

WORK PLAN

1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 5 February 2013. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
19 June 2012	<ul style="list-style-type: none"> Overall work Programme 	The Committee set its work programme at its first meeting of the Municipal year.
10 July 2012	<ul style="list-style-type: none"> Promotion of Shop at my Local 	To assess whether there is anything more that could be done to promote this service
11 September 2012	<ul style="list-style-type: none"> Citizens Advice Bureau 	Part of the review of How Voluntary and Community Groups function in the District.
9 October 2012	<ul style="list-style-type: none"> Community Safety Partnership Local Strategic Partnership 	Regular half yearly update Regular half yearly update
13 November 2012	Meeting Cancelled	

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4 December 2012	<ul style="list-style-type: none"> • SITA UK 	To receive an update on the waste contract.
8 January 2013	<ul style="list-style-type: none"> • Disabled Facilities Grants update • How Voluntary and Community Groups function in the District 	<p>To receive an update one year after the Committee's recommendations.</p> <p>To receive the final report of the project team.</p>
5 February 2013	<ul style="list-style-type: none"> • Rochford District Community Safety Partnership • Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2013/14 	<p>Regular half yearly update.</p> <p>To consider the Council's Treasury Management Strategy prior to its submission to Council.</p>
5 March 2013	<ul style="list-style-type: none"> • The emerging structure around health and wellbeing and the changing role of the District Council in this context 	To receive an update on the changes taking place from the 1 April 2013.
16 April 2013	<ul style="list-style-type: none"> • Regulation of Investigatory Powers Act 2000 (RIPA) • Emergency Planning Report • Approval of Review Committee's Annual Report 	<p>Annual update, includes review of policy and update regarding use of the policy.</p> <p>To receive a report from the Emergency Planner.</p>

2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Play / Sports provision in the District
- (b) Virgin Leisure
- (c) Rochford Housing Association
- (d) Flood risk Management in Essex

3 Project Teams

Topic	Current Status
Provision of housing for the Districts ageing population	Various visits to sites are being arranged for February 2013.

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