



**Rochford District
Council**

Audit Committee

agenda

Date

20 June 2017

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting**

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Members of the Audit Committee

Chairman: Cllr A L Williams

Vice-Chairman: Cllr M J Lucas-Gill

Cllr C I Black

Cllr R R Dray

Cllr D S Efde

Cllr A H Eves

Cllr M Hoy

Cllr R Milne

Cllr T E Mountain

Cllr Mrs L Shaw

Cllr M J Webb

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

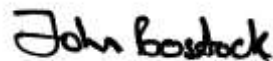
The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

	Page No
Emergency evacuation announcement	
1 Apologies for Absence	
2 Substitute Members	
3 Non-Members attending	
4 Minutes of the Meeting held on 7 March 2017	
5 To Receive Declarations of Interest	
6 External Auditor Report - Updates	6.1 – 6.6
To consider the report of the Assistant Director, Democratic Services, which provides details of the findings, recommendations and management response arising from the final audit report for the year ended 31 March 2016 to this Committee.	
7 Annual Audit and Certification Fees 2017/18	7.1 – 7.6
To consider the report of the Section 151 Officer advising Members of the proposed annual audit and certification fees for 2017/18.	
8 Internal Audit Annual Report 2016/17	8.1 – 8.40
To consider the report of the Assistant Director, Democratic Services, which provides the Chief Audit Executive's annual opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and internal control during 2016/17.	
9 Annual Governance Statement for 2016/17	9.1 – 9.17
To consider the report of the Assistant Director, Democratic Services presenting an Annual Governance Statement for Members' consideration and approval.	

- 10 Local Code of Corporate Governance** 10.1 – 10.15
- To consider the report of the Assistant Director, Democratic Services, which presents the updated Local Code of Corporate Governance for Members' approval.
- 11 Schedule of Business for the Audit Committee 2017/18** 11.1 – 11.4
- To consider the report of the Assistant Director, Democratic Services summarising the proposed schedule of business for the Audit Committee for 2017/18.
- 12 Update on Health and Safety Risks 3a and 3b in the Corporate Risk Register** 12.1 – 12.7
- To consider the report of the Section 151 Officer, which provides an update on proposed new risk 3a: there is a serious food, environmental or other incident for which the Council is culpable and risk 3b: there is a serious health and safety incident for which the Council is culpable for Members' consideration and approval.



John Bostock
Assistant Director, Democratic Services