

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 11 September 2012. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
19 June 2012	<ul style="list-style-type: none"> <li>Overall work Programme</li> </ul>	The Committee set its work programme at its first meeting of the Municipal year.
10 July 2012	<ul style="list-style-type: none"> <li>Promotion of Shop at my Local</li> </ul>	To assess whether there is anything more that could be done to promote this service
11 September 2012	<ul style="list-style-type: none"> <li>Citizens Advice Bureau</li> </ul>	Part of the review of How Voluntary and Community Groups function in the District.
9 October 2012	<ul style="list-style-type: none"> <li>Community Safety Partnership</li> <li>Local Strategic Partnership</li> </ul>	Regular half yearly update  Regular half yearly update
13 November 2012		

Meeting Dates	Items Scheduled For This Date	Additional Details
4 December 2012	<ul style="list-style-type: none"> <li>SITA UK</li> </ul>	To receive an update on the waste contract.
8 January 2013	<ul style="list-style-type: none"> <li>Disabled Facilities Grants update</li> </ul>	To receive an update one year after Committee's recommendations
5 February 2013		
5 March 2013	<ul style="list-style-type: none"> <li>Rochford District Community Safety Partnership</li> <li>The Local Strategic Partnership</li> <li>Regulation of Investigatory Powers Act 2000 (RIPA)</li> </ul>	<p>Regular half yearly update</p> <p>Regular half yearly update</p> <p>Annual update, includes review of policy and update regarding use of the policy.</p>
16 April 2013	<ul style="list-style-type: none"> <li>Approval of Review Committee's Annual Report</li> </ul>	

## 2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Play / Sports provision in the District
- (b) The emerging structure around health and wellbeing and the changing role of the District Council in this context
- (c) Virgin Leisure
- (d) Rochford Housing Association
- (e) Flood risk Management in Essex

**3 Project Teams**

<b>Topic</b>	<b>Current Status</b>
How Voluntary and Community Groups function in the District	Meetings being held with various CVS groups during September and October.
Provision of services for older people	A meeting is being arranged for the Committee to meet with representatives from Essex County Council and Swan Housing.

If you would like this report in large print, Braille or another language please contact 01702 318111.