

# ROCHFORD DISTRICT COUNCIL



## Structural and Procedural Review Sub-Committee

### agenda

***Date***

---

**15 November 2001**

***Time***

---

**7.30pm**

***Place***

---

Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

---

John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366

Fax: (01702) 545737

Email:

[committees@rochford.gov.uk](mailto:committees@rochford.gov.uk)

## **Members of the Structural and Procedural Review Sub-Committee**

Cllr R E Vingoe (Chairman)

Cllr R F R Adams  
Cllr T G Cutmore  
Cllr D R Helson  
Cllr G A Mockford

Cllr C R Morgan  
Cllr P F A Webster  
Cllr Mrs M A Weir

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr T Livings  
Cllr M G B Starke  
Cllr S P Smith

### *Labour Group*

Cllr D F Flack  
Cllr Mrs M Vince

### *Liberal Democrat Group*

Cllr Mrs J M Giles

### *Independent Group*

Cllr J R F Mason

## **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# A G E N D A

Page No

**1 Apologies for Absence**

**2 Substitutes**

**3 Non-Members attending**

**4 To Receive Declarations of Interest**

**5 Minutes of the Meeting held on 16 October 2001** 5.1

**6 Modernising Agenda**

To consider the report of the Chief Executive outlining further matters to be considered as part of the new political structure.

The report is to follow

**7 Procurement Strategy**

To consider the report of the Corporate Director (Finance & External Services) on the proposed Procurement Strategy for the Authority.

The report is to follow.

**8 Advisers to Working Groups**

To consider the report of the Corporate Director (Law Planning & Administration) on the decision of Full Council that a view be determined in respect of advisers to the Council's Working Groups.

The report is to follow

**9 Committee Timetable** 9.1

To approve a timetable based on the current Committee structure for the period 1 January – 28 February 2002.

Copy of proposed timetable attached.

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren  
Chief Executive