



**Rochford District
Council**

Investment Board

agenda

Date

16 March 2016

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting**

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Members of the Investment Board

Chairman: Cllr M J Steptoe

Vice-Chairman: Cllr J R F Mason

Cllr C I Black

Cllr T G Cutmore

Cllr R R Dray

Cllr M Hoy

Cllr N J Hookway

Cllr K H Hudson

Cllr G J Ioannou

Cllr Mrs J E McPherson

Cllr I H Ward

Cllr M J Webb

Cllr Mrs C A Weston

Terms of Reference

- To ensure that best use is made of sites and property and that opportunities for co-location and income generating activities explored; maximising both the Economic and Social Value to the District.
- To consider and, where appropriate, approve a pipeline of projects/activity, based on professional advice outlined in business cases from the Leadership Team, and setting the conditions to be met in perusal of objectives.
- To monitor the co-ordinated delivery of major schemes and projects to support property development and community facilities within the District; ensuring programme delivery, performance and quality.
- To shape, challenge and review business cases in relation to transformation and service development that require new investment (in excess of £25,000); with a particular focus on schemes that improve quality whilst reducing cost or generating a financial return.
- To act on conditions and advice given by Government, the accountable bodies where external or specific funding is being utilised and the Section 151 officer in ensuring that investment decisions are prudent, affordable and sustainable.
- To share information and good practice to ensure that the optimum use is made of all public and private sector resources.
- To have access to sufficient administrative resources in order to carry out the Committee's duties and to be provided with appropriate and timely training in the form of an induction programme and ongoing training for new appointees.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

	Page No
Emergency evacuation announcement	
1 Apologies for Absence	
2 Substitute Members	
3 Non-Members Attending	
4 Minutes of the Meeting held on 4 February 2016	
5 To Receive Declarations of Interest	
6 Maximise our Assets: Asset Register Review	6.1 – 6.3
To receive a report from the Assistant Director – Commercial Services outlining the arrangements for the Asset Register Review project, which falls within the Maximise our Assets work stream.	
7 Maximise our Assets: Crematorium Project	7.1 – 7.10
To receive a report from the Assistant Director – Environmental Services with an update on the Crematorium Project.	
8 Maximise our Assets: Rochford Project	
To receive a verbal update from the Leader of the Council on the Rochford Project.	
9 Country Park Project	
To receive a verbal update from Portfolio Holders for Community and Environment on the Country Park Project.	
10 Nomination of Member Sponsor for Hockley/Rayleigh Project	
11 Project Office Update	
To receive a verbal update from the Director on the Project Office.	

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, sweeping flourish extending from the end of the name.

Amar Dave
Chief Executive