

Annual Council – 17 May 2011

Minutes of the meeting of **Annual Council** held on **17 May 2011** when there were present:-

Cllr Mrs P Aves	Cllr J R F Mason
Cllr C I Black	Cllr Mrs J E McPherson
Cllr J P Cottis	Cllr D Merrick
Cllr T G Cutmore	Cllr Mrs J A Mockford
Cllr K A Gibbs	Cllr T E Mountain
Cllr Mrs H L A Glynn	Cllr R A Oatham
Cllr T E Goodwin	Cllr R D Pointer
Cllr K J Gordon	Cllr A C Priest
Cllr J E Grey	Cllr C G Seagers
Cllr Mrs A V Hale	Cllr S P Smith
Cllr M Hoy	Cllr M J Steptoe
Cllr K H Hudson	Cllr J Thomass
Cllr A J Humphries	Cllr I H Ward
Cllr Mrs G A Lucas-Gill	Cllr Mrs M J Webster
Cllr C J Lumley	Cllr P F A Webster
Cllr Mrs J R Lumley	Cllr Mrs C A Weston
Cllr M Maddocks	Cllr Mrs B J Wilkins
Cllr Mrs C M Mason	

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs P A Capon, Mrs T J Capon, M R Carter and Mrs C A Weston.

OFFICERS PRESENT

P Warren	- Chief Executive
N Khan	- Principal Solicitor
Y Woodward	- Head of Finance
R Evans	- Head of Environmental Services
J Bostock	- Member Services Manager
S Worthington	- Committee Administrator
J Mitchell	- Civic Officer

At the commencement of the meeting the outgoing Vice-Chairman, Cllr S P Smith, took the Chair.

Council stood in silence in memory of Cllr P R Robinson, who had recently passed away.

124 ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR 2011/12

Resolved

That Councillor S P Smith be elected Chairman of the Council for the ensuing year.

Councillor S P Smith made the Statutory Declaration of Acceptance of Office as Chairman.

125 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR 2011/12

Resolved

That Councillor Mrs J A Mockford be elected Vice-Chairman of the Council for the ensuing year.

Councillor Mrs J A Mockford made the Statutory Declaration of Acceptance of Office as Vice-Chairman.

126 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2011/12

The Chairman had invited the Reverend Mike Lodge of Holy Trinity Church, Rayleigh to serve as Chaplain for the ensuing year.

127 MINUTES

The Minutes of the meeting held on 19 April 2011 were approved as a correct record and signed by the Chairman.

128 ANNOUNCEMENTS BY THE CHAIRMAN

Council was pleased to note that £4,500 had been raised during the last Municipal Year for the British Heart Foundation, former District Council Chairman Cllr D G Stansby's chosen charity.

For the ensuing Municipal Year the Chairman would be looking to raise monies for a number of charitable purposes.

129 DISTRICT AND PARISH COUNCIL ELECTION RESULTS

Council received the results of the District Council and Parish Council elections held on 5 May 2011.

130 GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at Appendix 1 to these minutes.

131 APPOINTMENTS OF THE EXECUTIVE, COMMITTEES, SUB-COMMITTEES AND COMMUNITY FORUMS 2011/12

Council considered the report of the Chief Executive on the discharge of business during the 2011/12 Municipal Year.

Resolved

- (1) That the appointees to the Executive (including associated portfolios) and Member Champions nominated by the Leader of the Council, as set out in Appendix 2 to these Minutes, be noted.
- (2) That Committees, Sub-Committees and Community Forums be constituted and appointed on the basis set out in Appendix 3 to these Minutes. (HLEMS)

132 SCHEME OF DELEGATION

Resolved

That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed.

133 COUNCIL MEETINGS TIMETABLE 2011/12

Resolved

That ordinary meetings of the Council be scheduled on 21 July 2011; 2 November 2011; 13 December 2011; 28 February 2012 and 17 April 2012.

134 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2011/12

Council considered the report of the Head of Legal, Estates and Member Services on appointments to Outside Bodies for the 2011/12 Municipal Year and attendance at a number of forums.

Resolved

- (1) That the appointments to Outside Bodies for 2011/12 be as set out in Appendix 4 to these Minutes.
- (2) That the Leader of the Council (or their nominee) be the Council's representative at a number of external partnerships as identified in the report.
- (3) That the appointment of Cllr T G Cutmore to the position of Trustee/Board Member of Groundwork South Essex for the 2011/12 and 2012/13 Municipal Years be noted.
- (4) That the Portfolio Holder for Planning and Transportation, Cllr K H Hudson, together with Cllr J P Cottis (substitute Cllr I H Ward), Cllr K J Gordon (substitute Cllr M Maddocks) and Cllr Mrs G A Lucas-Gill (substitute Cllr C G Seagers) be appointed to the Rochford and Southend Airport and Environs Joint Area Action Plan Forum. Cllr T G Cutmore to substitute for Cllr K H Hudson.

Annual Council – 17 May 2011

- (5) That Cllr Mrs A V Hale, Cllr Mrs J E McPherson and Cllr Mrs J A Mockford be appointed to the Rochford Housing Association Board.
- (6) That authority be delegated to the Leader of the Council to appoint to the remaining vacancies on the Essex Health Overview and Scrutiny Committee and the Rochford Housing Association Board. (HLEMS)

The meeting closed at 8.11 pm.

Chairman

Date

If you would like this report in large print, Braille or another language please contact 01702 318111.

1 MEMBERSHIP OF GROUPS

- 1.1 The Proper Officer had been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

Conservative Group

Cllr Mrs P Aves
Cllr P A Capon
Cllr Mrs T J Capon
Cllr M R Carter
Cllr J P Cottis
Cllr T G Cutmore
Cllr K A Gibbs
Cllr Mrs H L A Glynn
Cllr T E Goodwin
Cllr K J Gordon
Cllr J E Grey
Cllr Mrs A V Hale
Cllr K H Hudson
Cllr A J Humphries
Cllr Mrs G A Lucas-Gill
Cllr M Maddocks
Cllr Mrs J E McPherson
Cllr D Merrick
Cllr Mrs J A Mockford
Cllr T E Mountain
Cllr R D Pointer
Cllr A C Priest
Cllr C G Seagers
Cllr S P Smith
Cllr M J Steptoe
Cllr J Thomass
Cllr I H Ward
Cllr Mrs M J Webster
Cllr P F A Webster
Cllr Mrs C A Weston
Cllr Mrs B J Wilkins

Leader: Cllr T G Cutmore

Deputy Leader: Cllr Mrs M J Webster

Liberal Democrat Group

Cllr C I Black
Cllr C J Lumley
Cllr Mrs J R Lumley
Cllr R A Oatham

Leader: Cllr C I Black

Deputy Leader: Cllr R A Oatham

Rochford District Residents Group

Cllr Mrs C M Mason
Cllr J R F Mason

Leader: Cllr J R F Mason

Deputy Leader: Cllr Mrs C M Mason

THE EXECUTIVE	APPOINTMENT	PORTFOLIO
The Executive	Cllr K H Hudson Cllr M Maddocks Cllr M J Steptoe Cllr C G Seagers Cllr K J Gordon Cllr Mrs G A Lucas-Gill Cllr Mrs J E McPherson	<ul style="list-style-type: none"> - Planning and Transportation (Deputy Leader) - Council Tax Collection, Benefits and Strategic Housing Functions - Environment - Finance and Resources - Leisure, Tourism, Heritage, the Arts, Culture and Business - Service Development/ Improvement and Performance Management - Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety

MEMBER CHAMPION	APPOINTMENT
Risk and Business Continuity	Cllr K A Gibbs
E Government and Website Development	Cllr J P Cottis
Animal Welfare	Cllr Mrs M J Webster

COMMITTEE	APPOINTMENT
Appeals (6)	Chairman: Cllr J E Grey Vice-Chairman: Cllr Mrs B J Wilkins Cllr Mrs H L A Glynn Cllr K H Hudson Cllr M Maddocks Cllr R A Oatham
Audit (11)	Chairman: Cllr Mrs J A Mockford Vice-Chairman: Cllr J P Cottis Cllr C I Black Cllr K A Gibbs Cllr Mrs A V Hale Cllr Mrs C M Mason Cllr T E Mountain Cllr R D Pointer Cllr J Thomass Cllr I H Ward Cllr Mrs B J Wilkins
Development (All Members)	Chairman: Cllr P A Capon Vice-Chairman: Cllr D Merrick
Licensing (15)	Chairman: Cllr K A Gibbs Vice-Chairman: Cllr Mrs P Aves Cllr M R Carter Cllr J P Cottis Cllr T G Cutmore Cllr M Hoy Cllr K H Hudson Cllr M Maddocks Cllr T E Mountain Cllr R A Oatham Cllr M J Steptoe Cllr I H Ward Cllr Mrs C A Weston Cllr Mrs B J Wilkins One vacancy

COMMITTEE	APPOINTMENT
Review (8)	Chairman: Cllr Mrs J R Lumley Vice-Chairman: Cllr Mrs H L A Glynn Cllr Mrs P Aves Cllr K A Gibbs Cllr Mrs A V Hale Cllr J R F Mason Cllr R D Pointer Cllr I H Ward
Standards (5)	Chairman: Independently chaired Vice-Chairman: Cllr Mrs C A Weston Cllr C I Black Cllr Mrs H L A Glynn Cllr D Merrick Cllr Mrs M J Webster

SUB-COMMITTEE	APPOINTMENT
Local Development Framework (6)	Chairman: Cllr K H Hudson Cllr C I Black Remaining appointees to be confirmed

COMMUNITY FORUMS	APPOINTMENT
East	Members of the Ashingdon and Canewdon; Barling and Sutton; Foulness and Great Wakering; Hawkwell North; Hawkwell South; Hawkwell West; Rochford; Hockley Central; Hockley North and Hockley West Wards
West	Members of Downhall and Rawreth; Grange; Lodge; Rayleigh Central; Sweyne Park; Trinity; Wheatley; Whitehouse and Hullbridge Wards.

Outside Body	Appointees	Substitutes
Bradwell Local Community Liaison Council	Cllr Mrs H L A Glynn	Cllr Mrs J E McPherson
Cory Environmental Trust in Rochford	Cllr Mrs J A Mockford	Cllr I H Ward
Essex Health Overview & Scrutiny Committee	One vacancy	N/A
Essex Partnership for Flood Management	Cllr K H Hudson	Cllr M J Steptoe
Hockley Community Centre Association	Cllr M R Carter Cllr M Maddocks	N/A
London Southend Airport Consultative Committee	Cllr Mrs H L A Glynn Cllr S P Smith Cllr M J Steptoe	Cllr K A Gibbs Cllr T E Goodwin Cllr Mrs C A Weston
Rayleigh Grange Community Association Governing Body	Cllr Mrs J A Mockford Cllr T E Mountain	N/A
Rayleigh Mount Local Committee	Cllr I H Ward	Cllr Mrs P Aves
Relate South Essex	Cllr Mrs J E McPherson	Cllr Mrs A V Hale
Rochford Hundred Association of Local Councils	Cllr M J Steptoe	Cllr Mrs H L A Glynn
Rochford and Rayleigh Citizens Advice Bureau Management Committee	Cllr Mrs P Aves	Cllr D Merrick
South Essex Environmental Protection Advisory Group (SEEPAG)	Cllr Mrs J A Mockford Cllr M J Steptoe Cllr Mrs M J Webster	Cllr Mrs H L A Glynn Cllr Mrs A V Hale Cllr Mrs C A Weston

Portfolio Holder Appointments	Appointees
Castle Point and Rochford Domestic Abuse Panel	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
Community Safety Partnership	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
Essex Heritage Trust	Portfolio Holder for Leisure, Tourism, Heritage, the Arts, Culture and Business
IAA Member Working Group (formerly Essex Waste Partnership)	Portfolio Holder for Environment including Parks, Open Spaces and Woodlands, Recycling, Street Scene and contracts.
Local Government Association (LGA) General Assembly	Leader of the Council
Museums in Essex Committee	Portfolio Holder for Leisure, Tourism, Heritage, the Arts, Culture and Business
Rochford District Schools Partnership Trust (Board Director/Trustee)	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
South East Local Children's Commissioning and Delivery Board	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
Southend University Hospital – NHS Foundation Trust (Board of Governors)	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
South Essex Parking Partnership	Portfolio Holder for Planning and Transportation (Deputy Leader)
Traffic Penalty Tribunal	Portfolio Holder for Planning and Transportation (Deputy Leader)

Officer Appointments	Officer Appointee
Essex Police Authority and Rochford District CSP Joint Public Meeting	To be determined
NACRO N.C.E. Ltd	Jeanette Mouldsdales, Senior Homelessness & Housing Advice Officer