



**Rochford District
Council**

INDEX

1973

January - December

ROCHFORD DISTRICT COUNCIL

MINUTE INDEX 1973

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**Rochford District
Council**

ROCHFORD DISTRICT COUNCIL MINUTES

1973

July

ROCHFORD DISTRICT COUNCIL
=====

Council Offices,
Hockley Road,
RAYLEIGH, Essex.
SS6 8EA

19th July, 1973.

To: The Chairman and Members of the
Rochford District Council.

Mr. Chairman, Ladies and Gentlemen,

Report of Acting Clerk

1. APPOINTMENT OF CHIEF EXECUTIVE:

It is proposed that Mr. E.J. Skevington should take up his duties officially as Chief Executive on 1st August, 1973.

2. APPOINTMENT OF CHIEF OFFICERS:

In cases where Officers are appointed who are not serving with either the present Rayleigh or Rochford Councils is it the wish of the Council that such appointments should be subject to the submission of, say, two satisfactory references and to passing a medical examination satisfactorily?

3. WATER BILL - ESTABLISHMENT OF REGIONAL WATER AUTHORITIES:

Members will recall that at the last meeting I reported that the Essex Borough and District Councils Association were to undertake a postal ballot of nominations received for the appointment of one member to represent Essex District Councils on the Anglia Water Authority. Councillor C.B. Gowlett was nominated by this Council.

I have now been informed that of the seven candidates nominated the majority of the votes received were in favour of the member from Colchester, Councillor G.S.E. Penrose, and his name was submitted on behalf of 13 of the new District Councils in the County.

4. LIAISON ARRANGEMENTS WITH ESSEX COUNTY COUNCIL:

I append a copy of a letter, dated 5th July, 1973, from the Deputy Chief Executive and Clerk of the Essex County Council.

The District Council are asked whether they agree that the liaison arrangements proposed should be established and, that being so, they are asked to nominate a representative to attend such meetings.

The Essex County Council have suggested that to help foster liaison between Essex local authorities, and also to assist the operation of agency arrangements, each new District Council should send to the County Council copies of its Council books. The County

Council have also decided that a copy of the minute books of the new County Council should be sent to each of the District Councils in Essex.

5. ELECTION OF STEERING COMMITTEE FOR AN ASSOCIATION OF DISTRICT COUNCILS IN ENGLAND AND WALES:

This Council were represented at a conference in London on 10th July, 1973, by Councillor R.M. Warren (Vice-Chairman) and Councillor R.W.C. Offwood. At the meeting it was decided -

- (a) to approve, in principle, the formation of an Association of District Councils in England and Wales.
- (b) to set up a Steering Committee comprising three representatives for each of nine regional groupings of authorities; and
- (c) to select the representatives on the Steering Committee by inviting nominations by post followed by a postal ballot.

I have now received a nomination paper and nominations must be received by the present local authority associations by Friday, 27th July, 1973.

6. PUBLIC RELATIONS - PUBLICATION ENTITLED "TOMORROW'S COUNCILS":

The Local Government Information Office have prepared a leaflet explaining in detail how Councils will work in 1974. The price is £7.00 per thousand for 10,000 copies, but special prices will be quoted for larger quantities.

7. PUBLIC EXPENDITURE 1974/75:

Department of the Environment Circular 77/73 sets out details of a recent statement by the Chancellor of the Exchequer upon modifications to be made in the growth of public expenditure next year.

Current Expenditure

Local authorities are expected to reduce the growth of their current expenditure (excluding housing) from an estimated 4% from 1973/74 to 1974/75 to 2½%, by exercising restraint on less essential items.

The Government's decision on the total amount of rate support grant to be paid next year will assume that local authorities will restrain the growth of their total expenditure to this level. It is anticipated that 45% of the total savings will be found from road maintenance, 15% from miscellaneous services and the rest from less essential elements of other services.

Authorities should now start to avoid actions that will add to expenditure for next year and in particular should consider:-

- (a) deferring some capital projects proposed for this year which will lead to significant additional expenditure next year;
- (b) economies in staff both in new appointments and through not replacing those staff (in particular road maintenance workers) who leave this year;
- (c) deferring acquisition of plant and equipment that may not now be needed in 1974/75.

New authorities are asked to bear the Chancellor's statement in mind in planning expenditure for 1974/75 and, generally, authorities should go slow on maintenance and on the replacement of equipment, and in the particular case of road maintenance this may mean postponing the raising of standards. Discussions on possible modifications to the distribution formula of the rate support grant will be held with the appropriate local authority associations.

Capital Expenditure:

It is, however, an essential part of the Government's proposals that expenditure on housing will be increased. To make allowance for this shift in priority the growth rate in expenditure on both principal and other local authority roads will be limited to £28 million during 1974/75 and in miscellaneous local services the proposed reduction is £79 million. This will be achieved mainly in the locally determined schemes sector, but also in the water and sewerage key sector on projects not immediately related to housing. The total amount available for locally determined schemes will be less in 1974/75 than is available this year.

In accordance with this policy of priority for housing, local authorities are asked to give first consideration to locally determined schemes which are connected with housing. Some deferment may have to be accepted of projects which, however desirable, are unconnected with housing such as minor roads, car parking, recreational facilities and civic buildings as well as the slowing down of town centre redevelopment schemes.

8. LOCAL GOVERNMENT ACT 1972 - AUDIT PROVISIONS:

Sections 154 to 167 of the Local Government Act, 1972 make new arrangements for a single system of audit for all authorities, although there will still be a choice between a district auditor and an "approved auditor".

Where the auditor appointed is not a district auditor the appointment requires the approval of the Secretary of State who will need to be satisfied that the auditor has the experience and resources needed to carry out an efficient audit. The Act also includes provisions for authorities to change their auditors subject to the consent of the Secretary of State and the right of the auditor to make representations. It is considered desirable, however, that the normal duration of an auditor's appointment should be sufficient to enable him to familiarise himself with the accounts and carry out an effective programme over a period of years and for this reason it is

envisaged that appointments will not normally be for periods of less than five years.

The Act abolishes the disallowances and surcharge provisions of the Local Government Act 1933, and substitutes new provisions which provide safeguards against illegality and loss arising from misconduct (but not from negligence which will be for the authority to deal with).

Whoever may be the auditor, local government electors will have the same right of inspection of accounts, the same right to seek explanations from the auditor and the same right to make objection to items therein, as previously.

The Secretary of State will prescribe recommended fees for auditors although authorities will be free to pay more than the minimum fee by agreement with their auditors.

The choice between audit by a district auditor and audit by an approved auditor will be entirely at the discretion of the local authority who should make their choice on the merits and quality of service. The Secretary expects that they will seek advice from their officers responsible for financial administration. The Act requires the initial choice to be made before the 1st January, 1974 and the Secretary of State would like to be notified of decisions made as early as possible.

With regard to appointment of auditors for parish councils, the Act provides that the choice of auditor is to be made by the District Council although the Secretary of State believes that District Councils will think it right to consult the authorities concerned.

Any subsequent change of audit arrangements must be decided by 1st October preceding the start of the financial year from which it is to have effect.

The new audit provisions will not apply to the existing local authorities to be dissolved, and it is intended that the audit provisions of the Local Government Act 1933 will be kept in force in respect of the accounts of these authorities until the completion of the final audits.

9. BOOKLET CONTAINING RECOMMENDATIONS OF JOINT COMMITTEE:

I anticipate that this document will be completed to enable a copy to be distributed to each Member of the District Council at the next meeting to be held on 25th July, 1973.

C. E. FITZGERALD,

Acting Clerk.

Essex County Council

CHIEF EXECUTIVE & CLERK'S DEPARTMENT
PO box 11 County Hall Chelmsford CM1 1LX

J S Mills
Chief Executive & Clerk

telephone 53233 ext 2008

date 5 July 1973

our ref NS/GB

your ref

Dear Sir

Liaison Arrangements

I refer to the liaison proposals which the New Essex County Joint Committee commended to the new Essex local authorities.

At its last meeting the Council decided to invite the District Councils to join in the establishment of a County Liaison Committee consisting of six members of this Council and one member representative from each of the fourteen District Councils. This Council envisages that each local authority on the Liaison Committee would also be represented by its Chief Executive and that substitute representatives would be permitted with committee chairmen in attendance when issues affecting their services are discussed. Also, it is intended that the Liaison Committee should meet on a regular basis with a formal agenda in order to discuss issues of county-wide implication for this Council and the District Councils and, if acceptable to the District Councils, it will be suggested to the Liaison Committee, when established, that its Secretary should be the County Chief Executive and Clerk.

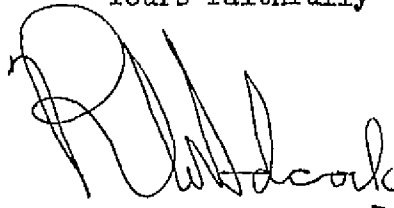
So far as individual issues involving a particular district are concerned, it is the Council's view that these can be best dealt with on an ad hoc basis by the appointment of members and/or officer working groups as required. In addition, to achieve the close liaison desired, the Council feels that regular meetings should be encouraged between the chief officers of the County and the District Councils on the lines of the present Essex Clerks' Association and the Essex Financial Officers' Association. On this latter aspect the Essex Clerks' Association has already taken steps towards the formation of an association of Chief Executives and I would expect the Essex Financial Officers' Association to do likewise. I am sending copies of this letter to the Council's chief officers so that in appropriate cases they may consult with the District Council chief officers, when appointed. In this connection I would expect the surveyors and the planners at least to consider the possible establishment of a system of regular meetings.

/...

To: The Chief Executives (when appointed)
of the District Councils
The Secretaries to the District Joint
Committees ✓

Whilst some of the District Councils have already indicated their acceptance of the liaison proposals envisaged by the New Essex County Joint Committee and I have been given the names of their member representatives, I would now like to know whether all the District Councils agree that liaison arrangements should be established as described in this letter and, if so, let me have the names and addresses of their representatives so that a first meeting of the Liaison Committee can be held as soon as possible after the Summer recess.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R. Woodcock'. The signature is fluid and cursive, with a large initial 'R' and a long, sweeping underline.

Deputy Chief Executive and Clerk

ROCHFORD DISTRICT COUNCIL

Council Offices,
South Street,
Rochford, Essex.

17th July 1973.

TO: The Chairman and Members of Rochford District Council

Mr. Chairman, Ladies and Gentlemen,

Report of the Acting Treasurer

I am pleased to report on the various steps taken to date.

1. INITIAL EXPENSES OF THE COUNCIL

- (a) A deposit account and current account have been opened in the Council's name with Barclays Bank Limited, West Street, Rochford.
- (b) Contributions amounting to £21,493 have been received from the Rayleigh Urban District Council and Rochford Rural District Council under the provisions of Section 169 of the Local Government Act 1972.
- (c) Expenses amounting to £32.28 have been paid to date.

2. VALUE ADDED TAX

The new Council has been registered with H.M. Customs and Excise for Value Added Tax purposes and a reference number has been allocated to it. Quarterly returns will be made during the year 1973/74 for accounting purposes.

P. KERMAN
Acting Treasurer.

ROCHFORD DISTRICT COUNCIL

AGENDA MINUTES AND REPORTS

for the MEETING of the COUNCIL to be held
on TUESDAY, the 10th day of JULY, 1973 in
the COUNCIL CHAMBER, CIVIC CENTRE, ROCHFORD

at 7.30 p.m.

ROCHFORD DISTRICT COUNCIL
=====

C.E. Fitzgerald, F.C.I.S., Council Offices,
Proper Officer, Hockley Road,
RAYLEIGH, Essex.
SS6 8EA

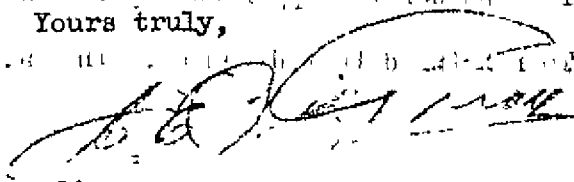
3rd July, 1973.

Dear Sir (Madam);

NOTICE IS HEREBY GIVEN that a Meeting of the Rochford District Council will be held in the COUNCIL CHAMBER, CIVIC CENTRE, SOUTH STREET, ROCHFORD, on TUESDAY NEXT the 10th JULY, 1973, at 7.30 p.m.

and I trust it will be convenient for you to be present.

Yours truly,



Proper Officer.

A G E N D A

1. TO confirm and sign the Minutes of the First and Annual Meeting of the District Council held on the 20th June, 1973. (Copy appended).
2. Loyal Greetings: The Proper Officer to report receipt of a letter from Her Majesty's Private Secretary.
3. Appointment of Chief Executive:

(a) Approval of the role, duties and title of the Chief Executive -

The Joint Committee envisaged a Chief Executive who would be responsible for the corporate management of district services through a Management Team of Chief Officers. The Chief Executive would have a small department, but he would be relieved of time absorbing responsibilities which are not essential to the leader of a Management Team.

It is suggested that the title for this appointment should be that of "Chief Executive". The detailed job specification for this appointment is set out in Appendix J on page 165 of the "Bains Report".

- (b) Salary and Conditions, etc. applicable to post: (See confidential report from Proper Officer attached - Item 5).
- (c) Arrangements to interview candidates: To receive a report from the ad hoc Committee.

4. Appointment of Chief Officers:

(a) To fix the salary scale and conditions of appointment, etc.
(See confidential report attached from Proper Officer - Item (6)).

(b) Arrangements to Interview Candidates: To receive a report from the ad hoc Committee.

5. To consider the management structure and formation of the Committees. (Will the Members please bring with them to the meeting the copy of the letter which I addressed to all Members of the District Council on the 14th June enclosing a copy of the report, dated 30th November, 1972, which the Clerks of the two existing authorities submitted to the Joint Committee and which has been recommended for adoption to the New Council.)

6. To consider the appended report submitted by the Proper Officer.

7. To fix the date and venue of the next meeting.

=====

14. 11. 72

1. The Council has considered the report of the Joint Committee on the Management Structure and Formation of Committees, dated 30th November 1972, and has resolved to recommend for adoption to the New Council the proposals contained therein.

2. The Council has also considered the report of the Proper Officer on the arrangements for the interview of candidates for the posts of Chief Officers, and has resolved to recommend for adoption to the New Council the proposals contained therein.

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(b) The Council has also considered the report of the Proper Officer on the arrangements for the interview of candidates for the posts of Chief Officers, and has resolved to recommend for adoption to the New Council the proposals contained therein.

(c) The Council has also considered the report of the Proper Officer on the arrangements for the interview of candidates for the posts of Chief Officers, and has resolved to recommend for adoption to the New Council the proposals contained therein.

MINUTES of the FIRST and ANNUAL MEETING of the DISTRICT COUNCIL OF ROCHFORD held in the COUNCIL CHAMBER, CIVIC CENTRE, ROCHFORD, on WEDNESDAY, the 20th JUNE, 1973, at 7.30 p.m.

PRESENT:

Councillors Fudge (Chairman), Warren (Vice-Chairman), Adcock, Barnard, Biggs, Blackburn, Bright, Miss Browning, Carter, Mrs. Clayton, Cope, Cowen, Criak, Fletcher, Fowler, Mrs. Frank, Gowlett, Grove, Harvey, Humby, Ives, Kennaugh, Miss Leggatt, Mrs. Madden, Maton, McCamley, McKinnell, Morgan, Mutimer, Needham, Offwood, Oldbury, Shields, Stanton, Stephenson, Tate, Tracey, Warner, Wood and Young.

(Pending the election of Chairman, the Chair was occupied by the Chairman of the Joint Committee (Councillor S.G. Robson, C.C.))

1. APOLOGY FOR ABSENCE:

An apology for absence was submitted on behalf of Councillor R.G.J. Foley, C.C., the Vice-Chairman of the Joint Committee, who was not, however, a member of the new District Council.

2. ELECTION OF DISTRICT COUNCILLORS 1973:

The Designated Officer, Mr. C.E. FitzGerald, Clerk of the Rayleigh Urban District Council, reported the result of the election of District Councillors for 1973 as follows:-

<u>Ward</u>	<u>Name</u>	<u>Number of Votes</u>	
No. 1 (Central)	Edward David Barwick	268	
	Edward Rex Biggs	499	Elected
	Charles William Gray	403	
	Thomas Mair	442	
	Peter John Stanton	500	Elected
No. 2 (Downhall)	Derek Arthur Ives	614	Elected
	Ronald Albert Marshall	211	
	Roland William Chard Offwood	576	Elected
	James Frederick Tucker	216	
No. 3 (Grange & Rawreth)	Sidney John Carter	466	
	Cecil Bertram Gowlett	749	Elected
	Roger Harvey Holman	478	
	Beryl Georgina Joan Lovett	530	
	Richard McCamley	782	Elected
	Reginald David Needham	728	Elected
No. 4 (Lodge)	Clifford David Bright	547	Elected
	William George Campbell	484	
	Frances Emily Clayton	543	Elected
	Henry Charles Stichbury	480	

<u>Ward</u>	<u>Name</u>	<u>Number of Votes</u>	
No. 5 (Trinity)	James Robin Clinkscales	446	
	David Dryer	433	
	John Morgan Edwards	459	
	Dennis Reginald Fowler	637	Elected
	Neil Alfred Grove	606	Elected
	Ian Walter Shields	612	Elected
No. 6 (Wheatley)	Sylvia Doreen Ellen Blyther	374	
	Leonard Kenneth Cope	477	Elected
	Moiria Patricia Grimshaw	447	
	Arthur Robert Mutimer	474	Elected
	Ethel Elizabeth Amelia Staden	186	
No. 7 (Whitehouse)	Gordon Shakespeare Davies	281	
	Simon Bickham Howard Fletcher	529	Elected
	Leonard Harold Fudge	510	Elected
	Thomas Leary	267	
No. 8 (Ashington & South Farnbridge)	Dorothy Mildred Boothby	203	
	Anne Cater	168	
	Bernard Arthur Crick	355	Elected
	Ethel Maud Leggatt	298	Elected
No. 9 (Barling and Sutton)	David Ronald Barber	52	
	Michael Patrick Cowen	184	Elected
	Edward William Mumford	181	
No. 10 (Canewdon, Paglesham & Stambridge)	Patrick Joseph Gaffney	189	
	Bernard Arthur Gooding	168	
	Ronald George Ranson	95	
	Derrick Charles Wood	303	Elected
No. 11 (Great Wakering, East)	Leslie Arthur Clift	263	
	Arthur James Humby	291	Elected
No. 12 (Great Wakering Central)	Jack Robert Warner	Elected (No Poll)	
No. 13 (Great Wakering, West)	Ernest Harold Adcock	319	Elected
	Ernest John Gerson	156	
No. 14 (Hawkwell, East)	John Thomas Chittenden	389	
	Alan John Harvey	482	Elected
	Kenneth Gordon Littley	415	
	Eric Victor Maton	442	Elected
	David McKinnell	457	Elected
	Muriel Grace Tracey	373	
No. 15 (Hawkwell, West)	Eleanor Martha Frank	380	Elected
	Michael Albert Frederick Howe	317	
	Gordon James Skinner	340	
	Albert Leonard Tate	432	Elected
No. 16 (Hookley Central)	Maurice Lowther Kennaugh	Elected (No Poll)	
No. 17 (Hookley, East)	Stanley William Barnard	504	Elected
	Joyce Ruth Browning	505	Elected
	William Timothy Verrier	178	
	Robin Wright	173	

<u>Ward</u>	<u>Name</u>	<u>Number of Votes</u>	
No. 18 (Hockley, West)	Ronald Miller Warren		Elected (No Poll)
No. 19 (Hullbridge Riverside)	Ernest William Long	289	
	Mary Theresa Madden	374	Elected
	Richard Edward Moody	242	
	Christopher Richard Morgan	360	Elected
	Reginald John Andrew Seward	206	
No. 20 (Hullbridge South)	Lilian Maud Alice Campbell	132	
	James Hugh Carter	277	Elected
	Arthur Downes	111	
	Frederick Alfred Hunt	105	
	Leonard Joseph Insole	85	
	Frederick John Edward Watkins	61	
	George Young	163	Elected
No. 21 (Rochford Eastwood)	Norman Ernest Auger	240	
	Grahame Creswell Oldbury	269	Elected
No. 22 (Rochford Roche)	Reginald Keith Francis	300	
	Charles Stephenson	307	Elected
No. 23 (Rochford St. Andrews)	Reginald Blackburn	459	Elected
	Mary Monica Hannah	361	
	George Henry Newberry	313	
	William John Tracey	472	Elected

That Officer reported that all the newly elected Members had made the Statutory Declaration of Acceptance of Office.

3. ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR:

The Chairman of the Joint Committee, Councillor S.G. Robson, C.C., invited nominations for the election of Chairman for the ensuing year and the following nominations were made:-

On the motion of Councillor Bright, Seconded by Councillor Tate - Councillor Fudge.

On the motion of Councillor Barnard, Seconded by Councillor Crick - Councillor Wood.

The voting was as follows:-

Councillor Fudge	21
Councillor Wood	7
Abstentions	12

RESOLVED: That Councillor L.H. Fudge be elected Chairman of the Council for the ensuing year.

Councillor Fudge then took the Chair and expressed his thanks for the honour which the Members of the Council had conferred upon him.

Councillor Fudge then made the Statutory Declaration of Acceptance of the Office of Chairman.

(Handwritten signature)

4. APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL:

The following nominations for the election of Vice-Chairman of the Council for the ensuing year were made:-

On the motion of Councillor Offwood, Seconded by Councillor Oldbury - Councillor Warren.

On the motion of Councillor Miss Leggatt, Seconded by Councillor Carter - Councillor Wood.

The voting was as follows:-

Councillor Warren	21
Councillor Wood	7
Abstentions	12

RESOLVED: That Councillor R.M. Warren be appointed Vice-Chairman of the Council for the ensuing year.

Councillor Warren expressed his appreciation of the honour conferred upon him and made the Statutory Declaration of Acceptance of the Office of Vice-Chairman.

5. EXPRESSION OF LOYAL DUTY:

On a motion moved by the Chairman of the Council, Councillor Fudge, Seconded by the Vice-Chairman of the Council, Councillor Warren, it was -

RESOLVED: That the Chairman and Members of the Rochford District Council, as their first act following on their constitution, do humbly tender to Her Majesty The Queen a unanimous expression of their loyal duty and warm affection as they enter upon the responsible tasks entrusted to their charge.

6. APPRECIATION - LOCAL GOVERNMENT JOINT REORGANISATION COMMITTEE:

RESOLVED: That the new Rochford District Authority place on record their appreciation of the past services rendered by Councillor S.G. Robson, C.C., Chairman of the Reorganisation Joint Committee, for so ably presiding at the opening of this meeting, and to him and the other members of the Joint Committee, and the Officers of both the Rayleigh and Rochford Councils, for the work which they have all rendered through the medium of the Joint Committee to ensure that the new District Council is in a position to operate efficiently, and that this expression of appreciation be recorded in the Minutes of the District Council.

7. MANAGEMENT STRUCTURE AND PROCEDURES:

On a motion by Councillor Harvey, Seconded by Councillor Blackburn, it was proposed that the Council appoint an ad hoc Committee, comprising nine Members of the Council, to consider the matters referred to in Item 5 of the Agenda, and to select a short-list of applicants for the post of Chief Executive Officer and other Chief Officer appointments for consideration at the next meeting of the Council.

An amendment was moved by Councillor Wood, Seconded by Councillor Crick: That the Council constitute a Progress and Review Committee, whose terms of reference would be to consider the items referred to in Item 5 of the Agenda and also to consider as to the method of considering the recommendations of the Joint Committee as referred to in Item 6.

Upon being put to the vote the amendment was LOST, 7 Members voting in favour of the amendment, 20 Members against, with 7 abstentions.

The original motion moved by Councillor Harvey and Seconded by Councillor Blackburn was then put to the vote and was CARRIED, there being 32 Members voting for the motion and it was -

RESOLVED: That an ad hoc Committee, comprising 9 Members of the Council, be constituted for the purpose of considering the items referred to in Item 5 of the Agenda, selecting a short-list from the applications received for the post of Chief Executive Officer and other Chief Officers, and submitting recommendations thereon to the next meeting of the Council.

Nominations were then invited to fill the nine seats on the Committee.

On the motion of Councillor Fowler, Seconded by Councillor Fletcher - The Chairman of the Council, Councillor Fudge, the Vice-Chairman of the Council, Councillor Warren, and Councillors Harvey, Ives and Offwood.

On the motion of Councillor McCamley, Seconded by Councillor McKinnell - Councillors Blackburn, Gowlett and Warner.

On the motion of Councillor Crick, Seconded by Councillor Miss Browning - Councillors Barnard, Humby and Wood.

The voting was as follows:-

Councillor Fudge	26
Councillor Warren	21
Councillor Harvey	19
Councillor Ives	20
Councillor Offwood	20
Councillor Blackburn	22
Councillor Gowlett	17
Councillor Warner	16
Councillor Wood	9
Councillor Humby	7
Councillor Barnard	7

RESOLVED: That the following Members be appointed to serve on the ad hoc Committee:-

Chairman of the Council (Councillor Fudge)
Vice-Chairman of the Council (Councillor Warren)
Councillor Blackburn
Councillor Gowlett



Councillor Harvey
Councillor Ives
Councillor Offwood
Councillor Warner
Councillor Wood.

8. RECOMMENDATIONS OF THE JOINT COMMITTEE:

The Designated Officer reported that he was preparing a schedule of recommendations made by the Joint Committee for the new Council.

RESOLVED: On the motion of Councillor Harvey, Seconded by Councillor Blackburn (31 Members voting in favour and 6 against) that further consideration of this matter be deferred pending the issue of the schedule of decisions of the Joint Committee, now being prepared by the Designated Officer.

9. ACTING PROPER OFFICER OF THE COUNCIL:

RESOLVED: On the motion of Councillor Harvey, Seconded by Councillor Blackburn: That, subject to the consent of the Rayleigh Urban District Council and until this Council has appointed the appropriate Officer, Mr. C.E. Fitzgerald, the Clerk of the Rayleigh Urban District Council, be designated as the proper officer of the new Council for convening meetings of the new Council, and its appointed Committees, and to be responsible by statute for exercising any functions falling to be exercised by the proper Officer of the new Council.

10. INITIAL EXPENSES OF THE COUNCIL:

RESOLVED: (a) That, subject to the consent of the Rochford Rural District Council and until this Council has appointed the appropriate Officer, Mr. F. Kerman, the Treasurer of the Rochford Rural District Council, be appointed to act as temporary Treasurer and be authorised:

- (i) to receive and account for all moneys paid to the Council:
- (ii) to recover any moneys due to the Council:
- (iii) to make and account for any payments falling to be made on behalf of the Council:
- (iv) to borrow for the purpose of defraying any expenditure incurred by the Council:
- (v) to invest temporarily any moneys not immediately required by the Council:
- (vi) to open any necessary bank accounts in the name of the Council and to operate them; and
- (vii) to take any steps which may be necessary to protect the financial interests of the Council.

(b) That, pending the appointment of a permanent banker, Barclays Bank Limited, the bankers to the Rayleigh Urban District Council and the Rochford Rural District Council, be appointed to be the temporary banker of this Council on terms and conditions to be approved by the temporary Treasurer.

11. TEMPORARY COMMON SEAL:

RESOLVED: That the action taken by the Designated Officer in obtaining a temporary Common Seal on behalf of the new District Council, at a cost of £5.03, be confirmed.

12. STANDING ORDERS:

RESOLVED: That, pending the preparation of new Standing Orders, the Standing Orders with respect to proceedings and business applicable to the Rayleigh Urban District Council, be adopted as a temporary expedient.

13. NEXT MEETING OF THE COUNCIL:

RESOLVED: That the next meeting of the Council be held on Tuesday, the 10th July, 1973, at 7.30 p.m. at the Council Chamber, Civic Centre, Rochford.

14. THIRD LONDON AIRPORT AND SEAPORT -- MAPLIN:

It was reported that the Under-Secretary of State for the Environment, the Rt. Hon. Eldon Griffiths, M.P., would be attending the Royal Corinthian Yacht Club at Burnham on Monday, the 25th June, 1973, to discuss the effect of the Third London Airport and Seaport on local yachting facilities and the Club extended an invitation to the Council to appoint representatives to attend this meeting.

RESOLVED: That Councillors Biggs, Humby, Stanton and Warner be appointed as the Council's representatives to attend this meeting.

15. REGIONAL WATER AUTHORITIES -- REPRESENTATION:

It was reported that the method of allocation of seats to Regional Water Authorities had now been agreed and Essex District Councils had been invited to appoint one representative to serve on the Anglia Water Authority. The Essex Borough and District Councils Association has undertaken to receive nominations for the appointment of this representative and to carry out a postal ballot of District Councils.

RESOLVED: That Councillor Gowlett be nominated as the representative of the Essex District Councils to serve on the Anglia Water Authority.

16. RURAL DISTRICT COUNCILS ASSOCIATION -- ANNUAL CONFERENCE 1973:

It was reported that the Rural District Councils Association had invited new District Councils to appoint representatives to attend their Annual Conference which is to be held at Scarborough from the 19th to 21st September, 1973.

RESOLVED: That no action be taken in this matter.


CHAIRMAN OF THE COUNCIL.

ROCHFORD DISTRICT COUNCIL

AGENDA MINUTES AND REPORTS

for the MEETING of the COUNCIL to be

held on WEDNESDAY, the 25th day of JULY, 1973,

in the COUNCIL CHAMBER, CIVIC CENTRE, ROCHFORD

at 7.30 p.m.

ROCHFORD DISTRICT COUNCIL

C.E. FitzGerald, F.C.I.S.
Acting Clerk

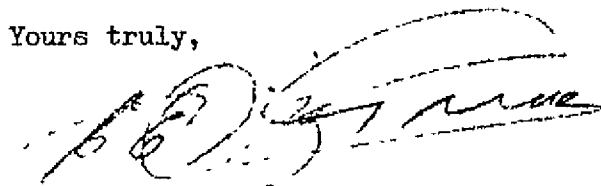
Council Offices,
Hockley Road,
RAYLEIGH, Essex.
SS6 8EA

19th July, 1973.

Dear Sir(Madam),

NOTICE IS HEREBY GIVEN that a Meeting of the Rochford District Council will be held in the COUNCIL CHAMBER, CIVIC CENTRE, SOUTH STREET, ROCHFORD, on WEDNESDAY NEXT, the 25th JULY, 1973, at 7.30 p.m. and I trust it will be convenient for you to be present.

Yours truly,



Acting Clerk.

A G E N D A

1. TO confirm and sign the Minutes of the Meeting of the District Council held on 10th July, 1973. (Copy appended).
2. TO consider the appended Report of the Acting Clerk.
3. Election of Chairman of Policy and Resources Committee.
4. Appointment of Committees.

(A statement showing the wishes of the Members will be circulated on Monday next, 23rd July, 1973).
5. If so decided, to make arrangements for the First Meetings of the various Committees for the purpose of -
 - (a) Appointing the Chairman and Vice-Chairman, and
 - (b) Selecting the two Members to serve on the Policy and Resources Committee.
6. TO consider the appended Report of the Acting Treasurer.
7. TO receive the Revenue Estimates of both the Rayleigh and Rochford Councils for the year 1973/74. (As available copies are limited copies are only enclosed for those Members who have not previously received a copy).
8. TO receive the Abstract of Accounts for the year 1972/73 in respect of the Rochford Rural District Council.

9. Maplin Development - Access Routes and New Town Designation:
The Acting Clerk to submit a communication from the
Department of the Environment regarding the consultation
arrangements.
10. Essex and Hertfordshire Provincial Council for Local
Authorities Administrative, Professional, Technical and
Clerical Services - New Constitution: To consider the
attached letter and report of the Employers' Secretary.
11. Appointment of Chief Officers:
 - (i) Director of Administration.
 - (ii) Director of Finance.
 - (iii) Director of Health and Housing.
 - (iv) Director of Technical Services.

To receive the reports of the meetings of the Ad hoc
Committee held on the 12th and 13th July, 1973.
(Copies appended).
12. TO fix the date and venue of the next meeting.

=====



MINUTES of the MEETING of the DISTRICT COUNCIL OF
ROCHFORD held in the COUNCIL CHAMBER, CIVIC CENTRE,
ROCHFORD, on TUESDAY, the 10th JULY, 1973, at 7.30 p.m.

PRESENT:

Councillors Fudge (Chairman), Warren (Vice-Chairman),
Adcock, Barnard, Biggs, Blackburn, Bright, Miss Browning,
Carter, Mrs. Clayton, Cope, Cowen, Crick, Fletcher,
Fowler, Gowlett, Grove, Harvey, Humby, Ives, Kennaugh,
Miss Leggatt, Mrs. Madden, Maton, McCamley, McKinnell,
Morgan, Mutimer, Needham, Offwood, Oldbury, Shields,
Stanton, Tate, Tracey, Warner, Wood and Young.

1. APOLOGIES FOR ABSENCE:

Apologies for absence were submitted on behalf of Councillors
Mrs. Frank and Stephenson.

2. LOYAL GREETINGS:

The Proper Officer reported receipt of the following letter from
Her Majesty's Private Secretary:-

BUCKINGHAM PALACE

29th June, 1973

Dear Mr. FitzGerald,

The Queen, who is in Canada this week,
has commanded me to ask you to convey her sincere
thanks to the Chairman and members of the Rochford
District Council for their kind message of loyalty,
sent on the occasion of the Council's first meeting,
which Her Majesty much appreciates.

Yours sincerely,

(Signed) W. Heseltine.

3. APPOINTMENT OF CHIEF EXECUTIVE:

RESOLVED: (1) That the title for this appointment be that of
"Chief Executive".

(2) That the Chief Executive be responsible for the corporate
management of district services through a Management Team of Chief
Officers, with a small department.

(3) That the role and duties of the Chief Executive be as set
out in Appendix J on page 165 of the "Bains Report".

(4) That consideration of the salary and conditions applicable
to this post and the arrangements for the interview of candidates be
considered at a later stage in the meeting.



4. APPOINTMENT OF CHIEF OFFICERS - SALARY AND CONDITIONS AND ARRANGEMENTS FOR INTERVIEW:

RESOLVED: That consideration of this matter be deferred until a later stage in the meeting.

5. MANAGEMENT AND COMMITTEE STRUCTURE:

(a) Management Structure:

RESOLVED: On the motion of Councillor Harvey, Seconded by Councillor Blackburn: That the recommendations of the Joint Committee that the management structure for officers of the Council comprise a Chief Executive and a management team consisting of Directors of Administration; of Finance; of Health and Housing; and of Technical Services, as set out in the appended diagram, be adopted.

(b) Committee Structure:

It was moved by Councillor Ives, Seconded by Councillor Harvey: That committee structure A, referred to in the report of the Joint Clerks of the Local Government Reorganisation Joint Committee, dated 30th November, 1972, be adopted as the basis for the committee structure for the new District Council.

An amendment was moved by Councillor Crick, Seconded by Councillor Miss Browning: That the Development Services Committee should comprise at least 20 Members of the Council and that that Committee should have full executive powers.

Upon being put to the vote the amendment was LOST.

A further amendment was moved by Councillor Wood, Seconded by Councillor Humby: That committee structure A be adopted, except with regard to the constitution of the Development Services Committee, further consideration of which should be deferred for a full report to the next meeting of the Council as to the size, function and proposed delegation of powers to that Committee.

Upon being put to the vote, the amendment was LOST, there being 7 Members voting FOR the motion and 15 Members voting AGAINST the motion.

The original motion, moved by Councillor Ives and Seconded by Councillor Harvey, was then put to the vote and was CARRIED, there being 29 Members voting FOR the motion and 7 Members voting AGAINST the motion and it was -

RESOLVED: That committee structure A be adopted.

NOTE: Committee Structure A provides as follows:-

In addition to electing their Chairman and Vice-Chairman the Council shall also elect the Chairman of the Policy and Resources Committee.

Each of the remaining 37 members shall serve on two committees or sub-committees, other than the Policy and Resources Committee.

The four main committees shall each comprise 14 members and the three sub-committees shall each comprise 6 members, making a total of 74 seats to be filled (4 x 14 + 3 x 6) by 37 members.

In addition, the Chairman and Vice-Chairman of the Council and the Chairman of the Policy and Resources Committee shall be ex officio, a member of each committee and the Chairman of the Policy and Resources Committee shall be ex officio a member of each sub-committee.

The Policy and Resources Committee shall comprise, in addition to the elected Chairman, the Chairman and Vice-Chairman of the Council (ex officio), the Chairman and two other members of each of the four committees, on the understanding that the Policy and Resources Committee will appoint the Chairmen of each sub-committee from amongst their members.

6. MEMBERSHIP OF COMMITTEES AND TERMS OF REFERENCE:

It was reported that Members would be invited to indicate which two committees or sub-committees they would like to serve on and that further consideration as to the membership of the committees and sub-committees would be given at the next meeting of the Council.

In reply to a question, it was also reported that the terms of reference of all committees would be included in the Council's Standing Orders when these had been finally agreed.

RESOLVED: That the membership of the Council's committees and sub-committees be considered at the next meeting of the Council.

7. REPORT OF THE PROPER OFFICER:

Consideration was given to the appended report of the Proper Officer, dated the 3rd July, 1973, with the exception of Items 5 and 6, which it was agreed should be dealt with at a later stage of the meeting.

On Item 4, it was reported that at the meeting of District Councils held on 10th July it had been agreed that a Steering Committee be established at the earliest possible date to prepare appropriate proposals for the constitution of a new association of District Councils.

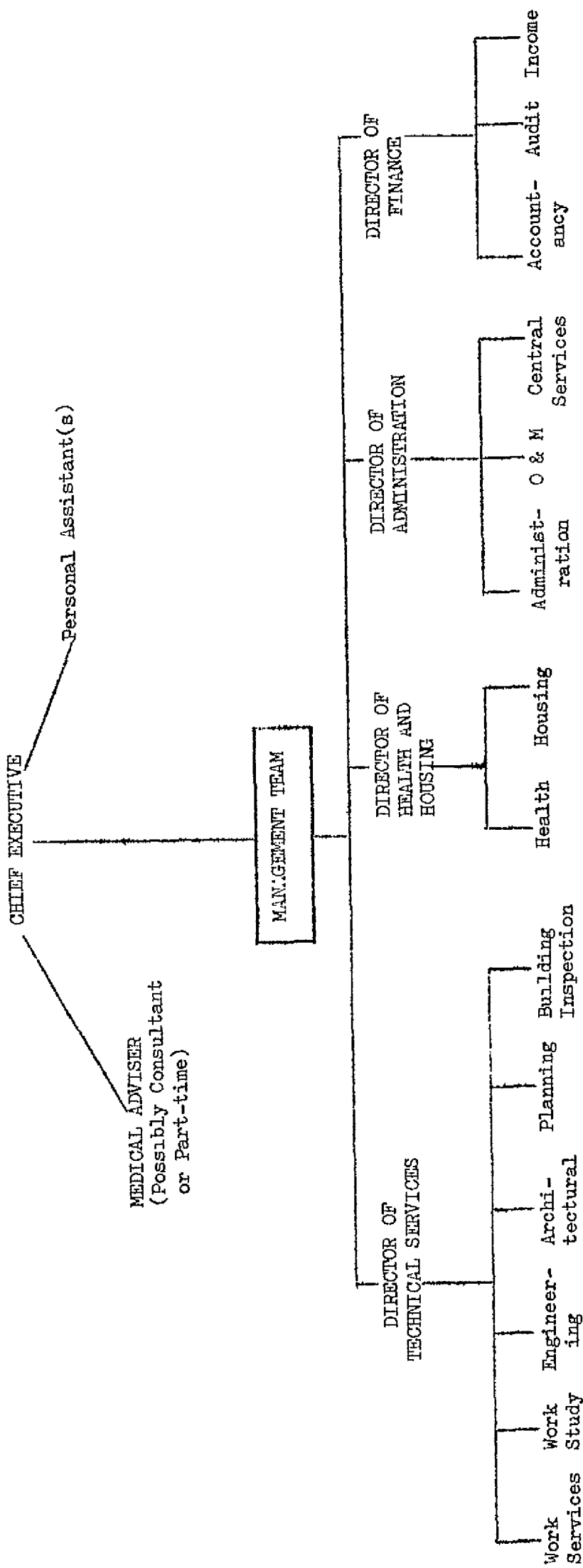
RESOLVED: (1) That the report be received and adopted.

(2) That the Council's thanks be conveyed to Councillors Offwood and Warren for attending this meeting on behalf of the Council. (Item 4 of the report refers).

8. DATE AND VENUE OF NEXT MEETING:

RESOLVED: (1) That the next meeting of the Council be held on Wednesday, the 25th July, 1973, at 7.30 p.m. at the Council Chamber, Civic Centre, Rochford.

(2) That an advance list of proposed meetings of the Council be prepared.



MINUTES of a MEETING of the DISTRICT COUNCIL OF ROCHFORD held in the COUNCIL CHAMBER, CIVIC CENTRE, ROCHFORD, on WEDNESDAY, the 25th JULY, 1973, at 7.30 p.m.

PRESENT:

Councillors Fudge (Chairman), Warren (Vice-Chairman), Adcock, Biggs, Blackburn, Bright, Miss Browning, Carter, Mrs. Clayton, Cope, Cowen, Crick, Fletcher, Fowler, Mrs. Frank, Gowlett, Grove, Harvey, Humby, Ives, Kennaugh, Miss Leggatt, Mrs. Madden, Maton, McCamley, McKinnell, Morgan, Mutimer, Needham, Offwood, Oldbury, Shields, Stanton, Stephenson, Tate, Warner, Wood and Young.

30. APOLOGIES FOR ABSENCE:

Apologies for absence were submitted on behalf of Councillor Barnard, who was unwell, and Councillor Tracey.

RESOLVED: That the Acting Clerk convey to Councillor Barnard the Council's wishes for a complete and speedy recovery.

31. MINUTES:

The minutes of the meeting of the Council held on the 10th July, 1973, having been circulated, were taken as read.

RESOLVED: That the minutes be signed by the Chairman as a correct record.

32. REPORT OF THE ACTING CLERK:

Consideration was given to the report, dated the 19th July, 1973, submitted by the Acting Clerk.

On Item 5, the Acting Clerk submitted a letter from the Cambridge District Council requesting authorities to make one nomination only to the Steering Committee for the Association of District Councils, in order to ensure a fairer representation on such Committee.

On Item 7, Councillor Wood moved, seconded by Councillor Miss Browning: That representations be made to the Central Government referring to Department of the Environment Circular 77/73 and suggesting that they, the Government, should themselves heed the advice now being given to local authorities in this circular and defer certain capital projects.

Upon being put to the vote the motion was LOST, there being 14 Members voting in favour and 16 against.

Referring to Item 8, the Acting Clerk stated that the Director of Finance, when appointed, would report in due course on the method of audit which he recommended.

RESOLVED: (1) That the report be received and adopted.

(2) That where officers are appointed who are not serving with the present Rayleigh or Rochford Councils, such appointments shall be subject to the submission of two satisfactory references and to passing a medical examination. (Item 2 of the report refers).

(3) (i) That the Essex County Council be informed that this Council are in agreement with the liaison arrangements proposed, and that the Chairman of the Policy and Resources Committee, when elected, be appointed as this Council's representative to attend meetings of the proposed Liaison Committee.

(ii) That the Essex County Council be supplied with copies of the Agenda and Minutes of meetings of this Council.

(4) That Councillor Offwood be nominated to serve on the Steering Committee for the Association of District Councils. (Item 5 of the report refers).

(5) That 100 copies of the publication "Tomorrow's Councils" be obtained at the cost of £1.50 for circulation to Members of the Council, the Clerks of Parish Councils in the District and other appropriate bodies. (Item 6 of the report refers).

(6) That the booklet containing recommendations of the Joint Committee be referred to the Policy and Resources Committee for consideration and report to the Council. (Item 9 of the report refers).

33. ELECTION OF CHAIRMAN OF POLICY AND RESOURCES COMMITTEES:

Nominations were invited for the appointment of Chairman of the Policy and Resources Committee.

It was moved by Councillor Ives, Seconded by Councillor Warren: That Councillor Offwood be appointed.

There being no other nominations, it was -

RESOLVED: That Councillor Offwood be appointed as Chairman of the Policy and Resources Committee for the current municipal year.

34. APPOINTMENT OF COMMITTEES:

Consideration was given to the appointment of Members to the Standing Committees and Sub-Committees of the Council and the Acting Clerk referred to the statement showing Members' preferences which had already been circulated.

Members were reminded that the Chairman and Vice-Chairman of the Council were *ex-officio* members of all standing committees and that the Chairman of the Policy and Resources Committee was an *ex-officio* member of all standing committees and sub-committees.

RESOLVED: That the under-mentioned Committees and Sub-Committees be constituted by the appointment of the Members so named:-

(i) Housing Services

Councillors Blackburn, Mrs. Clayton, Cope, Fowler, Grove, Miss Leggatt, Mrs. Madden, McKinnell, Mutimer, Needham, Shields, Tracey and Warner. (1 vacancy)

(ii) Recreation and Amenity

Councillors Adcock, Barnard, Carter, Gowen, Mrs. Frank, Grove, Harvey, Kennaugh, Maton, McCamley, Morgan, Oldbury, Stephenson and Warner.

(iii) Development Services

Councillors Biggs, Bright, Cowen, Crick, Fowler, Gowlett, Humby, Ives, Mrs. Madden, Oldbury, Stephenson, Tate, Wood and Young.

(iv) Environmental Health and Control

Councillors Mrs. Clayton, Cope, Crick, Fletcher, Mrs. Frank, Gowlett, Miss Leggatt, McCamley, Morgan, Needham, Shields, Stanton, Tracey and Young.

(v) Finance and Personnel Sub

Councillors Carter, Ives, Kennaugh, Maton and Stanton (1 vacancy).

(vi) Land Sub

Councillors Biggs, McKinnell, Mutimer and Tate (2 vacancies).

(vii) Performance Review Sub

Councillors Adcock, Blackburn, Bright, Fletcher, Harvey and Wood.

35. FIRST MEETINGS OF THE STANDING COMMITTEES:

Councillor Wood moved, Seconded by Councillor Crick: That special meetings of the standing committees, for the purpose of appointing Chairmen and Vice-Chairmen and selecting two members to serve on the Policy and Resources Committee, be convened on a suitable evening before the Council goes into recess, after appropriate notice has been given to all members of the various committees.

Upon being put to the vote, the motion was LOST.

On the motion of Councillor Ives, Seconded by Councillor Fletcher, it was -

RESOLVED: That the first meetings of the various committees be held immediately following the conclusion of the public part of this Council meeting, for the purpose of appointing Chairmen and Vice-Chairmen and selecting members to serve on the Policy and Resources Committee.

36. REPORT OF THE ACTING TREASURER:

RESOLVED: That the report of the Acting Treasurer, dated 17th July, 1973, be received.

37. RAYLEIGH AND ROCHFORD COUNCILS' REVENUE ESTIMATES 1973/74:

The Acting Clerk reported that copies of the revenue estimates of the two authorities for the current financial year had been circulated to those members who had not previously been supplied with copies by the existing authorities.

38. ABSTRACT OF ACCOUNTS 1972/73:

The Acting Clerk reported that copies of the Rochford Rural District Council's Abstract of Accounts for 1972/73 had been circulated to those Members who had not previously been supplied with copies by that authority. He reported that the Abstract of Accounts for 1972/73 in respect of the Rayleigh Urban District Council would be circulated as soon as it was available.

39. MAPLIN DEVELOPMENT - ACCESS ROUTES AND NEW TOWN DESIGNATION:

The Acting Clerk reported that copies of the Department of the Environment consultation documents on the access routes and new town designation for Maplin had been circulated to all members of the Council who had not previously received them from the existing authorities.

It was agreed that the most appropriate method of considering these documents would be for this Council and the existing Rayleigh and Rochford Councils to consider them independently in the first instance, and then to hold a joint meeting of the three authorities, together with the Chairmen of parish councils within the district, in order that the joint views of the whole district could be submitted to the Department of the Environment before the 12th October, 1973.

Councillor Wood reported that a special meeting on the Maplin development was being arranged by the Defenders of Essex and others, and would be held at Southend on the 8th August and to which this Authority was invited to appoint three representatives to attend.

Referring to arrangements for the deposit of the consultation documents for study by members of the public, it was reported that arrangements had been made at Rayleigh and Rochford for these to be available for inspection outside normal office hours.

RESOLVED: (1) That, subject to the concurrence of the other two authorities, a joint meeting of members of the Rayleigh Urban and Rochford Rural District Councils and this Council, together with a representative of the parish councils in the district, be held at the Mill Hall, Rayleigh, on Thursday, the 20th September, 1973, to give consideration to the consultation documents on access routes and new town designation for the Maplin development.

(2) That Councillors Biggs, Miss Browning and Warren be appointed as this Council's representatives to attend the meeting to be convened by the Defenders of Essex on the 8th August, 1973 to consider this matter.

40. ESSEX AND HERTFORDSHIRE PROVINCIAL COUNCIL FOR LOCAL AUTHORITIES'
ADMINISTRATIVE, PROFESSIONAL, TECHNICAL AND CLERICAL SERVICES - NEW
CONSTITUTION:

Consideration was given to a letter, dated 13th July, 1973, and report from the Employers Secretary, a copy of which had been circulated to each Member of the Council.

It was agreed that the constitution as set out in the report should be accepted and nominations were invited for a representative to attend the conference to be arranged by the Provincial Council, and the following nominations were made:-

On the motion of Councillor Offwood, Seconded by Councillor Fletcher - Councillor Ives.

On the motion of Councillor Gowlett, Seconded by Councillor Warner - Councillor Blackburn.

The voting was as follows:-

Councillor Ives	19
Councillor Blackburn	13

RESOLVED: (1) That the proposed new constitution of the Essex and Hertfordshire Provincial Council for Local Authorities Administrative, Professional, Technical and Clerical Services, be approved.

(2) That Councillor Ives be appointed as this Council's representative to attend the proposed conference to be arranged by the Provincial Council.

4.1. APPOINTMENT OF CHIEF OFFICERS:

RESOLVED: That consideration of the reports of the meetings of the ad hoc Committee held on the 12th and 13th July, 1973 be deferred until a later stage of the meeting.

4.2. DATE AND VENUE OF NEXT MEETING OF THE COUNCIL:

RESOLVED: That the next meeting of the Council be held at the Council Chamber, Civic Centre, Rochford, on Wednesday, the 5th September, 1973, at 7.30 p.m.

4.3. SERVICES OF ACTING CLERK:

RESOLVED: That the Council place on record its thanks to Mr. C.E. FitzGerald, Clerk of the Rayleigh Urban District Council, for assuming the duties of Acting Clerk to the Council and its appreciation of the efficient manner in which he has carried out his duties.

4.4. ADJOURNMENT OF MEETING:

RESOLVED: That the meeting of the Council be adjourned for fifteen minutes.

4.5. EXCLUSION OF THE PUBLIC:

RESOLVED: That, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the remainder of the meeting for the reason that the matters about to be discussed are the subject of confidential reports by Committees and Officers of the Council.

PRIVATE AND CONFIDENTIAL:

4.6. REPORT OF THE ACTING CLERK:

Further consideration was given to Item 1 of the report of the Acting Clerk dated 19th July, 1973.

RESOLVED: (1) That consequent upon the Chief Executive having assumed duties on a part-time basis from 1st August, he be paid in accordance with the provisions of the Joint Negotiating Committee for Town Clerks and District Council Clerks circular of 29th March in respect of Officers holding dual appointments i.e. existing salary plus 15% of the salary attaching to the post of Chief Executive.

(2) That as from a date to be agreed upon the Chief Executive resigning his appointment as Deputy Clerk of the Rochford Rural District Council, he be paid his full salary by the District Council.

(3) That the same criteria shall apply to any Director appointed from amongst Officers serving the existing two Councils.

(4) That any Director appointed from outside the two Councils shall receive his full salary from the District Council as soon as he is able to commence duties in the full-time employment of the District Council.

(5) That the Rural District Council be requested to make such payments and suitable financial adjustments be made between the authorities. 58

47. APPOINTMENT OF CHIEF OFFICERS:

Consideration was given to the reports of the meeting of the Ad Hoc Committee held on the 12th and 13th July, 1973, copies of which had been circulated to each Member of the Council. The Acting Clerk asked Members to substitute the figure of £180 for the figure of £108 referred to in line 5 of Recommendation (2), Minute No. 10, and in line 5 of the Recommendation to Minute No. 14.

(i) Meeting of Ad Hoc Committee held on 12th July 1973:

RESOLVED: (1) That the post of Director of Administration be re-advertised within the Essex area, and that further consideration be given to Mr. Simmons' application in conjunction with other applications received. (Item 9 of the report refers).

(2) That Mr. P. Kerman be appointed Director of Finance on terms and conditions to be agreed.

(3) That, subject to the approval of the Pay Board and the appropriate Joint Negotiating Committee, all Chief Officers (other than the Chief Executive) be appointed at the fulorum point of £4,929 per annum, rising by three increments of £180 to a maximum of £5,469 and that such salary scales be reviewed after the Council have had an opportunity of assessing the degree of responsibility etc. attaching to each post. (Item 10 of the report refers).

(4) That in the event of any appointee deciding not to accept an appointment, authority be given for the posts to be re-advertised within the Essex area on the same salary.

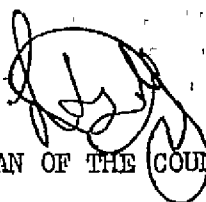
(ii) Meeting of the Ad Hoc Committee held on 13th July, 1973:

In view of the Council's decision with regard to the salary payable to Chief Officers (see Resolution No. (3)), the Chairman of the Ad Hoc Committee (Councillor Offwood) withdrew the recommendation to Minute No. 14.

RESOLVED: (1) That the report be received and adopted.

(2) That the appointment of the Director of Health and Housing be deferred for the time being, in view of the report now made by the Acting Clerk. (Item 12 of the report refers).

(3) That Mr. J.R. Johnston be appointed Director of Technical Services on terms and conditions to be agreed.


CHAIRMAN OF THE COUNCIL.

HOUSING SERVICES COMMITTEE

(SPECIAL MEETING)

25th JULY, 1973

PRESENT:

Councillors Warner (Chairman), Blackburn, Mrs. Clayton, Cope, Fowler, Fudge, Grove, Miss Leggatt, Mrs. Madden, McKinnell, Mutimer, Needham, Offwood, Shields and Warren.

ALSO PRESENT:

Councillors Adcock, Biggs, Bright, Miss Browning, Carter, Cowen, Crick, Fletcher, Mrs. Frank, Gowlett, Harvey, Humby, Ives, Kennaugh, Maton, McCamley, Morgan, Oldbury, Stanton, Stephenson, Tate and Young.

48. APPOINTMENT OF CHAIRMAN:

RESOLVED: That Councillor Warner be appointed Chairman of the Committee for the ensuing year.

49. APPOINTMENT OF VICE-CHAIRMAN:

RESOLVED: That Councillor Fowler be appointed Vice-Chairman of the Committee for the ensuing year.

50. APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE POLICY AND RESOURCES COMMITTEE:

RESOLVED: That Councillors Blackburn and McKinnell be appointed as the Committee's representatives to serve on the Policy and Resources Committee, together with the Chairman of the Committee.

CHAIRMAN.

J.R. Warner.
26. 9. 73

RECREATION AND AMENITY COMMITTEE

(SPECIAL MEETING)

25th JULY, 1973

PRESENT:

Councillors Grove (Chairman), Adcock, Carter, Cowen, Mrs. Frank, Fudge, Harvey, Kennaugh, Maton, McCamley, Morgan, Offwood, Oldbury, Stephenson, Warner and Warren.

ALSO PRESENT:

Councillors Biggs, Blackburn, Bright, Miss Browning, Mrs. Clayton, Cope, Crick, Fletcher, Fowler, Gowlett, Humby, Ives, Miss Leggatt, Mrs. Madden, McKinnell, Mutimer, Needham, Shields, Stanton, Tate and Young.

51. APPOINTMENT OF CHAIRMAN:

RESOLVED: That Councillor Grove be appointed Chairman of the Committee for the ensuing year.

52. APPOINTMENT OF VICE-CHAIRMAN:

RESOLVED: That Councillor Oldbury be appointed Vice-Chairman of the Committee for the ensuing year.

53. APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE POLICY AND RESOURCES COMMITTEE:

RESOLVED: That Councillors Harvey and Maton be appointed as the Committee's representatives to serve on the Policy and Resources Committee, together with the Chairman of the Committee.

CHAIRMAN.



DEVELOPMENT SERVICES COMMITTEE

(SPECIAL MEETING)

25th JULY, 1973

PRESENT:

Councillors Bright (Chairman), Biggs, Cowen, Crick, Fowler, Fudge, Gowlett, Humby, Ives, Mrs. Madden, Offwood, Oldbury, Stephenson, Tate, Warren and Young.

ALSO PRESENT:

Councillors Adcock, Blackburn, Miss Browning, Carter, Mrs. Clayton, Cope, Fletcher, Mrs. Frank, Grove, Harvey, Kennaugh, Miss Leggatt, Maton, McCamley, McKinnell, Morgan, Mutimer, Needham, Shields, Stanton and Warner.

54. APPOINTMENT OF CHAIRMAN:

RESOLVED: That Councillor Bright be appointed Chairman of the Committee for the ensuing year.

55. APPOINTMENT OF VICE-CHAIRMAN:

RESOLVED: That Councillor Tate be appointed Vice-Chairman of the Committee for the ensuing year.

56. APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE POLICY AND RESOURCES COMMITTEE:

RESOLVED: That Councillors Fowler and Ives be appointed as the Committee's representatives to serve on the Policy and Resources Committee, together with the Chairman of the Committee.



CHAIRMAN.

ENVIRONMENTAL HEALTH AND CONTROL COMMITTEE

(SPECIAL MEETING)

25th JULY, 1973

PRESENT:

Councillors Gowlett (Chairman), Mrs. Clayton, Cope, Crick, Fletcher, Mrs. Frank, Fudge, Miss Leggatt, McCamley, Morgan, Needham, Offwood, Shields, Stanton, Warren and Young.

ALSO PRESENT:

Councillors Adcock, Biggs, Blackburn, Bright, Miss Browning, Carter, Cowen, Fowler, Grove, Harvey, Humby, Ives, Kennaugh, Mrs. Madden, Maton, McKinnoll, Mutimer, Oldbury, Stephenson, Tate and Warner.

57. APPOINTMENT OF CHAIRMAN:

RESOLVED: That Councillor Gowlett be appointed Chairman of the Committee for the ensuing year.

58. APPOINTMENT OF VICE-CHAIRMAN:

RESOLVED: That Councillor McCamley be appointed Vice-Chairman of the Committee for the ensuing year.

59. APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE POLICY AND RESOURCES COMMITTEE:

RESOLVED: That Councillors McCamley and Morgan be appointed as the Committee's representatives to serve on the Policy and Resources Committee, together with the Chairman of the Committee.

CHAIRMAN.



POLICY AND RESOURCES COMMITTEE

(SPECIAL MEETING)

25th JULY, 1973

PRESENT:

Councillors Offwood (Chairman), Blackburn, Bright, Fowler, Fudge, Gowlett, Grove, Harvey, Ives, Maton, McCamley, McKinnell, Morgan, Warner and Warren.

ALSO PRESENT:

Councillors Adcock, Biggs, Miss Browning, Carter, Mrs. Clayton, Cope, Cowen, Crick, Fletcher, Mrs. Frank, Humby, Kennaugh, Miss Leggatt, Mrs. Madden, Mutimer, Needham, Oldbury, Shields, Stanton, Stephenson, Tate and Young.

60. APPOINTMENT OF VICE-CHAIRMAN:

RESOLVED: That Councillor Harvey be appointed as Vice-Chairman of the Committee for the ensuing year.

61. APPOINTMENT OF CHAIRMAN OF SUB-COMMITTEES:

(i) Finance and Personnel Sub-Committee:

RESOLVED: That Councillor Ives be appointed Chairman of the Finance and Personnel Sub-Committee for the ensuing year.

(ii) Land Sub-Committee:

RESOLVED: That Councillor McKinnell be appointed Chairman of the Land Sub-Committee for the ensuing year.

(iii) Performance Review Sub-Committee:

RESOLVED: That Councillor Harvey be appointed Chairman of the Performance Review Sub-Committee for the ensuing year.


CHAIRMAN.