

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer Comments		
	Red	Amber	Green
<p>London Southend Airport and Environs Joint Area Action Plan – Pre-Submission Plan (Minute 274(2)/12)</p> <p>Resolved</p> <p>(1) That the London Southend Airport and Environs Joint Area Action Plan (JAAP) be published for public consultation under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012, and that, following consultation, the plan be submitted to the Secretary of State for Communities and Local Government, prior to Examination in Public, under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012.</p> <p>(2) That the inclusion of any minor amendments, which may result from <i>inter alia</i> analysis of the representations from public consultation and any additional evidence considered, be delegated to the Head of Planning and Transportation in consultation with the Portfolio Holder for Planning and Transportation. (HPT)</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Post public examination, work progresses to deal with the inspector’s initial view on the plan and to prepare modifications for consultation running through July and August.</p>		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
<p>Diversion of Footpath 36, London Southend Airport (Minute 279/12)</p> <p>Resolved</p> <p>That the Public Path Diversion Order for Footpath 36 made on 12 April 2013 be confirmed and referred to the Secretary of State for determination. (HLEMS)</p>	Red	Amber	Green
<p>Allocations Document (Minute 239/13)</p> <p>Resolved</p> <p>(1) That the schedule of modifications to the Allocations Submission Document (April 2013) be accepted for consultation as part of the examination process, as set out in the report.</p> <p>(2) That, following this consultation, the representations received will be sent to the Planning Inspector to be considered before he finalises his report on the soundness of the Allocations Document. (HPT)</p>	Red	Amber	Green
<p>Hockley Area Action Plan (Minute 240/13)</p> <p>Resolved</p> <p>(1) That the schedule of modifications to the HAAP Submission Document (November 2012) be accepted for consultation as part of the examination process, as set out in the report.</p> <p>(2) That, following this consultation, the representations received will be sent to the Planning Inspector to be considered before he finalises his report on the soundness of the HAAP. (HPT)</p>	Red	Amber	Green

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
<p>Revised Budgetary Estimates for 2013/14 (Minute 264/13)</p> <p>Resolved</p> <p>(1) That the revised estimates for 2013/14, as set out in the appendix to the report, be agreed.</p> <p>(2) That the 2014/15 budget for grants to voluntary organisations be set at £90,000 revenue, £15,000 capital. (HF)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented		
	Implemented – Grant allocations have been agreed for 2014/15 by the Portfolio Holder for Finance.		
<p>Local Council Tax Support Scheme (Minute 265/13)</p> <p>Resolved</p> <p>(1) That the local Council Tax Support Scheme be approved to come into effect from 1 April 2014, as detailed in the Section 13A policy.</p> <p>(2) That the provision of £100,000 in the 2014/15 Budget be agreed to cover the financial risks associated with the Scheme. This amount will include the carry forward of any money left over from the 2013/14 scheme. (HCS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
<p>Adoption of Local List Supplementary Planning Document (Minute 266/13)</p> <p>Resolved</p> <p>(1) That the Local List be adopted as a Supplementary Planning Document.</p> <p>(2) That authority be delegated to the Head of Planning and Transportation, in consultation with the Portfolio Holder for Planning, Transport and Heritage and, following compliance with any necessary regulations, to make future amendments to the Local List Supplementary Planning Document in response to any relevant new information or material change in circumstances. (HPT)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The Local List SPD was adopted on 17 December 2013.		
<p>Rayleigh Area Action Plan – Draft Submission Document (Minute 267/13)</p> <p>Resolved</p> <p>(1) That the Draft Rayleigh Area Action Plan Submission Document be accepted for pre-submission consultation to take place in early 2014, followed by formal submission to the Secretary of State.</p> <p>(2) That authority be delegated to the Head of Planning and Transportation, in consultation with the Portfolio Holder for Planning, Transport and Heritage, to make minor amendments to the document prior to submission to the Secretary of State, excluding those that would materially alter policy, having regard to the results of pre-submission consultation, in order to ensure soundness of the submission document. (HPT)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	The Rayleigh AAP will be submitted in July following a slight delay to address highway issues. The public examination is expected to be in the autumn at a date to be determined.		

KEY Red = Target unlikely to be met. Green = On target to meet the completion date or performance level required.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned. Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
<p>Electoral Review of Rochford District Council (Minute 268/13)</p> <p>Resolved</p> <p>That the report be noted, a representative from each of the Town/Parish Councils within the District to be invited to attend appropriate Boundary Commission briefing/s. (CE)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
<p>Medium Term Financial Strategy 2014/15 – 2018/19 (Minute 1/14)</p> <p>Resolved</p> <p>(1) That the Medium Term Financial Strategy for 2014/15 to 2018/19 be agreed, including the proposals contained therein and the following key budgetary changes:-</p> <p>(a) Planning Enforcement Officer post (PT 07) to be added to the permanent establishment.</p> <p>(b) Emergency Planning salaries to be increased by £6,000 for additional on-call officers.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Implemented</p> <p>Implemented – Budget in place. 1 additional on – call officer has been recruited. We are awaiting the embedding of the new emergency planning policy and training for the on call officers and at the same time monitoring level of activity out of hours before making a decision on whether to recruit to the 6th officer.</p>		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

<p>(c) Member training budget to be increased by £3,000.</p>	<p>Implemented – Budget in place</p>
<p>(d) Local Development Framework budget to be set at £31,000.</p>	<p>Implemented – Budget in place</p>
<p>(e) Materials recycling facility budget to be set at £25,000 for 2014/15 only.</p>	<p>Implemented – Budget in place</p>
<p>(f) An Innovation Fund to be set up funded by vacant posts removed from the Establishment.</p>	<p>Implemented – Budget in place</p>
<p>(2) That the core estimates for 2014/15, as shown in the Draft Budget Book attached to the MTFS report, be agreed.</p>	<p>Implemented</p>
<p>(3) That, for the fifth consecutive year, Member Allowances and expenses be frozen at current levels for the Municipal Year 2014/15.</p>	<p>Implemented</p>
<p>(4) That the schedule of fees and charges for 2014/15, as detailed in the MTFS report, be agreed.</p>	<p>Not yet fully implemented – Car parking changes are being brought back into Full Council.</p>
<p>(5) That the Capital Programme, as detailed in the MTFS report, be agreed.</p>	<p>Implemented – Capital programme is being monitored through quarterly reports to Executive.</p>
<p>(6) That the use of Earmarked Reserves, as detailed in the MTFS report, be agreed.</p>	<p>Implemented</p>
<p>(7) That the provision of toilet facilities be reviewed as part of the Council's ongoing Asset Management Review.</p>	<p>Report on future provision on this meeting's agenda.</p>
<p>(8) That the Non Domestic Rates Return be submitted to the Department of Communities and Local Government by 31 January 2014, with authority delegated to the Head of Finance to make changes to the final return.</p>	<p>Implemented</p>

KEY Red = Target unlikely to be met. Green = On target to meet the completion date or performance level required.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned. Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
	Red	Amber	Green
(9) That authority be delegated to the Head of Finance to set the amount of Local Council Tax Support Scheme grant to be allocated to individual Parish/Town Councils on the basis of the principles agreed by Council. (10) That the Pay Policy Statement for 2014/15, as detailed in the MTFS report, be adopted subject to any amendments arising from national pay settlements. (HF)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented. Implemented, subject to agreement on any national pay award.		
Electoral Review Working Group (Minute 2/14) Resolved That an Electoral Review Working Group be constituted and appointed to for the purpose of formulating recommendations to Full Council in relation to the Electoral Review of the District Council, appointees to comprise six Members of the Conservative Group, one Member of the Liberal Democrat Group, one Member of the Green Group and one Member of Rochford District Residents Group (CE/HLEMS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented - The Member working group has been set up, met on 31 March and has made recommendations to Full Council on Member numbers. Further meetings of the Member working group will be arranged in line with the electoral review timetable in order to work on re-drawing ward boundaries.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
<p>Setting the Council Tax for 2014/15 (Minute 17/14)</p> <p>Resolved</p> <p>(1) That the Council Tax requirement for the Council’s own purposes for 2014/15 (excluding Parish and Town Council precepts) is £6,125,852.</p> <p>(2) That the basic rate of Council Tax relating to the District Council without Parish and Town Council precepts is £208.98. (HF)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Implemented.</p> <p>Implemented.</p>		
<p>Council Tax Exemption for Flooded Properties (Minute 18 /14)</p> <p>Resolved</p> <p>(1) That, under the powers of Section 13A of the Local Government Finance Act 1992, the following Council Tax discount be agreed:-</p> <p>Properties that are currently uninhabitable as a result of the flooding that occurred across the District in August 2013, to receive a 50% Council Tax discount from 1 April 2014, in addition to the 50% discount they will be receiving under the Class D uninhabitable discount for a period that extends the current discount to a total period of up to 12 months.</p> <p>(2) That the proposed amendments to the existing Section 13A policy, as detailed in the report, be agreed so that any future crisis scenarios are catered for. (HCS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Implemented</p> <p>Implemented</p>		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
<p>Adoption of the Allocations Document (Minute 25/14)</p> <p>Resolved</p> <p>That the Allocations Document, as attached to the officer report, be adopted as a Development Plan Document. (HPT)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The plan was adopted on 25 February 2014.		
<p>Hockley Area Action Plan (Minute 26/14)</p> <p>Resolved</p> <p>That the Hockley Area Action Plan, as attached to the officers' report, be adopted. (HPT)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The plan was adopted on 25 February 2014.		
<p>Setting the Council Tax for 2014/15 (Minute 33/14)</p> <p>Resolved</p> <p>(1) That the Council Tax requirement for the Council's own purposes for 2015/15 (excluding Parish and Town precepts) is £6,125,852.</p> <p>(2) That the total for gross expenditure of the District, together with the Parish and Town precepts, be £34,308,566.</p> <p>(3) That the total of income for the District Council be £27,016,180.</p> <p>(4) That the Council Tax requirement of the District Council, together with the Parish and Town Councils, be £7,292,023.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	All recommendations have been implemented and Council Tax bills issued for 2014/15.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

<p>(5) That the basic amount of Council Tax (including Parish and Town Council Precepts) be £248.76 for the year. This being the Council Tax requirement £7,292,023 divided by the Council Tax base 29,313.2.</p> <p>(6) That the total of the sums payable into the general fund in respect of redistributed Business rates and Government grant, including New Homes Bonus and adjustments from the collection fund, be £4,278,122.</p> <p>(7) That the total of Parish and Town precepts included within the above is £1,166,171.</p> <p>(8) That the basic rate of Council Tax relating to the District Council without Parish and Town precepts is £208.98 which is a 1.89% increase.</p> <p>(9) That the total tax for both District and Parishes be as set out in the schedule which is included as Appendix B of the report. These sums are calculated as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.</p> <p>(10) That the sums given for Band D but now shown in the particular valuations bands A-H are set out in the schedule shown as Appendix C of the report.</p> <p>(11) That the precepts issued to the Council in respect of Essex County Council, Essex Fire and Rescue Authority and Essex Police Authority for each valuation band A-H are as set out in the schedule shown as Appendix D of the report.</p> <p>(12) That the total Council Tax for the area for each valuation band A-H is as set out in Appendix E of the report. These are the amounts set as Council Tax for the year 2014/15. (HF)</p>	
--	--

KEY Red = Target unlikely to be met. Green = On target to meet the completion date or performance level required.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned. Done = Completed projects "greyed out" in reports.

Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2014/15 (Minute 34/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the Treasury Management Strategy Statement and Annual Investment Strategy including the investments instruments, indicators, limits and delegations contained within the report, be agreed.</p> <p>(2) That the Capital Expenditure Forecasts, as set out within the report, be agreed.</p> <p>(3) That the Minimum Revenue Provision Policy for 2014/15, as set out within the report, be agreed.</p> <p>(4) That the Authorised Limit and Operational Boundary for external debt, as laid down in the report, be agreed. (HF)</p>	<p>Implemented – The Strategy provides the framework for the Council’s treasury activities during the year.</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented – The limits are monitored weekly to ensure they are not breached.</p>		
Item	Progress/Officer Comments		
Forum for Surface Water Flooding Issues (Minute 35/14)			
Resolved	Red	Amber	Green
<p>That a Portfolio Holder Advisory Group on surface water flooding issues be convened with the terms of reference set out in the report. The Group to be led by the Leader of the Council with the Deputy Leader deputising. (HPT)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

From The Executive

Item	Progress/Officer Comments		
	Red	Amber	Green
<p>Shared Service Working (Minute 171/10)</p> <p>Resolved</p> <p>(1) That, subject to the facility to be able to withdraw from discussions if at some point that becomes an appropriate course of action to protect this Council's interests, the potential merger of the service area identified in the exempt report be investigated. (HCS)</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	The shared service project remains on hold due to further clarity still being required on the impact on local authorities of the many potential changes to the administration of the Benefits system, and in particular, Universal Credit.		
<p>Town Centre Plans – Hockley, Rochford and Rayleigh Area Action Plans (Minute 47/12)</p> <p>Resolved</p> <p>That arrangements be made to progress the Town Centre Area Action Plans for Hockley, Rochford and Rayleigh, as set out in the report, with the aim being for the Hockley plan to be formally adopted by September 2013 and Rayleigh and Rochford by March 2014. (HPT)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Hockley – Plan adopted.</p> <p>Rochford - The Rochford Area Action Plan. Public examination remains open pending further work on matters related to the Market Square.</p>		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
	Rayleigh – Further work on highway matters has delayed submission of the plan. It is anticipated submission will be in July with a public examination in the autumn.		
<p>Pet Memorial Area, Cherry Orchard Country Park (Minute 128/12)</p> <p>Resolved</p> <p>That, subject to noting that the Portfolio Holder for Environment, in consultation with other Members, will be giving detailed consideration to the precise nature of memorial arrangements, a pet memorial area be constructed within Cherry Orchard Country Park as detailed in the report. (HES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed; this area will be officially opened by the new Chairman shortly.		
<p>Report of the Review Committee on how Voluntary and Community Groups Function in the District (Minute 22/13)</p> <p>Resolved</p> <ul style="list-style-type: none"> That the Council’s website includes a page dedicated to information on voluntary organisations in Rochford District, with all future Rochford District Council grant aid forms, and to include a section providing the opportunity for groups to have their details in the maps section. That the Council reviews the use of the accommodation provided in Rochford and Rayleigh with the CAB to ensure the best use of space. (CE/HLEMS) 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. There is a live page on the website, including a map section		
	Completed. Asset Manager conducted a review which has now concluded with an instruction from the former Chief Executive to take no further action. Subject to future reviews when considered necessary.		
<p>Contract for the sale of Recyclable Materials (Minute 115/13)</p>	Red	Amber	Green

KEY Red = Target unlikely to be met. Green = On target to meet the completion date or performance level required.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned. Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
<p>Resolved</p> <p>(1) That the Council enters into a contract with UPM for the sale of recyclable materials for a term of seven years at the fixed price identified in the exempt report commencing on 15 May 2015.</p> <p>(2) That the decision in (1) above be taken as a matter of urgency and not subject to call in/referral because there is only a limited time period within which to accept the offer. The offer would be of significant benefit to the Council's Medium Term Financial Strategy. (HES)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>The tender will be placed once an assessment is completed as to whether our scheme complies with the new EU requirements.</p>			

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
	Red	Amber	Green
Waste Management and Street Cleansing Contracts (Minute 173/13)			
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1) That the option to extend the waste management and street cleansing contracts is taken up with SITA UK Ltd on the terms detailed in paragraphs 4.1 and 5.1 of the exempt report.	<p>The capital expenditure has been identified within the budget.</p> <p>Terms have been agreed for the extension of the existing contracts and the efficiency savings negotiated for 2014/15 are now reflected in the monthly invoices.</p> <p>The Portfolio Holder has determined not to implement an incentive scheme on the basis that we have retained our Number One status. A report will be prepared once the weekly collection arrangements are in place for the flats, to determine how the balance of the DEFRA grant should be utilized.</p>		
(2) That the renewal of the contracts be agreed as soon as possible to maximise possible savings.			
(3) That Rochford District Council purchase the vehicle fleet by way of borrowing.			
(4) That responsibility for bin replacements be transferred from SITA UK Ltd to the Council.			
(5) That whether to introduce a rewards scheme to encourage an increase in dry recycling, based upon the Bracknell Forest Council model, be reviewed in consultation with the Portfolio Holder for the Environment, Leisure, Arts and Culture.			
(6) That the revised rectification and default procedure, as set out in the exempt report, be adopted.			
(7) That a new clause be added to the contract to ensure that future efficiency savings are shared. (HES)			

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
<p>Disabled Facilities Grants (Minute 177/13)</p> <p>Resolved</p> <p>That the content of the report providing a further update on the Council's performance in relation to the processing of disabled facility grant applications and associated works be received, subject to:-</p> <ul style="list-style-type: none"> Noting that the Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions is to ascertain from Essex County Council whether there are cases requiring occupational therapist assessment relating to the Rochford District that should be progressed and the extent of any broader pan Essex delays in cases. The Portfolio Holder to report back to the Executive on this subject, including the possibility of the District Council engaging an occupational therapist to address case backlogs should this be appropriate. (HCS) 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Meetings have taken place at Portfolio Holder and officer level to highlight the need for O.T. assessments to be carried out promptly to avoid backlogs of cases.</p> <p>Completed.</p>		
<p>Land Adjacent to Hockley Woods (Minute 181/13)</p> <p>Resolved</p> <p>(1) That an agent be appointed to approach the current owner to ascertain whether they are prepared to sell the area of land adjacent to Hockley Woods identified in the exempt report.</p> <p>(2) That a further report be submitted setting out the agent's conclusions on the best terms available to purchase the area of land.</p> <p>(3) That agent fees of up to £5,000 be funded on the basis set out in paragraph 8.3 of the exempt report. (HES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Completed.</p> <p>The estate, including the woodland, is in the process of being sold to a private developer. There is a possibility that the Council may be approached to manage this land on their behalf.</p>		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
<p>Acacia House, Rochford (Minute 183/13)</p> <p>Resolved</p> <p>That Acacia House, Rochford be disposed of via auction. (HLEMS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sold.		
Item	Progress/Officer Comments		
<p>Statement of Licensing Policy Scrap Metal Dealers Act 2013 (Minute 248/13)</p> <p>Resolved</p> <p>That the Statement of Licensing Policy Scrap Dealers Act 2013, as appended to the report, be approved and adopted. (HES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. Policy published.		
<p>Municipal Bonds Agency (Minute 249/13)</p> <p>Resolved</p> <p>(1) That, subject to noting that set up costs would reduce if more local authorities came on stream, the Council participate in the Local Government Association project to set up a local government collective agency that would issue municipal bonds and dispense loans to councils.</p> <p>(2) That authority be delegated to the Head of Finance, in consultation with the Portfolio Holder for Finance and Resources, to agree the Council's contribution to the set up costs up to a limit of £10,000. (HF)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>The Head of Finance continues to attend the Local Government Association's Municipal Bonds Agency Finance Directors' Group.</p> <p>The Local Government Association has agreed to continue with the setting up of the Bonds Agency. Final set up costs have not yet been agreed.</p>		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Progress on Decisions by Portfolio Holder for Environment

Item	Progress/Officer Comments		
Re-Profiling Of The Lake At Cherry Orchard Jubilee Country Park (11/10/13)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
That capital expenditure of £20,000 is approved, to re-profile and lower the water level in the lake in order to create a more 'wildlife friendly' environment. (HES)	Delayed due to wet weather conditions. The work will be completed by the end of June.		
Item	Progress/Officer Comments		
Annual Open Spaces Programme 2013/14 (31/10/13)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>(1) To approve capital expenditure of £28,739 for a range of improvements across the Council's Open Spaces including the:-</p> <ul style="list-style-type: none"> • Installation of bollards at Canewdon Green, and • Replacement of specific litter bins and benches across open spaces. <p>(3) To withdraw the offer of match funding (£25,000) for the provision of a skateboard park at Canewdon Recreation Ground. (HES)</p>	Implemented other than the installation of bollards, which has been delayed due to objections from local residents.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Animal Welfare Licensing (26/02/13)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> That the new Model Conditions for the licensing of Pet Shops, Dog Breeding and Cat Boarding establishments be adopted. That the amended Animal Welfare Charter be approved. (HES) 	<p>Completed.</p> <p>The amended documents have been published.</p>		

Progress on Decisions by Portfolio Holder for Finance

Item	Progress/Officer Comments		
Sale of Land Fronting 65 Brocksford Avenue, Rayleigh (12/06/13)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
To dispose of land fronting 65 Brocksford Avenue, Rayleigh for vehicular access. (HLEMS)	In progress Awaiting response from solicitor regarding draft documentation submitted to them.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
<p>Renewal of Lease of ATC Hut and Surrounding Land at Connaught Road, Rayleigh (22/08/13)</p> <p>Decision</p> <p>To grant a new lease of the ATC Hut and surrounding land at Connaught Road, Rayleigh to the East Anglia Reserve Forces and Cadets Association, for a term of seven years on a full repairing basis, at a rental of £603 increasing annually by the greater of RPI or 2%. (HLEMS)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Draft Lease and associated documents sent, awaiting response from the Cadets Association. Due to lack of response, now in direct contact with the Solicitors and chasing on a weekly basis.		
<p>Grants to Voluntary Organisations 2014/15 (18/12/13)</p> <p>Decision</p> <p>That the recommendations made by the Member Grant Advisory Group which met on 18 December 2013 to allocate grant funding to local voluntary organisations be agreed. (CE)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. Grants agreed and made available from 1 April 2014.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Progress on Decisions by the Leader

Item	Progress/Officer Comments		
	Red	Amber	Green
Attendance at Royal Garden Party (19/01/14) Decision That Councillors K J Gordon and D Merrick be nominated to attend one of the Royal Garden Parties scheduled for either Wednesday, 21 May, Tuesday, 3 June or Tuesday, 10 June 2014, accompanied by one guest each and using the Civic Car and Driver. (HLEMS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The LGA has confirmed that Councillors Gordon and Merrick will attend the Royal Garden Party on 10 June, 2014. Arrangements are in place for their attendance.		

Progress on Decisions by Portfolio Holder for Enterprise

Item	Progress/Officer Comments		
	Red	Amber	Green
Blue Badge Concessions in Car Parks (14/02/14) Decision That all vehicles displaying a blue badge are charged for using the parking facilities, but are granted a one hour concession beyond the expiry time printed on their ticket. (HPT)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	This item is pending revisions to the off-street parking order; it is anticipated the adjustment will be implemented in September.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.