



**Rochford District
Council**

Audit Committee

agenda

Date

15 December 2021

Time

7.30 pm

Place

Sweyne Park School
Sir Walter Raleigh Drive
Rayleigh, SS6 9BZ

Contact

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The public are welcome to attend this meeting. To attend in person, please email memberservices@rochford.gov.uk – spaces will be allocated on a first come served basis and only those registered to attend will be admitted to the meeting.

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Members of the Audit Committee

Chairman: Cllr Mrs L A Butcher
Vice-Chairman: Cllr P J Shaw

Cllr Mrs T L Carter
Cllr R R Dray
Cllr Mrs E P Gadsdon
Cllr J N Gooding
Cllr Ms T D Knight

Cllr J L Lawmon
Cllr R Milne
Cllr G W Myers
Cllr Mrs L Shaw

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

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| | Emergency evacuation announcement | |
| 1 | Apologies for Absence | |
| 2 | Substitute Members | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 28 September 2021 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Financial Statements 2020/21 | 6.1 – 6.52 |
| | To consider the report of the Assistant Director, Resources, providing Members with EY's preliminary audit conclusion in relation to the audit of Rochford District Council's financial statements for 2020/21. | |
| 7 | Audit Progress Report 2021/22 | 7.1 – 7.28 |
| | To consider the report of the Assistant Director, Resources providing an update on the work of the Internal Audit team, in terms of progress made against the annual audit plan and action taken by service departments in implementing audit recommendations. | |
| 8 | Review of the Council's Risk Register 2021/2022 | 8.1 – 8.21 |
| | To consider the report of the Assistant Director, Resources presenting a six month review of the Council's Risk Register (CRR) for 2021/22 for Members' consideration. | |



Angela Law
Assistant Director, Legal & Democratic