



**Rochford District
Council**

INDEX

1981

January - December

MINUTE INDEX 1981

ALLOTMENTS

Administration of	40
Land at The Grange, Rayleigh	223
Competition	303,409,569
Rawreth Shot Allotment Site	332,711

ANGLIAN WATER AUTHORITY

Essex Sewage Division - Capital Programme	51
Liaison Meeting	166

AUDIT

Of Accounts 1979/80	209,211
Approved Auditors	458

BARRINGTONS

See Council Premises

BOROUGH STATUS

Consideration of 458

BUILDING CONTROL

Fees for 200

BUSES

Cross District Bus Service	173,233
Service 26 - Little Wheatley Area	173
Bus Shelters - Rayleigh	239,324,434,611
Bus Layby at Websters Way	530

BYE-LAWS

Fouling of Footways and Grass Verges by Dogs	294,302,505
Prosecution for Breach of	578

CARAVAN SITES ACT 1960

Land adj. "Sharon", Pooles Lane, Hullbridge	46
Site for Touring Caravans at Riverside Holiday Village, Creeksea, Wallasea Island	167
266 Plumberow Avenue, Hockley	291
Distance Between Caravans	515
Hullbridge Yacht Club, Pooles Lane, Hullbridge	598

CAR PARKING

Castle Road Car Park - Band Practise	527
Websters Way Car Park - Redevelopment Charges	550
	557

CHARGES

Annual Review of	35,44,90,668,685,698
Fees for Building Control	200
Fees for Planning & Advertisement Applications	212
Election Fees & Expenses	213
Hackney Carriage Licensing Fees	317,426
Meals on Wheels	444

CLEMENTS HALL SPORTS CENTRE

Contract Cleaning	36
Rochford Fair Weekend	153,306,553
Operating Procedures	209
Additional Access	209,344
Use by Southend United Football Club	231
Centralisation of Parks Department	312
Phase III - Contract Progress	314,414
Fire	588

COMMITTEES AND REPORTS OF

Rayleigh Community Centre Panel	4,106,415,458
Chairman's Panel	4,63,105,209,367,458
Computing Committee	9,111
Conservation Panel	69,125,264
Local Plans Working Party	70
Joint Staff & Safety Panel	98,122,192,367,451
Audit & Work Study Panel	105,458
Rochford Community Centre Panel	105
Officers' Reports - Revised Procedure	105
Record of Members' Attendance	105
Cycle of Meetings 1981/82 & Revised Structure	110
Joint Works & Safety Panel	193,209,357,450,525
Crossroads Care Attendant Scheme Panel	209,367,550
Appointment of Standing Committees	253,254,733
Appeals Panel	259
Hackney Carriage Panel	317,424
Community Centres Panel	367,458
Cost of Producing Committee Reports	523
Joint Computing Centre Committee	555
Roach Valley Conservation Zone - Group of Representatives	615

COMMUNITY CENTRES

Hockley	4,105,589
Rayleigh	4,14,106,367,381,415,458,550,670
Rochford	105,127,310,552,571,728
Great Wakering	728
Progress Report	307

COMMUNITY PRIDE

District Council Participation	550
--------------------------------	-----

CONCESSIONARY SCHEMES

Concessionary Bus Travel	91,349,452,521
Policy	635
Railcard	635

CONFERENCES

Institute of Housing	23,404,461
Low Cost Home Ownership	138
Institute of Baths & Recreation Management	146
Rating & Valuation	186,638
National Housing & Town Planning Conference	216
Environmental Health Congress 1981	293
CIPFA - June 1981	375
Association of District Councils - Motion for London & South East Regional Planning - Commuting in S.E. England	465
Association of District Councils	617
Housing Conference - Harrogate	648
	682

CONTRACTS

Clements Hall Phase III	314,414
AVH Building Contract	377
Surface Water Separation Scheme, Hillbridge	405
Eastwood Road Culvert, Daws Heath Road	513
The Freight House	571
Refuse Sacks - Tenders	687
Surface Water Scheme - Sweyne School, Rayleigh	688

CONTRAVENTIONS

see Town & Country Planning Act - Contraventions

COUNCILLORS

Teach Ins	61
Casual Vacancy - Barling & Sutton Ward	107
P.R. Elliott - Resignation	121
Royal Garden Parties	232
Confidential Reports	235
Special Responsibility Allowances	356,383
T.J. Warner	560,567
E.V. Maton	566
Mrs T.M. Madden - Resignation	658

COUNCIL PREMISES

see also Community Centres	
Mill Hall	
Park Sports Centre	
Clements Hall	
Wakering Sports Centre	
Centralisation of Offices	10,105,358
Buildings r/o 31/33 South Street, Rochford	69
Provision of NAIGO Accommodation	98,192
Provision of Vending Machines	98
Acoustics - Council Chamber, Rayleigh	105,458,479
Council Offices - Telephones	122,129,209
Council Offices - Telex	130,209
Council Offices - Access for the Disabled	163,194
Barringtons, Council Offices, Rayleigh	228,265,355
Barringtons, Use by Voluntary Bodies	479

CROSSROADS CARE ATTENDANT SCHEME

Setting Up	209,367
Co-ordinator Training	550
Public Launch Meeting	550
National Association - Affiliation	550
Progress Report	551

DEEMED PLANNING CONSENTS

Rayleigh Community Centre	14
2 East Street, Rochford	14,95
19 South Street, Rochford	14,95,266,373
Rochford Community Centre	127
Toilets r/o 24 South Street, Rochford	111,420,459
Rochford OAP Day Centre, Toilet Facilities	420,459
25A Main Road, Hookley	459,483,512
Rawreth Playing Field - Sports Development	585
Portable Changing Facility, Great Wakering Sports Centre	665

DELEGATION SCHEME

Authority to Issue Notice of Seeking Possession	30
Deer Act 1980	168
General Rate Act	188
Car Loans	189
Principal Assistant (Legal)	372

DIRTY DOGS

Toxocara Canis	170,302,667
Nuisance on Playing Fields & Open Spaces	301,576
Fouling of Footways & Grass Verges - Bye Law	294,505
Publicity Campaign	600

ELECTIONS

By-Election, Barling & Sutton Ward	107,250
Fees & Expenses	213
By-Election, Lodge Ward	250
By-Election, Hullbridge Riverside	658,733

EMERGENCY PLANNING

Mobile Emergency Vehicle	65
--------------------------	----

EMPLOYMENT INITIATIVES 647,649

ENERGY CONSERVATION 209

ESTIMATES

Special Items 1981/82	41
Local Land Charges - Records	92
Inflation Provision Fund	93
Crossroads Care Attendant Scheme	209
Current Expenditure	369
Central Establishment Charges	458
Revision of Budgets	554
Capital Programme 1982/87	583,604,608,640,647,650
Local Authority Bonds - Advertising	696

ESTIMATES - VIREMENTS

From	To	
Litter Bins	Keep Britain Tidy Campaign	631
Housing Repairs	Improvements - Handicapped Tenants	631
Recreation Grounds & Open Spaces, Special Items, Ashington Playing Field	Portable Changing Facility	
Drainage Works	Gt. Wakering Sports Centre	665,703
Car Parking Charges - Income	Bicycle Parking - Market Square, Rockford	715

FESTIVAL OF SPORT

1981 305

FOOD HYGIENE

Greengrocers - 9 London Road, Rayleigh 45
7 London Road, Rayleigh 169

FOOTPATHS

Battlesbridge Mills to Beeches Road, Rawreth 57
Diversions of Paths 1, 4 & 25 (Canewdon) 175
Diversions of Paths 4 (Hawkwell) & 32 (Rochford) 176,612
Diversion of Footpath 41 (Rochford) 319
Footpath 46 (Rayleigh) 320
Diversion of Footpath 10 (Canewdon) 429
Diversion of Paths - Purdeys Industrial Estate 430,613
Footpath 28 (Great Wakering) 542
Legal Position/Procedure 712

GLASS RECLAMATION SCHEME

684

GRANT AND LOAN REQUESTS

Annual Grants to Voluntary Bodies	88,700,731
Rochford Hundred Rugby Football Club	151,195,229
Paglesham Village Trust	190
Palace Theatre Appeal	352
Rochford Sports Club	581,637

HACKNEY CARRIAGES

see also Committees

Rayleigh Taxi Rank	317,323,424,728,736
Licensing Fees	317,426
Licences	317
Fares	424

HEALTH & SAFETY AT WORK ETC. ACT

Protective Clothing	64
Improvement Notice - 65 Eastwood Road, Rayleigh	295
La Vieille Boulangerie, Back Lane, Rochford	402
Appointment of Inspectors	599

HERBICIDES

2, 4, 5 - T	55
-------------	----

HIGHWAYS

see also Road Safety

Traffic Regulation Orders	
Parking Problems - Bull Lane, Highfield Crescent and Websters Way, Rayleigh	156
London Road, Rayleigh - Little Wheatley Chase to Carpenters Arms	174,535,716
Immobile Property Agreement	182
Rayleigh One-Way System - High Street/Church Street/ Hockley Road Junction	322,537
A.127 Proposed Footbridge at Rayleigh Weir	338,427,536
Street Cleansing	339
Highway & Traffic Management Agency - Code of Practice	428
Rayleigh Town Centre - Street Cleansing - Bad Press Report	607
Warwick Road/Clarence Road, Rayleigh	614,713
Greensward Lane/Plumberow Avenue, Hockley	620
Market Square, Rochford	715
Rayleigh High Street	728,736

HOUSE PURCHASE LOANS

Mortgage Interest Rates	214,495,634
Arrears	286,400,494,595,681

HOUSING

see also Improvement Grants

Unfit Houses	
Municipal Housing	
Protection from Eviction - Harassment	502
Adaptations for the Physically Handicapped - Private Sector	675

IMPROVEMENT GRANTS

see also Housing
Housing Act 1980 - House Renovation Grants 26

INTERNATIONAL YEAR OF DISABLED PEOPLE

Whole Day Event	191
Access for the Disabled	194
Chairman's Action Committee	257
Lottery	257,382
Rate Relief	354,519
Improvements at Sheltered Accommodation	497
New Year's Eve Dance - Mill Hall	633

LAND

see also Licences and Leases	
Locks Hill, Rochford	5,105,209,326,550,559,660
Adj. 57 South Street, Rochford	102
Purchase of Buildings on the East Side of South Street	105
Castle Road, Rayleigh	105
Adj. 22 Percy Cottis Road, Rochford	113,401
Adj. 203 Plumberow Avenue, Hockley	114
Castle Road Depot	118,334
Former Schoolhouse, 216 Ferry Road, Hullbridge	203,220
17 South Street, Rochford	209
Land at The Grange, Rayleigh	223
Plumberow Avenue - Public Open Space	224
Jubilee Gardens at Hullbridge	227
Land at Britton Court, Finchfield, Rayleigh	288
Land at North Street, Great Wakering	327
Land at Church End, Paglehsam	328,709
Greensward in Front of Shops at Oxford Parade and Golden Cross Parade, Ashingdon	330
Council owned Land	333
Land for New Doctors Surgery, Rochford	425
Bus Lay-By at Websters Way, Rayleigh	530
Beke Hall Chase, St. Johns Drive, Rayleigh	533
1 The Limes, Great Stambridge	534
Kingley Wood, Rayleigh	584,735
Right of Way off Mercer Avenue, Great Wakering	597
French Keir - Exchange of Lands for Golf Course	647
Rayleigh Grange - Klondyke Avenue, Proposed Consortium	647
Rawreth Shot Allotment Site	332,711

LEISURE FACILITIES

see also Park Sports Centre	
Clements Hall	
Wakering Sports Centre	
Mill Hall	
Public Open Space	
Rayleigh Mount	37
Floodlighting of Playing Fields	38
Sports Centre 'Off Peak' Usage	147
Use of Sports Centre Hard Surface Play Areas	148
Fishing Charges at Rochford Reservoir	149
Toxocara Canis	170,301,302
Sports Centres - Bookings	304
Young People of Rayleigh	308,416,477
Bicycle Motocross at Hambro Hill	311
Playground - Conway Avenue, Great Wakering	331,610
Star Buys	412
Annual Report	413
Public Open Space - Southend Road, Rochford	417,577
Rochford Recreation Ground	417
Parks Patrol	450
Swim with Wilkie	579,669
It's A Knockout	580
Cycle Race in Rayleigh	582
Children's Play Space - Abbey Road, Hullbridge	586
Essex Games 1981	587

LEISURE FACILITIES - (Continued)

Play Space - Mamms Way, Rayleigh	663
Play Spaces - Kindergarten Use	663,664
Play Space - Malvern Estate	664
Wakering Playing Field - Pavilion	665
Rochford Fair 1982	671

LICENCES & LEASES

see also Land	
Easement - 24 Bardfield Way, Rayleigh	22
Land at Cornaught Road, Rayleigh	94
Car Park, Southend Road, Hockley - Access to Development adj. 61 Southend Road, Hockley	105,117,550
Land between 110 & 108 High Street, Great Wakering	112
2 Highcliff Crescent, Ashington - Access from Ashington Playing Field Car Park	150
Plumberow Mount Recreation Ground	219
Right of Way to Garage at Plot 4, Hartford Close Development	329
Cedar Centre, Castle Road, Rayleigh	348,636
Hullbridge Day Centre	374,381
Land at The Promenade, Hullbridge	408
Ferndale Open Space, Rayleigh	410
Ashington & East Hawkwell Memorial Hall	419
Sub-Station r/o Public Conveniences, Spa Road, Hockley	432
Betts Farm, Hockley	531
Silver Jubilee Project - Ark Lane, Rochford	532
Rawreth Playing Field - Sports Development	585,646,728
Land adj. "Fairland", Beckney Avenue, Hockley	609
Rayleigh Sports & Recreational Club - Darts Marathon	666
Site of "Glendale", Etheldore Avenue, Hockley	710
Garage at Guy's Lane, Rochford	722

LIQUIFIED PETROLEUM GAS

Problems of Transportation and Storage	171
--	-----

LITTER

Keep Britain Tidy; see card of that title Rayleigh - Bad Press Report	607
--	-----

LIQUOR LICENSING

General Permitted Licensing House "Cross", High Street, Rayleigh	54 73
---	----------

MAPLIN

Airport	225,238,462,546,571,647
Council's Policy	462
Commitment to Inquiry	546,647,723

MILL HALL

Car Park	152
Whole Day Event for Disabled People	191
Theatre Use	650,725

MUNICIPAL HOUSING DEVELOPMENT

Betts Farm Estate, Hockley - AP Dwellings	209
AP Flatlets within Existing Council Estates	678

MUNICIPAL HOUSING INDIVIDUAL

0/0 111	142
0/0 319	501
0/0 406	501
0/0 422	501
0/0 315	593
0/0 431	593

MUNICIPAL HOUSING - GENERAL

Housing Act 1980 - Tenants' Charter	24,498
HIPS 1981/82	25
Housing Rents	28
Temporary Accommodation	32
Rent Collection & Arrears	27,137,285,398,493,594,680
National Mobility Scheme	140,287,496
Housing Repairs, Maintenance & Improvements 1980/81	280
Loft Insulation	281
Re-lets - Redecoration Allowances	282
Housing for the Handicapped - A Case Study	283
Lettings and Applications 1980/81	284
Central Heating - Spa Court, Hockley	298,500
Review of Waiting List	399
Sheltered Accommodation - Adaptations for the Disabled	497
HIPS 1982/83	499
Former Tenants' Arrears	522
1 The Limes, Great Stambridge	534
Adaptations for the Physically Handicapped	596
Housing Investment Programme - Review of Strategy	677
Decoration Allowance	679

MUNICIPAL HOUSING - SALE OF

WPHH - Housing Sales Policy	139
-----------------------------	-----

MUSIC AND DANCING LICENCES

"Cross", High Street, Rayleigh	73
--------------------------------	----

NATIONAL CREDIT AGENCIES

Use of 86,103

NATIONAL HEALTH SERVICE

Structure and Management 160

NOISE

On Construction Sites 509

OFFICE EQUIPMENT

Local Land Charges - Records	92
Telephones & Telex - see Council Premises	

OUTSIDE BODIES

Review of Representation on	62
Citizen's Advice Bureau	62,108
Subscriptions 1981/82	89
Southend Community Health Council	108,370
Rochford District Sports Council	145
Crouch Harbour Authority	207,378,652
Crossroads Care Attendant Scheme - see Crossroads Care Attendant Scheme	
Road Safety Study Group	210
WPHF Housing Association	215
North Thames Gas Consumers' Council	217,370
Appointment of Directors to Outside Bodies	218,233
Rochford Hundred Rugby Football Club	229
Annual Appointments	256
Youth Opportunities Programme - Advisory Panel	353,370
Rayleigh Junior & Infant School Board	370
Old People's Welfare Committee	370
Association of District Councils	371
Rayleigh Grange Community Association	381
Southend Health Authority	466
Rochford Sports Club	637,646
Industrial Consultative Council for Southend East	655
Subscriptions 1982/83	699
School Governing Bodies	729,740

PARK SPORTS CENTRE

Bookings Policy 411

POLLUTION

National Survey of Smoke and Sulphur Dioxide 47

PUBLIC ENTERTAINMENT LICENSING

Inspection Standards 172

PUBLIC OPEN SPACE

Plumberow Avenue 224

RATING GENERAL

16 and 63/65 High Street, Great Wakering	82
Rating - Owners' Allowance	83,103
General Rate Recovery Procedures	84,103
Recovery of Rate - Authorised Officers	85
Making The Rate 1981/82	109,119,122
Unit 7, Essex Marina, Wallasea Island	187
Unit B, Union Lane, Rochford	351
Registered Disabled Persons	354
Arrears and Irrecoverables 1980/81	445
Discount for Prompt Payment	458
Jandor Catering Company - Restaurant and Premises, Southend Municipal Airport	643
Making The Rate 1982/83	730

RATE RELIEF

Canewdon Village Hall & Community Centre	350
For Disabled Persons	519

REFUSE COLLECTION

Special Collections	357
Trade Refuse Collection Services	510

ROAD SAFETY

Study Group	210
-------------	-----

ROACH VALLEY CONSERVATION ZONE

Group of Representatives	615
--------------------------	-----

ROCHFORD COMPUTER CENTRE

Setting Up	9
Accommodation	111
Provision of Toilet Facilities	111
Terms for Dissolution of Joint Committee	555
Annual Report	732
Revenue Estimates 1981/82	732
Capital Estimates 1982/83	732

ROCHFORD NEWS

Distribution of	87
-----------------	----

SEWERS

Pooles Lane, Hullbridge	51
Lodgelands Close, Rayleigh	161
Hampstead Gardens, Hockley	161
Manor Road, Hockley	161
Malvern Estate, Hockley	161
The Ramparts, Rayleigh	162
Betts Farm (Zone C), Hockley	162
Adoption of at Dene Gardens, Rayleigh	164
Little Wheatley Chase, Rayleigh	290
Privately Maintained Sewer, South Street, Rochford	403
Abbey Road, Hullbridge	506
Betts Farm (Zone D), Hockley	601

SHOPS ACT 1950

Sprinklers Garden Centre, Wakering Road, North Shoebury	508
---	-----

SPEED LIMITS

see Traffic Regulation Orders

SPORTING & RECREATIONAL FACILITIES

see Leisure Facilities

STAFF - GENERAL

Quarterly Manpower Statement	96,449,524,701
Job Opportunities for School Leavers	446,479
Work Experience Scheme	447
Royal Wedding - 29th July	450
Car and Telephone Allowances	458
Employment of Disabled People	520
Outside Work - Policy	651
Rewards to Staff for Examination Success	702

STAFF - APT & C

Recovery of Rate - Authorised Officers	85
Establishment Report	96
Leave	98
Travelling Allowances	98,122,192,451
Principal Assistant (Engineering)	179
First Aid Officers	192
Appeals Panel	259,363
Breach of Confidence	261,704
Relief Public Health Inspector	360
Relocation Expenses	361
Post T9 - Senior Engineering Assistant	362
Staff Appraisal	451
Directorate of Town Planning	451,458,479
Halls Management	454
Principal Assistant (Planning)	639
Principal Assistant (Control)	639
Post CP2 - Sickness Benefit	641,706

STAFF - MANUAL

Payment of Wages - 'Round Pounds'	357,367,450
Ex-Gratia Payments	357,450
Road Sweepers Bonus	357,525
Verge Cutters	357,450,525
Revised Bonus	367
Parks Patrol	450
Painters - Inadequate Performance	525
Sickness Levels	525
Direct Labour Organisation	525
Redundancies	654

STANDING ORDERS

Terms of Reference of Committees and Panels	252
Authentication of Legal Documents	372
18	556
34.1	556

STORES & SUPPLIES

Protective Clothing	64
Depot Stores	209

STREET NAMING & NUMBERING

Betts Farm, Hockley - Zone C	50
Development off Louis Drive West - Haddon Close	318
Flat r/o 5 Greensward Lane, Hockley - Poplar Court	318
Development of The Walk, Hullbridge - Tyndale Close	431

STREET LIGHTING

In the Rayleigh Conservation Zone	69,126
London Road, Rayleigh - Little Wheatley Chase to 'Carpenters Arms'	174,535,716
Maintenance	181,325

SURFACE WATER

Eastwood Brook - Erosion Problems	48,165
Kingsmans Farm Ditch	292,511,603,632
Separation Scheme, Hullbridge	405,477
Drainage Ditch - Arterial Road/Glenwood Avenue, Leigh	460
Purdeys Industrial Estate	507
Eastwood Road Culvert, Daws Heath Road	513
Flooding - Emergency Procedures & Related Matters	618
Sweyne School, Rayleigh	688

TOWN & COUNTRY PLANNING ACT

Development Control - Policy & Practice	13
Essex Structure Plan	18,209
Planning Applications for Stables	49
Rochford Town Centre Plan	70,436,718
Spencers Nursery, Hawkwell	72,564,573
Development at Alfreda Avenue, Hullbridge	75
ROC/903/80 - Bartons Farm, Lower Road, Hockley	77
Land at Alfreda Avenue, Hullbridge	157,159
Rectory Farm, Fambridge Road, Ashingdon	196
Planning Applications - Statistics	199,240,388,540,720
Former Schoolhouse, 213 Ferry Road, Hullbridge	203
Fees for Planning & Advertisement Applications	212
Draft Transport Policies & Programme No. 8	221
Draft Public Transport Plan	222
Conservation Grant Scheme	264
Building Preservation - "Barringtons", Hockley Road, Rayleigh	265
Building Preservation, "The Anchor", High Street, Canewdon	265
Concrete Batching Plant, Rawreth	270
South Fambridge Engineering Works	337
Draft Essex Coast Protection Subject Plan and Draft Coastal Water Recreation in Essex	340
Local Government Planning & Land Act - Consultation with County Planning Authority	341
Standards & Criteria Affecting Residential Development	342
Building Preservation - Witherdens Farmhouse, Chelmsford Road, Rawreth	386
Building Preservation - Kingsmans Farmhouse, Pooles Land, Hullbridge	386
Rochford Garage, 111 Ashingdon Road, Rochford	389
Future Priorities for the Forward Planning Section	437
Superstore Impact Study	438
Maplin	462,546,647,723
"Mandalay" Montefiore Avenue, Hullbridge (ROC/517/81)	473
313 Ferry Road, Hullbridge (LB/ROC/13/81)	474,541
"Rose Cottage", 56 High Road, Hockley	482
Spencers Nurseries, Main Road, Hawkwell (ROC/263/81)	489
Rochford Hall Barns	544
Telephone Exchange - Rectory Road/Ashingdon Road, Hawkwell	545
Countryside Conservation Plan - Consultation Draft	616
Review of Essex Development Plan Scheme and Forward Planning Future Programme	619
Rochford District Plan	619,719
British Legion Housing Association Ltd - Hilltop Close, Rayleigh	624
Horners Corner, Rochford	647
Rayleigh Grange - Klondyke Avenue - Proposed Consortium	647
5A Castle Road, Rayleigh - Castle Alarm Services	683
Glencroft Nurseries, White Hart Lane, Hawkwell	692
Basildon District - Proposed Local Plan	717
Planning Services	721

TOWN & COUNTRY PLANNING ACT - CONTRAVENTIONS

"Quest End", Rawreth Lane, Rayleigh	15
"Whitehouse Farm", Larkhill Road, Canewdon	17
"White Farm", High Road, Hockley	126
"The Brambles", Woodside Road, Hockley	243
Miltons Motors, adj 127 Ashington Road, Rochford	267
347 Eastwood Road, Rayleigh	267
266 Plumberow Avenue, Hockley	269, 291
"Oaktree", Clements Gardens, Hawkwell	387
2 Loose Boxes, Daws Heath Road	470
Water Ski Jump Ramp, River Crouch	484
Land Between Blountswood Road/Ferndale Road	484
"The Hollies", 250 Greensward Lane, Hockley	487
5 Kembles, Rayleigh	623
"Franelle", Church Road, Rawreth	627

TRAFFIC REGULATION ORDERS

Castle Drive, Rayleigh - No Right Turn	52
Waiting Restrictions, Rayleigh	321, 539
Rayleigh One-Way System	322
Eastwood Road/Lancaster Road, Rayleigh	538

TWINNING

Consideration of	458
------------------	-----

UNFIT HOUSES

18 Albert Road, Ashington	21
90 New Road, Great Wakering	134
44 Somerset Avenue, Rochford	135
23 & 27 St. Johns Road, Great Wakering	136,277
2 & 4 Leicester Avenue, Rochford	277
1 Rest Cottages, Lambourne Hall Road, Canewdon	277,397,592
17 St. Thomas Road, South Fambridge	278,396
"Four Winds", Wood Avenue, Hockley	279
Kingsmans Farmhouse, Pooles Lane, Hullbridge	395,503
9 Poplars Avenue, Hawkwell	503
3, 4 & 6 Rest Cottages, Lambourne Hall Road, Canewdon	504,592
234 Eastwood Road, Rayleigh	674

VEHICLES AND PLANT

Official Car	458,464,477
Electrical Hydraulic Crane	697
Rear Mounted Tractor Flail	697
Tractor Mounted Post Hole Borer	697
Wood Chipper	697

WAKERING SPORTS CENTRE

Fourth Year Report	39
Cycle Speedway	313
Bookings Policy	411

WALLASEA FERRY 336,714

WAITING RESTRICTIONS

see Traffic Regulation Orders

WORK STUDY

Revised Bonus Scheme	105,193,209,233,367,458
Road Sweepers Bonus	357



**Rochford District
Council**

ROCHFORD DISTRICT COUNCIL MINUTES

1981

December

ROCHFORD DISTRICT COUNCIL

Minutes of the Planning Services Committee

At a Meeting held on 1st December, 1981. Present:
Councillors F.B.G. Jopson (Chairman), E.H. Adcock,
C.B. Alger, S.W. Barnard, K.J. Bowen, R.H. Boyd, W.H. Budge,
Mrs. L.M.A. Campbell-Daley, Mrs. P. Cooke, L.K. Cope,
B.A. Crick, E.E. Daley, T. Fawell, R.D. Foster, J.A. Gibson,
A.J. Harvey, Mrs. P.E. Hawke, Mrs. E.M. Heath, D.R. Helson,
R.H. Holman, Mrs. J.M. Jones, Miss B.G.J. Lovett, Mrs.
J.M. Murison, J.E. Nokes, R.A. Pearson, J.A. Sheaf,
R.T. Stephens, A.L. Tate, B. Taylor, J.P. Taylor,
R.A. Taylor, T.J. Warner, E.S. Whitworth and D.C. Wood.

Apologies: Councillors M.N. Anderson, N.R. Blyther,
Mrs. M. Garlick, E.V. Maton, and C. Stephenson.

MINUTES

689. Resolved that the Minutes of the meeting of 3rd November be approved as a correct record and signed by the Chairman.

MONITORING OF PERFORMANCE - Meetings of 1st September and 1st October

690. The Committee were satisfied that all necessary action had been taken. Minutes 487, 489 and 563 were carried forward. (21210) (DLS)

SCHEDULE OF DEVELOPMENT APPLICATIONS AND RECOMMENDATIONS

691. The Director of Town Planning submitted a Schedule for consideration and a list of applications decided under delegation.

Resolved that decisions be made in accordance with the recommendations in the appended Schedule subject to :-

Para. 2 - ROC/737/81

REFUSE PERMISSION for the following reasons:-

1. E.G.B. - residential.
2. The proposal would be contrary to the emerging Structure Plan policy 99 which indicates that within the Green Belt permission will not be given except in very special circumstances for the construction of new buildings.
3. The proposal involves the sub-division of an existing residential curtilage to the detriment of the character and setting of the existing dwelling and furthermore would create an undesirable precedent for similar sub-divisions in the street and elsewhere in the rural and Green Belt sectors of the District.

Para. 7 - ROC/764/81

Members thought the latest design unattractive and were

Planning Services Committee

firmly of the opinion that shopping should be catered for in the development and, particularly, that there was scope for specialist shops with a reduction in the scale of the building.

Para. 11 - ROC/730/81

There shall be an agreement to the satisfaction of the Director of Legal Services to reinforce the proposed conditions.

Para. 14 - ROC/623/81

The application be dealt with as a Minor Departure from the provisions of the Approved Review Development Plan.


The proposal shall be subject to an agreement to the satisfaction of the Director of Legal Services which agreement shall provide that there be no alterations or extensions to the development now permitted without the written consent of the local planning authority and to provide that the terms of the Lease from Southend Borough Council to the applicants shall be to the satisfaction of the Director of Legal Services to ensure this gives some measure of permanence with regard to the use of the adjoining playing fields.

Add:-

8. The occupation of the residential flat shall be limited to a person (including any dependents of such person residing with him) or a widow or widower of such a person solely or mainly employed, or last employed, by the Old Westcliffians Rugby Football Club to service the Club premises and facilities.

GLENCROFT NURSERIES, WHITE HART LANE, HAWKWELL

692. The Director of Town Planning reported that he intended to refuse this application for residential development under the powers delegated to him but that he would discuss with and take account of the views of any Councillor who approached him after the meeting. (ROC/702/81)

Chairman  Date _____

SCHEDULE OF DEVELOPMENT APPLICATIONS AND RECOMMENDATIONS

1st December 1981

PLANNING SERVICES COMMITTEE

1. ROC/760/81 HAWKWELL

Erect 2 detached 4 bedroom houses with integral garages.

8 York Road, Ashingdon.

King & Spry Ltd., c/o Mr. R.V. Hudson, MIED.,
LIAAS., 303 London Road, (1st Floor), Hadleigh.

Frontage of Plot: Plots 1 & 2 - each 9.2m (30ft.3ins.) Depth of Plot: Plots 1 & 2 - 46m. (150ft.)

Floor Area: 136.05sq.m. (1,464sq.ft.)

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 3. - Commence in 5 years.
2. Std. Cond. 5. - A scheme of tree and/or shrub planting to be approved.
3. Std. Cond. 8. - Submit materials schedule.
4. Std. Cond.12A. - Garage to be incidental to enjoyment of dwelling.
5. Std. Cond. 14. - 1.8 metres (6 feet) high fencing to be erected.
6. Std. Cond. 35. - A brick wall to be erected to front boundary.

NOTE: Planning permission was granted in outline for two detached houses on this site on 22nd April 1981, ROC/145/81. No objections have been received from the occupants of the adjoining properties, 6a and 10 York Road, although the occupier of 7a York Road draws attention to fruit trees on the site which are not the subject of Tree Preservation Orders.

2. ROC/737/81 GREAT WAKERING

Outline application to erect one dwelling.

2 Barling Road, Great Wakering.

Mr. A.L. Jarno, 2 Barling Road, Great Wakering.

Frontage of Plot: 21.3m. (70ft.) Depth of Plot: 36.5m. (120ft.)

Floor Area: -

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 1. - Reserved matters to be approved.
2. Std. Cond. 2. - Commence in 5 years or 2 years.

3. The site access shall be increased in width to 5m. (16ft.6ins.) and any gates erected shall be recessed a minimum of 4.5m. (14ft.10ins.) from the channel of the main road.
4. Two 5m. (16ft.6ins.) x 2.5m. (8ft.3ins.) vehicular hardstandings shall be provided within the site reasonably convenient to each dwelling whether garages are provided or not.
5. Any garage erected shall be set back a minimum of 6m. (19ft.9ins.) from the highway boundary if the garage doors face the highway.
6. Std. Cond.27B. - Provision within curtilage of site for garage or garage space.

NOTE: The application seeks outline permission for the erection of a dwelling within the quite extensive curtilage of 2 Barling Road. The applicant explains that the existing dwelling on the site is too large for just himself and his wife. He will be 60 next year and his wife has just undergone a major operation. His current business links require him to frequently travel abroad. With these factors in mind he wishes to erect a small dwelling in the side garden area fronting Barling Road to allow the existing dwelling to be occupied by his daughter and her husband.

The site is located in the Green Belt but is situated within an extensive ribbon of residential development along both sides of Barling Road. Much of the existing development was carried out in the 1950's. In more recent times permissions have been granted in 1971 and 1972 for an "infill" dwelling within the adjacent residential curtilage of "Hillview House" although they have not been implemented. Residential development has therefore been allowed over the years along this stretch of Barling Road on the basis that it represented "justifiable infilling" and the current proposal is in my view a similar example and would not be prejudicial to Green Belt policy.

Condition Nos.3, 4 and 5 are imposed at the direction of the highway authority.

3. ROC/798/81 HULLBRIDGE

Extend existing permission to site a residential caravan. (ROC/399/66 refers).
106 Windermere Avenue, Hullbridge.
Miss B.L. Carr, 106 Windermere Avenue, Hullbridge.

Frontage of Plot: 12.192m. (40ft.) Depth of Plot: 50m. (164ft.)
Floor Area: -

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. This permission shall not be exercised by any person other than the applicant Miss B.L. Carr.
2. This permission shall be limited to the period expiring on 31st December 1984.

NOTE: Planning permission has been renewed every three years since the original permission (ROC/399/66 refers) was given in September 1966. The original permission was given because the applicant did not have sufficient funds from her fire insurance to have the house rebuilt and is physically handicapped.

4. ROC/825/81 RAYLEIGH

Erect agricultural building for cattle holding and general storage of farm implements.

Beeches Farm, Battlesbridge.

Mr. C.H. Carter, Beeches Farm, Battlesbridge.

Size of building: 18.28m. (60ft.) x 24.38m. (80ft.)

Height to ridge: 9m. (30ft.)

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 3. - Commence in 5 years.
2. The roof of the proposed building shall be constructed in Thrutone Blue asbestos sheeting or any other as may be approved in writing by the local planning authority prior to the commencement of development.

NOTE: The proposed building is to be sited along the eastern side of the complex of buildings comprising Beeches Farm. The building is required for cattle holding and general storage of farm implements. The building is asymmetrical in form with the roof sloping south-eastwards from the ridge. Condition No.2 is imposed in order to reduce the impact of the building from Beeches Road.

5. LB/ROC/22/81 ROCHFORD

Add wrought-iron (black) balustrade to existing entrance steps.

22 South Street, Rochford.

James Abbott Partnership, 22 South Street, Rochford.

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 3. - Commence in 5 years.
2. This permission only relates to the balustrading as shown on drawing No.BC/3188/C and to no other form of development.

NOTE: The design of the railings has been suggested by the County Planner (Environmental Services Branch) and it is felt that the type proposed is reminiscent of the period in which the building was constructed.

6. ROC/756/81

ROCHFORD

Add wrought-iron (black) balustrade to existing entrance steps.

22 South Street, Rochford.

James Abbott Partnership, (Ref.BC/3188/B), 22

South Street, Rochford.

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 3. - Commence in 5 years.
2. This permission only relates to the balustrading as shown on drawing No.BC/3188/C and to no other form of development.

NOTE: The design of the railings has been suggested by the County Planner (Environmental Services Branch) and it is felt that the type proposed is reminiscent of the period in which the building was constructed.

7. ROC/764/81

RAYLEIGH

Erection of new office building on part basement, ground and three upper floors with ground floor level car parking.

Site of Regal Cinema, Bellingham Lane, Rayleigh.

Casnu Contracts Ltd., c/o Rolfe Judd Group Practice,

366 Kennington Road, London. SE11 4DB.

NOTE: I am currently considering the above application and would welcome Members preliminary comments on the form and content of the proposal before I embark upon any discussion with the applicants concerning certain points of detail.

To refresh Members' memory of the planning history of this important site an application for a 4 storey office building containing some 34,014sq.ft. nett floorspace was refused in March this year for the following reasons:-

1. Wholly, office development contrary to County Development Plan wherein site is within a shopping allocation.
2. Building too bulky and out of scale.
3. Inadequate on-site parking (37 spaces were proposed).

In November 1974 permission was granted for a 3 storey building comprising shops, supermarket, offices, storage and showrooms with basement car parking facilities. The approved building comprises 3 full floors with a pitched roof above.

The new application seeks to overcome objections to the 4 storey scheme by reducing the floorspace to 22,228 nett office floorspace and providing the bulk of this floorspace within a 3 storey building. A fourth floor is still included over part of the site. The third and fourth floors are however contained within pitched roofs, lighting and ventilation to be obtained through dormer windows. No shopping floorspace is included.

The applicants consider that the inclusion of shopping floorspace would not be a viable proposition and that the site is on the fringe of what they regard as a secondary shopping street.

From an architectural point of view the scheme is a distinct improvement on both the previous proposal and the development approved in 1974. It is not such a monolithic structure and makes a genuine attempt to relate to the scale of buildings in the vicinity notwithstanding the inclusion of a fourth floor.

34 on-site parking spaces are shown on the submitted drawings but the layout of the spaces is not workable and some may have to be deleted. I would estimate the maximum capacity of the parking area to be 30 spaces. Applying the full car parking standard the total number of spaces required would be 63 but having regard to the location of the site within the town centre Members may feel that a 50% provision on-site is acceptable.

To date I have received replies to consultations with the County Planner (Paragraph 19) and the Rayleigh Civic Society.

The County Planner recommends that the determination of the application be left to the discretion of this Council but in the event of the Council accepting office development on the site suggests that retail floorspace should be provided on the Bellingham Lane frontage.

The Rayleigh Civic Society considers the scheme to be an improvement on the previous proposal but that it is still too large and should be of a lower elevation to blend with surrounding properties and the Mill Hall. They also feel the parking provision is inadequate and are concerned that no shopping allocation is included.

8. ROC/801/81 RAYLEIGH

Change of use from office premises to office, showroom and storage accommodation.
72 High Road, Rayleigh.
Ameeco-Broby Ltd., Clock House, Laindon.

Floor Area:	Gross	186.72sq.m. (2,010sq.ft.)
	Storage	85.28sq.m. (918sq.ft.)
	Office/Showroom	101.45sq.m. (1,092sq.ft.)

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 3. - Commence in 5 years.
2. This permission shall enure for the sole benefit of the applicants for the use of the premises as wholesale garden furniture showroom, store and offices. The premises shall not be occupied by any other business undertaking or used for any other purposes without the prior written consent of the local planning authority.
3. No retail sales shall take place from the premises.

4. No goods shall be stored on the open areas of the site.
5. The open areas of the site shall be used solely for the parking of employees and visitors vehicles, including trade vehicles.
6. There shall be no parking of employees and visitors vehicles, including trade vehicles on the access road between High Road and the entrance to the site within the area edged brown on drawing No.11/MOP/142 returned herewith.
7. A scheme of tree planting shall be carried out within the area edged blue on drawing No.11/MOP/142 returned herewith. Such scheme shall be submitted to and approved by the local planning authority prior to the commencement of use. Any tree or shrub dying within five years of planting shall be replaced by the applicant or their successors in title to the satisfaction of the local planning authority.
8. Std. Cond. 14. - 1.8 metres (6 feet) high fencing to be erected.
9. No nuisance shall be caused to adjoining residential properties by reason of noise, smell, fumes, soot, ash, dust or grit.
10. The existing access road shall be widened and surfaced to a width of 4.877m. (16ft.) to a depth of 12.19m. (40ft.) from the back edge of the footpath abutting High Road in accordance with details which shall be submitted to and approved in writing by the local planning authority and implemented prior to the commencement of the use hereby permitted.
11. A 7.31m. (24ft.) dropped kerb crossing shall be constructed to the existing access onto High Road, Rayleigh, prior to commencement of the use hereby permitted.

NOTE. These premises were until recently used as a stores and offices for a contract cleaners and maintenance specialists depot. Planning permission restricted to such use was given in May 1977 together with permission for office use. The site is to the rear of residential properties in High Road and Hollytree Gardens but is well screened by boundary fencing. The applicants are garden furniture wholesalers and wish to use the premises for display and storage with ancillary office. 2-3 people are expected to be employed on the site. After the initial commencement deliveries to the site will be negligible. Adequate car parking facilities are available within the site.

Surrounding residents have been notified of the proposal and letters of objection have been received from 33 and 35 Hollytree Gardens and 74 High Road, Rayleigh. Grounds of objection as follows:-

33 Hollytree Gardens - objects to possible increase in commercial traffic and associated loading and unloading, noise nuisance and as inappropriate to residential area.

35 Hollytree Gardens - considers access to site from High Road unsuitable for heavy commercial traffic and fears the unmade road may occasionally become obstructed by parked vehicles of visitors and so restrict access to own private garages to rear of above property.

74 High Road - thinks proposal unsuitable to residential area and access road inadequate for commercial traffic.

In response to these representations I would say that the premises have been in commercial use for a number of years. Whilst I acknowledge the points raised by the three residents mentioned I do not feel that the particular use proposed controlled by the conditions contained in my recommendation will give rise to noise nuisance and traffic difficulties. Condition Nos.10 and 11 have been directed by the highway authority.

9. ROC/766/81 HULLBRIDGE

Permission to site 2 freezer storage units.
R/o 129 Ferry Road, Hullbridge.
B.J. Cracknell Meats Ltd., c/o Mr. R.H. Russell,
20 Falbro Crescent, Hadleigh.

D.T.P. - GRANT PERMISSION SUBJECT TO:-

The freezer storage units, together with associated ancillary motors shall cease to be used and removed from the site not later than 1st January 1983.

NOTE: Until recently the applicants operated their trade from 100 Ferry Road. Members may recall the history of that site which very briefly is:-

ROC/837/76 - Temporary planning permission for two years was granted in 1977 for a transportable freezer unit at the rear of the building. A large cold store already existed.

25th March 1981 - The Development Services Committee granted a further period of permission for one year for the above freezer unit, (Item No.9 refers on that Schedule) under ROC/8/81. Under Item No.10 of that same meeting the Committee refused planning permission for a further transportable freezer unit under ROC/32/81 which has been installed and recommended that Enforcement Action be instituted to secure its removal.

Since that date, the applicants have transferred their business to the application site, which is a shop formerly used as a butcher's shop. A garage and outbuildings exist at the rear and the applicants have installed two transportable freezer units at the rear of the outbuildings, using an existing shed to house the freezer motors. The freezer units are therefore unauthorised but the Director of Health and Housing has recommended certain modifications to be carried out to reduce noise levels. These modifications have been made and the noise level is satisfactory as far as that Director is concerned.

No objections have been received from adjoining occupiers and I understand that an amicable private agreement has been made between the applicant and the adjoining occupier on the south side regarding the provision of screen fencing and screen planting.

However, the present agglomeration of buildings and structures at the rear of the property, extending some 19m. (62ft.) beyond the back wall of the shop, is most unattractive and in my view visually obtrusive. I would prefer that any freezer units, motors and storage spaces are accommodated within a permanent building which need not be excessively large or dominant. In view of the short space of time the applicant has occupied the premises, and notwithstanding the unauthorised installation of freezer units, I would be prepared to negotiate the details of a suitable extension with the applicant which would form the subject of a future application for consideration by Members. The applicants have expressed a desire to negotiate this and therefore in order to give them time to settle in and prepare suitable drawings, I think it not unreasonable in this instance to grant planning permission for a temporary period of one year and ask Members to indicate whether they agree that the applicant should be informed that further temporary permissions for these exposed transportable units would not be forthcoming, bearing in mind the circumstances.

10. ROC/677/81

RAYLEIGH

Outline application to erect a detached bungalow and garage.

Land fronting Marina Avenue, & r/o 29 Downhall Road, Rayleigh.

Mr. S.L. Smithers, c/o Mr. R. Curd, 16 Cedar Hall Gardens, Thundersley.

Frontage to Marina Avenue: 3.05m. (10ft.) approximately
Width of Plot: 8.84m. (29ft.)
Depth: 30.48m. (100ft.)
Density: 15 d.p.a.

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 1. - Reserved matters to be approved.
2. Std. Cond. 2. - Commence in 5 years or 2 years.
3. The proposed dwelling shall be a single storey bungalow only.
4. Std. Cond. 27A. - Provision within curtilage of site for garage or garage space.
5. Std. Cond. 14. - 1.8 metres (6 feet) high fencing to be erected.
6. Std. Cond. 29. - Dwelling not to be enlarged or altered without prior approval.
7. The existing tree on the frontage of the application site shall not be removed without the prior consent of the local planning authority.

NOTE: Outline planning permission was granted in 1979 for the erection of two bungalows on this and adjoining land which at present form part of the rear gardens of properties in Downhall Road - 29-33, access to the site being gained via land within the curtilage of 2 Oakwood Road and by the access proposed in this application.

Since that date, 2 Oakwood Road has changed hands and the present application is to erect a bungalow on land at the rear of 29 Downhall Road, access being gained via a 3.05m. (10ft.) wide gap between an existing large tree and the eastern boundary of 26 Marina Avenue.

The occupier of 26 objects on the grounds that:-

- 1) The applicant does not own all the land within the application site;
- 2) On the grounds outlined in her letter dated 20th November 1979 when the previous application was considered.

On ground 1) the appropriate Section 27 Certificate and Notice No.1 has been served on the occupier of 2 Oakwood Road, who apparently holds the deeds to a small triangle of land which separates the land within the control of the applicant from the highway and that occupier has confirmed that negotiations are being conducted regarding disposal of that triangle of land.

On ground 2) the occupier feels that if the existing vehicular access to 2 Oakwood Road is widened, or a new access to the application site is formed, that it would encroach upon the asphalted footpath which extends from her front gate across the highway grass verge to the kerb. With respect to that occupier I think that since all the land in front of the gate to 26 is within the highway then it is at the highway authority's discretion whether they provide access across an existing highway verge or footpath. However, the details shown on the submitted plan indicate only a widened crossing to 2 Oakwood Road which is satisfactory from a town planning point of view.

11. ROC/730/81

HOCKLEY

Erect a stable, hay store and tack room.
Goads Meadow, Church Road, Hockley.
Mr. W. Quinn, 69 Branksome Avenue, Hockley.

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. This permission shall enure for the stabling of horses belonging to the applicant Mr. William Quinn and his immediate family only and for no other persons without the prior consent in writing of the local planning authority.
2. The number of horses kept or accommodated on the site shall be restricted to one only.
3. Std. Cond. 3. - Commence in 5 years.

4. The existing hedgerows, bushes and trees along the northern and eastern boundaries of the site, within the area hatched green on the application plan returned herewith, shall be retained as a screen between the site and the highway. Such hedgerows, trees and bushes shall not be removed without the prior consent in writing of the local planning authority. Any hedgerows, trees or bushes being removed without such consent shall be replaced with hedgerows or trees of such size and species as may be agree with the local planning authority.
5. A suitable barrier fence shall be erected around the site to prevent horses from straying onto the highway. Such barrier fence shall not be erected within the area hatched green referred to in Condition No.4.
6. Provision shall be made within the curtilage of the site for a hard-standing for the parking, manoeuvring and turning of one vehicle, to be laid out in accordance with details which shall have been submitted to and approved by the local planning authority before the stables are erected. Vehicular access to the highway shall be provided between points A and B as indicated in the plan returned herewith.
7. The site shall at no time be used as a riding school.
8. No gymkhanas or other similar horse-riding activities shall take place on the site.

NOTE: The site is situated adjoining the railway line at the junction of Church Road and Murrells Lane and is at present overgrown. It will need to be cleared for the proposed use. However, the hedgerows and bushes enclosing the site are considered to be important in the interests of visual amenity and have been retained by condition No.4.

The overall area of the site is 1.69 acres which complies with the adopted policy for stables of one stable per 1¼ acres.

The design of the stable and hay store in timber is satisfactory.

The British Horse Society sees no reason why planning permission should not be granted so far as the location and construction of the stables are concerned, but suggests that suitable fencing is provided. This is covered by conditon No.5.

The Director of Health and Housing has no comments to make.

12. ROC/789/81

RAYLEIGH

Change of use of first and second floors from residential to storage purposes.

109 High Street, Rayleigh.

Mr. & Mrs. Cowd, c/o Mr. B. Manning, Design Advisory Service, Box 11, Clarks Ltd., Street, Somerset.

Floor Area: First floor - 36.43sq.m. (392sq.ft.)
Second floor - 36.43sq.m. (392sq.ft.)

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 3. - Commence in 5 years.
2. The proposed storage floorspace shall be used in connection with the existing ground floor shop.
3. This permission conveys no approval to the Blind Box shown on drawing No.M18/04.
4. No advertisements shall be displayed so as to be visible from the exterior of the first and second floors of the existing building.

NOTE: This proposal is to re-plan the existing ground floor of Smiths Shoe shop and to provide the necessary storage space on the first and second floors in place of the existing unused flat.

No objections are raised from the County Planner and from the Rayleigh Civic Society subject to the imposition of condition No.4.

13. ROC/676/81

ROCHFORD

Outline application to erect car and coach maintenance facilities, 2,000 gallon diesel & 5,000 petrol underground tanks.

Aviation Way, Southend Airport, Southend-on-Sea.
Mr. R. Jennings, c/o Mr. D.M. Pugh, 113 Wells Avenue, Southend-on-Sea.

Frontage of Plot: 31.39m. (103ft.) Depth of Plot: 40.23m. (132ft.)
Floor Area: -

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 1. - Reserved matters to be approved.
2. Std. Cond. 2. - Commence in 5 years or 2 years.
3. This permission conveys no approval to the proposed buildings, their disposition or plan form.
4. Access to the site shall be gained solely from points A and B on drawing No.RJ/DP1 returned herewith. The proposed accesses shall be constructed 7.31m. (24ft.) in width with 10.66m. (35ft.) radius kerbs.
5. Std. Cond. 20. - No obstruction to visibility within areas of sight splays.
6. Std. Cond. 35. - A brick wall to be erected to front boundary.

7. Std. Cond. 5. - A scheme of tree and/or shrub planting to be approved.
8. Std. Cond. 10. - Details of screening.
9. No storage of vehicles or equipment shall take place on the open areas of the site unless otherwise agreed in writing with the local planning authority.
10. No retail sales of vehicles shall take place from the site.
11. Provision shall be made within the curtilage of the site for car parking and servicing to the satisfaction of the local planning authority.

NOTE: Members may recall that a previous application for a vehicle maintenance garage and fuel tank was refused planning permission on the eastern side of the airport on 20th May 1981, application No.ROC/182/81.

This application now seeks to overcome the objections being located within the area zoned for industrial use on the western side of the airport fronting Aviation Way.

Whilst the previous application was in connection with Channel Coachways based on the airport the scope of this present application has now been widened to include car and coach maintenance facilities, a 2,000 gallon diesel tank and a 5,000 gallon petrol tank (both of which will be underground) and an M.O.T. test bay.

No objections have been received from the Anglian Water Authority, Civil Aviation Authority, Southend Borough Council and from the Director of Health and Housing.

The County Surveyor has recommended the imposition of condition Nos. 4 and 5.

14. ROC/623/81

ROCHFORD

Outline application to erect clubhouse with associated changing rooms, 2 squash courts, car parking & residential flat.

Land north of Aviation Way, Southend-on-Sea.
Old Westcliffians R.F.C., c/o Barker Livemore & Co., 98 Broadway, Leigh-on-Sea.

D.T.P. - GRANT PERMISSION SUBJECT TO:-

1. Std. Cond. 1. - Reserved matters to be approved.
2. Std. Cond. 2. - Commence in 5 years or 2 years.

3. This permission does not convey approval to the indicative drawing of a clubhouse building which accompanied the submitted application.
4. Any vehicular access into the site shall be 5.5m. (18ft.) in width splayed to a 7.3m. (24ft.) dropped kerb connection with Aviation Way.
5. Car parking facilities, in accordance with the local planning authority's current standards, together with turning and servicing facilities, shall be provided within the site prior to the occupation of the proposed clubhouse building.
6. Std. Cond. 6. - A scheme of landscaping to be approved.
7. The proposed building shall not be used other than as a sports club for the sporting and recreational activities of the Old Westcliffians Rugby Football Club.

NOTE: The site is situated on the north side of Aviation Way adjacent to land for which outline planning permission has been granted for 20 acres of public open space. The owners of the land, Southend Borough Council, have offered the application site to the applicants on a leasehold basis for the proposed clubhouse and car parking. In addition they have stated that the proposed public open space land would provide the club with three rugby pitches and at least one cricket square. The land would remain as a public open space with the pitches available to the club.

The envisaged clubhouse would provide the following accommodation:-

- (a) Changing facilities for six teams which would also be used to provide indoor training areas.
- (b) Main clubroom with bar, kitchen and committee room.
- (c) Ancillary toilet accommodation.
- (d) Two squash courts with separate changing accommodation.
- (e) Modest residential accommodation for a service occupancy.

The applicants, the Old Westcliffians R.F.C., currently have a membership of 300 and this comprises both playing and social members who in the main are also past players. In 1981/2 the Club will be fielding six teams each Saturday with additional games on Sundays. In addition to the senior sides the club is also actively engaged in the development of mini-rugby and colt rugby for juniors.

The club is currently based in London Road, Leigh-on-Sea, in premises which lack changing, training or playing facilities. They currently use pitches at Belfairs and Blenheim Parks in Southend which are 1 mile away. The applicants also run a cricket and squash club, the former utilising pitches at Belfairs and Blenheim Parks and the latter using 2 squash courts one night a week at Westcliff High School for Boys.

The applicants explain that their reasons for the application are:-

- (a) To provide their players and opponents with decent changing and training facilities that cannot be provided by the local council.
- (b) To provide a clubhouse adjacent to pitches available to the club to enable players and opponents to make more use of the amenities provided and to improve support of the teams.
- (c) To unify the social and playing membership of all three sections of the club in a central clubhouse adjacent to the necessary facilities.
- (d) To increase the standard of club amenities and to encourage wives and families to participate in both the social and playing activities of the club.

Outline planning permission to use the application site and adjacent land extending to 20 acres as public playing fields including the erection of a pavilion, store and car park was granted in July 1975. This permission is still valid.

The principle of the establishment of playing fields on the adjacent land is therefore established as is the erection of a pavilion building, store and car park on the application site.

I have had discussions with the Estates Department of the Southend Borough Council regarding the conditions of lease and facilities for use of the adjoining open space land and I anticipate satisfactory confirmation on these matters in the near future. I will report verbally on these points at the meeting.

SUB-NOTE: My recommendation is made on the understanding that the applicants also enter into a legal agreement to the satisfaction of the Director of Legal Services regulating the use of the proposed building and ancillary facilities to that of a sports club for the sporting and recreational activities of the Old Westcliffians R.F.C. only.

15. ROC/781/81

HAWKWELL

Change of use from doctor's surgery to dental laboratory.

The Surgery, adj. 7 Holt Farm Way, Rochford.

Mr. F.A. Clewer, c/o D.P. & M. Dedman, 377 Southchurch Road, Southend-on-Sea.

D.T.P. - REFUSE PERMISSION FOR THE FOLLOWING REASON:-

The proposed use would be likely to generate additional vehicular traffic to and from the site and inadequate provision has been made within the site for the parking of staff and visitors cars and the manoeuvring and turning of such vehicles to enable them to emerge in forward gear from the site, which is situated on a particularly hazardous bend in the road.

The lack of suitable parking and turning facilities would necessitate vehicles either being parked in the road outside the site or reversing from the site onto the road where a particularly hazardous bend in the road occurs, or parking would be likely to take place in adjoining roads. Such on-street parking could not fail to be a source of nuisance and inconvenience to the surrounding residents and could also constitute an unacceptable traffic hazard to other road users.

NOTE: This application is identical to that refused by the Planning Committee under Item 18 at the meeting on 1st October this year. The current application includes a suggested car parking layout, with two 3m. wide accesses to the site and parking for two vehicles.

The area of land in front of the former doctor's surgery is only about 7.5m. (24ft.7ins.) average depth and although the frontage to Holt Farm Way is 12m. (39ft.4ins.) this narrows at the rear of the parking area to 9.25m. (30ft.4ins.).

The applicant has written saying he is now unemployed and is anxious to start work making dentures for the trade only, i.e. for dentists only and that all work would be either sent by post or would be collected by himself or his assistant.

Only one vehicle would be parked within the site since both he and his assistant would arrive in the same vehicle.

The applicant has reiterated that only very small electrical polishers, making little or no dust or smell, would be used with no detriment to adjoining residents.

Whilst I have every sympathy with the applicant my staff have recently discussed the possible alternative type of venues that would be acceptable to his type of work. The planning issues in this case are that:-

1. The building was designed, approved, erected and used as a doctor's surgery in connection with 7 Holt Farm Way, a dwellinghouse.
2. The application is for a change of use to light industry, even though personal conditions could be imposed and such a change of use could prove difficult to resist in the future if a different form of industry was proposed.
3. The road at that point is particularly hazardous and insufficient space is available within the site to park and turn vehicles easily so that they have adequate visibility and can emerge in forward gear.

4. Letters objecting to the revised proposal have been received from the occupiers of Nos.4, 5, 7, 8 and 9 Holt Farm Way, all of which reiterate all or some of these planning issues. Mention is also made of an estate restrictive covenant but this is not of course a matter with which the local planning authority can be concerned although local residents might be able to prevent such a use being carried on.

Most of the adjoining residents would not object to the building being used as a doctor's surgery or dentist, since, regardless of possible traffic hazards, such a service would be for the benefit of the local residents.

16. ROC/718/81

ROCHFORD

Change use from storage to gymnasium.
Land & Building r/o 21/23 North Street, Rochford.
Clamcroft Properties Ltd., 3 Hutton Road, Shenfield.

Frontage of Plot: 10.36m. (34ft.) Depth of Plot: 21.94m. (72ft.)
Floor Area: 91.97sq.m. (990sq.ft.)

D.T.P. - REFUSE PERMISSION FOR THE FOLLOWING REASONS:-

1. The proposed change of use is considered to be premature having regard to the consideration being given currently to the Rochford Town Centre Plan which is a formal local plan concerned with the central area of Rochford and its environs. In this local plan the future of the site is to be determined and the grant of any planning permission now could compromise the proper consideration of the plan.
2. The proposed use would adversely affect the residential amenities of the adjoining occupiers in North Street by virtue of noise and general disturbance associated with the use.
3. Inadequate car parking and turning facilities exist within the curtilage of the site to serve the proposed use.

NOTE: This proposal is to use an existing building at the rear of 21-23 North Street, for a gymnasium. The building is at present in use as a temporary builders office and store whilst alterations are carried out to the dwellings on the frontage. These are located only 39.62m. (130ft.) away from the building.

The site adjoins the land to the west where two appeals against planning refusals on grounds of prematurity for 5 industrial units, (ROC/388/81) and a canteen (ROC/496/81) are pending.

DELEGATED PLANNING DECISIONS

I have decided the following planning applications in accordance with the policy of delegation and subject to conditions:-

APPROVALS

- ROC/717/81 Add extensions to garage at 38 Warwick Road, Rayleigh - Mr. H. Shelsher.
- ROC/722/81 Add garage and utility room and side extension at 3 Glebe Drive, Rayleigh - Mr. R.A. Ride.
- ROC/735/81 Add a side extension at 6 Vernon Avenue, Rayleigh - Mr. C.P. Loader.
- ROC/751/81 Add a rear extension at 17 Dawlish Crescent, Rayleigh - Mr. L. Ford.
- ROC/501/81 Erect a two storey rear extension at 36 The Drive, Hullbridge - Mr. McLeod.
- ROC/502/81 Erect a two storey rear extension at 34 The Drive, Hullbridge - Mr. Woodward.
- ROC/704/81 Erect a double garage at 28 Canewdon View Road, Ashington - Mr. Y. Ismail.
- ROC/711/81 Add kitchen extension to rear at 14 Willow Drive, Rayleigh - Mr. C. Taylor.
- ROC/712/81 Add extension to form dining area and kitchen at 53 Princess Gardens, Rochford - Mr. Pottinger.
- ROC/744/81 Add extension to front porch and alteration to front bay window at 300 Ashington Road, Rochford - Mr. M. Himpfew.
- A/ROC/23/81 Replacement of internally illuminated pylons at Grange Filling Station, London Road, Rayleigh - Mr. A. Rogers.
- ROC/733/81 Erect a carport at 52 Crown Hill, Rayleigh - Mrs. E. Osler.
- ROC/634/81 Add a rear extension at 171 Downhall Road, Rayleigh - Mr. R. Priest.
- ROC/679/81 Erect a rear extension at 1 Plumberow Avenue, Hockley - Mr. D. Vance.
- ROC/710/81 Add carport at 8 Wheatley Close, Rochford - Mr. Pettley.
- ROC/724/81 Erect a rear extension at 5 Bullwood Road, Hockley - Mr. R.J. Sharman.
- ROC/753/81 Add a conservatory to rear at Beckney Wood House, Lower Road, Hockley - Mr. D. Bussey.

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ROC/754/81 Erect a conservatory at 17 Russell Grove, Rochford
Mr. A.E. Botfield.

ROC/757/81 Demolish existing detached garage and side porch.
Erect garage and kitchen extension with bedroom
over at Oak Cottage, Barling Road, Great Wakering -
Mr. S.G. Gledhill.

ROC/739/81 Add utility room to rear at 77 Barling Road, Great
Wakering - Mr. T.A. Hayzer.

ROC/656/81 Change of use of existing unit from office to shop
premises at Unit 2, site adj. China Cottage, Spa
Road, Hockley - N.E. & N. Ainge.

ROC/726/81 Erect front porch at 4 Manor Close, Rayleigh - Mr.
M. Lammas.

ROC/740/81 Erect a rear extension at 83 Love Lane, Rayleigh -
Mr. J.K. Fowler.

ROC/741/81 Add a w.c. and lobby to rear at 114 Conway Avenue,
Great Wakering - Mr. G. Welsh.

ROC/693/81 Erect a front extension and add a side porch at 5
Ferndale Road, Rayleigh - Mr. A. Hawkins.

ROC/748/81 Add porch and lounge extension to front at 10 High
Road, Rayleigh - Mr. G. Brown.

ROC/631/81 Erect a garage and utility room with two bedrooms
at 9 Ridgeway, Rayleigh - Mr. G. Klysz.

ROC/707/81 Change use of existing shop for use as a heel bar at
21 West Street, Rochford - Mr. D.W. Thurlow.

ROC/682/81 Erect a detached garage at "Glenwood", Beckney
Avenue, Hockley - Mr. W.D. Baynton.

ROC/686/81 Erect a garage at 8 Kings Farm, Rayleigh - Mr. Murphy.

ROC/714/81 Construct vehicular access at 7 Hullbridge Road,
Rayleigh - Mr. C. Gaitely.

ROC/736/81 Add a rear extension at 422 Little Wakering Road,
Great Wakering - Mr. and Mrs. S.C. Waters.

ROC/745/81 Erect a detached garage at Wrington Eastwood Rise
Eastwood - Mr. K.C. Ward.

ROC/752/81 Construct an indoor swimming pool at Rawreth Hall,
Rawreth Lane, Rawreth - Mr. P.L. Anson.

ROC/774/81 Add a porch extension at 182 Eastwood Road, Rayleigh
Mr. L. Searle.

A/ROC/24/81 Erect an illuminated information/direction sign
board at Corner of Purdeys Way/Fleethall Road,
Rochford - Rochehall Ltd.

ROC/749/81 Erect a detached garage at "Valera", Wellington Avenue, Hockley - Mrs. V. Sullivan.

ROC/761/81 Erect a two storey side extension at 2 Fairland Close, Rayleigh - Mr. & Mrs. Gilbey.

ROC/802/81 Add a kitchen extension at Barnfield Meadow, Gays Lane, Canewdon - Mr. K.H. Forbes.

ROC/667/81 Add a two storey side extension and front porch at 7 Walpole Walk, Rayleigh - Mr. & Mrs. Hunt.

ROC/691/81 Erect a detached garage at Ta-Lah-Ta, Crown Road, Hockley - Mr. L.A. Laidlaw.

ROC/755/81 Erect a front porch at 21 Village Green, Canewdon - Mr. N. Auger.

REFUSALS

A/ROC/25/81 Erect a free-standing advertisement board adjoining "The Paddocks", Lower Road, Ashington - Fambridge Anchor Ltd.

Reasons: 1) In the interests of the character and
& 2) appearance of the area.

A/ROC/26/81 Erect a double sided internally illuminated projecting advertising sign at 18-20 Main Road, Hockley - Hockley Audio.

Reasons: 1) Detrimental to appearance of the building.

ROC/706/81 Add rear extension to first floor to form 2 bedrooms at 15 Nelson Gardens, Rayleigh - Mr. A. Dinallo.

Reasons: 1) Excessive first floor rear extension, adverse effect on neighbours.

ROC/684/81 Add extension to first floor at 11 Brookside, Hockley Mr. S. Ball.

Reasons: 1) Would be a prominent feature in the street scene to the detriment of the character and appearance of the Close as a whole.

2) The proposed roof design is considered unsatisfactory and would not integrate with the existing form and composition of the existing dwelling.

ROCHFORD DISTRICT COUNCIL

Minutes of the Finance and Personnel Committee

At a Meeting held on 3rd December, 1981. Present:
Councillors J.A. Gibson (Chairman), C.B. Alger, R.H. Boyd,
W.H. Budge, Mrs. L.M.A. Campbell-Daley, E.E. Daley,
T. Fawell, R.D. Foster, A.J. Harvey, Mrs. E.M. Heath,
D.R. Helson, R.H. Holman, Mrs. J.M. Murison, J.E. Nokes,
R.T. Stephens, A.L. Tate, J.P. Taylor, T.J. Warner,
E.S. Whitworth and D.C. Wood.

Apologies: Councillor E.V. Maton.

Visiting: Councillors L.K. Cope and J.A. Sheaf.

MINUTES

693. Resolved that the Minutes of the meeting of 5th November, 1981, be approved as a correct record and signed by the Chairman.

MONITORING OF PERFORMANCE - MEETINGS OF 13TH MAY, 11TH JUNE AND 25TH SEPTEMBER

694. The Committee were satisfied that all necessary action had been taken. A report on Minute 527/81 would be made to the next meeting. (21210) (CE)

FINANCIAL REPORT

695. The Committee adopted the appended report of the Director of Finance.

RECOMMENDED That the action of the Director of Finance in paying the accounts detailed in paragraph 1 of his report be confirmed.

CAPITAL FINANCING- LOCAL AUTHORITY BONDS - ADVERTISING CAMPAIGN

696. The Director of Finance reported that the advertising campaign to encourage investment to finance the Council's Capital Programme had taken place between August and October, during which time £180,000 had been lent at a cheaper rate than applied in the London money market where brokerage charges also had to be paid.

The trial period had demonstrated that there was considerable scope to increase the level of cost savings by developing the advertising campaign and the Director sought authority and finance to extend the scheme during the remainder of 1981/82 and 1982/83.

RECOMMENDED (1) That a virement of £5,000 be made from interest on revenue balances to enable advertising of local authority bonds to continue during the remainder of 1981/82.

L. C. B.

Finance & Personnel Committee

(2) That a provision of £15,000 be made in the draft revenue estimates for 1982/83 to allow for the expansion of the scheme. (708) (DF)

VEHICLE AND PLANT REPLACEMENT FUND

697. The Director of Technical Services reported that the purchase of the following items would improve efficiency and provide a better service to the public:-

Description

Electrical Hydraulic Crane	£750	For mounting on parks trucks for loading and unloading machinery, i.e. mowers, etc.
Rear Mounted Tractor Flail	£3,300	For use on hedges, streams, banks, etc., such as Rochford Reservoir, Sports Centres and public rights of way.
Tractor Mounted Post Hole Borer	£1,200	For erection of fence posts, tree planting, etc. Would improve work performance and increase overall productivity.
Wood Chipper	£4,200	To pulverise all tree spoil and then for use on such locations as trotting and trim trails. Will eliminate annual purchase of cockleshell and enable the Authority to maintain a continuous programme of renewal and maintenance.

RECOMMENDED That the purchase of the above items be approved and financed from the Vehicle and Plant Replacement Fund during 1982/83. (226) (DTS)

REVIEW OF CHARGES (Minute 44/81)

698. The Director of Finance submitted the appended schedule of recommended charges for 1982/83.

2 *all*
Members discussed car parking charges in particular and the general concensus was that the charges remained at a very reasonable level and compared favourably with the charges of neighbouring authorities. Whilst considering this matter the Chief Executive reported that he had agreed to the use of the car park at Barringtons, by members of the public on the three Saturdays up to Christmas in order to assist those wishing to shop in the Town Centre.

000360

Finance & Personnel Committee

RECOMMENDED (1) That the appended schedule of charges be adopted to take effect from 1st April 1982.

(2) That the action of the Chief Executive in allowing the use of Barringtons car park on Saturdays up to Christmas be confirmed. (708)(27620)(DF)

SUBSCRIPTIONS

699. The Director of Finance submitted a schedule of those organisations to which the Council had subscribed in 1981/82 following detailed examination of the Council's membership of outside bodies by the Performance Review Sub-Committee and requested that consideration now be given as to the subscriptions to be made in 1982/83.

The Director reported that the Standing Conference of Operating Bodies for Air Pollution of which the Council were members free of charge had introduced a subscription of £30. The Committee agreed that the Council should remain a member of this body.

As regards the Council's subscription to the Town and Country Planning Association, Members felt that there were other organisations fulfilling the same role and that in view of the circumstances surrounding its association with the Maplin/Stansted Inquiry the Council's subscription should cease.

RECOMMENDED That subject to the addition of the Standing Conference of Operating Bodies for Air Pollution and the deletion of the Town and Country Planning Association the Council continues to subscribe to the organisations listed in the appended schedule and that provision be made in the draft 1982/83 Estimates to:-

- (a) Cover the full effects of inflation with regard to Category 'A' organisations;
- (b) Raise the subscriptions to Category 'B' organisations in line with the rate target increase, due to be set at the Policy & Resources Committee on 15th December, 1981. (216) (DF)

GRANTS 1982/83

700. The Committee considered that any discussion would be premature until the Council rate target was settled at the next meeting of the Policy and Resources Committee. It was noted that the Toc H organisation did not require a grant in 1982/83.

Resolved that consideration of this item be referred to the Policy and Resources Committee. (211)

MANPOWER STATEMENT

701. Members noted the appended report of the Chief Executive. (5145)

J. C. Q.

Finance & Personnel Committee

REWARDS TO STAFF FOR EXAMINATION SUCCESS

702. The Chief Executive reported that he had introduced a new training policy which included the award of staged incremental advances upon attainment of professional qualifications and that suitable provision had been included within the Contracts of new staff. There were a few officers, however, whose Contract of Employment did not cover this provision when they were first engaged and the Chief Executive had since agreed amendments to the Contracts of these Officers to bring them into line with newer entrants. It was noted that such salary advances could only be made within the approved grading for the post and that additional costs could be met from within the approved salary provision for the appropriate departments.

The Committee welcomed this incentive linked training policy.
(194) (CE)

GREAT WAKERING PLAYING FIELD - PAVILION (Minute 665/81)

703. At the request of the Leisure Services Committee it was

RECOMMENDED That the following virement be approved:-

<u>From</u>	<u>To</u>	<u>Amount</u> £
Recreation Grounds & Open Spaces. Special Items -	Great Wakering Playing Field - Pavilion	4,500
Ashington Playing Field - Drainage Works		(872) (DF & DTS)

STAFF APPEAL (Minute 261/81)

704. Members noted that the appeal against disciplinary action had been withdrawn as the officer concerned had left the Council's employment. (PF)

EXCLUSION OF THE PUBLIC

705. Resolved that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting for the reason that publicity would be prejudicial to the public interest, the business about to be discussed being the subject of confidential reports.

STAFF SICKNESS BENEFITS - POST C.P.2 (Minute 641/81)

706. The Director of Technical Services reported confidentially on the absence, due to sickness, of the holder of this post.

Finance & Personnel Committee

RECOMMENDED That the period of the postholder's sick leave on full pay be extended until the next meeting of the Finance and Personnel Committee on 28th January, 1981 when the matter will be further reviewed. (PF)

Chairman *John A. [Signature]* Date 22-1-82

ROCHFORD DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF FINANCE TO THE
FINANCE AND PERSONNEL COMMITTEE 3RD DECEMBER, 1981

1. Accounts Paid

Accounts amounting to £3,667,189.69 were paid during October, 1981.
The Committee's confirmation of payment is requested.

2. Capital and Revenue Estimates 1981/82

a) Supplementary Estimates already Approved

Committee	Revenue £	Capital £
Policy & Resources (209/81)	4,000	-
Health & Housing Services (632/81)	-	3,700

b) Expenditure Control 1981/82

To review the Capital Expenditure to date with the planned expenditure for the year.

CAPITAL PROGRAMME 1981/82

Committee	Estimate 1981/82 £	Estimate to 1 Nov 1981 £	Actual to 1 Nov 1981 £	Comparison of Actual to Estimates to 1 Nov 1981 £ %
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DEVELOPMENT SERVICES

Conservation Grants	50,000	29,167	5,005	24,162- 17
	50,000	29,167	5,005	24,162-

FINANCE & PERSONNEL

Car Parks	24,000	-	-	-
* Loans to Outside Bodies	-	-	10,000	10,000+
Delayed Schemes	-	-	14,816	14,816+
	24,000	-	24,816	24,816+

* Loan to Rochford Hundred Rugby Club (Minute 229/81)

HEALTH & HOUSING

Public Conveniences	700	700	79	621- 11
∅ Sewerage General	77,160	63,000	14,415	48,585- 23
Provision of New Dwellings	1,508,400	879,900	924,422	44,522+ 105
Improvements and Repair	95,500	49,583	20,586	28,997- 42
Improvement Grants	115,000	67,083	28,756	38,327- 43
Home Insulation Grants	25,000	14,583	13,840	743- 95
Delayed Schemes	-	-	29,254	29,254+
	1,821,760	1,074,849	1,031,352	43,497-

∅ Includes Supplementary Estimate £3,700 Kingsmans Farm Ditch (Minute 632/81)

	Estimate 1981/82	Estimate to 1 Nov 1981	Actual to 1 Nov 1981	Comparison of Actual to Estimates to 1 Nov 1981	
	£	£	£	£	%
<u>LEISURE SERVICES</u>					
Recreation Grounds & Open Spaces	700	-	-	-	
Community Centres	375,000	218,750	111,922	106,828-	51
Sports Halls	997,000	569,917	279,258	290,659-	49
Delayed Schemes	-	-	14,442	14,442+	
	1,372,700	788,667	405,622	383,045-	
TOTAL	3,268,460	1,892,683	1,466,795	425,888-	

3. Insurance

a) Claims

To report the claims made, settled and outstanding. There have been 5 claims made and 7 settled since the last report, the details of which are as follows:-

<u>Risk</u>	<u>Total No. of Claims</u>	<u>Settled</u>		<u>Outstanding Claims</u>
		<u>No.</u>	<u>Amount</u>	
Motor Vehicle	1	1	£1,440.00	36
Third Party	2	5	117.86	34
Other	2	1	116.00	15

b) Accidents to Motor Vehicles

To report the accidents involving Council vehicles which have been notified to the Insurance Company since the last report:-

<u>Date of Accident</u>	<u>Vehicle</u>	<u>Estimated Amount of Damage</u>	<u>Remarks</u>
8.10.81	OLA 756P	£30 plus trade cost of parts	Hit by T.P. truck.

4. Rating and Valuation

(a) Rateable Value

The rateable value of the District has increased by £9,403 increasing the total to £10,129,659, since last reported to the Committee.

(b) Rate Recovery, Magistrates Court and Bailiff Action

To report the number of cases for the recovery of the General Rate taken to date.

<u>No. of Summonses</u>	<u>No. of Distress Warrants obtained</u>	<u>No. of Distress Warrants passed to Bailiff</u>	<u>No. of Application for Committals Outstanding</u>
580	437	170	17

(c) Collection of General Rate for period to 12/11/81

<u>Total Collected</u>	<u>1981/82</u>	<u>% of Rate Billing</u>	<u>Total Collected</u>	<u>1980/81</u>	<u>% of Rate Billing</u>
£		<u>Debit</u>	£		<u>Debit</u>
7,907,173		70%	7,384,597		74%

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(d) Rate Rebates Granted 1981/82

As a result of the Government's pension increases from 23rd November 1981 and the amendments to the Statutory scheme contained in the Rate Rebate (Amendment) Regulations 1981 all rate rebates are being recalculated at the present time.

The statistics from the recalculations will be reported to the next Committee Meeting.

(e) Rent Rebates and Allowances Granted 1981/82

As with Rate Rebates the Rent Rebates and Rent Allowance Regulations 1981 require recalculation of Rent Rebate and Allowances.

The statistics from the recalculation will also be reported to the next Committee Meeting.

5. Income

To report the income received (excluding general rates) over the main heads:-

<u>Type</u>	<u>Income 1/4/81 to 31/10/81</u>
	£
General	1,449,248
House Purchase Loans	732,697
Housing Rents	1,326,303
Government Grants	2,561,196
Invested Loans Repaid - Principal	1,740,000
- Interest	684
Loans	23,420,350
	<u>£31,230,478</u>

6. Loans Pool

a) Loans Pool Transactions

The position on the money market has improved somewhat since the last reported position. On 9th November 1981 the base rates of the major clearing banks, which dictate to the market in the absence of M.L.R., were cut to 15%. This move, largely as a result of increasing optimism and falling V.S. prime rates, led to a significant easing of rates generally, both long and short term. As rates are falling, funding, i.e., borrowing over and above one year, has been delayed to reflect wherever possible the lowest rates available.

b) Analysis of Loans held in Loans Pool as at 24th November 1981

<u>Mortgages</u>	£	%	<u>Average Rates of Interest</u>
FWLB	7,805,994	33.94	10.65 %
Other	263,554	1.15	5.94 %
<u>Bonds</u>			
Negotiable	150,000	0.65	11.00 %
Mortgage	7,950,000	34.57	13.67 %
Local	1,008,550	4.39	11.67 %
<u>Stock</u>	1,000,000	4.35	12.00 %
<u>Temporary</u>	4,819,000	20.95	15.20 %
	<u>22,997,098</u>	<u>100.00</u>	<u>12.69</u>

7. Assisted Car Purchase Loan Scheme

In accordance with Minute 200/74 the following loan for car purchase has been approved since the last Committee and is reported for information.

<u>Name</u>	<u>Designation</u>	<u>Amount</u>
I.M. Edwards	Director of Town Planning.	£2,210.63

FINANCE AND PERSONNEL COMMITTEE

LOCAL LAND CHARGES

<u>Charges exempt from VAT except where stated</u>	<u>Charges at 1st April 1981</u>		<u>Proposed Charges from 1st April 1982</u>
	£		£
(a) Search Fees			
Registration of a charge in Part 11 of the Register	26.60	(S)	26.60
Filing a definitive certificate of the Lands Tribunal under rule 10(3)	1.00	(S)	1.00
Filing a judgment, order of application for the variation or cancellation or any entry in Part 11 of the Register	2.80	(S)	2.80
Inspection of documents filed under rule 10 in respect of each parcel of land	1.00	(S)	1.00
Personal search in the whole or in part of the Register	0.90	(S)	0.90
and in addition in respect of each parcel of land above one, where under rule 11(3) the search extends to more than one parcel, subject to a maximum of £4.00	0.40	(S)	0.40
Official Search (including issue of official certificate)			
(a) in the whole of the Register	2.20	(S)	2.20
(b) in any one part of the Register	0.90	(S)	0.90
and in addition in respect of each parcel of land above one, where under rule 11(3) more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or in any part of the Register) subject to a maximum of £6.00	0.40	(S)	0.40
Office copy of any entry in the Register (not including a copy or extract of any plan or document filed pursuant to these Rules)	0.60	(S)	0.60
Office copy of any plan or other document filed pursuant to these Rules			Such reasonable fee as may be fixed by the registering authority according to the time and work involved.
(b) Fees for Replies to Enquiries			
Part I - (a) where relating to one parcel of land only, as defined in Rule 2(2).	8.00	(S)	8.00
(b) where relating to several parcels of land (which a single requisition for an Official Search would cover) and delivered on a single form:-			

LOCAL LAND CHARGES (Continued)

for the first parcel of land	8.00	(S)	8.00
for each additional parcel of land (provided that where the fee on that basis would exceed £60.00, the amount is to be fixed by arrangement between the solicitors and the District Council)	2.00	(S)	2.00
Part II - where relating to one parcel of land only or to several parcels (as above-mentioned) and delivered on a single form:-			
for each printed enquiry numbered in the form	0.60	(S)	0.60
for any and each further enquiry added by solicitors and which the Council is willing to answer	1.50	(S)	1.50

The Rules referred to above are the Local Land Charges
(Amendment) Rules 1981 (S.I. 1981 No. 78)

Note:- (S) = Statutory Charge

REGISTER OF ELECTORS

Normal Charge 1,000 entries	1.00		1.00
Special Abated rate per 1,000 entries (Street Indices same rate)	0.10		0.10

COUNCIL MINUTES

Yearly Charge	15.50		18.00
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CONCESSIONARY FARES

Charge per Bus Pass	8.00*		9.00*
Charge per Rail Card	-		2.50*

* The charge for Concessionary Travel is to represent
1/3rd of the cost to the Council (rounded down to
the nearest 50p).

COPY DOCUMENTS (V.A.T. Absorbed)

Copies of Planning Consents, Building Regulations, Stop Notices, Tree Preservation Orders or any other similar statutory notice, order or document.	3.00		3.00
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Casual Photocopying of Documents for public
and staff (per sheet)

Size A4	-		0.10
Size A3	-		0.13
Size A3 (perforated)	-		0.15

CAR PARKS

Charges where V.A.T. must be added except where indicated *

The charges apply to the following car parks:-

Back Lane, Rochford
The Approach, Rayleigh
Mill Hall, Rayleigh
Bellingham Lane, Rayleigh
Castle Road, Rayleigh
Websters Way, Rayleigh
Market Square, Rayleigh
Southend Road, Hockley

<u>Daily</u>	(up to 1 hour)	0.10*	0.10*
	(1 - 3 hours)	0.20*	0.20*
	(over 3 hours)	0.40*	0.40*
<u>Season Tickets</u>	- Monthly	4.80	6.00
	- Quarterly	12.00	15.00
	- Yearly	36.00	45.00
<u>Permits</u>			
	for Town Centre Workers (per annum)	36.00	45.00

BODY OR GROUP

Association of District Councils.

Association of District Councils - Essex County branch.

Association of District Councils - Treasurers.

Association of Sea and Airport Health Authorities.

Commons, Open Spaces and Footpaths Preservation Society.

Council for the Protection of Rural Essex.

Eastern Arts Association

Eastern Authorities Orchestral Associations (Class C membership)

FUNCTION

Forum for discussion of issues of common concern to all District Councils. The Association is represented in discussions with Central Government e.g. Rate Support Grant negotiations.

Forum for discussion of issues of common concern to Local Authorities in Essex. Appoints District Council representation on a number of statutory and other bodies e.g. Eastern Area Health Authority, Anglian Water Authority.

Forum for discussion of issues of common concern to Local Authority Treasurers.

Association to represent authorities with a common interest in sea and airports.

Gives advice on legal matters in this field of activity.

The protection and enhancement of rural Essex by all available means.

Provide grant aid to artists and arrange exhibitions of art, photographic works, etc.

The arranging, promotion and/or guaranteeing orchestral concerts of a fully professional nature throughout the Eastern Region.

COMMENTS

Powerful pressure group to which Council can convey its views.

Useful pressure group to which the Council can convey its views.

Useful in order to keep abreast of current developments.

Provides useful advice for this authority's Port Health function at Airport and Baltic Wharf.

Free legal advice given from which this Authority has benefited.

} The Council has not received direct benefit to date, but could prove useful in future to organise concerts, exhibitions etc.

Total carried forward

Category

Actual 1980/81

Revised 1981/82

A 1,635 £ 1,970

A 20 20

A 12 15

A 40 100

A 23 25

B 35 40

B 50 60

A 100 115

1,915 2,345

Agenda Item 9

BODY OR GROUP

FUNCTION

COMMENTS

Category

Actual
1980/81

Revised
1981/82

Essex & Hertfordshire
Provincial Councils.

To provide joint negotiating
bodies for Local Authority
Administrative Professional,
Technical and Clerical Workers
and Local Authority Manual Workers.

Totals Brought forward
Allows the authority to
make its views known to
the Employers side of the
negotiating committee.

Essex Naturalists Trust

Protection of Wildlife in Essex.
Advisory service concerning all
aspects of Housing nationally.
Arranges seminars and distributes
information.

Regularly attend seminars
and information distrib-
uted is useful in order
to keep abreast of current
developments.

National Housing and Town
Planning Council.

Advisory service for Housing and
Town Planning.

One of the official con-
ferences attended by Members
and Chief Officers.

National Playing Fields
Soc.

Third largest organisation of
its kind, providing grant aid
towards playing field projects.
The Association also provide
extensive literature on latest
developments.

Useful in order to keep
abreast of current develop-
ment.

Society of Local Authority
Chief Executives.

Advisory service for Chief Exec-
utives providing a Forum for
the discussion of common prob-
lems.

Useful in order to keep
abreast of current develop-
ments. 2 years subs paid
1980/81.

Town and Country Planning
Association.

Advisory service for the Town
Planning Function, providing
literature and organising courses
and seminars.

Useful in order to keep
abreast of current develop-
ments.

Industrial Consultative
Council for Southend East.

Provides a forum for discussing the
problems of encouraging local
employment.

Useful to this Authority in
its role of initiating local
employment (Minutes 649/81 &
655/81 refers).

Total

3,170

3,910

272000

Notes: Category A: Those organisations with fixed subscription levels.
Category B: Those organisations which leave the level of subscription
to the discretion of the authority.

ROCHFORD DISTRICT COUNCIL

FINANCE & PERSONNEL COMMITTEE

3rd DECEMBER 1981

REPORT OF THE CHIEF EXECUTIVE

MANPOWER STATEMENTS

In accordance with Minute 524/81 details of the Council's manpower levels, incorporating the Quarterly Joint Manpower Watch Figures as at 13th September 1981, are attached for information, as required under the Department of the Environment Circular 24/81.

The following notes relate to the table and its contents and are designed to assist any conclusions.

Notes:

- 1) The inpost figures on which the information is based are effectively a head-count at a single point in time and as such variations between quarters are bound to occur due to vacancies, the deployment of temporary staff and seasonal factors.
- 2) Increased numbers as a result of appointments as part of the Council's A.P. accommodation programme.
- 3) Employment over establishment because of the employment of a temporary assistant in Legal to alleviate workload (temporary now no longer employed)
- 4) Policy and Resources Minute 9/81 refers.
- 5) The general reduction over last years position results from the Council's policy on staffing levels and arises despite certain expanding areas of activity that have resulted in an additional staffing requirement.

STAFF VACANCIES

In accordance with Council policy the Chief Executive has, since 1st September, approved the filling of the undermentioned vacancies:-

Chief Executive Section

<u>Post No.</u>	<u>Post</u>	<u>Grade</u>
C.9	Audit Assistant	AP 2/3
C.8	Audit Assistant	AP 2

Directorate of Finance

F.29	Rating Assistant	AP 2/3
F.56	Graduate Trainee Accountant	AP 2/5

Directorate of Health and Housing

H.27	Admin. Assistant	AP (2)
H.59	Deputy Warden (Chignal)	Misc.
H.44	Warden (Goodmans)	Misc.
H.45	Relief Warden (Goodmans)	Misc.

<u>Post No.</u>	<u>Post</u>	<u>Grade</u>
<u>Directorate of Legal Services</u>		
-	-	-
<u>Directorate of Town Planning</u>		
-	-	-
<u>Directorate of Technical Services</u>		
P.3	Gardener/Groundsman	Group E
H.C.1	Sweeper/Driver	Group F
P.34	Groundsman	Group F
C.H.9	Rec'n. Attendant	Group D
T.7	Eng. Assistant	AP 5

MANPOWER AS AT 13th SEPTEMBER 1981

Service	Full-time Inpost		Part-time Inpost		Total Inpost	Establi- shment.	Changes in		Ref.
	Non- Manual	Manual	Non- Manual	Manual			Total Inpost Prev. Quarter	Total Inpost Prev. Year	
Construction	-	18	-	-	18	23	-	-2	
Recreation, Parks & Baths	17	35	12	24	88	98	-2	-3	
Environmental Health	15	6	-	-	21	21	+1	-5	
Refuse Collection	1	34	-	-	35	37	-2	-1	
Housing Department	31	-	7	1	39	39	+1	+4	Note 2
Town & Country Planning	29	-	-	-	29	29	+3	-1	
Central Services:									
Chief Executive	4	-	1	-	5	5	-	-1	
Finance	41	-	-	-	41	41	-	-3	
Secretarial	27	-	-	5	32	34	-2	-1	Note 3
Legal	6	-	-	-	6	5	+1	+1	
Engineering	36	21	-	1	58	64	-	-5	
Architectural	5	-	-	-	5	5	-	+1	
Computer Services	5	-	-	-	5	10	+5	+5	Note 4
Management Services	-	-	-	-	-	-	-	-3	
	217	114	20	31	382	411	+5	-14	

Source: Lacsab Quarterly Joint Manpower Watch.

ROCHFORD DISTRICT COUNCIL

Minutes of the Development Services Committee

At a Meeting held on 8th December, 1981. Present: Councillors R.D. Foster (Chairman), W.H. Budge, D.R. Helson, R.H. Holman, F.B.G. Jopson, Miss B.G.J. Lovett, J.E. Nokes, R.A. Pearson, J.A. Sheaf, C. Stephenson, A.L. Tate and D.C. Wood.

Apologies: Councillors Mrs. P. Cooke, Mrs. M. Garlick, A.J. Harvey and E.S. Whitworth.

Visiting: Councillor L.K. Cope.

MINUTES

707. Resolved that the Minutes of the meeting held on 27th October, 1981 be approved as a correct record and signed by the Chairman.

MONITORING OF PERFORMANCE - MEETINGS OF 9TH JUNE AND 22ND SEPTEMBER.

708. The Committee were satisfied that all necessary action had been taken. Minutes 544 and 545/81 were carried forward. (21210) (CE)

LAND AT CHURCH END, PAGLESHAM (Minute 328/81)

709. The Director of Legal Services reported that the District Valuer had advised that the best possible price for the above land would be obtained by a sale to the adjoining owner in order that it could be incorporated in the farm.

Members noted that as the previous residential development rights still existed a covenant would be included to prevent the purchaser serving a Purchase Notice following an unsuccessful planning application.

The land had an area of 60' x 90' and the District Valuer had valued it at £100.

RECOMMENDED That the Director of Legal Services dispose of the land to the adjoining landowner in accordance with the terms suggested by the District Valuer and on any further conditions thought reasonable by the Director of Legal Services. (16356) (DLS)

SITE OF "GLENDALE", ETHELDORE AVENUE, HOCKLEY (Minute 595/80)

710. The Director of Legal Services reported that the occupier of "The Haven", Etheldore Avenue, wished to renew the 364 day licence of the site of "Glendale", Etheldore Avenue for grazing purposes.

Development Services Committee

The District Valuer had revalued the licence fee.

RECOMMENDED That a 364 day licence to graze the site of "Glendale", Etheldore Avenue, be granted to the previous licensee on terms and conditions to be agreed by the Director of Legal Services and at the fee recommended by the District Valuer, such licence to be renewable on expiry should it be appropriate. (830) (DLS)

RAWRETH SHOT ALLOTMENT SITE (Minute 332/81)

711. The Director of Legal Services reported that tenders for the use of this site for hay cropping or grazing had been invited and four offers received.

RECOMMENDED That, having regard to his past association with the land, the tender submitted by Mr. D.I. Collins in the sum of £350 for grazing purposes be accepted. (4578) (DLS)

PUBLIC RIGHTS OF WAY

712. The Director of Legal Services submitted the appended report on the legal position as regards rationalisation of rights of way and the procedure for the diversion, extinguishment or creation of a footpath.

Members found the report to be a well-reasoned account of the Council's legal position and felt that the report could be usefully sent to Parish Councils and other interested organisations.

RECOMMENDED (1) That the legal position with regard to applications to rationalise rights of way in any given area be noted.

(2) That the Director of Legal Services continue to deal with applications on the established basis.

(3) That a copy of the report be sent to all Parish Councils, community societies and interested organisations. (46) (DLS).

WARWICK ROAD/CLARENCE ROAD, RAYLEIGH (Minute 614/81)

713. The Director of Technical Services reported that consultations had been held with the relevant authorities who had suggested the following minor works to improve the safety of this junction.

- (i) Change existing "give way" signs to reflectorised type.
(ii) Provide additional nameboard in Warwick Road.
(iii) Provide cross-hatching on Warwick Road approaches.

Development Services Committee

The appropriate action was already being undertaken.

RECOMMENDED That the action taken by the Director of Technical Services to improve junction safety be endorsed.

BURNHAM - WALLASEA ISLAND FERRY

714. The Director of Town Planning reported that a meeting was held at County Hall on 17th August between the County Council, the bus companies, Essex Marina (the ferry operator) and Maldon and Rochford District Councils.

At this meeting it was reported that the ferry service, which was run at the discretion of the operator, had ceased to function because the vessel needed repair and the service was not self-supporting financially. The operator was having the vessel made seaworthy but could not resume any degree of service without subsidy.

Essex Marina had now informed the County Council that a re-examination of their costings showed that it would not be a realistic proposition for them to resume the public ferry service despite the possibility of local authority financial assistance.

The Committee noted that the County's Public Transport Subcommittee were to be informed of this decision on 9th December and were expected to want to give publicity to the loss of the ferry in the hope of a new operator coming forward.

Members were of the opinion that, given the fullest publicity, the ferry could become a very successful proposition.

RECOMMENDED That the position be noted and the fullest support given to any publicity that may be appropriate in trying to re-establish the ferry. (901) (DTP)

MARKET SQUARE, ROCHFORD

715. The Director of Technical Services reported that discussions had recently been held on two suggestions to provide additional facilities in the north-west corner of the Square.

- (i) From the Rochford, Maplin and District Chamber of Trade and Commerce to provide a children's play space; and
- (ii) From the Rochford Parish Council, to provide a bicycle parking facility.

Both schemes involved extending the raised footway area which, in the suggestion from the Parish Council would not lead to any loss of free car parking spaces.



Development Services Committee

The scheme for a children's play space had been opposed by the Essex County Council and the Police on the grounds of the loss of much used free car parking spaces and on road safety grounds.

The scheme for bicycle parking was well received since it would provide an additional facility without the loss of car parking spaces or amenity. The Parish Council had indicated its willingness to promote the scheme, estimated at £500, but had suggested that the District Council participate on a cost sharing basis and carry out the work.

No estimate provision had been made for this expenditure but it was felt that it could be met by way of a virement from Car Parking Income.

RECOMMENDED (1) That support be given to this project and, subject to all necessary approvals being obtained, a 50% contribution be made to its cost but with a maximum limit of £250.

(2) That the Finance and Personnel Committee be requested to approve a virement of £250 from Car Parking Charges Income to fund this project. (902) (DTS)

LONDON ROAD, RAYLEIGH - STREET LIGHTING - LITTLE WHEATLEYS CHASE TO CARPENTERS ARMS

716. The Director of Technical Services reported that following the Members' site visit on 15th October a letter had been received from the County who had resolved that they would be prepared to pay operating costs provided the full cost of installation works was met by the District Council. No District Council estimate provision existed for this scheme but, if approved, it could be included in the draft Capital Programme of works for 1982/83.

Generally, Members were pleased that this matter had been resolved but concern was expressed at the delay in proceeding. A Member pointed out that a further winter without street lighting along this road could result in more fatal accidents and that 1982/83 could mean the end of 1983.

Both the Director of Finance and the Director of Technical Services reported that it was not possible to fund the scheme any earlier and gave assurances that if the scheme was approved, works could begin on 1st April 1982.

RECOMMENDED That provision be made in the draft Capital Programme of works for 1982/83 for the provision of street lighting in London Road between Little Wheatleys Chase and the Carpenters Arms roundabout. (5355 & 966) (DTS)



Development Services Committee

BASILDON DISTRICT - PROPOSED LOCAL PLAN AND POLICIES

717. Members received the appended report of the Director of Town Planning.

RECOMMENDED (1) That the principles and policies of the Wickford District Plan be accepted subject to :-

- (1) Rochford District Council being consulted on the preparation of the design brief for the Shotgate area to ensure that the alignment of the new road is arranged so as to avoid demands for inclusion of land in Rochford, and that adequate provision is made for hedge tree planting along the eastern boundary of the development;
- (11) The proposals to permit the erection of new houses (including replacements) in areas which will be subject to Green Belt notation following the approval of the District Plan be opposed as being in conflict with Structure Plan policy S.9, (this objection includes opposition to the development of plotland decided by Basildon in 1979 and referred to in Part (2) below), and that the Essex County Council, as certifying authority, be informed of this objection.


(2) That Basildon District Council and Essex County Council be advised that this Council opposes the Basildon Plotland Policy of allowing the erection of new or replacement dwellings which is in conflict with Structure Plan Policy S.9.

(3) That the Directors of Legal Services and Town Planning be authorised to oppose the development application by Meadow Gate Consortium for the reasons detailed in paragraph 3.03 of the report including attendance at a Public Local Inquiry if thought necessary. (TP25E) (DTP) (DLS)

ROCHFORD TOWN CENTRE PLAN - SURVEY (Minute 436/81)

718. The Director of Town Planning reported that in order to provide a sound basis for the proposals to be included in the Plan, it was necessary to carry out certain public surveys, and sought authority for so doing.

RECOMMENDED That the Director of Town Planning be authorised to carry out shopping, traffic and other surveys as he may from time to time consider appropriate in connection with the preparation of the Rochford Town Centre Plan, subject to the approval of questionnaires and methods by the Chairman of the Committee. (TP.4) (DTP)



Development Services Committee

ROCHFORD DISTRICT PLAN (Minute 619/81)

719. The Director of Town Planning submitted the appended Project Report for the proposed District Plan.

RECOMMENDED That the Project Report be approved and used as the basis for the preparation of the Rochford District Plan. (158) (DTP)

DEVELOPMENT CONTROL STATISTICS - APRIL-JUNE 1981

720. Members received the development control statistics for the above quarter and noted that overall 83% of Rochford's applications were dealt with in under eight weeks, which was the best of all the Essex Authorities. (158)

PLANNING SERVICES (Minute 479/81)

721. Resolved that the appended report of the Chief Executive be noted. (158)

GARAGE AT QUYS LANE, ROCHFORD

722. The Director of Legal Services reported a request for the use of this garage for the building and restoration of vintage motorcars. The building was used in part for the storage of ballot booths and the area involved in this use would be excluded from any licence.

The Director of Town Planning confirmed that no planning permission would be required but recommended that, as the site lay within a very important part of the Rochford Town Centre any arrangement be on a short term basis so as not to prejudice any redevelopment proposals.

RECOMMENDED That the Director of Legal Services be authorised to complete a 364 day licence to the applicant on the fee recommended by the District Valuer and on such terms and conditions as the Director considers appropriate. (514) (DLS)

THIRD LONDON AIRPORT - STANSTED/MAPLIN INQUIRY

723. The Director of Legal Services submitted the appended report. Members acknowledged the invaluable support given to the Council by the Chairman of the Defenders of Essex Association and the detailed work undertaken by the Director and his staff.

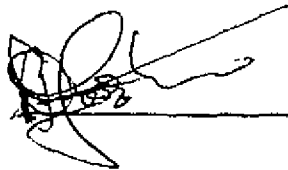
It was noted that the Inspector would not be prepared to consider the Town and Country Planning Association's application unless more information was available and that if it was withdrawn or declared invalid the Council's commitment would be substantially reduced. The Inspector was still prepared, however, to consider the Maplin alternative.

Development Services Committee

The Director reported that evidence was now being prepared and that as soon as further information from the TCPA relating to their application was received and the effects had been assessed, arrangements would be made to inform the public.

RECOMMENDED That the report be noted. (261) (DLS)

Chairman



Date

26 JAN. 1982

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 8TH DECEMBER, 1981

REPORT OF THE DIRECTOR OF LEGAL SERVICES

PUBLIC RIGHTS OF WAY

1. Introduction

At the Chairman's Panel on 26th June last the question of diversion and extinguishment of public rights of way came under discussion and in particular a suggestion that the Council should consider applications to rationalise all the rights of way in a given area - say a farm - rather than making adjustments to individual paths. The Director was asked to report on this suggestion and also on whether the Order making procedure could be expedited.

2. Rationalisation of Rights of Way - Legal Position

The diversion, creation and extinguishment of public rights of way is governed by statutes and the procedures are strictly regulated by Statutory Instruments. The law is drawn to protect these rights of way and lays a duty on the Council so to do. It must be appreciated that a landowner would prefer not to have public rights of way across his land as evidenced by the near impossibility of creating new rights by agreement and the wish to reduce the number of paths in a given area must be considered in the same light. The diversion and extinguishment of existing paths have to be the subject of applications by the landowner to the Council and can only be made on certain grounds as follows:-

Diversion - That it will secure the more efficient use of the land and/or
That it will provide a more commodious or shorter route.

Extinguishment - That the path is no longer necessary for public use.

If an application sought to reduce the number of paths it would be necessary to make an Extinguishment Order. If one person can show that he uses the existing paths (and the availability of alternative route(s) and frequency of use are not factors in the reckoning) the application fails. It is Ramblers Association policy to oppose the extinguishment of footpaths and any rationalisation which involved the loss of paths would be seen in this light. Whilst there is no reason the Council could not consider such application, in practice there is no point as objections could be easily sustained as the law is drafted to prevent the loss of public rights.

These days footpaths fulfil a leisure/recreation role more than in the past when generally they were a short-cut between centres of population, to places of work etc. It is questionable therefore whether the Council should seek to reduce its network of footpaths which must be the envy of many other Authorities not enjoying these amenities. Also access to the countryside is one of the concepts underlying the legislation.

3. Procedure - Legal Position

A flow-chart is attached showing the steps in the procedure as provided in Regulations for a diversion of a footpath and more or less the same arrangements apply for an Extinguishment Order or Creation Order. It will be noted that one of the final steps to be taken after an Order has been confirmed by the Council as unopposed, is a notice in the London Gazette and the local press indicating that the Order has been made and that it will come into operation within a certain number of days unless any person can show that any part of the procedure has not been followed correctly. In other words even though consultations may have resolved any objections to the principle of the diversion, the Order can still fail on a technicality.

As to the consultations there are a number of organisations that have a statutory right to comment i.e., they have to be sent details of the proposals at both the preliminary and Order making stages. Hopefully any objections can be dealt with in the preliminary round as it will not then involve the applicant in abortive advertising costs. There are no short cuts as regards organisations not replying on the first stage as they could object on the second or at the final notice stage when the use of the correct procedure is in question. An opposed Order has to be referred to the Secretary of State for determination at a Public Inquiry or by written representations and obviously this will involve a delay of a matter of months and is to be avoided if at all possible.

4. Conclusion

(a) Generally speaking there is no reason why a landowner cannot

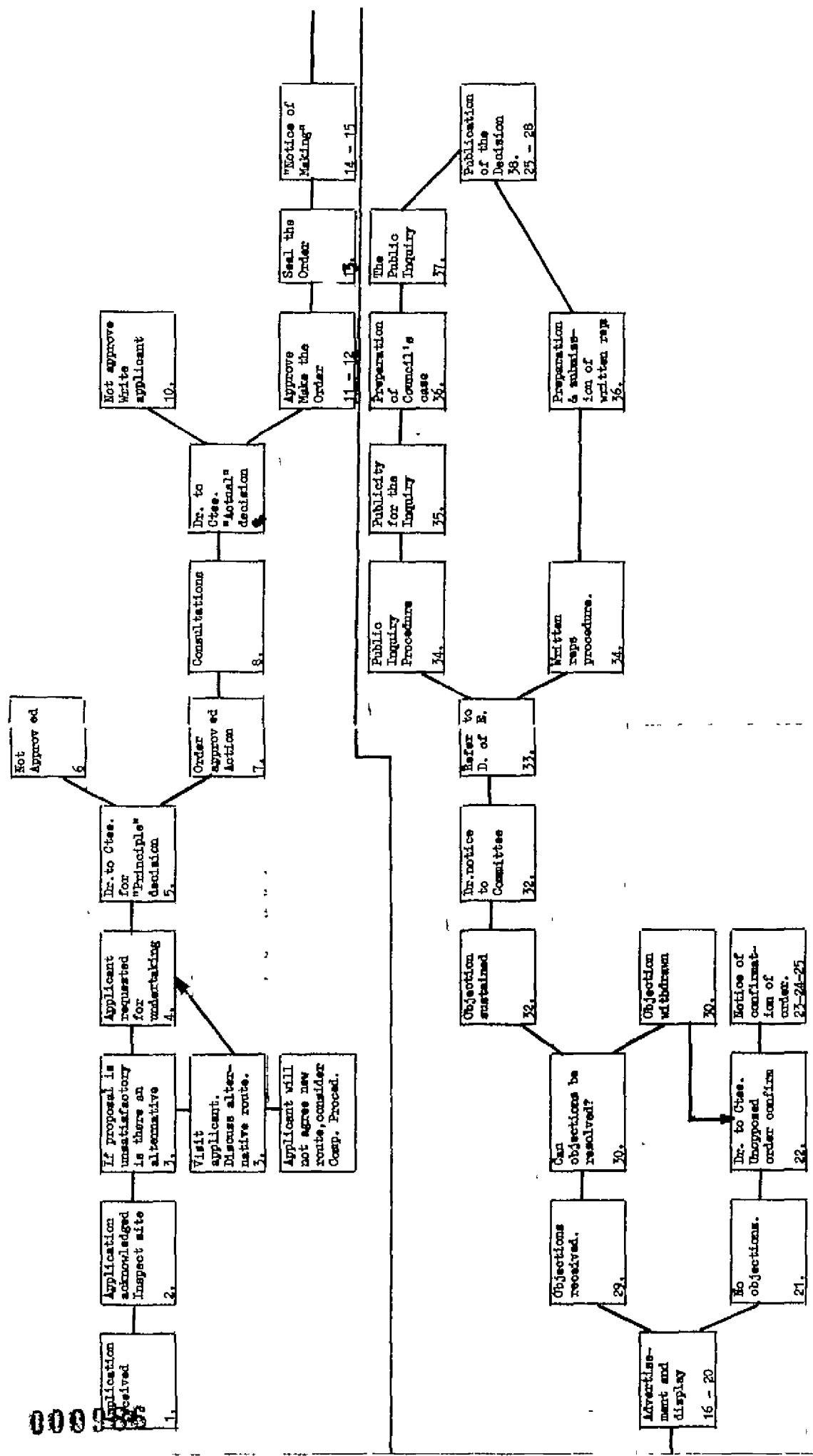
apply to the Council to reduce the rights of way over his land but as the Council's powers are essentially to protect those rights of way and as the law is weighted on the side of the citizen so that he/she shall not lose rights, the Council in exercising this quasi judicial function in making the Orders must do so in the spirit of the legislation, i.e., that an application conforms to the legal grounds mentioned in paragraph 2. above and would not represent a significant loss of recreational facilities. It follows therefore that any application to reduce substantially public rights over land would be bound to fail.

(b) As the Order making procedure is so detailed and with the added right of the public to question the correctness with which the procedure has been followed, the Director of Legal Services under no circumstances would advise any deviation from the current practice.

RECOMMENDED (1) That the legal position with regard to applications to rationalise rights of way in any given area be noted.

(2) That the Director of Legal Services continue to deal with applications on the established basis.

PUBLIC PA... (DIVERSION AND... ORDERS)



1730 119
HIGHWAYS ACT 1959. s. 144
TOWN AND COUNTRY
PLANNING ACT 1971. s. 210
PUBLIC HEARINGS ORDERS
REGULATIONS 1969. SI 269/69

STANDARD AUTHORITIES

I.E. NUMBERS IN BOLD ARE THOSE
OF APPROPRIATE PARAGRAPHS
IN PROCEDURE STATEMENT.

ROCHFORD DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF TOWN PLANNING TO

DEVELOPMENT SERVICES COMMITTEE - 8th DECEMBER, 1981.

BASILDON DISTRICT - PROPOSED LOCAL PLANS AND POLICIES

WICKFORD DISTRICT PLAN

BASILDON PLOTLANDS POLICY

SHOT FARM WICKFORD - PLANNING APPEAL

1.00. WICKFORD DISTRICT PLAN

1.01. Introduction

The Wickford District Plan has been prepared jointly by the Basildon District Council and the Chelmsford Borough Council, and provides a comprehensive statement of draft policies and proposals for land use for Wickford, Runwell and the adjoining rural areas to the year 1991. The document is currently the subject of public participation and Basildon has invited the Council to comment on the draft policies.

The plan area comprises the built-up areas of Wickford, including parts of Runwell and South Hanningfield Parishes, the settlements of Ramsden Bellhouse and Crays Hill and that part of the Metropolitan Green Belt south of Wickford and north of the A.127. The eastern boundary of the plan runs from the intersection of A.127 and A.130 in the south to the River Crouch in the north and for that length adjoins Rochford District.

The aspects under consideration are Housing, Employment, Shopping, Transport, Rural Conservation, Green Belt, Recreation, Leisure, Health, Welfare and Town Centre Developments and of these only the policies relating to the Metropolitan Green Belt identified in the Approved Review of the County of Essex Development Plan (1976) are considered in this report since the rest of the proposals are of local significance to those living in the area under review. An illustrative plan will be displayed.

1.02. Area South of Shotgate (coloured pink on plan)

That area of land south of Shotgate between the Development Plan notation of Industry to the west, the railway line to the south and the boundary with the Rochford District to the east, is designated on the Approved Review Development Plan as extensions to Metropolitan Green Belt. However, provision is made in the District Plan for some 300 dwellings together with industrial development in this area.

Development of the whole of this area would be associated with the construction of a new relief road, such road would remove extraneous industrial and commercial traffic from established residential areas and serve the proposed new industrial areas and is recognised as a planning gain.

The District Plan states that this residential and industrial development south of Shotgate, "would not materially prejudice the Metropolitan Green Belt separating Wickford from Rayleigh, Benfleet and Basildon and there are no significant natural resource objections." However, the proposed development's eastern boundary adjoins the Rochford District Boundary with of course the possibility of pressures in the future to extend the development into the Green Belt in the Rochford Area.

The possibility of development in this area has been proposed for many years. In 1975 an application for planning permission for comprehensive development was examined at a Public Inquiry. Essex County Council and Basildon District Council supported the proposal but our view at that time was that the proposal represented a substantial extension into the narrow section of green belt east of Wickford and that the development appeared premature in advance of the consideration of the Structure Plan. The appeal was unsuccessful, the Secretary of State agreeing there would be an intrusion into green belt and there appeared to be no overriding need to consider the development of the land in advance of the proper consideration of the Structure Plan.

The development of the area is next raised in the Essex Structure Plan (para. 2.1, page 68) where the planning gain of removing unnecessary traffic from residential streets is explained. Rochford District Council raised no objection to this proposal and its inclusion in the Wickford District Plan now is a logical progression in the planning process. No reason is seen now to oppose the development but it is necessary to ask that the Council is consulted in the preparation of the promised design brief in order that:-

- (a) the alignment of the new road is so arranged as to avoid demands for the inclusion of land in the Rochford area, and
- (b) adequate provision is made for edge tree planting to ensure a degree of screening from the open land to the east.

1.03. Designation of Infill Areas within the Metropolitan Green Belt

(coloured orange with horizontal stripes on plan).

Various settlements lying within the Metropolitan Green Belt have been designated as areas where infilling of development will be permitted. In effect such areas, "will be treated as if they enjoy residential notation." Such villages include Ramsden Bellhouse and Grays Hill to the west of Wickford, which were identified in the Review Development Plan as being acceptable settlements for limited development within their existing built up areas. In effect these infill areas although

lying within the Metropolitan Green Belt area are being regarded in the proposed policies, as if they were lying outside the Metropolitan Green Belt. (Policy 3.5). In addition, to the north of Crays Hill adjoining the proposed infill area, is a plot of land identified for residential development and which currently has the benefit of planning permission for such purposes. (Policy 3.1).

This policy of infill is further extended to include the plotland areas of the Newhouse Farm Estate between Ramsden Bellhouse and Wickford, and the Fairmead Estate south of Wickford. The plan states that, "the substantial nature of developments in these areas and the degree of historical and possible future consolidation, have determined the Council's acceptance of the planning benefit to be gained in allowing limited development." (Policy 3.5). The plan also states that it would be desirable that services to these estates be improved. A sewerage scheme for the Newhouse Farm area is already programmed and it is anticipated that the Fairmead Estate would be a candidate for a first time sewerage scheme.

1.04. One-for-one replacement policies in the Metropolitan Green Belt
(coloured yellow on the plan).

In November, 1979, Basildon Council adopted a policy of one-for-one replacement of dwellings in some areas of the Metropolitan Green Belt outside the plotlands, and for certain defined parts of the plotlands themselves, where extensions to dwellings would also be allowed. (Policy 7.3). (Comment on this policy is appended at para. 2.00). The reason for the adoption of such a policy is outlined in the District Plan which states that, "outside the areas of plotland estates and designated infill areas, the Green Belt in Basildon District is characterised for the most part by very sporadic residential development of individual dwellings or small groups of properties. The visual impact of such dwellings and their functional implications for the purposes of the Green Belt are relatively insignificant. This factor has been a material consideration in the allowing of appeals within this area in the past."

Within the areas subject to one-for-one replacement policy the Plan states that permission will not be normally given to the extension or replacement of unimproved properties used only for weekend and holiday accommodation. The re-establishment of residential uses which have ceased or the conversion of other structures to residential uses will not be permitted in these areas. The object of this policy, the Plan states, is "not to provide for property speculation but to achieve a considerable improvement in living conditions for many of the residents of these areas without undue impairment of the rural environment." (Policy 7.7).

A policy of one-for-one replacement is also proposed for defined sections of plotlands (Policy 7.4), where due to the generally inadequate standard of construction and provision of accommodation in the original dwellings, there has been pressure for development in the form of works of reconstruction and extension. The Draft Plan comments that, "the absence of any positive alternative policy regarding the future of the

plotlands has been a significant factor in planning appeals being allowed." Thus the policy of one-for-one replacement was adopted for stringently defined sections of the plotlands with design controls. (Policy 7.6).

1.05. Areas in the Metropolitan Green Belt which lie outside the proposed 'infill' and 'one-for-one replacement' areas (coloured light green on plan).

In order to retain the open character of the Green Belt and prevent the coalescence of the infill and replacement areas with each other and with the main residential areas, these areas are contained by stretches where unmodified Green Belt policies are proposed. In these areas, the Plan states, "Green Belt policy shall be most rigorously applied." (Policy 7.5).

The northern most part of the Wickford District Plan lies within the Chelmsford Borough administration. Although some plotland sites exist here, the rural land lying within the Chelmsford Borough is notated as unmodified Green Belt policy. (Policy 7.8). This would seem to reflect the Chelmsford Borough's reluctance to relax its strict Green Belt policies.

1.06. Other Policies relating to the Metropolitan Green Belt

The Draft Plan makes provision for the consideration of Agricultural Land Value (Policy 7.10) and impact on Nature Conservation and Landscape Value in any future development proposals in the Green Belt (Policy 7.11). The Plan also precludes development within floodplains of watercourses which all lie within the Green Belt (Policy 11.2).

Various sites for future public open space are identified in the Plan (Policy 8.2) which all fall within the Green Belt, and the policy of encouraging greater recreational use of the countryside for informal and passive recreation is promoted. (Policy 8.5).

Finally, the Plan supports the proposal for a bypass to the Runwell Road, from the Rettendon Turnpike to the junction with the Wickford Inner Relief Road, which will bisect Green Belt land. The Plan anticipates the completion of such a road would not be achieved before the year 2000 (TPP8) (Policy 6.1).

1.07. Conclusions

The basic green belt policy for development control purposes is S9 (as proposed to be modified by the Secretary of State) of the Essex Structure Plan and is as follows:-

"Within the Green Belt permission will not be given, except in very special circumstances, for the construction of new buildings or for the change of use or extension of existing buildings (other than

reasonable extensions to existing dwellings), or for purposes other than Agriculture, Mineral Extraction or Forestry, small scale facilities for Outdoor Participatory Sport and Recreation, Institutions in large grounds, Cemeteries or similar uses which are open in character."

The Secretary of State's modification was to the policy as proposed in the Structure Plan because he considered that that policy should -

"express in stronger terms the restrictions upon development within the Green Belt, but also so as to allow some relaxation in relation to minor domestic development, and so as to allow small scale facilities for outdoor participatory sport and recreation."

The proposals by Basildon to permit the erection of new houses (including replacements) in areas which will be subject to Green Belt notation following approval of the District Plan appear to conflict with the aims of Structure Plan Policy S9 and should be opposed. It would be presumptuous to comment on the policies about extensions to existing houses because this is a controversial area of control where Policy S9 clearly expects some development and District Planning Authorities will have to explain their attitudes in District Plans. It is an area where we shall have to prepare and publicise a policy for control in the Rochford Area as part of the preparation of our District Plan.

2.00. BASILDON PLOTLANDS POLICY

- 2.01. Since 1979, Basildon District Council has operated a policy of Development Control in selected plotlands in their area wherein replacement dwellings and extensions to existing dwellings may be permitted. Basildon Council feels that environmental improvements can be achieved without detriment to Green Belt Policies in plotlands which are not thought to be within the more open areas of their countryside and they also point to the fact that a number of appeals against refusals for substantial extensions and rebuilds have been allowed. Any proposal for new or replacement dwellings in green belt conflicts in my view with Structure Plan Policy S9 and extreme justification must be shown for approval. As a general approach the policy should be resisted.

3.00. SHOT FARM, WICKFORD - PLANNING APPEAL

- 3.01. Yet another appeal has been lodged against the refusal of an application for development at this site which is on the north side of the A.129 adjoining the eastern boundary of the built up area of Wickford. This follows dismissal of appeals in 1975 and 1980.

- 3.02. The latest scheme is for comprehensive industrial and residential development, licensed premises and an open space and leisure complex, and the applicants are the Meadow Gate Consortium.
- 3.03. The site must not be confused with that referred to in para. 1.02 above, which is the subject of proposals in the Wickford District Plan, and it is suggested that this current appeal should be opposed on the following grounds:-
- (a) the site is outside any area allocated for development and within the Metropolitan Green Belt in the Essex Structure Plan which should be approved in the very near future;
 - (b) the application is otherwise premature pending the approval of a local plan for Wickford which is currently being prepared;
 - (c) the site does not form a logical or desirable planned extension to the township of Wickford and would intrude undesirably into the open area of Green Belt between Wickford and Rayleigh which provides visual relief between the townships, and prevents their coalescence;
 - (d) the site is visually prominent, particularly when viewed from the high ground at Rawreth to the east, and has become more exposed with the recent realignment of the A.129. The proposed leisure complex on the eastern portion of the site would do little to ameliorate the intrusion of the development, and is itself contrary to the type of development permissible in the Green Belt in accordance with Structure Plan policy S9 as modified by the Secretary of State.

4.00. RECOMMENDATIONS

4.01. (a) Wickford District Plan

Generally the principles and policies are acceptable subject to:-

- (i) Rochford District Council being consulted on the preparation of the design brief for the Shotgate area to ensure that the alignment of the new road is arranged as to avoid demands for inclusion of land in Rochford, and that adequate provision is made for edge tree planting along the eastern boundary of the development;

- (ii) The proposals to permit the erection of new houses (including replacements) in areas which will be subject to Green Belt notation following approval of the District Plan be opposed as being in conflict with Structure Plan Policy S9, (this objection includes opposition to the development of plotlands decided by Basildon in 1979 and referred to in part (b) below), and that the Essex County Council, as certifying authority, be informed of this objection.

4.02. (b) Basildon Plotlands Policy

The policy practised since the end of 1979 where it allows the erection of new or replacement dwellings is also in conflict with Structure Plan Policy S9. Basildon District Council and Essex County Council should be advised of Rochford District Council's opposition.

4.03. (c) Shot Farm

That the Directors of Legal Services and Town Planning be authorised to oppose the development application by Meadow Gate Consortium for the reasons detailed in paragraph 3.03 above including attendance at public local inquiry if thought necessary.

ROCHFORD DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF TOWN PLANNING TO

DEVELOPMENT SERVICES COMMITTEE - 8th DECEMBER, 1981.

ROCHFORD DISTRICT PLAN

PROJECT REPORT

1.00. Introduction

In view of the anticipated approval of the Essex Structure Plan early in 1982, and of the requirement of Circular 23/81 to review Development Plan Schemes by March, 1982, the Rochford District Council approved the preparation of a Local Plan to cover all necessary topics, particularly including Housing, Industry, Nature Conservation, Green Belt and Plotlands throughout its area. Although not in the Approved Development Plan Scheme therefore, the Plan has been discussed with the County Planner who fully supports it and will include it in the next review.

2.00. Title and Status of the Plan

The Plan will be known as the Rochford District Plan and will be of District Plan status.

3.00. Area Covered by the Plan

The Plan will cover the whole administrative area of Rochford District Council, but will not deal in detail with topics other than those referred to in the introduction, or cover the areas already defined for development within the approved Town Maps, unless they are affected by new proposals.

4.0. The Purposes of the Plan

(a) General Description of Problems

The need to prepare the Plan arises largely from the proposals contained in the Structure Plan which provide for additional housing and industrial development in the District, and depending on the Secretary of State's final modifications there may be alterations to the outer boundary of the Green Belt. There is also a need to give a statutory basis to the Roach Valley Conservation Zone which was adopted by the Council as an informal plan in 1976. Additional nature conservation issues and policies may also need to be included arising from the Supplementary Planning Guidance Nature Conservation Plan and the Essex Coast Protection Subject Plan. The Plan will also need to review policies relating to development in the Green Belt and Rural Areas, especially with regard to residential extensions and perpetuation of development particularly in respect of plotlands. It should not be construed, however, that just because policies are being reviewed there will necessarily be any changes, although due regard will be had to the Secretary of State's proposed rewording of Policy S 9 in the Structure Plan modifications, relating to dwelling extensions in the Green Belt.

(b) General Definition of Objectives

The main objectives of the plan are as follows:-

- (i) to define the boundaries of any new housing areas;
- (ii) to define the boundaries of new industrial areas;
- (iii) to define the inner and outer boundaries of the Metropolitan Green Belt;

- (iv) to define the boundaries of the Roach Valley Conservation Zone;
- (v) to put forward policies for the control of development in the Green Belt and Rural Areas including the plotlands and redundant farm buildings;
- (vi) to put forward policies for nature conservation and landscape in the Green Belt and Rural Areas, particularly the Roach Valley Conservation Zone, Sites of Special Scientific Interest, Nature Conservation Zones, Landscape Improvement Areas and Special Landscape Areas.

(c) Period to be covered

The Plan will cover the period up to 1991, i.e. the Structure Plan end date, although the Council is aware of the Secretary of State's desire that Green Belt boundaries should be defined by reference to the degree of foreseen long term expansion of the built up areas.

5.00. Programme

It is anticipated that the Plan will take approximately 18 months to 2 years to complete, with the first public consultation document being available in the Spring of 1982.

6.00. Staffing Arrangements

It would appear that barring unforeseen circumstances the District Council would be able to undertake the work, with some assistance from the County Council from time to time.

7.00. Relationship to other Local Plans

It is anticipated that this Plan will eventually become the document covering most if not all of the Local Planning issues in the District. However, as indicated in paragraph 3.00 above, not all topics will be covered in detail at this stage, but could be included as amendments to the Plan at a later date. A Plan for Rochford Town Centre is currently being prepared in its own right, but could in effect eventually be regarded as an inset to the overall District Plan.

8.00. Structure Plan Setting

Reference to the provisions of the Structure Plan has been made in para. 4.00(a) above, and it is acknowledged that some alteration to requirements may arise as a result of the final approved version when published. Basically the intention of the Plan is to implement the Modified Structure Plan Policies on Green Belt (S 6), Housing (SE 1) and Employment (SE 2), which read as follows:-

Policy S 6 - defines the line of the Green Belt as running "around the southern side of Chelmsford to the A.130 road or thereabouts. From there the boundary should run approximately along that road to the northern outskirts of Rayleigh, thence eastwards to enclose the area between Rayleigh, Hockley, Hawkwell, Ashingdon, Rochford and Southend-on-Sea and thence continue eastwards along the south side of the River Roach and southwards to the west of Potton and Rushley Islands. The Boundary should

thence return westwards along the Thames Estuary, excluding existing built-up areas, as far as the County boundary with Greater London.

Policy S E 1 - provides for an additional 750 housing units in the District, giving a total for the period 1977 - 91 of 5,080 units (see revised Table 10).

Policy S E 2 - provides for 40 hectares of extra industrial land including that allocated but undeveloped, which gives a net additional requirement of about 15 hectares (35 acres).

In the text accompanying the Modifications, the Secretary of State expressed his concern to ensure that South Essex should play its role as a major growth area, and saw increased housing development in Rochford as intended to contribute towards the housing requirements of the South East policy area as a whole.

8.01. With regard to Modified Policy S E 1 however, it should be pointed out that the District Council commented that the request for extra housing provision as explained at the Examination in Public was only intended to provide a contingency factor to help in solving local planning problems, and was not supposed to be regarded as a target or to provide an expansion chamber for the South East policy area generally or Southend in particular.

8.02. Objection was also made to the 300 "urban" and 450 "rural" division made between the total 750 additional housing units in the revised Table 10. The location of these should be determined at the local level, and it is thought unlikely that more than 50 units could eventually be regarded as rural.

With regard to modified Policy S 6, the Council expressed its strong conviction that the whole of the peninsula between the Thames and the Crouch should be included in the Metropolitan Green Belt, since the entire area is undoubtedly under the influence and pressure of the metropolis and the east/west transport corridor.

8.03. The Essex County Council supported the views of Rochford as expressed above on both of these modified policies, S 6 and S E 1.

9.00. Implementation

It is anticipated that the majority of the new industrial and housing development will be carried out by the private sector managed by the development control procedures and it is thought to be well within the capacity of the construction industry to do so. Due to other market factors, it is possible that all the housing needs of the District may not be met, and this contingency is covered in the recently revised strategy contained in the Council's Housing Investment Programme.

Consultations with all statutory undertakers and other public

authorities concerned will take place, and it is not thought that the Plan will place undue strains on their resources.

As far as the implementation of some of the countryside policies is concerned, much will depend on the co-operation of the landowners and occupiers concerned, and voluntary assistance will not be an insignificant factor. The Council will however endeavour to devote as much of its resources to these purposes as it reasonably can.

10.00. Monitoring

Systems monitoring the progress of development are operated by both the County and District Councils, and the closer co-ordination of these systems has been under discussion for some time. Much reliance is placed on information derived from the development control system but special surveys are carried out as necessary and will continue to be so.

NAME OF COUNTY	DISTRICT CITY OR BOROUGH	CLASS OF DEVELOPMENT	APPS ON HAND AT START AND END OF QUARTER	START END	TOTAL NUMBER OF DECISIONS IN QUARTER	APPLICATIONS GRANTED IN QUARTER	PERCENTAGE DECIDED IN :-			
							UNDER 8 WEEKS (X)	8-13 WEEKS (X)	OVER 13 WEEKS (X)	
MIDDLESEX	ROTHAM	MAJOR DEVLPTS			12	6	50	67	33	0
		MINOR DEVLPTS			198	120	61	87	6	7
		CHANGE OF USE			60	51	85	92	5	3
		HOUSEHOLDER			181	174	96	97	2	1
		ALL CLASSES	465	243	451	78	91	5	4	
MIDDLESEX	WEALDEN	MAJOR DEVLPTS			32	15	47	50	25	25
		MINOR DEVLPTS			293	160	55	52	34	14
		CHANGE OF USE			33	25	76	48	42	9
		HOUSEHOLDER			340	322	95	81	16	4
		ALL CLASSES	578	501	698	75	66	25	9	
ESSEX	BASILDON	MAJOR DEVLPTS			9	5	56	56	33	11
		MINOR DEVLPTS			120	84	70	36	35	9
		CHANGE OF USE			17	10	59	82	18	0
		HOUSEHOLDER			305	253	83	79	21	1
		ALL CLASSES	423	213	451	78	72	25	3	
SUSSEX	BRAINTREE	MAJOR DEVLPTS			15	10	67	7	60	33
		MINOR DEVLPTS			168	127	76	40	52	8
		CHANGE OF USE			36	30	83	44	50	6
		HOUSEHOLDER			279	271	97	75	22	3
		ALL CLASSES	431	154	498	88	59	25	6	

NAME OF COUNTY	DISTRICT CITY OR POROUGH	CLASS OF DEVELOPMENT	APPS ON HAND AT START AND END OF QUARTER	START END	TOTAL NUMBER OF DECISIONS IN QUARTER	APPLICATIONS GRANTED IN QUARTER	PERCENTAGE DECIDED IN :-		
							UNDER 8 WEEKS (Z)	8-13 WEEKS (Z)	OVER 13 WEEKS (Z)
BRENTFORD									
		MAJOR DEVLPTS	9	6	67	44	22	33	
		MINOR DEVLPTS	72	52	72	43	42	15	
		CHANGE OF USE	21	17	81	38	43	19	
		HOUSEHOLDER	184	159	86	46	41	14	
		ALL CLASSES	454	340	82	44	41	15	
CASTLE POINT									
		MAJOR DEVLPTS	9	5	56	22	78	0	
		MINOR DEVLPTS	117	77	66	62	33	5	
		CHANGE OF USE	13	6	46	46	46	8	
		HOUSEHOLDER	201	168	84	88	11	1	
		ALL CLASSES	340	256	75	75	22	3	
CHELMSFORD									
		MAJOR DEVLPTS	13	4	31	0	62	38	
		MINOR DEVLPTS	163	88	54	27	47	26	
		CHANGE OF USE	57	34	60	40	37	23	
		HOUSEHOLDER	509	460	90	74	10	7	
		ALL CLASSES	742	586	79	60	28	13	
COLCHESTER									
		MAJOR DEVLPTS	10	6	60	60	40	0	
		MINOR DEVLPTS	141	102	72	49	46	5	
		CHANGE OF USE	57	45	79	51	44	5	
		HOUSEHOLDER	293	267	91	84	15	0	
		ALL CLASSES	501	421	84	70	40	2	

001002

NAME OF COUNTY	DISTRICT CITY OR FOROUGH	CLASS OF DEVELOPMENT	APPS ON HAND AT START AND END OF QUARTER		TOTAL NUMBER OF DECISIONS IN QUARTER	APPLICATIONS GRANTED IN QUARTER	PERCENTAGE DECIDED IN :-		
			START	END			NO.	UNDER 8 WEEKS (2)	8-13 WEEKS (2)
EPPING FOREST		MAJOR DEVLPTS	20	5	25	20	40	40	40
		MINOR DEVLPTS	126	72	57	33	52	15	
		CHANGE OF USE	30	16	53	43	53	3	
		HOUSEHOLDER	351	306	87	87	9	4	
		ALL CLASSES	392	176	399	76	69	23	8
HARLOW		MAJOR DEVLPTS	2	2	100	0	50	50	
		MINOR DEVLPTS	29	25	86	52	34	14	
		CHANGE OF USE	4	4	100	50	50	0	
		HOUSEHOLDER	41	40	98	85	15	0	
		ALL CLASSES	71	47	93	68	25	7	
MILDOCK		MAJOR DEVLPTS	15	5	33	33	53	13	
		MINOR DEVLPTS	160	100	63	63	34	3	
		CHANGE OF USE	46	34	74	77	24	4	
		HOUSEHOLDER	204	189	93	90	0	0	
		ALL CLASSES	102	102	77	76	22	2	
ROCHFORD		MAJOR DEVLPTS	15	10	67	47	33	20	
		MINOR DEVLPTS	65	59	91	68	31	2	
		CHANGE OF USE	4	2	50	75	25	0	
		HOUSEHOLDER	250	218	87	89	10	0	
		ALL CLASSES	262	152	87	83	16	1	

O.N.A. - O.S.E.

NAME OF COUNTY DISTRICT CITY OR BOROUGH CLASS OF DEVELOPMENT APPNS ON HAND AT START AND END OF QUARTER TOTAL NUMBER OF DECISIONS IN QUARTER APPLICATIONS GRANTED IN QUARTER NO. % PERCENTAGE DECIDED IN :- UNDER 8 WEEKS (%) 8-13 WEEKS (%) OVER 13 WEEKS (%)

001004

SOUTHEND-ON-SEA		MAJOR DEVLPTS	MINOR DEVLPTS	CHANGE OF USE	HOUSEHOLDER	ALL CLASSES	START	END	TOTAL NUMBER OF DECISIONS IN QUARTER	APPLICATIONS GRANTED IN QUARTER	NO.	%	UNDER 8 WEEKS (%)	8-13 WEEKS (%)	OVER 13 WEEKS (%)
							348	232	334	293	88	64	32	4	
							10	9	90	50	30	20			
							128	109	85	65	30	5			
							41	28	68	37	54	10			
							155	147	95	71	28	1			
							348	232	334	293	88	64	32	4	

TENDRING		MAJOR DEVLPTS	MINOR DEVLPTS	CHANGE OF USE	HOUSEHOLDER	ALL CLASSES	START	END	TOTAL NUMBER OF DECISIONS IN QUARTER	APPLICATIONS GRANTED IN QUARTER	NO.	%	UNDER 8 WEEKS (%)	8-13 WEEKS (%)	OVER 13 WEEKS (%)
							427	319	557	446	80	65	30	5	
							16	10	63	44	38	19			
							259	185	71	54	38	8			
							37	24	65	54	41	5			
							245	227	93	80	20	1			
							427	319	557	446	80	65	30	5	

THURROCK		MAJOR DEVLPTS	MINOR DEVLPTS	CHANGE OF USE	HOUSEHOLDER	ALL CLASSES	START	END	TOTAL NUMBER OF DECISIONS IN QUARTER	APPLICATIONS GRANTED IN QUARTER	NO.	%	UNDER 8 WEEKS (%)	8-13 WEEKS (%)	OVER 13 WEEKS (%)
							572	304	403	366	91	65	12	23	
							13	9	69	8	46	46			
							113	91	81	20	24	56			
							15	9	60	33	7	60			
							262	257	98	89	5	6			
							572	304	403	366	91	65	12	23	

UTTLESFORD		MAJOR DEVLPTS	MINOR DEVLPTS	CHANGE OF USE	HOUSEHOLDER	ALL CL SES	START	END	TOTAL NUMBER OF DECISIONS IN QUARTER	APPLICATIONS GRANTED IN QUARTER	NO.	%	UNDER 8 WEEKS (%)	8-13 WEEKS (%)	OVER 13 WEEKS (%)
							426	203	425	76	71	27	3		
							18	6	33	22	67	11			
							174	101	58	60	37	3			
							22	18	82	50	41	9			
							211	196	94	86	13	1			
							426	203	425	76	71	27	3		

PLANNING APPLICATIONS ENGLAND
QUARTERLY STATEMENT

Thousands

	APPLICATIONS										DEEMED PERMISSIONS	
	On hand at beginning of quarter	Received during quarter	Withdrawn during quarter	Determined during quarter by			Granted		On hand at end of quarter	For development by District or County Councils	For development by other	
				District (or London Borough) Councils	County Councils (or the GLC)	All Planning Authorities	Number	%				
APR - JUN 1979	94	146	6	126	1	128	111	87	105	3	0.3	
JUL - SEP 1979	105	143	7	137	1	138	119	87	103	3	0.3	
OCT - DEC 1979	103	132	7	128	1	129	110	86	99	3	0.3	
JAN - MAR 1980	99	162	7	123	1	124	105	85	130	3	0.3	
APR - JUN 1980	130	128	7	139	1	140	121	86	111	2	0.2	
JUL - SEP 1980	111	123	7	126	1	127	108	85	101	3	0.3	
OCT - DEC 1980	101	114	7	113	1	114	97	85	94	3	0.3	
JAN - MAR 1981	94	180	7	110	1	111	95	85	149*	3	0.3	
APR - JUN 1981	149*	86	7	133	1	133	112	84	95	2	0.3	

Notes

Owing to rounding, figures for individual quarters may not balance exactly.

* Revised figures

TABLE 2

PLANNING APPLICATIONS - ENGLAND

DECISIONS ANALYSIS, BY QUARTERS: 1979, 1980 AND 1981

	Total decisions (thousands)	Applications granted		Percentage decided in:-		
		Number (thousands)	%	Under 8 weeks (%)	8-13 weeks (%)	Over 13 weeks (%)
APR - JUN 1979	128	111	87	60	27	13
JUL - SEP 1979	138	119	87	60	26	14
OCT - DEC 1979	129	110	86	61	24	15
JAN - MAR 1980	124	105	85	60	24	16
APR - JUN 1980	140	121	86	61	27	12
JUL - SEP 1980	127	108	85	63	23	14
OCT - DEC 1980	114	97	85	68	20	12
JAN - MAR 1981	111	95	85	69	20	11
APR - JUN 1981	133	112	84	62	29	9

Note: Figures of 'total decisions' and 'applications granted' are shown to the nearest thousand. Percentages are however based on unrounded figures.

001006

PLANNING APPLICATIONS - ENGLAND

TABLE 2A

QUARTER ENDED 30.6.81

SUMMARY BY REGION AND TYPE OF AUTHORITY

Thousands

Region	Applications on hand		Total decisions	Applications granted		Percentage decided in:-		
	at beginning of quarter*	at end of quarter		Number	%	Under 8 weeks (%)	8-13 weeks (%)	Over 13 weeks (%)
Northern	6	4	7	6	90	77	18	4
Yorkshire & Humberside	14	8	13	11	86	65	27	9
North West	17	10	14	12	85	62	30	8
East Midlands	13	7	13	11	86	69	25	7
West Midlands	15	9	13	11	84	65	27	7
East Anglia	8	5	8	7	86	73	22	5
South East	53	37	47	39	83	57	31	12
South West	23	14	19	15	81	57	34	9
ENGLAND	149	95	133	112	84	62	29	9
of which:								
Metropolitan Authorities	24	15	21	18	87	59	31	10
Non Metropolitan "	110	68	100	84	83	66	28	7
London	16	12	12	10	86	40	37	23

Note: Owing to rounding, figures may not add exactly to the totals shown.

Percentages are based on unrounded figures.

* Revised figures.

DEVELOPMENT SERVICES COMMITTEE

TUESDAY 8TH DECEMBER, 1981

REACTION OF USERS TO PLANNING SERVICES PROVIDED BY THE COUNCIL

REPORT OF THE CHIEF EXECUTIVE

1. In his report to Council (Minute 479/81) the Chief Executive referred to a letter (appendix A) which has been circulated to 67 Developers, Builders and Agents (all of whom had submitted planning applications and/or building control applications since 1974).
2. The following report attempts to summarise the response to that letter. Information was requested, on a confidential basis, and therefore the individual comments are not revealed.
3. Sixty seven letters were despatched but only 19 (approximately 30%) replied using the stamped addressed envelope enclosed. The names of those who replied are set out at appendix B.
4. Set out below is a summary of the replies received.

Question 1

Do you recognise the need for a

- | | |
|--------------------------------|---|
| (i) Town Planning function | - Yes replied all of the 19. Replies varied from simply "Yes" to "absolutely essential". Only one expressed any criticism which said that there was a problem of "nit picking". |
| (ii) Building Control function | - Yes said 18 and one said No. However the "No" acknowledged the need for an independent check but felt that the officers went "too far" in this control. |

Question 2

Do you generally obtain a good service at

- | | |
|--------------------------|---|
| (i) Pre-submission stage | - 15 said yes without reservations
3 with minor reservations and
1 said no. The complaint was that the service was too slow and often indecisive. |
| (ii) Processing Stage | - 11 said yes
4 with reservations and
4 said no. Of the "no" replies
3 considered that there were unreasonable delays and the fourth gave no reason. |

(iii) Site inspections with building control

- All 19 expressed their satisfaction, 1 with the slight reservation that there was little or no inspection after the sub-structure stage.

Question 3

Can the services be improved and how?

- (i) Speedier decisions suggested by 8 replies
- (ii) Earlier consultation and more discussion suggested by 5 replies.
- (iii) More on-site inspections.
- (iv) More advice on amendments required.

Question 4

Has the introduction by the Government of

- (i) Planning Charges
- (ii) Building Control Charges.

Caused you to adopt a more cautious approach to submissions requiring additional preliminary advice.

- Replies were fairly evenly divided between those who adopted a more cautious approach and those who did not although some of the "did nots" qualified their reply by stating that they had always adopted a cautious approach with early consultation prior to submission.

Question 5

Would you prefer a quick refusal on a planning application or negotiate to overcome technical/administrative inadequacies and/or local objections to a current application.

- Without exception all 19 confirmed that they would prefer to negotiate to overcome difficulties although if these proved insurmountable then a number would then prefer an early decision, albeit refusal.

Question 6

Do you obtain a different and/or better service from other Authorities

- 10 replies stated that they received a service comparable or better than that provided by most other Authorities.
- 6 stated that they did receive better service in specific Authorities, mainly on the grounds of speedier decisions.
- 1 replied that the level of service depended on individual officers involved.

Question 7

Are there any other comments which you feel could realistically be incorporated to improve the town planning and/or building control services

- Replies varied the main suggestions being
 - (a) a speedier decision process and
 - (b) more positive advice at an early stage.
- Further suggestions included
- (c) Local Authorities taking over the NHBC function
 - (d) Revised inspection procedure to eliminate waiting time
 - (e) a wider interpretation of building regulations in certain areas
 - (f) Complete revision of building regulations
 - (g) greater delegation to officers
 - (h) a more sympathetic approach to the problems of developers
 - (i) advice to applicants of consultations with other statutory bodies
 - (j) the omission of elected members from the decision-making process

ROCHFORD DISTRICT COUNCIL

ARTHUR G COOKE IPFA FRVA
Chief Executive



COUNCIL OFFICES
SOUTH STREET
ROCHFORD
ESSEX
SS4 1BW

Tel Southend-on-Sea 546386

Extension
260

My Ref
AGC/EPB

Your Ref

Date
14th July 1981

Dear Sir,

I am writing to let you know that in view of recent changes in legislation, the District Council has decided to carry out a review of its Town Planning and Building Control Service and to obtain the views of interested parties currently involved in the process in order to incorporate improvements if possible.

I am sure you have a general appreciation of the historical development of the service but as part of the background to this, perhaps I can explain why the Council has decided to do this at this particular time.

Prior to Local Government re-organisation in 1974 the major authorities for exercising planning control and guidance were the County Councils, the Cities and the County Boroughs. Certain other authorities had varying degrees of delegated powers. Locally, the former Rochford Rural District and Rayleigh Urban District operated under an agreement whereby certain categories of planning decisions were delegated to them. Involvement by the County authority at that time, however, was of a high level.

Upon Local Government re-organisation the majority of the smaller authorities in the country were amalgamated into larger new District Councils with Rayleigh U.D.C. and Rochford R.D.C. becoming the present Rochford District. The new District became an independant local planning authority in its own right with responsibility for most planning development control, local Forward Planning and Enforcement and also constructional Building Control. These powers were exercised largely under the main Town and Country Planning Act 1971 with supporting guidance from the Department of Environment by way of policy and practise Circulars and also various Development Orders and Regulations.

In recent months new legislation has been introduced which is designed to change the way in which the Planning and Building Control function is exercised. For example, applicants now pay charges for the planning and building control process in the same way as they do for gas, water and electricity services. In addition, the Districts are now completely responsible for all decisions on planning applications with the exception of Minerals and Waste Disposal. Also, new limits on the size and types of development which can be carried out without planning permission have been introduced, together with new guidance on what criteria a planning authority should take into account when reaching its decisions. Additionally, Councils are being urged to reach decisions on planning matters much more quickly.

Contd.....

00101

4125

- 2 -

In the light of this the Council has decided to carry out a review and to help in this I would be grateful if you would let me have your observations - if any - under the general headings listed below:-

1. Do you recognise the need for a
 - (i) Town Planning function
 - (ii) Building Control function?
2. Do you generally obtain a good service at
 - (i) Pre-submission stage
 - (ii) Processing stage
 - (iii) Site inspections with Building Control?
3. Can the services be improved and how?
4. Has the introduction by the Government of
 - (i) Planning Charges;
 - (ii) Building Control Chargescaused you to adopt a more cautious approach to submissions requiring additional preliminary advice?
5. Would you prefer a quick refusal on a planning application or negotiate to overcome technical/administrative inadequacies and/or local objections to a current application.
6. Do you obtain a different and/or better service from other authorities?
7. Are there any other comments which you feel could realistically be incorporated to improve the Town Planning and/or Building Control service?

I appreciate that the answers to these questions may not be simple matters, but any assistance you can give me will be most helpful.

All replies will be treated with the utmost confidence. A pre-paid reply envelope is enclosed for your use but if you prefer to telephone, my number is Southend 546366. (My Secretary is Mrs. E. Bakewell).

Yours faithfully,



Chief Executive

001012

List of Replies from Users of Planning Services.

The James Abbott Partnership

Mr A. Ainge

Barker Livermore & Co.

Binns & Charles

C. Blundell (Contractors) Ltd

Mr B.A. Bridge

J.T. Byford & Sons Ltd.

Carter & Ward

Donald Clark, Chartered Architect

Comben Homes

Reg. Curd

Denmark & Jones Ltd.

E & J Drawings

Ralph S. Fraser

I.R. Godfrey

E.G. & L.E. Hubbard Ltd.

Mr Brian Lloyd

G.B. Spencer Ltd.

Wimpey Homes.

ROCHFORD DISTRICT COUNCIL

REPORT OF THE DIRECTOR OF LEGAL SERVICES TO
DEVELOPMENT SERVICES COMMITTEE - 8th DECEMBER, 1981

THIRD LONDON AIRPORT - PUBLIC INQUIRY STANSTED/MAPLIN

1. The Director of Legal Services will report on the proceedings at the Public Inquiry to date and the way in which the Council's case has been presented.
2. The Inquiry began on 29th September, 1981 and is now in its 41st day.
3. The Inspector will rise on December 18th and will resume the Inquiry on 5th January, 1982.
4. The British Airports Authority, who applied for permission to develop Stansted, have almost finished calling all their witnesses and presenting their case. Each witness has been cross-examined. The Government Department witnesses are now presenting the views of their departments and their reasons for favouring Stansted.
5. In the New Year Hertfordshire and Essex County Councils, together with Uttlesford District Council, will begin their case which will probably last until March, 1982.
6. It is only a guess but at the moment the Maplin stage is not expected to begin until April, 1982.
7. The Council, as a Local Planning Authority, has a duty to act responsibly at planning inquiries. Unfortunately the inadequacy of the Town and Country Planning Association's application has caused great difficulty for the Council's Officers and other interested persons, particularly the Defenders of Essex Association (DEA) to prepare a proper case.
8. In consultation with the Chairman of the Defenders of Essex Association it was agreed early on that the TCPA's application should be challenged on the grounds of invalidity and the Inspector's guidance sought as to how he intends to deal with this scant application.
9. Whilst requesting on the first day of the Inquiry for time to present arguments supporting the view that the application should be declared invalid it was agreed between the Director of Legal Services and the DEA Chairman that the DEA should spearhead the request for a declaration and that they should independently press not only the invalidity issue but also the question of costs and guidance upon procedures.

A copy of the statement made by the Chairman of the DEA (Councillor D.C. Wood) has been circulated.

10. Following this statement the Inspector asked for the Council's views upon the issues raised by Councillor Wood and the statement made on 27th November by the Director of Legal Services has also been circulated. As a result of both of these statements the Inspector has referred the invalidity question to the Secretary of State for a decision and given guidance upon the procedure to be adopted by the TCPA and other parties. He has ruled that the TCPA must provide adequate information by 31st December, 1981 at the latest, to enable other parties to assess the implications of their proposal. Other parties who consider they are affected must respond to the details submitted by the TCPA before 28th February, 1982.
11. The Council's Officers have always held grave doubts as to the validity of the TCPA application and the campaign to get the application declared invalid was launched by the Director of Legal Services and the Chairman of the DEA for the reasons mentioned in both the statements but primarily because the TCPA are seeking on the barest information, without the elementary analysis of the facts and costs involved, to commit airport development to Maplin for the remainder of this and well 'into the next century. Many people it was feared would thereby be denied the opportunity to have their voices heard on an application which would have an immense impact upon not only their homes and livelihoods but also their environment.
12. Additionally, if the application is either withdrawn or declared invalid the level of commitment required by the Council to the Inquiry would be greatly reduced and a substantial amount of money will be saved. If it is not withdrawn or declared invalid then the Council may be forced into the position of having to fight the proposal as if it were a fully detailed serious application with all the time and expense that entails.

The Secretary of State's decision is awaited.
13. Whilst a regular commitment of time to the Inquiry has been necessary each week since the beginning of the Inquiry this commitment has been kept to the barest minimum, as required by the Council, consistent with safeguarding the Council's interests, every effort has been made to avoid disturbing the normal activities operating within the office and the Director of Legal Services would like to take this opportunity of acknowledging the extra effort and support provided in this direction by his staff.
14. Indeed, whilst we have received the transcripts of each day's proceedings Members will appreciate when they peruse them that just to read them each

day is in itself a time-consuming task which together with reading and digesting the Proofs of Evidence and relevant detailed documents and statistics has proved a mammoth undertaking. Whilst on this point the Director of Legal Services would like to mention the support provided by Councillor Wood which has been invaluable. He has attended the Inquiry every day and kept the Officers informed of progress and drawn attention to important parts of the transcripts which might, because of their sheer volume, in other circumstances have been overlooked.

RECOMMENDED That the report be noted. (261)

ROCHFORD DISTRICT COUNCIL

MINUTES OF THE POLICY & RESOURCES COMMITTEE

At a meeting held on 16th December, 1981. Present:
Councillors D.C. Wood (in the Chair), E.H. Adcock,
C.B. Alger, S.W. Barnard, R.H. Boyd, L.K. Cope, B.A. Crick,
R.D. Foster, J.A. Gibson, R.H. Holman, F.B.G. Jopson,
Miss B.G.J. Lovett, Mrs. J.M. Murison, R.A. Pearson,
J.A. Sheaf, C. Stephenson, A.L. Tate and T.J. Warner.

Apologies: Councillors A.J. Harvey (Chairman),
M.N. Anderson, Mrs. M. Garlick and B. Taylor.

Visiting: Councillors D.R. Helson and J.E. Nokes.

APPOINTMENT OF CHAIRMAN

724. In the absence of the Chairman and Vice-Chairman, it was

Resolved that Councillor D.C. Wood be elected Chairman for
the meeting.

MINUTES

725. Arising from Minute 650, a Member drew attention to the
distress of regular users of Mill Hall caused by misrep-
resentation of Council intentions. It was strongly
emphasised that the Mill Hall was to continue as before and
that no facilities would be lost or withdrawn. All the
Council had agreed was to ask for a report on the provision
of facilities for amateur operatic and/or dramatic
presentations.

Resolved that the Minutes of the meeting of 10th November be
approved as a correct record and signed by the Chairman.

MONITORING OF PERFORMANCE

726. (a) Policy & Resources Committee - Meetings of 16th June
and 29th September.

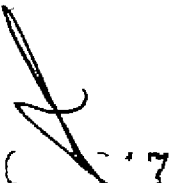
(b) Council - Meetings of 23rd June and 6th October.

The Committee were satisfied that all necessary action had
been taken. (21210)

MINUTES OF COMMITTEES

727. The Committee received the following Minutes:-

<u>Committee</u>	<u>Date</u>	<u>Minute Nos.</u>
Leisure Services	24th November	661-671
Health & Housing	26th November	672-688
Planning Services	1st December	689-692
Finance & Personnel	3rd December	693-706
Development Services	8th December	707-723



Policy & Resources Committee

PANEL REPORTS

728. RECOMMENDED That the appended reports be adopted:-

<u>Panel</u>	<u>Date</u>
Chairman's	19th November
Community Centres	7th December

PRIMARY SCHOOL GOVERNING BODIES

729. Resolved that consideration of nominations be deferred to the Council meeting on 22nd December for a further report. (6189)

MAKING THE RATE - 1982/83 (Minute 888/80)

730. In accordance with Financial Regulation 5.2, the Committee was asked to indicate a target figure within which the Management Team could endeavour to present a suggested rate.

RECOMMENDED That the target figure for the 1982/83 District Rate be set so as to increase the Rate by less than 10% over the current figure. (759) (MT)

GRANTS - 1982/83 (Minute 700/81)

731. The Committee considered a detailed report from the Director of Finance.

RECOMMENDED That the following grants be made in 1982/83:-

	<u>Organisation</u>	<u>Grant</u> £
(i)	Citizens Advice Bureau - Rochford.	1,400
(ii)	Citizens Advice Bureau - Rayleigh	1,350
(iii)	Rayleigh Silver Band	50
(iv)	Rayleigh Age Concern	850
(v)	Rochford O.P. Welfare Committee	2,330
(vi)	Rochford District Sports Council	220
(vii)	Mayday Mobile	770

Policy & Resources Committee

	£
(viii) Hockley Endeavour Club	110
(ix) One Parent Families	60
(x) Royal Life Saving Society, Essex Branch	60
(xi) Lady McAdden Breast Screening Unit	60
(xii) Rochford District Sports Council - Festival of Sport (Guarantee)	300
(xiii) British Trust for Conservation Volunteers	50
(xiv) Palace Theatre Trust	600
(xv) St. John Ambulance Association & Brigade.	100
(xvi) Eastern Council for Sport & Recreation	50
(xvii) Rayleigh Operatic & Dramatic Society.	200
(xviii) Rayleigh Antiquarian Society	30
(xix) Crossroads Care Attendant Scheme	8,000
(xx) Unallocated.	410
<u>TOTAL</u>	<u>£17,000</u>

(211) (DF)

COMPUTER PANEL

732. (a) Annual Report.
(b) Revenue Estimates 1981/83.
(c) Capital Programme 1982/85.

RECOMMENDED That the appended reports be adopted. (1652)
(DF & CM)

ELECTION RESULT - HULLBRIDGE RIVERSIDE

733. The Returning Officer reported that the by-election to fill the vacancy caused by the resignation of Mrs. T.M. Madden in Hullbridge Riverside Ward was held on Thursday, 10th December, 1981 and the result was as follows:-

61019

Policy & Resources Committee

Alexander Davidson MALCOLM (Labour) 134 Votes
Gordon James SKINNER
(SDP/Liberal Alliance) 265 Votes. ELECTED

Councillor Skinner's term of office will expire in 1984.

Mrs. Madden had previously served on the Development Services and Leisure Services Committees as well as the Planning Services Committee.

RECOMMENDED That Councillor Skinner now be appointed to serve on these Committees. (231) (CE & DLS)

EXCLUSION OF THE PUBLIC

734. Resolved that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be now excluded from the meeting for the reason that publicity would be prejudicial to the public interest, the business about to be discussed being the subject of confidential reports.

KINGLEY WOOD, RAYLEIGH (Minute 584/81)

735. Resolved that consideration be deferred for a site visit by the Development Services Committee on Saturday, 9th January commencing with a briefing at "Barringtons" at 10.00 a.m. (16) (DLS & DTS)

RAYLEIGH HIGH STREET

736. The Committee gave full and careful consideration to suggestions by the Director of Technical Services and the Director of Legal Services aimed at overcoming manifest problems in the High Street. It was acknowledged by all that there was no perfect solution but that the habits and foibles of the private motorist, the working practices of taxi drivers and bus companies and the needs of shoppers all, at times, worked against each other.

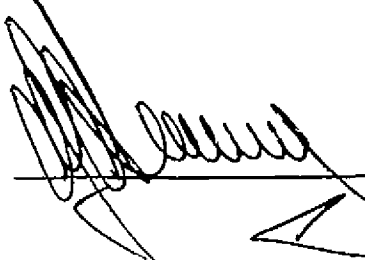
RECOMENDED (1) That the creation of a junction box in the High Street between the Crown Hill traffic lights and the access road into the free parking area be pursued with the County.

(2) That the County be pressed to allow the existing rank to be appointed for 6 taxis.

(3) That consultations take place with the County over the appointment of the layby beside Berry's Arcade as an additional 4 bay taxi rank.

(4) That two bays in the free parking area be defined for the exclusive use of the disabled. (7024 & 897)
(DTS & DLS)

Chairman


_____ Date

2-2-82.

ROCHFORD DISTRICT COUNCIL

POLICY & RESOURCES COMMITTEE - 16TH DECEMBER 1981

REPORT OF THE CHAIRMAN'S PANEL

At a Meeting held on 19th November, 1981. Present:
Councillors A.J. Harvey (Chairman), L.K. Cope, R.D. Foster,
Mrs. M. Garlick, J.A. Gibson, R.H. Holman, F.B.G. Jopson,
Miss B.G.J. Lovett, R.A. Pearson, J.A. Sheaf, A.L. Tate,
B. Taylor and D.C. Wood.

Apologies: Councillor T. Fawell

CHIEF EXECUTIVE

1. The Chairman mentioned that the Chief Executive would not be at the Panel as he was attending a Public Meeting in Rochford.

COUNCIL CYCLE ENDING 22ND DECEMBER 1981

2. The Panel noted that the following reports would be made to Committee in the current Cycle:-

<u>Committee</u>	<u>Date</u>	<u>Report</u>
Leisure Services	24.11.1981	Review of Charges
Health & Housing Services	26.11.1981	(i) Housing Investment Programme (ii) Housing Estates - Suggested Provision of A.P. Units.
Planning Services	1.12.1981	Castle Road Site Application.
Finance & Personnel	3.12.1981	Review of Charges
Development Services	8.12.1981	Wickford District Plan.
Policy & Resources	16.12.1981	(i) Rate Target 1982/83 (ii) Rayleigh High St. (See Para.4 below)

PROGRESS CHARTS

3. The Panel received the Progress Charts on the Council's property transactions, contracts, planning and enforcement appeals, enforcement action, prosecutions and Council house sales. It was agreed that as a matter of general practice Members of the Panel would raise any questions on the charts with the Director of Legal Services prior to the meeting.

The Panel applauded the value of the progress charts in keeping members in close touch with developments and wished them to continue.

Chairman's Panel

RAYLEIGH HIGH STREET

4. The Director of Legal Services and the Director of Technical Services reported confidentially on the taxi rank facilities, disabled parking and the free parking provision in Rayleigh High Street, their proposals for resolving the present difficulties and the need to determine a firm policy for the discussions with the Highway Authority.

The Panel noted that the proposals for an additional taxi rank were supported by the Chief Trading Standards Officer of the Southend on Sea Borough Council who administered Hackney Carriage licensing on behalf of this Council.

RECOMMENDED (1) That the confidential report of the Director of Legal Services and Director of Technical Services be submitted to the Policy and Resources Committee and the recommendations commended to them subject to Recommendation (4) being amended to provide for two bays for the disabled and to the addition of a fifth recommendation to read "That the Taxi Drivers Association be pressed for an immediate improvement in the cab service at the Rayleigh Station taxi rank.

(2) That the officers review the motor cycle parking arrangements in the High Street.

ROCHFORD DISTRICT COUNCIL

POLICY & RESOURCES COMMITTEE - 15TH DECEMBER, 1981

Report of the Community Centres Panel

At a Meeting held on 7th December, 1981. Present: Councillors A.J. Harvey (Chairman), Mrs. M. Garlick, J.A. Sheaf and D.C. Wood.

Apologies: Councillors R.D. Foster and R.H. Holman.

1. ROCHFORD COMMUNITY CENTRE - THE FREIGHT HOUSE, ROCHFORD
(Minute 571/81)

The Officers reported on the progress of this project.

The Council at its meeting on 6th October last had accepted the lowest tender for the building work submitted by Haynes and Smith Limited in the fixed sum of £334,128.41 subject to contract. At that time the District Valuer was still in negotiation with British Rail over the rent review clause to be included in the Lease and the contractor agreed to extend the acceptance period for the tender until 1st December. In the event it was not until 30th November that the terms for the Lease were finally agreed between the District Valuer and British Rail and the contract formally let with the Contractor starting on site on 1st December on a 51 week works programme.

Apart from obtaining the benefit of a longer Lease, 28 years instead of 21 years, the terms agreed by the District Valuer were the same as those approved by the Council in July 1980. The formal document embracing these terms is in course of preparation but to have awaited its execution would have involved the Council in having to invite fresh tenders. This would undoubtedly have involved the Council in higher costs and the inevitable delay on re-tendering would have led to cash flow difficulties that would have jeopardised severely the chance to start other capital schemes which it was the Council's policy to implement.

The Panel were convinced that this was the only course of action to take as there was no doubt in their minds that a public corporation of British Rail's standing would not now fail to execute the Lease, expenditure on the structure of the building having already been authorised by the Council and provided for under the Council's three year tenancy of the building.

Community Centres Panel

The Director of Technical Services mentioned that discussions were taking place on the uses of the accommodation at the Freight House in connection with the Liquor Licence application. He reminded the Panel that the bars in the main hall and the small hall would be used for functions and the bar in the clubroom for a community association. The Panel considered that an early opportunity should be taken to bring the representatives of the two Parish Councils up to date with the progress on the project.

RECOMMENDED (1) That the action taken in letting the contract be ratified.

(2) That a meeting of the Panel be held on the 11th January, 1982 at 7.30 p.m. at Barringtons and that the Parish Council representatives be invited to attend.

2. COMMUNITY PROVISION AT GREAT WAKERING

The Chief Executive reported receipt of a request from the Great Wakering Parish Council for assistance with the provision of a community centre in the village. The Panel considered that a development in association with the sports centre and the proposed squash courts would be the ideal solution but appreciated that this could not be achieved in the immediate future. Alternatively the redundant school premises could possibly be utilised.

In either event there would certainly be advantage in forming a community association at an early stage so as not to lose any time in raising funds for a project.

It was thought that the planning and implementation of a scheme at Great Wakering was an appropriate additional function for the Panel and that it should be brought within the Panel's terms of reference. The Panel agreed to invite representatives of the Great Wakering Parish Council to their next meeting to further discuss the proposal.

RECOMMENDED (1) That the planning and implementation of a community centre project at Great Wakering be included in this Panel's terms of reference.

(2) That the Panel hold discussions at their next meeting with representatives of the Great Wakering Parish Council.

3. RAYLEIGH SPORTS AND RECREATION CLUB - RAWRETH PLAYING FIELDS (Minute 585/81)

The Panel noted that the planning application for the use of the Rawreth Playing Field and the adjoining 18½ acres by the Club would be considered by the Planning Services Committee on 5th January 1982.

Community Centres Panel

Discussions at officer level would be taking place with the Club on the precise terms of the Lease/Licence but this would be based on the Lease to the Hullbridge Sports and Social Club which involved a concessionary rent while the facilities were being developed with the Council charging 25% of the open market rental as from the fifth year of the Lease. The Panel asked that these negotiations be completed in time for the terms to be submitted to the Policy and Resources Committee on 2nd February, 1982 and that representatives of the Club be invited to attend a meeting of the Panel on 18th February.

The Director of Technical Services reported that it would be advantageous to plough the 18½ acres as soon as possible in anticipation of the spring sowing and the Panel agreed that the Council should undertake the work on behalf of the Club on a rechargeable basis.

The Panel asked the Director of Legal Services to consider how public rights of access to the playing field could be preserved under the Lease or some other legal agreement particularly with regard to the children's play equipment. It was also thought that the Club might as a condition of the Lease assume responsibility for the maintenance and insurance of the children's area on a token annual payment by the Council.

The Panel were of the view that the Club should form a separate Committee of management with responsibility for the Rawreth Project and that it should be a condition of the Lease that the Council was represented on the managing body. Members were particularly concerned that the land to be the subject of the Lease and any buildings which the Club might erect thereon, should revert to the Council if the Club for any reason ceased to occupy the site. The Director of Legal Services was asked to discuss this important issue with the Club.

The question of Council assistance for the project was also discussed and it was agreed that the officers should meet the Club's representatives to identify the requirements in this respect.

RECOMMENDED (1) That the Director of Legal Services be authorised to negotiate a Lease/Licence on the foregoing basis together with such other terms and conditions he considers appropriate.

(2) That representatives of the Club be invited to attend a meeting of this Panel to be held on 18th February 1982.

(3) That the officers also discuss with the Club the question of whether the Council can assist with the financing of the project.

Community Centres Panel

(4) That the Director of Technical Services be authorised to arrange for the 18½ acres to be ploughed as soon as possible, the cost being recharged to the Club in due course.

001026

ROCHFORD DISTRICT COUNCIL

POLICY AND RESOURCES COMMITTEE - 16TH DECEMBER 1981

ANNUAL REPORT OF THE ROCHFORD COMPUTING CENTRE PANEL

1. Introduction

The Computer Panel was established in accordance with Minute 9/81. It was granted full executive powers by that and subsequent Council decisions and given the objective of establishing a Computing Centre, acquiring equipment and appointing the staff necessary to become operational by 1st April 1982.

2. The Panel

Initially the Members were those serving on the Southend Joint Committee but the membership was later extended and is currently:-

Councillors:	A.J. Harvey (Chairman)	(Chairman of P.R.)
	R.H. Holman	(Chairman of Council)
	Mrs. M. Garlick	(Vice-Chairman of P.R.)
	J.A. Gibson	(Chairman of F.P.)
	R.T. Stephens	(Computer knowledge)
	T.J. Warner	(Computer knowledge)
	D.C. Wood	(Vice-Chairman of Council)

The importance of the Panel is acknowledged by the appointment of Senior Members of Council and those offering specialist knowledge.

3. The Officers

The Panel appointed:-

Secretary	- Arthur G. Cooke, I.P.F.A., F.R.V.A (Chief Executive and Secretary of Southend Computing Centre).
Treasurer	- Glyn Jarvis, I.P.F.A., F.R.V.A., (Director of Finance)
Computer Manager	- Craig Stanton, M.I.D.P.M.

The two Chief Officers were selected because of their computing knowledge and experience. Mr. Stanton, also a Chief Officer, was appointed because of his specialist knowledge and experience obtained over a long number of years. Mr. Stanton had also installed an ME29 computer in a Local Authority in Kent.

4. Constitution and Powers

These have been established and granted by various Council resolutions and are contained in:-

Rochford District Council Standing Orders and Year Book:-

Page 11	Membership
18(15)	Terms of Reference
18A(H)	Terms of Reference and Delegation of Power
19(27b)	Standing Orders (Meetings)
43(5)	Standing Orders (Financial)
55(20)	Financial Regulations.

5. Equipment

The Panel examined the various equipment available and decided to acquire an I.C.L. M.E. 29 Computer Configuration.

6. Consultants

The Panel have used the services of Price Waterhouse (Minute 884/80)

7. Meetings

The following Meetings of the Panel have taken place:-

12th January 1981	(Terms of Reference)
16th January 1981	(Equipment presentation)
27th January 1981	(Accommodation)
4th March 1981	(Equipment Orders)(Office appointed)
9th March 1981	(Appointment of Computer Manager)
30th April 1981	(Establishment)
8th June 1981	(Appointment of Deputy Computer Manager)
9th July 1981	(Appointment matters)
16th November 1981	(Equipment Plan (1981-1984))
9th December 1981	(Budget 1982/3 and Accounts)

8. Performance of the Panel

The following points of this report detail the achievements of the Panel and the Computing Centre since inception. The Budget and Accounts of the Panel are contained in a separate document.

9. Accommodation

(a) The computer room and ancillary offices were formed from the first floor of the Health and Housing Services offices in Back Lane, Rochford, by the addition of partition walls, false floors and air cooling. A pair of doors were installed to allow for equipment etc., to be delivered directly to the computer suite. The work was completed in June 1981 in time for the delivery of the computer.

(b) The accommodation, especially for the development staff, is fairly cramped and its limitations preclude the expansion of the development team beyond three. It is hoped that when the Audit Section can vacate their offices on the ground floor, the planned expansion (as envisaged in Price Waterhouse's original report) can proceed.

10. Installation of Equipment

(a) The recommendations made by Price Waterhouse for the acquisition of computer hardware in 1981/82 have been adhered to except those regarding the magnetic tape decks, which were purchased rather than temporarily rented.

(b) Most of the ordered equipment was delivered in the first week of July 1981, and was commissioned over the next few weeks. The only piece of hardware that caused any problems was the fixed disc unit (MDS40) but a complete new unit was installed in mid-August and no problems have been encountered since.

(c) The one piece of equipment that was ordered and not delivered was a "Sub-system Controller" which allows the magnetic tape decks and the discs to operate concurrently (instead of serially). The delivery of this equipment has been delayed by ICL until January 1982 (and the payment, with the agreement of ICL and the Director of Finance, until 1982/83).

The only effect that the lack of this equipment has on the present machine is to slow it down. As there is not a full load at present, this has made very little difference to the takeover of the systems from Southend.

(d) Generally, apart from the the fixed disc, all the computer equipment is operating in a satisfactory manner, and any problems have been speedily dealt with by ICL.

11. Staff

Apart from the Computer Manager and Deputy Computer Manager, the following appointments have been made to the Computer Centre:-

Operations Manager: Peter Diable (originally a Chief Operator at Southend Computing Centre).
Analyst/Programmer: Christine Fogg (originally a programmer at Southend Computing Centre)
Data Preparation Operators: Linda Bines and Susan Charvill who were both data preparation operators at Rochford, employed by Southend Computer Centre.
Computer Operator: Chris Lowen (Takes up appointment on 4/1/82)

The following appointment has still to be made during the current financial year:-

Control Clerk: - Jan/February 1982

The post of Trainee Programmer will be left vacant until the development team is released from conversion work (probably mid 1982) and the problems of accommodation can be solved.

12. Transfer of Systems from Southend Computer Centre

(a) The Computer Managers of both Rochford and Southend have had numerous meetings and discussions, and have agreed a takeover timetable of systems with all parties involved (timetable is shown in Appendix 1).

Regular meetings will continue to be held to maintain progress checking, iron out problems etc.

(b) Problems are being encountered with ICL over the supply of a piece of software (i.e., a computer program) that will allow the use of "paper tape image" on the ME29. At present the ME29 will not allow "paper tape image" to be used, and as all Southend Computer Centre's input programs use "paper tape image", no progress has been made on the transfer of these input programs, although work is progressing on the remaining programs

in the suites. Cash Receipting, Creditors, Rent Allowances and Housing Rent systems have been converted to read non-paper tape image input but there is not enough time between now and April '82 to convert all other input programs. Provisional arrangements have been made with Southend Computing Centre for them to continue with the data preparation and input validation until the software is available from ICL.

The Computer Manager will report further at the meeting on the projected release date of this software.

(c) The conversion of other programs is progressing according to schedule and any minor difficulties are being overcome.

(d) The Rochford Computer Centre is being very well supported by the Southend Computing Centre at an operational level, and the transfer of systems has been significantly eased by this help and support.

13. Conclusion

The Computing Panel is confident that, providing ICL supply the software mentioned above, all computer systems will be transferred to Rochford's machine by 31st March 1982.

Councillor A.J. Harvey
Chairman.

Appendix 1

Takeover of Rochford District Council Work from Southend Computer Centre

<u>System</u>	<u>1st live run at R.D.C. (Week Number)</u>	<u>Notes</u>
1. Cash Receipting	October '81 (27)	Completed
2. Rent Allowances	November '81 (34/5)	Completed
3. Creditor Payments	December '81 (36)	Completed
4. Haulage	December '81 (37)	Parallel runs under way
5. Stores	January '82	Testing under way
6. Rents	January '82	Parallel runs under way
7. C.L.F.		
8. Bonds	February '82	Testing under way
9. Electoral Roll	February '82	
10. Exp/Fin Control	March '82	Testing under way
11. Wages	Week 1 1982/3	
12. Salaries	Month 1 1982/3	
13. Rates	March/April '82	Testing under way
14. H.A.A.	Month 1 '82	

ROCHFORD DISTRICT COUNCIL

POLICY & RESOURCES COMMITTEE - 16th DECEMBER 1981

REPORT OF THE ROCHFORD COMPUTER CENTRE PANEL

REVENUE ESTIMATES 1981 - 1983

CAPITAL PROGRAMME 1982 - 1985

INTRODUCTION

In the Council's budget for 1981/82, £100,000 was allocated for the preliminary expenses of setting up the Rochford Computer Centre. Appendix I shows the revised estimate for 1981/82 together with the estimated requirements for 1982/83.

Appendix II details the requirements for future capital investment during 1982 - 1985. It is suggested that this expenditure is financed through the Computer Replacement Fund by way of repayable advances in order to generate income to the Fund in future years to facilitate the replacement of equipment in due course.

REVISED ESTIMATE 1981/82

The revised estimate for 1981/82 totals £96,500 i.e. £3,500 within the budget provision. The estimate includes allocations for central administrative expenses and office accommodation of £4,200 and £4,000 respectively which are re-allocations from other service headings and therefore lead to savings on other heads of expenditure throughout the Council's budget.

ESTIMATE 1982/83

The estimate for 1982/83 contains the following assumptions:-

- (a) Anticipated price increases and pay awards are included up to 31st March 1983.
- (b) Employees estimates are based on the approved establishment of 10 posts and reflect the build-up of staffing during the first year of operation.
- (c) Capital financing charges cover the cost of leasing the main frame equipment and the replacement fund contributions in respect of equipment and software purchases as shown in the 1982/83 Capital Programme (Appendix II).

Continued...

001032

- (d) Office accommodation costs represent an apportionment of the Rochford administrative buildings based on the floor area currently occupied by the Computer Centre. They are re-allocated from other service heads and therefore lead to savings on other expenditure headings in the Council's budget.
- (e) Central administrative expenses are on apportionment of the Chief Executive's audit staff which are re-allocated from other service heads and therefore lead to savings on other expenditure headings in the Council's budget.

COMPARISON WITH SOUTHEND JOINT COMPUTING CENTRE

It is impossible to provide a direct comparison of the projected costs at Rochford with the Southend Joint Computing Centre for a number of reasons. Firstly, Rochford's share of the running costs of the Southend operation had been on a steadily rising trend from 20% to 25% between 1975 and 1981, reflecting the initiatives taken by Rochford in attempting to develop its computer services. Secondly, the potential costs of re-equipping at Southend had Rochford continued as a joint user cannot be quantified, but would have resulted in additional cost arising from computer equipment leasing or debt charges. Thirdly, the level of computer services being provided at Rochford is much wider, incorporating as it does the provision of visual display units and direct access facilities to users. These services give users a much faster turn round in information enabling a greater measure of management control to be exercised over a wide range of Council activities e.g. rates, housing rents and sundry debtors. The quantification of these benefits in money terms is not possible, but needs to be taken into account when attempting to make comparisons. Finally, the reallocation of existing costs of central administration and office accommodation lead to savings in other areas of the Council budget which for 1982/83 total £9,600.

Nevertheless, it is important to demonstrate that the Council is receiving value for money from its computer services. By taking the Rochford proportion of the Southend Joint Computing Centre costs for 1981/82, updating for inflation and allowing for the service improvements referred to above the following comparison may be made:-

Continued...

001033

		£
Rochford proportion of SJCC - 1981/82		156,800
Inflation 1982/83 say 12%		<u>18,800</u>
		175,600
	£	
Service improvements 1982/83		
- Software applications	18,300	
- VDU running costs (incl. replacement fund contributions)	10,600	
- central processor enhancements	<u>8,300</u>	
		<u>37,200</u>
		£ 212,800
		<u><u>£ 211,300</u></u>
Rochford Computer Centre Budget 1982/83		

This comparison suggests, therefore, that a direct saving of £1,500 will be achieved, but this takes no account of the four factors mentioned above, nor the improvements in cash flow resulting from the installation of visual display units and direct access facilities.

RECOMMENDED:

That the revenue estimates and capital programme as detailed in Appendices I and II are incorporated in the Council's draft budget to be considered at the Policy and Resources Committee in February 1982.

APPENDIX I

ROCHFORD COMPUTER CENTRE - ESTIMATED RUNNING COSTS - 1981-83

	1981/82		1982/83
	ESTIMATE	REVISED	ESTIMATE
	£	£	£
PRELIMINARY EXPENSES	100,000		
EMPLOYEES			
Salaries, etc.		52,500	108,700
Training		3,200	4,400
Other employees expenses		1,700	1,000
RUNNING EXPENSES			
Supplies and services		14,000	29,100
Software applications			
- annual licence charges		-	15,700
(see attached list)			
Transport and car allowances		1,300	3,500
Establishment Expenses			
Printing, stationery, advertising etc.		1,900	6,200
Central administrative expenses		4,200	3,600
Travel, subsistence and conferences		300	700
Office accommodation		4,000	6,000
Insurances		600	700
CAPITAL FINANCING CHARGES			
Leasing		13,000	20,800
Computer replacement fund contributions		-	11,900
	100,000	96,700	212,300
LESS:			
Income:			
Sale of Computer time		200	1,000
ESTIMATED NET COST	100,000	96,500	211,300

Continued...

001035

Estimate Provision for new software applications in 1982/83

Provision has been made for the following software applications in 1982/83:-

	£
Planning applications	1,000
Council house repairs	1,600
Data base management	9,400
Engineering calculations	2,000
Personal data system	<u>1,700</u>
	£ <u>15,700</u>

The costs shown above represent the annual licence charge for each system.

Appendix II includes £16,000 in respect of the initial cost of purchasing the planning and council house repairs system.

Continued...

001536

APPENDIX II

ROCHFORD COMPUTER CENTRE - CAPITAL PROGRAMME 1982 - 1985

	TOTAL COST £000	1982/83 £000	1983/84 £000	1984/85 £000
Installation of Visual Display Units and Printers	107	43	32	32
Purchase of software systems				
- Planning applications	8	8		
- Cash receipting information	2	2		
- Council house repairs	8	8		
Enhancements to central processor	34	23	11	
	<hr/> 159	<hr/> 84	<hr/> 43	<hr/> 32

001037

ROCHFORD DISTRICT COUNCIL

COLIN P. SIVELL FCIS DMA Dip O&M
Barrister-at-Law

Director of Legal Services

Tel Southend-on-Sea 546366

My Ref

Your Ref.

When calling or telephoning

Please ask for



COUNCIL OFFICES
SOUTH STREET
ROCHFORD
ESSEX
SS4 1BW

18th December, 1981

Dear Councillor,

Members of the Council are summoned to a meeting as detailed below.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'C. Sivell'.

Director of Legal Services.

DATE: 22ND DECEMBER, 1981
TIME: 7.30 P.M.
PLACE: COUNCIL CHAMBER, RAYLEIGH

A G E N D A

PRAYERS

1. MINUTES OF THE MEETING OF 17TH NOVEMBER, 1981
2. APOLOGIES FOR ABSENCE
3. CHAIRMAN'S ANNOUNCEMENTS (if any)
4. HULLBRIDGE RIVERSIDE WARD - CASUAL VACANCY (Minute 658/81)

The Chief Executive to report the result of the by-election held on Thursday, 10th December, 1981 following the resignation of Mrs. T.M. Madden.

5. To receive Committee minutes as listed and to pass such resolutions as may be necessary.

001033

<u>Committee</u>	<u>Date</u>	<u>Minute Nos.</u>
Leisure Services	24th November	661 - 671
Health & Housing Services	26th November	672 - 688
Planning Services	1st December	689 - 692
Finance & Personnel	3rd December	693 - 706
Development Services	8th December	707 - 723
Policy & Resources	16th December	724 -

6. To consider questions under Standing Order 7.2 (if any) of which appropriate notice has been given.

ROCHFORD DISTRICT COUNCIL

Minutes of the Council

At a meeting held on 22nd December, 1981. Present:
Councillors R.H. Holman (Chairman), E.H. Adcock, C.B. Alger,
R.H. Boyd, W.H. Budge, Mrs. L.M.A. Campbell-Daley, L.K. Cope,
B.A. Crick, E.E. Daley, T. Fawell, R.D. Foster,
Mrs. M. Garlick, J.A. Gibson, A.J. Harvey, D.R. Helson,
Mrs. J.M. Jones, F.B.G. Jopson, Miss B.G.J. Lovett,
Mrs. J.M. Murison, J.E. Nokes, R.A. Pearson, J.A. Sheaf,
G.J. Skinner, R.T. Stephens, C. Stephenson, A.L. Tate,
J.P. Taylor, R.A. Taylor, T.J. Warner and D.C. Wood.

Apologies: Councillors M.N. Anderson, S.W. Barnard,
N.R. Blyther, Mrs. P. Cooke, Mrs. P.E. Hawke,
Mrs. E.M. Heath, E.V. Maton, B. Taylor and E.S. Whitworth.

MINUTES

737. Resolved that the Minutes of the meeting held on 17th November, 1981 be approved as a correct record and signed by the Chairman.

CHAIRMAN'S ANNOUNCEMENTS

738. The Chairman of the Council extended a welcome to Councillor G.J. Skinner, the newly elected Member for the Hullbridge Riverside Ward.

Members heard with deep regret that Councillor E.V. Maton was again seriously ill and it had been necessary for him to undergo a further major operation.

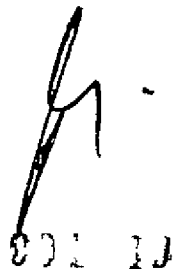
The Chairman stated that the staff party arranged for 21st December had been cancelled due to the inclement weather but this would take place early in the New Year.

MINUTES OF COMMITTEES

739. Resolved (1) that the Minutes of Committees be received and the recommendations contained therein adopted subject to the amendment shown.

(2) that the Common Seal of the Council be affixed to any documents necessary to give effect to decisions taken or approved by the Council in these Minutes.

<u>Committee</u>	<u>Date</u>	<u>Minute Nos.</u>
Leisure Services	24th November	- 661 - 671
Health & Housing Services	26th November	672 - 688



Council

Glass Reclamation (Minute 684/81)

Note: Councillor R.H. Holman disclosed a pecuniary interest by way of a business association and being invited to remain in the meeting took no part in the discussion or voting on the matter.

Planning Services	1st December	689 - 692
Finance & Personnel	3rd December	693 - 706
Development Services	8th December	707 - 723

Market Square, Rochford (Minute 715/81)

Resolved that Recommendation (2) be withdrawn as the Director of Finance had authority to approve the virement.

Policy & Resources	16th December	724 - 736
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PRIMARY SCHOOL GOVERNING BODIES (Minute 729/81)

740. The Chief Executive reported on the current membership and attendance records of Council nominees.

Resolved that the undermentioned nominations be made for the four year period ending 31st December, 1985:-

Downhall Primary	Councillor Mrs. J.M. Murison
Edward Francis Junior & Infants	Mr. W.H. Batten Councillor D.R. Helson
Glebe Junior and Infants	Councillor L.K. Cope Mr. C.B. Gowlett
Grove Junior and Infants	Councillor R.D. Foster Mr. M. Murphy
Rayleigh Junior & Infants	Councillor L.K. Cope Mrs. Ruth Andrews.
Wyburns Junior & Infants	Councillor J.A. Gibson

(6189) (DLS)

Chairman 

Date 