



**Rochford District  
Council**

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**1993**

**January - December**

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Millview Meadows, South Street, Rochford	202
Regional Planning Guidance for the South East	250
St Clare Meadow Phase II	254(e),383a,385
90 Main Road, Hawkwell	317,364
Land Adjoining Warners Bridge, Southend Airport	281,366,376,422
Land at Nore Road, Rayleigh	368
Land North of Rawreth Ind. Est. Rawreth Lane, Rayleigh	378
Proposed Planning Conditions And Details of Proposed Haul Road, Gt Wakering	505
Visit to Sites and Developments of Planning Interest	97,622

## Town & Country Planning Contraventions

Fishers Farm, Bull Lane, Rayleigh	100
Land Junc of Hullbridge Road and Goldsmith Drive, Rayleigh	198
19 & 21 Ashworths, Ashingdon	205
Fairways Garden Centre, Hullbridge Road, Rayleigh	279
3 Philbrick Crescent East, Rayleigh	360
Dome Caravan Park, Hullbridge	361
Lower Barn Farm, London Road, Rayleigh	365
Unit 7 Imperial Park Estate, Rawreth Lane, Rayleigh	371
Rear Service Yard of 89 High Street (Rayleigh Lanes), Rayleigh	372
High House Farm, Barling Road, Barling	373
Matthews Mill, Battlesbridge	507,510



Trees

Notice of Motion - Tree Planting	106(i), 131(i)
Gardening Services to Council Tenants	117
Tree Preservation Order 28/83 - Crown Hill Bingo Site, Crown Hill, Rayleigh	204
Tree Planting - ITF School Initiative	306
Rustic Products Price List 1993/94	389
Tree Warden Scheme	468

Unfit House

Grave Villa, Beckney Avenue, Hockley

531

Vision Statement

Rayleigh Town Centre

155

Warehouse Project

Grant Aid 231,253,284,381,422

Waste Disposal

Barling Quarry, Barling Marsh - The 106 Agreement 49,73,96  
Statutory Licences:-  
Hockley Vehicle Dismantlers  
Kirby Ltd  
Helmsley Metals 218  
Carters Yard, Rawreth Lane, Rayleigh 222  
Ajay Skip Hire, Gt. Wakering 291  
Waste Transfer Station - Carters Yard, Rawreth Ind.  
Est. Rayleigh 439

Woodland

Notice of Motion - Tree Planting 106(i)  
Community Development Initiative - Wildflower and  
Tree Whip Planting 307  
Spring Bulbs 349  
Rustic Products Price List 1993/94 389  
Hambro Hill Community Woodland 469

Write Offs

Housing Benefit, Community Charge And National  
Non Domestic Rating - Write Offs 6,147,260,390



**Rochford District  
Council**

# **ROCHFORD DISTRICT COUNCIL MINUTES**

**1993**

**December**

ROCHFORD DISTRICT COUNCIL

Minutes of the Leisure Services Committee

At a Special Meeting held on 2nd December 1993 Present: Councillors Miss B G J. Lovett (Chairman), R S. Allen, P.A. Beckers, C.I. Black, T. Fawell, Mrs J. Helson, Mrs. M. Hunnable, S N. Jarvis, C.R. Morgan, J.M. Roden, S.A Skinner, S.R. Tellis, R E Vingoe and P.F.A. Webster.

Apologies: Councillors S. Cumberland, M.J. Handford, N Harris, Mrs. A.R. Hutchings and A. Stephens.

Visiting: Councillors B.A. Crick, G Fox, Mrs. J.M. Giles, Mrs E.M. Hart and Mrs. L. Walker. <sup>M.C Brown</sup>

*Minute  
68/94  
RRS*

598 SSA ANNOUNCEMENT

The Director of Finance advised the Committee that the provisional settlement for Rochford, which had been announced earlier that day, stood at £6.23M which was an increase of 16.2% on the previous year's figure. Members were delighted with that news which they saw as a direct result of the representations which had been made by this Council to the Secretary of State for the settlement to be based on a more equitable formula.

They were advised that a full report would be made to the Special Meeting of the Policy & Resources Committee.

599. BUDGET 1994/95 (Minute 598/92)

Members had before them the appended revised Revenue Estimates for 1993/94, draft Revenue Estimates for 1994/95 and special items which fell within the remit of their Committee. They noted that the figures had been produced on the basis of an allowance of 3% for inflation but without any provision for increasing pay. Some Members questioned whether they could now look for additional expenditure in the light of the more favourable SSA settlement but the Committee accepted that it would be prudent to await the deliberations of the Policy & Resources Committee on the report which was to be prepared. The Committee then scrutinised the items of Leisure expenditure page by page during which the following matters gave rise to discussion:-

- (i) That the cost of repairs, alterations and maintenance on page 119 should be shown as £27,900 with a corresponding effect on the totals, and that the £5,000 shown for special items was for the replacement of a boiler in a pavilion
- (ii) That on page 121, the increase in the contract payment had regard to an index figure but that this was currently under review, and the allowance for Parish Churchyard maintenance reflected a statutory requirement for the District to maintain a closed churchyard
- (iii) That the maintenance of the floor at Mill Hall was being met from the current year's budget (page 123 refers)

P RECOMMENDED That subject to the overall budget figure accepted by the Policy & Resources Committee, this Committee's budget requirements be

*[Signature]*  
19/12/94

Special Leisure Services

respect of revised expenditure and income for 1993/94 and estimated expenditure and income for 1994/95 be as set out in the draft Revenue Estimates as amended above. (31758)(DF)

600. CHARGES 1994/95 (Minute 599/93)

NOTE: Mrs J M. Giles and Mrs. J. Helson declared a pecuniary interest in this matter by virtue of their involvement in playgroups and left the Meeting.

Members had before them the appended schedule of charges and it was proposed by Councillor C.I. Black and seconded by Councillors Mrs M. Hunnable and S.A. Skinner respectively -

"That the scale of charges in respect of playgroups and allotments be frozen for the coming financial year".

In support of that proposition it was argued that both activities fulfilled a social need and should be encouraged by keeping charges down, particularly since the loss of income to the Council would be insignificant. Others Members commented that the same could be argued for the rest of the Leisure charges but on a show of hands the motion was carried and it was

P RECOMMENDED That the scale of charges be approved subject to the charges for playgroups and allotments remaining unaltered. (31758)(DF)

*H. G. G. G.*  
*10/2/95*

SPECIAL LEISURE SERVICES COMMITTEE

2 DECEMBER 1993

BUDGET 1994/95

Please Note:

In previous years it has been the practice of the Policy and Resources Committee to issue detailed guidance to the spending committees to assist in the preparation of budgets. The Government has now introduced a Unified Budget and will not announce its local authority grant settlement until early December, leaving Policy and Resources unable to issue detailed guidance. The budget has therefore been prepared on the basis of existing policy and charges have been set to achieve an overall increase of 3%.

001148



LEISURE SERVICES - COMMITTEE SUMMARY	1992/93	1993/94		1994/95
	ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
CONTRACT PAYMENT	203,638	179,200	156,400	82,600
RETAINED COST OF LEISURE PREMISES & OPERATIONS	338,943	324,500	310,800	301,700
ALLOTMENTS	1,759	1,400	800	700
MANAGEMENT OF RECREATION GROUNDS & OPEN SPACES	473,711	381,100	385,900	415,100
COST OF COMMITTEE SERVICING	21,099	21,400	22,000	25,300
TOTAL NET EXPENDITURE	1,039,150	907,600	875,900	825,400

ALLOTMENTS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
REPAIRS, ALTERATIONS & MAINTENANCE	15 010 10 300	597	600	600	600
* ADMINISTRATION - RAM	15 010 10 000	153	-	100	100
* RE-CHARGE MAINT. OF GROUNDS	15 010 38 205	1,322	1,000	1,000	1,000
EQUIPMENT, TOOLS AND MATERIALS	15 010 16 100	-	100	100	100
* MAINT. OF GROUNDS-ADDITIONAL WORKS	15 010 20 900	-	500	-	-
* RE-CHARGE - AUDIT SERVICES	15 010 38 780	780	800	500	500
WATER AND SEWERAGE	15 010 12 000	987	400	600	600
COMPETITION PRIZES	15 010 00 360	103	100	100	100
		3,942	3,500	3,000	3,000
RENTS	15 010 80 000	(2,183)	(2,100)	(2,200)	(2,300)
TOTAL NET EXPENDITURE		1,759	1,400	800	700

\* ACCOUNTANCY USE ONLY

061150

MANAGEMENT OF RECREATION GROUNDS AND OPEN SPACES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
REPAIRS, ALTERATIONS & MAINTENANCE	15 200 10 300	31,534	30,500	30,100	37,900
* ADMINISTRATION - RAM	15 200 10 000	9,961	1,600	5,400	8,000
STRANGER DANGER SIGNS		-	-	500	1,000
WATER GENERAL	15 200 12 000	3,017	3,800	2,400	2,600
SEWERAGE GENERAL	15 200 12 100	891	1,000	900	800
EQUIPMENT, TOOLS AND MATERIALS	15 200 16 100	10,154	10,600	9,300	9,600
* RENT AND RATES	15 200 18 100	10	100	100	100
ANNUAL SAFETY AUDIT	15 200 20 010	1,287	1,400	1,400	2,000
* INSURANCE	15 200 40 000	3,000	3,100	3,100	3,100
TELEPHONE	15 200 15 000	339	400	400	400
* RE-CHARGE - MAINT OF GROUNDS	15 200 38 205	418,153	330,400	315,700	330,000
* RE-CHARGE - WOODLANDS AND AMENITIES	15 200 38 250	-	7,000	7,300	7,500
SPECIAL ITEMS - BUILDING WORKS	15 200 69 XXX	9,323	2,400	2,400	5,000
TREES & SHRUBS	15 205 20 600	-	-	5,500	5,700
GROUNDS	15 205 20 700	-	-	4,100	4,200
ENGINEERING	15 205 20 XXX	-	-	9,300	9,500
		487,669	392,300	397,900	427,400
LAND AND ACCESS CHARGES	15 200 84 300	(8,064)	(8,000)	(8,500)	(8,700)
PAVILIONS	15 200 84 500	(5,044)	(2,700)	(3,000)	(3,100)
RESERVOIR RENTS	15 220 84 400	(850)	(500)	(500)	(500)
TOTAL NET EXPENDITURE		473,711	381,100	385,900	415,100

\* ACCOUNTANCY USE ONLY

661151

MAINTENANCE OF GROUNDS HOLDING ACCOUNT	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* TRANSPORT & PLANT	15 205 25 000	3,729	2,800	4,800	4,900
CONTRACT PAYMENTS	15 205 20 900	628,057	488,600	503,000	517,000
* MAINT. OPEN SPACES-TREES & SHRUBS		5,197	6,000	-	-
* MAINT. OPEN SPACES-GROUNDS		5,018	6,200	-	-
* MAINT. OPEN SPACES-ENGINEERING		8,430	9,000	-	-
PROVISION FOR CONTRACT VARIATION	15 205 20 150	4,808	6,000	-	5,200
PARISH CHURCHYARDS MAINTENANCE		-	-	-	3,500
		655,239	518,600	507,800	530,600
* RE-CHARGE - OFFICE ACCOMMODATION	15 205 99 220	(22,774)	(18,000)	(18,400)	(19,200)
* RE-CHARGE - LEISURE PREMISES ETC	15 205 99 350	(12,403)	(9,800)	(10,000)	(10,400)
* RE-CHARGE - ALLOTMENTS	15 205 99 010	(1,322)	(1,000)	(1,000)	(1,000)
* RE-CHARGE - THE MOUNT		(1,525)	(1,200)	(1,200)	(1,300)
* RE-CHARGE - VERGE MAINTENANCE	15 205 99 140	(85,095)	(67,300)	(68,900)	(72,000)
* RE-CHARGE - HOUSING REVENUE ACCOUNT	15 205 99 444	(77,673)	(62,200)	(63,300)	(66,100)
* RE-CHARGE - CEMETERIES & CHURCHYDS.	15 205 99 010	(37,820)	(29,900)	(30,500)	(31,900)
* RE-CHARGE - REC GROUNDS/OPEN SPACES	15 205 99 200	(416,627)	(329,200)	(314,500)	(328,700)
		0	0	0	0

\* ACCOUNTANCY USE ONLY

001152

LEISURE PREMISES AND OPERATIONS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
CONTRACT PAYMENT	15 350 20 250	203,638	179,200	156,400	82,600
RETAINED COSTS OF LEISURE PREMISES AND OPERATIONS					
REPAIRS & MAINTENANCE:					
CASTLE HALL	15 100 10 300	1,657	1,700	1,700	1,300
MILL HALL	15 130 10 300	8,976	10,500	10,500	12,800
FREIGHT HOUSE	15 165 10 300	7,507	9,400	9,400	5,900
PARK SPORTS CENTRE	15 170 10 300	910	1,000	1,000	1,000
GT WAKERING S.C.	15 180 10 300	5,688	4,000	4,000	5,500
MILL TOWER	15 140 10 300	3,733	1,500	1,500	2,100
CLEMENTS HALL	15 190 10 300	38,291	44,000	44,000	47,300
DAY CENTRES	15 150 10 300	1,043	1,100	1,100	1,400
* ADMINISTRATION - RAM		22,457	6,500	14,400	15,900
* MAINTENANCE OF GROUNDS	15 350 38 205	12,403	9,800	10,000	10,400
WATER/SEWERAGE	15 XXX 12 XXX	-	600	-	-
* RENT & RATES	15 XXX 18 XXX	191,851	198,300	182,700	174,100
LEASING PAYMENTS	15 350 16 600	7,364	7,400	100	-
* INSURANCE	15 350 40 000	27,800	28,900	28,900	28,900
NET EXPENDITURE PARK S.C.		2,880	-	2,000	2,000
TOTAL EXPENDITURE C/FWD		332,560	324,700	311,300	308,600

\* ACCOUNTANCY USE ONLY

001153

LEISURE PREMISES AND OPERATIONS CONT.	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
TOTAL EXPENDITURE B/FWD		332,560	324,700	311,300	308,600
SPECIAL ITEMS:					
MILL HALL	15 130 69 XXX	1,272	-	-	900
PARK SPORTS CENTRE	15 170 69 XXX	2,000	-	-	-
GREAT WAKERING SPORTS CENTRE	15 180 69 XXX	2,256	700	700	-
CLEMENTS HALL SPORTS CENTRE	15 190 69 XXX	7,502	4,000	4,000	6,800
FREIGHT HOUSE	15 165 69 XXX	6,925	-	-	-
MILL TOWER	15 140 69 XXX	-	8,500	9,100	-
		352,515	337,900	325,100	316,300
RENT	15 350 90 000	(8,550)	(9,400)	(8,600)	(8,900)
GRANT TO VOL BODIES - DAY CENTRE	15 350 99 999	(5,022)	(4,000)	(5,700)	(5,700)
TOTAL NET EXPENDITURE		338,943	324,500	310,800	301,700

\* ACCOUNTANCY USE ONLY

661154

BUILDING MAINTENANCE REPAIRS AND SPECIAL ITEMS - ORIGINAL 1994/95

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LEISURE SERVICES COMMITTEE

---

L = Legal                      S = Safety  
C = Contract                  H = Health

ALLOTMENTS

Repairs and Maintenance                      600

CASTLE HALL

Repairs and Maintenance                      1,300

MILL HALL

Repairs and Maintenance                      12,800

Special Items:-

    Safety Film Front Doors                      900 S

MILL TOWER

Repairs and Maintenance                      2,100

DAY CENTRES

Repairs and Maintenance                      1,400

FREIGHT HOUSE

Repairs and Maintenance                      5,900

PARK SPORTS CENTRE

Repairs and Maintenance                      1,000

GREAT WAKERING SPORTS CENTRE

Repairs and Maintenance                      5,500

CLEMENTS HALL SPORTS CENTRE

Repairs and Maintenance 47,300

Special Items:-

Renew Main Corr. Fire Doors	2,500	L
Carpet Replacement	2,000	C/S
Traffic Calming	2,300	S

Energy Conservation Fund:-

Plant Upgrade 6,000

RECREATION GROUNDS

Repairs and Maintenance 27,900

Special Items:-

Plant Replacement 5,000 C

OPEN SPACES

Repairs and Maintenance 10,000



SPECIAL LEISURE SERVICES COMMITTEE

2 DECEMBER 1993

CHARGES 1994/95

Please Note:

In previous years it has been the practice of the Policy and Resources Committee to issue detailed guidance to the spending committees to assist in the preparation of budgets. The Government has now introduced a Unified Budget and will not announce its local authority grant settlement until early December, leaving Policy and Resources unable to issue detailed guidance. The budget has therefore been prepared on the basis of existing policy and charges have been set to achieve an overall increase of 3%.

661157

001158

LEISURE SERVICES COMMITTEE (Other than Leisure Contract)

	<u>Charge</u>	<u>Proposed</u>
<u>OUTDOOR SPORTING FACILITIES</u>	1 4.93	1/4/94

£

HOCKEY (charges exempt from V A T.)

Exclusive use of pitch	379 00	390 00
Alternate use of pitch	192 50	198 00
Casual Lettings including Pavilion (Where V A.T. must be added)	36.50	38.00

Saturday

Max or Sunday

Charge

Charge

1,4,93

1,4 94

1,4,93

1,4 94

£

£

FOOTBALL/RUGBY (Charges exempt from V.A.T.)

Exclusive use of pitch				
- Class 'A' Pitch	630	649	682	702
- Class 'B' Pitch	455	469	494	509
Alternate use of pitch				
- Class 'A' Pitch	319	329	338	348
- Class 'B' Pitch	228	235	254	262
Casual Lettings including Pavilion (where V.A.T. must be added)				
- Adults	46	47	52	54
- Juniors	30	31	39	40

Notes: Junior Teams 40% less on use of Senior pitches

Established Junior Pitches

Exclusive use of pitch				
- Class 'A' Pitch	343	353	390	402
- Class 'B' Pitch	233	240	273	281
Alternate use of pitch				
- Class 'A' Pitch	176	181	201	207
- Class 'B' Pitch	124	128	135	139
- Cubs use	104	107		

(Exclusive use by Cub Scout League 80% of junior charge)

PAVILION HIRE (including Changing Rooms)

- per 3 hour session	26 20	27 00
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Note Hire in respect of Youth Clubs will be reduced by 50%

661159

OUTDOOR SPORTING FACILITIES (Cont.)

	<u>Charge</u>	<u>Proposed</u>
	1.4.93	1.4.94

Playgroups

Pre-School and Mother & Child

Morning Session	7 60	7 90
Afternoon Session	6.50	6.70

Note:- All playgroups using pavilions for five or more sessions per week will have a 10% reduction in the booking fee (Minute 344/83 refers).

TENNIS

Casual Bookings (55 min. Sessions)  
(Charges where V.A T. is absorbed)

Per Court - Adult ) Any	2.55	2 65
- Junior ) Day	1.70	1.75


<u>PUTTING</u> + Deposit 50p, hire of equipment)	0.50	.55
--	------	-----

ALLOTMENTS

(Charges exempt from V A.T.)

Rent - per rod, per year	4 10	4 25
O.A.P. - per rod, per year	2.70	2.80

CHAIRMAN: \_\_\_\_\_



DATE: 12/2/94 \_\_\_\_\_

001160

ROCHFORD DISTRICT COUNCIL

Minutes of the Development Services Committee

At a Special Meeting held on 2nd December 1993. Present: Councillors C R. Morgan (Chairman), R.S. Allen, P.A. Beckers, C.I. Black, B.A. Crick, T. Fawell, G. Fox, Mrs. J.M. Giles, Mrs E M. Hart, S.N. Jarvis, Miss B.G.J. Lovett, S.R. Tellis, R.E. Vingoe, Mrs L. Walker and P F A. Webster.

Apologies: Councillors C. Askew, S Cumberland, Mrs H L A Glynn, M.J Handford and R.A Pearson.

Visiting: Councillors Mrs. J. Helson, Mrs. M. Hunnable and S.A Skinner

601. BUDGET 1994/95 (Minute 600/92)

Members had before them the appended revised Revenue Estimates for 1993/94, draft Revenue Estimates for 1994/95 and special items which fell within the remit of their Committee and scrutinised the items of development expenditure page by page during which an explanation was given regarding the increases in the cost of Printing, Stationery and Advertising and of Research and Publicity and the decrease in salary costs, all as shown on page 5.

The Committee were also advised that the Testing of Street Lighting would be completed in the current year and the sum of £5,000 in 1994/95 would no longer be required Arising therefrom it was proposed by Councillor G. Fox and seconded by Mrs. J M. Giles -

"That the sum of £10,000 allocated for Street Lighting provision in 1994/95 be increased to £15,000"

In support it was recalled that the Council had identified a programme to improve street lighting in certain areas, and that to reallocate the surplus fund would allow that programme to be accelerated It was accepted however that if agreed a further report should be made to a future Meeting of this Committee on the current position of the Street Lighting Programme to enable the effect of the additional expenditure to be gauged The motion was accepted on a show of hands and it was

P RECOMMENDED (1) That subject to the overall budget figure accepted by the Policy & Resources Committee, this Committee's budget requirements in respect of revised expenditure and income for 1993/94 and estimated expenditure and income for 1994/95 be as set out in the draft Revenue Estimates as amended above.

(2) That a further report be made to this Committee on the outstanding programme of Street Lighting (31758)(DF,DD)

602 CHARGES 1994/95

Members had before them the appended schedule of charges in respect of rustic products which included several new items

P RECOMMENDED That the scale of charges be approved (31758)(DF)

661162

SPECIAL DEVELOPMENT SERVICES COMMITTEE

2 DECEMBER 1993

BUDGET 1994/95

Please Note:

In previous years it has been the practice of the Policy and Resources Committee to issue detailed guidance to the spending committees to assist in the preparation of budgets. The Government has now introduced a Unified Budget and will not announce its local authority grant settlement until early December, leaving Policy and Resources unable to issue detailed guidance. The budget has therefore been prepared on the basis of existing policy and charges have been set to achieve an overall increase of 3%.

661164



DEVELOPMENT SERVICES - COMMITTEE SUMMARY	1992/93	1993/94		1994/95
	ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
DIRECTOR OF DEVELOPMENT, INCORPORATING PLANNING SERVICES	376,050	398,900	397,900	379,000
ARCHITECTS SERVICES	38,118	3,000	6,300	13,900
ENGINEERING SERVICES	(2,763)	36,300	37,700	38,100
BUILDING CONTROL	196,925	195,700	207,700	206,600
WOODLANDS AND AMENITIES UNIT	87,207	64,900	71,900	78,400
HIGHWAYS GENERAL	96,423	91,700	94,600	97,800
COST OF COMMITTEE SERVICING:				
- DEVELOPMENT SERVICES	22,839	23,200	23,900	25,300
- PLANNING SERVICES	27,485	27,900	28,700	37,900
<b>TOTAL NET EXPENDITURE</b>	<b>842,284</b>	<b>841,600</b>	<b>868,700</b>	<b>877,000</b>

DIRECTOR OF DEVELOPMENT, INCORPORATING PLANNING SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	11 001 01 000	476,815	468,700	466,600	461,100
TRAINING	11 001 05 200	4,455	5,300	5,300	5,400
PROFESSIONAL FEES	11 001 06 500	484	600	600	600
* CAR ALLOWANCES	11 001 25 100	27,954	29,500	28,500	22,800
TRAVEL, SUBSISTENCE & CONFERENCE	11 001 35 XXX	1,990	2,100	2,000	2,100
EQUIPMENT, TOOLS & MATERIALS	11 001 16 100	9,147	9,500	9,500	9,800
PRINTING, STATIONERY & ADVERTISING	11 001 3X XXX	8,224	9,700	12,700	14,000
MAINTENANCE OF MICROFILMING RECORDS	11 001 16 010	5,173	3,500	5,500	5,700
* INSURANCE	11 001 40 000	6,600	6,900	6,900	6,900
* RE-CHARGE - COMPUTER & AUDIT		33,719	20,300	19,300	16,800
* RE-CHARGE - OFFICE ACCOMMODATION		30,713	33,700	34,100	38,300
* RE-CHARGE - WOODLANDS	11 001 38 250	-	2,000	2,000	2,100
RESEARCH AND PUBLICITY	11 001 45 100	2,842	5,000	5,000	15,000
PLANNING APPEALS GENERAL	11 001 17 010	237	500	500	500
DISTRICT PLAN ENQUIRY	11 001 17 020	-	30,000	40,000	15,000
CONSERVATION GRANTS	11 001 43 500	-	2,500	2,500	2,600
EXPENDITURE C/FWD		608,353	629,800	641,000	618,700

\* ACCOUNTANCY USE ONLY

061166

DIRECTOR OF DEVELOPMENT, INCORPORATING PLANNING SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
EXPENDITURE B/FWD		608,353	629,800	641,000	618,700
DISTRICT PLAN INCOME	11 001 84 200	(214)	(300)	(2,000)	(2,000)
PLANNING FEES	11 001 82 100	(79,291)	(80,000)	(95,000)	(85,000)
PLANNING FEES (DEEMED)	11 001 82 200	(3,520)	(10,000)	-	(1,000)
* BUILDING CONTROL	11 001 99 012	(95,074)	(99,100)	(103,000)	(107,000)
* WOODLANDS AND AMENITIES UNIT	11 001 99 250	(26,254)	(12,400)	(12,900)	(13,400)
* ENVIRONMENTAL SERVICES	11 001 99 140	(10,617)	-	-	-
* ENVIRONMENTAL HEALTH		-	(5,600)	(5,800)	(6,000)
* PROPERTY SERVICES		-	(5,700)	(5,900)	(6,100)
* MANAGEMENT TEAM	11 001 99 860	(17,084)	(17,800)	(18,500)	(19,200)
ORDNANCE SURVEY NET RECEIPT	11 001 99 100	(249)	-	-	-
		376,050	398,900	397,900	379,000

\* ACCOUNTANCY USE ONLY

001167

BUILDING CONTROL	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	11 012 01 000	167,545	175,500	178,200	180,500
* CAR ALLOWANCES	11 012 25 100	17,619	16,800	18,800	18,600
TRAVELLING AND SUBSISTENCE	11 012 35 110	54	100	100	100
CONSULTANTS	11 012 45 000	2,322	4,000	4,000	4,200
* INSURANCE	11 012 40 000	2,300	2,400	2,400	2,400
* RE-CHARGE - PLANNING SERVICES	11 012 99 001	95,074	99,100	103,000	107,000
* RE-CHARGE - ARCHITECTS AND ENG.	11 012 99 003	11,185	12,800	12,200	12,800
FIRE SAFETY TRAINING		-	-	500	500
NATIONAL PUBLICITY CAMPAIGN		-	-	500	500
		296,099	310,700	319,700	326,600
FEES - DEPOSIT OF PLANS	11 012 80 XXX	(22,645)	(25,000)	(27,000)	(30,000)
FEES - FIRST INSPECTION	11 012 81 XXX	(76,529)	(90,000)	(85,000)	(90,000)
TOTAL NET EXPENDITURE		196,925	195,700	207,700	206,600

\* ACCOUNTANCY USE ONLY

WOODLANDS & AMENITIES UNIT	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	11 250 01 000	57,552	61,100	62,600	64,100
TRAINING	11 250 05 200	190	500	500	500
REPAIRS, ALTERATIONS & MAINTENANCE	11 250 10 300	575	300	300	300
* ADMINISTRATION - RAM	11 250 10 000	147	-	100	100
* NATIONAL NON DOMESTIC RATES	11 250 18 100	444	500	500	500
* TRANSPORT AND PLANT	11 250 25 000	4,204	4,100	4,400	4,500
* CAR ALLOWANCES	11 250 25 100	3,049	3,500	3,500	3,000
TRAVELLING & SUBSISTENCE	11 250 35 110	85	200	200	100
EQUIPMENT, TOOLS AND MATERIALS	11 250 16 100	4,084	4,000	4,000	4,000
* INSURANCE	11 250 40 000	800	800	800	800
HORSE RIDING TRAILS - MAINTENANCE	11 250 00 650	968	2,000	2,000	2,000
BULB PLANTING	11 250 50 100	-	-	500	500
CONTRACTORS & SUPPLIERS	11 250 00 550	2,341	2,700	2,700	2,800
TREE PLANTING/MAINTENANCE	11 250 50 000	7,392	3,500	3,500	3,600
* RE-CHARGE - PLANNING SERVICES	11 250 38 001	26,254	12,400	12,900	13,400
* RE-CHARGE - PROPERTY SERVICES	11 250 38 900	4,413	10,300	11,400	12,600
RE-PRINT ANCIENT WOODLANDS BOOKLET	11 250 30 100	2,369	-	-	-
TOTAL EXPENDITURE		114,867	105,900	109,900	112,800

\* ACCOUNTANCY USE ONLY

661161

WOODLANDS & AMENITIES UNIT	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
TOTAL EXPENDITURE B/F		114,867	105,900	109,900	112,800
GRANTS	11 250 83 000	(8,250)	(13,000)	(13,000)	(8,000)
ICE CREAM SITE FEE	11 250 82 100	(200)	(200)	(200)	(200)
SALES	11 250 82 000	(3,189)	(3,000)	(4,000)	(5,000)
ANCIENT WOODLANDS BOOKLET	11 250 82 200	(1,629)	(600)	(600)	(500)
* RECHARGES - CAPITAL	11 250 99 010	(5,000)	(5,000)	-	-
* RECHARGES - TREE FUND		(7,392)	(3,500)	(4,000)	(4,100)
* RECHARGES - REC GROUNDS/OPEN SPACES	11 250 99 200	-	(7,000)	(7,300)	(7,500)
* RECHARGES - HRA	11 250 99 444	(2,000)	(5,000)	(5,200)	(5,300)
* RECHARGES - CEMETERIES	11 250 99 010	-	(500)	(500)	(500)
* RECHARGES - ENGINEERS	11 250 99 003	-	(1,200)	(1,200)	(1,200)
* RECHARGES - PLANNING TPOs	11 250 99 001	-	(2,000)	(2,000)	(2,100)
TOTAL NET EXPENDITURE		87,207	64,900	71,900	78,400

\* ACCOUNTANCY USE ONLY

661170

HIGHWAYS GENERAL	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
REPAIRS ALTERATIONS & MAINTENANCE	11 140 10 300	561	1,100	1,100	1,100
* ADMINISTRATION - RAM	11 140 10 000	143	600	1,900	2,100
S/I WHITE LINES - TAXI RANKS	11 140 00 450	199	200	200	200
S/I STREET LIGHTING	11 140 60 100	6,903	10,000	10,000	10,000
* INSURANCE	11 140 40 000	100	100	100	100
* VERGE MAINTENANCE	11 140 50 200	85,095	67,300	68,900	72,000
STREET/FOOTPATH LIGHTING	11 140 00 230	4,300	4,300	4,300	4,300
TESTING STREET LIGHTING	11 140 60 500	-	5,000	5,000	5,000
STREET FURNITURE - SEATS	11 140 00 220	94	600	300	300
BUS SHELTER LIGHTS	11 140 00 900	228	300	300	300
STREET NAMEPLATES	11 140 00 250	1,413	2,600	2,600	2,600
SALTING	11 140 00 350	-	800	800	800
* RE-CHARGE - ADMIN. (ENG. SERVS)	11 140 38 004	14,393	16,100	16,400	16,800
		113,429	109,000	111,900	115,600
* E.C.C. CONTRIBUTION - VERGE MAINT.	11 140 86 000	(17,006)	(17,300)	(17,300)	(17,800)
TOTAL NET EXPENDITURE		96,423	91,700	94,600	97,800

\* ACCOUNTANCY USE ONLY

661171

ARCHITECTS SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	11 003 01 000	26,887	28,200	28,700	29,000
* CAR ALLOWANCES	11 003 25 100	2,826	3,000	3,500	2,100
TRAINING	11 003 05 200	-	300	300	300
TRAVELLING & SUBSISTENCE	11 003 35 110	41	-	100	100
* INSURANCE	11 003 40 000	379	400	400	400
RIBA - LIBRARY	11 003 16 270	761	800	800	900
EQUIPMENT TOOLS & MATERIALS	11 003 16 100	946	1,000	900	700
* RE-CHARGE - PROPERTY SERVICES		6,310	6,200	6,900	7,600
		38,150	39,900	41,600	41,100
* RE-CHARGE - CAPITAL		-	(36,900)	(35,300)	(27,200)
* RE-CHARGE TO RAYLEIGH WEIR A/C		(32)	-	-	-
TOTAL NET EXPENDITURE		38,118	3,000	6,300	13,900

\* ACCOUNTANCY USE ONLY

661172



ENGINEERING SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	11 004 01 000	51,174	53,300	54,300	54,900
* CAR ALLOWANCES	11 004 25 100	3,584	5,100	4,400	4,600
TRAINING	11 004 05 200	-	400	400	400
TRAVELLING & SUBSISTENCE	11 004 35 110	41	100	300	300
* INSURANCE	11 004 40 000	721	700	700	700
EQUIPMENT TOOLS & MATERIALS	11 004 16 100	1,135	1,200	1,200	1,200
* RE-CHARGE - PROPERTY SERVICES	11 004 38 900	6,310	6,200	6,900	7,600
* RE-CHARGE - WOODLANDS	11 004 38 250	-	1,200	1,200	1,200
		62,965	68,200	69,400	70,900
* RE-CHARGE TO HIGHWAYS GENERAL	11 004 99 140	(14,393)	(16,100)	(16,400)	(16,800)
* RE-CHARGE TO CAPITAL		(40,150)	(3,000)	(3,100)	(3,200)
* RE-CHARGE BUILDING CONTROL	11 004 99 012	(11,185)	(12,800)	(12,200)	(12,800)
TOTAL NET EXPENDITURE		(2,763)	36,300	37,700	38,100

\* ACCOUNTANCY USE ONLY

661173

661174

BUILDING MAINTENANCE REPAIRS AND SPECIAL ITEMS - ORIGINAL 1994/95

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DEVELOPMENT SERVICES COMMITTEE

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L = Legal                      S = Safety  
C = Contract                  H = Health

HIGHWAYS (BUS SHELTERS)

Repairs and Maintenance                      1,100

Special Items:-

    Street Lighting                              10,000

WOODLANDS

Repairs and Maintenance                      300

661176

SPECIAL DEVELOPMENT SERVICES COMMITTEE

2 DECEMBER 1993

CHARGES 1994/95

Please Note:

In previous years it has been the practice of the Policy and Resources Committee to issue detailed guidance to the spending committees to assist in the preparation of budgets. The Government has now introduced a Unified Budget and will not announce its local authority grant settlement until early December, leaving Policy and Resources unable to issue detailed guidance. The budget has therefore been prepared on the basis of existing policy and charges have been set to achieve an overall increase of 3%.

061177

661178

RUSTIC PRODUCTS

Proposed

All prices are inclusive of V.A.T

	<u>21.9.93</u>	<u>1 4.94</u>
Fencing stakes per 6ft	.80 )	
Fencing Rails per 6ft.	.80 )	
	)	
Rustic Poles with Bark	)	
6 to 9 inch diameter per foot	.45 )	
9 to 12 inch " " "	.75 )	
Over 12 inch " " "	1.00 )	
	)	
Rustic Poles stripped	)	
6 to 9 inch diameter per foot	.90 )	
9 to 12 inch " " "	1.50 )	
Over 12 inch	2.00 )	
	)	NO CHANGE
Woodchips	)	
From Hockley Woods per bag	2.00 )	
" " " per m <sup>3</sup>	12.00 )	
Delivered within District m <sup>3</sup>	15.00 )	
	)	
Rustic Bench	20.00 )	
	)	
	)	
Firewood Delivered	)	
Hornbeam per trailer load	35.00 )	
Chestnut " " "	30.00 )	
	)	
Woodland Walks Leaflets	10 )	
	)	
Charcoal per bag - large )	-	4.50
Charcoal per bag - medium ) New	-	2.75
) Items		
Picnic Bench )	-	95.00

CHAIRMAN: 

DATE: \_\_\_\_\_

661179

661180



ROCHFORD DISTRICT COUNCIL

Minutes of the Health & Housing Services Committee

At a Special Meeting held on 7th December 1993. Present: Councillors Mrs S J Lemon (Chairman), M.C Brown, B.A. Crick, T. Fawell, D F Flack, Mrs. J M. Giles, N Harris, Mrs. E.M. Hart, Mrs. J. Helson, Mrs. M. Hunnable, Mrs. A.R. Hutchings, Mrs. V.G. Keenan, R.A. Pearson, T.A Powell, J.M. Roden, R E. Vingoe and P.F A Webster.

Apologies: Councillors A. Stephens and Mrs. M W Stevenson.

Visiting: Councillors S.N. Jarvis and Miss B.G.J Lovett.

603 BUDGET 1994/95 (Minute 601/92)

NOTE. Councillor Mrs. S.J. Lemon declared a pecuniary interest in connection with Interest Charged to Borrowers but the matter merely giving rise to a point of clarification remained in the chair.

Members had before them the appended revised revenue estimates for 1993/94 and draft revenue estimates for 1994/95 together with special items which fell within the remit of this Committee. The Director of Finance advised them of the basis on which this year's budget had been structured and that a report was being prepared to the Policy & Resources Committee the following week regarding the subsequent favourable announcement on SSA for 1994/95 of which Members had already been advised. The Committee then scrutinised the items of Health & Housing expenditure page by page during which the following matters gave rise to discussion:

(i) Page 85 - Summary

The increase in the cost for Committee Servicing arose from a change in the method of allocation.

(ii) Page 87 - Cemeteries and Churchyards

The increase in the cost of Repairs, Alterations and Maintenance reflected that under its statutory duty the Council now had to maintain two more closed churchyards than hitherto.

(iii) Page 89 - Public Conveniences

The Property Services Manager reminded Members that the reduction in the cost of Contract Cleaning in 1993/94 reflected their decision to reduce the frequency of cleaning and that next year's estimates included a contingency provision for re-tendering.

(iv) Page 93 - Street Cleansing

The Assistant Chief Executive reported that the increase in the estimate for Tip Clearance arose from the introduction of more stringent regulations at refuse tips which would result in a need for specialist removal of certain types of fly-tipped material.

(v) Page 95 - Pest Control

The Chief Environmental Health Officer explained that the apparent increase in the cost of the Contract was due to the fact that the 1992/93 figure was only part year and that next year's figure included a contingency provision for re-tendering.

061181

Special Health & Housing Services

(vi) Page 97 - Homelessness

The Chief Housing Manager reported that the cost of Bed and Breakfast Accommodation had been minimal in the current year because of the high level of Housing Association activity in the District. However, the autumn budget gave little hope that this situation would continue and a higher contingency sum had accordingly been provided for next year. The Council's contribution to the Women's Refuge was a matter of policy and the amount had regard to the size of the authority.

(vii) Page 99 - Environmental Health

The Chief Environmental Health Officer explained that the Training budget had been increased as a result of the recruitment of additional staff into a function which was going through a period of change in legislation and methodology, and addressed the concerns expressed some time ago by the Council's External Auditors

The increase in the budget head for Fees and Samples reflected higher specialist fees and also included a contingency provision for the veterinary supervision that would be required if the MAKRO development proceeded because that would include a meat cutting process which would need to conform with EEC regulations. In response to a further point made by a Member the Chief Environmental Health Officer said he would seek to re-claim those costs wherever possible.

Members noted that the question of noise from the Rayleigh Weir underpass was still being pursued with the DoT.

(viii) Page 103 - Drainage General

The Property Services Manager explained that the budget made provision to undertake a programme of Ditch Clearance plus a contingency for unforeseen requirements.

(ix) Page 105 - Interest Charged to Borrowers

The Director of Finance commented that since the local authority no longer made loans under the Right to Buy procedure the budget reflected a diminishing activity

P RECOMMENDED That subject to the overall budget figure accepted by the Policy & Resources Committee this Committee's budget requirements in respect of revised expenditure and income for 1993/94 and estimated expenditure and income for 1994/95 be as set out in the draft revenue estimates (31758)(DF)

604 CHARGES 1994/95 (Minute 602/92)

Members had before them the appended schedule of charges which had been prepared so as to produce an overall increase of 3% in revenue therefrom and having been advised of the basis on which wheeled bins could be purchased it was

P RECOMMENDED That the scale of charges be approved (31758)(DF)  
001102

SPECIAL HEALTH & HOUSING COMMITTEE

7 DECEMBER 1993

BUDGET 1994/95

Please Note:

In previous years it has been the practice of the Policy and Resources Committee to issue detailed guidance to the spending committees to assist in the preparation of budgets. The Government has now introduced a Unified Budget and will not announce its local authority grant settlement until early December, leaving Policy and Resources unable to issue detailed guidance. The budget has therefore been prepared on the basis of existing policy and charges have been set to achieve an overall increase of 3%.

661184

HEALTH AND HOUSING - COMMITTEE SUMMARY	1992/93	1993/94		1994/95
	ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
CEMETERIES AND CHURCHYARDS	(18,088)	(10,200)	(8,100)	(6,900)
PUBLIC CONVENIENCES	69,588	63,100	42,000	48,200
REFUSE COLLECTION	531,994	570,000	569,700	588,400
STREET CLEANSING	267,002	286,100	280,900	293,500
PEST CONTROL	15,640	15,200	14,700	17,700
HOMELESSNESS	84,091	127,600	56,800	90,000
ENVIRONMENTAL HEALTH	406,657	487,400	503,100	556,900
DRAINAGE - GENERAL	8,544	13,500	14,000	14,600
SEWERAGE - AGENCY S.16	23,089	18,000	18,000	-
HOUSE PURCHASE LOANS	(5,833)	(2,900)	(3,100)	(2,800)
PROPERTY SERVICES (SURPLUS ON CHANGE OF ACCOUNTING PRACTICE)	-	(28,900)	-	-
COST OF COMMITTEE SERVICING	5,226	5,300	5,400	12,600
TOTAL NET EXPENDITURE	1,387,910	1,544,200	1,493,400	1,612,200

CEMETERIES AND CHURCHYARDS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
REPAIRS, ALTERATIONS & MAINTENANCE	13 010 10 300	1,794	1,200	1,200	3,700
* ADMINISTRATION - RAM	13 010 10 000	690	500	1,500	1,800
* MAINTENANCE OF GROUNDS	13 010 38 205	37,820	29,900	30,500	31,900
WATER AND SEWERAGE	13 010 12 XXX	925	700	700	700
EQUIPMENT, TOOLS & MATERIALS	13 010 16 100	648	300	300	400
* RENT & RATES	13 010 18 100	452	500	500	500
* RE-CHARGE - AUDIT SERVICES	13 010 38 780	780	800	500	500
* RE-CHARGE - WOODLANDS	13 010 38 250	-	500	500	500
* INSURANCE	13 010 40 000	100	100	100	100
SPECIAL ITEMS BUILDING WORKS	13 010 69 300	901	7,500	7,500	6,000
		44,110	42,000	43,300	46,100
GRAVE PURCHASES	13 010 81 100	(20,976)	(17,000)	(17,000)	(17,500)
REGISTRATION FEES	13 010 81 200	(3,147)	(3,200)	(2,500)	(2,600)
INTERMENTS	13 010 81 300	(32,858)	(26,300)	(25,500)	(26,300)
MONUMENTS	13 010 81 400	(5,001)	(5,000)	(5,900)	(6,100)
OTHER	13 010 81 500	(216)	(700)	(500)	(500)
TOTAL NET EXPENDITURE		(18,088)	(10,200)	(8,100)	(6,900)

\* ACCOUNTANCY USE ONLY

651186

PUBLIC CONVENIENCES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
REPAIRS, ALTERATIONS & MAINT.	13 020 10 300	11,233	11,000	11,000	11,000
* ADMINISTRATION - RAM	13 020 10 900	3,730	600	1,800	2,100
S/I BUILDING WORKS	13 020 69 100	3,342	-	-	-
ELECTRICITY	13 020 11 000	1,582	2,000	1,600	1,600
WATER CHARGES	13 020 12 000	2,565	3,200	2,700	2,800
SEWERAGE CHARGES	13 020 12 100	3,535	4,600	4,000	4,100
* RENT & RATES	13 020 18 100	3,134	5,800	3,200	3,300
CONTRACT CLEANING	13 020 20 000	31,585	33,300	14,500	19,000
* CONTRACT ADMINISTRATION - RAM	13 020 10 800	8,082	1,800	2,400	3,500
* INSURANCE	13 020 40 000	800	800	800	800
TOTAL NET EXPENDITURE		69,588	63,100	42,000	48,200

\* ACCOUNTANCY USE ONLY

661187

REFUSE COLLECTION	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
CONTRACT PAYMENTS	13 030 20 100	511,201	542,000	542,000	559,000
STATIONERY	13 030 31 000	-	100	-	-
ADVERTISING GENERAL	13 030 32 000	-	200	-	-
WASTE PERMITS		196	-	-	-
* RE-CHARGE - OFFICE ACCOMMODATION	13 030 38 220	5,007	9,000	9,100	10,200
S/I WHEELED BINS & DELIVERY COSTS	13 030 60 020	18,488	20,500	20,500	21,100
		534,892	571,800	571,600	590,300
FEES & CHARGES - BINS	13 030 82 600	(2,587)	(1,800)	(1,800)	(1,800)
WASTE COLLECTION INCOME	13 030 83 000	(311)	-	(100)	(100)
TOTAL NET EXPENDITURE		531,994	570,000	569,700	588,400

\* ACCOUNTANCY USE ONLY

001188



STREET CLEANSING	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
LITTER BINS	13 130 16 300	3,273	3,700	3,700	3,700
CONTRACT PAYMENTS	13 130 20 300	253,227	270,000	265,000	276,000
ANTI-LITTER INITIATIVES	13 130 00 100	4,465	4,700	4,700	4,700
POSTER COMPETITION	13 130 00 200	421	500	500	500
NOTICES - FOOTPATH FOULING	13 130 16 400	950	1,000	1,000	1,000
COLLECTION/KENNELLING - STRAY DOGS	13 130 17 400	4,168	5,200	5,200	5,300
TIPPING SIGNS	13 130 16 500	-	400	200	300
TIP CLEARANCE	13 130 17 800	498	600	600	2,000
		267,002	286,100	280,900	293,500

\* ACCOUNTANCY USE ONLY

001182

PEST CONTROL	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	13 070 01 000	4,944	-	-	-
CONTRACT	13 070 20 200	7,853	12,300	12,300	15,000
EQUIPMENT, TOOLS & MATERIALS	13 070 16 100	639	700	200	400
* TRANSPORT & PLANT	13 070 25 000	953	-	-	-
* INSURANCE	13 070 40 000	100	100	100	100
* RE-CHARGE - ENVIRONMENTAL HEALTH	13 070 38 140	2,118	2,100	2,100	2,200
		16,607	15,200	14,700	17,700
RODENT CONTROL CHARGES	13 070 81 100	(617)	-	-	-
INSECT CONTROL CHARGES	13 070 81 300	(350)	-	-	-
TOTAL NET EXPENDITURE		15,640	15,200	14,700	17,700

\* ACCOUNTANCY USE ONLY

新物業管理

HOMELESSNESS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
COSTS RE GRESTED COURT		23,263	-	40,000	40,000
REMOVALS AND STORAGE	13 120 17 000	8,287	9,000	9,000	9,300
BED & BREAKFAST ACCOMMODATION	13 120 17 200	31,550	63,100	5,000	25,000
HOUSING BENEFIT PAYMENTS	13 120 65 400	-	31,900	18,000	26,000
CONTRIBUTIONS - WOMENS' REFUGE	13 120 17 100	4,592	4,800	4,800	5,000
* RE-CHARGE - ADMINISTRATION (H.R.A)	13 120 38 444	53,300	13,800	25,800	29,000
HOME LOSS PAYMENTS	13 120 17 300	3,500	5,000	1,500	3,000
TOTAL EXPENDITURE		124,492	127,600	104,100	137,300
RENT INCOME		(40,401)	-	(47,300)	(47,300)
		84,091	127,600	56,800	90,000

\* ACCOUNTANCY USE ONLY

663131

ENVIRONMENTAL HEALTH	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	13 140 01 000	316,529	350,600	369,400	417,200
* SALARIES - ENFORCEMENT STAFF	13 141 01 000	33,651	35,300	35,900	36,300
* CAR ALLOWANCES	13 140 25 100	29,229	35,100	37,800	36,900
* CAR ALLOWANCES - ENFORCEMENT STAFF	13 141 25 100	5,499	6,500	6,300	6,300
TRAINING	13 140 05 200	4,805	5,500	6,000	7,400
EQUIPMENT, TOOLS & MATERIALS	13 140 16 100	5,827	7,400	6,000	7,000
PROFESSIONAL FEES	13 140 06 000	99	100	100	100
CONSULTANCY FEES	13 140 45 000	3,664	7,800	5,000	6,000
TRAVELLING & SUBSISTENCE	13 140 35 110	844	1,100	1,100	1,100
* INSURANCE	13 140 40 000	4,800	4,900	5,000	5,000
* RE-CHARGE - OFFICE ACCOMMODATION	13 140 38 220	9,301	14,200	14,400	16,200
* RE-CHARGE - COMPUTER SERVICES	13 140 38 785	-	11,700	11,800	8,800
* RE-CHARGE - AUDIT SERVICES	13 140 38 780	-	6,000	4,100	4,300
* RE-CHARGE - DIRECTOR OF DEVELOPMENT	13 140 38 001	-	5,600	5,800	6,000
PUBLIC HEALTH (CONTROL OF DISEASE ACT)	13 140 17 500	686	1,000	1,000	1,000
FEES & SAMPLES	13 140 17 050	7,857	9,600	9,000	11,100
STATIONERY	13 140 31 000	1,148	1,300	800	800
IMPROVEMENT GRANTS - NET COST		8,147	-	-	-
TOTAL EXPENDITURE B/FWD		432,086	503,700	519,300	571,500

\* ACCOUNTANCY USE ONLY

661192

ENVIRONMENTAL HEALTH	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
TOTAL EXPENDITURE C/FWD		432,086	503,700	519,300	571,500
FOOD EXPORT DOCUMENTS	13 140 80 000	(71)	(100)	(100)	(100)
STANDPIPE CHARGE	13 140 80 100	(2)	(100)	(100)	(100)
GAMING LICENCE	13 140 81 200	(1,814)	(1,500)	(1,500)	(1,500)
OTHER LICENCE	13 140 81 300	(13,224)	(6,000)	(6,000)	(6,000)
HACKNEY CARRIAGE LICENCES	13 140 81 400	(60)	(700)	(100)	(100)
VETERINARY RE-CHARGE	13 140 82 000	(1,283)	(800)	(800)	(800)
ENVIRONMENTAL PROTECTION ACT	13 150 80 500	(8,975)	(5,000)	(5,400)	(3,700)
FORCED ENTRY CHARGE	13 140 85 000	-	-	(100)	(100)
* RE-CHARGE - PEST CONTROL		-	(2,100)	(2,100)	(2,200)
TOTAL NET EXPENDITURE		406,657	487,400	503,100	556,900

\* ACCOUNTANCY USE ONLY

661192

DRAINAGE GENERAL	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
S I - SEWERS AND DITCH CLEARANCE	13 160 17 250	3,425	8,500	8,500	8,500
* RE-CHARGE - PROPERTY SERVICES	13 160 38 900	5,119	5,000	5,500	6,100
TOTAL NET EXPENDITURE		8,544	13,500	14,000	14,600
<b>S.16 SEWERAGE</b>					
S.16 CONTRIBUTION	13 160 17 350	23,089	18,000	18,000	-
TOTAL NET EXPENDITURE		23,089	18,000	18,000	-

\* ACCOUNTANCY USE ONLY

001194

HOUSE PURCHASE LOANS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* INSURANCE	13 440 40 000	8,032	7,600	9,200	9,500
* INTEREST CHARGES	13 440 76 000	12,900	14,900	9,500	9,800
		20,932	22,500	18,700	19,300
* INSURANCE RECOVERIES	13 440 80 000	(11,041)	(10,000)	(9,500)	(9,800)
* INTEREST CHARGED TO BORROWERS	13 440 80 100	(15,450)	(15,000)	(12,000)	(12,000)
* REDEMPTION FEES	13 440 81 300	(274)	(300)	(200)	(200)
* SECOND ENQUIRY FEES	13 440 81 500	-	(100)	(100)	(100)
TOTAL NET EXPENDITURE		(5,833)	(2,900)	(3,100)	(2,800)

\* ACCOUNTANCY USE ONLY

661195

PROPERTY SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	13 900 01 000	203,480	225,900	222,400	230,700
* CAR ALLOWANCES	13 900 25 100	11,398	12,900	13,100	12,000
PROFESSIONAL FEES	13 900 06 000	100	100	100	100
TRAVELLING & SUBSISTENCE	13 900 35 110	535	600	600	600
TRAINING	13 900 05 200	2,629	3,000	3,000	3,000
EQUIPMENT, TOOLS & MATERIALS	13 900 16 100	4,986	5,700	4,200	4,000
STATIONERY	13 900 31 000	1,244	1,300	1,300	1,000
HIRED SERVICES:					
CONSULTANTS	13 900 45 000	2,148	4,000	4,000	2,500
CONTRACTORS	13 900 20 020	1,046,624	1,377,700	1,565,200	1,412,200
* TRANSPORT & PLANT	13 900 25 000	4,470	3,600	4,500	4,600
* INSURANCE	13 900 40 000	3,100	3,300	3,300	3,200
* RE-CHARGE - OFFICE ACCOMMODATION	13 900 38 220	26,037	14,300	14,500	16,300
* RE-CHARGE - COMPUTER SERVICES	13 900 38 785	49,506	11,800	11,700	8,900
* RE-CHARGE - AUDIT SERVICES	13 900 38 780	11,597	6,000	4,100	4,300
* RE-CHARGE - DIRECTOR OF DEVELOPMENT	13 900 38 001	10,617	5,700	5,900	6,100
		1,378,471	1,675,900	1,857,900	1,709,500
* RE-CHARGED - DRAINAGE GENERAL		(24,554)	(5,000)	(5,500)	(6,100)
* RE-CHARGED - WOODLANDS		-	(10,300)	(11,400)	(12,600)
* RE-CHARGED - ARCHITECTS		-	(6,200)	(6,900)	(7,600)
* RE-CHARGED - ENGINEERS		-	(6,200)	(6,900)	(7,600)
TOTAL EXPENDITURE C/FWD		1,353,917	1,648,200	1,827,200	1,675,600

\* ACCOUNTANCY USE ONLY

661196



PROPERTY SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
ALLOCATED TO ACCOUNTS:					
LAND AND ESTATE MANAGEMENT					
MAINTENANCE		(952)	(2,100)	(2,100)	(2,100)
SPECIAL ITEMS		-	-	-	-
ADMINISTRATION		(244)	(100)	(400)	(400)
OFFICE ACCOMMODATION					
MAINTENANCE		(28,210)	(38,000)	(38,000)	(42,500)
SPECIAL ITEMS		(1,713)	(3,000)	(3,000)	(20,800)
ADMINISTRATION		(8,585)	(2,200)	(6,900)	(11,800)
DUTCH COTTAGE					
MAINTENANCE		(396)	(400)	(400)	(400)
ADMINISTRATION		(101)	-	(100)	(100)
H.R.A. REPAIRS					
MAINTENANCE		(855,846)	(1,129,100)	(1,335,200)	(1,146,000)
ADMINISTRATION		(218,995)	(284,300)	(223,500)	(213,700)
CEMETERIES AND CHURCHYARDS					
MAINTENANCE		(1,794)	(1,200)	(1,200)	(3,700)
SPECIAL ITEMS		(901)	(7,500)	(7,500)	(6,000)
ADMINISTRATION		(690)	(500)	(1,500)	(1,800)
PUBLIC CONVENIENCES					
MAINTENANCE		(11,233)	(11,000)	(11,000)	(11,000)
SPECIAL ITEMS		(3,342)	-	-	-
ADMINISTRATION		(3,730)	(600)	(1,800)	(2,100)
PUBLIC CONVENIENCES (CLEANING)					
CONTRACT		(31,585)	(33,300)	(14,500)	(19,000)
ADMINISTRATION		(8,082)	(1,800)	(2,400)	(3,500)
		(1,176,399)	(1,515,100)	(1,649,500)	(1,484,900)

\* ACCOUNTANCY USE ONLY

661197

PROPERTY SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
CASTLE HALL		(1,176,399)	(1,515,100)	(1,649,500)	(1,484,900)
MAINTENANCE		(1,657)	(1,700)	(1,700)	(1,300)
SPECIAL ITEMS		-	-	-	-
ADMINISTRATION		(424)	(100)	(300)	(200)
ALLOTMENTS					
MAINTENANCE		(597)	(600)	(600)	(600)
ADMINISTRATION		(153)	-	(100)	(100)
MILL TOWER					
MAINTENANCE		(3,733)	(1,500)	(1,500)	(2,100)
SPECIAL ITEMS		-	(8,500)	(9,100)	-
ADMINISTRATION		(955)	(2,200)	(1,800)	(400)
MILL HALL					
MAINTENANCE		(8,976)	(10,500)	(10,500)	(12,800)
SPECIAL ITEMS		(1,272)	-	-	(900)
ADMINISTRATION		(2,622)	(600)	(1,800)	(2,600)
FREIGHT HOUSE					
MAINTENANCE		(7,507)	(9,400)	(9,400)	(5,900)
SPECIAL ITEMS		(6,925)	-	-	-
ADMINISTRATION		(3,693)	(500)	(1,600)	(1,100)
PARK SPORTS CENTRE					
MAINTENANCE		(910)	(1,000)	(1,000)	(1,000)
SPECIAL ITEMS		(2,000)	-	-	-
ADMINISTRATION		(745)	(100)	(200)	(200)
GREAT WAKERING SPORTS CENTRE					
MAINTENANCE		(5,688)	(4,000)	(4,000)	(5,500)
SPECIAL ITEMS		(2,256)	(700)	(700)	-
ADMINISTRATION		(2,033)	(300)	(800)	(1,000)
DAY CENTRES					
MAINTENANCE		(1,043)	(1,100)	(1,100)	(1,400)
ADMINISTRATION		(267)	(100)	(200)	(300)
		(1,229,855)	(1,558,000)	(1,695,900)	(1,522,300)

\* ACCOUNTANCY USE ONLY

001198

PROPERTY SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
		(1,229,855)	(1,558,000)	(1,695,900)	(1,522,300)
CAR PARKS					
MAINTENANCE		(7,176)	(7,200)	(7,200)	(7,200)
ADMINISTRATION		(1,836)	(400)	(1,200)	(1,300)
CLEMENTS HALL					
MAINTENANCE		(38,291)	(44,000)	(44,000)	(47,300)
SPECIAL ITEMS		(7,502)	(4,000)	(4,000)	(6,800)
ADMINISTRATION		(11,718)	(2,600)	(7,700)	(10,100)
FINCHFIELD BUNGALOWS					
MAINTENANCE		(4,215)	(13,600)	(13,600)	(13,600)
ADMINISTRATION		(1,078)	(800)	(2,300)	(2,500)
REC. GROUNDS & OPEN SPACES					
MAINTENANCE		(31,534)	(30,500)	(30,100)	(37,900)
SPECIAL ITEMS		(9,323)	(2,400)	(2,400)	(5,000)
ADMINISTRATION		(9,963)	(1,600)	(5,400)	(8,000)
HIGHWAYS					
MAINTENANCE		(561)	(1,100)	(1,100)	(1,100)
SPECIAL ITEMS			(10,000)	(10,000)	(10,000)
ADMINISTRATION		(143)	(600)	(1,900)	(2,100)
WOODLANDS					
MAINTENANCE		(575)	(300)	(300)	(300)
SPECIAL ITEMS		-	0	-	-
ADMINISTRATION		(147)	-	(100)	(100)
TOTAL RECHARGES		(1,353,917)	(1,677,100)	(1,827,200)	(1,675,600)
TOTAL NET EXPENDITURE		0	(28,900)	0	0

\* ACCOUNTANCY USE ONLY

66119J

001200

BUILDING MAINTENANCE REPAIRS AND SPECIAL ITEMS - ORIGINAL 1994/95  
=====

HEALTH AND HOUSING COMMITTEE  
-----

L = Legal                      S = Safety  
C = Contract                  H = Health

CEMETERIES AND CHURCHYARDS

Repairs and Maintenance                      3,700

Special Items:-

Road & Path Surfacing                      6,000 S

PUBLIC CONVENIENCES

Repairs and Maintenance                      11,000

HOUSING REPAIRS

Repairs and Maintenance                      1,146,000

661202

SPECIAL HEALTH & HOUSING COMMITTEE

7 DECEMBER 1993

CHARGES 1994/95

Please Note:

In previous years it has been the practice of the Policy and Resources Committee to issue detailed guidance to the spending committees to assist in the preparation of budgets. The Government has now introduced a Unified Budget and will not announce its local authority grant settlement until early December, leaving Policy and Resources unable to issue detailed guidance. The budget has therefore been prepared on the basis of existing policy and charges have been set to achieve an overall increase of 3%.

001204



HEALTH & HOUSING SERVICES COMMITTEE (S) - Statutory Charge

	<u>Charge</u>	<u>Proposed</u>
<u>CEMETERIES, HOCKLEY ROAD, RAYLEIGH and</u> <u>HALL ROAD, ROCHFORD</u> <u>Charges exempt from V.A.T.</u>	1.4.93	1 4 94
<u>Interments in graves or vaults for which</u> <u>exclusive right of burial has been granted</u>		
Interment Fee (new grave or re-open)		
Still Born - under 1 month	25.00	26.00
Under 12 years	62.00	64.00
Over 12 years	175.00	180.00
Exclusive right of burial (50% reduction for child under 12 buried in children's area )	250.00	258.00
Re-opening a walled grave	200.00	206.00
For the interment of a cremation casket in a purchased grave	75.00	77.00
<u>Interments in Cremation Plots with or without</u> <u>exclusive rights of burial</u>		
Interment Fee (new grave or re-open)	87.00	90.00
Exclusive right of burial	125.00	129.00
<u>Excavation Charges</u>		
For one interment 1.4m	56.00	58.00
For two interments 1.8m	75.00	77.00
For three interments 2.2m	94.00	97.00
For four interments 2.6m	112.00	115.00
<u>Interments - In graves for which no exclusive</u> <u>right of burial has been granted</u> <u>(includes all charges for excavation)</u>		
Interment Fee - Still Born/Under 1 month	37.00	38.00
- Under 12 years	75.00	77.00
- Over 12 years	175.00	180.00
<u>Monuments, Gravestones, Tablets and</u> <u>Monumental Inscriptions</u>		
For the right to erect or place.-		
A flat stone not exceeding 60cm x 45cm	44.00	45.00
A headstone - Up to 90cm	44.00	45.00
- Each 30cm or part above 90cm	19.00	20.00
A nameplate of any description (other than a headstone)	44.00	45.00
Kerbstone or border stone (Height not exceeding 30cm)	87.00	90.00
A tablet or vase (not exceeding 90cm)	37.00	38.00
A cross - under 60cm	37.00	38.00
- over 60cm not exceeding 1.5m	56.00	58.00

661205

	<u>Charge</u>	<u>Proposed</u>
<u>CEMETERIES, HOCKLEY ROAD/HALL ROAD (Continued)</u>	1.4.93	1 4.94
Any additional inscription on a gravestone, tablet or monument	19.00	20 00
Kerbstone or Border Stone (Height not exceeding 30cm) Child's Plot	44 00	45 00
A flower vase or tablet (45cm x 37cm) on a grave in which the exclusive right of burial has not been purchased.	25 00	26 00
A memorial vase (37cm long x 22cm wide x 30cm high or 60cm long x 22cm wide x 30cm high) and inscription panel for cremation plot	25 00	26.00
Kerbstone around a cremation plot	44 00	45 00
NOTE - <u>All the foregoing fees, payments and sums will be doubled where the deceased was not a Council Tax payer, inhabitant or parishioner of the Rochford District Council</u>		
<u>Exhumation Charges</u>		
Each exhumation will be recharged on an actual cost basis		
<u>Additional fees fixed by the Council</u>		
Saturday morning burials	50.00	52.00
Interments Registration fee (new grave or re-open)	19.00	20 00
Registering Transfer of Grant	19.00	20 00
Every additional Certificate of Burial	3 75	4.00
Certificate of Ownership of Grant	3 75	4 00
Every search for the first year and subsequent years	3 75	4.00
<u>Fees payable for the Maintenance of Graves, etc</u>		
<u>Charges where V.A.T. must be added</u>		
Banking and Turfing Grave	25 00	26.00
Banking and Turfing with soil centre	25.00	26 00
Upkeep, cutting and weeding (per annum)	25 00	26 00
Upkeep for 10 years, including washing monument	260 00	268.00
Washing monument (per occasion)	10.50	11.00
Washing monument (at irregular intervals per annum)	25.00	26 00

661206

	<u>Charge</u>	<u>Proposed</u>
	<u>1.4.93</u>	<u>1.4.94</u>
	£	
<u>Charges exempt from V.A.T.</u>		
Dangerous Wild Animals Act 1976 ) Plus	75 00	77.25
Animal Boarding Establishments Act 1963) Consultants	97.00	100.00
Riding Establishments Act 1964 ) Fees	168 50	173.50
Pet Animals Act 1951 & Breeding of Dogs Act 1973, Plus	89.50	92 00
Consultants Fees on initial grant of Licence		

	Renewal		Additional Fee on	
			Initial Grant	
	<u>1.4.93</u>	<u>1.4.94</u>	<u>1.4.93</u>	<u>1.4.94</u>
- Up to 100 persons	157 00	162.00	56 00	58.00
- 101 - 200 "	225.00	232.00	113.00	116 00
- 201 - 500 "	450.00	464.00	225 00	232.00
- 500 + "	899.00	926.00	449 00	462.00

Notes: (1) Charges may be waived for Charity Events  
(2) Occasional Licences 50% of the fees are charged.

- Boxing, Judo or Wrestling (as above plus)				
- Other indoor sports (" " " )				
- Stage Plays (" " " )				
- Cinematograph (" " " )			56.00	58.00
- Grant or Renewal of Sunday Musical Entertainment Licence			23 00	24.00
- Transfer of Licence			28 00	29 00
- Variation of Licence			half of renewal fees	

Open Air Events £115 00 + £58 per 100 (or part thereof) specified on the Application

Slaughterman's Licence

- Licence to Slaughter	26.00	27.00
- For subsequent renewals	26 00	27.00

Game Dealer's Licence

Game Dealer's Certificate	(S) 4 00	(S) 4 00
Licence to deal in Game	(S) 0.25	(S) 0.25
Licence to kill game	(S) 6.00	(S) 6 00

- whole year	(S) 6 00	(S) 6.00
- 1st August to 31st October	(S) 4.00	(S) 4 00
- 1st November to 31st July	(S) 4.00	(S) 4.00
- Occasional 14 days	(S) 2 00	(S) 2 00

Lotteries & Amusements Act 1976) Initial Licence

Society Lottery Licence ) Renewal	(S)35 00	(S) 35.00
Late Night Refreshments House Licence	(S)17 50	(S) 17 50
Gaming permit (Amusements with prizes with or without a machine)	56.00	58.00
Sex Establishment Licence	(S)32.00	(S) 32 00
Ear Piercing & Electrolysis Treatment Registration	225.00	232.00
	94 00	97.00

Licensing Act 1988

- Certificates of Suitability - Grant of Certificate		As for Public
- Renewal		Entertainment
- Variation		Licence
Surrender notes for unsound food (VAT to be added)	21.00	22 00

061207

	<u>Charge</u>	<u>Proposed</u>
	1 4.93	1.4.94
	£	
Environmental Protection Act (Local Authority Air Pollution Control) Charges set by DoE		
- initial application for authorisation	935.00 (\$)	)
<u>except</u> - where the process is registered under the		)
Alkali Act 1906	580 00 (\$)	)
- where the process comprises one or more		)
waste oil burning appliance under 0.4MWth	100.00 (\$)	)
substantial changes (Sections 10 and 11 of the Act)	600 00 (\$)	) No Change
<u>except</u> - where the process comprises one or more		)
waste oil burning appliance under 0.4MWth	65 00 (\$)	)
- where the change is to implement an		)
upgraded plan	100.00 (\$)	)
annual subsistence charge	570 00 (\$)	)
<u>except</u> - where the process comprises one or more		)
waste oil burning appliance under 0.4MWth	100.00 (\$)	)
The fees and charges are to be levied per process		

PEST CONTROL

De-ratting of aircraft (plus VAT if applicable)	52.00	54.00
	Plus additional charges on an actual cost basis	

HOUSE PURCHASE LOANS

(Charges where VAT must be added)

Premature Redemption Charge	36 20	37.30
"          "          "          " (where amount outstanding is less than £500)	NIL	
Second Enquiry Charge	36 20	37.30

MISCELLANEOUS CHARGES

Guest Room Accommodation Charge - per night	4 20	4 40
Export of Food Documentation	10 60	11 00
(provision and/or authorisation, plus additional fees recharged on an actual cost basis)		
Sale of Wheeled Bins (plus V.A.T.)	60.50	No Change
Engrossment of Conveyances	16 90	17.40
SI06 Agreements	45 00	46 00
Handling charges (Deeds)	11 20	11 50
Dispersed alarm system - Installation & Commissioning (+VAT)	10 50	10 80
Hire of Equipment - Ropes	1 50	1 55
- Pins	.15	15

CHAIRMAN: \_\_\_\_\_

DATE: \_\_\_\_\_

061208

ROCHFORD DISTRICT COUNCIL

Minutes of the Local Government Review Committee

At a Meeting held on 9th December 1993. Present. Councillors P F A Webster (Chairman), C.I Black, M.C. Brown, B.A Crick, D F Flack, Mrs H L.A Glynn, Mrs E.M Hart, Mrs A R. Hutchings, S.N Jarvis, Mrs S J Lemon, Miss B G.J. Lovett, C.R. Morgan, T.A Powell, R E Vingoe, Mrs L Walker and D.A. Weir.

Apologies Councillors P A. Beckers and A. Stephens.

Visiting: Councillors Mrs V.E. Clark, Mrs. J.M. Giles, M.J Handford, Mrs J Helson, Mrs. M. Humnable, J.M. Roden and S.A. Skinner

605 MINUTES

Resolved that the Minutes of the Meeting of 11th November 1993 be approved as a correct record and signed by the Chairman.

606 REVIEW PROGRAMME AND PROCEDURES

NOTE Councillor Mrs. H.L A Glynn declared a non-pecuniary interest in this matter by virtue of her involvement in market research but remained in the Meeting and participated in the discussion and voting thereon.

The Chief Executive reminded Members that he had recently received and circulated the procedural advice on the preparation of proposals and a copy of the MORI questionnaire for Essex. Members expressed strong reservations about the adequacy of the latter document as a sounding board for local opinion given that it failed to identify sufficient population centres to enable meaningful responses to be given and considered that unless the omissions were corrected the exercise would be flawed. It was accordingly

RECOMMENDED That this matter be pursued through the Essex Leaders Review Group. (30756)(CE)

607 OTHER REPORTS AND DOCUMENTATION

Members had before them a copy of the Chief Executive's report on the recent meeting with the lead Commissioner and noted how short the timetable was for the Essex Review, that although a population range had been identified for an effective unitary authority there could be exceptions either above or below that band and that the Commission were now looking at a figure in excess of 30,000 for the creation of new Parishes which put a different complexion upon Town Council status for Rayleigh.

The Chief Executive advised Members that three further documents were expected within the next week, namely -

the Local Government Commission's Progress Report on the experience of the first tranche Review.

the revised financial model from Ernst & Young,

the final guidance from the Commissioner,

and these would be circulated as soon as they were to hand.

061209

Local Government Review Committee

608 ESSEX DISTRICTS CONSULTANCY WORK

The Chief Executive reminded Members that the Essex Leaders Review Group with the support of all the participating authorities had decided to select consultants to assist in the assembly of financial information. The chosen consultants CSL had also been asked to appraise and evaluate the chosen options. In the event option generation was proving to be extremely difficult because of the competing interests involved. The process invited a joint submission which required a consensus between the authorities involved. As might be expected the larger authorities which already fell within the population range for unitary status were dominating the process with the smaller authorities forced to consider merger.

At the meeting of the Essex Chief Executives that morning it had been agreed as the best way forward to recommend to the constituent authorities that CSL should also undertake an option generation exercise based on between 6 and 10 unitary authorities in Essex and report back in January. It was important that Rochford's case received a hearing and the best way of achieving that was through an independent medium. The Chief Executive was accordingly seeking the agreement of the Committee to the submission of Rochford's case to CSL for inclusion in the option generation exercise.

In accepting the wisdom of that course of action Members noted that the present group contribution to the engagement of CSL was £6,000 per authority and that it would be more economic to seek their assistance direct than to look elsewhere since they already had the necessary data. On the basis of the preliminary views being expressed on behalf of the County and Essex Districts it did not appear that there would be support from them for Rochford unless there were 10 unitary authorities for Essex. Members nevertheless considered that the Council's record had much to commend it and that it should mount as strong a case as possible for unitary status. It was accordingly

RECOMMENDED (1) That this Council support the request for CSL to undertake an option generation exercise based on between 6 and 10 unitary authorities in Essex

(2) That Rochford's case for unitary status be submitted to CSL for inclusion in that exercise. (30756)(CE)

609 OPTION GENERATION

The Chief Executive said it had to be borne in mind that the Commission were required as the best starting point to look sympathetically at joint merger proposals submitted by groups of authorities for the review area as a whole. This had profound implications for Rochford because it meant that other authorities would be looking for consensus and would in effect act as the jury on Rochford's case. It also meant that other authorities could put forward options which would integrate Rochford with Southend and Castle Point.

The Commission had originally said they would look at between four and ten unitary districts in Essex, but the Lead Commissioner had since refined that to between six and eight. She had also referred to the fact that some existing authorities already fell within or were close to the population criteria and the Chief Executive demonstrated with the aid of

## Local Government Review Committee

a plan two alternative ways in which the map of Essex could be redrawn, both of which presumed the merger of Southend, Rochford and Castle Point. That amalgamation would be attractive to other authorities looking to gain unitary status in their own right but the result would be as much above the maximum population band as Rochford on its own was below the minimum. It was essential therefore to ensure that both options were evaluated.

Continuing the Chief Executive said the larger authorities were now forcing the pace and would want to reduce the number of options for evaluation. Rochford could therefore expect little support from other Essex authorities in putting itself forward for unitary status as an exceptional case. Some of the other smaller authorities were about to abandon their unitary claims but the option generation process still had some time to run even though the larger authorities were endeavouring to complete it on their own terms.

It had to be recognised however that a consensus would be developed whether or not Rochford agreed with it. There would be pressure for a merger in the South East Essex peninsular but that would produce far too large a unitary authority. Rochford's policy was to strive for unitary status and to seek support as an exception. Members believed that the District had a unique character because it was nine-tenths Green Belt and that it would not be safe in any other hands.

There were strengths and weaknesses on both sides of the argument. Rochford was not big enough to score well on service delivery and cost but it would have a high ranking on community identity. A large unitary authority would score better on service delivery and cost but would have great difficulty in proving a homogeneous community identity. Formal meetings had been held separately with both neighbouring authorities as part of the option generation process during which the opportunity had been taken to seek their support for Rochford's first option. It had been ascertained that Southend's first option was unitary status on its own boundaries; its second option was a merger of Southend, Rochford and Castle Point. It did not see Rochford's bid for unitary status as credible and did not support it.

Castle Point on the other hand had initially suggested that they would be prepared to consider a merger with Rochford as their first option. There were certain superficial attractions to that proposition because Castle Point was two-thirds Green Belt and had similar interests to protect. They were not prepared to support Rochford's first option but a merger with Castle Point would have produced as a joint solution a new unitary authority with a population of 163,000. That would have accorded with the population criteria and been compatible with Southend's first option. In the event however Castle Point had rejected that course and chosen instead a merger with Southend as its first option. There was thus no consensus within South East Essex.

Members accepted that there was some comfort to be gleaned from Castle Point's decision insofar as Rochford's inclusion in this option of merging with Southend would produce an area substantially in excess of the Commission's stated maximum population figure which would require special justification. Furthermore a merger with Castle Point would have diluted the nature of the District since their Green Belt was not as rural in character. Having spoken to both of its neighbours Rochford was now in a stronger position to pursue unitary status as a special case and the Committee re-affirmed unanimously that this course should be pursued.

Local Government Review Committee

A Member expressed concern that the Council appeared to be bent on unitary status to the exclusion of any other option and suggested that there were alternative possibilities to the west rather than south of the border. The Chief Executive reminded the Committee that the Essex accord ruled out predatory action or endeavouring to divide districts and warned against initiating such a course.

Members accepted also that a further Meeting should be arranged in January to address the public relations aspects of the Council's case noting that this must not be in conflict with the work of the Commission.

RECOMMENDED (1) That this Council re-affirm its policy to bid for unitary status and its opposition to a merger with Southend-on-Sea.

(2) That the Essex Leaders Review Group be advised that a merger between Rochford, Castle Point and Southend would require exceptional justification along with unitary status for Rochford and that both options should therefore be evaluated.

(3) That a further Meeting be arranged in January to consider the public relations aspects of the Council's bid. (30756) (CE)

610. PUBLIC RELATIONS

The Chief Executive referred Members to the response from the lead Commissioner to his question about the public relations aspects of the Review. He added that there had been a clear warning from the Audit Commission that if Councils exceeded the restrictions on publicity such expenditure could be challenged. Authorities were allowed to inform but not persuade. The Council would be receiving information from both CSL and MORI which might be helpful and he would report further to the next Meeting.

CHAIRMAN.

DATE:



ROCHFORD DISTRICT COUNCIL

Minutes of the Policy and Resources Committee

At a Special Meeting held on 14th December 1993 Present: Councillors  
C.I. Black (Chairman), R.S Allen, P A Beckers, B A. Crick, T. Fawell,  
D.F. Flack, G Fox, Mrs. H L A Glynn, M.J. Handford, Mrs. E.M. Hart,  
Mrs. J. Helson, Mrs M Hunnable, G.C.A. Jones, Mrs S.J. Lemon,  
Miss B.G J Lovett, C.R. Morgan, R.A. Pearson, Mrs M.W. Stevenson,  
R.E. Vingoe, Mrs L Walker and P F.A. Webster

Apologies: Councillor T.A. Powell.

Visiting Councillors R A Ammer, Mrs. V.E. Clark, Mrs. J. Fawell,  
Mrs J.M. Giles, S N Jarvis, Mrs. V.G. Keenan, S.A. Skinner, S R Tellis  
and D.A. Weir

611. MINUTES OF COMMITTEES

NOTE. Councillors Mrs. J M. Giles and Mrs J Helson declared a pecuniary  
interest by virtue of their involvement in playgroups and left the Meeting  
while Minute 600 was discussed

The Committee received the following Minutes:

<u>Committee</u>	<u>Date</u>	<u>Minute Nos.</u>
Special Leisure Services	2nd December 1993	598 - 600

Under Minute 599 Budget 1994/95 the Committee noted advice from the  
Director of Finance that the cost of Repairs, Alterations and Maintenance  
shown under Management of Recreation Grounds and Open Spaces should be  
reinstated to the full figure of £37,900.

It was moved by Councillor R A Pearson and seconded by Councillor  
Mrs L. Walker

"That all leisure charges be frozen for 1994/95"

The Committee concurred with the suggestion of the Chairman that  
consideration of Minute 600 Charges 1994/95 should be deferred to enable  
that proposition to be considered in the context of the budget strategy  
generally.

Special Development Services	2nd December 1993	601 - 602
Special Health & Housing Services	7th December 1993	603 - 604

612. POLICY & RESOURCES COMMITTEE - 1994/95 ESTIMATES

NOTE: Councillors M J Handford, Mrs. E M. Hart, Miss B.G.J Lovett,  
R A. Pearson and R.E Vingoe together with the Chief Executive declared a  
pecuniary interest by virtue of membership of the Twinning Association and  
left the Meeting while the budget for Twinning 10th Anniversary was  
discussed.

Members had before them the revised Revenue Estimates for 1993/94, draft  
Revenue Estimates for 1994/95 and Special Items which fell within the  
remit of their Committee, together with the report of the Director of  
Finance analysing the total net Committee expenditure for 1994/95. The  
Committee scrutinised their items of expenditure page by page during which  
the following items gave rise to discussion.

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001213

## Policy & Resources

### (i) Committee Servicing and Members Expenses (Page 25)

The sum of £3,000 for Local Government Network was deleted on advice from the Assistant Chief Executive that no other Essex Authorities would be participating

### (ii) Community Liaison and Civic Promotions (Page 27).

In response to questions from Members the Director of Finance clarified that the Chairman's and Vice-Chairman's allowances were within the overall Members Allowances figure on the preceding page and the Assistant Chief Executive advised that Regalia Expenses covered the cost of badges and portraits etc

As regards the sum of £1,000 shown in respect of Twinning, the Assistant Chief Executive explained that 1994 would be the 10th Anniversary of Rochford's links with Haltern and that this was a contingency sum to enable the Council if it so wished to commemorate the event. The Committee saw it as inappropriate to accede to a request for the matter to be dealt with in association with grants for 1994/95. The proposition of a Member that the provision should be deleted was defeated on a show of hands

### (iii) Grants and Community Support (Page 33)

The Director of Finance advised Members that the estimate figures shown for 1994/95 were tentative at this stage and would be subject to further consideration in February.

As regards the provision of a grant of £4,000 to the new Rawreth Parish, whilst all Members recognised the need to assist with setting-up costs they were divided on whether it should be by way of grant or interest-free loan but voted for the former.

### (iv) Subscriptions (Page 39)

The Director of Finance said that the amount of £430 shown against the Association of Sea and Airport Health Authorities was no longer required for that purpose and should be transferred to the unallocated balance.

### (v) Revenue Administration (Page 43)

In response to a question from a Member the Director of Finance explained that the apparently high increase for Security Services - Cash Collection came about because the fund for Automatic Teller Machine had been merged with it

### (vi) Car Parks (Pages 45 and 47)

In response to questions from Members the Director of Finance advised that the increase in printing costs reflected the introduction of the Trader Refund Scheme, that car parks were subject to rates and costs in respect of water and sewerage and that the increase in rates was as a result of additional land having been brought into use at Websters Way Car Park.

## Policy & Resources

It was noted that the income shown against Market Rents made no provision in respect of the proposed Antiques Market in Back Lane Car Park

### (vii) Council Tax and Business Rate Account (Pages 49 and 51)

The Director of Finance explained that whilst the statutory fees payable to the Council's Bailiff were rechargeable the cost reflected the fact that they were also permitted to levy a percentage of the debt recovered.

As regards the former heading "Post Office" it was explained that this had reflected postage costs which were now dealt with centrally.

In response to a question from a Member the Director of Finance said that provision had been made for a Procedures Manual as an integral requirement for a Best Practice Authority on the recommendation of the Council's External Auditors Ernst & Young had been commenting on Housing Benefits but the decision had been taken to embrace Council Tax and Business Rate procedures also. Members noted that it had been more cost-effective and far less time-consuming to commission the manual than to look for it to be produced in-house

It was further explained that the 1992/93 column on the upper half of Page 51 reflected the setting up costs of Council Tax which were offset by Government grant and whilst accepting the congratulations of a Member that the cost of administering the tax had reduced significantly the Director of Finance said it was unlikely to diminish further

### (viii) Housing Benefit (Page 53)

In response to a Member the Director of Finance said that the increase in the level of benefit payments was due to a combination of increased Housing Association activity in the District and the effects of the recession

As regards the cost of the CIPFA Consortium this forum which provided an extremely valuable source of advice had recently extended its activities to include Housing Benefit

### (ix) Contract Monitoring (Page 57)

It was noted that the increase in the provision for training reflected the recruitment of a new member of staff into this function

### (x) Computer Services (Page 59)

In response to questions from Members the Director of Finance advised that the increase in the cost of Software Licence Payments was a corollary of the IT package purchased when the contract had been re-negotiated and the Head of Corporate Research said PC maintenance had been discontinued because it was more cost-effective to hold spare machines

### (xi) Chief Executive incorporating Personnel Services

The Director of Finance clarified that the cost of Youth Training reflected places which the Council had made available and that they did not receive any grant in that respect. The reasons for the level of cost of Advertising and Removal Expenses were also noted

661215

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Policy & Resources

(xii) Assistant Chief Executive (Page 77)

Members noted that the provision for Equipment Tools and Materials was a central contingency fund and that the increase shown was a more realistic assessment; the amount shown for ETM - Typing Equipment was for the purchase of laser printers

(xiii) Office Accommodation (Page 87)

The Director of Finance advised Members that the increase in the cost of Window Cleaning was a contingency figure to anticipate the need to re-tender the contract, the cost of Gas, Oil and Electricity had been re-assessed more accurately and that the Council would be able to reclaim the cost of VAT on fuel

RECOMMENDED That this Committee's budget requirements in respect of revised expenditure and income for 1993/94 and estimated expenditure and income for 1994/95 be as set out in the draft Revenue Estimates subject to the amendments shown above (30756) (DF)

613. CHARGES 1994/95

Members had before them the Schedule of Charges for 1994/95 and accepted advice from the Director of Development (Designate) that the cost of the Local Plan should be set at £25

RECOMMENDED That the Scale of Charges be approved as amended above. (30756) (DF)

614. BUDGET 1994/95

The Director of Finance reported on the Council's budget strategy in the light of the provisional SSA grant settlement for 1994/95 recently announced by the Government

Members were delighted to learn that the level of Council Tax collection now stood at 99% and that most of the bad debt provision could be released back to residents through the collection fund adjustment. It was possible to reduce the Council Tax burden by £15 per household. However, this was unlikely to be repeated in future years and there would, therefore, have to be an increase in Council Tax in 1995/96

As regards the options available to the Council for 1994/95 the Director of Finance urged that any additional expenditure should be targeted at one-off items and concentrated on the voluntary sector to maximise the result. Referring to the community projects listed under Option C the Director of Finance asked Members to add Conservation and Woodlands. He reminded them that the Performance Review Panel were to meet in January to consider the Corporate Plan priorities and stressed that whilst there was currently a healthy level of balances they could be used only once.

Members would therefore need to give very careful consideration to their best purpose and the level that should be retained. Finally he reminded the Committee that if it was desired to exercise economic development powers in 1994/95 it was essential to make specific provision now although that carried no commitment at this stage.

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## Policy & Resources

In moving the four recommendations from the Chair, subject to the figures shown in the first recommendation being reduced by £3,000 to reflect the earlier decision of the Committee on the Local Government Network, the Chairman said he wished to amend the second recommendation to expand the costed community development strategy.

First, the proposition relating to Minute 600, namely for all leisure charges to be frozen which was accepted in principle would need to be evaluated within the overall budget strategy. The Committee accordingly accepted that the earlier recommendation in respect of playgroups and allotment charges should not be progressed in isolation.

Secondly the Liberal Democrat Group wished to put forward a number of suggestions for inclusion also, namely -

- Providing a vandal-proof public toilet;
- Improving the contract specification for grass cutting,
- Providing a pitch and putt course on one of the Council's Public Open Spaces,
- Accelerating the street lighting programme;
- Providing a swimming pool at a school in Rayleigh for joint use,
- Freezing cemetery charges,
- Extending the Dial-a-Ride service; and
- Improving the maintenance of football pitches.

Thirdly, at his invitation the Labour Group outlined their proposals for evaluation as follows -

- Extending the concessionary fares scheme,
- Providing area payment and advice offices;
- The effect of a standstill in car parking charges;
- Increasing grants to the CAB and organisations supporting the elderly;
- Funding youth centres in the District; and
- Additional funding for the Meals-on-Wheels service

Finally the Leader of the Hockley Residents' Association Group asked for finance to be provided for insulation works to mitigate the imposition of VAT on fuel bills and for increased funding for the Old People's Welfare Associations to implement additional daycare.

The Conservative Group for their part wished to see no increase in the core budget and urged that the Council should make every endeavour particularly in the current climate to minimise the level of Council Tax bills using balances if necessary and remain the lowest charging authority in the County. Other Members argued however that earlier economies had been made with reluctance in the face of adverse SSA settlements and that having campaigned successfully for a more equitable formula there was now no need for such stringent passing back of expenditure to continue. They saw it as sensible to ask Management Team to evaluate and prioritise an expanded community development strategy which reflected their Groups' aspirations to enable the Committee to make informed decisions at its Special Meeting in February. It was accordingly

RECOMMENDED (1) That the Council do not increase the core revenue spending of £5 732M

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061217

Policy & Resources

(2) That Management Team develop a costed community development strategy as set out in the report and augmented above for consideration at the Special Meeting of the Policy & Resources Committee on 22nd February 1994.

(3) That a report be made to that Special Meeting on the need to charge capital expenditure direct to revenue.

(4) That the sum to be utilised in respect of economic development should not exceed f20,000. (30756) (DF)

NOTE: During discussion on the foregoing item it was

Resolved that Standing Order 1.8 be suspended to enable the remaining business to be transacted

*upback*

SPECIAL POLICY & RESOURCES COMMITTEE

14 DECEMBER 1993

BUDGET 1994/95





POLICY AND RESOURCES - COMMITTEE SUMMARY	1992/93	1993/94		1994/95
	ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
EMERGENCY PLANNING	845	3,500	1,600	1,600
COMMITTEE SERVICING & MEMBERS	37,488	43,100	44,300	46,500
COMMUNITY LIAISON & CIVIC PROMOTIONS	36,415	49,800	51,700	54,700
ELECTIONS	28,948	6,100	11,000	33,000
REGISTRATION OF ELECTORS	50,575	40,700	45,300	42,600
GRANTS & COMMUNITY SUPPORT	194,946	194,800	184,900	197,500
LOCAL LAND CHARGES	(36,802)	(49,500)	(50,800)	(56,100)
LAND AND ESTATE MANAGEMENT	(34,319)	(16,100)	(30,400)	(31,500)
SUBSCRIPTIONS	12,259	12,800	14,600	15,000
CONTRIBUTIONS TO & FROM FUNDS ETC	(766,352)	(415,800)	(405,800)	(296,100)
CAR PARKS	(158,352)	(161,300)	(140,300)	(143,200)
COMMUNITY CHARGE AND COUNCIL TAX	652,594	733,000	673,800	573,200
HOUSING BENEFIT	685,915	377,600	483,300	492,100
DUTCH COTTAGE TRUST	(71)	(500)	(300)	(400)
CONTRACT MONITORING	148,584	173,100	171,000	178,100
COMPUTER SERVICES	55,279	53,500	53,300	40,500
AUDIT SERVICES	(29,746)	(26,700)	-	-
LEGAL SERVICES	246,213	165,500	162,400	166,500
DIRECTOR OF FINANCE, INCORPORATING FINANCIAL SERVICES	448,528	403,000	400,100	396,400
CHIEF EXECUTIVE, INCORPORATING PERSONNEL SERVICES	98,970	112,200	136,700	119,500
MANAGEMENT TEAM	59,921	59,800	63,700	64,900
ASSISTANT CHIEF EXECUTIVE	405,277	458,000	449,000	470,800
COST OF COMMITTEE SERVICING	65,809	66,700	68,600	54,800
TOTAL NET EXPENDITURE	2,202,924	2,283,300	2,387,700	2,420,400

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EMERGENCY PLANNING	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
TRAINING EXPENSES	12 100 05 200	66	200	100	100
EQUIPMENT, TOOLS & MATERIALS	12 100 16 100	445	300	300	300
PRINTING	12 100 30 000	-	100	-	-
STATIONERY	12 100 31 000	7	100	100	100
TELEPHONE	12 100 15 000	1,010	2,100	1,000	1,000
TRAVELLING & SUBSISTENCE	12 100 35 110	18	300	100	100
CONFERENCE EXPENSES	12 100 35 120	-	100	-	-
* INSURANCE	12 100 40 000	100	100	100	100
HIRE OF ACCOMODATION	12 100 00 000	-	100	-	-
CONTRACTORS SERVICES	12 100 00 020	225	400	200	200
S I-EQUIPMENT FOR SUB OFFICE	12 100 60 000	18	100	100	100
S I-COMMUNICATION EQUIPMENT	12 100 60 010	1,221	1,100	1,100	1,100
		3,110	5,000	3,100	3,100
* GOVERNMENT GRANTS	12 100 82 000	(2,265)	(1,500)	(1,500)	(1,500)
TOTAL NET EXPENDITURE		845	3,500	1,600	1,600

\* ACCOUNTANCY USE ONLY

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COMMITTEE SERVICING AND MEMBERS EXPENSES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 710 01 000	62,528	58,400	59,600	60,600
* CAR ALLOWANCES	12 710 25 100	2,607	1,600	1,400	1,600
TRAINING	12 710 05 200	529	700	700	700
TRAVEL, SUBSISTENCE & CONFERENCE	12 710 35 XXX	6,148	7,000	7,000	6,400
TELEPHONES	12 710 15 000	492	600	600	600
STATIONERY & ADVERTISING	12 710 31 000	510	1,100	600	600
EQUIPMENT, TOOLS AND MATERIALS	12 710 16 100	448	800	500	500
* INSURANCE	12 710 40 000	1,300	1,300	1,300	1,300
* RE-CHARGE - OFFICE ACCOMMODATION	12 710 38 220	40,431	44,300	44,800	50,300
* RE-CHARGE - CHIEF EXECUTIVE	12 710 38 850	43,509	45,500	51,300	52,400
* RE-CHARGE - AUDIT	12 710 38 780	2,047	2,100	1,600	1,700
PUBLIC MEETINGS	12 710 00 120	-	100	100	100
MEMBERS ALLOWANCES	12 710 46 XXX	31,399	36,000	36,000	36,000
** LOCAL GOVERNMENT NETWORK	12 710 00 620	-	-	-	3,000
SALE OF MINUTES	12 710 80 000	(778)	(400)	(800)	(800)
		191,170	199,100	204,700	215,000
* RE-CHARGE - COUNCIL	12 710 99 020	(14,904)	(15,100)	(15,500)	(25,300)
* RE-CHARGE - POLICY & RESOURCES	12 710 99 012	(50,905)	(51,600)	(53,100)	(29,500)
* RE-CHARGE - PLANNING SERVICES	12 710 99 001	(27,485)	(27,900)	(28,700)	(37,900)
* RE-CHARGE - DEVELOPMENT SERVICES	12 710 99 011	(22,839)	(23,200)	(23,900)	(25,300)
* RE-CHARGE - HEALTH & HOUSING - GF	12 710 99 013	(5,226)	(5,300)	(5,400)	(12,600)
* RE-CHARGE - HEALTH & HOUSING - HRA	12 710 99 444	(11,226)	(11,500)	(11,800)	(12,600)
* RE-CHARGE - LEISURE SERVICES	12 710 99 015	(21,097)	(21,400)	(22,000)	(25,300)
		37,488	43,100	44,300	46,500

\* ACCOUNTANCY USE ONLY

\*\* PRESENT POLICY ALLOWED FOR THIS ITEM TO BE INCLUDED IN DRAFT ESTIMATES.  
COMMITTEE DECISION NOW REQUIRED.

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661226

COMMUNITY LIAISON & CIVIC PROMOTIONS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 200 01 000	27,382	35,100	35,700	37,100
* CAR ALLOWANCES	12 200 25 100	1,309	2,100	2,400	2,400
* INSURANCE	12 200 40 000	400	400	400	400
HOSPITALITY GENERAL	12 200 00 030	217	2,100	2,100	2,200
CHAIRMAN'S HOSPITALITY	12 200 00 060	5,525	6,700	6,700	6,900
CHAIRMAN'S TRANSPORT ALLOWANCE	12 200 25 300	1,448	2,700	1,000	1,000
CHAIRMAN'S TRANSPORT DRIVER	12 200 38 770	-	-	2,500	2,500
CHAIRMAN'S REFRESHMENTS	12 200 00 070	134	200	200	200
REGALIA EXPENSES	12 200 00 280	-	500	500	500
COMMUNITY LIAISON		-	-	200	500
** TWINNING 10TH ANNIVERSARY		-	-	-	1,000
TOTAL NET EXPENDITURE		36,415	49,800	51,700	54,700
** NOT IN LINE WITH PRESENT POLICY - POLICY & RESOURCES TO CONSIDER THIS ITEM.					

\* ACCOUNTANCY USE ONLY

661227

661228



ELECTIONS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 300 01 000	10,499	9,500	14,500	13,200
* RE-CHARGE - AUDIT SERVICES	12 300 38 780	585	600	500	500
* INSURANCE	12 300 40 000	200	200	200	200
COST OF ELECTIONS	12 300 00 080	21,244	22,400	22,400	24,100
		32,528	32,700	37,600	38,000
PARISH RE-CHARGES	12 300 99 999	(3,580)	-	-	(5,000)
RE-CHARGE ESSEX COUNTY COUNCIL	12 300 99 999	-	(26,600)	(26,600)	-
		28,948	6,100	11,000	33,000

\* ACCOUNTANCY USE ONLY

661229

661230

REGISTRATION OF ELECTORS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 310 01 000	10,499	9,400	14,500	13,100
PAYMENTS TO CANVASSERS	12 310 00 090	12,949	13,100	13,100	13,300
EXTERNAL PRINTING	12 310 30 000	2,041	2,000	2,000	2,100
STATIONERY	12 310 31 000	1,468	1,500	1,500	1,500
ADVERTISING	12 310 32 000	-	100	-	-
BULK POSTAGE	12 310 33 000	5,858	5,200	6,000	6,500
* RE-CHARGE - AUDIT SERVICES	12 310 38 780	682	700	500	500
* RE-CHARGE - COMPUTER SERVICES	12 310 38 785	18,516	8,800	8,800	6,700
SUBSCRIPTIONS	12 310 43 000	62	500	400	400
		52,075	41,300	46,800	44,100
SALES	12 310 82 000	(1,500)	(600)	(1,500)	(1,500)
TOTAL NET EXPENDITURE		50,575	40,700	45,300	42,600

\* ACCOUNTANCY USE ONLY

661232

GRANTS AND COMMUNITY SUPPORT	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* LOCAL GOVT. & HOUSING ACT 1989 AND 1972 ACT S.137	12 400 43 XXX	35,812	41,500	42,200	45,600
* RAYLEIGH TRADERS GRANT RE PARKING	12 410 38 670	-	-	5,000	-
* GRANTS	12 410 43 XXX	24,170	25,200	25,200	25,900
* ADDITIONAL GRANT MIN. 654/91	12 410 43 XXX	3,000	3,000	3,000	3,000
** RAWRETH PARISH GRANT	12 410 43 XXX	-	-	-	4,000
* SUBSIDY TO CHARITABLE AND OTHER ORGANISATIONS	12 410 43 250	6,673	7,200	7,200	7,400
* MMR CHARITABLE RELIEF COSTS	12 410 43 270	15,786	15,600	15,600	16,100
* CONTRIBUTION - CROUCH HARBOUR	12 410 43 490	1,600	1,600	1,600	1,600
* DIAL-A-RIDE SERVICE	12 410 43 260	6,700	7,200	7,400	7,100
* AUDIT OF CHARITY ACCOUNTS	12 410 38 780	2,144	2,200	2,200	2,300
* CHILDRENS HOSPICE		10,000	-	-	-
* MEALS ON WHEELS GRANT	12 420 43 2XX	53,100	55,300	49,500	51,000
* PAYMENTS RE TRAVEL CONCESSIONS					
- BUS PASSES/NEW INITIATIVES	12 550 17 030	67,863	70,500	63,000	65,000
- RAIL PASSES	12 550 17 040	6,060	6,100	-	6,300
		232,908	235,400	221,900	235,300
* K.O.W. - E.C.C. CONTRIBUTION	12 420 83 000	(26,360)	(27,100)	(25,000)	(25,800)
* CONCESSIONS - FEES & CHARGES	12 550 81 000	(11,602)	(13,500)	(12,000)	(12,000)
		194,946	194,800	184,900	197,500
** NOT IN LINE WITH PRESENT POLICY - POLICY & RESOURCES TO CONSIDER THIS ITEM. RAWRETH PARISH DOES NOT COME INTO BEING UNTIL APRIL 1994 AND HAS NO ABILITY TO LEVY A PRECEPT FOR THE YEAR 1994/95.					

\* ACCOUNTANCY USE ONLY

661233

001234

LOCAL LAND CHARGES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 450 01 000	13,439	14,500	14,700	15,300
* RE-CHARGE - LEGAL SERVICES	12 450 38 800	50,099	55,800	54,700	56,100
* RE-CHARGE - AUDIT SERVICES	12 450 38 780	1,169	1,200	800	800
* INSURANCE	12 450 40 000	3,800	4,000	4,000	4,000
		68,507	75,500	74,200	76,200
* FEES AND CHARGES	12 450 81 000	(105,309)	(125,000)	(125,000)	(132,300)
TOTAL NET INCOME		(36,802)	(49,500)	(50,800)	(56,100)

\* ACCOUNTANCY USE ONLY

001235

661236



LAND AND ESTATE MANAGEMENT	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
REPAIRS, ALTERATIONS AND MAINTENANCE	12 500 10 300	952	2,100	2,100	2,100
* ADMINISTRATION - RAM	12 500 10 000	244	100	400	400
WATER RATES	12 500 12 000	250	300	300	300
SEWERAGE CHARGES	12 500 12 100	1,481	1,700	1,600	1,700
CLEANING MATERIALS	12 500 16 000	600	1,100	-	-
* INSURANCE	12 500 40 000	700	700	700	700
* RE-CHARGE - LEGAL SERVICES	12 500 38 800	16,928	18,800	18,400	18,900
AGRICULTURAL COTTAGES	12 500 00 150	80	100	100	100
GENERAL ESTATE MANAGEMENT	12 500 17 900	-	4,000	2,000	2,000
		21,235	28,900	25,600	26,200
RENTS	12 500 80 000	(55,554)	(45,000)	(56,000)	(57,700)
TOTAL NET INCOME		(34,319)	(16,100)	(30,400)	(31,500)

\* ACCOUNTANCY USE ONLY

661237

661238

SUBSCRIPTIONS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* ASSOC.OF DISTRICT COUNCILS	12 430 43 320	7,366	7,660	8,870	9,200
* A.D.C. ESSEX COUNTY BRANCH	12 430 43 330	2,075	2,080	2,080	2,140
* A.D.C. TREASURERS	12 430 43 340	25	30	30	30
* ASSOC.OF SEA & AIRPORT HEALTH AUTH.	12 430 43 350	400	420	420	430
* OPEN SPACES SOCIETY	12 430 43 360	75	80	80	80
* CL. FOR PROTECTION OF RURAL ESSEX	12 430 43 370	70	80	80	80
* ESSEX & HERTS PROV. COUNCILS	12 430 43 380	1,948	2,030	2,180	2,245
* NAT. HOUSE & TOWN PLAN COUNCIL	12 430 43 390	45	55	55	55
* SOCIETY OF L.A. CHIEF EXECUTIVES	12 430 43 400	170	180	180	185
* ROCHFORD & MAPLIN CHAMBER OF T & C	12 430 43 410	15	35	35	35
* ESSEX PLAYINGFIELDS AND CHILDREN'S PLAY ASSOCIATION	12 430 43 420	20	25	25	25
* NORTH EAST ESSEX 1992 CLUB	12 430 43 450	30	35	35	35
* ESSEX BUILDING GROUP	12 430 43 460	20	20	20	20
* ESSEX WILDLIFE TRUST	12 430 43 220	-	-	425	440
* UNALLOCATED BALANCE	12 430 43 470	-	70	85	-
TOTAL NET EXPENDITURE		12,259	12,800	14,600	15,000

\* ACCOUNTANCY USE ONLY

661239

661240

CONTRIBUTIONS TO & FROM FUNDS ETC.	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* GENERAL CONTINGENCY PROVISION	12 440 62 000	25,666	108,100	38,500	100,000
		25,666	108,100	38,500	100,000
* STAFFING STRATEGY SAVINGS	12 440 92 000	-	(70,000)	(46,000)	(46,000)
* SUPERANNUATION/ACTUARIAL REDUCTION	12 440 87 100	(25,315)	(27,000)	(26,400)	(27,200)
* NET EXTERNAL FINANCE	12 440 94 000	(766,703)	(297,900)	(242,900)	(240,000)
* RE-CHARGE HRA - GENERAL FUND SERV.	12 440 99 444	-	(129,000)	(129,000)	(82,900)
TOTAL NET INCOME		(766,352)	(415,800)	(405,800)	(296,100)

\* ACCOUNTANCY USE ONLY

661241

661242

REVENUES ADMINISTRATION	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 810 01 000	89,273	79,900	102,100	97,600
TRAINING	12 810 05 200	150	500	400	400
* CAR ALLOWANCES	12 810 25 100	6,249	5,100	5,800	5,800
PROFESSIONAL FEES	12 810 06 000	80	100	100	100
EQUIPMENT, TOOLS & MATERIALS	12 810 16 100	742	1,000	900	900
AUTOMATIC TELLER MACHINE	12 810 16 900	2,168	3,200	3,200	-
TRAVELLING & SUBSISTENCE	12 810 35 110	226	300	600	600
SECURITY SERVICES - CASH COLLECTION	12 810 20 XXX	6,640	8,500	7,500	11,000
* RE-CHARGE - OFFICE ACCOMMODATION	12 810 38 220	35,480	38,900	39,400	44,200
* RE-CHARGE - COMPUTER SERVICES	12 810 38 785	52,332	24,800	24,700	18,800
* RE-CHARGE - AUDIT SERVICES	12 810 38 780	3,119	3,200	3,200	3,400
* RE-CHARGE - DIRECTOR OF FINANCE	12 810 38 820	18,672	16,800	16,700	16,500
* INSURANCE	12 810 40 000	1,200	1,200	1,200	1,200
DOCUMENT DESPATCH	12 810 45 500	-	-	2,400	2,500
		216,331	183,500	208,200	203,000
* RE-CHARGE TO HRA	12 810 99 001	(32,035)	(27,400)	(31,100)	(30,300)
* RE-CHARGE TO CAR PARKS	12 810 99 670	(29,333)	(24,900)	(28,300)	(27,600)
* RE-CHARGE TO COM CHARGE/COUNCIL TAX	12 810 99 620	(103,341)	(87,400)	(99,100)	(96,600)
* RE-CHARGE TO HB ADMIN	12 810 99 625	(51,622)	(43,800)	(49,700)	(48,500)
		0	0	0	0

\* ACCOUNTANCY USE ONLY

661243

661244



CAR PARKS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 670 01 000	47,514	48,900	50,400	54,400
REPAIRS, ALTERATIONS & MAINTENANCE	12 670 10 300	7,176	7,200	7,200	7,200
* ADMINISTRATION - RAM	12 670 10 000	1,836	400	1,200	1,300
LIGHTS & POWER	12 670 11 XXX	1,979	3,400	2,100	2,300
WATER/SEWERAGE	12 670 12 XXX	2,684	3,100	3,000	3,300
RENT AND RATES	12 670 18 XXX	44,484	41,800	46,500	47,900
TRAVELLING & SUBSISTENCE	12 670 35 110	256	200	600	600
S/I ADAPTIONS FOR NEW COINAGE		5,513	-	-	-
* TRANSPORT AND PLANT	12 670 25 000	3,585	2,900	3,600	3,700
* CAR ALLOWANCES	12 670 25 100	1,475	1,200	2,000	1,600
EQUIPMENT, TOOLS AND MATERIALS	12 670 16 100	2,305	1,100	1,300	1,400
PROTECTIVE CLOTHING & UNIFORMS	12 670 06 100	209	300	300	300
MACHINE MAINTENANCE	12 670 16 050	5,899	6,700	6,700	6,900
PRINTING	12 670 30 000	4,524	4,700	6,300	9,500
STATIONERY	12 670 31 000	-	100	100	100
FLOAT REIMBURSEMENT	12 670 00 240	20	100	100	100
* RE-CHARGE - AUDIT SERVICES	12 670 38 780	2,047	2,100	1,600	1,700
* RE-CHARGE - REVENUES ADMINISTRATION	12 670 38 810	29,333	24,900	28,300	27,600
TRADER REFUND SCHEME COSTS	12 670 16 950	-	-	7,000	-
EXPENDITURE C/FWD		160,839	149,100	168,300	169,900

\* ACCOUNTANCY USE ONLY

661245

001246

CAR PARKS	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
EXPENDITURE B/FWD		160,839	149,100	168,300	169,900
* INSURANCE	12 670 40 000	700	700	700	700
		161,539	149,800	169,000	170,600
RAYLEIGH TRADERS - CAR PARK EXPERIMENT	12 670 99 410	-	-	(5,000)	-
PARKING FEES	12 670 80 XXX	(246,336)	(238,000)	(245,000)	(245,000)
AD HOC RENTS	12 670 86 XXX	(779)	-	(800)	(800)
MARKET RENTS	12 670 86 XXX	(4,550)	(4,500)	(4,500)	(4,500)
PERMITS/SEASON TICKETS	12 670 87 700	(44,602)	(43,100)	(41,000)	(42,000)
COSTS AWARDED	12 670 88 700	(2,128)	(2,000)	(1,500)	(1,500)
EXCESS CHARGE	12 670 89 700	(21,496)	(23,500)	(11,500)	(20,000)
TOTAL NET INCOME		(158,352)	(161,300)	(140,300)	(143,200)

\* ACCOUNTANCY USE ONLY

661247

001248

COUNCIL TAX AND BUSINESS RATE ACCOUNT (INCLUDING RESIDUAL COMMUNITY CHARGE)	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 720 01 000	351,746	329,100	314,800	303,200
TRAINING - GENERAL	12 720 05 200	5,505	5,500	4,500	4,500
* CAR ALLOWANCES	12 720 25 100	9,066	8,800	8,100	6,500
EQUIPMENT, TOOLS & MATERIALS	12 720 16 100	1,396	2,600	2,000	2,000
PROTECTIVE CLOTHING	12 720 06 100	193	200	200	200
CIPFA CONSORTIUM	12 720 05 300	1,750	1,900	1,800	1,900
OTHER HIRED SERVICES:					
BAILIFF	12 720 20 400	31,376	34,100	34,100	30,000
COURT COSTS	12 720 00 750	6,803	7,000	7,000	7,200
SOFTWARE	12 720 16 700	318	1,000	900	600
STATIONERY	12 720 31 000	-	2,200	2,200	2,300
PUBLICITY	12 720 32 100	1,520	3,000	3,000	3,000
PRINTING	12 720 30 000	14,086	15,000	18,000	16,000
TRAVELLING AND SUBSISTENCE	12 720 35 110	1,741	1,000	1,200	1,200
S/I BOUNDARY REVIEW - REPROG. COSTS	12 720 60 300	-	5,200	-	5,200
PROFESSIONAL SERVICES	12 720 00 580	4,000	-	-	-
COMPUTER SERVICE EXTENSIONS	12 720 00 330	-	-	5,200	4,000
POST OFFICE		27,381	-	-	-
* RE-CHARGE - AUDIT	12 720 38 780	11,597	12,000	11,400	12,000
* RE-CHARGE - COMPUTER SERVICES	12 720 38 785	214,982	330,000	328,300	250,000
* RE-CHARGE - REVENUES ADMIN.	12 720 38 810	103,341	87,400	99,100	96,600
* INSURANCE	12 720 40 000	4,800	5,000	5,000	5,000
* DEBT CHARGES	12 720 38 999	55,000	55,000	-	-
EXPENDITURE C/FWD		846,601	906,000	846,800	751,400

\* ACCOUNTANCY USE ONLY

661250

COUNCIL TAX AND BUSINESS RATE ACCOUNT (INCLUDING RESIDUAL COMMUNITY CHARGE)	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
EXPENDITURE B/FWD		846,601	906,000	846,800	751,400
INFORMATION EXCHANGE		1,498	-	-	-
COUNCIL TAX DATA GATHERING		50,306	-	-	-
COMPUTER SET UP COSTS		11,300	-	-	-
MAINTENANCE OF COMPUTER SYSTEM		14,500	-	-	-
SYSTEM USAGE CHARGE		64,064	-	-	-
PROCEDURE MANUAL RESERVE		10,000	-	-	-
PROCEDURE MANUAL		-	-	10,000	-
TOTAL EXPENDITURE		998,269	906,000	856,800	751,400
TRANSITIONAL RELIEF GRANT		7,970	-	-	-
COURT COSTS	12 720 80 000	(151,487)	(100,000)	(100,000)	(103,000)
* WMDR POOL ADMINISTRATION GRANT	12 720 83 000	(71,928)	(73,000)	(73,000)	(75,200)
CONTRIBUTION FROM RESERVE		-	-	(10,000)	-
COUNCIL TAX IMPLEMENTAION GRANT	12 720 80 100	(130,230)	-	-	-
TOTAL NET EXPENDITURE		652,594	733,000	673,800	573,200

\* ACCOUNTANCY USE ONLY

661251

001252



HOUSING BENEFIT	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 725 01 000	150,576	152,800	165,200	159,600
TRAINING	12 725 05 200	815	1,100	800	800
CIPFA CONSORTIUM	12 725 05 300	-	-	700	1,900
EQUIPMENT, TOOLS & MATERIALS	12 725 16 100	191	500	500	500
PRINTING	12 725 30 000	188	2,100	2,100	2,200
STATIONERY	12 725 31 000	1,176	1,100	1,100	1,100
TRAVELLING AND SUBSISTENCE	12 725 35 110	1,681	2,000	2,000	2,100
* RE-CHARGE - AUDIT	12 725 38 780	11,597	12,000	11,400	19,900
* RE-CHARGE - REVENUES ADMIN	12 725 38 810	51,622	43,800	49,700	48,500
* RE-CHARGE - COMPUTER SERVICES	12 725 38 785	112,364	53,400	53,100	40,400
* INSURANCE	12 725 40 000	2,000	2,100	2,100	2,100
BENEFIT PAYMENTS:					
RENT REBATES	12 725 65 000	2,468,984	2,600,000	2,630,000	2,890,000
RENT ALLOWANCES	12 725 65 100	2,367,261	2,254,800	3,400,000	4,000,000
C. TAX\COMM. CHARGE REBATES	12 725 65 200	1,522,555	1,435,200	1,951,000	1,953,000
		6,691,010	6,560,900	8,269,700	9,122,100
* HOUSING BENEFIT SUBSIDIES	12 725 83 000	(3,453,814)	(3,489,600)	(5,055,000)	(5,625,000)
* ADMIN SUBSIDY	12 725 82 000	(108,523)	(112,800)	(111,400)	(115,000)
* RE-CHARGE TO HRA	12 725 99 444	(2,442,758)	(2,580,900)	(2,620,000)	(2,890,000)
TOTAL NET EXPENDITURE		685,915	377,600	483,300	492,100

\* ACCOUNTANCY USE ONLY

661254

DUTCH COTTAGE	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
REPAIRS, ALTERATIONS & MAINTENANCE	75 100 10 300	396	400	400	400
* ADMINISTRATION - RAM	75 100 10 000	101	-	100	100
CLEANING MATERIALS	75 100 16 000	-	100	-	-
WATER	75 100 12 400	130	100	100	100
* INSURANCE	75 100 40 100	500	500	500	400
		1,127	1,100	1,100	1,000
RENT INCOME	75 100 80 000	(1,198)	(1,600)	(1,400)	(1,400)
TOTAL NET EXPENDITURE / INCOME		(71)	(500)	(300)	(400)

\* ACCOUNTANCY USE ONLY

061255

661256

CONTRACT MONITORING	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 770 01 000	122,756	143,600	146,600	152,900
TRAINING EXPENSES	12 770 05 200	142	1,000	500	1,000
* CAR ALLOWANCES	12 770 25 100	3,368	4,100	3,600	2,700
TRAVELLING & SUBSISTENCE	12 770 35 110	132	200	200	200
* RE-CHARGE - AUDIT SERVICES	12 770 38 780	19,393	20,100	17,000	17,700
* RE-CHARGE - OFFICE ACCOMMODATION	12 770 38 220	1,593	2,900	4,400	4,900
* INSURANCE	12 770 40 000	1,700	1,800	1,800	1,800
		149,084	173,700	174,100	181,200
* RE-CHARGE - CIVIC DUTIES	12 770 99 200	-	-	(2,500)	(2,500)
SALE OF DOCUMENTS	12 770 80 100	(500)	(600)	(600)	(600)
TOTAL NET EXPENDITURE		148,584	173,100	171,000	178,100

\* ACCOUNTANCY USE ONLY

661257

661258

COMPUTER SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 785 01 000	85,249	88,300	89,700	91,300
TRAINING	12 785 05 200	1,100	1,100	1,100	1,100
* CAR ALLOWANCES	12 785 25 100	3,007	3,500	3,800	3,200
PROFESSIONAL FEES	12 785 06 000	178	-	200	200
CONTRACT PAYMENT	12 785 20 450	557,129	470,000	470,000	310,000
EQUIPMENT, TOOLS & MATERIALS	12 785 16 100	494	600	600	600
COMPUTER TRAINING	12 785 05 350	608	10,000	5,000	5,200
STATIONERY	12 785 31 000	290	200	200	200
TRAVEL, SUBSISTENCE & CONFERENCE	12 785 35 110	286	200	200	200
* RE-CHARGE - OFFICE ACCOMMODATION	12 785 38 220	2,384	2,600	2,600	2,900
DEPARTMENTAL SYSTEM SUPPORT	12 785 20 750	27,678	3,000	3,000	3,000
SOFTWARE LICENCE PAYMENTS	12 785 20 550	27,622	43,100	43,000	53,000
DATA PROTECTION FEES	12 785 20 650	225	1,000	1,000	1,000
CONSULTANCY ANNUAL REVIEW		5,142	-	-	-
P.C. MAINTENANCE		16,612	-	-	-
* INSURANCE	12 785 40 000	1,848	1,900	1,900	1,900
TOTAL EXPENDITURE C/FWD		729,852	625,500	622,300	473,800

\* ACCOUNTANCY USE ONLY

601250

061260



COMPUTER SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
TOTAL EXPENDITURE C/FWD		729,852	625,500	622,300	473,800
RE-CHARGED TO:-					
* COM.CHARGE/COUNCIL TAX	12 785 99 720	(214,982)	(330,000)	(328,300)	(250,000)
* REGISTRATION OF ELECTORS	12 785 99 310	(18,516)	(8,800)	(8,800)	(6,700)
* SUPERVISION & MAN. GENERAL	12 785 99 444	(42,490)	(43,900)	(43,700)	(33,300)
* HOUSING BENEFITS	12 785 99 725	(112,364)	(53,400)	(53,100)	(40,400)
* FINANCIAL SERVICES	12 785 99 820	(146,765)	(69,700)	(69,300)	(52,800)
* REVENUE ADMINISTRATION	12 785 99 810	(52,332)	(24,800)	(24,700)	(18,800)
* ENVIRONMENTAL HEALTH	12 785 99 140	-	(11,700)	(11,600)	(8,800)
* PROPERTY SERVICES	12 785 99 900	(49,506)	(11,800)	(11,700)	(8,900)
* DIRECTOR OF DEVELOPMENT INC PLANNING SERVICES	12 785 99 001	(25,923)	(12,300)	(12,200)	(9,300)
* LEGAL SERVICES	12 785 99 800	(9,161)	(4,400)	(4,400)	(3,400)
* ASST CHIEF EXECUTIVE	12 785 99 112	(2,534)	(1,200)	(1,200)	(900)
TOTAL RECHARGE		(674,573)	(572,000)	(569,000)	(433,300)
TOTAL NET EXPENDITURE		55,279	53,500	53,300	40,500

\* ACCOUNTANCY USE ONLY

661261

661262

AUDIT SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 780 01 000	41,962	46,400	55,300	66,300
TRAINING	12 780 05 200	2,560	3,300	3,300	3,400
* CAR ALLOWANCES	12 780 25 100	612	700	1,600	1,600
* EXTERNAL AUDIT FEES	12 780 20 350	29,448	30,700	30,700	31,600
EQUIPMENT, TOOLS & MATERIALS	12 780 16 100	404	500	500	500
STATIONERY	12 780 31 000	144	100	100	100
TRAVEL, SUBSISTENCE & CONFERENCE	12 780 35 110	143	100	100	100
* RE-CHARGE - OFFICE ACCOMMODATION	12 780 38 220	2,383	2,600	2,600	2,900
* RE-CHARGE - DIRECTOR OF FINANCE	12 780 38 820	600	500	500	500
* INSURANCE	12 780 40 000	952	1,000	1,000	1,000
TOTAL EXPENDITURE		79,208	85,900	95,700	108,000
RE-CHARGED TO:					
* COM. CHARGE/COUNCIL TAX	12 780 99 720	(11,597)	(12,000)	(11,400)	(12,000)
* HOUSING BENEFITS	12 780 99 725	(11,597)	(12,000)	(11,400)	(19,900)
* CAR PARKS	12 780 99 670	(2,047)	(2,100)	(1,600)	(1,700)
* MEMBERS EXPENSES	12 780 99 710	(2,047)	(2,100)	(1,600)	(1,700)
* FINANCIAL SERVICES	12 780 99 820	(20,855)	(21,600)	(18,100)	(18,900)
* REVENUE ADMINISTRATION	12 780 99 810	(3,119)	(3,200)	(3,200)	(3,400)
* GRANTS	12 780 99 410	(2,144)	(2,200)	(2,200)	(2,300)
TOTAL NET EXPENDITURE C/FWD		25,802	30,700	46,200	48,100

\* ACCOUNTANCY USE ONLY

661263

661264

AUDIT SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
TOTAL NET EXPENDITURE B/FWD		25,802	30,700	46,200	48,100
* DIRECTOR OF DEVELOPMENT, INC PLANNING SERVICES	12 780 99 001	(7,796)	(8,000)	(7,100)	(7,500)
* ENVIRONMENTAL HEALTH	12 780 99 140	-	(6,000)	(4,100)	(4,300)
* PROPERTY SERVICES	12 780 99 900	(11,597)	(6,000)	(4,100)	(4,300)
* SUPERVISION AND MANAGEMENT - GEN.	12 780 99 444	(7,699)	(8,000)	(7,100)	(7,300)
* SUPERVISION AND MANAGEMENT - SPEC.	12 780 99 444	(3,898)	(4,000)	(3,200)	(3,400)
* ELECTIONS	12 780 99 300	(585)	(600)	(500)	(500)
* REGISTRATION OF ELECTORS	12 780 99 310	(682)	(700)	(500)	(500)
* CONTRACT MONITORING	12 780 99 770	(19,393)	(20,100)	(17,000)	(17,700)
* LOCAL LAND CHARGES	12 780 99 450	(1,169)	(1,200)	(800)	(800)
* LEGAL SERVICES	12 780 99 800	(1,169)	(1,200)	(800)	(800)
* ALLOTMENTS	12 780 99 010	(780)	(800)	(500)	(500)
* CEMETERIES & CHURCHYARDS	12 780 99 010	(780)	(800)	(500)	(500)
TOTAL NET EXPENDITURE		(29,746)	(26,700)	0	0

\* ACCOUNTANCY USE ONLY

661265

001266

LEGAL SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 800 01 000	220,922	237,900	232,400	243,900
TRAINING - GENERAL	12 800 05 200	505	1,100	1,100	1,100
* CAR ALLOWANCES	12 800 25 100	5,519	7,000	6,800	6,700
PROFESSIONAL FEES	12 800 06 000	1,310	1,500	1,500	1,500
EQUIPMENT, TOOLS & MATERIALS	12 800 16 100	8,055	8,300	8,300	8,500
STATIONERY	12 800 31 000	396	600	400	400
ADVERTISING - GENERAL	12 800 32 000	1,467	1,700	1,500	1,500
TRAVELLING & SUBSISTENCE	12 800 35 110	931	800	800	800
* RE-CHARGE - OFFICE ACCOMMODATION	12 800 38 220	16,502	18,100	18,300	20,500
* RE-CHARGE - AUDIT & COMPUTER SVS.	12 800 38 XXX	10,330	5,600	5,200	4,200
* RE-CHARGE - CHIEF EXECUTIVE	12 800 38 850	3,668	3,800	4,300	4,400
* INSURANCE	12 800 40 000	8,632	8,900	8,900	3,300
LEGAL FEES (NET)	12 800 00 950	89,114	2,000	2,000	2,100
LAND REGISTRATION PROGRAMME	12 800 60 000	-	3,000	3,000	3,100
RECHARGED TO.		367,351	300,300	294,500	302,000
* LOCAL LAND CHARGES	12 800 99 450	(50,099)	(55,800)	(54,700)	(56,100)
* LAND & ESTATE MANAGEMENT	12 800 99 500	(16,928)	(18,800)	(18,400)	(18,900)
* SALE OF COUNCIL HOUSES	12 800 99 999	(50,099)	(55,800)	(54,700)	(56,100)
* HOUSING REVENUE ACCOUNT	12 800 99 444	(4,012)	(4,400)	(4,300)	(4,400)
TOTAL NET EXPENDITURE		246,213	165,500	162,400	166,500

\* ACCOUNTANCY USE ONLY

661267

001268



DIRECTOR OF FINANCE, INCORPORATING FINANCIAL SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 820 01 000	272,169	294,600	301,400	308,000
TRAINING - GENERAL	12 820 05 200	3,747	4,800	4,800	4,900
* CAR ALLOWANCES	12 820 25 100	6,017	3,800	3,800	3,300
PROFESSIONAL FEES	12 820 06 000	377	200	400	400
EQUIPMENT, TOOLS & MATERIALS	12 820 16 100	5,057	5,600	5,600	5,800
STATIONERY	12 820 31 000	5,882	5,200	5,200	5,400
TRAVELLING & SUBSISTENCE	12 820 35 110	1,079	1,100	2,200	2,100
CONFERENCE EXPENSES	12 820 35 120	569	600	600	600
* RE-CHARGE - OFFICE ACCOMMODATION	12 820 38 220	28,421	31,100	31,500	35,300
* RE-CHARGE - AUDIT & COMPUTER SVS.	12 820 38 XXX	167,620	91,300	87,400	71,700
* INSURANCE	12 820 40 000	3,700	3,800	3,800	3,800
* BANK CHARGES	12 820 20 950	42,803	40,000	32,000	33,000
		537,441	482,100	478,700	474,300
* RE-CHARGE TO DEBT MAN	12 820 99 999	(45,900)	(40,600)	(40,300)	(39,900)
* RE-CHARGE TO H.R.A.	12 820 99 444	(5,405)	(4,900)	(4,900)	(4,900)
* RE-CHARGE TO REVENUES ADMIN.	12 820 99 810	(18,672)	(16,800)	(16,700)	(16,500)
* RE-CHARGE TO MANAGEMENT TEAM	12 820 99 860	(18,279)	(16,300)	(16,200)	(16,100)
* RE-CHARGE TO AUDIT SERVICES	12 820 99 780	(600)	(500)	(500)	(500)
SALES AND ADMIN CHARGES		(57)	-	-	-
TOTAL NET EXPENDITURE		448,528	403,000	400,100	396,400

\* ACCOUNTANCY USE ONLY

001269

661270

CHIEF EXECUTIVE, INCORPORATING PERSONNEL SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 850 01 000	130,892	139,900	139,800	149,200
* CAR ALLOWANCES	12 850 25 100	3,686	2,800	2,500	2,200
TRAINING - GENERAL	12 850 05 200	722	900	900	900
CENTRAL TRAINING PROVISION	12 850 05 500	-	3,000	3,000	3,100
PROFESSIONAL FEES	12 850 06 000	105	200	200	200
EQUIPMENT, TOOLS & MATERIALS	12 850 16 100	924	1,000	1,000	1,000
STATIONERY	12 850 31 000	580	400	400	400
TRAVELLING & SUBSISTENCE	12 850 35 110	650	1,000	1,000	1,000
CONFERENCE EXPENSES	12 850 35 120	562	1,000	800	800
* INSURANCE	12 850 40 000	1,800	1,900	1,900	1,900
* RE-CHARGE - OFFICE ACCOMMODATION	12 850 38 220	2,384	2,600	2,600	2,900
REMOVAL EXPENSES	12 850 00 110	3,198	300	4,500	5,000
INTERVIEW EXPENSES	12 850 00 140	72	1,500	2,500	1,500
FIRST AID COURSES	12 850 00 160	511	500	500	600
STAFF ADVERTISING	12 850 00 170	1,761	5,000	10,600	5,200
STAFF PARKING	12 850 38 000	697	600	600	600
* MEDICAL INSURANCE	12 850 00 180	18,374	24,100	24,100	24,800
STAFF RENTALS - TELEPHONES	12 850 15 000	2,565	2,700	2,700	2,800
ROCHFORD YOUTH TRAINING	12 850 00 190	8,363	4,900	14,700	14,700
OFFICERS I.D. CARDS	12 850 60 400	158	500	300	100
HEALTH AND SAFETY	12 850 00 440	-	-	5,000	5,200
CORPORATE PLAN UPDATE	12 850 00 590	-	-	-	200
EXPENDITURE C/FWD		178,004	194,800	219,600	224,300

\* ACCOUNTANCY USE ONLY

001271

661272

CHIEF EXECUTIVE, INCORPORATING PERSONNEL SERVICES	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
EXPENDITURE B/FWD		178,004	194,800	219,600	224,300
TRAINING INITIATIVES:					
ROCHFORD TRAINING	12 850 00 XXX	-	-	10,000	-
PROSPECTS (SENTRA TRAINING)	12 850 00 540	-	-	10,000	-
		178,004	194,800	239,600	224,300
SALE OF SLA		(289)	-	-	-
* VAT - ON CAR ALLOWANCES	12 850 80 000	(592)	(900)	(900)	(900)
* RE-CHARGE TO ASSISTANT CHIEF EXEC.	12 850 99 112	(2,751)	(2,900)	(3,300)	(3,400)
* RE-CHARGE TO HOUSING REVENUE ACC.	12 850 99 444	(3,668)	(3,800)	(4,300)	(4,400)
* RE-CHARGE TO COMMITTEE SERVICING	12 850 99 710	(43,509)	(45,500)	(51,300)	(52,400)
* RE-CHARGE TO LEGAL SERVICES	12 850 99 800	(3,668)	(3,800)	(4,300)	(4,400)
* RE-CHARGE TO MANAGEMENT TEAM	12 850 99 860	(24,557)	(25,700)	(29,000)	(29,600)
* CONTRIBUTION FROM RESERVES (YOUTH TRAINING SCHEME)		-	-	(9,800)	(9,700)
TOTAL NET EXPENDITURE		98,970	112,200	136,700	119,500

\* ACCOUNTANCY USE ONLY

661274

MANAGEMENT TEAM	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
RECHARGE FROM:					
* CHIEF EXECUTIVE	12 860 38 850	24,557	25,700	29,000	29,600
* DIRECTOR OF DEVELOPMENT	12 860 38 001	17,085	17,800	18,500	19,200
* DIRECTOR OF FINANCE	12 860 38 820	18,279	16,300	16,200	16,100
TOTAL NET EXPENDITURE		59,921	59,800	63,700	64,900

\* ACCOUNTANCY USE ONLY

59,921

661276



ASSISTANT CHIEF EXECUTIVE	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 112 01 000	227,474	229,600	227,700	237,800
TRAINING EXPENSES	12 112 05 200	241	1,600	1,600	1,600
* CAR ALLOWANCES	12 112 25 100	3,315	3,000	3,000	3,100
EQUIPMENT, TOOLS AND MATERIALS	12 112 16 100	1,699	1,700	1,700	2,500
ETM - PUBLICATIONS	12 112 16 101/2	119	200	400	400
ETM - TYPING EQUIPMENT	12 112 16 104	9,959	11,600	11,600	14,400
ETM - VENDING EQUIPMENT	12 112 16 105	133	1,000	1,000	1,000
ETM - P.H.S. EQUIPMENT	12 112 16 106	1,063	1,300	1,300	1,300
ETM - FILING ROOM	12 112 16 107	2,660	2,900	2,900	3,000
ETM - ENVELOPER/FOLDER MAINTENANCE	12 112 16 109	2,202	2,500	100	100
ETM - FRANKING MACHINE MAINTENANCE	12 112 16 111	-	500	700	700
ETM - SHREDDER MAINTENANCE	12 112 16 112	-	200	100	100
ETM - CALL LOGGER	12 112 16 113	-	700	700	700
PHOTOCOPYING CHARGE	12 112 16 250	4,925	8,000	6,000	6,500
STATIONERY	12 112 31 000	2,108	1,700	1,700	1,700
PHOTOCOPYING PAPER	12 112 16 150	1,345	2,200	2,800	3,000
ADVERTISING GENERAL	12 112 32 000	1,118	1,700	500	500
TRAVELLING & SUBSISTENCE	12 112 35 110	1,077	1,000	1,500	1,500
CONFERENCE EXPENSES	12 112 35 120	456	500	500	500
* RE-CHARGE - OFFICE ACCOMMODATION	12 112 38 220	35,480	38,500	39,000	43,800
* INSURANCE	12 112 40 000	3,300	3,400	3,400	3,400
* RE-CHARGE - COMPUTER SERVICES	12 112 38 785	2,534	1,200	1,200	900
EXPENDITURE C/FWD		301,208	315,000	309,400	328,500

\* ACCOUNTANCY USE ONLY

661277

001278

ASSISTANT CHIEF EXECUTIVE	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
EXPENDITURE B/FWD		301,208	315,000	309,400	328,500
* RE-CHARGE - CHIEF EXECUTIVE	12 112 38 850	2,751	2,900	3,300	3,400
CENTRAL PRINTING	12 112 29 000	32,043	41,800	41,800	42,700
POSTAL CHARGES:					
FRANKING MACHINE	12 112 33 200	32,460	40,100	40,100	41,300
BULK POSTAGE	12 112 33 000	-	19,200	19,200	19,800
OTHER POSTAGE	12 112 33 300	1,893	1,700	1,700	1,700
TELEPHONES:					
OFFICE TELEPHONES	12 112 15 000	33,972	41,000	39,000	39,000
OFFICE CALL BOX	12 112 15 100	82	700	200	200
LEASE CHARGES	12 112 15 200	-	1,300	-	-
TOTAL EXPENDITURE		404,409	463,700	454,700	476,600
PRINTING AND COPYING	12 112 80 100	(3,750)	(5,000)	(5,000)	(5,100)
POSTAGE & TELEPHONES	12 112 80 200	(612)	(700)	(700)	(700)
TOTAL NET EXPENDITURE		400,047	458,000	449,000	470,800

\* ACCOUNTANCY USE ONLY

661273

661280

OFFICE ACCOMMODATION (INC. CIVIC SUITE)	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
* SALARIES	12 220 01 000	34,333	36,400	36,900	37,100
* CAR ALLOWANCES	12 220 25 100	2,995	3,600	3,800	3,800
REPAIRS, ALTERATIONS & MAINTENANCE	12 220 10 300	28,210	38,000	38,000	42,500
ADMINISTRATION - RAM	12 220 10 000	8,586	2,200	6,900	11,800
* RE-CHARGE - MAINT. OF GROUNDS	12 220 38 205	22,773	18,000	18,400	19,200
GAS	12 220 13 000	354	400	4,700	4,800
OIL	12 220 14 000	6,966	7,600	3,300	3,400
ELECTRICITY	12 220 11 000	22,443	18,100	18,700	19,300
WATER	12 220 12 000	1,297	1,500	1,500	1,500
SEWERAGE CHARGES	12 220 12 100	1,399	1,800	1,800	1,800
CLEANING MATERIALS	12 220 16 000	335	500	500	500
FURNITURE & FITTINGS	12 220 16 450	237	1,000	1,000	2,000
PROVISIONS	12 220 16 200	13,471	13,500	13,500	13,900
EQUIPMENT, TOOLS AND MATERIALS	12 220 16 100	2,219	2,600	2,500	2,600
CLOTHING & DOM.EQUIP.INC LAUNDRY	12 220 16 350	293	500	400	400
* RATES	12 220 18 100	82,979	95,700	92,600	95,400
CLEANING	12 220 20 000	19,594	19,000	19,000	20,000
REFUSE REMOVAL	12 220 20 100	3,151	3,000	3,500	4,000
WINDOW CLEANING	12 220 20 040	2,631	3,100	3,100	3,800
EMERGENCY CALL-OUT	12 220 00 310	152	500	500	500
ROCK SALT	12 220,16 550	203	600	600	600
CALL OUT SERVICE - SECURICOR	12 220 20 430	3,024	4,500	4,500	4,600
TOTAL EXPENDITURE C/FWD		257,645	272,100	275,700	293,500

\* ACCOUNTANCY USE ONLY

661281

661282

OFFICE ACCOMMODATION (INC. CIVIC SUITE)	CODE NUMBER	1992/93	1993/94		1994/95
		ACTUAL £	ESTIMATE £	REVISED £	ESTIMATE £
TOTAL EXPENDITURE B/FWD		257,645	272,100	275,700	293,500
* INSURANCE	12 220 40 000	8,900	9,300	9,300	9,300
SPECIAL ITEMS - BUILDING WORKS	12 220 69 XXX	1,713	3,000	3,000	20,800
TRANSPORT & PLANT	12 220 25 000	8,709	7,000	6,600	6,800
S/I CONTAINERS		1,448	-	1,500	-
* RENTS AND CHARGES	12 220 80 000	(29,287)	(20,000)	(20,000)	(20,600)
* RE-CHARGE - MISCELLANEOUS		(581)	(100)	(100)	(100)
		248,547	271,300	276,000	309,700
* RE-CHARGE - PLANNING SERVICES	12 220 99 001	(30,713)	(33,700)	(34,100)	(38,300)
* RE-CHARGE - ENVIRONMENTAL HEALTH	12 220 99 140	-	(14,200)	(14,400)	(16,200)
* RE-CHARGE - PROPERTY SERVICES	12 220 99 900	(26,037)	(14,300)	(14,500)	(16,300)
* RE-CHARGE - A.C.E.	12 220 99 112	(35,480)	(38,500)	(39,000)	(43,800)
* RE-CHARGE - LEGAL SERVICES	12 220 99 800	(16,502)	(18,100)	(18,300)	(20,500)
* RE-CHARGE - REVENUES ADMIN.	12 220 99 810	(35,480)	(38,900)	(39,400)	(44,200)
* RE-CHARGE - COMMITTEE SERVICING	12 220 99 710	(40,431)	(44,300)	(44,800)	(50,300)
* RE-CHARGE - HOUSING REVENUE A/C	12 220 99 444	(9,443)	(10,800)	(10,900)	(12,200)
* RE-CHARGE - DIRECTOR OF FINANCE INC FINANCIAL SERVICES	12 220 99 820	(28,421)	(31,100)	(31,500)	(35,300)
* RE-CHARGE - VOLUNTARY ORGANISATIONS	12 220 99 400	(7,059)	(7,700)	(7,800)	(8,800)
* RE-CHARGE - REFUSE COLLECTION	12 220 99 030	(5,007)	(9,000)	(9,100)	(10,200)
* RE-CHARGE - CONTRACT MONITORING	12 220 99 770	(1,593)	(2,900)	(4,400)	(4,900)
* RE-CHARGE - AUDIT	12 220 99 780	(2,383)	(2,600)	(2,600)	(2,900)
* RE-CHARGE - COMPUTER SERVICES	12 220 99 785	(2,384)	(2,600)	(2,600)	(2,900)
* RE-CHARGE - CHIEF EXECUTIVE INC	12 220 99 850	(2,384)	(2,600)	(2,600)	(2,900)
		5,230	0	0	0

\* ACCOUNTANCY USE

661283

661281



BUILDING MAINTENANCE REPAIRS AND SPECIAL ITEMS - ORIGINAL 1994/95

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POLICY AND RESOURCES COMMITTEE

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L = Legal                      S = Safety  
C = Contract                  H = Health

LAND AND ESTATE MANAGEMENT

Repairs and Maintenance                      2,100

ADMINISTRATIVE BUILDINGS

Repairs and Maintenance                      41,500

Special Items:-

Electrical Replacement	1,000	S/L
Carpet Replacement	1,500	S
Roof Repairs - Civic Suite	3,800	
Replace Part Sec. Glazing	4,500	S

DEPOT

Repairs and Maintenance                      1,000

Special Items:-

Roofing Works	5,000	C
Repair Entrance Road	5,000	S

CAR PARKS

Repairs and Maintenance                      7,200

DUTCH COTTAGE

Repairs and Maintenance                      400

661286

SUMMARY

GENERAL FUND

	R & M	SPECIAL ITEMS
LAND AND ESTATE MGMT	2,100	
ADMIN BUILDINGS	41,500	10,800
DEPOT	1,000	10,000
CAR PARKS	7,200	
HIGHWAYS	1,100	10,000
WOODLANDS	300	
CEMETERIES	3,700	6,000
PUBLIC CONVENIENCES	11,000	
ALLOTMENTS	600	
CASTLE HALL	1,300	
MILL HALL	12,800	900
MILL TOWER	2,100	
DAY CENTRES	1,400	
FREIGHT HOUSE	5,900	
PARK	1,000	
GREAT WAKERING	5,500	
CLEMENTS HALL	47,300	6,800
RECREATION GROUNDS	27,900	5,000
OPEN SPACES	10,000	
DUTCH COTTAGE	400	
TOTAL	184,100	49,500

ENERGY CONSERVATION FUND

CLEMENTS HALL - PLANT UPGRADE	6,000
TOTAL	6,000

HOUSING REVENUE ACCOUNT

HOUSING REPAIRS	1,146,000
	1,146,000
FINCHFIELD TRUST BUNGALOWS	13,600
	13,600

661288

SPECIAL POLICY & RESOURCES COMMITTEE

14 DECEMBER 1993

CHARGES 1994/95

001290



<u>Charge</u>	<u>Proposed</u>
1.4.93	1.4.94

LOCAL LAND CHARGES (Continued)

(b) Fees for Supplementary Enquiries

Part I - (a) where relating to one parcel of land only, as defined in Rule 2(2). (CON 29)	49.60	51.10
(b) where relating to several parcels of land (which a single requisition for an Official Search would cover) and delivered on a single form:-		
for the first parcel of land	49.60	51.10
for each additional parcel of land (provided that where the fee on that basis would exceed £100.00, the amount is to be fixed by arrangement between the solicitors and the District Council)	10 50	10.80
Part II - where relating to one parcel of land only or to several parcels (as above-mentioned) and delivered on a single form:-		
for each printed enquiry numbered in the form	5.20	5 40
for any and each further enquiry added by solicitors and which the Council is willing to answer	12 50	12.90

COUNCIL MINUTES, ETC (Charges exclusive of VAT)

Parish List - Yearly Charge	94 00	97.00
Agendas/Minutes (Full Set) - Yearly Charge	94.00	97 00
Agendas/Minutes (One Committee) - Yearly Charge	32 00	33 00
Agendas/Minutes (Per Copy)	6 30	6.50
Administrative and Postage Charge (Where copies are supplied free)	19 00	20.00
Committee Report Background Papers		
- Inspection Fee (per item)	.50	.50
Local Plan	20.00	21.00
District Plan update	5.00	5 00

CONCESSIONARY FARES

Bus Pass - for those over retirement & rebated or walking impaired	8.00	No Chan
Bus Pass - for those over retirement age who do not qualify as above	33.50	34 00
Rail Card	4.00#	No Char
# The charge for Rail Cards is to represent 1/3rd of the cost to the Council (rounded down to the nearest 50p)		



<u>Charge</u>	<u>Proposed</u>
1 4.93	1.4.94

POLICY AND RESOURCES COMMITTEE (Continued)

COPY DOCUMENTS (VAT absorbed on items under £1 00)  
(VAT to be added in other cases)

	£	£
Copies of Planning Consents, Building Regulations, )	11.20	11.50
Stop Notices, Tree Preservation Orders or any other)	plus .60	.65
similar statutory notice, order or document. )	per subsequent	
	document.	
Public Path Orders	11 20	11 50
Casual Photocopying of Documents (per sheet)	.25	30
Ordnance Survey Sheets	16.90	17 40
Plans	16.90	17.40
Copy of register of food premises - per entry	25	30

CAR PARKS

(Charges where V.A.T must be added except where indicated #)

Charges apply to the following car parks:-

Short Stay - Websters Way, Rayleigh

Mixed Period

- Back Lane, Rochford
- Bellingham Lane, Rayleigh
- Castle Road, Rayleigh
- The Market, Rayleigh
- Southend Road, Hockley

Long Stay - The Approach, Rayleigh

Daily Charges

Parking Order 30 11 92

Short Stay

Up to ½ hour	00 10#
½ hour to 1 hour	00 20#
1 to 2 hours	00.40#
2 to 3 hours	00.60#

Mixed Period

Up to ½ hour	00 10#
½ hour to 1 hour	00 20#
1 to 2 hours	00.40#
2 - 3 hours	00.60#
3 - 4 hours	00.80#
Over 4 hours	1 50#

Long Stay

Day Ticket	1.00#
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661293

	<u>Charge</u>	<u>Proposed</u>
	1.4.93	1.4.94
<u>Weekly Tickets</u> - The Approach	4 50# )	
- All other car parks	7 00# )	
	) NO	
<u>Season Tickets</u> - Quarterly	57.50# )	CHANGE
- Annual	172.00# )	
- non-resident - quarterly	86.50# )	
- non-resident - annual	286.00# )	
- Cancellation admin. charge	12.50#	12.90
 <u>Alternative uses (Commercial)</u>		
Initial Administration charge	36.20	37.30
Barrier Removal/Replacement Charge	20.80	21.50
Car Park Space/Day Charge	5 20	5.40
 <u>MISCELLANEOUS ITEMS</u>		
Sale of Rock Salt (per ½ cwt) (Including VAT)	5 20	5.35
Data Protection Act - Search Fee (Statutory Maximum)	10.00	NO CHANGE
Meals on Wheels (This is a recommended charge to the Organisers of the meals on wheels service)	0.95	1 00
 <u>HIRE OF THE CIVIC SUITE</u>		
(Per 3 Hour Session)		
Room 1	5 30	5 50
Room 2	7.70	8 00
Room 3	10.00	10.50
Room 4	11 20	11 50
Room 5	10.00	10 50
Robing Room	7.70	8.00
Council Chamber per hour (Does not include right to use Video Projection equipment)	20 80	21 50
<u>HIRE OF OLD HALL</u>	2.60	2 70

A 50% reduction in hall hire will apply to hirers who are Registered Charities or Organisations and who hold a registration exemption certificate.

All charges for commercial use will be increased by 100%

CHAIRMAN: W. Black

DATE: 18/1/94

ROCHFORD DISTRICT COUNCIL

Minutes of the Council

At an Extraordinary Meeting held on 14th December 1993. Present.  
Councillors T Fawell (Chairman), R S. Allen, P.A Beckers, C I Black,  
Mrs V.E Clark, B A. Crick, Mrs J. Fawell, D F. Flack, G. Fox,  
Mrs. J.M. Giles, Mrs. H.L.A. Glynn, M.J. Handford, Mrs. E.M. Hart,  
Mrs. J. Helson, Mrs M. Hunnable, S N Jarvis, G.C A. Jones,  
Mrs. V.G Keenan, Mrs S.J. Lemon, Miss B.G.J. Lovett, C R. Morgan,  
R A. Pearson, S.A. Skinner, Mrs. M.W. Stevenson, S R. Tellis, R E. Vingoe,  
Mrs L Walker, P.F.A. Webster and D.A Weir.

Apologies Councillors R A Ammer, C. Askew, M.C. Brown,  
Mrs J A. Christie, S Cumberland, N. Harris, Mrs A.R Hutchings,  
T.A Powell, J.M Roden and A Stephens.

615. COMMITTEE MINUTES

Resolved (1) that the Minutes of Committees be received and the  
recommendations contained therein as amended be adopted.

(2) that the Common Seal of the Council be affixed to any  
documents necessary to give effect to decisions taken or approved by  
Council in these Minutes

<u>Committee</u>	<u>Date</u>	<u>Minute Nos.</u>
Special Leisure Services	2nd December 1993	598 - 600
Special Development Services	2nd December 1993	601 - 602
Special Health & Housing Services	7th December 1993	603 - 604
Special Policy & Resources	14th December 1993	611 - 614

Minute 614 - Budget 1994/95

For the avoidance of any doubt it was clarified that the proposition to be  
evaluated was for all leisure charges to be frozen

It was moved by Councillor P F A. Webster and seconded by Councillor  
Mrs E M. Hart -

"That the budget be maintained at the current level subject solely to the  
evaluation of outdoor leisure activities"

On a requisition pursuant to Standing Order 14 voting on the amendment was  
recorded as follows -

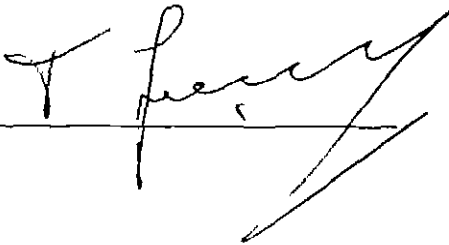
For the amendment (10) Councillors R.S Allen, Mrs V E Clark,  
Mrs J. Fawell, T. Fawell, Mrs E M Hart,  
Mrs. V G. Keenan, Miss B.G J Lovett,  
R A Pearson, Mrs. L. Walker and  
P.F.A Webster

Council

Against the amendment (19) Councillors P.A. Beckers, C I. Black,  
B.A. Crick, D.F. Flack, G. Fox,  
Mrs. J M. Giles, Mrs H.L.A. Glynn,  
M.J. Handford, Mrs. J. Helson,  
Mrs M. Hunnable, S.N. Jarvis, G.C.A. Jones,  
Mrs. S J. Lemon, C R Morgan, S A. Skinner,  
Mrs. M.W. Stevenson, S.R. Tellis, R E. Vingoe  
and D.A. Weir.

The amendment was declared LOST and Minute 614 was adopted accordingly.

CHAIRMAN



DATE

25/1/94

ROCHFORD DISTRICT COUNCIL

Minutes of the Council

At an Extraordinary Meeting held on 14th December 1993. Present  
Councillors T. Fawell (Chairman), R.S. Allen, P A. Beckers, C I. Black,  
Mrs V.E. Clark, B A Crick, Mrs. J. Fawell, D.F. Flack, G. Fox,  
Mrs. J.M. Giles, M.J. Handford, Mrs. E.M. Hart, Mrs. J. Helson,  
Mrs M. Hunnable, S.N Jarvis, G C A. Jones, Mrs. S.J. Lemon,  
Miss B G.J Lovett, C.R. Morgan, R.A. Pearson, S.A. Skinner,  
Mrs. M W. Stevenson, S R. Tellis, R.E. Vingoe, Mrs. L. Walker,  
P.F.A. Webster and D.A. Weir

616 COMMITTEE MINUTES

It was noted that Councillor S.R. Tellis had been present at this Meeting and that Councillor Mrs. M W. Stevenson had tendered her apologies.

Resolved that Minutes 605 to 610 of the Local Government Review Committee held on 9th December 1993 be received and the recommendations contained therein be adopted

617. EXCLUSION OF THE PUBLIC

Resolved that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the following item of business on the grounds that it involves the likely disclosure of Exempt Information as defined in paragraph 12 of Part I of Schedule 12A of the Act.

618 RAYLEIGH GRANGE VILLAGE (Minute 103/87)

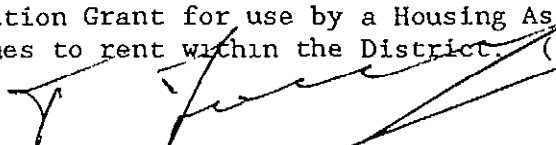
Management Team reported in confidence on the planning history of this site, that there were problems in interpreting the Development Agreement and that following lengthy negotiations the Council's Valuer was recommending acceptance of an offer from the other party concerned. The Committee accepted that in the circumstances now prevailing the Council should also include the residual area identified earlier for municipal development, noting that the proceeds of the sale could be used to create Local Authority Housing Association Grant which could in turn be used by a Housing Association to fund the purchase of homes for rent. Council accepted the suggestion of a Member that such homes should be within the District as a whole rather than confined to the Rayleigh area.

Members were assured that the sale would not fetter the right of the local planning authority to consider on its merits any fresh planning application received. The condition of sale related to a renewal of the previous planning permission by means of a new application which having been considered already by the Planning Services Committee could be dealt with under delegated authority. Having received an explanation of the basis on which the valuation of the site had to be reduced by the cost of the off-site junction improvements now required by the County Surveyor it was

Resolved (1) that the Solicitor be authorised to complete the transfer of all that land in the Council's ownership at The Grange, Rayleigh to Rayleigh Grange Village Limited at valuation and on such other terms and conditions as the Solicitor thinks fit.

(2) that the proceeds of sale be used to create Local Authority Housing Association Grant for use by a Housing Association for the purchase of homes to rent within the District. (21535) (SOL, DF, CHM)

CHAIRMAN:



DATE: 28/1/94

001297

661298

ROCHFORD DISTRICT COUNCIL

Minutes of the Planning Services Committee

At a Meeting held on 16th December 1993 Present: Councillors R E Vingoe (Chairman), R.A Amner, M.C. Brown, B.A. Crick, D F. Flack, Mrs J.M. Giles, Mrs. H L.A Glynn, M J. Handford, Mrs A.R. Hutchings, S.N. Jarvis, G C A. Jones, Mrs V.G. Keenan, Mrs. S.J Lemon, Miss B G.J. Lovett, T.A Powell, S.A Skinner, Mrs. M.W. Stevenson, S.R. Tellis, Mrs L Walker and D.A. Weir.

Apologies: Councillors R.S. Allen, C. Askew, C.I. Black, Mrs J.A. Christie, Mrs. J. Fawell, T. Fawell, Mrs. E.M. Hart, Mrs. J Helson, Mrs. M Humnoble, C.R. Morgan, R A Pearson, J.M. Roden, A Stephens and P F A. Webster.

619. MINUTES

Resolved that subject to it being shown under Minute 593 that Councillor Mrs L Walker declared a non-pecuniary interest by virtue of friendship with a neighbouring resident but remained in the Meeting and participated in the discussion and voting thereon the Minutes of the Meeting of 25th November 1993 be approved as a correct record and signed by the Chairman.

620 MONITORING OF PERFORMANCE - MEETINGS OF 8TH JULY, 30TH SEPTEMBER AND 28TH OCTOBER 1993

The Committee were satisfied that all necessary action had been taken. Minutes 11/92 Para 10 (SOL), 313/93 Para. 5 (SOL), 428/93 Para. 8 (SOL), 502/93 Paras 2 and 5 (DD) were carried forward

621 SCHEDULE OF DEVELOPMENT APPLICATIONS AND RECOMMENDATIONS

The Director of Development submitted a Schedule for consideration and a list of Planning Applications and Building Regulation applications decided under delegation

Resolved that decisions be made in accordance with the recommendations in the appended Schedule subject to:-

Para. R1 - F/0508/93/ROC: R/O 14 St. Thomas' Road, South Fambridge

Add informative.-

To avoid unnecessary inconvenience to other road users the applicant is advised to ensure that the road surface to the site is maintained in a reasonable condition during the construction period

Arising out of consideration of this application and at the suggestion of a Member it was

RECOMMENDED That the District Plan Working Party be asked to review the Council's policy regarding minimum garden sizes (2081)(DD)

Planning Services

Para. 3 - CU/0575/93/ROC. 143 Greensward Lane, Hockley

In accepting the recommendation for refusal it was

Resolved that the Solicitor be authorised to take all necessary action including the issue and service of Notices and action in the Courts to secure the remedying of the breach of planning control now reported.  
(SOL)

Para. 4 - DP/0586/93/ROC; Land North of Marylands Avenue, Hockley

NOTE. Councillor Mrs A R. Hutchings and Councillor R.E Vingoe declared a non-pecuniary interest in this matter by virtue of Chairmanship and Vice-Chairmanship respectively of Hockley Parish Council but remained in the Meeting and participated in the discussion and voting thereon

The Committee accepted the recommendation with the added proviso that the matter be advertised and referred to the Secretary of State as a departure if considered necessary.

Para 5 - DP/0594/93/ROC. Land North of Magnolia Road, Rochford

NOTE: Councillor Mrs. H L A. Glynn declared a pecuniary interest in this matter by virtue of proximity of residence and left the Meeting whilst the matter was discussed.

Para 11 - F/0582/93/ROC. Blounts Farm, Church Road, Hockley

In putting forward this item for approval the Chairman congratulated the officers concerned in dealing with the complaints received.

Para 12 - OL/0578/93/ROC; Opposite Dulce Domun, Nore Road, Rayleigh

NOTE: Councillor S R Tellis declared a non-pecuniary interest in this matter by virtue of being a neighbour of the applicant but remained in the Meeting and participated in the discussion and voting thereon.

Application refused for the following reason.-

Policy H8 of the Rochford District Local Plan states that within the areas reserved for long term development needs and identified on the Proposals Map as "Areas of Special Restraint" the open character of the land shall be conserved and the existing uses shall remain for the most part undisturbed until such time as the land is shown to be needed for development by future reviews of this Local Plan. Consideration may be given to temporary uses provided they do not prejudice the primary objectives of providing for long term development. The land the subject of the application is within the area identified as the Eastwood Rise Area of Special Restraint and therefore the proposed development would be premature to the objectives of the Local Plan

Furthermore in Policy H2 of the First Review of the Local Plan the site is shown as residential land which should be developed post 1995. The phasing within this Policy will ensure that there is sufficient land available towards the end of the Plan period rather than there being substantial provision in the early years which subsequently tails off and results in pressure for further Green Belt land to be released for



Planning Services

development. To allow this proposal now would be premature, lead to such pressures and undermine the objectives of the First Review Policies and Plan

Para. 13 - OL/0589/93/ROC: 13 Deepdene Avenue, Rayleigh

Para. 14 - OL/0583/93/ROC: 13 Deepdene Avenue, Rayleigh

NOTE Councillor Miss B.G J Lovett declared a pecuniary interest in this matter by virtue of being a member of the Rayleigh Festive Lights Committee of which the applicant was also a member but the matter not giving rise to debate remained in the Meeting.

Councillor Mrs L. Walker declared a non-pecuniary interest in this matter by virtue of friendship with a neighbouring resident but remained in the Meeting and participated in the discussion and voting thereon

Consideration of this application was deferred to enable a Member site visit to be arranged, the Committee being advised that 8th January was the date in mind

Resolved that arrangements be made for a Member site visit. (DD,CE)

Para 15 - CU/0590/93/ROC: 58 Eastwood Road, Rayleigh

Members were advised that the above application had been withdrawn.

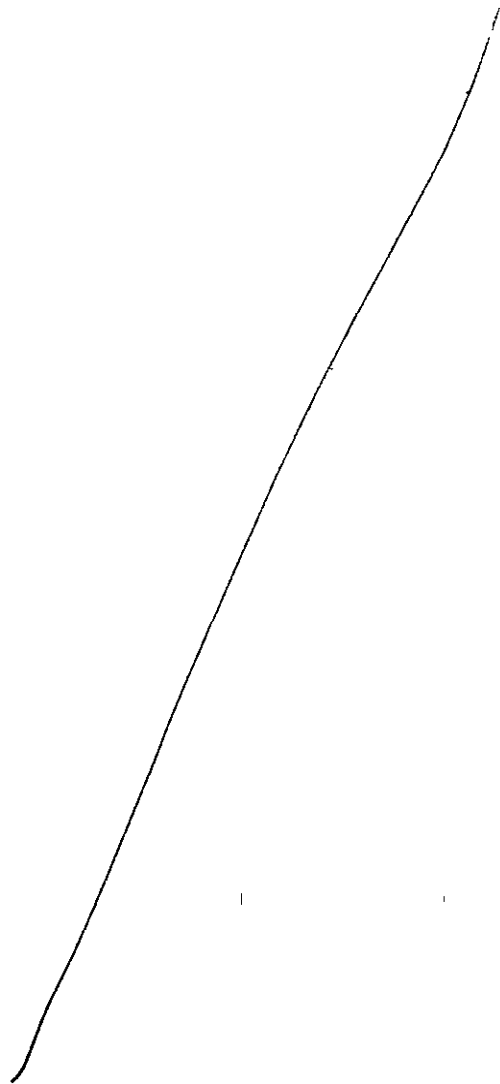
621 MR I M EDWARDS

On behalf of the Members of the Council the Chairman made a presentation to Mr Ian Edwards the incumbent Director of Development who would be leaving the office at the end of the year prior to his retirement on 28th February 1994. Members joined with the Chairman in paying tribute to Mr Edwards' high degree of professionalism, to the excellent advice which he had always given and to the many fine achievements which he would be leaving behind him.

622 VISIT TO SITES AND DEVELOPMENTS OF PLANNING INTEREST (Minute 97/93)

The Director of Development (Designate) recalled the earlier decision of this Committee that arrangements be made to visit sites and developments of planning interest and asked to be advised through the Group Leaders if any of the following Saturdays in April, namely 9th, 16th, 23rd or 30th were unsuitable

661301  
RCV



REV.

661392

**SCHEDULE OF PLANNING APPLICATIONS TO BE CONSIDERED BY**

**PLANNING SERVICES COMMITTEE 16TH DECEMBER 1993**

All planning applications are considered against the background of current Town and Country Planning legislation, rules, orders and circulars, and any development, structure and local plans issued or made thereunder. In addition, account is taken of any guidance notes, advice and relevant policies issued by statutory authorities.

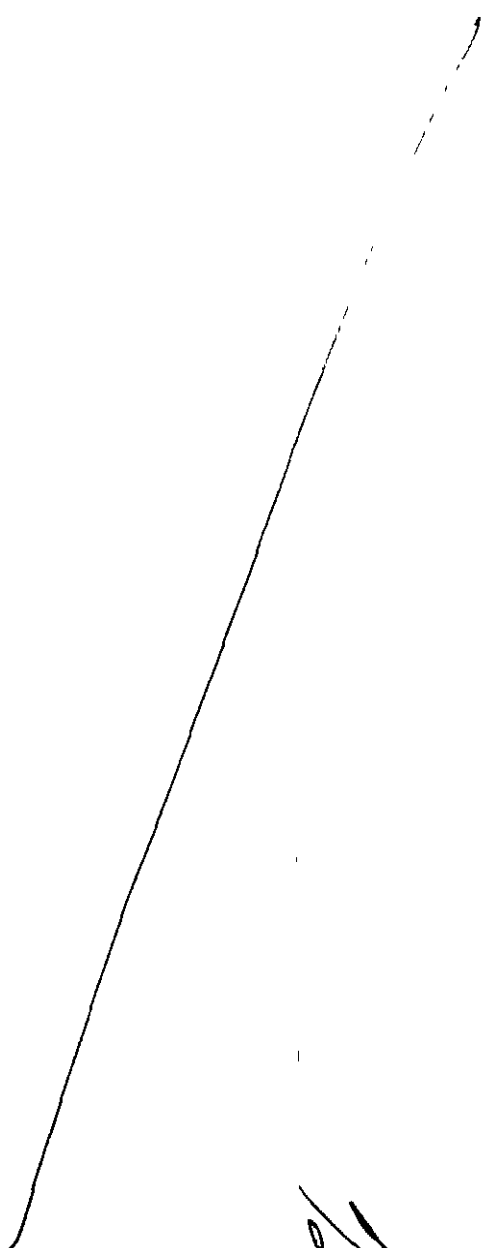
Each planning application included in this Schedule and any attached list of applications which have been determined under powers delegated to the Director of Development is filed with all papers including representations received and consultation replies as a single case file.

All building regulation applications are considered against the background of the relevant building regulations and approved documents, the Building Act, 1984, together with all relevant British Standards.

The above documents can be made available for inspection as Committee background papers at the office of the Director of Development, Acacia House, East Street, Rochford.

661303

R.P.U.



*Handwritten signature or initials*

061304

PLANNING SERVICES COMMITTEE 16TH DECEMBER 1993

SCHEDULE ITEMS

- R 1 F/0508/93/ROC SG  
3-BED DETACHED DWELLING WITH INTEGRAL GARAGE (PLOT 4)  
R/O 14 ST THOMAS ROAD SOUTH FAMBRIDGE
2. CU/0566/93/ROC HL  
CHANGE USE OF RESIDENTIAL CURTILAGE TO CHILDRENS  
ADVENTURE PLAYGROUND PROVIDING PERMENANT PLAY  
EQUIPMENT WITH BIRD AVIARY AND ANIMAL ENCLOSURE  
USING EXISTING BUILDING AS TEA ROOM/SHOP WITH  
PERGOLA  
ADJ HULLBRIDGE YACHT CLUB POOLES LANE HULLBRIDGE
- 3 CU/0575/93/ROC MW  
CHANGE USE FROM RESIDENTIAL GARAGE TO COMMERCIAL  
GYMNASIUM (REHABILITATION AND PHYSIOTHERAPY)  
143 GREENSWARD LANE HOCKLEY
4. DP/0586/93/ROC SG  
USE LAND FOR INFORMAL PUBLIC OPEN SPACE INCLUDING  
LAND ADJACENT 109 PLUMBEROW AVENUE  
LAND NORTH MARYLANDS AVENUE HOCKLEY
- 5 DP/0594/93/ROC SG  
USE LAND AS INFORMAL PUBLIC OPEN SPACE  
LAND NORTH OF MAGNOLIA ROAD ROCHFORD
6. F/0538/93/ROC TRF  
ERECT GROUND FLOOR REAR EXTENSION AND FIRST FLOOR  
SIDE EXTENSION  
6 MEY WALK HOCKLEY
- 7 F/0557/93/ROC HL  
ERECT REBOUND WALL (PERMANENT PLAY FIXTURE)  
BET PARK & SWEYNE SCHOOL RAWRETH LANE RAYLEIGH
- 8 F/0537/93/ROC SG  
ERECT 5 NO 4 BED DETACHED HOUSES (REVISION TO  
F/0466/92/ROC)  
LAND SOUTH RAWRETH LANE RAYLEIGH

- 9 F/0561/93/ROC SG  
 ERECT 6 THREE & FOUR BED DETACHED HOUSES WITH  
 ASSOCIATED PRIVATE DRIVES & GARAGE FACILITIES  
 (CASTLE REACH)  
 PLOTS 28-33 DOWNHALL PARK WAY RAYLEIGH
- 10 F/0573/93/ROC JW  
 WIDEN CENTRAL ACCESS AND PROVIDE HARD SURFACED 10  
 SPACE CAR PARK  
 VEGA NURSERY RECTORY ROAD HAWKWELL
- 11 F/0582/93/ROC SG  
 RETENTION OF AN EXISTING BARN  
 BLOUNTS FARM CHURCH ROAD HOCKLEY
- 12 OL/0578/93/ROC TRF  
 ERECTION OF 1 NO 4 BED DETACHED HOUSE & SINGLE  
 GARAGE (OUTLINE APPLICATION)  
 OPP DULCE DOMUN NORE ROAD RAYLEIGH
13. OL/0589/93/ROC SG  
 OUTLINE APPLICATION TO DEMOLISH EXISTING HOUSE AND  
 ERECT 2 NO DETACHED HOUSES AND 6 NO DETACHED  
 BUNGALOWS WITH ACCESS ROAD  
 13 DEEPDENE AVENUE RAYLEIGH
- 14 OL/0583/93/ROC SG  
 OUTLINE APPLICATION TO DEMOLISH EXISTING DWELLING  
 AND ERECT 8 NO DETACHED HOUSES AND 2 NO DETACHED  
 BUNGALOWS WITH ACCESS ROAD  
 13 DEEPDENE AVENUE RAYLEIGH
- 15 CU/0590/93/ROC TRF  
 CHANGE USE OF SHOP (CLASS A1) TO OFFICE (CLASS A2)  
 FINANCIAL AND PROFESSIONAL SERVICES  
 58 EASTWOOD ROAD RAYLEIGH

PLANNING SERVICES COMMITTEE

16TH DECEMBER 1993

SCHEDULE OF DEVELOPMENT APPLICATIONS, WITH DIRECTOR'S  
RECOMMENDATIONS, FOR DETERMINATION AT THIS COMMITTEE

R 1

REFERRED ITEM

(From Weekly List No 193)

Referred by Councillor B A Crick

Applicant Mr & Mrs E Hall

F/0508/93/ROC Zoning Areas Primarily for Residential Use  
PARISH OF ASHINGDON

R/O 14 ST THOMAS' ROAD SOUTH FAMBRIDGE

3-BED DETACHED DWELLING WITH INTEGRAL GARAGE (PLOT 4)

Frontage 14 6m. Depth 24m

NOTES

ASHINGDON PARISH COUNCIL express concern regarding the height of the dwelling, minimum garden area and the unmade access to the site, in addition object to surface water drainage to soakaways

The proposed dwelling is situated within the existing residential area of South Fambridge adjacent to the site where planning permission was granted for a single dwelling on 6th September 1993 following consideration by Members of the Planning Services Committee, (F/0339/93/ROC)

The proposal satisfies the Council's adopted technical policy criteria, and has a ridge height lower than the approved design on the adjacent plot. The development will, if permitted, be connected to the recently upgraded South Fambridge Foul Sewer and surface water provision is the same as recently agreed under F/0339/93/ROC. Furthermore, under the Building Regulations the Authority will ensure that an adequate size soakaway is provided. In addition, THE NATIONAL RIVERS AUTHORITY and ANGLIAN WATER raise no objections and the COUNTY SURVEYOR regard the proposal as 'de minimus' in highway safety terms

APPROVE

01 COMMENCE IN 5 YEARS

02 GARAGES AND HARDSTANDINGS

03 TREE AND SHRUB PLANTING SCHEME

- 04 DETAILS OF SCREENING
- 05 RETENTION OF WINDOW PATTERN
- 06 OBSCURE GLAZING
- 07 MATERIALS FOR EXTERNAL USE
- 08 PD RESTRICTIONS-EXTENSIONS

2

CU/0566/93/ROC PARISH OF HULLBRIDGE

ADJ HULLBRIDGE YACHT CLUB POOLES LANE HULLBRIDGE

CHANGE USE OF RESIDENTIAL CURTILAGE TO CHILDRENS ADVENTURE PLAYGROUND PROVIDING PERMANENT PLAY EQUIPMENT WITH BIRD AVIARY AND ANIMAL ENCLOSURE USING EXISTING BUILDING AS TEA ROOM/SHOP WITH PERGOLA

Applicant: S MILLER & ASSOCIATES

Zoning Yacht Club/MGB

RECOMMENDATION: Delegate to the Director of Development (Designate) to refuse subject to completion of the statutory consultation period, and the incorporation of any appropriate comments

01 NON STANDARD REFUSAL

The proposal is considered unacceptable by virtue of the scale of operations and intensification of the use of the site, and resulting detriment to amenity. In particular, the increased activity will give rise to a greater level of noise and disturbance to residents in Pooles Lane. In addition, it is envisaged that the proposal will significantly increase the number of traffic movements to the site, which could not fail to adversely impact upon the amenity currently enjoyed by immediate residents, and in particular, those adjacent to the access way. Furthermore, although informal car parking arrangements currently exist at the Yacht Club, more formal and intensive provision would add to the loss of amenity to residents. Whilst the Yacht Club is a use considered to be acceptable in this Metropolitan Green Belt location, this allied use, to serve both members of the Club and the general public, is considered to amount to an overdevelopment of the overall site.

REPORT.

This proposal involves parts of the rear garden areas of dwellings fronting Pooles Lane and part of the Yacht Club site

The applicants explain the main features of the proposal, namely -

The playground is for children up to age of twelve years

The playground is for the use of children of Yacht Club members and for the general public who would pay a fee for entry.

It is expected that the maximum number of persons using the facility would be about 100 per day.

The unit is not expected to increase significantly traffic flows on Pooles Lane. The unit will be open to tourists and local people using the existing sea wall.

661308



The play units would be mainly of natural timber with a minimum of coloured plastic elements

A building existing on site is intended to be used as an entry point to the playground, small shop and tea room for adults. There is planned a pergola exterior sitting out area attached to the tea room. Toilet facilities would be shared at the Yacht Club existing premises.

Car parking would be situated within the existing Yacht Club area. There is a very large space adequate for Yacht Club purposes parking and storage and the proposed adventure playground.

There is concern about the intensification of use of the site, and the proposal is considered excessive particularly given the nature of the access to the site. Although a public recreation round abuts the site, its character is spacious with low key play equipment, and is a less intrusive recreational use in this area.

Two letters of concern have been received from **NEIGHBOURING** properties, commenting that the parking area is used for boat storage, increased pressure on sewage facilities, exacerbation of traffic hazard (particularly due to the absence of footpaths), potential impact of advertisements for this commercial use.

At present time, no other comments have been received, but will be reported verbally at the meeting.

---

3

CU/0575/93/ROC PARISH OF ASHINGDON

143 GREENSWARD LANE HOCKLEY

CHANGE USE FROM RESIDENTIAL GARAGE TO COMMERCIAL GYMNASIUM (REHABILITATION AND PHYSIOTHERAPY)

Applicant: MR A BETTS

Zoning MGB

**ASHINGDON PARISH COUNCIL** object to the proposed commercial use of a residential property

RECOMMENDATION: Delegate to the Director of Development (Designate) to determine on expiry of publicity period

01 GREEN BELT - STANDARD REASON

02 NON STANDARD REFUSAL

If planning permission were to be granted for this commercial use of a domestic garage within the curtilage of a residential dwelling, in the Metropolitan Green Belt it would set a significant and undesirable precedent for the establishment of such unacceptable commercial operations within domestic curtilages or dwellings elsewhere in the district. The Local Planning Authority has consistently resisted such unacceptable encroachment supported by specific and well established policies contained within the Rochford District Local Plan, designed to protect both residential amenity as well as the open and rural character of the countryside.

REV.

### 03 NON STANDARD REFUSAL

The proposal would intensify the use of two accesses on a stretch of classified highway where the principal use is that of carrying traffic freely and safely between centres of population. The existence of these accesses in this location is a matter of fact and therefore some degree of conflict and interference to the passage of through vehicles already occurs but the intensification of that conflict and interference which this proposal would engender would lead to the deterioration in the efficiency of the through road as a traffic carrier.

### 04 NON STANDARD REFUSAL

The provision made in the proposal for the on site parking of vehicles may not in the opinion of the Highway Authority be sufficient to meet the demand for parking that the development would create. The shortfall in parking provision could well result in short term parking taking place on Greensward Lane thereby creating conditions of danger and obstruction to other road users to the detriment of general highway safety.

### REPORT

This application seeks permission for a commercial use of a domestic detached garage lying within the residential curtilage of the dwelling No 143 Greensward Lane as a gymnasium for use as a Physiotherapy Rehabilitation Centre.

The garage, previously erected under the Permitted Development provisions of the General development Order, is currently in unauthorised use as a commercial gymnasium. The use first commenced for various services includes 'Step Up' and 'Aerobic' classes, advertised locally in the Press since before April of this year under the general trading name of "Peak Physique". A business sign is affixed to the garage door and a commercial van in the business livery is also frequently parked on the front garden.

The applicant now advises since June his use has moved towards the narrower operation outlined in the application with the equipment remaining to facilitate this use. It is stated that it would be carried out on a one to one basis but with a maximum session attendance of four people and on a part time basis supplemented by school and home visits. Some disabled people would be catered for. The operating hours would be Monday to Friday 9 00am to 7 30pm Saturday 9 00am to 12 noon. Three letters of support for the services outlined by the applicant have been supplied from local members of the medical profession.

The problems associated with a commercial use in this location are firstly, the adverse effect upon residential amenity in terms of disturbance by both the use of the building and visitors vehicles, and the adverse effect upon road safety on this busy local distributor due to the above normal vehicular movements associated with premises in commercial use. Whilst the current application appears to promote a lower level of activity than that which has occurred limiting the use in the way proposed by condition, would be difficult. It is not appropriate to encourage any part commercial use of a residential curtilage that will clearly have potential for adverse external effects such as in this case, eg general disturbance as well as the noise and inconvenience to neighbours of numbers of visiting vehicles over and above the domestic norm.

Furthermore it is contrary to well established Local Plan policy to encourage the encroachment of the Metropolitan Green Belt by a commercial use that will have adverse external effects both visually upon the open and rural character of the countryside and by virtue of general disturbance and intrusion from both the activity and visiting vehicles. Nor can it be reasonably argued that the building in question is a redundant rural building worthy of re-use.

Furthermore due to the foregoing it is considered that the current unauthorised use is an unacceptable use of a domestic building within a residential curtilage within the Metropolitan Green Belt. It is contrary to the objectives of Policy GB1 of The Rochford District Local Plan and gives rise to highway objections from the County Surveyor. In the circumstances it is not felt that the consideration pertaining to small business can set aside the objections raised. Accordingly it is recommended that the Solicitor be authorised to take all necessary action including the issue and service of Notices and action in the courts to secure the remedying of the breach of control now reported.

**THE COUNTY SURVEYOR** recommends refusal on highway grounds as set out in the recommendation of this report. The comments of **THE CHIEF ENVIRONMENTAL HEALTH OFFICER** will be reported verbally to members at the meeting. To date no comments have been forthcoming in response to **SITE NOTICES** or **NEIGHBOUR NOTIFICATION** nor has a consultation response been received from **THE COUNTY PLANNER**. Any subsequent comments will be reported verbally to members.

4

DP/0586/93/ROC PARISH OF HOCKLEY

LAND NORTH MARYLANDS AVENUE HOCKLEY

USE LAND FOR INFORMAL PUBLIC OPEN SPACE INCLUDING LAND ADJACENT 109 PLUMBEROW AVENUE

Applicant ROCHFORD DISTRICT COUNCIL

Zoning Public Open Space

**HOCKLEY PARISH COUNCIL** - no objection

Recommendation The application be delegated to the Director of Development (Designate) to determine, subject to the receipt of outstanding consultations and the expiry of the display period of site notices

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

Any new means of access to the site shall be the subject of detailed submissions to the Local Planning Authority and shall be agreed in writing, prior to the commencement of development.

03 NON STANDARD CONDITION

Details of the landscaping and layout of the open space, together with details of its management and phasing, shall be submitted to the Local Planning Authority and shall be agreed in writing, prior to the commencement of development.

REPORT

Deemed planning consent for the use of this land for informal public open space was initially granted to the Council in March 1990

This application seeks a renewal of that permission, subject to the inclusion of a small additional parcel of land adjoining 109, Plumberow Avenue. The application is in line with both the Council's corporate plan and the policies included in the District Plan, and seeks to develop the area for informal recreational purposes. The small additional parcel of land is not included in the public open space notation shown in the District Plan but given its ownership linkage to part of the remainder of the site and that it is understood to be a popular access point into the site, it has been included in the revised application.

Progress on acquiring the site is still the subject of negotiation whilst its laying out and management has been the subject of lengthy discussion with the Local Parish Council

Eight representations have been received in connection with the site Two **LOCAL RESIDENTS** express support for the scheme whilst 4 others express concern about such aspects as loss of privacy, public access, boundary treatment, traffic generation, impact on local wildlife and tree cover and loss of value to their property. The remaining representations, including one from the **ESSEX BRIDLEWAYS ASSOCIATION** object to the lack of bridleway provision

5

DP/0594/93/ROC PARISH OF HAWKWELL

LAND NORTH OF MAGNOLIA ROAD ROCHFORD

USE LAND AS INFORMAL PUBLIC OPEN SPACE

Applicant ROCHFORD DISTRICT COUNCIL

Zoning Public Open Space

**HAWKWELL PARISH COUNCIL** no objections

RECOMMENDATION- The application be delegated to the Director of Development (Designate) to determine subject to the receipt of outstanding consultations and the expiry of the display period for site notices

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

Any new means of access to the site shall be the subject of detailed submissions to the Local Planning Authority and shall be agreed in writing, prior to the commencement of development.

03 NON STANDARD CONDITION

Details of the landscaping and layout of the open space, together with details of its management and phasing, shall be submitted to the Local Planning Authority and shall be agreed in writing, prior to the commencement of development.

REPORT

Deemed planning consent for the use of this land for informal public open space was initially granted to the Council in February, 1990 This application seeks a renewal of that permission, subject to the inclusion of an additional parcel of land extending the site out to Lincoln Road. The application is in line with both the Council's Corporate Plan and the Policies included in the District Plan and seeks to develop the area for informal recreational purposes.

Progress on acquiring the site is still the subject of negotiation whilst its laying out and management have been the subject of lengthy discussion with the local Parish Council.

4661312

In relation to this site, at the time of writing 4 representations have been received THE EASTERN COUNCIL FOR SPORT AND RECREATION has no comments on the proposal ANGLIAN WATER has no objection but points out that two public foul sewers cross the site and therefore no building should be placed within their vicinity One LOCAL RESIDENT supports the proposal whilst another expresses concern as to whether this proposal will impede horse riders from crossing from Magnolia Road to the area commonly known as the Brick Fields

6

F/0538/93/ROC PARISH OF HOCKLEY

6 MEY WALK HOCKLEY

ERECT GROUND FLOOR REAR EXTENSION AND FIRST FLOOR SIDE EXTENSION

Applicant MR & MRS R A CRUST

Zoning Residential

APPROVE:

01 COMMENCE IN 5 YEARS

02 MATERIALS TO MATCH EXISTING

REPORT

Permission is sought for the erection of a single storey rear extension and a first floor side extension at 6, Mey Walk, situated on the Betts Farm Estate in Hockley.

It is considered that the single storey rear extension is acceptable in terms of design and siting.

The main issue in this case is the first floor side extension which abuts the boundary with the adjacent property, 4 Mey Walk. The proposal does not therefore 'technically' satisfy the adopted Local Plan policy that first floor side extension shall be located a minimum of 1 metre from plot boundaries. The local policy has been adopted to prevent the 'coalescence' of adjacent properties. For clarity 'coalescence' is defined as coming together/forming one i.e. creating a terrace effect.

However, in view of the relative positions of the two dwellings, with the extension abutting a detached garage only, it is considered that an exception to the isolation policy would be acceptable in this instance given that the development will not result in a coalescence of properties. It is considered that the design, scale and form of the extension will meet all other adopted design standards, and will not cause undue detriment to neighbouring properties, and will be acceptable within the street scene.

Members attention is drawn to a recent appeal decision for a two storey side extension abutting the boundary at 9, Beech Avenue, Rayleigh. The application was refused by Members at the Planning Services Committee of 18th March, 1993 (ref F/0076/93/ROC) but was allowed on appeal, dated 3rd June, 1993.

Furthermore, Members should note that planning permission was recently granted under ref F/0345/93/ROC for a first floor side extension over an existing garage (attached to a double garage) at 15, Barnwell Drive, Hockley, situated once again on the Betts Farm Estate. That proposal also abutted the site boundary but given the layout of the dwellings would not have created coalescence.

It is not considered that to allow the current proposal would set a precedent, as each application must be decided on its merits with the separation policy being applied accordingly

The COUNTY SURVEYOR considers the proposal 'de minimus' One letter has been received in response to NEIGHBOUR notifications from 4 Mey Walk raising no objections to the proposal

7

F/0557/93/ROC RAYLEIGH

BET PARK & SWEYNE SCHOOL RAWRETH LANE RAYLEIGH

ERECT REBOUND WALL (PERMANENT PLAY FIXTURE)

Applicant: MR P W HUGHES

Zoning: Proposed Public Open Space (Policy LT1)

RECOMMENDATION: Delegate to the Director of Development (Designate) to determine subject to the expiry of the neighbour consultation period.

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

Prior to the commencement of the development, the precise siting of the rebound wall (play fixture) hereby approved shall be agreed in writing with the Local Planning Authority

REPORT

This proposal seeks a permanent play fixture in the north-western area of Sweyne Park Public open space

The siting of the fixture has been considered both from security aspects and the impact on residential properties in the vicinity, and the proposed was considered the most suitable

The fixture is aimed at older children, whose needs are largely unmet by traditional play space equipment

Two letters of objection have been received to date, and include concerns that structure is too large, unsightly and out of keeping with the theme of the public open space, that its use will adversely affect others using the Public Open Space, that it is inappropriate, unnecessary and will attract graffiti, if necessary, small scale facilities for small children should be provided elsewhere on site

No other adverse comments have been received in response to consultations, and the display of **SITE NOTICES**

F/0537/93/ROC RAYLEIGHLAND SOUTH RAWRETH LANE RAYLEIGH

ERECT 5 NO 4 BED DETACHED HOUSES (REVISION TO F/0466/92/ROC)

Applicant: BRYANT HOMES SOUTHERN LTD

Zoning Proposed Residential Development

Density 18 6 ha

RECOMMENDATION. That the application be delegated to the Director of Development (Designate) to determine following the expiry of all outstanding periods of statutory and non statutory consultation and publicity, subject to the imposition of conditions including.-

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

The development hereby permitted shall be implemented only as an alternative and not in addition to that permitted under planning permission references ROC/932/86/1, ROC/932/86/2, F/0049/92/ROC, F/0466/92/ROC and F/0127/93/ROC in so far as they relate to this site Under no circumstances shall the development hereby permitted and that permitted under the aforementioned planning permission references (in so far as they relate to the site) be implemented simultaneously.

03 ESTATE ROADS-PRIOR CONS.

04 ROADS&amp;ACCESS WAYS-SURFACE FIN

05 VISIBILITY SPLAYS 2.1M X 2 1M

06 PRIVATE DRIVES-SURFACE FINISH

07 SERVICES-SURFACE WATER

08 MATERIALS FOR EXTERNAL USE

09 LANDSCAPING SCHEME - DETAILS

10 HEDGEROWS TO BE RETAINED

11 DETAILS OF MEANS OF ENCLOSURE

12 GROUND/FLOOR LEVELS

13 NON STANDARD CONDITION

The applicants and developers of the development hereby permitted or their successors in title will ensure that works of construction take place only between the hours of 7 00am and 6.00pm. on weekdays, 7 00am. - 2 00pm Saturdays, and not at all on Sundays or Bank Holidays

14 PD RESTRICTIONS PRIVATE DRIVES

15 BURNING OF WASTE MATERIALS

16 GARAGES AND HARDSTANDINGS - PROVISION AND RETENTION

REPORT

The application site comprises 0.26ha of land situated off Truro Crescent in the north eastern corner of the Downhall Park Estate bounded on two sides by the rear gardens of dwellings fronting Exmouth Drive and Farmview

The site was originally granted planning permission as part of a comprehensive development of the whole estate (ref ROC/932/86/1). Subsequent planning permissions relating to this site have amended the layout and house types together with an overall reduction in numbers of dwellings

This application proposes a further reduction in the numbers of dwellings on the site from 8 (previously approved under ref F/0466/92/ROC) to 5, introducing new dwelling types and a revised layout. The current scheme maintains the standard of separation between proposed dwellings and site boundaries achieved by the previously approved development (ref F/0466/92/ROC) and satisfies the Councils Technical Policy Criteria in all other respects

ANGLIAN WATER raise no objection and the COUNTY SURVEYOR recommends highway conditions.

9.

F/0561/93/ROC RAYLEIGH

PLOTS 28-33 DOWNHALL PARK WAY RAYLEIGH

ERECT 6 THREE & FOUR BED DETACHED HOUSES WITH ASSOCIATED PRIVATE DRIVES & GARAGE FACILITIES (CASTLE REACH)

Applicant DAVID WILSON HOMES (HOME COUNTIES) LTD

Zoning Proposed Residential Development

RECOMMENDATION: - that the application be delegated to the Director of Development (Designate) to determine following the expiry of all outstanding periods of statutory and nonstatutory consultation and publicity, subject to the receipt of satisfactory revisions to the vehicular hardstanding associated with plot 32 and the imposition of appropriate conditions including

01 COMMENCE IN 5 YEARS

02 NON STANDARD CONDITION

The development hereby permitted shall be implemented only as an alternative and not in addition to that permitted under planning permission references ROC/932/86/1, ROC/932/86/2 and F/0498/92/ROC in so far as they relate to this site. Under no circumstances shall the development hereby permitted and that permitted under planning permission references ROC/932/86/1, ROC/932/86/2 and F/0498/92/ROC (in so far as they relate to this site) be implemented simultaneously

03 ESTATE ROADS-PRIOR CONS

04 GARAGES AND HARDSTANDINGS

05 SERVICES-SURFACE WATER

06 TREE AND SHRUB PLANTING SCHEME

661316



- 07 HEDGEROWS TO BE RETAINED
- 08 DETAILS OF MEANS OF ENCLOSURE
- 09 VISIBILITY SPLAYS 2 1M X 2.1M
- 10 PRIVATE DRIVES-SURFACE FINISH
- 11 PD RESTRICTIONS PRIVATE DRIVES
- 12 BURNING OF WASTE MATERIALS
- 13 MATERIALS FOR EXTERNAL USE
- 14 OBSCURE GLAZING
- 15 NON STANDARD CONDITION

The applicants and developers of the development hereby permitted or their successors in title will ensure that works of construction take place only between the hours of 7 00am and 6.00pm on weekdays, 7.00am - 2 00pm Saturdays, and not at all on Sundays or Bank Holidays

REPORT

The application site is situated at the southern extremity of the Downhall Park Estate to the south of Downhall Park Way and, as in the case of the previous item no 8 forms part of the comprehensive residential development originally permitted under planning reference ROC/932/86/1. Subsequent planning permissions and minor amendments have varied the number, layout and type of dwellings on this site, however, the site currently benefits from permission for 9 dwellings, (ref. F/0498/92/ROC).

This application proposes a reduction in the number of dwellings on the site from 9 to 6. The area of land to the north of this site identified for 'Play Group/Nursery' provision is unaffected by this proposal and the mature hedgerow on the southern boundary is to be retained. The COUNTY SURVEYOR has identified a shortfall in the standard of the vehicular hardstanding associated with plot 32, however, the applicants have agreed to submit revisions to rectify this problem. The scheme satisfies the Council's adopted technical policy criteria in all other respects.

ANGLIAN WATER raise no objections and one letter received from a LOCAL RESIDENT requests the retention of hedgerows

10

F/0573/93/ROC PARISH OF HAWKWELL

VEGA NURSERY RECTORY ROAD HAWKWELL

WIDEN CENTRAL ACCESS AND PROVIDE HARD SURFACED 10 SPACE CAR PARK

Applicant MR D A HURLEY

Zoning Metropolitan Green Belt

RECOMMENDATION: Delegate to the Director of Development (Designate) to determine subject to expiry of neighbour period

01 COMMENCE IN 5 YEARS

*RPL*

02 NON STANDARD CONDITION

The existing access should be widened to 6m in width and provided with a suitable splayed crossing

03 NON STANDARD CONDITION

Commensurate with the development hereby permitted the existing hedge along the site frontage shall be reduced and maintained to a height not exceeding 1m within 2.4m x 120m visibility splays in both directions

04 NON STANDARD CONDITION

The parking area hereby permitted shall be provided to accommodate the parking and turning of all vehicles regularly visiting the site, clear of the highway and properly laid out and surfaced as previously agreed in writing with the Local Planning Authority after consultation with the County Highway Authority and such space should be maintained thereafter free of any impediment to its designated use

05 NON STANDARD CONDITION

The access and car park shall be utilised in connection with the use of the site for the cultivation, storage and sale of Christmas trees grown on the site or in association with a bona fide nursery use. The access and car park shall not be used in association with any other purpose including any other industrial, commercial or business use (including the storage of commercial vehicles)

06 LANDSCAPING SCHEME - DETAILS

REPORT:

The applicants are seeking to widen the existing access and provide a metalled car park in association initially with the harvesting, storage and sale of christmas trees grown on the site. The site has been used since 1985 for growing the trees and prior to this as a nursery. The site has the benefit of an established use certificate (dated 23rd April 1982 EU/ROC/1/82), to use the land as a nursery with ancillary nursery shop for the retail sale of greengrocery and garden produce, fruit, vegetables and eggs, whether grown or produced on the nursery or not. The applicants have long term plans to re-open the site as a nursery and farm shop

The COUNTY SURVEYOR recommends Conditions 2 to 4 inclusive together with three informatives. THE CHIEF ENVIRONMENTAL HEALTH OFFICER has no adverse comments. Any views received from residents will be conveyed verbally to the meeting

11

F/0582/93/ROC PARISH OF HOCKLEY

BLOUNTS FARM CHURCH ROAD HOCKLEY

RETENTION OF AN EXISTING BARN

Applicant N IVES

Zoning Metropolitan Green Belt

RECOMMENDATION The application be delegated to the Director of Development (Designate) to determine following the expiry of all periods of statutory and nonstatutory consultation and publicity, subject to the imposition of appropriate conditions including:-

01 LANDSCAPING SCHEME - DETAILS

661318

**02 NON STANDARD CONDITION**

Notwithstanding the provisions of Article 3, Schedule 2, Part 2 of the Town and Country Planning General Development Order 1988 (amended) the colour and finish of the external elevations of the building hereby permitted to be retained shall hereafter be maintained in accordance with the details shown on the approved drawing no 9330/1/A, except as may otherwise have previously been agreed in writing by the Local Planning Authority

**03 NON STANDARD CONDITION**

The building hereby permitted to be retained, shall be used solely for the purposes of agriculture as defined in Section 336(1) of the Town and Country Planning Act 1990 (amended) and for no other purpose including any other use otherwise permitted by Article 3, Schedule 2, Part 4 of the Town and Country Planning General Development Order 1988 (amended)

**REPORT**

Following investigations by Officers of the Council into complaints relating to a number of establishments in the District earlier this year, the barn the subject of this application was found to be unauthorised and consequently unlawful

The applicants states that the barn was erected in January, 1990 following the removal of an earlier building severely damaged by gales. The building measures 602 7m.sq. (6487 6sq.ft) floor area, with a ridge height of 6.6m. (21 6ft) and is clad externally with pale green and green coloured profile sheeting

The building is most prominently visible from the north, however, in this context it is viewed against the existing buildings at Blounts Farm and the rising land beyond and does not adversely effect the character of the Metropolitan Green Belt as a result of its presence in the landscape

**THE NATIONAL RIVERS AUTHORITY** and **ANGLIAN WATER** raise no objections and the **COUNTY SURVEYOR** views the application as 'de minimus' in highway safety terms. The **ESSEX COUNTY TRADING STANDARDS OFFICER** makes no comment. Two individual letters have been received from **RESIDENTS**, one raising no objections to the application the second wishing to see the adjacent public right of way retained unobstructed

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12

OL/0578/93/ROC RAYLEIGH

OPP DULCE DOMUN NORE ROAD RAYLEIGH

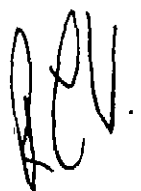
**ERECTION OF 1 NO 4 BED DETACHED HOUSE & SINGLE GARAGE (OUTLINE APPLICATION)**

Applicant: D OLFORD ESQ

Zoning: Area of Special Restraint

Frontage: 10m Depth 42m

**RECOMMENDATION**:- Delegate to the Director of Development (Designate) to determine subject to various conditions and a Legal Agreement prohibiting any development until after 1st January 1995



## REPORT

Members will recall an earlier outline application (OL/0096/93/ROC) to develop this site for one four-bedroom detached house with single garage. That application, was considered by Members at the Planning Services Committee of 8th April, 1993, and whilst recommended by Officers for approval, was subsequently refused on the grounds of prematurity with respect to Policy H8 of the Rochford District Local Plan and Policy H2 of the First Review of the Local Plan, the latter designating the site as 'residential' land which should be developed post 1995. The applicant took the matter to appeal but this was subsequently dismissed by the Inspector on 10th August, 1993.

Members will note that the Inspector chose to strictly support Policy, which he recognises is to release the Area of Special Restraint gradually after 1995. He did however recognise that the effect of the project upon neighbours would not be harmful as the plot is of adequate size to avoid overlooking, etc. It would seem to follow from this, therefore, that any re-submission of the Application for development after 1995 would not be refused, as it would be consistent with Policy.

This application is for the same development as previously refused and dismissed on appeal. The only material difference in this instance is that the applicant submits that they would accept a condition and a Legal Agreement stipulating that development shall not take place until 1995. The applicant's agent states that "this restriction answers the only objection to the development and should allow Planning Approval; as the application can no longer be considered premature."

Clearly in determining this application Members will be guided by recent planning decisions for outline permission to erect four detached houses with garages on a site between 'Woodstock' and 'Selsey', Nore Road which also lies in the Eastwood Rise Area of Special Restraint (now identified as 'New Residential land' scheduled for release post 1995). It will be recalled that application OL/0695/92/ROC was refused by Members on 20th May, 1993. However, following that decision Members considered a joint report from the Solicitor and Director of Development on the need to review the Committee's earlier refusal of the aforementioned application. On the basis of this report the Committee resolved that they would review their earlier decision on OL/0695/92/ROC and that the applicant be invited to resubmit the proposal.

The proposal was accordingly resubmitted, ref OL/0420/93/ROC, with one slight modification. That being that the applicant was prepared to enter into a Legal Agreement stipulated that no development would occur before 1996 (OL/0695/92/ROC had included provisions for a Legal Agreement to phase the development for 2 units in 1995 and 2 in 1996). The application was reported to the Planning Services Committee on 30th September, 1993. The application was refused by Members on the grounds of prematurity, notwithstanding the fact that the applicant had agreed to a Legal Agreement to withhold development to post 1996.

Members will note that an appeal on OL/0695/92/ROC is currently being held in abeyance. The Director is not aware of an appeal being lodged with respect to the later application, OL/0420/93/ROC.

In deciding the current application Members should note that in determining the previous application, OL/0096/93/ROC, the Inspector did not have to take into account the applicant's willingness to enter into a Legal Agreement preventing development starting before 1995. It could be argued that this is a material consideration, since the Inspector could have concluded that such an agreement would ensure that the development conforms with Council Policy.

It should be reiterated that the Inspector in determining the appeal for OL/0096/93/ROC did not consider that the proposed development would be harmful to neighbours given the plot size and siting of the dwelling. The decision was purely based on prematurity.

661320

THE COUNTY SURVEYOR considers the proposal 'de minimus' To date one letter of objection has been received from a LOCAL RESIDENT on the grounds that it would have an impact on the nature vegetation and wildlife; overlooking of existing dwellings and premature

Any further comments will be reported verbally to Members

Accordingly the above recommendation is made on balance but in the knowledge that the Legal Agreement will ensure the Authority's policies are not undermined.

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13.

OL/0589/93/ROC RAYLEIGH

13 DEEPDENE AVENUE RAYLEIGH

OUTLINE APPLICATION TO DEMOLISH EXISTING HOUSE AND ERECT 2 NO  
DETACHED HOUSES AND 6 NO DETACHED BUNGALOWS WITH ACCESS ROAD

Applicant MR C EAST

Zoning Residential

RECOMMENDATION That this application be deferred for a Member Site Visit

REPORT:

Members will recall refusing to grant outline planning permission for residential development (similar in character to that proposed by this application) at Planning Services Committee meeting on 30th September 1993, for reasons of unsatisfactory layout and proposed removal of a Tree Preservation Ordered Oak tree Members will also recall that a separate application to fell the TPO'd Oak tree was the subject of a confidential report to the Planning Services Committee meeting on 25th November 1993 Following the receipt of advice from an independent Arboricultural Specialist confirming that the Oak tree is not of 'Special Amenity Value', the Director of Development in consultation with the Council's Solicitor consented to the removal of the tree under delegated powers on 7th December 1993.

In addition to this outline planning application, a further application for residential development has been submitted (OL/0583/93/ROC produced as item no 14 on this Schedule) which includes two storey development at the rear of the site. Both applications have raised considerable public interest and involve complex planning considerations Under these circumstances considerable benefit would be gained from an inspection of the site by Members of this Committee

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14

OL/0583/93/ROC RAYLEIGH

13 DEEPDENE AVENUE RAYLEIGH

OUTLINE APPLICATION TO DEMOLISH EXISTING DWELLING AND ERECT 8 NO  
DETACHED HOUSES AND 2 NO DETACHED BUNGALOWS WITH ACCESS ROAD

Applicant MR C EAST

Zoning: Residential

RECOMMENDATION As per previous item

REPORT.

The background to this application is set out in the report accompanying the previous item no 13

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15

CU/0590/93/ROC RAYLEIGH

58 EASTWOOD ROAD RAYLEIGH

CHANGE USE OF SHOP (CLASS A1) TO OFFICE (CLASS A2) FINANCIAL AND  
PROFESSIONAL SERVICES

Applicant J Clarke

Zoning: Secondary Shopping Area

Frontage 6m

APPROVE

01 COMMENCE IN FIVE YEARS

02 NON STANDARD CONDITION

This consent conveys no approval to the use of the first floor for office purposes.

REPORT

This proposal seeks to change the use of 58, Eastwood Road from Class A1 (shop) to Class A2 (financial and professional services) as defined in the Town and Country Planning (Use Classes) Order 1987

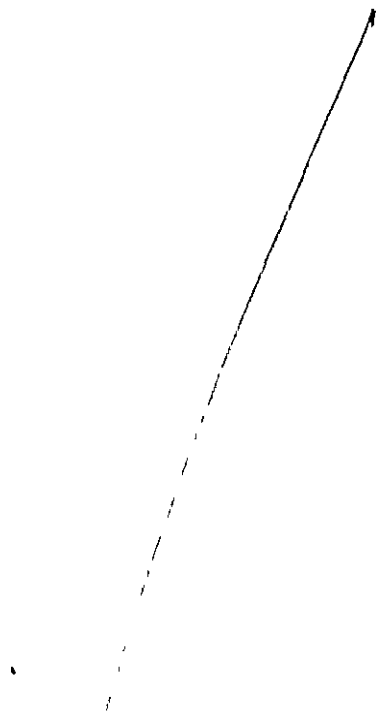
The property is located in a Secondary Shopping Area where Policy SAT3 of the Rochford District Local Plan First Review is relevant. A change of use from A1 to A2, in this instance, is not contrary to this policy. Clause (i) of the policy states that within the ground floor of secondary shopping frontage areas, as defined in the Local Plan, that the retail frontage shall not fall or remain below 55%. This change of use would not contravene this stipulation. The proposal would also comply with the other four clauses on Policy SAT3

001322



Members should note that whilst The Town and Country (Uses Classes) Order 1987 allows for a change of use from A2 to A1 it does not allow a change of use from A2 to A3 (food and drink).

The COUNTY SURVEYOR raises no objection. One letter has been received in response to NEIGHBOUR notifications. No objection is raised, however, the neighbour points out that they wish to have their right of way at the side and back of 58 Eastwood Road kept clear during construction works. An informative to this effect is suggested.



REV

661324



DELEGATED PLANNING DECISIONS - 16TH DECEMBER 1993

I have decided the following applications in accordance with the policy of delegation

AD/0500/93/ROC REFUSE

EXTERNALLY ILLUMINATED FASCIA SIGN AND DOUBLE SIDED INTERNALLY  
ILLUMINATED PROJECTING SIGN

52 WEST STREET ROCHFORD  
HOUSMAN ESTATES

01

WOULD RESULT IN AN ALIEN AND INCONGRUOUS INTRUSION INTO THE  
STREET SCENE AND CONTRARY TO POLICY

CC/0504/93/ROC NO OBJECTION

CONSTRUCTION OF STAINLESS STEEL FLUE TO SIDE OF BUILDING  
PARK SCHOOL RAWRETH LANE RAYLEIGH  
ESSEX COUNTY COUNCIL

CU/0509/93/ROC APPROVE

CHANGE USE OF FIRST FLOOR FROM RESIDENTIAL TO CLASS A2 FINANCIAL  
AND PROFESSIONAL SERVICES

1 CHURCH STREET RAYLEIGH  
PEARL ANN BAKER

F/0340/93/ROC APPROVE

ADD CONSERVATORY OVER 1ST FLOOR REAR BALCONY  
HIGHWOOD KINGSMANS FARM ROAD HULLBRIDGE  
MR D COEVORDEN

F/0476/93/ROC APPROVE

ADD DORMER EXTENSION TO FRONT WITH TWO DORMERS TO REAR AND GROUND  
FLOOR REAR EXTENSION  
2 OAK ROAD ROCHFORD  
DAVID CAMP

F/0478/93/ROC APPROVE

PROVIDE SINGLE STOREY LINK IN ASSOCIATION WITH CONVERSION OF  
COACH HOUSE TO FORM ANCILLARY RESIDENTIAL EXTENSION TO EXISTING  
DWELLING

215 HOCKLEY ROAD RAYLEIGH  
DR'S J & K NICHOLLS

F/0481/93/ROC APPROVE

SINGLE STOREY SIDE EXTENSION TO REAR OF GARAGE AND ADD PITCH ROOF  
TO GARAGE

38A HIGH ROAD HOCKLEY  
MR L A MESSENGER

F/0485/93/ROC REFUSE

DEMOLISH EXISTING DWELLING AND ERECT NEW 3-BED CHALET  
BRIARDENE ETHELBERT ROAD ASHINGDON

MR N COLLIS

01

EXCESSIVE DEVELOPMENT IN THE MGB

F/0488/93/ROC APPROVE  
FIRST FLOOR SIDE EXTENSION  
11 CHASE END RAYLEIGH  
M SYRETT

F/0489/93/ROC APPROVE  
EXTEND EXISTING REAR DORMER  
40 PARK GARDENS HAWKWELL  
MR C POPE

F/0492/93/ROC APPROVE  
SINGLE STOREY REAR EXTENSION  
6 BRAMERTON ROAD HOCKLEY  
MR MAIZEY

F/0493/93/ROC REFUSE  
SINGLE STOREY REAR EXTENSION  
14 QUEENSLAND AVENUE ROCHFORD  
MR & MRS A W MCDOWELL  
01  
WOULD CREATE EXCESSIVE OVERSHADOWING AND LOSS OF LIGHT. CONTRARY  
TO POLICY

F/0496/93/ROC APPROVE  
REAR EXTENSION INCORPORATING INCREASE IN RIDGE HEIGHT OF GARAGE  
29A SEAVIEW DRIVE GREAT WAKERING  
MR & MRS CARTER

F/0497/93/ROC APPROVE  
SINGLE STOREY SIDE EXTENSION INCORPORATING CARPORT  
12 MANOR ROAD HOCKLEY  
MR & MRS D BUCKINGHAM

F/0499/93/ROC APPROVE  
PROPOSED DEMOLITION OF EXISTING HAYBARN AND THE ERECTION OF  
REPLACEMENT HAYBARN  
OLD FARM HOUSE 144 GREENSWARD LANE HOCKLEY  
MR M N LITTLE

F/0501/93/ROC REFUSE  
SINGLE STOREY REAR EXTENSION TO GARAGE  
19A SEAVIEW DRIVE GREAT WAKERING  
M J SCOTT  
01  
WOULD CREATE OVERSHADOWING NAD LOSS OF LIGHT. CONTRARY TO POLICY

F/0502/93/ROC APPROVE  
SINGLE STOREY SIDE EXTENSION FOR USE AS GARAGE/UTILITY ROOM  
90 GREENSWARD LANE HOCKLEY  
MR & MRS SUTTON

F/0505/93/ROC APPROVE  
CONVERT REAR PART OF GARAGE INTO STORE ROOM & EXTEND FRONT & ADD  
CONSERVATORY TO REAR OF PROPERTY  
14 BRAMFIELD ROAD EAST RAYLEIGH  
J STROTHARD

F/0507/93/ROC APPROVE

CONVERT EXISTING GARAGE INTO DINING ROOM & ERECT PITCHED ROOF  
DETACHED GARAGE TO SIDE  
59 KIMBERLEY ROAD LITTLE WAKERING  
MR A FINCH

F/0510/93/ROC APPROVE

EXTEND HIPPED ROOF TO GABLE END AND ADD REAR DORMER  
5 CHELMER AVENUE RAYLEIGH  
MR & MRS T PREGNALL

F/0525/93/ROC APPROVE

DETACHED 1 BED BUNGALOW WITH GARAGE  
ADJ 16 JUBILEE ROAD RAYLEIGH  
TEAM PROPERTIES (ESSEX) LTD

F/0551/93/ROC APPROVE

VEHICULAR CROSSOVER  
11 SCOTTS HALL COTTAGES SCOTTS HALL ROAD CANEWDON  
MRS L J JONES

F/0555/93/ROC APPROVE

VEHICULAR CROSSOVER  
22 STAMBRIDGE ROAD ROCHFORD  
MR R WRIGHT

*RLV*

061328

*REV.*

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DELEGATED BUILDING REGULATION DECISIONS

APPROVALS

16th December 1993

PLAN NO	ADDRESS	DESCRIPTION
BR 93/445	19A Seaview Drive Great Wakering	Extension of Garage
BR 93/510	17 High Elms Road Hullbridge	Erect Chimney to Side
BR 93/497	Unit 2 Swains Industrial Estate Ashington Road Rochford	Dust Extractor Housing in Existing Building
BR 93/443	Plot 3 Coalyard Betts Lane Hockley	New Dwelling
BR 93/446	Greenways Barrow Hall Road	Single Storey Front Extension
BR 93/448	14 Bramfield Road East Rayleigh	Garage Extension
BR 93/402A	70 The Drive Hullbridge	Loft Conversion
BR 93/451	109 Plumberow Avenue Hockley	Conversion of Garage to Bedroom, New Dormer to Bedroom Three
BR 93/457	Plots 62-64 inc. Lt Wheatleys Chase Rayleigh	Erect 23 Dwellings With Associated Garages and Drainage
BR 93/473	Bradley House Locks Hill Rochford	Internal Alterations to Form W.C.'s
BR 93/481	Plumberow Primary School Hamilton Gardens Hockley	Internal Alterations
BR 93/523	The Cottage Cracknells Farm Long Lane Hullbridge	Refurbish and Renovate Existing Cottage
BR 93/466	Plot 2 Site of Coalyard Betts Lane Hockley	New Dwelling
BR 93/469	Garden Centre/Nursery Southend Rd Rochford	Erection of Covered Way
BR 93/467	Review House 35 Websters Way Rayleigh	Upgrading of Fire Protection to Means of Escape Route in Single Staircase Building

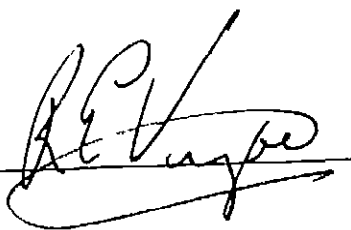
*[Handwritten Signature]*  
16/12/93

DELEGATED BUILDING REGULATION DECISIONS

REJECTIONS

6th December 1993

PLAN NO	ADDRESS	DESCRIPTION
BR 93/447	64-66 West Street Rochford	Extension to Kitchen and Toilets
BR 93/452	28 Bullwood Road Hockley	Rooms in Roof
BR 93/464	46 Spencer Gardens Rochford	Additional Bedroom in Roofspace
BR 93/463	263 Ashingdon Road Rochford	Erection of Garage to Side
BR 93/461	Adj.17 Broad Walk Hockley	Single Detached Dwelling
BR 93/456	Kent Elms Lawn Tennis Club Aviation Way Rochford	Erection of Clubhouse

Chairman 

DATE: 20th Jan 94

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