
RECORD OF COUNCILLOR ATTENDANCE

1 SUMMARY

- 1.1 This report considers the content and presentation of the record of Councillor Attendance.

2 BACKGROUND

- 2.1 A custom and practice arrangement exists at Rochford whereby a record of Councillor attendance over the previous Municipal Year is presented at each Annual Council. On various occasions Members have expressed concern at the form and content of this record. At the meeting of Full Council on 24 July 2001 it was agreed that the document in its current form be submitted to the next meeting of Annual Council, following which a review be undertaken of its content/presentation in the light of the modernising Agenda (Minute 271/01).

3 DISCUSSION

- 3.1 A copy of the document submitted to the last meeting of Annual Council on 14 May 2002 is attached at Appendix 1.
- 3.2 The provision of this information to Annual Council is not a statutory requirement and its role on that Agenda could be seen as limited, being for 'note' only and not relating to the transaction of business.
- 3.3 The Standards Committee is in the process of deciding how it might monitor Members' attendance at meetings and training sessions. In the light of Minute 271/01, it would be appropriate for the views of this Committee to be available to the Standards Committee.

4 OPTIONS FOR CHANGE

- 4.1 The first option is that there should be no change in the current arrangements. This would not address concerns expressed about the accuracy of the information supplied to the public. For example, on those occasions when a Member is required elsewhere on Council business at the same time as a meeting and is recorded as absent.
- 4.2 A second option is to make no reference to attendance given that there is no statutory requirement for publication. This would deny information that is legitimately expected to be in the public domain.

- 4.3 A third option is for information, once compiled and confirmed with each Member, to be published in the Members Bulletin and on the Council's intranet and internet sites, and also in Rochford District Matters.
- 4.4 In terms of the content a number of changes could be made. For example, the columns relating to each individual Council/Committee meeting and Sub-Committees could be removed so that there is only an overall column showing possible and actual attendance (with fuller detail supplied to Members individually on request). Absence because of attendance at an Outside Body on official business or for other reasons approved by Council could then be taken into account in arriving at the final percentage. The information could also be published in a different format, such as a bar chart.

5 RECOMMENDED

- 5.1 It is proposed that the Committee considers whether any changes should be made to the contents of the record of Councillor Attendance and whether it should be published elsewhere from Annual Council and forwards comments to the Standards Committee for consideration.

Sarah Fowler

Head of Administrative and Member Services

Background Papers:

None

For further information please contact John Bostock on:-

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All Meetings from 8 May 2001 – 28 February 2002

MUNICIPAL YEAR 2001-2002

Member	Council		Community Services		Trans. & Env. Services		Audit Services		Finance & General Purposes		Planning Services		Appeals Panel		Total Committees			Total Sub-Committees Panels & Working Parties			Attendance as Substitutes	Overall		
	P	A	P	A	P	A	P	A	P	A	P	A	P	A	%	P	A	%	P	A		%		
R ADAMS	13	13			4	4			4	4	10	10			31	31	100	22	21	95	4	53	52	98
R S ALLEN	13	13	4	3	4	4					10	8			31	28	90	22	21	95	1	53	49	92
R AMNER	13	13	4	3	4	2					10	5			31	23	74	22	12	55	1	53	35	66
C BLACK	13	9					4	2			10	3			27	14	52	4	1	25		31	15	48
MRS R BROWN	13	9	4	2			4	1			10	6			31	18	58	13	10	77		44	28	64
P CAPON	13	10	4	2							10	4			27	16	59	19	10	53	1	46	26	57
T CUTMORE	13	12	4	3					4	4	10	8	3	0	34	27	79	42	38	90		76	65	86
D FLACK	13	7	4	3					4	2	10	3			31	15	48	0	-	-		31	15	48
MRS J FORD	13	9	4	3	4	2					10	6			31	20	65	5	2	40		36	22	61
G FOX	13	7					4	2	4	2	10	0			31	11	35	23	0	0		54	11	20
K GIBBS	13	6	4	0	4	0					10	1	3	0	34	7	21	19	0	0		53	7	13
MRS J GILES	13	10			4	4					10	7	3	3	30	24	80	16	10	63	1	46	34	74
J E GREY	13	13	4	3	4	4	4	4	4	4	10	6			39	34	87	19	13	68		58	47	81
MRS H GLYNN	13	12	4	4							10	10			27	26	96	20	17	85	3	47	43	91
MRS J HALL	13	10	4	4			4	4			10	6			31	24	77	19	16	84		50	40	80
D HELSON	13	13			4	4	4	4	4	4	10	8	0	0	35	33	94	35	33	94	1	70	66	94
MRS J HELSON	13	13	3	3	4	4			4	4	10	7			34	31	91	43	38	88		77	69	90
A HOSKING	13	12			4	4			4	3	10	6			31	25	81	34	24	71		65	49	75
MRS L HUNGATE	13	11			4	2					10	9			27	22	81	10	6	60		37	28	76
C LANGLANDS	13	8	4	3	4	3					10	4			31	18	58	27	16	59		58	34	59
V LEACH	13	13	4	3	4	4			4	4	10	9			35	33	94	35	26	74		70	59	84
MRS S LEMON	13	3	1	1							10	2			24	6	25	0	-	-	1	24	6	25
T LIVINGS	13	12							4	4	10	9			27	25	93	30	21	70	4	57	46	81
J MASON	13	9					4	4	4	4	10	6	3	1	34	24	71	30	20	67	1	64	44	69
G MOCKFORD	13	12					4	3	4	2	10	6			31	23	74	18	14	78	4	49	37	76

Pursuant to Minute 271/01, Council will undertake a review of the content/presentation of this document during the Municipal Year.

FINANCE AND PROCEDURES OVERVIEW & SCRUTINY COMMITTEE - 26 November 2002

Item 11

Member	Council		Community Services		Trans. & Env. Services		Audit Services		Finance & General Purposes		Planning Services		Appeals Panel		Total Committees			Total Sub-Committees Panels & Working Parties			Attendance as Substitutes	Overall		
	P	A	P	A	P	A	P	A	P	A	P	A	P	A	%	P	A	%	P	A		%		
C MORGAN	13	13							4	4	10	7			27	24	89	36	30	83	3	63	54	86
P J MORGAN	13	13					4	3	4	3	10	8			31	27	87	5	5	100		36	32	89
R PEARSON	13	11	4	4	4	4					10	7	3	3	34	29	85	30	21	70		64	50	78
MRS L PHILLIPS	13	4	4	0							10	4			27	8	30	6	2	33		33	10	30
R POWELL	13	1									10	1			23	2	9	0	-	-		23	2	9
S SMITH	13	10			4	4			4	4	10	8			31	26	84	3	3	100		34	29	85
M STARKE	13	13			4	4			4	4	10	10			31	31	100	24	23	96	1	55	54	98
P STEBBING	13	11			4	3	4	3			10	5	3	2	34	24	71	8	3	38	14	42	27	64
MRS W STEVENSON	13	9	4	2							10	7			27	18	67	25	18	72		52	36	69
MRS M S VINCE	9	9	3	3	3	3					6	5			21	20	95	12	11	92		33	31	94
R E VINGOE	13	12							4	4	10	9			27	25	93	42	36	86		69	61	88
MRS M WEBSTER	13	13	4	4	4	4					10	10			31	31	100	42	37	88	1	73	68	93
P WEBSTER	13	13					4	4	4	4	10	6	3	3	34	30	88	40	40	100	7	74	70	95
MRS M A WEIR	13	13	4	4					4	4	10	8	3	2	34	31	91	44	33	75	1	78	64	82
D A WEIR	13	12			4	4			4	4	10	9			31	29	94	35	26	74		66	55	83

FINANCE AND PROCEDURES OVERVIEW & SCRUTINY COMMITTEE - 26 November 2002

Item 11

All Meetings from 1 March – 1 May 2002

MUNICIPAL YEAR
2001-2002

Member	Council		Appeals & Licensing		Community Services		Environmental Services		Policy & Finance		Planning Services		Community O&S		Environ-ment O&S		Finance & Procedures O&S		Total Committees			Total Task & Finish			Attendance as Substitutes	Overall		
	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	%	P	A	%		P	A	%
R ADAMS	2	2							2	2	2	2			2	2			8	8	100					8	8	100
R S ALLEN	2	2			1	1	2	2			2	2							7	7	100					7	7	100
R AMNER	2	2	1	0	1	1					2	0							6	3	50	3	1	33		9	4	44
C BLACK	2	1									2	1					2	0	6	2	33			1	6	2	33	
MRS R BROWN	2	2	1	1	1	1					2	2							6	6	100	2	2	100		8	8	100
P CAPON	2	2			1	1	2	1			2	1							7	5	71	2	0	0		9	5	56
T CUTMORE	2	2	1	1	1	1					2	2					2	2	8	8	100	2	2	100		10	10	100
D FLACK	2	1									2	0	2	2					6	3	50					6	3	50
MRS J FORD	2	1					2	0			2	2	2	1					8	4	50					8	4	50
G FOX	2	0							2	0	2	0							6	0	0					6	0	0
K GIBBS	2	2					2	2			2	0							6	4	67					6	4	67
MRS J GILES	2	2					2	2			2	2	2	2					8	8	100	3	3	100	1	11	11	100
J E GREY	2	2							2	2	2	2	2	2					8	8	100					8	8	100
MRS H GLYNN	2	2	1	0	1	1					2	1			2	1			8	5	63	3	1	33		11	6	55
MRS J HALL	2	2			1	0					2	1					2	1	7	4	57	2	1	50		9	5	56
D HELSON	2	2					2	1	2	1	2	1							8	5	63					8	5	63
MRS J HELSON	2	2							2	0	2	1	2	2					8	5	63					8	5	63
A HOSKING	2	1							2	2	2	2			2	2			8	7	88	2	2	100		10	9	90
MRS L HUNGATE	2	2					2	2			2	2	2	2					8	8	100	2	1	50	1	10	9	90
C LANGLANDS	2	2					2	2			2	1							6	5	83	1	0	0		7	5	71
V LEACH	2	2			1	1	2	2			2	2							7	7	100	1	0	0	1	8	7	88
MRS S LEMON	1	0									2	0							3	0	0					3	0	0
T LIVINGS	2	2					2	2			2	2					2	1	8	7	88	2	2	100		10	9	90
J MASON	2	1									2	1	2	2			2	2	8	6	75	1	0	0		9	6	67
G MOCKFORD	2	1	1	0					2	2	2	2	2	2					9	7	78					9	7	78

FINANCE AND PROCEDURES OVERVIEW & SCRUTINY COMMITTEE - 26 November 2002

Item 11

Member	Council		Appeals & Licensing		Community Services		Environ-mental Services		Policy & Finance		Planning Services		Community O&S		Environ-ment O&S		Finance & Procedures O&S		Total Committees			Total Task & Finish			Attendance as Substitutes		Overall		
	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	%	P	A	%			P	A	%		
C MORGAN	2	2							2	2	2	2							6	6	100	2	2	100			8	8	100
P J MORGAN	2	1							2	2	2	1			2	2			8	6	75					8	6	75	
R PEARSON	2	2			1	1					2	2					2	2	7	7	100					7	7	100	
MRS L PHILLIPS	2	0									2	0							4	0	0					4	0	0	
R POWELL	2	0									2	0							4	0	0					4	0	0	
S SMITH	2	2			1	1					2	2					2	2	7	7	100					7	7	100	
M STARKE	2	2							2	1	2	2			2	2			8	7	88	4	4	100		12	11	92	
P STEBBING	2	2	1	1			2	2			2	2					2	2	9	9	100					9	9	100	
MRS W STEVENSON	2	2			1	1					2	2					2	2	7	7	100	3	3	100	2	10	10	100	
MRS M S VINCE	2	1			1	1	2	2			2	2							7	6	86					7	6	86	
R E VINGOE	2	2							2	2	2	2			2	2			8	8	100	3	3	100		11	11	100	
MRS M WEBSTER	2	2					2	2			2	2	2	2					8	8	100	2	2	100		10	10	100	
P WEBSTER	2	2							2	2	2	1			2	2			8	7	88					8	7	88	
MRS M A WEIR	2	2			1	1					2	2			2	2			7	7	100	3	1	33	2	10	8	80	
D A WEIR	2	2							2	2	2	2			2	2			8	8	100	1	1	100		9	9	100	

Notes

P = Possible
A = Actual

Committee attendances do not take account of

- I. Members visiting or of absence where due to their official engagements.
- II. Attendance at other fora, such as Interview Panels, Group Leaders Panels and Party Group Meetings.

Attendances of Substitutes has not been incorporated in the overall percentage of attendances.

FOR INFORMATION