

Minutes of the adjourned meeting of the **Corporate Resources Sub-Committee** held on Tuesday 25th January 2000 when there were present:

Cllr D E Barnes – Chairman

Cllr R Adams

Cllr Mrs J M Giles

Cllr Mrs J Helson

Cllr V H Leach

Cllr C R Morgan

Cllr Mrs W M Stevenson

Cllr R E Vingoe

Cllr P F A Webster

VISITING MEMBER

Cllr N Harris (by invitation)

OFFICERS PRESENT

Mr P Warren – Chief Executive

307 MINUTES

The Minutes of the meeting of 19th January, 2000. were approved as a correct record and signed by the Chairman. Members expressed appreciation of the work undertaken by the Head of Financial Services in the grant reporting process, although some concern was expressed as to the completeness of the list that officer had now supplied to Members of the Sub Committee in respect of those organisations identified as registered charities. The Chief Executive advised that he would take the matter up with the Head of Financial Services and a revised list would be circulated in due course.

EXCLUSION OF THE PUBLIC AND PRESS

Resolved

That the public and the press be excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of Exempt Information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

308 MINUTES

The minutes of the Member Appraisal Panel of 22nd December 1999 were approved as a correct record and signed by the Chairman. In agreeing these minutes, Members were advised in detail of the contents of the letter which had been sent by the Chairman of the

Panel to the Chief Executive for his personal file following the Panel meeting. Members concurred with the contents.

309 APPRAISAL OF THE CORPORATE DIRECTORS AND HEADS OF SERVICE

For each Corporate Director, the Chief Executive ran through his anticipated targets over the next 12 months. Members raised a number of comments in respect of the targets and also gave detailed feedback in respect of their perceptions as to the performance of each Corporate Director over the past 12 months. The Chief Executive confirmed that he would take up the issues raised with each of the Corporate Directors.

In respect of the Heads of Service, the meeting only discussed those Heads of Service within the Finance and External Services Directorate. Again, the Chief Executive ran through anticipated targets over the next 12 months. Members commented in detail giving their perceptions as to the performance of each Head of Service under consideration. The Chief Executive confirmed that he would take up the issues raised with the Heads of Service and where required, he would report back to Members accordingly.

The meeting adjourned at 10.20 p.m. to be reconvened at a later date.

Minutes of the re-convened meeting of the **Corporate Resources Sub-Committee** held on Tuesday **15 February 2000** when there were present:

Cllr D E Barnes – Chairman

Cllr R Adams

Cllr G Fox

Cllr Mrs J M Giles

Cllr Mrs J Helson

Cllr C R Morgan

Cllr V H Leach

Cllr R E Vingoe

Cllr P F A Webster

VISITING MEMBER

Cllr N Harris (by invitation)

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr C R Morgan

SUBSTITUTES

Cllr Mrs W M Stevenson

OFFICERS PRESENT

Mr P Warren – Chief Executive

EXCLUSION OF THE PUBLIC AND PRESS

Resolved

That the public and the press be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of Exempt Information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

310 APPRAISAL OF CORPORATE DIRECTORS AND HEADS OF SERVICE

Members who had attended the CCT Panel the previous day raised some issues in respect of the reports tabled and the responses given which it was felt should be taken up with the individuals concerned. The Chief Executive then ran through the anticipated targets over the next 12 months for the Head of Corporate Policy & Initiatives and those

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Heads of Service reporting to the Corporate Director (Law, Planning & Administration). Members made several comments on the targets outlined and gave detailed feedback in respect of their perception as to performance over the past 12 months. The Chief Executive confirmed that these matters would be taken up as necessary with the appropriate Head of Service.

The meeting closed at 10.20 p.m.

Chairman.....

Date.....