

WORK PLAN

1 SUMMARY

- The following table sets out a draft work plan for the Committee as at 15 November 2023. It is subject to alteration during the course of the year, in line with emerging workstreams.
- Members are requested to note and approve the work plan making amendments, as appropriate.

Meeting Dates	Items Scheduled for this Date	Additional Details
5 July 2023	<ul style="list-style-type: none"> • Treasury Management Annual Review 2022/23 • #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council: Quarter 1 Update • Annual Report • Cost of Living Payments to Residents • Cost of Living 	
5 September 2023	<ul style="list-style-type: none"> • Parks for Nature Review • Report of Task & Finish Group reviewing the work of the Highway Rangers • Report of the Cost of Living Task & Finish Group 	

Meeting Dates	Items Scheduled for this Date	Additional Details
	<ul style="list-style-type: none"> Update on Homelessness/Housing 	
3 October 2023	<ul style="list-style-type: none"> #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council: Quarter 2 Update Treasury Management Quarterly Update 	To consider an update on progress to date on the OneTeam Transformation Programme.
2 November 2023	<ul style="list-style-type: none"> Highway Rangers 	
5 December 2023	<ul style="list-style-type: none"> Regulation of Investigatory Powers Act (RIPA) Treasury Management Quarterly Update Community Safety Partnership Report of Task & Finish Group reviewing Outside Bodies 	<p>To provide an update on the use of RIPA over the past year and to review the Council’s RIPA policy.</p> <p>To consider the Council’s Treasury Management report prior to its submission to Council.</p> <p>Update, as part of the Committee’s Crime and Disorder function.</p>
9 January 2024	<ul style="list-style-type: none"> #OneTeam Transformation Programme – Strategic Partnership with Brentwood 	To consider an update on progress to date on the OneTeam Transformation Programme.

Meeting Dates	Items Scheduled for this Date	Additional Details
	Borough Council: Quarter 3 Update <ul style="list-style-type: none"> • Cost of Living 6-Monthly Update • Update on Review of Improvements within the Development Management Team • Planning Enforcement Update 	To consider a six-monthly update on the Cost of Living.
1 February 2024	<ul style="list-style-type: none"> • Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2024/25 	To consider the Council's Capital and Treasury Management Strategy prior to its submission to Council.
5 March 2024	<ul style="list-style-type: none"> • Treasury Management Quarterly Update • Review of Engagement with Stakeholders and Residents 	
16 April 2024	<ul style="list-style-type: none"> • OneTeam Transformation Programme - Strategic Partnership with Brentwood Borough Council – Quarter 4 Update • Annual Report 	To consider an update on progress to date on the OneTeam Transformation Programme.

If you would like this report in large print, Braille or another language please contact 01702 318111.