



Rochford District  
Council

## Audit & Governance Committee

### agenda

***Date***

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**2 July 2024**

***Time***

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**7.30 pm**

***Place***

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The Mill Arts & Events Centre  
Bellingham Lane  
Rayleigh, SS6 7ED

***Contact***

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**The public are welcome to  
attend this meeting.**

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## **Members of the Audit & Governance Committee**

Chairman: Cllr R Milne

Vice-Chairman: Cllr S A Wilson

Cllr N J Booth

Cllr R Lambourne

Cllr A D Marriott

Cllr M O'Leary

Cllr S J Page

Cllr Mrs V A Wilson

Cllr S E Wootton

## **Terms of Reference**

- To provide independent assurance of the adequacy of the risk management framework and the associated control environment.
- To assess the Authority's financial and non-financial performance to the extent that it affects the Authority's exposure to risk and weakens the control environment.
- To oversee the financial reporting process including scrutiny of the treasury management strategy and policies.
- To ensure that Members maintain high standards of probity in their public life by forming a Sub-Committee to consider standards complaints referred by the Monitoring Officer.
- To appoint representatives to any outside bodies which fall within the remit of this Committee.

**The Council's residents are at the heart of everything we do.**

## **The Council's priorities are:-**

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

## A G E N D A

	Page No
Emergency evacuation announcement	
<b>1 Apologies for Absence and Substitute Members</b>	
<b>2 Non-Members attending</b>	
<b>3 To Receive Declarations of Interest</b>	
<b>4 Urgent Business</b>	
<b>5 Internal Audit Annual Report 2023/24</b>	5.1 – 5.47
To consider the report of the Audit & Counter Fraud Manager presenting the Chief Audit Executive's annual opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and internal control during 2023/24.	
<b>6 Annual Governance Statements</b>	6.1 – 6.40
To consider the report of the Interim Director, Resources, presenting the Annual Governance Statement (AGS) for 2022/23 and 2023/24.	
<b>7 Risk Management Update</b>	7.1 – 7.12
To consider the report of the Interim Director, Resources updating Members of the Committee on the status of the Council's 2024/25 Strategic Risk Register.	
<b>8 Capital Financing Requirement</b>	8.1 – 8.40
To consider the report of the Interim Director, Resources outlining the findings of the Council's Treasury Management advisors, Link in relation to the Capital Financing Requirement.	
<b>9 Appointment of the Constitution Working Group (CWG)</b>	9.1 – 9.4
To consider the report of the Monitoring Officer seeking to appoint a Constitution Working Group of four Members, one from each political group.	

A handwritten signature in black ink, appearing to read 'Jonathan Stephenson', with a long horizontal line extending to the right.

Jonathan Stephenson  
Chief Executive