



**Rochford District
Council**

Audit Committee

agenda

Date

16 March 2021

Time

7.30 pm

Place

Remote meeting – see live stream link on front page of the Council website at www.rochford.gov.uk

Contact

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**The public are welcome to
attend this meeting**

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Members of the Audit Committee

Chairman: Cllr Mrs L A Butcher

Vice-Chairman: Cllr D Merrick

Cllr Mrs T L Carter

Cllr M Hoy

Cllr G J Ioannou

Cllr M J Lucas-Gill

Cllr R Milne

Cllr J E Newport

Cllr Mrs L Shaw

Cllr P J Shaw

Cllr D J Sperring

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

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- 1 Apologies for Absence**
- 2 Substitute Members**
- 3 Non-Members attending**
- 4 Minutes of the Meeting held on 10 November 2020**
- 5 To Receive Declarations of Interest**
- 6 Audit Progress Report 2020/21** 6.1 – 6.37

To consider the report of the Assistant Director, Resources to update Members on the work of the Internal Audit teams, in terms of progress made against the annual audit plan, and action taken by Service departments in implementing audit recommendations.
- 7 Audit Plan and Charter 2021/22** 7.1 – 7.12

To consider the report of the Assistant Director, Resources, presenting the proposed 2021/22 Audit Plan and Charter for consideration and approval, along with providing an update in respect of the Internal Audit Charter, which sets out the way in which Internal Audit will approach its remit.
- 8 External Audit Plan 2020/21 Accounts** 8.1 – 8.50

To consider the report of the Assistant Director, Resources, presenting the Council's external auditor's (EY) indicative Annual Audit Plan covering the audit of the 2020/21 Financial Statements.

A handwritten signature in black ink, appearing to be 'Angela Law', with a long horizontal stroke extending to the right.

Angela Law
Assistant Director, Legal & Democratic