

WORK PLAN

1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 4 December 2012. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
19 June 2012	<ul style="list-style-type: none"> Overall work Programme 	The Committee set its work programme at its first meeting of the Municipal year.
10 July 2012	<ul style="list-style-type: none"> Promotion of Shop at my Local 	To assess whether there is anything more that could be done to promote this service
11 September 2012	<ul style="list-style-type: none"> Citizens Advice Bureau 	Part of the review of How Voluntary and Community Groups function in the District.
9 October 2012	<ul style="list-style-type: none"> Community Safety Partnership Local Strategic Partnership 	Regular half yearly update Regular half yearly update
13 November 2012	Meeting Cancelled	

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4 December 2012	<ul style="list-style-type: none"> • SITA UK 	To receive an update on the waste contract.
8 January 2013	<ul style="list-style-type: none"> • Disabled Facilities Grants update 	To receive an update one year after Committee's recommendations
5 February 2013		
5 March 2013	<ul style="list-style-type: none"> • Rochford District Community Safety Partnership • The Local Strategic Partnership • Regulation of Investigatory Powers Act 2000 (RIPA) 	<p>Regular half yearly update</p> <p>Regular half yearly update</p> <p>Annual update, includes review of policy and update regarding use of the policy.</p>
16 April 2013	<ul style="list-style-type: none"> • Approval of Review Committee's Annual Report 	

2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Play / Sports provision in the District
- (b) The emerging structure around health and wellbeing and the changing role of the District Council in this context
- (c) Virgin Leisure
- (d) Rochford Housing Association
- (e) Flood risk Management in Essex

3 Project Teams

Topic	Current Status
How Voluntary and Community Groups function in the District	A draft report is being prepared for Members consideration.
Provision of housing for the Districts ageing population	Various visits to sites are being arranged for January / February 2013.

If you would like this report in large print, Braille or another language please contact 01702 318111.