 p.m.

(5) That the following tarriff be introduced at all the car parks detailed in (1) and (2) above.

| Day of Week                 | Parking Period |                         |                         |
|-----------------------------|----------------|-------------------------|-------------------------|
|                             | Up to 1 hour   | From 1 hr. up to 3 hrs. | From 3 hrs. and greater |
| Monday - Saturday inclusive | 10p            | 20p                     | 40p                     |

(6) That Season Tickets be available and valid only at Back Lane and The Approach, such tickets being charged from 1st April 1980 at 10% above the appropriate charge for 1979/80.

(7) That annual or quarterly permits be issued to bona fide town centre employees valid at all car parks with the exception of The Approach, the charge being equivalent to the season ticket rate at The Approach.

(8) That full time staff be appointed as required subject to the approval of the Finance and Personnel Committee.

(9) That the Director of Finance consider and report back on the possibility of allocating to a Reserve Fund any surplus on the car parks revenue account to assist the provision of future car parking facilities. (902) (DA, DTS & DF)

*Jef*

ROCHFORD DISTRICT COUNCIL

Minutes of the Performance Review Sub-Committee

At a Meeting held on 13th December 1979. Present: Councillors Mrs. M. Garlick (Chairman), R.H. Boyd, Mrs. P. Cooke, L.K. Cope, C. Stephenson and A.L. Tate.

Apologies: Councillors K.J. Bowen, J.H. Carter, A.J. Harvey, D.A. Ives, R.A. Pearson and R.A. Taylor.

MINUTES

715. Resolved that the Minutes of the Meeting of 1st November 1979 be approved as a correct record and signed by the Chairman.

OPEN DEBATE

716. Members noted that an Officer Working Party had been appointed to report on matters arising from the decision of the Council (Minute 628/79) to hold all meetings of the Council, Committees, Sub-Committees and Panels at the Rayleigh Offices with effect from the start of the 1980/81 Municipal Year and that arrangements to be made for the display of the Council's regalia and that of the two former authorities, were included in the Working Party's terms of reference.

At the request of a Member the Director of Administration agreed to raise with Management Team the earlier circulation to Members of lengthy reports to Committees in order that Members might have more time to study them.

The present arrangements for giving Members advance notification of the planning applications received by the Council were discussed. It was agreed that the arrangements were worthwhile, that as a result far fewer applications were being deferred by Committee for site inspections and that the procedure was therefore more efficient. (1600) (DA)

CAPITAL PROGRAMME

717. The Sub-Committee received and noted the report of the Director of Finance on the 1979/80 Capital Programme. (1600)

REVIEW OF THE SUB-COMMITTEE'S ROLE AND METHODS

718. Members were generally of the view that departmental inspections conducted by the Sub-Committee were an excellent staff relations exercise. It was not felt that there would be any advantage accruing from small groups of Members carrying out departmental inspections unannounced but it was considered that the present practice for individual Members to arrange with the appropriate Director to visit departments should continue. It was agreed that the Mill Hall and Castle Hall should be included in the programme for inspections on some future occasion.



Performance Review Sub-Committee

It was thought that the Sub-Committee's educational role with the arrangements it had made for Members' teach-ins on different subjects was extremely successful and should be developed.

Whilst it was too soon to reach any firm conclusions as to whether the Sub-Committee was fulfilling a useful purpose, Members considered that it was doing a worthwhile job and that in future it might have an additional role in the investigation of delays in carrying out Council decisions which might come to light as a consequence of the proposed procedure for monitoring Minute action. (1600) (ACE)

MATTERS FOR DISCUSSION AT THE NEXT MEETING

719. It was noted that the Acting Chief Executive was preparing a report to the next meeting on communications between Members and Officers and considered that it would be an opportune time to consider a report on the action which had been taken by Directors on the matters raised by Members at the departmental inspections held on 1st November 1979. (1600) (ACE & All Directors)

*M. Gaultick .  
31/1/80 .*

ROCHFORD DISTRICT COUNCIL

Minutes of the Development Services Committee

At a Meeting held on 18th December 1979. Present: Councillors R.D. Foster (Chairman), E.H. Adcock, S.W. Barnard, Mrs. D.M. Boothby, K.J. Bowen, R.H. Boyd, Miss J.R. Browning, W.H. Budge, J.H. Carter, Mrs. P. Cooke, L.K. Cope, B.A. Crick, P.R. Elliott, J.A. Gibson, Mrs. E.M. Heath, D.R. Helson, R.H. Holman, D.A. Ives, F.B.G. Jopson, Miss B.G.J. Lovett, E.V. Maton, D.R. Mears, Mrs. J.M. Murison, J.E. Nokes, R.A. Pearson, J.A. Sheaf, S.H. Silva, C. Stephenson, A.L. Tate, B. Taylor and R.A. Taylor.

Apologies: - Councillors A.G. Chandler, Mrs. M. Garlick, Mrs. J.M. Jones, P.G. Philpot and D.C. Wood.

MINUTES

720. Resolved that the Minutes of the Meeting of 6th November be approved as a correct record and signed by the Chairman.

BUILDING REGULATIONS - ENFORCEMENT

721. The Director of Town Planning drew attention to recent speeches by the Secretary of State for the Environment apparently advocating an insurance option to replace Local Authority Enforcement of Building Regulations, possibly combined with transferring part of those functions to the National House Builders Council.

The Association of District Councils had sent its views to the Secretary of State and a copy of that memorandum was appended to the Agenda.

It was accepted that Building Regulations should be simplified and rationalised and that there should be uniform interpretation in each and every Local Authority but Members had little confidence in outside bodies such as the N.H.B.C., and were certain that it could not replace the expertise and independence of Local Authorities even at increased costs. The suggested compulsory insurance was thought to be of little value if there were defects in a building. The Committee was convinced that prevention was better than cure even if Insurance Companies could be persuaded to pay out after poor work.

Resolved (1) that the Secretary of State for the Environment be informed that this Council strongly supports the views of the A.D.C.

(2) that local Members of Parliament be urged to support these representations (236) (DA & MEP)

DELEGATION SCHEME (Minute 224/79)

722. The Director of Town Planning reported that 455 applications were determined by him in exercise of his delegated powers between April and November 1979. Of these, 92% were approved and 8% refused. The average time taken to reach a decision was 5.5 weeks and 94.7% were dealt with within the statutory period. The Director undertook to discuss any problem application with individual members and to keep the Committee informed when there were undue delays in dealing with the remaining 5.3%.

Resolved that the Director of Town Planning produce a similar statistical report on the time taken to bring applications to the Committee for

decision (195) (DTP)

RAYLEIGH INTERCHANGE WORKING PARTY (Minute 456/79)

723. The Committee received the appended report of the meeting held 10th December (ROC/1054/75)

L.D.S. - MINOR CAPITAL SCHEMES

724. The Director of Finance reported that the Expenditure Cuts Panel had recommended that £40,000 be allocated for Conservation work in 1980/81 but that the original £50,000 be reinstated for 1981/82.

Resolved that the Policy and Resources Committee be requested to include in the Capital Programme for 1980/82 the above sums for Conservation (13605 & 1463) (DF & DTS)

ROC/924/73 - 23 ROCHEFORT DRIVE, ROCHEFORD

725. The Director of Administration reported an application for release from a Section 52 requirement that a newly constructed self-contained flat should only be occupied by a relative of the occupier of the house, failing which it should revert to use as a single dwelling. Because of the smallness of the floor space, lack of convenient garden area and the effect of the increased density of the units, it was considered that the flat should only be occupied as part of one unit incorporating the ground floor.

Resolved that the request for release from the Section 52 Agreement be not granted (ROC/924/73) (DA)

SCHEDULE OF DEVELOPMENT APPLICATIONS AND RECOMMENDATIONS

726. The Director of Town Planning submitted a Schedule for consideration and a list of applications decided under delegation.

Resolved that decisions be made in accordance with the recommendations in the appended Schedule subject to:-

Para. 1 ROC/48/79

(1) that consideration be deferred for a report by a Working Party on surface water drainage and the site layout with special reference to the proposed Mews Courts.

(2) that the Working Party comprise the Chairman and Vice-Chairman of the Committee together with the Ward Councillors and Councillor D.A. Ives.

(3) that the Director of Town Planning report to a meeting within the next two cycles so that the Committee can make a policy concerning Mews Courts. (DTP)

Para. 6 ROC/959/79

Cond. 10 - delete "trespass proof".

Para. 7 ROC/958/79

Add to the recommendation "Any planning permission should be conditioned

that no link be effected until Bramerton Road is made up and the Highway Authority shall be asked to institute making up under the Private Streetworks Code irrespective of objections from frontages".

Para. 8 ROC/1097/79

Add Cond. 6 - The location and disposition of the proposed dwelling shall be handed as indicated on plan number 175/004 returned herewith.

Para. 17 ROC/976/79

Consideration be deferred for further information about the access.

Para. 19 ROC/1017/78

Add 2) Prior to the site being first used, the proposed car parking facilities shall be laid out in accordance with the submitted plan.

3) Clear 4.5m x 70m (15ft. x 230ft.) visibility splays shall be provided at the site entrance relative to the future kerb line along this section of Lower Road.

Para. 21 ROC/875/79

The Director of Town Planning submitted a letter in support of the application from Councillor P.G. Philpot who said that in 1977 and 1978 a great deal of soil had been carried to the Farm without complaints and that there were over 1,000 acres of saltmarsh in the basin and the draining of the comparatively small amount the subject of the application would have only a marginal effect.

The Director also reported two other letters of support for the application but many letters, a 22 signature petition and a 100 signature petition all objecting to the application. The Nature Conservancy Council also formally objected.

SUSPENSION OF STANDING ORDERS

727. During discussion of Para. 21 of the Schedule it was

Resolved that Standing Order 1.8 be suspended to allow transaction of the remaining business.

A handwritten signature in black ink, appearing to be 'J. Foster', is written in the lower right quadrant of the page.

SCHEDULE OF DEVELOPMENT APPLICATIONS AND RECOMMENDATIONS

18th December, 1979.

DEVELOPMENT SERVICES COMMITTEE

1. ROC/48/79                      RAYLEIGH

Erect 82 houses, 4 flats with garages and car parking for private residential use.  
Fairview and Homestead, Hockley Road, Rayleigh.  
Carter & Ward (Wickford) Limited, c/o Stanley Keen & Partners, 4 Gresham Road, Brentwood.

Frontages: 5m to 15m (16ft.5ins. to 49ft.3ins.)    Depths: 18.28m to 30.48m (60ft. to 100ft.)

| <u>Type</u> | <u>No.</u> | <u>Accommodation</u> | <u>Floor Areas</u>                 |
|-------------|------------|----------------------|------------------------------------|
| P           | 2          | 1 Bed Flat           | 49.60m <sup>2</sup> ( 534 sq.ft.)  |
| M           | 2          | 2 Bed Flat           | 89.18m <sup>2</sup> ( 960 sq.ft.)  |
| C           | 10         | 3 Bed House          | 75.00m <sup>2</sup> ( 807 sq.ft.)  |
| G           | 8          | 3 Bed House          | 78.51m <sup>2</sup> ( 845 sq.ft.)  |
| D/D1        | 11         | 3 Bed House          | 81.00m <sup>2</sup> ( 871 sq.ft.)  |
| C3          | 11         | 3 Bed House          | 94.50m <sup>2</sup> (1017 sq.ft.)  |
| C4          | 11         | 4 Bed House          | 97.17m <sup>2</sup> (1045 sq.ft.)  |
| F           | 10         | 3 Bed House          | 101.67m <sup>2</sup> (1094 sq.ft.) |
| L           | 10         | 4 Bed House          | 112.98m <sup>2</sup> (1216 sq.ft.) |
| S           | 6          | 4 Bed House          | 125.00m <sup>2</sup> (1345 sq.ft.) |
| T           | 5          | 4 Bed House          | 128.00m <sup>2</sup> (1378 sq.ft.) |
|             | <u>86</u>  |                      |                                    |

D.T.P. - Grant permission subject to:-

1. Std. Cond. 3. - Commence in 5 years.
2. The development hereby permitted shall not be carried out otherwise than in complete accordance with the approved drawings and details.
3. The proposed junction with Hockley Road shall be provided with 10.50m radius kerbs and returned to an estate road carriageway width of 5.5m.
4. Clear visibility splays of 9m x 90m shall be provided at the proposed estate road junction and shall be so formed to the same level as the crown of the B.1013.
5. No access, either vehicular or pedestrian, shall be permitted other than via the proposed estate road junction onto Hockley Road and screen walling of an approved design shall be provided on the remainder of the frontage to prevent any such access.
6. At each junction of internal estate roads at which the local planning authority shall have placed on the plan which accompanied the application and is returned herewith certain blue lines, the said roads shall be so formed as to include within their boundaries a splay at each corner giving from each road within the limits of such splay a clear and continuous view of traffic on the other road forming the junction in conformity with the said lines so placed on the plan.

7. A hardstanding 5m x 2.500m shall be provided for each dwelling, convenient to the front door.
8. Std. Cond. 28. - Bellmouth junction onto county road to be formed prior to works or deliveries.
9. With the exception of the Mews Courts, the carriageway of the proposed estate roads, shall be constructed prior to the commencement of the erection of any residential development proposed to have access from such roads and the proposed roads, and turning spaces, where applicable, shall be constructed in such a manner as to ensure that each dwelling before it is occupied shall be served by a properly consolidated and surfaced carriageway between the dwellings and the existing highway. Further, the footways and footpaths commensurate with the frontage of each dwelling shall be constructed and completed prior to the date of occupation of the dwelling.
10. As to the Mews Courts, details of the proposed finished surfaces shall be submitted to the Authority for approval prior to the erection of any of the dwelling units proposed to have access therefrom. All statutory undertakers services shall be laid prior to the commencement of any works of construction on the said access ways. Access way works within each Mews Court shall be completed to the satisfaction of the local planning authority before any of the dwellings in a Court is occupied.
11. Details of the finishes to the private drive access ways shall be submitted to the authority for approval prior to the erection of any dwelling proposed to have access therefrom. Access way works to each private drive shall be completed to the satisfaction of the authority before any dwelling served by such private drive is occupied.
12. The garage access ways, parking areas and independent footways shall be completed to the authority's satisfaction commensurate with the completion of the dwellings to be served.
13. Sight lines 2.100m x 2.100m relative to the back of footway shall be provided on both sides of all drives, access ways and Mews Courts to the satisfaction of the local planning authority.
14. Std. Cond. 8. - Submit materials schedule.
15. Details of the brick screen walls and fences indicated on drawing No. 118 shall be approved by the local planning authority before the development is commenced.
16. All preserved trees, the subject of County of Essex Tree Preservation Order 5/57, as amended, shall be retained and shall be protected by fences for the duration of the construction period at a distance equivalent to not less than the spread from the trunk. No materials shall be stored or buildings erected inside such fences and no change in ground level may be made within the spread of any tree without the written consent of the local planning authority.

17. A scheme of landscaping including additional tree planting shall be submitted to and approved by the local planning authority before any development is commenced. Such landscaping and planting shall be carried out during the first available season following commencement of the development. Any tree or shrub dying within five years of planting shall be replaced by the applicant or their successors in title to the satisfaction of the local planning authority.
18. Where garages adjoin, are integral or partially integral with the dwellings, the floor space shown for garaging shall be used for no other purposes incidental to the enjoyment of the dwelling without the prior approval in writing of the local planning authority.

NOTE: This recommendation is made pursuant to Minute 496/78 wherein conditional planning permission was granted to application ROC/119/78 subject to the developers undertaking off site surface water drainage works and providing a footpath along the site frontage to Hockley Road. In the event the drainage works have been the subject of protracted discussion which has included the submission of a fresh planning application (ROC/48/79) to provide for the inclusion of the line of the off site drainage works as part of the application site. Essentially the drainage works are proposed across the Fairview Playing Field and involve the regrading and partial piping of the existing ditch to provide adequate capacity, without the need to retain the pond on site, to accommodate surface water run off and to deliver that water to the public surface water sewer in Nelson Road. The ditch and land involved are owned by the District Council and the question of the grant of the necessary easement is being negotiated by the Director of Administration with the authority of the Recreation and Amenities Committee.

My recommendation is subject to a legal agreement being concluded to the satisfaction of the Director of Administration in respect of the carrying out of the surface water drainage works and the provision of a footpath along the Hockley Road frontage.

2. ROC/328/79

HAWKWELL

Erect two detached houses with integral garages.  
(Details).  
489 Ashington Road, Ashington.  
Litchurst Properties Ltd., c/o Mr. R.V. Hudson,  
MIED., LIAAS., 303 London Road (1st floor), Hadleigh.

Frontage of Plot: 18.44m (60ft.) Depth of Plot: 55m (181ft.)  
Floor Area: 111.4sq.m. (1200sq.ft.)

D.T.P. - Grant permission subject to:-

1. Std. Cond. 32. - Access and crossings laid out to attached sketch.
2. Std. Cond. 8. - Submit materials schedule.

NOTE: Condition 1 is imposed at the direction of the highway authority.



3. ROC/1197/79

ROCHFORD

Erect an office building with car park.  
Aviation Way, Southend Airport, Rochford.  
Industrial Precision Equipment Ltd., c/o Mr. D.  
Clark, ARIBA., 19 Station Road, Thorpe Bay.

Frontage of Plot: - Depth of Plot: -  
Floor Area: 174.6sq.m. (1880sq.ft.)

D.T.P. - Grant permission subject to:-

1. Std. Cond. 3. - Commence in 5 years.
2. The proposed car park providing 59 car parking spaces shall be hard surfaced to the satisfaction of the local planning authority and made available for use prior to the commencement of the proposed office building.
3. The landscaping proposals indicated on the plans accompanying the application shall be carried out concurrently with the occupation of the proposed office building.

NOTE: This application follows a refusal of permission on 17th October, 1979 for this office building because of the lack of adequate on site parking facilities. The applicants have since been able to lease additional land from the Southend Corporation and a new car park for 59 vehicles is now included in the proposals. This in itself will satisfy the current car parking standard for the complete premises and allow the existing parking areas to be better utilised for other staff and visitors parking and for servicing.

4. ROC/1194/79

HOCKLEY

Erect roofing over yard.  
10, 12 & 14 Main Road, Hockley.  
Cottis House Ltd., c/o G.B. Spencer Ltd., 2 Market  
Square Chambers, Rochford.

D.T.P. - Grant permission subject to:-

1. Std. Cond. 3. - Commence in 5 years.
2. Std. Cond. 9. - Materials to match existing.

NOTE: Similar applications have been granted permission at Nos. 16-20 Main Road.



Add porch, renew windows, renew ground and first floor elevation to Back Lane, demolish old haybarn and rebuild as part of proposed restaurant.  
The Old Bakehouse, Back Lane, Rochford.  
Mr. R.H.Line, c/o Mr. G.W.Woolmer, 2 Marklay Drive, South Woodham Ferrers.

D.T.P. - Grant permission.

NOTE: Conditional planning permission for change of use to a restaurant was granted on the 18th October, 1978. (ROC/871/78).

The alterations and additions now proposed have been the subject of detailed negotiations with the applicant and they have the support of the County Planner's Environmental Services Group.

The first floor gable end to Back Lane was unsound and the applicant also found the old hay loft to be in poor condition. Work has begun in accordance with the drawings now submitted.

Layout of roads, footways, drainage works and the erection of 74 dwellings and 74 garages.

Zone C, Betts Farm, Hockley.

D.A. Moody Ltd., c/o Wimpey Homes Holdings Ltd., Crittall Road, Witham.

Frontages: 6.50m (21ft.3ins.) to 16.50m (54ft.1in.)  
Depths: 20.00m (65ft.7ins.) to 42.00m (137ft.8ins.)

Floor Areas:

Type

|       |                      |             |               |
|-------|----------------------|-------------|---------------|
| A     | 2 bed. s/d bungalow. | 44.13sq.m   | ( 475 sq.ft.) |
| B     | 2 bed. s/d house     | 65.60sq.m.  | ( 706 sq.ft.) |
| C     | 3 bed. s/d house     | 67.76sq.m.  | ( 729 sq.ft.) |
| D     | 3 bed. s/d house     | 70.50sq.m.  | ( 758 sq.ft.) |
| E     | 3 bed. s/d house     | 88.40sq.m.  | ( 951 sq.ft.) |
| F/G/H | 3 bed. det. house    | 86.70sq.m.  | ( 933 sq.ft.) |
| J/K/L | 4 bed. det. house    | 117.73sq.m. | (1267 sq.ft.) |
| M/N   | 4 bed. det. house    | 114.46sq.m. | (1232 sq.ft.) |
| E/1   | 3 bed. s/d house     | 86.00sq.m.  | ( 925 sq.ft.) |

D.T.P. - Grant permission subject to.-

1. Std. Cond. 3. - Commence in 5 years.
2. Std. Cond. 8. - Submit materials schedule.
3. Std. Cond. 26. - Carriageway of proposed estate road to be completed prior to commencement of any residential development and footpaths before dwellings occupied.

4. Std. Cond. 25 - Junction of internal estate roads to be formed giving sight splays at each corner.
5. Std. Cond. 5. - A scheme of tree and/or shrub planting to be approved.
6. Notwithstanding the provisions of Article 3 and Class I of Schedule I of the Town and Country Planning General Development Order, 1977, no garages other than those approved in accordance with the provisions of this planning permission shall be erected within the curtilage of any of the dwellings hereby permitted without the prior approval of the local planning authority of the proposed siting, design and external appearance thereof.
7. Std. Cond. 12A. - Garage to be incidental to enjoyment of dwelling.
8. Std. Cond. 15. - Details of walls, fences or other means of enclosure.
9. Brick screen walling and screening and division fencing as detailed on drawing 179/162A shall be provided to the satisfaction of the local planning authority commensurate with the occupation of the houses.
10. A trespass proof fence not less than 1.8m (6ft.) high shall be provided along the boundary of the site with the railway line to the satisfaction of the local planning authority prior to the houses being occupied.

NOTE: Zone 'C' is that part of the Estate immediately to the east of Betts Wood. The development proposed is at 12 houses per acre. The land is allocated for residential purposes and has had the benefit of an earlier planning permission ROC/202/73 when in the ownership of Donald Moody Limited. The District Council owns Betts Wood and about 5 acres of land to the north of the Wood. The wood and adjoining land were acquired from Donald Moody Limited whose contractual requirement to provide an access to that area is included in the layout now submitted. The 5 acre site is proposed for open space purposes and a scheme including a Community building is currently being drawn up and discussed with the Parish Council. Being aware of the likely need for a vehicular access to the site to serve the Community building the applicants have designed their layout to facilitate this.

Nevertheless, the Hockley Parish Council is critical of the principal estate road proposed if it is to be used as a way to a Community building, and feels that the road should be realigned and widened. However, I cannot support that argument since the carriageway proposed is 5.5m (18ft.) wide and to straighten it would encourage faster moving traffic. In addition the layout and house types makes generous provision for off-street car parking and garaging to each dwelling.

Questions raised by the Parish about the extent and type of street lighting will be referred to the highway authority.

The application together with ROC/958/79 on the adjoining site (Zone 'D') has been under consideration for several months largely because of local concern that the development would prevent the possibility of a Community building in the area. However, the layout will facilitate this provision and the developers are prepared to bring the development of this phase forward in the programme to ensure that access to the site will be available at an early date.

Layout of roads, footways, drainage works and erection of 128 dwellings & 128 garages.  
 Zone D, Betts Farm, Hockley.  
 D.A. Moody Ltd., c/o Wimpey Homes Holdings Ltd.,  
 Crittall Road, Witham.

D.T.P. - Recommends that the application be deferred pending a revised layout with provision for road alignment with Bramerton Road.

NOTE: This application is referred to Committee in the matter of access to the Betts Farm Estate and in particular what part Bramerton Road should play in the pattern of access roads for the area.

Zone 'D' is the 10.6 acres of land between the northern end of Bramerton Road and the railway line, where a decision on an earlier application (ROC/115/79) to link Bramerton Road with the Betts Farm Estate roads was deferred pending questions about the making up of Bramerton Road. (It is immediately adjacent to Zone 'C', ROC/959/79 refers).

Discussions with the developers has confirmed they could not make Bramerton Road up and there does not appear to be any reasonable or legal requirement for them to do so. Previous planning decisions required that any new estate road should "align with" but not necessarily be dependent upon connecting up with Bramerton Road. They therefore submitted the current application which shows no vehicular link but depends predominantly on Buckingham Way as an outlet to the Main Road with a secondary access along Manor Road. Whilst such arrangement is satisfactory to the Highway Authority the Parish Council does not accept it. The Parish wishes to see Bramerton Road linked because not to make such link would create untenable traffic conditions in Hockley especially if a Community facility is to be provided north of Betts Wood.

I ask the Committee to indicate whether or not it supports the views of the Parish Council since the future of Bramerton Road is a fundamental element in considering a layout for Zone 'D'. In my opinion there can be no question of requiring the making up of Bramerton Road in connection with the grant of planning permission but should the Committee support the Parish Council's views, any planning permission should be conditioned that no link be effected until Bramerton Road is made up and the Highway Authority should be asked to institute making up under the Private Street Works Code irrespective of objections from frontagers.

Erect 4 bedroom house with a double garage.  
 29 Hillside Road, Hockley.  
 Mr. A. Chambers, c/o Barker, Livemore & Co., 267A  
 Hamlet Court Road, Westcliff-on-Sea.

D.T.P. - Grant permission subject to:-

1. Std. Cond. 3. - Commence in 5 years.
2. Std. Cond. 4. - Hedgerows to be retained.

cont.....

3. Std. Cond. 8. - Submit materials schedule.
4. Std. Cond.12A. - Garage to be incidental to enjoyment of dwelling.
5. Std. Cond. 14. - 1.8 metres (6 feet) high fencing to be erected.

NOTE: Outline planning permission was granted to erect a detached house on this site on 4th July, 1979 (Application No. ROC/431/79).

9. ROC/1176/79                      ROACH GROUP

Outline application to demolish existing property and erect one detached house.

"Homeleigh", 79 Barling Road, Barling Magna.  
Dr. Y. Sidhwa, c/o Messrs. Barker, Livemore & Co., 267A Hamlet Court Road, Westcliff-on-Sea.

Frontage of Plot: 14.55m (47ft.9ins.) Depth of Plot: 97.73m (320ft.7ins.)  
Floor Area: -

D.T.P. - Grant permission subject to:-

1. Std. Cond. 1. - Reserved matters to be approved.
2. Std. Cond. 2. - Commence in 5 years or 2 years.
3. The proposed dwelling shall be of a chalet design and shall not exceed the height of the existing dwelling.
4. A vehicular turning space shall be provided within the site.
5. Std. Cond.27A. - Provision within curtilage of site for garage or garage space.

NOTE: Information supplied by the applicant states that the existing chalet was built in 1922. Since this date the dwelling has deteriorated to an extent that it now requires underpinning, the roof reconstructed and remedial works carried out to the external walls to repair cracks, cure dampness and to improve the thermal insulation. This work would virtually require the reconstruction of the dwelling. Planning permission is therefore sought to replace the existing chalet with a new one of the same size.

The existing property lies within a ribbon of development in the Extended Green Belt and in this particular location the replacement of the dwelling with a new one will not materially affect the appearance of the Green Belt or set a precedent for other development elsewhere.

To the south of the site, No. 75 Barling Road, comprises a recently erected chalet the details of which were approved on 29th February, 1968.

Following discussions the County Planner has indicated that the replacement of the dwelling is not considered to be a County Matter.

The following observations have been received from:-

Mr. T.A. Hayzer of 77 Barling Road who has no objections provided that the following points are observed:-

- (i) the new dwelling is no higher than the present building,
- (ii) the new dwelling is in character with the adjoining buildings,
- (iii) the new dwelling does not cover a larger area than the present building;
- (iv) the south wall of the new building is no nearer to the north wall of 77 Barling Road than the present building.

6/8/79

*[Handwritten signature]*  
cont.....

Point No. (i) is covered by Condition No. 3, (ii), (iii) and (iv) will be the subject of further consideration at the detailed design stage.

Condition No. 4 is directed by the County Surveyor.

10. ROC/1105/79

RAYLEIGH

Erect porch to the front entrance door.  
The Carpenters Arms P.H., London Road, Rawreth.  
St. Georges Taverns (NE), c/o John Rogers (London)  
Ltd., 440 Barking Road, Plaistow, London, E.13 8HJ.

D.T.P. - Grant permission subject to:-

1. Std. Cond. 3. - Commence in 5 years.
2. The colour and finish to the weatherboarding used in the external construction of the porch shall match that of the existing outbuildings, and the roof tiles shall be clay tiles to match the existing main roof.

11. ROC/1043/79

HAWKWELL

Rebuild existing Kennel Block.  
Country Rest Kennels, Durham Road, Hawkwell.  
Mr. E.E.Tipping, c/o G.B.Spencer Ltd., 2 Market  
Square Chambers, Rochford.

D.T.P. - Grant permission subject to:-

Std. Cond. 3. - Commence in 5 years.

NOTE: The existing kennel block, with grassed floors, no longer satisfy the requirements of the Director of Health and Housing, and the proposed buildings, of rendered blockwork and chain link/wire netting, would have concreted floors, and an enclosed kennel at the end of each individual kennel unit. This construction is similar to that of other existing kennel buildings on the site. The new buildings would be erected on the same siting as those existing, and the various requirements of the Director of Health and Housing regarding lighting, heating, drainage, etc. are covered by legislation operated by that Department.

12. ROC/1096/79

HOCKLEY

Erect 4 bedroom house with integral garage.  
Plot adjacent to 31 Greensward Lane, Hockley.  
Mr.N. Jay, 31 Greensward Lane, Hockley.

Plot width: 18.25m (60ft.) x 48m (157ft.) Floor Area: 194sq.m. (2087sq.ft.)  
Density: 4.6 d.p.a. '11 d.p.ha.)

D.T.P. - Grant permission subject to:-

1. Std. Cond. 3. - Commence in 5 years.
2. Std. Cond. 8. - Submit materials schedule.
3. Std. Cond.12A. - Garage to be incidental to enjoyment of dwelling.

NOTE. Outline planning permission was granted in March, 1974 for the erection of three detached houses on an area of land at the rear of 29 Greensward Lane, and all three houses have been constructed. Access to the site is gained via a 4.88m (16ft.) wide private driveway adjacent to No. 29 Greensward Lane, with suitable sight splays at the junction with Greensward Lane.

In a letter to the applicant dated 6th November, 1973, the local planning authority informed Mr. Jay that the County Surveyor had raised no objections to four houses being erected on the land off this road, and the County Surveyor has confirmed that the layout proposed, including the present application for a fourth detached house, is satisfactory from a highways point of view.

The design and layout of the proposed dwelling is similar to that of the most recently approved dwelling, adequate land is available to accommodate this dwelling, and the siting is satisfactory from a town planning point of view. During the construction of the three houses the applicant has carefully preserved the three existing mature oak trees at the end of the private road, and is anxious to retain them. The layout as submitted is well clear of these trees and no damage to them should result in the development as proposed.

13. ROC/1033/79                      HOCKLEY

Add garage, swimming pool with terrace roof over and extend existing bathroom and living room.  
40 High Road, Hockley.  
Mr. N. Holland, c/o Moss/Prime Associates, 34  
Weston Chambers, Weston Road, Southend-on-Sea.

D.T.P. - Grant permission subject to:-

- Std. Cond. 3. - Commence in 5 years.

14. ROC/1177/79                      HOCKLEY

Outline application to demolish existing bungalow and erect one pair and one detached dwellings.  
32 Gladstone Road, Hockley.  
Mrs. I.K. Havis, c/o Harry Rona, 6 High Street,  
Rayleigh.

Frontage of Plot: 24.38m (80ft.) Depth of Plot: 30.48m (100ft.)  
Floor Area: -

D.T.P. - Grant permission subject to:-

1. Std. Cond. 1. - Reserved matters to be approved.
2. Std. Cond. 3. - Commence in 5 years or 2 years.
3. Std. Cond. 5. - A scheme of tree and/or shrub planting to be approved.
4. Std. Cond. 10. - Details of screening.
5. Std. Cond. 17B. - Provision within curtilage of site for garage or garage space.

NOTE: Outline permission for the erection of a pair and one detached houses was granted on the site of No. 10 earlier this year. (ROC/697/79 refers).

15. ROC/1160/79

ROCHFORD

Erect a hangar/workshop  
Aviation Way, Municipal Airport Southend-on-Sea.  
Helicopter Maintenance Ltd., c/o Inkerman Contracts  
Ltd., St. James House, 105-113 Broadway, Ealing,  
London, W13 9BL.

Frontage of Plot: - Depth of Plot: -  
Floor Area: 418sq.m. (4500sq.ft.)

D.T.P. - Grant permission subject to:-

- Std. Cond. 3. - Commence in 5 years.

16. ROC/1210/79

RAYLEIGH

Erect 2 detached four bedroom houses and garages.  
Adj. 31 Knivet Close, Rayleigh.  
Countryside Properties, c/o Baurstow Eves, Planning  
& Design Dept., 75 High Street, Brentwood.

Frontage of Plot: 21.15m (70ft.) Depth of Plot: 24.6m (81ft.)  
Floor Area: 92.5sq.m. (995sq.ft.)

D.T.P. - Grant permission subject to:-

1. Std. Cond. 3. - Commence in 5 years.
2. Std. Cond. 8. - Submit materials schedule.
3. Std. Cond. 15. - Details of walls fences or other means of enclosure.

Outline application to erect 2 blocks of two storey flats comprising 24 units for 36 persons as Category One housing for the elderly.

Site of "Fairfield", r/o High Street, Great Wakering.

Second Multi-Storey Housing Society Ltd., c/o

R. Michael Welton & Partners, 29 Victoria Avenue,

Southend-on-Sea.

D.T.P. - Grant permission subject to:-

1. Std. Cond. 1. - Reserved matters to be approved.
2. Std. Cond. 2. - Commence in 5 years or 2 years.
3. This permission conveys no approval to the form and external appearance of the buildings as shown on drawing no. 3467/A/11.
4. The development hereby approved shall only be carried out by or on behalf of the Second Multi-Storey Housing Society Limited and be occupied as category one housing for elderly persons.

NOTE: To reinforce the requirements of Condition No. 4 I consider it appropriate for a legal agreement, to the satisfaction of the Director of Administration, to be concluded in regard to the initial and future occupation of the accommodation.

Local residents and the Parish Council have been consulted.

The Parish Council makes the following four points:-

- (a) We understand that the landowner, Miss P.E. Alp of 123 High Street, Great Wakering intended the land to be used only for the housing of the elderly. She informs us that she will write to you and the developer on this matter.
- (b) We understand that you have received a letter from Mr. K.P. Williams of 2 Fairfield, Great Wakering who objected to the proposed development on grounds of over-development and road safety. After discussion with Miss Alp and the Parish Council Mr. Williams has withdrawn his objection and will write to you to confirm this.
- (c) Seven other members of the public living in juxtaposition to the proposed development are dubious towards the project on grounds of overdevelopment and being overlooked by it.
- (d) The Parish Council are generally in favour of the proposed development provided that it be for the housing of the elderly and that the density of housing be reduced.



My comments are:-

- (a) the application is for accommodation for the elderly and condition No. 4 is framed to control occupation;
- (b) the objection has been withdrawn;
- (c) the extent of overlooking will be controlled at the detailed plan stage and I do not consider there to be overdevelopment provided it is accommodation occupied by the elderly;
- (d) see (a) and (c).

One objection from a local resident, Mr. M.G. Webb of No. 8 Fairfield has been received in the following terms:-

- (a) On inspection of the plan there appears to be excessive development on the site. I believe D.A. Moody's original plans were for three pairs of semi detached houses (say 18 persons). The current application is I understand for 36 persons.
- (b) The development is out of character with existing adjacent property.
- (c) The amount of off street parking appears inadequate.
- (d) At school opening and closing times the Conway Avenue/Fairfield junction is already congested.

In addition to the comments made above, I consider the off-street parking provision of nine spaces to be adequate for use as housing for the elderly and I do not consider that the development would add significantly to the vehicular traffic using the Conway Avenue/Fairfield junction at school opening and closing times.

13. ROC/1006/79

HULLBRIDGE

Outline application to erect residential dwelling.  
7 Crouch Avenue, Hullbridge.  
Mr. A.G. Weaver, 7 Crouch Avenue, Hullbridge.

Frontage of Plot: 9.144m (30ft.) Depth of Plot: 36.4m (120ft.)  
Floor Area: - Density: 12 d.p.a.

D.T.P. - Grant permission subject to:-

- 1. Std. Cond. 1. - Reserved matters to be approved.
- 2. Std. Cond. 2. - Commence in 5 years or 2 years.
- 3. Std. Cond. 27A. - Provision within curtilage of site for garage or garage space.
- 4. Any dwelling erected on the site shall be a bungalow or low profile chalet only.

NOTE: No. 7 Crouch Avenue has a frontage of approximately 26 metres (86ft.) to the road, with a chalet adjoining the northern boundary of the land, the remainder being used as private side garden to the chalet.

To the south the small rear gardens of bungalows in Lower Road abut the site, and the occupiers of Nos. 137 and 139 have been invited to comment upon the proposal. The occupier of No. 139 does not object to a bungalow, but objects to a house, on the grounds that an unreasonable amount of light and air would be lost by a two storey development.

There is also a private dispute over ownership of approximately 600mm (2ft.) of ground in the vicinity of the two boundaries between No. 139 Lower Road and No. 7 Crouch Avenue but this is not a matter in which the local authority would wish to be involved and the applicant has confirmed the authenticity of the application documents and ownership of the whole of the application site.

In view of the restricted size of the rear gardens to Nos. 137 and 139, it is considered that the overall mass and profile of the proposed dwelling should not overshadow these properties, and condition No. 4 is included to restrict the type of development to a bungalow or chalet. Condition No. 1 will enable control to be retained over the actual size, profile and design of the building.

19. ROC/1017/78                      HULLBRIDGE

Erect Sports Pavilion and layout Sports Ground.  
(Details).

Rear of Coventry Cottages, Lower Road, Hullbridge.  
Hullbridge Sports & Social Club, c/o Mr. B. Lloyd,  
"Glendale", Alfreda Avenue, Hullbridge.

D.T.P. - Grant permission subject to:-

Prior to the Pavilion being first used, the sewage pump unit, pumping main and gravity drains shall be installed and laid to the satisfaction of the local planning authority.

NOTE: Outline planning permission was granted on the 23rd May, 1979. The Sports and Social Club will be reminded that details of landscaping the site and surfacing the access ways and parking areas required by conditions of the outline permission have yet to be agreed.

20. A/ROC/19/79                      RAYLEIGH

Erect an illuminated Box Shop Sign to wall facing  
A.127.

The Betting Office, adj. The Weir Hotel, Arterial  
Road, Rayleigh.

Mr.H.Goldstone, c/o Mr. L.J.Selby, FRIBA., 16  
Weston Road, Southend-on-Sea.

D.T.P. - Grant permission subject to:-

The maximum luminance of the proposed sign shall not exceed the standards laid down in the Association of Public Engineers Technical Report No. 5 which in this case is 1600 cd/m<sup>2</sup> being designated as Zone 3.

Repair sea-wall to a height of 4.8m above ordnance datum.

The Sea Wall, Bartons Farm, Lower Road, Hockley.  
Mr. J.W.Robinson, c/o The James Abbott Partnership,  
22 South Street, Rochford.(Ref.TCP.847)

D.T.P. - Refuse permission for the following reasons:-

1. The passage of vehicles carrying spoil along Lower Road, Hullbridge would cause untenable conditions by reasons of noise, vibration, fumes and danger to residents, pedestrians and other road users.
2. The site forms part of an area identified by the Nature Conservancy Council as of importance for nature conservation especially of value to Wildfowl and Waders. The raising of the sea wall is intended as a measure preparatory to using the enclosed saltmarsh for arable agricultural purposes to the detriment of nature conservation interests since the saltmarsh has a nature conservation value in its own right and contributes greatly to the nutrients introduced into the intertidal system and provides food for the whole coastal habitat.

NOTE. This application was submitted following the withdrawal of ROC/1266/78 which sought permission to raise the level of the 24 hectare saltmarsh. The intention of the applicant is to raise the height of the sea wall sufficiently to prevent inundation by the sea water then to allow the character of the saltmarsh to change through brackish to freshmarsh conditions then to bring the area into arable production.

Principal sources of repair material have been identified as Betts Farm housing estate, Hockley, Lt. Wheatleys housing estate, Rayleigh and possibly the Sainsbury supermarket proposed at Rayleigh Weir. The material would be building site excavations and the most reliable information to hand indicates that these sources would be producing material over the next three years generally between the months of May and October. 250 loads per month are envisaged and would be delivered between the hours of 8.00 a.m. and 4.00 p.m. using High Road/Hambro Hill/Hullbridge Road/Lower Road from Hockley and A.130/Rawreth Lane/Hullbridge Road/Lower Road from the Rayleigh sites. Other sources not currently identified would no doubt also supply material although quantities cannot be estimated.

The pertinent considerations appear to be:-

- (a) the agricultural interest;
- (b) the nature conservation interest,
- (c) the environmental considerations along routes used by delivery lorries.

Whilst the Ministry of Agriculture raises no objection there is an emphatic objection from the Nature Conservancy Council who have identified the site as part of a larger saltmarsh nature conservation area around Brandy Hole. It is an area in which the British Trust for Ornithology also has an interest. The Secretary of State looks to planning authorities under the provisions of D.O.E. Circular 108/77 to consult the Nature Conservancy Council and looks to that Council for advice on nature conservation matters generally. On the other hand of course, the general principle of bringing land into agricultural use is to be supported but in this case I feel that the nature conservation interest is overriding and should prevail.

The effect of lorry movements between the site and the sources of material is to some extent subjective but accepting that the material will be transported from the sites in any event, the grant of planning permission here would undoubtedly mean that almost all movements would be finally along Lower Road and whilst there might be objection to the use of the other roads quoted, there would be difficulty in identifying unacceptable increases in traffic movements along those roads. The effects along Lower Road could more readily be established.

Objections to the grant of permission have been received from:-

The Essex Naturalists' Trust and  
The South Essex Natural History Society

that the nature conservation amenity and biological interests of the area would be spoilt and precedent created for the enclosure of further saltmarsh in the area;

The Hullbridge Parish Council

that Hambro Hill, Hullbridge Road and Lower Road are unsuitable to accommodate the size of lorries envisaged and the environmental impact is unacceptable,

Mr. and Mrs. Parsons, 197 Lower Road

that the passage of lorries along Lower Road is unacceptable by reason of noise vibration, fumes and danger.

Work was carried out to this seawall over the past two to three summers. If the Committee accepts my recommendation enforcement action will be necessary to the extent of ensuring the return of the salt water to the area.



DELEGATED PLANNING DECISIONS

I have decided the following planning applications in accordance with the policy of delegation and subject to conditions:-

APPROVALS

- ROC/1139/79 Erect a brick boundary wall at 31 Malvern Road, Hockley - Mr. D.R. Ashley-Smith.
- ROC/1107/79 Erect a detached garage at 35 Belchamps Way, Hawkwell - Mr. J.T. Sargent.
- ROC/934/79 Add carport and rear extension to lounge with two bedrooms over at 25 Woodside Chase, Hawkwell - Mr. J. Robinson.
- ROC/1073/79 Erect a front boundary wall at "Beckney Wood House", Lower Road, Hockley - Mr. D. Bussey.
- ROC/1140/79 Erect a detached garage at 28 Somerset Avenue, Rochford - Mr. A. Davies.
- ROC/1152/79 Add extension to bedroom in roofspace at 88 Ashington Road, Rochford - Mr. C. Hloktion.
- ROC/1066/79 Addition of bedroom over existing utility room and extensions to lounge/diner and garage at 56 Branksome Avenue, Hockley - Mr. B.G. Smith.
- ROC/1099/79 Erect a garage at 43a Eastbury Avenue, Rochford - Mr. B.P. Bedford.
- ROC/832/79 Add rooms in roof to form bedrooms at 50 Southbourne Grove, Hockley - Mr. & Mrs. Bell.
- ROC/911/79 Add rooms in roof to form bedrooms and bathroom at 6 Oak Walk, Hockley - Mr. C.S. Hunt.
- ROC/1021/79 Add rear extension to form kitchen, dining room and lounge at 7 Poplars Avenue, Hawkwell - Mr. G. Adams.
- ROC/938/79 Add a single storey extension and front bay windows at 2 Belchamps Way, Hawkwell - Mr. A. Rodrigues.
- ROC/1144/79 Erect pitched roof over rear extension, and add front porch and bay windows to front elevation at "Cosycot", Murrells Lane, Hockley - Mr. L. Bond.
- ROC/1014/79 Add detached garage at Shotgate Farm Cottage, London Road, Rawreth - Mr. Coker.

- ROC/1164/79 Erect rear extension at 70 Lower Road, Hullbridge - Mr. R.W. Peirce.
- ROC/1115/79 Erect a conservatory at 9 Mayfield Avenue, Hullbridge - Mr. D. Smith.
- ROC/1131/79 Add extension to lounge with bedroom over at The Bramleys, Thorpe Road, Hawkwell - Mr. R. Keys.
- ROC/1002/79 Convert existing garage into living room and add detached double garage at 44 Woodpond Avenue, Hockley - Mr. D.J. Kerridge.
- ROC/1111/79 Add a utility room at 31 Ferndale Road, Rayleigh - Mr. J. Boreham.
- ROC/809/79 Add rear extension to form 3 bedrooms at 33 Meadow Road, Hullbridge - Mr. D. Rea.
- ROC/1055/79 Install new shopfront at Unit 6 - 10-20 Main Road, Hookley - Mr. T.R. Craymer.
- ROC/1117/79 Erect an extension to lounge at "Beecroft", Lambourne Hall Road, Canewdon - Mr. A.M. Rice.
- ROC/980/79 Add 2 storey side extension at 5 Cherrydene Close, Hullbridge - Mr. T. Lee.
- ROC/991/79 Add lounge, kitchen extension, detached garage and construct new access at 100 Main Road, Hockley - Mr. G.J. Hilbery, Jnr.
- ROC/888/79 Add kitchen extension and utility room with bedroom and bathroom over and erect new garage at 29 Greensward Lane, Hockley - Mr. E.Hynes.
- ROC/1181/79 Erect an extension to rear at 131 London Road, Rayleigh - Ellis Dodson.
- ROC/1145/79 Erect a dining room and cloakroom at 4 Birch Close, Canewdon - Mrs. P. Parker.
- ROC/1076/79 Add lounge and kitchen extension and alterations to form garage at 18 Park Gardens, Hawkwell - Mr. P. Delany.
- ROC/1169/79 Add two rooms over rear extension at 169 Daws Heath Road, Rayleigh - Mr. A. Cornellis.
- ROC/1074/79 Add an extension to kitchen/diner at 15 Park Gardens, Hawkwell - Mr. A.R. Ball.
- ROC/1170/79 Erect a garage and add a kitchen extension at 121 Burnham Road, Hullbridge - Mr. R. Brown.
- ROC/1036/79 Add extension to existing kitchen at 5 The Priors, Hullbridge - Mr. C. Webb.

ROC/1183/79 Add a dining room extension at 46 Hillcrest Avenue, Hullbridge - Mr. B. Witherall.

ROC/1174/79 Erect extension to front and rear of house at 4 Claybrick Avenue, Hockley - Mr. A. Gibbs.

ROC/1180/79 Erect an extension to lounge at 1 Park Gardens, Hawkwell - Mr. Brown.

ROC/1122/78 Erect single storey rear extension at 49 Southend Road, Rochford - Mr. B. Poyser.

ROC/1085/79 Erect a vehicular access at 43 High Road, Hockley - Mr. Hayes.

ROC/1165/79 Erect an extension to lounge and a cloakroom at 76 Leslie Road, Rayleigh - Mr. J. Flay.

ROC/981/79 Add extension to form bedroom, kitchen and garage at 52 Hawkwell Chase, Hawkwell - Mr. L. Bailey.

ROC/810/79 Erect a kitchen and porch extension at "Maules", Church End, Paglesham - Mr. N.E.S. Bishop.

ROC/1205/79 Erect a carport at 10 Hillside Road, Hockley - Mr. S. Lott.

ROC/1192/79 Erect a carport at 140 The Chase, Rayleigh - Mr. N.C. Whiteaker.

ROC/1071/79 Alterations to form lounge, kitchen, bedroom and integral garage at 51 The Westerings, Hockley - Mr. F. Major.

ROC/1083/79 Add rear extension to form bedroom, bedroom/diner and shower room for use of a physically handicapped person at 37 Clarence Road, Rayleigh - Mrs. Allen.

ROC/994/79 Add bedroom and sitting room to first floor for use as Granny Flat at 15 Albert Road, Rayleigh - Mr. R.V. Larkin.

ROC/1151/79 Erect a single storey extension and a detached garage at 101 Love Lane, Rayleigh - Mr. A.L. Stewart.

ROC/1187/79 Erect a lounge and dining room extension at 43 White Hart Lane, Hockley - Mr. W. Ballam.

ROC/1143/79 Add bedroom in roofspace at 8 Helena Close, Hawkwell - Mr. P. Haines.

ROC/1058/79 Add a kitchen and extension to lounge at 49 Castle Road, Rayleigh - Mr. J.P. Garnham.

ROC/1103/79 Erect single storey kitchen extension at 286 High Street, Great Wakering - Mr. & Mrs. W.C. Marrs.

- ROC/1212/79 Erect a rear extension at 8 Mount Close, Rayleigh - Mr. E.E. Davis.
- ROC/1207/79 Erect an extension to living room and relocate garage at 31 Victor Gardens, Hawkwell - Mr. J.F.S. Harrison.
- ROC/1133/79 Erect rear extension, caravan-port and detached double garage at 4 Stanley Road, Ashington - Mr. A. Pamment.
- ROC/1172/79 Add garage at 51 Clarence Road, Rayleigh - Mr. D. Snell.
- ROC/1179/79 Erect a front porch and a utility room at 85 Louis Drive, Rayleigh - Mr. A. Oliver.
- ROC/1054/79 Erect detached garage at 14 Sunny Road, Hockley - Mrs. T. Bateson.
- ROC/1230/79 Add an extension to kitchen at 11 Mendip Close, Rayleigh - Mr. A.W. Davis.
- ROC/1116/79 Erect a detached garage at 86 Conway Avenue, Great Wakering - Mr. D. Himfen.
- ROC/1063/79 Erect single storey rear extension at 1 Leasway, Rayleigh - Mr. and Mrs. Hoole.
- ROC/1075/79 Erect a conservatory at 15 Eastcheap, Rayleigh - Mr. G.S.C. Jefferies.
- ROC/1227/79 Erect a front extension and porch at 72 Main Road, Hawkwell - Mr. B. Harwood.
- ROC/1224/79 Add rooms in roof at 11 Princess Gardens, Ashington - Mr. A.W. Woodhouse.
- ROC/1232/79 Erect a single storey rear extension at 13 Louis Drive East, Rayleigh - Mr. D. Davidson.
- ROC/1221/79 Add rear extension at 15 Nelson Gardens, Rayleigh - Mr. and Mrs. A. Dinallo.
- ROC/1184/79 Erect a side extension at 19 Belvedere Avenue, Hockley - Mr. B.J. Culverhouse.
- ROC/1124/79 Erect extension for Porch, Canopy, Garage and Utility Room at 28 Fountain Lane, Hockley - Mr. A. Neary.
- ROC/846/79 Outline application to erect Stable block for 4 horses with storage for Tack and Hay at East Gate, Church Road, Hockley - Mr. M. Rust.



ROC/1146/79 Erect a single storey extension at 170 Grove Road, Rayleigh - Mr. K. Ingleton.

ROC/1240/79 Enlarge existing rooms in roof at 2 Rochefort Drive, Rochford - Mr. F. Potton.

ROC/1241/79 Erect a rear extension with bedroom over and add a porch to front at 46 Woodpond Road, Hawkwell - Mr. D. Larwood.

REFUSALS

ROC/1005/79 Increase height of existing front boundary wall to 5ft.9ins. at 29 Folly Lane, Hockley - Mr. A.R. Jackson.

Reasons: 1. In the interests of the character and appearance of the street.

2. To safeguard the character of the area

ROC/843/79 Outline application to convert existing brick building into a bungalow at Grangefield Nurseries, St. Peters Road, Hockley - Mr. H.C.L. Jackson.

Reason: E.G.B. (residential) - Conversion of sub-standard structure to habitable accommodation.

ROC/458/79 Add extension over garage to form games room and sauna at 15 Oakwood Road, Rayleigh - Mr. N.R.Hilton

Reason: Dormer is excessive in size and out of scale.

ROC/1125/79 Outline application to erect 1 house at 239 Greensward Lane, Hockley - Mrs. R.A. McBain.

Reason: E.G.B. (residential).

ROC/984/79 Erect residential dwelling on land adjoining "Little Brays", Brays Lane, Ashington - Mr. & Mrs. S. Lebon.

Reason: E.G.B. (residential).

ROC/1072/79 Add bedroom extension at 30 Mayfield Avenue, Hullbridge - Mr. F.I. Curnow.

Reason: Unduly dominant and overshadowing.