

# ROCHFORD DISTRICT COUNCIL



## Appeals & Licensing Committee

### agenda

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***Date***

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**2 December 2004**

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***Time***

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**2.00pm**

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***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

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***Contact***

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## **Members of the Appeals & Licensing Committee**

Cllr Mrs B J Wilkins (Chairman)  
Cllr G A Mockford (Vice-Chairman)

Cllr K A Gibbs  
Cllr K H Hudson

Cllr T Livings  
Cllr R A Oatham

## **Terms of Reference**

To exercise the Council's functions in relation to appeals and licensing including:

- Council Tax
- Housing Benefits
- Staff Employment
- Taxi Voucher Scheme
- Hackney Carriage
- Council Tax Benefits
- Tree Preservation Orders
- Public Entertainment
- Trading Controls
- Taxi Licensing

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

**The Council's vision is to make Rochford the place of choice in the County to live, work and visit.**

**The Council's principal aims are to:-**

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

# A G E N D A

Page No

- 1 Apologies for Absence**
- 2 Minutes of the Meeting held on 2 November 2004**
- 3 To Receive Declarations of Interest**
- 4 Consultation on Draft Statement of Licensing Policy** 4.1  

To consider the report of the Head of Housing, Health and Community Care on the responses to consultation on the Council's Draft Statement of Licensing Policy.
- 5 Licensing Act 2003 – Changes Required to the Council's Constitution** 5.1  

To consider the report of the Head of Administrative and Member Services on changes required to the Council's Constitution to facilitate the discharge of the Council's functions under the Licensing Act 2003.
- 6 Consultation on Fee Levels - Licensing Act 2003** 6.1  

To consider the report of the Head of Housing, Health and Community Care on a consultation document published by the Department for Culture, Media and Sport relating to the fee structure to be established by regulation under the Licensing Act 2003.



Paul Warren  
Chief Executive