

# ROCHFORD DISTRICT COUNCIL



## Finance & Procedures Overview & Scrutiny Committee

### agenda

Chairman's callover – 6.30pm in the  
Chairman's Briefing Room

---

***Date***

**20 June 2002**

---

***Time***

**7.30pm**

---

***Place***

Room 4  
Civic Suite  
Rayleigh

---

***Contact***

Margaret Martin

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366

Fax: (01702) 545737

Email:

[committees@rochford.gov.uk](mailto:committees@rochford.gov.uk)

## **Members of the Finance & Procedures Overview & Scrutiny Committee**

Cllr T G Cutmore (Chairman)  
Cllr T Livings (Vice-Chairman)

Cllr D F Flack  
Cllr Mrs J R Lumley  
Cllr Mrs E Marlow  
Cllr J R F Mason

Cllr G A Mockford  
Cllr C G Seagers  
Cllr M G B Starke

Copy for Information to all Substitute Members

*Conservative Group*

*Labour Group*

Cllr Mrs M S Vince

*Liberal Democrat Group*

Cllr R A Oatham

### **Terms of Reference**

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: The Council's budget, the management of its budget, capital and revenue borrowing, assets and audit arrangements, Policies and Strategies of the Council and other bodies which affect the economic, social and political resources available to the District including best value, the community plan, corporate plan, local democracy and the achievement of objective transparent and accountable decision making by the Council.

### **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# A G E N D A

Page No

**1 Apologies for Absence**

**2 Substitutes**

**3 Non-Members attending**

**4 Minutes of the Meeting held on 23 April 2002**

**5 To Receive Declarations of Interest**

**6 Work Programme**

6.1

To consider the report of the Chief Executive which outlines the 2002/2003 work programme which was agreed for this Committee in March 2002 and now seeks Members' agreement to the revisions as outlined.

**7 Planning Delegations**

7.1

To consider the report of the Corporate Director (Law, Planning & Administration) which asks Members to consider the Scheme of Delegation for decision making in respect of Planning matters.

**8 Fees and Charges – Introductory Report**

8.1

To consider the report of the Head of Financial Services which asks Members to consider the first stage of action in the determination of the schedule of fees and charges.

**9 E-Government Consultation Document**

9.1

To consider the report of the Corporate Director (Law, Planning & Administration) which sets out the detail of the "e-gov@local" consultation paper for information and comment.

**10 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 1 and 14 of Part 1 of the Schedule 12A of the Local Government Act 1972 would be disclosed.

**11 Audit Report**

11.1

To consider the exempt report of the Chief Executive which draws Members' attention to the following audit investigations, and provides an update of audit recommendations.

**12 Job Evaluation – Proposed Grading Appeal Mechanism**

To consider the exempt report of the Corporate Director (Law, Planning & Administration) on the job evaluation project and the way forward in terms of grading appeals.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P' at the start.

Paul Warren  
Chief Executive