

## WORK PLAN

### 1 SUMMARY

- The following table sets out a draft work plan for the Committee as at 22 September 2023. It is subject to alteration during the course of the year, in line with emerging workstreams.
- Members are requested to note and approve the work plan making amendments, as appropriate.

Meeting Dates	Items Scheduled for this Date	Additional Details
5 July 2023	<ul style="list-style-type: none"> <li>• Treasury Management Annual Review 2022/23</li> <li>• #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council: Quarter 1 Update</li> <li>• Annual Report</li> <li>• Cost of Living Payments to Residents</li> <li>• Cost of Living</li> </ul>	
5 September 2023	<ul style="list-style-type: none"> <li>• Parks for Nature Review</li> <li>• Report of Task &amp; Finish Group reviewing the work of the Highway Rangers</li> <li>• Report of the Cost of Living Task &amp; Finish Group</li> <li>• Update on Homelessness/Housing</li> </ul>	
3 October 2023	<ul style="list-style-type: none"> <li>• #OneTeam Transformation Programme –</li> </ul>	To consider an update on progress to

Meeting Dates	Items Scheduled for this Date	Additional Details
	Strategic Partnership with Brentwood Borough Council: Quarter 2 Update <ul style="list-style-type: none"> <li>• Treasury Management Quarterly Update</li> </ul>	date on the OneTeam Transformation Programme.
2 November 2023	<ul style="list-style-type: none"> <li>• Highway Rangers</li> </ul>	To consider the Council's Treasury Management report prior to its submission to Council.
5 December 2023	<ul style="list-style-type: none"> <li>• Regulation of Investigatory Powers Act (RIPA)</li> <li>• Treasury Management Quarterly Update</li> <li>• Community Safety Partnership</li> <li>• Report of Task &amp; Finish Group reviewing Outside Bodies</li> </ul>	to provide an update on the use of RIPA over the past year and to review the Council's RIPA policy. To consider the Council's Treasury Management report prior to its submission to Council.  Update, as part of the Committee's Crime and Disorder function.
9 January 2024	<ul style="list-style-type: none"> <li>• #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council: Quarter 3 Update</li> <li>• Cost of Living 6-Monthly Update</li> <li>• Review of Improvements within the Development Management Team</li> <li>• Planning Enforcement Update</li> </ul>	To consider an update on progress to date on the OneTeam Transformation Programme.  To consider a six-monthly update on the Cost of Living.

Meeting Dates	Items Scheduled for this Date	Additional Details
1 February 2024	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2024/25</li> </ul>	To consider the Council's Capital and Treasury Management Strategy prior to its submission to Council.
5 March 2024	<ul style="list-style-type: none"> <li>• Treasury management quarterly update</li> <li>• Review of Engagement with Stakeholders and Residents</li> <li>• Pre-Scrutiny of Local Cycling &amp; Walking Infrastructure Plan</li> </ul>	
16 April 2024	<ul style="list-style-type: none"> <li>• OneTeam Transformation Programme - Strategic Partnership with Brentwood Borough Council – Quarter 4 Update</li> <li>• Annual Report</li> </ul>	To consider an update on progress to date on the OneTeam Transformation Programme.

If you would like this report in large print, Braille or another language please contact 01702 318111.