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## REPORT OF THE PLANNING POLICY COMMITTEE

### 1 NEW LOCAL PLAN: SPATIAL OPTIONS (REGULATION 18) CONSULTATION PAPER

- 1.1 This item of business was referred by the Planning Policy Committee on 23 June 2021 to Council with recommendations on the Spatial Options Consultation Document. An extract of the key elements of the report to the Planning Policy Committee is attached at Appendix 1.
- 1.2 There was some discussion about whether or not leaflets should be sent out to all households within the District as part of the consultation process. The point was made that there were a number of residents who did not go online or access social media and leaflets delivered to households would raise awareness of the consultation. Officers advised that a leaflet to every household was not currently planned; it had been done at the Issues and Options stage, however, the cost of distributing to 35,000 properties had been approximately £15,000 and only around 550 representations had been received. There was currently no budget provision for this to take place.
- 1.3 It was noted that the Council must comply with its Statement of Community Involvement (SCI). There was no national requirement to consult in a particular way other than in respect of specific dates and prescribed formats. There was no requirement in the SCI, or in national policy, to send out individual leaflets to households around the District.
- 1.4 During debate of use of existing communication methods, including Parish newsletters, the point was made that a comprehensive engagement strategy was set out in appendix C to the officer report.
- 1.5 It was noted that promoted adverts on social media had been allocated within the overall budget for this exercise and these could be targeted, for example, at residents within specific age groups or living within specific geographical locations within the District.
- 1.6 The importance of adhering to the six-week consultation period rather than extending it was emphasised at the meeting as there was a tight timeline for for all necessary work to be completed and it was important that deadlines did not slip.
- 1.7 It is proposed that Council **RESOLVES**
- (1) That the Spatial Options Consultation Document, set out at Appendix 1(A), be consulted on for a period of six weeks.
  - (2) That this consultation is carried out in accordance with the consultation strategy, set out at Appendix 1(C).

- (3) That authority be delegated to the Assistant Director, Place & Environment, in consultation with the Portfolio Holder for Strategic Planning, to make minor textual and cosmetic changes to the consultation document to ensure it is factually accurate and accessible at the time of consultation.

## **2 STATEMENT OF COMMUNITY INVOLVEMENT: 2021 REVIEW**

- 2.1 This item of business was referred by the Planning Policy Committee on 23 June 2021 to Council with a recommendation that the document be consulted on for a period of six weeks. An extract of the key elements of the report to the Planning Policy Committee is attached at Appendix 2.
- 2.2 It was observed that the section relating to Planning Enforcement within the Statement of Community Involvement did not include reference to web chat on the Council's website and that there would be merit in including web chat as a different method for reporting alleged breaches of planning control. Members also asked that reference to paid media adverts should also be included in the SCI.
- 2.3 Members queried whether, for example, Facebook comments should be specifically listed in the document. It was, however, emphasised by officers that there was a legal requirement, both for Local Plans and planning applications, that comments aren't anonymised and should, ideally, be attached to a specific address. However, such comments could be picked up more informally by officers in order to gain an indication of public feeling.
- 2.4 It is proposed that Council **RESOLVES**

That the Statement of Community Involvement: 2021 Review, at Appendix 2(A), be consulted on for a period of six weeks.

## **3 LOCAL DEVELOPMENT SCHEME: 2021-2023**

- 3.1 This item of business was referred by the Planning Policy Committee on 23 June 2021 to Council with a recommendation that the document be adopted and published on the Council's website. An extract of the key elements of the report to the Planning Policy Committee is attached at Appendix 3.
- 3.2 During debate Members asked questions around how a judgment was made that the level of risk associated with the failure for infrastructure to be provided by relevant providers was low and one Member considered that if the risk was currently unknown then risk should be assessed as medium to high, rather than low. Officers, however, explained that, on the basis that the Council was planning to commission an infrastructure delivery plan, viability assessment and other evidence within the next couple of months which would identify the infrastructure required and the costs of delivering it, then the level of risk was determined low. Although there were clearly risks around viability of

development, nevertheless the Council was committed to ensuring that infrastructure was delivered alongside the new Local Plan.

3.3 It is proposed that Council **RESOLVES**

That the Local Development Scheme 2021-2023, set out at Appendix 3(A), be adopted and published on the Council's website.

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## **NEW LOCAL PLAN: SPATIAL OPTIONS (REGULATION 18) CONSULTATION PAPER**

### **1 PURPOSE OF REPORT**

- 1.1 The Council is in the process of preparing a new Local Plan for the District.
- 1.2 The Spatial Options consultation paper forms the second formal stage in the preparation of the Council's new Local Plan, prepared under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012.
- 1.3 The Spatial Options consultation paper sets out a range of strategy and thematic options relating to policy choices to be made in the Council's new Local Plan. By making the paper open to consultation, the Council can ensure that it captures the views of residents, statutory consultees and landowners/agents on emerging policy choices prior to making final decisions on the strategy of the new Local Plan.

### **2 INTRODUCTION**

- 2.1 Since 2015, the Council has been preparing a new Local Plan to set a planning strategy for the District beyond the end of the current local development plan in 2025. Once adopted, the new Local Plan will set out how, where and when growth will come forward in the District, how new infrastructure and jobs will be delivered, and how the natural and historic environments will be protected and enhanced through the planning process.
- 2.2 In late 2017/early 2018, the Council consulted on the first stage of its new Local Plan – the Issues and Options document. The Issues and Options document set out a range of challenges and opportunities relating to a wide range of issues. A Feedback Report was subsequently prepared setting out an initial response to the main issues raised through the consultation.
- 2.3 Since the Issues and Options document was consulted on, the Council has prepared a wide range of new technical evidence, including a Green Belt Study, Landscape Character Study, updated Housing and Employment Land Availability Assessment and Urban Capacity Study. It has also been party and contributor to a new sub-regional planning co-operation in the form of the emerging South Essex Plan.
- 2.4 Furthermore, significant changes have been made to national policy, including the publication of a new National Planning Policy Framework in 2018 (subsequently updated in 2019), with further changes planned through the enactment of a new Planning Bill within this parliamentary term.
- 2.5 The Spatial Options document has been prepared as the second formal stage of the new Local Plan, providing an opportunity to ask more detailed questions on emerging policy choices and an opportunity to rescope previous

questions where changes to national policy or evidence has provided a new outlook.

### 3 SPATIAL OPTIONS CONSULTATION DOCUMENT

#### Purpose and Scope

- 3.1 The Spatial Options Consultation document sets out a range of challenges and opportunities relating to the achievement of a sustainable vision for Rochford District.
- 3.2 The consultation document would be published under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012. In accordance with these regulations, the consultation document will need to be made available for comment for at least 6 weeks.
- 3.3 The document presents policy options relating to:
- An emerging 2050 vision for the District, with supporting strategic objectives;
  - Emerging strategy options relating to the scale and distribution of future development;
  - Emerging strategy options relating to specific themes that will contribute to a sustainable vision for Rochford District, including
    - Place-making and Design
    - Housing Needs
    - Employment and Jobs
    - Biodiversity and Ecology
    - Green and Blue Infrastructure
    - Heritage
    - Climate Change and Resilience
  - The needs of individual settlements and communities
- 3.4 **It is important to emphasise that the Spatial Options Consultation document sets out a range of options.** It does not indicate a preferred approach, nor is it the case that every option set out in the report is equally sustainable or appropriate. Nevertheless, it is a key requirement in the preparation of local plans that all options are considered objectively and that

policy decisions are justified based on technical evidence and stakeholder involvement.

- 3.5 The document is structured such that focused questions appear in each section allowing interested parties to structure their feedback. Interested parties may respond to as many or as few questions in the document as they desire.
- 3.6 Once the consultation closes, a feedback report will be prepared summarising the key issues raised through representations and providing an initial response to these issues.

### **Consultation Strategy**

- 3.7 A consultation strategy has been prepared to support engagement on the Spatial Options document. This consultation strategy applies the Council's adopted Statement of Community Involvement into a specific strategy for engagement of key stakeholders.
- 3.8 It is recognised that Coronavirus or public health regulations may restrict the ability for the Council to consult members of the public using traditional means. Nevertheless, the consultation strategy includes provisions to offer alternative 'like for like' sessions held digitally, as well as a wide range of other consultation techniques.
- 3.9 In summary, the consultation strategy commits to:
- Alerting all subscribers to the Council's mailing lists of the consultation opportunity
  - Regularly promoting the consultation opportunity on the Council's social media channels
  - Promoting the consultation opportunity using a banner on the front page of the Council's website
  - Distributing digital and physical forms to those unable to use the Council's online consultation portal
  - Distributing digital and physical "leaflets" setting out the key consultation information including a QR code to the consultation portal
  - Issuing a press release and copy for reproduction in local newspapers/newsletters
  - Distributing consultation material to local Parish and Town Councils

- Displaying physical copies of consultation material in public locations where this is compatible with regulations in place
- Creating and regularly updating a series of FAQs responding to the key consultation issues being raised
- Holding multiple publicly available and recorded webinars where the consultation information and FAQs can be relayed to interested parties, and watched back by those unable to attend
- Offering direct meetings with Duty to Co-operate bodies, including Essex County Council, neighbouring authorities, infrastructure providers and statutory consultees
- Offering limited capacity or appointment-only meetings where Coronavirus regulations allow this to happen **and** attendees have a specific justification

#### **4 RISK IMPLICATIONS**

- 4.1 There is no prescribed format for consultation documents published in the preparation of a local plan.
- 4.2 However, part of the examination process for the Council's new Local Plan will be to consider whether the policy choices made in the final Local Plan are justified and have been made objectively. The Government Inspector appointed to examine the Council's Local Plan will assess whether the policy choices made have been transparently considered and that local residents and other stakeholders have had sufficient opportunities to inform and influence those policy choices.
- 4.3 The Spatial Options Consultation document is considered to be an important step in the preparation of a sound Local Plan for Rochford District. In particular, it transparently presents emerging policy choices and invites feedback on them at this stage such that this feedback can inform final decisions.

#### **5 ENVIRONMENTAL IMPLICATIONS**

- 5.1 There are no environmental implications arising from this decision, however the Spatial Options Consultation document is considered to be an important step in the preparation of a sound Local Plan for Rochford District, and provides an important opportunity for policy choices which have environmental implications to be weighed up and informed by stakeholder feedback.

**6 RESOURCE IMPLICATIONS**

- 6.1 The preparation of the Spatial Options consultation document, and its associated consultation strategy, has been and will be achieved within existing agreed budgets and resources.

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# New Local Plan: Spatial Options Consultation Paper <date>



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## SUMMARY DETAILS OF THE CONSULTATION

To be added once details known



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# Introduction

## What is the Spatial Options document?

The **Spatial Options document** is a consultation paper that forms the latest stage in the production of Rochford District Council’s new Local Plan. Once adopted, the new Local Plan will set a new planning strategy for the District, helping to co-ordinate the delivery of much needed housing, employment and infrastructure, whilst ensuring that our natural, historic and built environments are protected and enhanced for future generations to enjoy.

The Spatial Options document sets out a range of challenges and opportunities relating to how Rochford District can change and grow over the next 20 years. These challenges and opportunities relate to a number of important, interconnected themes that together will contribute to achieving a sustainable vision for the District. This consultation is an important step in exploring the advantages and disadvantages of different strategy options, alongside the contribution these options can make to fulfilling the objectives of the District and its diverse settlements.

This consultation builds on past consultations (set out later in this section), however it is not intended to revisit many of the issues explored in previous consultations. Rather, the Spatial Options document will be exploring a more specific set of challenges and opportunities relating to key spatial issues (those relating to the use of our land and buildings). It will also provide an opportunity for us to consider specific issues that may have emerged since past consultations, either because they have been identified by new evidence, or a new requirement has been introduced by national policy.

It is important to recognise that the Spatial Options document is only a consultation paper and is not recommending a particular course of action. Instead the document presents a range of different options that feedback is sought on. Options presented within this document are unlikely to be equally sustainable and further work, and consultation, will be required on the new Local Plan to ensure the options that are ultimately selected are the right ones for Rochford and its communities.



## How have we got here?

This document is the second of an expected four stages in preparing the new Local Plan.

The Council has been working on its new Local Plan since 2015. Once adopted, it will replace the current suite of documents that make up our local development plan. These include the Core Strategy (adopted in 2011), the Development Management Plan (adopted in 2014) and the Allocations Plan (adopted in 2014).

In 2016, the Council undertook a programme of local community engagement which was co-ordinated with local parish and town councils. This engagement provided useful local insight into the challenges and opportunities that exist within our towns and villages, alongside feedback on how current plans are or are not working for communities at a local level. The outcomes of this engagement programme can be viewed [here](#).

In late 2017/early 2018, the Council formally consulted on the first stage of its new Local Plan: the Issues and Options document. This document set out a comprehensive range of issues and options relating to the future of the District, and how the planning system could help deliver new opportunities. A range of issues were raised through the consultation which have influenced the direction of the new Local Plan since, and which will continue to be explored, alongside further consultation feedback, through the plan-making process. A feedback report was published on the Council's website and can be viewed [here](#), with a short summary of relevant feedback included in this and each of the thematic chapters within this document.

This will not be the last opportunity you have to influence the new Local Plan, with two further stages of consultation planned. Once the Council feels the Local Plan is ready, it will submit it for examination by a Government Inspector, which, if successful, will allow it to be adopted. It is recognised that the Government is currently proposing substantial changes to the planning system, including to the role of Local Plans and the way they must be prepared. Should these changes be introduced, the timetable shown alongside this text may need to be revised.



**Figure 1: Timetable for preparing the Rochford new Local Plan**

### What is a Local Plan, in simple terms?

Each District Council in the country must prepare a document for their area called a 'Local Plan'. The Local Plan sets policies, or rules, that state what different pieces of land can be used for (or what can be built on them).

Local Plans must meet certain rules to be approved. This includes needing to follow rules set by Government, needing to be justified by evidence and needing to provide for enough new development to meet local needs (including for housing).

## What did you tell us when last consulted?

Between December 2017 and March 2018, we consulted on our New Local Plan: Issues and Options document.

The Issues and Options Document (and accompanying Sustainability Appraisal) set out the key challenges and opportunities that had been identified in relation to the future evolution, prosperity and vitality of the District. This included identifying and considering challenges and opportunities relating to housing, infrastructure, jobs and the environment, alongside more specific consideration of the policies used to determine planning applications.

In total, 554 unique responses were received to the Issues and Options consultation. A breakdown of the number of responses received by type of respondent is provided below:

- 473 from members of the general public (including residents, local businesses and Councillors acting in a personal capacity);
- 48 from landowners, developers or planning agents;
- 7 from Parish and Town Councils;
- 7 from neighbouring local authorities, including Essex County Council;
- 10 from government agencies and other public bodies;
- 6 from interest groups and trusts; and
- 3 from community associations and local action groups (where they are responding as an organisation on behalf of their members)

Many of these responses raised relatively more minor issues or showed preferences towards specific policy choices, however it was possible to identify a number of key themes raised by a significant number of respondents. These have been summarised in Figure 2.

- There were mixed views on how best to meet our development needs with some support for proportionate growth of towns, some support for brand new settlements and some feeling that we should not meet our development needs even if it resulted in an unsound plan
- There was a widely held view that maximising brownfield land should be prioritised before any Green Belt land is released for development
- An infrastructure-first approach to planning is required as there are existing issues with infrastructure capacity including in relation to roads, public transport, schools and healthcare facilities
- One of Rochford's strengths is its rich historic and natural environment, and any future development strategy needs to protect and enhance these as far as possible
- Any future strategy should deliver meaningful infrastructure improvements as the amount of money being secured from recent developments towards infrastructure improvements has been insufficient to keep up with demand
- Many settlements have an identity and character that could be damaged by unmanaged development without appropriate infrastructure
- Rochford should consider every opportunity to meet its own housing needs within its own authority area, with a focus on genuinely affordable housing that meets genuinely local needs
- Rochford should work alongside other bodies through the Duty to Co-operate to make sure that the key strategic issues and opportunities affecting South Essex, Essex and the wider South East are addressed through the plan

## What has changed since we last consulted?

There have been a number of significant changes to national planning policy and planning legislation since the last stage of consultation on the new Local Plan.

In particular, changes made to the NPPF in 2018, and further changes in 2019, introduced a range of new requirements relating to the role and content of Local Plans. Whilst many of these changes simply reinforced or restated existing provisions of the 2012 NPPF, or are unlikely to be material to spatial policy decisions, there are number of more significant changes that will affect the form and focus of the new Local Plan moving forward. These changes have been factored into the options presented in this consultation paper and are summarised below.

### REFORM OF USE CLASS ORDER

On 1 September 2020, the Government reformed the Use Class Order, the primary way that the use of land and buildings are categorised for planning purposes. These changes are likely to provide greater flexibility to owners of land and buildings by meaning that some changes to the use of land and buildings that would have previously required planning permission, no longer do so. The most obvious example of this is with traditional 'town centre uses', such as retail, professional services, cafes, offices and light industry, which will now be able to change use freely to any other use in that list without requiring planning permission. This creates challenges in planning for appropriate uses by restricting the influence of policies in places like town centres and employment areas, which may see landowners and building operators pursuing the most profitable use as opposed to the most socially beneficial.

### IMPACTS OF COVID-19 PANDEMIC

The COVID-19 pandemic has had and continues to have a profound impact on the lives of local communities and businesses, and the associated restrictions have deeply affected the vitality of our local businesses and economy. These impacts are likely to result in permanent changes to the way we need to plan for the future, both positively and negatively, which were not foreseen at the time of the previous consultation.

### CHANGES TO NATIONAL POLICY

- Strategic and non-strategic policies:

The NPPF now includes a requirement for Local Plans to make clear which policies are 'strategic' and which are 'non-strategic'. Strategic policies in particular must cover a 15 year time period and set out a strategy for pattern, scale and quality of development, making sufficient provision for housing, jobs, infrastructure, community facilities and conservation.

- Introduction of standard method for assessing housing need:

Changes to the NPPF, and PPG, in 2018 and 2019 introduced a new national standard method for assessing local housing need, moving away from the previous system of assessing housing need locally through studies such as Strategic Housing Market Assessments (SHMAs). The standard method does not set a binding target and is only the starting point for considering how many homes need to be built in an area, however it is clear that exceptional justification is required to deviate from it.

- Introduction of the Housing Delivery Test:

A new test which assesses whether enough homes have been built in a local authority area in the previous three years to meet requirements. Where this has not happened, a series of measures are put into place including a requirement to publish an action plan, or to incorporate a 20% buffer when determining the number of homes that need to be built in the following five years.

- Small and medium sites:

A new requirement for at least 10% of an authority's housing requirement to be met from sites smaller than 1 hectare

- Affordable housing:

A new expectation that all sites larger than 10 dwellings will provide at least 10% will be provided as affordable home ownership products

- Biodiversity net gain:

A new requirement for plans to deliver measurable net gains for biodiversity



## How does this relate to other plans and strategies?

Whilst the new Local Plan will be limited to the authority area of Rochford, it is important to recognise that the lives and livelihoods of local residents and businesses do not cease at our boundary. Our communities have strong economic ties to areas such as Southend and Basildon, and further afield to London, whilst many residents of those areas enjoy visiting Rochford for its unique historic, coastal and natural spaces.

In Summer 2017, the Leaders and Chief Executives of South Essex councils (Basildon, Brentwood, Castle Point, Rochford, Southend-on-Sea, Thurrock and Essex County Council) embarked on a process to develop a long-term growth ambition that would underpin strategic spatial, infrastructure and economic priorities across the region. This included establishing the Association of South Essex Local Authorities (ASELA) and agreeing a Memorandum of Understanding setting out a positive forward vision for South Essex.

ASELA has since published a [Growth and Recovery Prospectus](#) which establishes a number of projects that will help to deliver economic growth and better standards of living across the entirety of South Essex.

One such project includes the creation of a South Essex Plan, a framework covering the six authority areas, including Rochford. The scope of the South Essex Plan is evolving over time, but it is likely to set a high-level framework for how South Essex will grow over the next 20 years, whilst addressing key cross-boundary issues and opportunities that cannot be effectively addressed by local authorities working alone.

The District also falls within the South Essex Foreshore area of the Government-backed Thames Estuary 2050 Growth Board, which recognises over the past few decades the Thames Estuary has been unable to deliver the same levels of economic growth as other parts of the UK. The Commission's vision for South Essex is that:

*"The rich patchwork of places which form the South Essex Foreshore will be celebrated. Empowered by a statutory Joint Spatial Plan the area will go beyond 'business as usual'. Locally driven town centre transformation will help create lively places that people choose to work, live, learn and play in. These policies and local initiatives will see development unlocked, post-industrial landscapes restored, and the filling of empty business spaces to create a thriving and creative economy."*

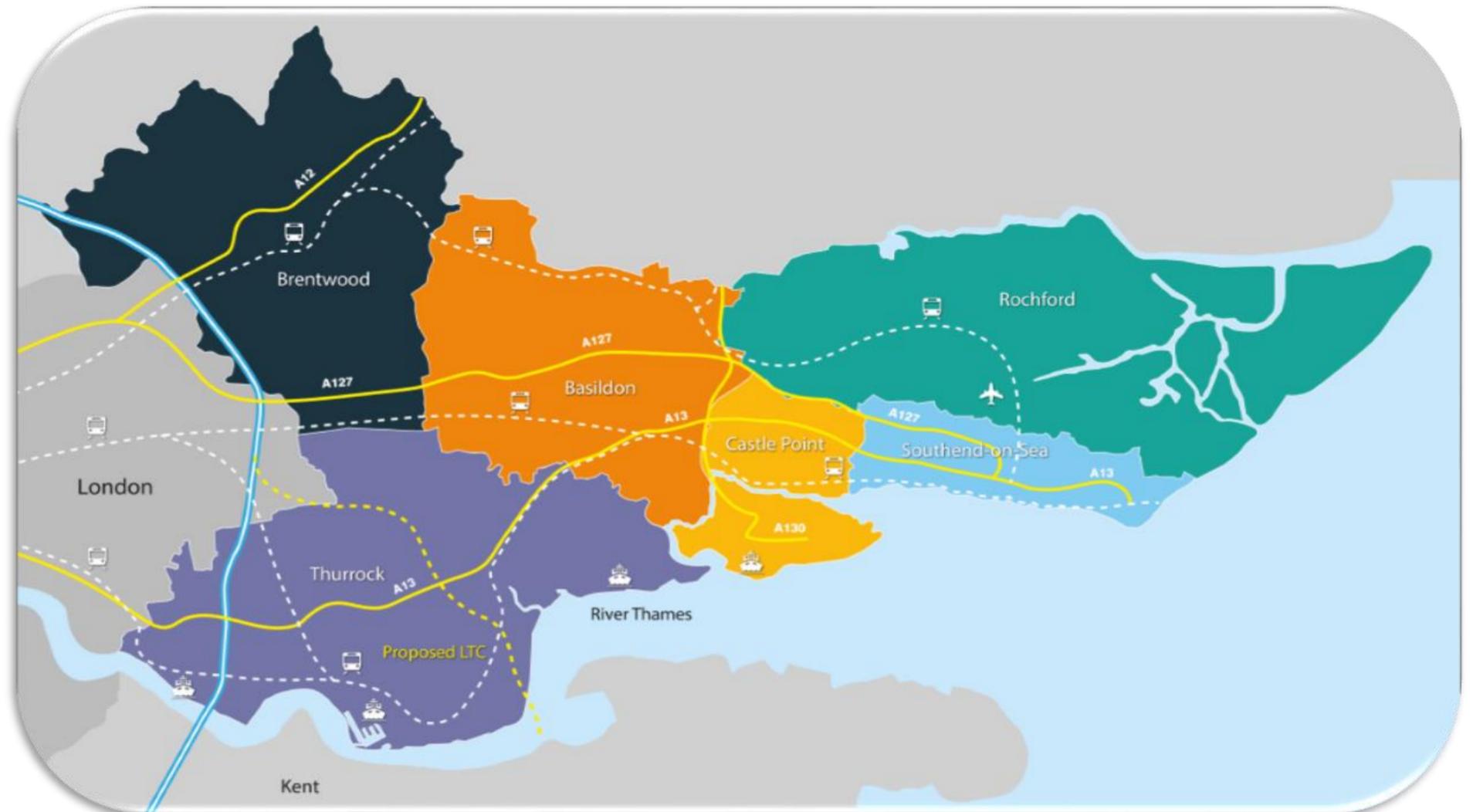
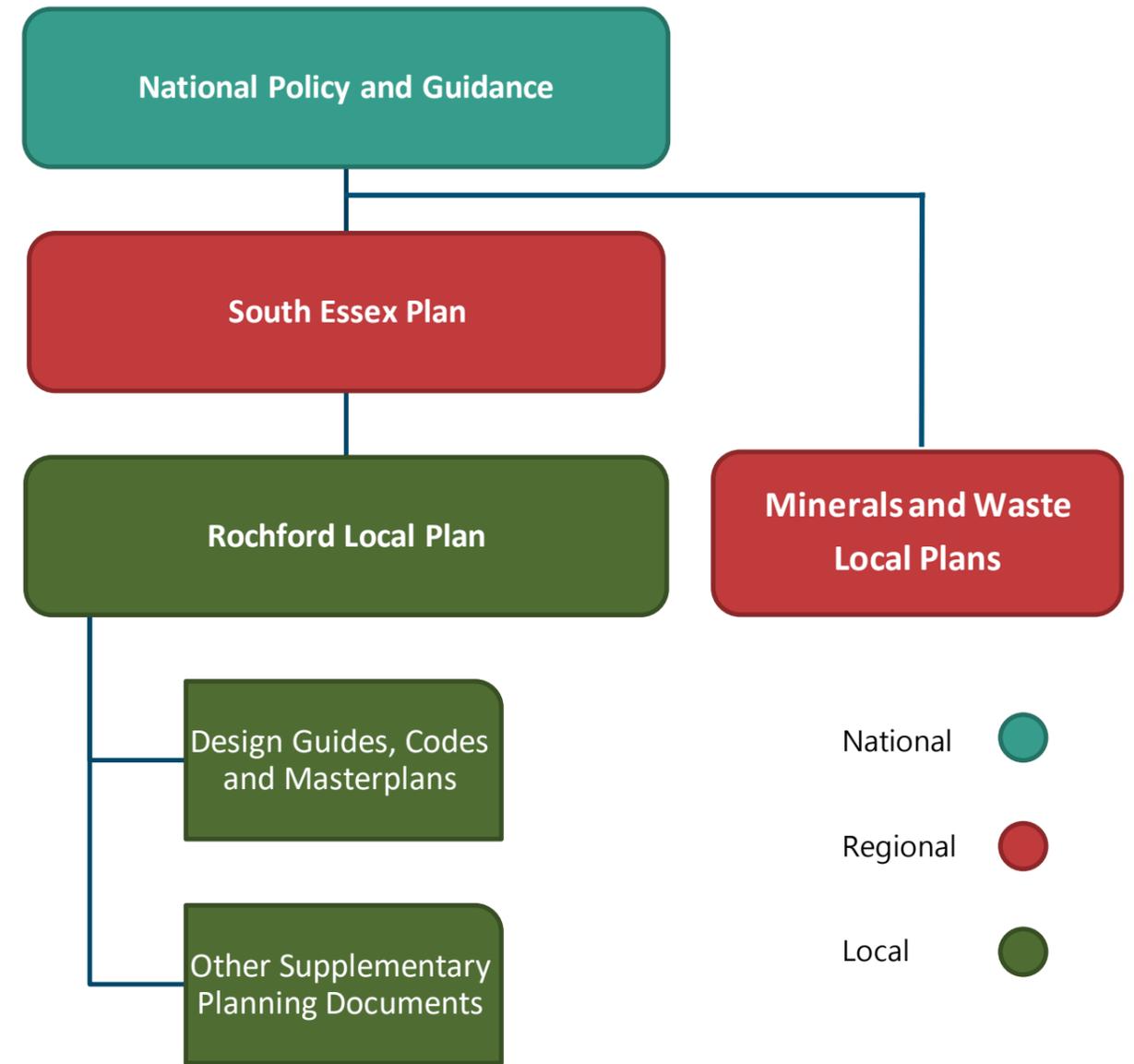


Figure 5: Map of South Essex and key transport corridors

The plan will only form one part of the development plan for Rochford. Figure 6 shows the relationship between different documents that will together form the Rochford development plan. In order for the plan to be effective and co-ordinated, it is important that the Council continues to work with constructive with both Government and neighbouring authorities, both in South Essex and beyond, to ensure that the plan can help to deliver transformational opportunities for Rochford and its residents.

Beyond plan-making, there are a number of important plans and strategies that the Council's plan will need to respond to under the Duty to Co-operate. These include:

- Working alongside Essex County Council, as the upper-tier authority for the District, to ensure that its strategies and investment priorities (including those relating to highways, sustainable travel, schools, early years and childcare, minerals and waste planning and social care) are effectively co-ordinated with the Council's planning strategy and priorities
- Working alongside neighbouring local authorities to ensure that regional housing issues, including level and distribution of housing and the need for specialist accommodation, is addressed effectively
- Working alongside neighbouring local authorities to ensure that the regional needs of traveller and travelling showpeople groups are effectively met, including exploring the potential for a transit site within Essex
- Working alongside neighbouring local authorities to ensure that regional economic opportunities, including major inward investment and key assets like London Southend Airport, are supported through the planning system and elsewhere
- Working with Highways England to ensure that the potential connectivity and economic benefits of the Lower Thames Crossing for the District's residents and businesses are realised
- Working with Bradwell B to ensure that challenges and opportunities relating its nuclear power proposals are resolved to the benefit of the District's residents, businesses and natural environment
- Working with infrastructure and service providers to ensure plans and investment are co-ordinated both locally and regionally to deliver transformational improvements wherever possible (including to the highway and sustainable transport network)



**Figure 6: Relationship between the new Local Plan and other planning documents**

### What is the Duty to Co-operate, in simple terms?

The Localism Act legally requires certain public bodies to co-operate with each other to deal with important cross-boundary issues. If these issues are not dealt with effectively, a council's Local Plan might be rejected by the Government.

These cross-boundary issues are not set in stone but might include the need to provide enough houses and jobs in an area, or the need to address issues affecting infrastructure that is regionally-important (such as key roads) or nationally-important (such as power stations or airports).

## What is the role of evidence and the Integrated Impact Assessment?

The new Local Plan will need to set a strategy for how Rochford District should grow and develop into the future. To ensure we make the right decisions, a wide range of evidence documents have been prepared, or will be prepared in the future.

The Spatial Options document has been informed by a range of evidence, including:

- Site Appraisal Note
- Settlement Role and Hierarchy Study
- Strategic Housing Market Assessment (SHMA) *(to be updated)*
- Economic Development Needs Assessment (EDNA) *(to be updated)*
- Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (GTAA)
- Housing and Economic Land Availability Assessment (HELAA)
- Urban Capacity Study
- Green Belt Study
- Landscape Character, Sensitivity and Capacity Study
- Local Wildlife Sites Review
- Level 1 Strategic Flood Risk Assessment (SFRA)
- Initial Heritage Assessment *(to be updated)*
- Initial Transport Assessment *(to be updated)*
- South Essex Green and Blue Infrastructure Study
- Playing Pitch and Built Facility Studies
- Open Space Study *(emerging)*

A range of evidence is also planned to be commissioned in the near future, to help support future stages of the new Local Plan. These include:

- Whole Plan Viability Study
- Infrastructure Funding Study/Plan
- Level 2 Strategic Flood Risk Assessment
- Design Guides / Masterplans
- Green Belt / Biodiversity Net Gain Assessments

The role of this evidence is not to make decisions for the new Local Plan, but rather to analyse the planning issues that the District faces relating to a particular theme or topic, and to consider the relative impacts of different solutions. These documents are often of a technical nature, and the Council has published a series of topic papers to help summarise their key findings. These topic papers can be found [<here>](#)

The Spatial Options paper has also been informed by an **Integrated Impact Assessment (IIA)**. The IIA will satisfy the regulatory assessment aspects of **Sustainability Appraisal (SA)** and **Strategic Environmental Assessment (SEA)**, whilst also including an assessment of the health and equalities impacts of the new Local Plan. A draft IIA has been published for consultation alongside the Spatial Options paper [<link>](#) and includes an assessment of how the options set out within the paper perform in sustainability and other terms. Information on how to provide comments on the IIA are set out in the next section.

SA is an iterative process which is closely integrated with the overall process of preparing a Local Plan. The Council has previously published an SA Scoping Report [<link>](#) and an SA of its Issues and Options document [<link>](#). The role of the SA is to achieve sustainable development by assessing the likely significant effects of the plan and the extent to which the plan, when judged against reasonable alternatives, will contribute or otherwise to the achievement of environmental, economic and social objectives.

As plan-making progresses, the Council will also be required to prepare a Habitat Regulations Assessment (HRA) which will assess the new Local Plan's impact on internationally designated sites for nature conservation.

**Q1. Are there any other technical evidence studies that you feel the Council needs to prepare to inform its new Local Plan, other than those listed in this section?**

## Why is preparing a new Local Plan important?

The Government has set an expectation in law, through the Neighbourhood Planning Act 2017, that every area must be covered by a (local) plan. More recently, the Government made clear its expectation that all areas should have a local plan in place by the end of 2023.

The Government provides a broad framework for national planning through the [National Planning Policy Framework](#) (NPPF).

The NPPF states that **the planning system should be genuinely plan-led**. It requires that succinct and up-to-date (local) plans to provide a positive vision for the future of each area; a framework for addressing housing needs and other economic, social and environmental priorities; and a platform for local people to shape their surroundings.

In addition to a range of development management policies, the NPPF makes clear that local plans should set a strategy for managing the pattern, scale and quality of new development and make sufficient provision for housing, employment, retail, leisure, infrastructure and community facilities, alongside conserving and enhancing the natural, built and historic environments.

In order to be found sound, the NPPF requires local plans to be deliverable, consistent with national policy, positively prepared (meeting identified needs for housing and other development) and justified by evidence.

The Government has made it clear that it will intervene in local authorities which do not make satisfactory progress with plan-making. At the very least, it is expected that local authorities that fail to have a (new) local plan in place by the end of 2023 may face intervention, potentially losing local control over planning decisions. It is therefore important that the Council makes suitable progress with its new Local Plan to ensure that local discretion on planning issues can be maintained.

In addition to the potential for Government intervention, there are a number of other reasons why preparing a new Local Plan is important. These are:

- To ensure that policies are up-to-date and take account of local priorities at the time of decision-making (as opposed to the time the last plan was adopted)
- To ensure that there is a sufficient supply of development (including housing) to avoid the presumption in favour of sustainable development applying (whereby the council may be obliged to approve developments it would ordinarily refuse)
- To ensure there is a sufficient supply of local commercial premises to support economic growth and avoid established businesses leaving the District
- To ensure that new community facilities and infrastructure is co-ordinated with development through a robust and costed strategy, to avoid making ad hoc decisions based on out-of-date policies

In 2020, the Government consulted on *Planning for the Future*, commonly referred to as the “Planning White Paper”. This consultation included a wide range of proposed reforms to the planning system, including to the role of local plans and the process for preparing them. At the current time, it is not known how many of these reforms will ultimately be introduced, therefore it is considered prudent to continue preparing the new Local Plan within the confines of the existing system. However, there are a number of proposed reforms that are compatible with the process being followed, or which follow the same broad logic. As a result, wherever possible, the options within this paper have taken account of potential areas of compatibility under any new system to ensure the Council’s plan-making process is as resilient to change as possible.

### What is the NPPF, in simple terms?

The National Planning Policy Framework (NPPF) is a document produced by the Government which sets out its priorities and policies for planning in England. These include requirements relating to how local plans must be prepared, alongside general rules for how the Government wants local councils to take certain issues into account when making decisions.

## How can I have my say?

The Spatial Options document, and its accompanying Integrated Impact Assessment (IIA), is out to consultation for a period of **X** weeks. The consultation will close at 5pm on **<date>**.

You can have your say in a number of ways, including:

- Using our online consultation portal at **<>**
- By emailing **<>**
- By writing to **<>**

The document includes a number of questions intended to provide structure to your feedback. These are indicated by a red box with a pen icon. You are not required to respond to every question and may wish to focus on those which are of greatest interest to you.

The simplest and easiest way of returning comments is by using our online consultation portal. However, a feedback form has been created to help you structure your comments should you be returning them by email or post. This form can be found here **<>**

Please note, we are unable to accept anonymous comments, therefore you must ensure you include your name and contact details alongside your comments. Your comments will be published online alongside your name; however no other details will be included. We also reserve the right to reject abusive, discriminatory, or late comments.

## Next Steps

Once the consultation has closed, we will consider all comments received and confirm those that are duly made.

We will publish a Feedback Report as soon as possible after the end of the consultation, summarising the comments received and providing an initial response to any issues raised.

To stay up to date, you are strongly encouraged to sign up to our planning mailing list at **<link>**



# Rochford in 2021

## District Profile

### Our Social Characteristics

Rochford is a district that is home to around 87,000 people across a mix of urban and rural settlements. Our population has grown around 4% over the last 10 years and is projected to grow by a further 12% over the next 20 years. This would make our population around 98,000 people by 2040.

Over the same period, the age structure in Rochford is expected to shift notably towards an older population. By 2040, we expect there to be a 46% increase in over 70s, with the number of people living into their 90s expected to almost double compared to current levels. There are also likely to be slightly more children than currently however the number of economically active individuals is likely to decrease with fewer residents of Rochford being between the ages of 18 and 70 than currently. Whilst general standards of health within elder populations is consistently improving, a large dependent population relative to economically active people does present challenges locally in generating economic growth and will mean a likely a shift in demand for certain local facilities and services.

Rochford is currently one of the least deprived areas in the country, with only five out of 53 local neighbourhoods falling into the top 40% most deprived in the UK and 28 falling into the top 20% least deprived. There remain however small pockets of deprivation where income, education and healthcare outcomes are notably worse than the rest of the District, including small areas within and to the east of Rochford town.

Our general standards of health is one of our strengths with 96% of residents rating their health as very good, good or fair. Life expectancy is better than both local and national averages, whilst rates of excess winter deaths, cardiovascular disease deaths and cancer deaths are lower than national averages.

The standards of education locally are generally good with the majority of local schools rated 'Good' by Ofsted, with four rated 'Outstanding' and four rated 'Requires Improvement.' However the percentage of economically active adults with no qualifications (24%) is slightly higher than the national average (23%) whilst the percentage of economically active adults with a degree (20%) is lower than the national average (27%). Rochford also has a noted skills mismatch with a large number of the jobs available locally not matching the average skillset of our residents.

The vast majority of homes in Rochford are owner-occupied (83%) with a relatively modest rental sector. The dominant house types in the area are detached (33%) and semi-detached (46%) with a relatively modest proportion of flats and terraced housing. The affordability of all housing is an issue constraining the ability for residents to afford homes in the area. The average house costs around ten times to average annual income of a Rochford resident, which has increased significantly from around five times 20 years ago and is significantly above the national average.

Settlement	Population
<b>Total</b>	<b>86,891</b>
Rayleigh	33,663
Rochford and Ashingdon	18,420
Hockley and Hawkwell	14,343
Great Wakering, Little Wakering and Barling	6,225
Hullbridge	5,870
Other (including rural populations)	5,316
Canewdon	1,101
Rawreth	563
Sutton / Stonebridge	520
Great Stambridge	372
South Fambridge	265
Paglesham	233

Figure 7: Population of Rochford and its individual settlements (2018)

## Our Cultural Characteristics

Rochford has a number of settlements that date back hundreds of years, including our two largest: Rayleigh, which was recorded in the Domesday book, and Rochford, a historic market town with building dating back to the medieval era. Other important settlements include key centres of population in Hockley, Hawkwell and Ashingdon, large villages in Great Wakering and Hullbridge, and smaller villages and hamlets of Canewdon, Paglesham, Rawreth and Great Stambridge.

Rochford has a rich and diverse built heritage with over 300 listed buildings, including a number of centuries-old churches, halls and houses, and ten conservation areas protected for their architectural and historic importance. We are home to a number of unique and iconic buildings including the Dutch Cottage, an octagonal thatched cottage, the Old House, a medieval house dating back to the 13<sup>th</sup> century, and the Rayleigh Windmill, a one of a kind windmill turned wedding venue. The Grade I listed Rochford Hall is located to the west of Rochford town and has ties to the Boleyn Family. We also have a number of important archaeological sites, including 350 separate records on the Essex Historic Environment Record and a number of sites designated as scheduled monuments, including:

- Rayleigh Mount - the former site of a motte-and-bailey castle in central Rayleigh, now an open space managed by the National Trust
- Heavy Anti-Aircraft Gun Site, Sutton – the site of a heavy anti-aircraft gun built during World War II
- Mud Berth, Paglesham – the final resting place of the HMS Beagle, upon which Charles Darwin undertook his famous round the world voyage

In addition to our extensive heritage, we have a growing tourism sector that is supported by the unique cultural sights we can offer. With London Southend Airport being closeby and increased demand for nature-led staycations, our rural villages and sights such as RSPB Wallasea Island, are becoming increasingly attractive to date and short-stay vacationers.

The annual Wild Woods Day provides annual family activities celebrating one of the country's best protected ancient woodlands at Hockley Woods. The Discover 2020 festival is also a celebration in 2020/21 of some of the District's historic events, including the 200<sup>th</sup> anniversary of the HMS Beagle's voyage to South America.



## Our Environmental Characteristics

Rochford is situated on a peninsula between the North Sea and the Rivers Thames and Crouch. The majority of the population live on the mainland, however Rochford is home to a number of estuarine islands, including Wallasea Island, an RSPB reserve, and Foulness Island, an active Ministry of Defence site. It is a generally rural district with over 12,400 hectares of land covered by the eastern extent of the Metropolitan Green Belt, in addition to the generally undeveloped area of Foulness Island which does not fall within the Metropolitan Green Belt but is nevertheless rural in nature.

Rochford is also home to around 12,000 hectares of in-land and marine habitats of international importance, mostly along the coast and estuaries, with over 15% of our landmass covered by one or more biodiversity designations. These designations include the Crouch and Roach Special Protection Area, the Foulness Special Protection Area and the Hockley Woods Site of Special Scientific Interest. In addition, Rochford contains 39 sites of local wildlife importance, four local nature reserves, at Kendall Park, Marylands, Hockley Woods and Magnolia Park and a large network of public open spaces scattered throughout the district.

As a coastal area, with two main rivers running through it, Rochford is an area that faces threats from flooding from a variety of sources, including tidal (sea) and fluvial (rivers). Over 40% of Rochford's land area is at a greater than 1 in 1000 probability of flood risk in any given year, whilst the sea level rises that climate change is predicted to cause threaten our coastline, particularly to the east of the District.

Some areas have also been identified in the Essex and Suffolk Shoreline Management Plan as being appropriate for managed shoreline realignment, including at Wallasea Island and Paglesham.

Rochford also has some more localised environmental issues, including an air quality management area on Rayleigh High Street that was designated in 2015. An Air Quality Action Plan is now in place for this area, making targeted interventions to return air quality to a safe standard.

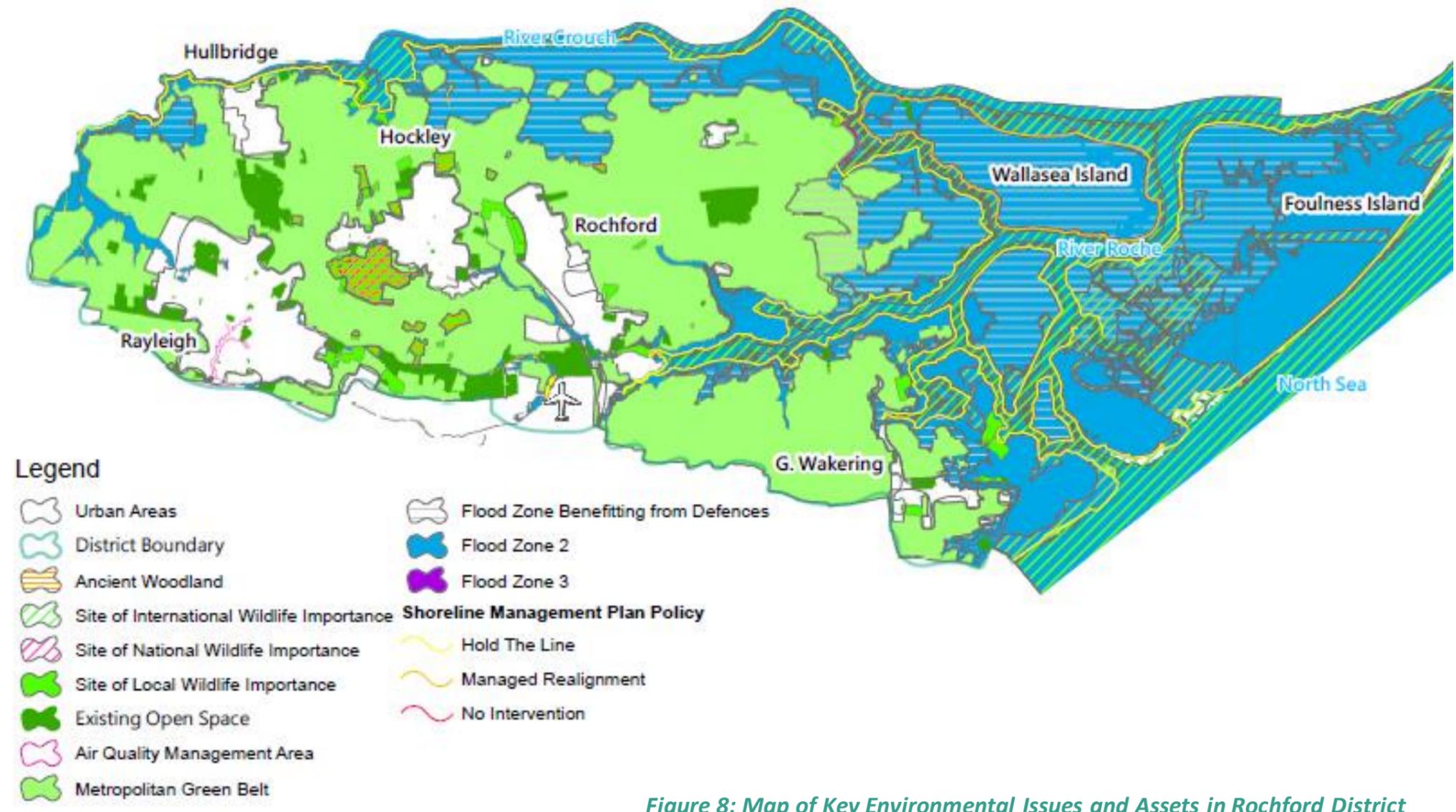


Figure 8: Map of Key Environmental Issues and Assets in Rochford District

## Our Economic Characteristics

We have a small but productive local employment offer, with over 3,500 businesses of which 90% employ fewer than ten people. Our job density of around 0.58 jobs to every working age resident is relatively low compared to a national average of 0.84, reflecting our strong reliance on out-commuting to other areas including Basildon, Southend-on-Sea and London. However, the average weekly earnings of our residents (£729) is favourable compared to the annual average of £569, reflecting again our relatively good access to high-paid skilled jobs in London and elsewhere.

There are currently around 21,000 jobs located in Rochford. Our key sectors by number of employees include retail (around 17% of workforce), education (11%), manufacturing (8%) and construction (8%), with a notable clustering of specialist businesses in the aviation and specialist manufacturing sectors.

We are connected to the rest of South Essex and beyond by two main road connections: the A127, travelling east to Southend and west to Basildon and London, and the A130, travelling south to Canvey Island and Thurrock, and north to Chelmsford. In addition, our three main towns of Rayleigh, Rochford and Hockley, along with our growing regional airport, Southend Airport, benefit from a regular rail services to London via the Great Eastern Mainline. Our local economy is supported by two notable economic assets, the passenger and commercial ports of London Southend Airport and Baltic Wharf. We are also strategically well-located to take advantage of the proposed Lower Thames Crossing and the creation of a new nuclear power station at Bradwell B.

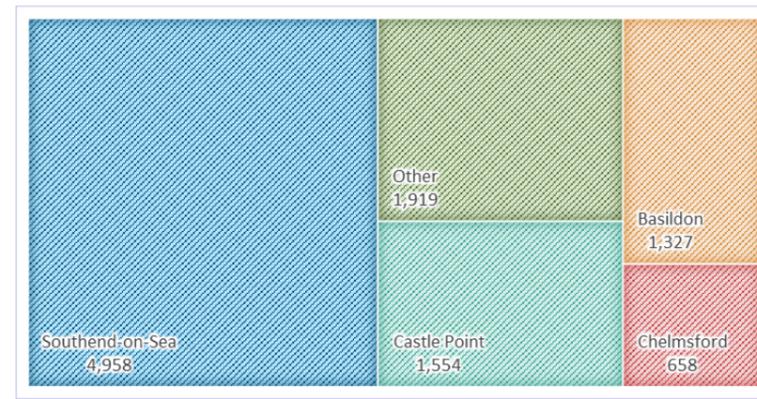


Figure 9: Main external origins into Rochford residents for work (2011)

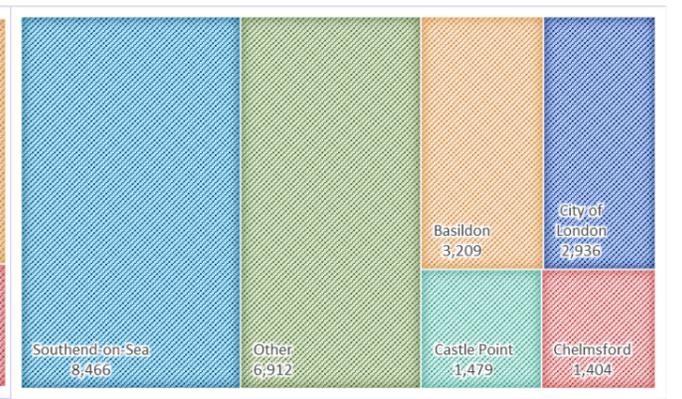


Figure 10: Main external destinations for Rochford residents for work (2011)

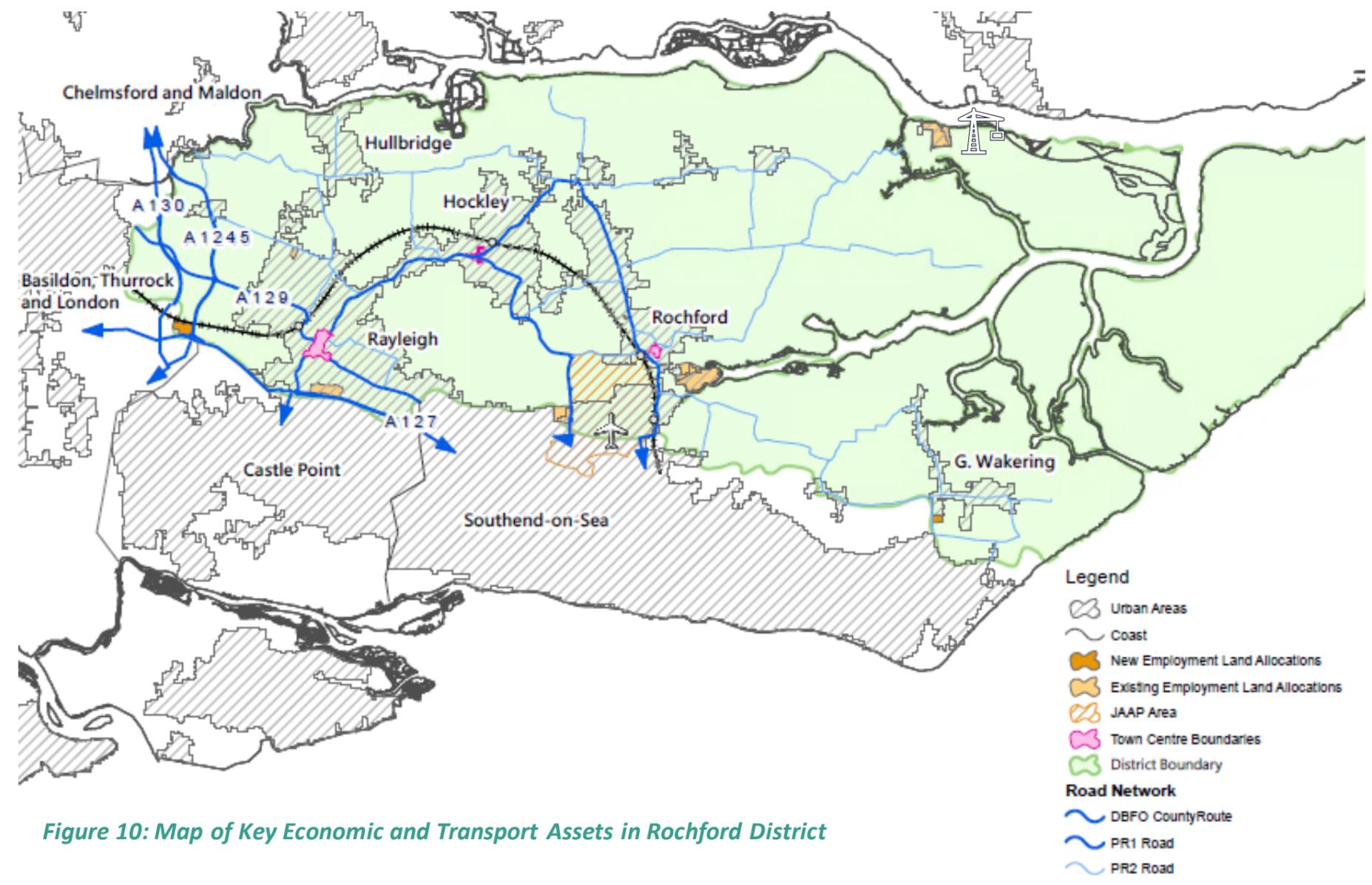


Figure 10: Map of Key Economic and Transport Assets in Rochford District

# Did you know?

Rochford District is home to around 87,000 people living in 36,00 homes, an average of 2.4 people per home



Over 15% of Rochford's land area is covered by biodiversity designations, including around 12,000 hectares of in-land and marine habitats that are internationally important for birds



Rochford has a strong entrepreneurial spirit with one of the best survival rates in the UK for small start ups



Rochford is home to London Southend Airport which is consistently ranked amongst the best airports in the UK for passenger experience

Rochford has a rich and diverse history with settlements dating back to the pre-medieval period, and is home to over 300 listed buildings and ten conservation areas



Rochford is one of the least deprived areas of the UK, with life expectancy and standards of health better than regional and national averages



# Our Spatial Challenges

A growing population, including a larger elderly population, is likely to place significant pressure on the demand for housing and services over the next 20 years



Over 40% of our land area is at increased risk of coastal or fluvial flooding, creating a threat to our coastal communities with the potential need for shoreline realignment as a result of climate change



Our peninsula location creates issues for connectivity with relatively few transport options available leading to notable congestion along key roads



Over 70% of our land area is protected under the Metropolitan Green Belt with over 15% protected for its biodiversity value, leading to a relative dearth in the amount of unconstrained land available for development

The ratio of local house prices to earnings is far in excess of historic levels and above the national average, creating real difficulties for local people to afford a local home, particularly for first time buyers

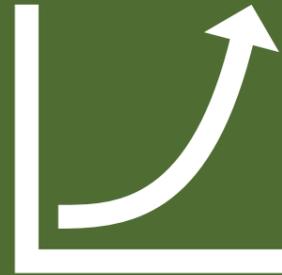


The percentage of jobs available per resident is much lower than the national average, leading to a greater reliance on out-commuting for our residents and leakage of spending and investment



# Our Spatial Opportunities

Our proximity to London, Lower Thames Crossing and Bradwell B, and our key ports at London Southend Airport and Baltic Wharf makes us an economically competitive area attractive to inward investment



Our cultural sights and relative greenness make us an attractive destination for new residents, alongside green and heritage tourism, creating opportunities for local employment and investment



We fall within the Thames Estuary 'Growth Board area, the Government's 'Number One Growth Opportunity', which hopes to deliver transformational economic projects across the area



The scale of housing growth required in Rochford presents opportunities to do things very differently and harness much greater investment in infrastructure than has been possible before

Our rural and coastal environment makes us a great place to deliver new green and blue infrastructure for our communities close to where they live, including the eastern extent of a South Essex Estuary Park



Our entrepreneurial, small-business culture and rural-urban mix makes us a resilient and attractive place to do business, which if appropriately supported, can deliver local economic growth including to our rural communities



# Rochford in 2050

It is a legal requirement for local authorities to identify the strategic priorities for their area in their development plan documents.

We feel it is important to take a vision-led approach to our new plan, helping to identify along the way how different strategy and policy choices can help us to achieve our vision. This vision is supported by a number of priorities and objectives that translate the vision into the key actions that we want to achieve in relation to different themes.

Previously we consulted on a draft vision as part of our Issues and Options consultation. We feel that this vision remains broadly appropriate for the plan as it is progressing, however we have made a small number of minor changes to our priorities and objectives to reflect feedback and to give appropriate weight to new and different factors that have gained in importance since we started preparing our plan.

This draft vision and objectives relate back to a number of important issues, including the Council's Business Plan 2020-2023, an excerpt of which is included overleaf. This Business Plan includes a number of planning-related priorities, including maintaining, protecting and enhancing green spaces, increasing the standard and availability of affordable housing, achieving and investing in sustainable town centres and high streets.

Figure 12 and the following tables show the Council's vision, strategic priorities and objectives for the plan.



Figure 11: Rochford District Council Business Plan, 2020-23

## Draft Vision

Below is our draft overall and thematic visions for Rochford based on the place we want it to be in 30 years' time. We are also considering adopting a range of settlement-based visions to help apply the district-wide vision and objectives into a more localised setting that allows the different needs and priorities of our different communities to be drawn out. We have prepared draft settlement visions as part of this consultation and have included a question in each of the settlement profiles asking you what you feel needs to be included in the vision for that settlement.

### Our Draft Vision for Rochford

"Rochford District will be a green and pleasant place with a focus on business and high quality homes supported by accessible and responsive services and facilities, creating healthy and sustainable communities."

### Our Economy

We have made the most of our easy access to London, close proximity to neighbouring commercial hubs, connectivity to London Southend Airport and become a key destination to do business. We have also supported the delivery of a leading regional centre in the science, medical and technology sectors at the Airport Business Park. We have worked with Essex County Council and other infrastructure and service providers to deliver meaningful improvements to areas of concern to businesses. We will be recognised as an entrepreneurial and enterprising area, continuing to build on our existing strengths to nurture and support our start-up, small and medium sized businesses and strengthening our rural economy through enabling diversification of activities to provide a viable green tourism offer. We have vibrant and distinctive town and villages centres that continue to meet the shopping and leisure needs of our residents. We have invested in our local education facilities and skills development to enable residents to work locally and reduce the pressure on our transport infrastructure.

### Our Society

We have an extensive social, health, physical and green infrastructure network across our district which has been enhanced to support our changing population, and delivers health, well being and quality of life benefits for our residents. We have made efficient and effective use of suitable and available land to deliver new homes and jobs, focussing on delivering previously developed land first as a priority, including making appropriate use of our own public assets. We have ensured the delivery of a wide size and tenure of new homes which meets the needs of residents, and is supported by a range of infrastructure necessary to mitigate potential impacts on communities. We have worked with Essex County Council and other infrastructure and service providers to ensure that appropriate facilities are delivered to support strong and sustainable communities, and provide residents and visitors with choice about how they live, work and travel.

### Our Environment

We continue to be recognised as a largely rural area, with many accessible and high quality open spaces and significant stretches of coastline providing attractive and accessible leisure opportunities throughout our district along the rivers Crouch and Roach for our residents and visitors to enjoy. We have supported the development of the RSPB's Wallasea Island Wild Coast Project as the largest and most significant wetland project in Europe. We have protected and, where possible, enhanced our built, historic and natural environment, providing a network of locally, nationally and internationally important assets that are valued. We have retained our open character and extensive Metropolitan Green Belt designation, whilst providing for the needs of future communities, as far as possible. We have ensured that new homes and commercial premises respect local character and distinctiveness, are built to high environmental and design standards and incorporate measures to adapt to the impacts of climate change.



Figure 12: Rochford Draft Vision

## Draft Strategic Priorities and Objectives

A total of 22 strategic plan objectives have been identified across five main strategic priorities. These priorities and objectives will help to direct decisions through the plan, by distilling our vision into a range of thematic 'tests'. National policy is clear that strategic priorities should be used to direct the formulation of strategic policies within the plan, with priorities that are non-strategic being reserved for non-strategic policies.

### Strategic Priority 1: Meeting the need for homes and jobs in the area



- Strategic Objective 1: To facilitate the delivery of sufficient, high quality and sustainable homes to meet local community needs, through working with our neighbours in South Essex and prioritising the use of previously developed land first.
- Strategic Objective 2: To plan for the mix of homes needed to support our current and future residents, in particular viably addressing affordability issues and supporting our ageing population, including the provision of private and social care schemes.
- Strategic Objective 3: To build on the existing strengths of our local economy, effectively plan to meet changing business needs and strengthen our competitiveness through supporting our new and expanding home grown businesses, facilitating the delivery of more local job opportunities, enabling rural diversification and encouraging inward investment.
- Strategic Objective 4: To facilitate accelerated growth in our local economy through supporting the delivery of suitably located land which meets businesses needs at each stage of their lifecycle (including delivering grow-on space to enable local businesses to flourish), the continued functioning of London Southend Airport as a thriving regional airport, serving London and the South East, as well as supporting the continued growth and innovation at the Airport Business Park.
- Strategic Objective 5: To enable the upskilling of our residents to match skills with local job opportunities by supporting the provision of accessible, modern and good quality schools, higher and further education and bespoke training facilities to meet the expectations of employers and our local workforce.
- Strategic Objective 6: To ensure that all new homes and commercial premises are built to the highest attainable quality, design and sustainability standards with a good level of access to green space and the countryside.

### Strategic Priority 2: Making suitable and sufficient provision for retail, leisure and other commercial development



- Strategic Objective 7: To support the vibrancy, vitality and distinctiveness of our local town centres through planning to meet local niche shopping and leisure needs in Rayleigh, Hockley and Rochford.
- Strategic Objective 8: To support the continued use and sustainability of our village and neighbourhood centres which serve the local need of current and future residents.

### Strategic Priority 3: Making suitable and sufficient provision of infrastructure for transport, telecommunications, waste management, water supply, wastewater, flood risk and coastal change management, and the provision of minerals and energy (including heat)



- Strategic Objective 9: To ensure that all new homes and commercial premises are supported by appropriate, timely and necessary infrastructure to mitigate potential impact, including those relating to transport, utilities, telecommunications (including broadband), open spaces and greenways, flood risk, education, health and other community facilities.
- Strategic Objective 10: To work with our neighbouring authorities in South Essex and beyond, and Essex County Council, as the highway authority for our district, to deliver meaningful improvements to the strategic and local highway network.
- Strategic Objective 11: To facilitate a change in the way residents travel through encouraging walking, cycling and the use of passenger and public transport – and interchanges between them – reducing out-commuting wherever possible, and ensuring that all new homes and commercial premises are in accessible locations offering a choice of ways to travel sustainably both locally and within the wider network.
- Strategic Objective 12: To plan for effective waste management by encouraging adherence to the waste hierarchy, working with Essex County Council to make best use of mineral deposits resources and mineral and waste facilities, including safeguarding resources and infrastructure, supporting renewable energy generation and energy efficiency as part of all new homes and commercial premises developed, as well as supporting efficient water use.
- Strategic Objective 13: To plan for effective flood risk and coastal change management across the district and working with Essex County Council as the Lead Local Flood Authority, Anglian Water, and the Environment Agency in the delivery of improved drainage infrastructure and sustainable drainage solutions, including effective use of SuDS

Strategic Priority 4: Making suitable and sufficient provision of health, security, community and cultural infrastructure and other local facilities



- Strategic Objective 14: To work with Essex County Council and healthcare commissioners and providers to ensure that our district's residents have access to good quality social and health and well-being services.
- Strategic Objective 15: To protect and enhance leisure, sport, recreation and community facilities and to support the delivery of a multi-functional green infrastructure network across our district and along the coastline, connecting to neighbouring areas in South Essex and beyond, to promote healthy and active lifestyles, and improve physical and mental health and well-being into old age.
- Strategic Objective 16: To support the development and promotion of our cultural and environmental assets, and diversification of rural activities, to strengthen our district's green tourism offer as a complement to neighbouring areas.
- Strategic Objective 17: To ensure that all new developments and the public realm are well designed and safe environments by balancing the principles of Essex design guidance with designing out crime and designing in community safety.
- Strategic Objective 18: To support the timely delivery of suitable primary, secondary, higher and further education facilities, and early years and childcare facilities, working in partnership with Essex County Council and other education providers.
- Strategic Objective 19: To support the vitality of our rural and village communities by harnessing the complete neighbourhoods model to improve the availability, accessibility and diversity of important local services, working to safeguard existing community assets and promoting strategies that would introduce new facilities and services into these areas

Strategic Priority 5: Making suitable and sufficient provision for climate change mitigation and adaptation, conservation and enhancement of the natural and historic environment, including landscape



- Strategic Objective 19: To protect, maintain and enhance our district's natural environment, geology and biodiversity, including our open spaces, recreational areas and our extensive coastline, as well as support wildlife, to create habitat networks and reduce fragmentation.
- Strategic Objective 20: To ensure that our district's Green Belt continues to serve its five purposes, in particular retaining the openness of the area, protecting valued landscapes, such as the Upper Roach Valley and our coastal areas, retaining the physical separation between our towns and villages, as well as those in neighbouring areas of South Essex and beyond.
- Strategic Objective 21: To preserve and enhance the quality of our district's built and historic environment, including within our 10 Conservation Areas, by promoting high quality design that responds to local character and distinctiveness to create a sense of place.
- Strategic Objective 22: To mitigate and adapt to the forecasted impacts of climate change, including the water environment, air quality, biodiversity and flooding, support more efficient use of energy and natural resources and facilitate an increase in the use of renewable and low carbon energy facilities.

Q2. Do you agree with our draft vision for Rochford District? Is there anything missing from the vision that you feel needs to be included? [Please state reasoning]

Q3. Do you agree that we should develop a range of separate visions for each of our settlements to help guide decision-making? [Please state reasoning]

Q4. Do you agree with the strategic priorities and objectives we have identified? Is there anything missing from the strategic priorities or objectives that you feel needs to be included? [Please state reasoning]

QUESTIONS



# Strategy Options

## Hierarchy of Settlements

In developing options for the strategy of the plan, it is considered helpful to categorise settlements in a hierarchy in a way that reflects their relative role and contribution to Rochford as a district. Our settlement hierarchy needs to reflect a range of different factors, including population, geographical size, availability and range of services and transport accessibility.

We commissioned a Settlement Role and Hierarchy Study to consider the individual roles of different settlements in Rochford and how best to categorise these for the purposes of planning. Our recommended settlement hierarchy is presented at Figure 13.

- **Tier 1** comprises our largest town of Rayleigh. Rayleigh has a significantly larger population (34,000 people) than any other settlement in Rochford, and contains by far the widest range of local and regional services, including two secondary schools, a large town centre, and a generous range of retail, employment and community facilities.
- **Tier 2** comprises our larger settlements of Hockley (including Hawkwell) and Rochford (including Ashingdon). These settlements have populations in the range of 10,000 – 25,000 people and contain a good range of local services, including a secondary school, modest-sized town centres, and a good range of retail, employment and community facilities.
- **Tier 3** comprises our larger villages of Canewdon, Great Wakering (including Little Wakering and Barling) and Hullbridge. These settlements all have populations in the range of 1,000 – 10,000 people and contain a modest range of local services, including single primary schools, small village centres and a modest range of retail, employment and community facilities. Whilst Canewdon is somewhat smaller than either Great Wakering or Hullbridge, it has a good range of facilities for a settlement of its size and benefits from a good degree of self-containment.
- **Tier 4** comprises our remaining villages, including Great Stambridge, Paglesham, Rawreth, Sutton, Stonebridge and South Fambridge. These settlements all have populations smaller than 1,000 people, often considerably smaller, and typically lack most day-to-day facilities

Beyond our borders, our residents and businesses have an important relationship with Southend, Basildon, Chelmsford and London, particularly for employing and accessing regional facilities (such as hospitals, major attractions and comparison retail). These settlements are all larger than any town in Rochford and contain a much greater range of facilities. In a wider context, these settlements are likely to be equivalent to a 'Tier 0'. Other nearby towns which provide some services to Rochford residents include Wickford, which is similar in size and role to Rayleigh, and South Woodham Ferrers and Thundersley/Hadleigh, which are similar in size and role to Hockley or Rochford. Whilst these settlements are not within Rochford, and have their own growth needs, understanding the role and function of these settlements across boundaries is useful for considering the impacts of our strategy on a wider geography and vice versa.

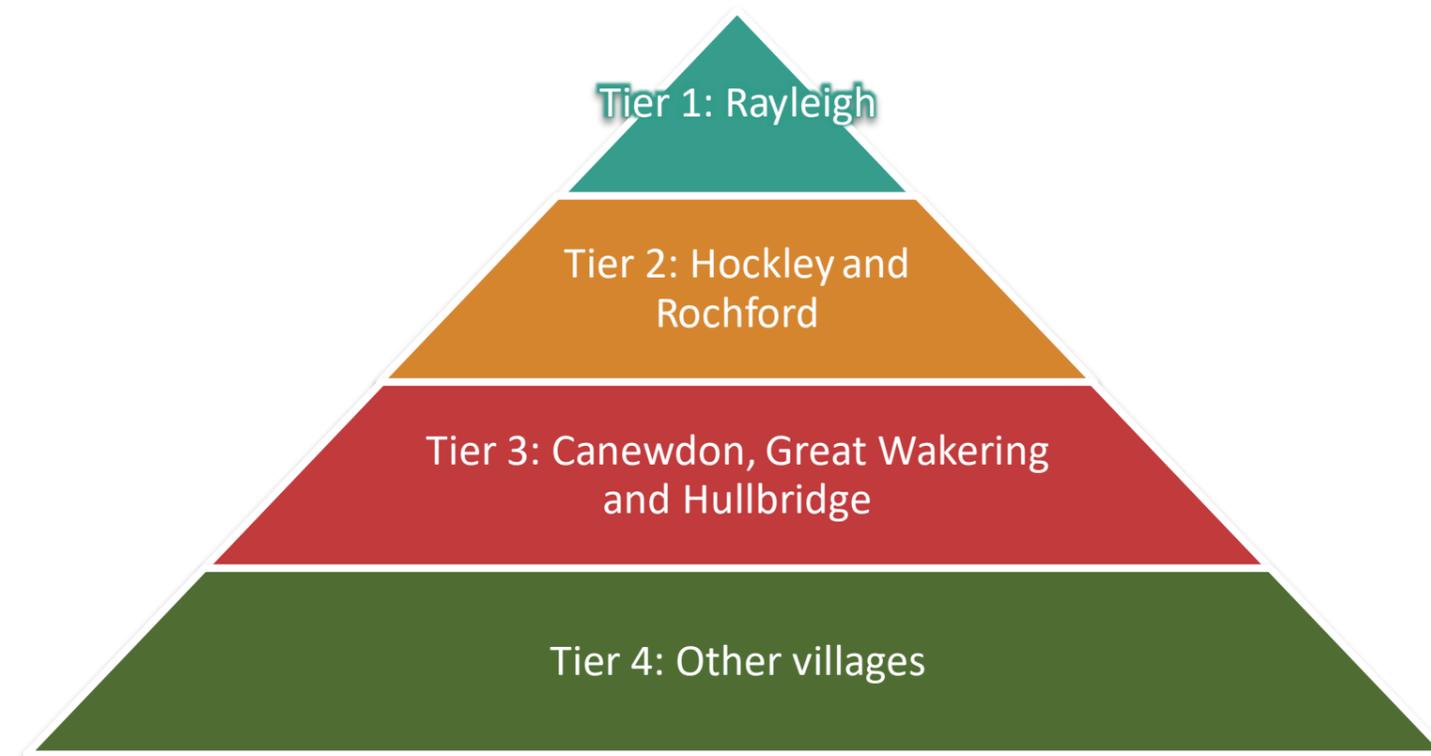


Figure 13: Proposed Settlement Hierarchy

Q5. Do you agree with the settlement hierarchy presented? If not, what changes do you think are required? [Please state reasoning]

QUESTIONS



## Growth Scenarios

Over the next 20 years, Rochford needs to grow to ensure that the needs of existing and future communities can be met within our area. Failing to grow is likely to mean younger residents being forced to leave the district to find an affordable home and the district becoming less economically competitive as central government and businesses choose to invest elsewhere.

To meet our growth needs over the next 20 years, we are likely to need to plan for...

- 7,200 – 10,800 new homes of different types, sizes and tenures
- 7 – 40 hectares of new employment space of different types
- Up to 20,000 square metres of new retail space
- Transformational improvements to local road and sustainable transport networks, including long-term solutions for the A130 and A127, and working with partners to deliver an inter-urban rapid transit solution for South Essex and significant capacity improvements to existing bus and rail
- A masterplan for our town centres that encourages a more sustainable use class mix and supports their vitality in the long-term
- New local centres with accessible services
- A long-term strategy to reduce carbon usage to net zero and source energy from new renewable and low-carbon sources
- Significant new community infrastructure, including several new primary schools, at least one new secondary school and significant increases in primary care capacity
- Large areas of new open space and green infrastructure alongside strategic development sites

### IMPORTANT NOTE



Whilst a range of growth scenarios have been presented in this section, the Council is not suggesting that these are equally sustainable and/or desirable. There remains significant work through the plan-making process to develop a strategy that successfully balances our need to grow with the need to safeguard our natural and built environments.

### Planning for Housing Growth

The Government has made it clear that it wants to significantly increase the supply of new housing across the country. It has set a target of 300,000 homes to be built each year by the mid-2020s. National policy is clear that plans should meet local housing needs, unless the adverse impacts of doing so would significantly and demonstrably outweigh the benefits. When determining how many homes need to be built in Rochford, national policy is clear that the standard method set out in Government guidance should be used as a starting point, unless exceptional circumstances justify otherwise. **The current standard method suggests that we would need to build around 360 homes per year over the next 20 years to meet our housing needs, which equates to 7,200 homes.**

National policy also requires Local Plans to provide strategies that accommodate unmet need from neighbouring areas where it is practical to do so and is consistent with achieving sustainable development. Whilst the scale of unmet housing need from others' plans, including those from elsewhere in South Essex and London, is not fully known, it is possible that building more than 360 homes per year, if sustainable to do so, could help to accommodate some of this need.

Our Housing and Economic Land Availability Assessment (HELAA) 2020 identifies a supply of over 4,300 homes that are already planned for. This includes existing allocations, sites with planning permission and an allowance for windfall development of around 45 homes a year. Windfall development is development which happens on sites which come forward unexpectedly and are not directly planned for in the Local Plan.

## Planning for Economic and Retail Growth

The Council is part of the South Essex Economic Development Needs Assessment (EDNA) and South Essex Retail Study (SERS), both prepared in 2017. These assessments presented a range of scenarios relating to the future need for employment and retail space, respectively, over the next 20 years. It is recognised that since these assessments were prepared, the local and regional economies have been affected by the COVID-19 pandemic which is likely to have disrupted and accelerated different economic trends. Whilst updates to these assessments are planned, they are considered to remain useful for provided broad bookends for the likely need for economic uses through the new plan based on long-term trends.

**The EDNA identified a potential need for up to 7 hectares of employment land by 2036, which rises to 16 hectares when making an allowance for churn and windfall.** Compared against the District’s potential supply of new employment land, including the delivery of allocated sites at Michelin Farm, Airport Business Park and Star Lane, it is possible that no additional land will need to be allocated to meet Rochford’s future employment needs, and it may be that consolidation of employment land for housing can be justified in some locations. However, to ensure our growth strategy makes sustainable and well-rounded communities, there may remain a need to allocate land for specific or niche employment uses not being met by the existing market, such as grow-on space or flexible workhubs, which are considered in more detail in the Employment section of this paper.

**The South Essex Retail Study 2017 identifies a need for around 13,000m<sup>2</sup> of new retail floorspace by 2037, if Rochford was to build 360 homes a year over that period.** This is made up of around 11,500m<sup>2</sup> of comparison floorspace and 1,500m<sup>2</sup> of convenience floorspace. Whilst the Retail Study does not consider the retail floorspace needs of planning for an even higher housing figure, extending this figure proportionately results in a possible need for around 20,000m<sup>2</sup> of new retail floorspace if housing growth was around 590 homes a year.

Scenario	Explanation
Lower growth	<p>Approx 4,500 new homes by 2040 from maximising urban and brownfield capacity and windfalls</p> <p>7 hectares of employment land (based on EDNA combined scenario)</p> <p>No new retail floorspace other than windfalls</p>
Medium growth	<p>7,200 new homes by 2040 (based on current standard method)</p> <p>16 hectares of employment land (based on EDNA combined scenario with allowance for churn and windfall)</p> <p>C. 13,000 m<sup>2</sup> of new retail floorspace (based on South Essex Retail Study)</p>
Higher growth	<p>10,800 new homes by 2040 (based on current standard method +50%)</p> <p>40 hectares of employment land (based on maintaining existing employment allocations)</p> <p>C. 20,000 m<sup>2</sup> of new retail floorspace (based on Retail Study adjusted for housing growth)</p>

**Figure 14: Growth Scenarios for the Rochford Local Plan**

## Why is it important to plan for the right amount of growth?

Planning for the right amount of growth is at the heart of a sustainable Plan.

Rochford District is an area with known housing challenges, many of which have been exacerbated by the Coronavirus pandemic. Our housing register has grown by 20% in the last year up to around 1,000 households and the ratio between house prices and local earnings is amongst the least affordable in the country. When new homes are built, around a third of these homes are built as affordable, typically discounted by at least 20%. By taking a positive approach to growth locally, we can help to create a more inclusive housing market, avoiding the emergence of housing-related issues including homelessness and concealed households, such as where younger people are forced to remain or return to their family home far longer than they would desire.

Planning for growth can also have enormous economic advantages, in terms of the local jobs created through the construction phase, the local spend created through population growth and new local premises which allow both local firms to grow and for other firms to locate in the area.

We recognise that planning for the right amount of growth is a balance, taking into account the capacity of both infrastructure and the environment. There is a clear and important relationship between the strategy within a Local Plan and the infrastructure that we can deliver, particularly as key 'big ticket' infrastructure such as new roads or country parks would likely require funding from developments. Similarly, there is increased emphasis on development providing net gains for the environment and the planning for the right amount of growth in the right places can deliver environmental measures that secure improvements for flood risk, habitats, air quality and open spaces.

Table X sets out some general assumptions about the level of growth that would be required to deliver different types of infrastructure, however the exact numbers will depend on existing infrastructure capacity.

Every 10 homes built in an area, on average, generates:



3 homes available in an affordable tenure



9 local jobs (created or sustained)



£250,000 in local spend per year from new residents

In general, there are advantages to concentrating growth in fewer but larger areas as doing so can provide the "critical mass" needed to secure transformational new infrastructure, such as secondary schools, link roads or new transport systems.. The Government have also been clear in their funding decisions that they will help fund infrastructure where it is supporting their growth ambitions. It is also possible for this infrastructure to be funded by a number of smaller developments 'pooling together' towards common infrastructure. However, a strategy that relies on smaller sites, or sites spread more evenly through the District, may also be challenging to fund new infrastructure because developments smaller than 50 homes will typically not pay towards new infrastructure and the funds that are collected may be spread across too wide an area to be impactful.

**Table X – Typical Levels of Growth Required to Deliver Infrastructure**

Type of Infrastructure	New houses required
Primary School	1,500+
Secondary School	4,500+
Healthcare Centre	3,500+
Open Space (amenity / play space)	500+
Local Centre	1,000+

*Standards taken from Essex County Council Developers' Guide to Infrastructure Contributions and other best practice*

## Spatial Strategy Options

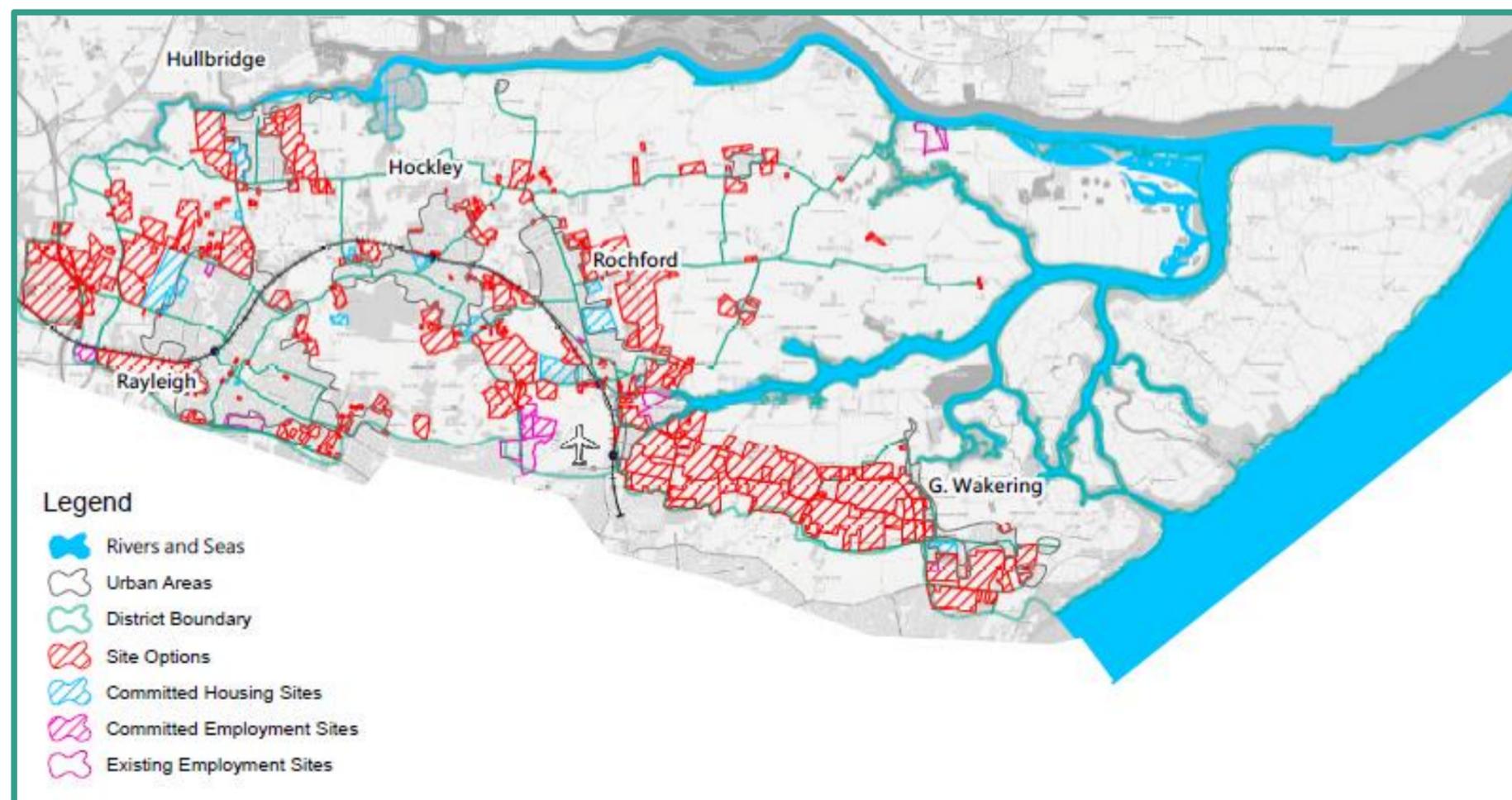
At the heart of our new Local Plan needs to be a strategy that binds together our policies in a way that delivers the vision and objectives of our district and its individual settlements. A number of strategy options have been identified that could form the basis of the plan's approach to growth over the next 20 years.

The options identified are:

- **Strategy Option 1: Urban Intensification**
- **Strategy Option 2: Urban Extensions**
  - » Option 2a: Focused on main towns
  - » Option 2b: Dispersed to all settlements based on Settlement Hierarchy
- **Strategy Option 3: Concentrated growth**
  - » Option 3a: Focused west of Rayleigh
  - » Option 3b: Focused north of Southend
  - » Option 3c: Focused east of Rochford
- **Strategy Option 4: Balanced Combination**

Whilst an indicative illustration of how a spatial strategy could look is presented under each option, strategic options are not necessarily restricted to a defined location, unless otherwise stated. It may be that there are a range of different locations that could deliver the option in different ways. Each strategy would consist of a number of sites, or clusters of sites, that would be taken forward in the plan. The full range of sites being promoted through the plan, alongside existing committed development, is shown in the map overleaf. A more detailed map of the sites being promoted in each settlement is provided in the settlement profiles set out later in this consultation paper with an opportunity for you to comment on the individual sites that you feel should be taken forward in the plan.

### IMPORTANT NOTE



## STRATEGY OPTION 1: URBAN INTENSIFICATION

Option 1 is the minimum expectation of national policy and is likely to be required within every strategy option. This option would be to make best possible use of Rochford’s existing urban, previously developed (brownfield) land and other under-utilised land, such as vacant buildings and contaminated land.. A strategy based on urban intensification could also include taking a more permissive approach to higher densities in suitable locations (such as town centres and near stations). We expect that at least 4,200 homes will be built over the next 10 years under this option and our Urban Capacity Study suggests a further 1,500 homes could be built through a mixture of maximising the capacity of existing housing allocations and taking a more permissive approach to higher densities in the urban area, however we can have less certainty over these sites.

### PROS +

- This strategy requires the least use of greenfield land and, by definition, would involve no release of land from the Metropolitan Green Belt
- This strategy makes best use of where existing services are located and is the least dependent on the provision of new infrastructure to achieve sustainable development
- This strategy can support existing businesses and town centres by increasing their catchment population
- This strategy can support regeneration and revival of existing areas by directing development and investment into urban areas and infrastructure, rather than the relatively more viable sites on greenfield land on the edge of settlements

### CONS -

- This strategy will not be able to meet our growth needs in full, which is unlikely to result in a sound plan and risks exacerbating our housing issues
- This strategy has the least scope for delivering brand new infrastructure and risks overloading existing services in urban areas
- Higher density buildings, such as flats, are relatively rare in our urban areas, particularly our historic centres, and may be damaging to local character in some places
- Urban and brownfield sites are generally less viable than greenfield sites, and therefore may be less reliable and less able to contribute towards funding infrastructure improvements

### This strategy could deliver...



Existing planned housing developments, including sites with planning permission, existing allocated sites and urban developments, involving around 4,200 new homes of which at least 800 will be affordable



Existing planned employment developments, including sites with planning permission and existing allocated sites, involving excess of XXX m<sup>2</sup> of employment space, including new high quality space at Airport Business Park and Michelin Farm



Potentially a further 1,500 homes by allowing higher density developments in urban areas and on existing allocations



Capacity improvements to existing schools and healthcare centres, new on-site open spaces and sports facilities



Limited opportunities to deliver transformational new infrastructure as many of the developments would fall below the 50-home threshold to contribute to new infrastructure

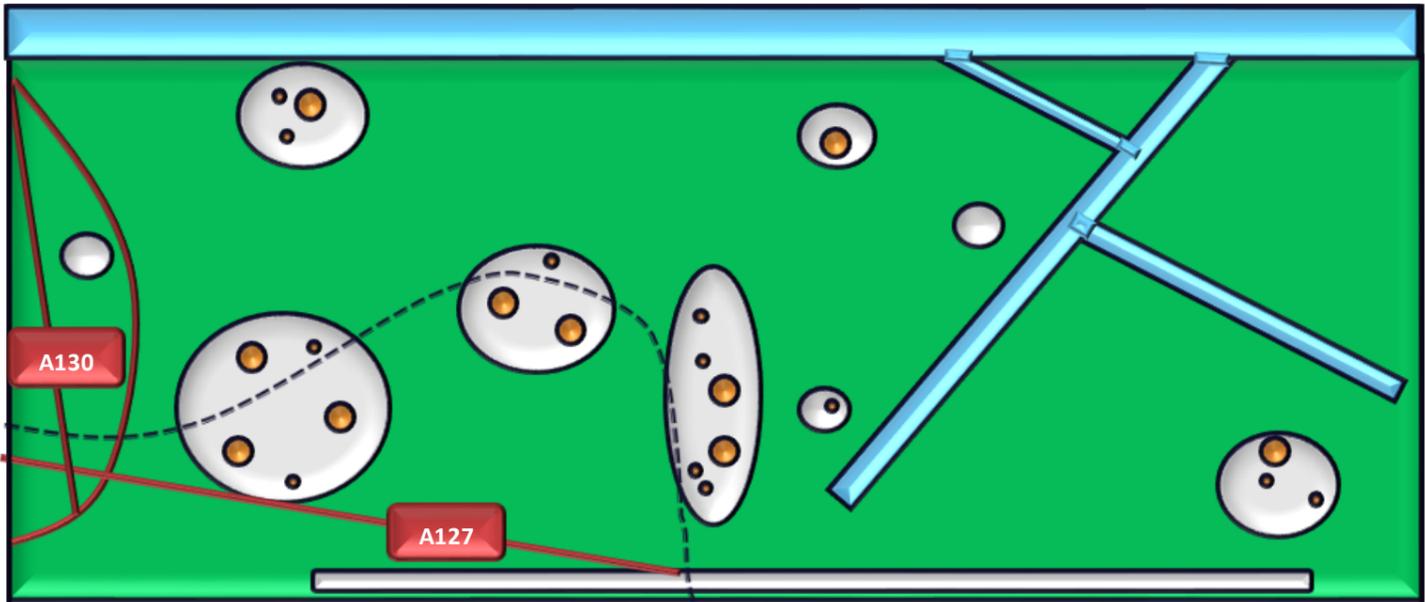


Figure 16: Indicative Illustration of Strategy Option 1 - Urban Intensification

## STRATEGY OPTION 2: URBAN EXTENSIONS

Option 2 would be to spread development across a number of development sites of between 10 and 2,999 homes adjoining existing towns or villages. Option 2 has two sub-options which are,

- Option 2a: Urban extensions focused in the main towns
- Option 2b: Urban extensions dispersed to settlements based on hierarchy

This option would result in a variety of site size and location. Larger development sites would need to deliver their own services such as a primary school, open spaces, shops and basic medical facilities. Smaller sites may need to pool together to deliver new infrastructure.

### PROS +

- Through larger sites and effective co-ordination of smaller sites, this strategy would have a reasonable 'critical mass' to be able to deliver new infrastructure in the form of primary schools, basic healthcare facilities, open spaces, shops and other community facilities
- This strategy provides an opportunity for smaller local developers to contribute to meeting local housing needs, spreading the risk of housing supply across a number of builders and containing more of the economic benefits of growth locally
- By involving a greater number of developers and site, this strategy may deliver more quickly and generate more diversity both in terms of design and uses
- This strategy is relatively more likely to be able to attract external investment into new infrastructure and community facilities than Strategy Option 1

### CONS -

- This strategy may be relatively less able to deliver transformational new infrastructure, such as link roads, new bus routes or secondary schools, as there may be insufficient growth in one area to co-ordinate funding
- This strategy may create a cumulative population increase that it is more challenging to support with new infrastructure given the population growth would be spread across a wider area and relying on a greater number of sites, adding complexity and risk
- This strategy would involve significantly growing some existing settlements to a scale that may change their character and function in a way that existing residents do not agree with
- This strategy would require release of Green Belt land across a number of locations which may be more noticeable and harder to mitigate

### This strategy could deliver...



An additional 3,000 – 5,000 homes relative to Option 1 of which at least 1,000-2,000 would be affordable



Up to 3 new primary schools, new medical facilities, open spaces, employment areas and transport connections



Opportunities to support rural services by directing some growth to villages with rural shops, schools or community facilities

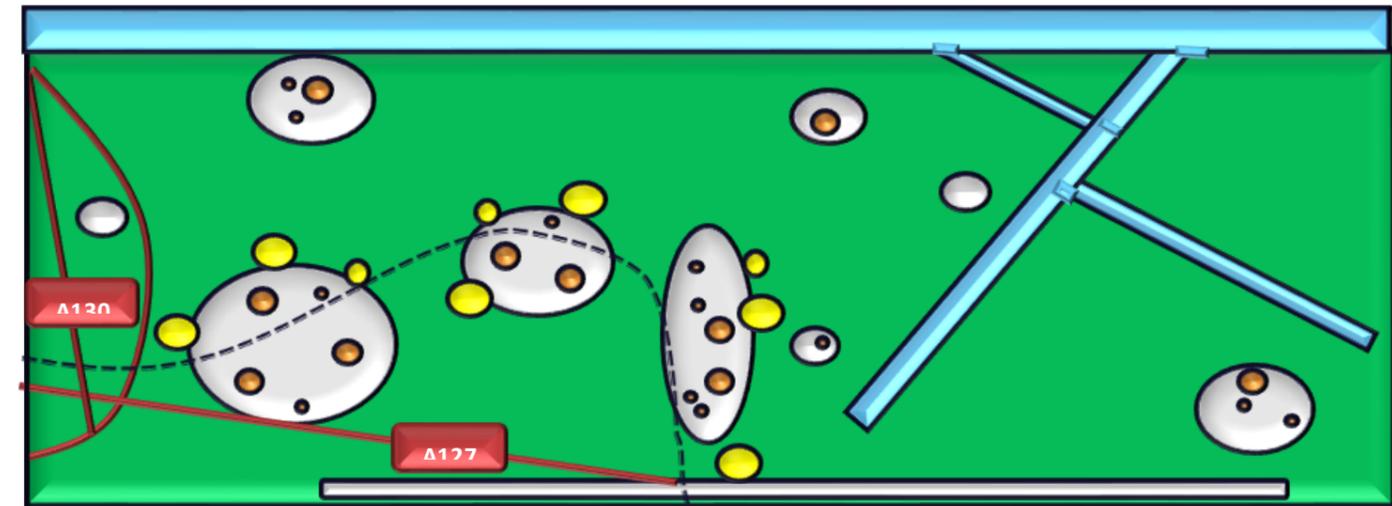


Figure 19: Indicative Illustration of Strategy Option 2a - Large sites focused in main towns

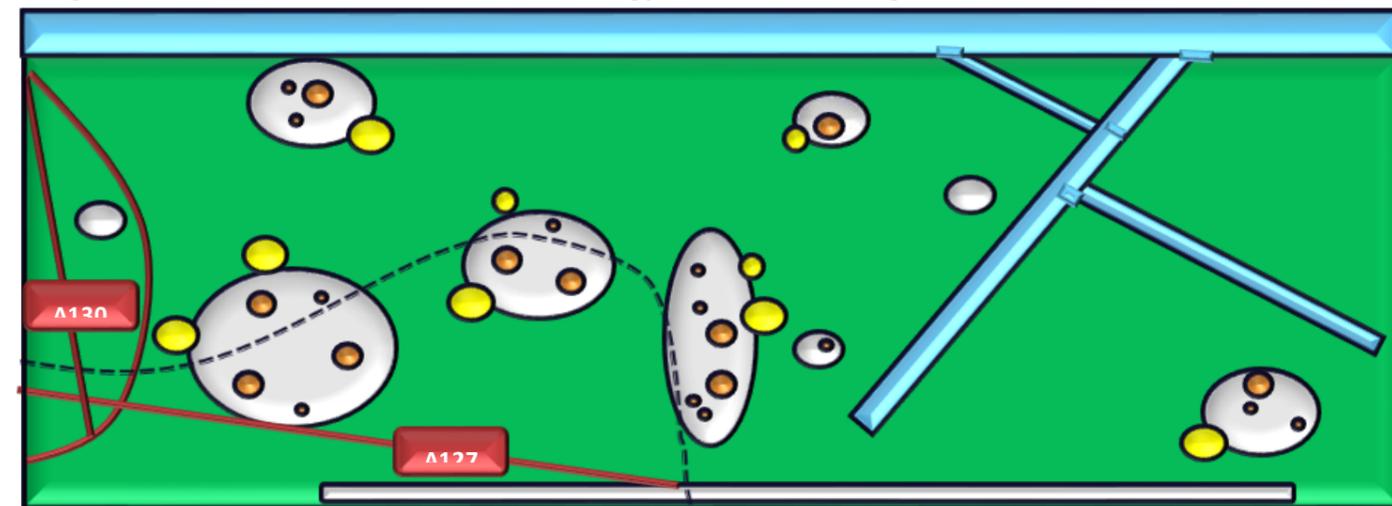


Figure 20: Indicative Illustration of Strategy Option 2b - Large sites dispersed based on settlement hierarchy

## STRATEGY OPTION 3: CONCENTRATED GROWTH

Option 3 would be to concentrate growth in one or more locations of 3,000+ dwellings. Option 3 has three sub-options based on locations where there is likely to be sufficient land being promoted to deliver this scale of growth in a co-ordinated way:

- Option 3a: Concentrated growth west of Rayleigh
- Option 3b: Concentrated growth north of Southend
- Option 3c: Concentrated growth east of Rochford

This option would result in a brand new neighbourhood the size of Great Wakering, or potentially larger. This new neighbourhood would require major new infrastructure, including a secondary school, multiple primary schools, a range of healthcare facilities, open spaces and employment spaces and potentially its own neighbourhood centre.

### PROS +

- This strategy would provide the 'critical mass' needed to fund transformative new infrastructure, including new link roads, sustainable transport routes, secondary schools, employment spaces and strategic green spaces, placing the least strain on existing infrastructure and services out of each of the options
- Development at this scale is more likely to attract external investment from the likes of Government to deliver strategic infrastructure improvements
- Development at this scale could deliver a series of unique neighbourhoods which are individually distinctive and which offer a diverse range of housing, jobs and characters
- There may be opportunities to deliver cross-boundary growth around Wickford (for Option 3a) and Southend (Option 3b) which could deliver even greater levels of infrastructure

### CONS -

- This strategy would be very complex and require significant work over a period of time to co-ordinate delivery across multiple landownerships and phases of development
- This strategy would place "all of our eggs in one basket" meaning if the option does not come forward as expected it could undermine the delivery of the plan as a whole
- The benefits of growth for existing communities and businesses will not be spread across the District, and this strategy would deliver relatively little in the way of infrastructure improvements within existing settlements including villages
- This strategy would require a significant redrawing of our Green Belt boundary

### This strategy could deliver...



An additional 3,000 – 5,000 homes relative to Option 1 of which at least 1,000-2,000 would be affordable



Up to 1 new secondary school, 3 new primary schools, new medical facilities, open spaces, employment areas and new link roads



Greater opportunities to attract Government investment into existing and new infrastructure as part of the Thames Estuary Growth Area



Greater opportunities to work with Basildon, Castle Point, Essex and Southend Councils to co-ordinate funding towards transformational transport infrastructure projects such as a new inter-urban rapid transit system or new link roads



Opportunities to deliver the eastern extent of the South Essex Estuary Park forming a new coastal country park in the east of the District

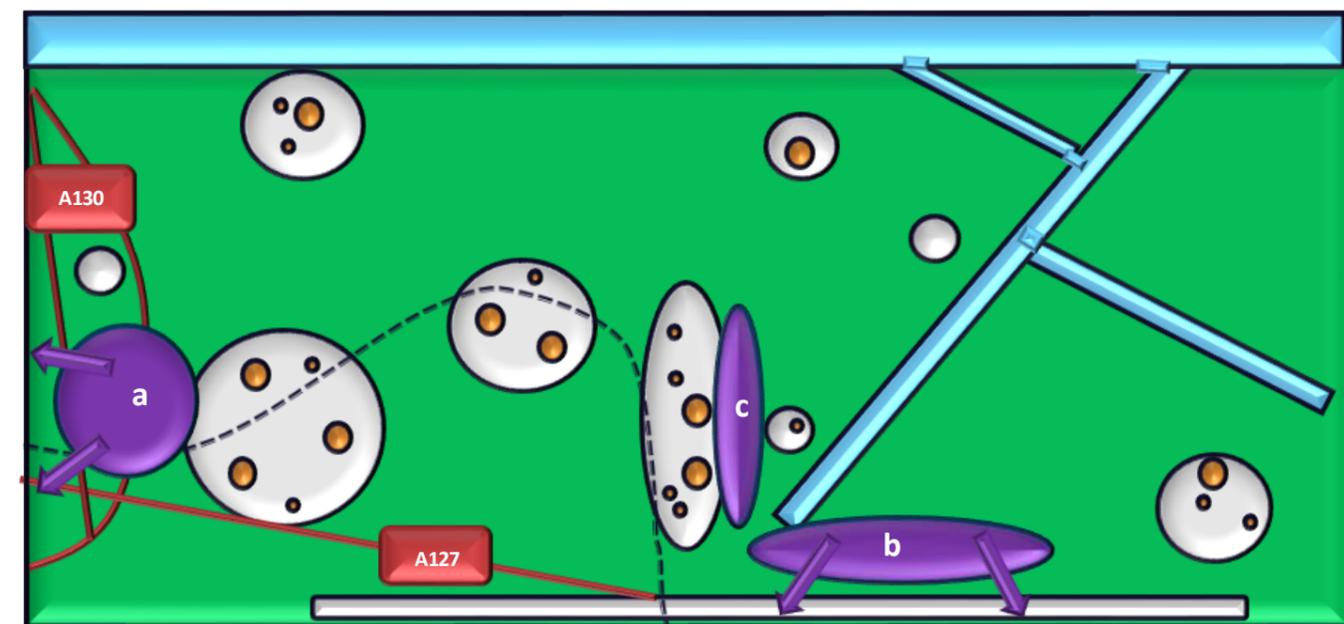


Figure 21: Indicative Illustration of Strategy Option 4

## STRATEGY OPTION 4: BALANCED COMBINATION

This strategy would see a mix of the previous 3 options based on the most appropriate balance to meet development needs. This could mean making best use of urban capacity (Option 1), building one or two large growth areas (Option 3) and a number of smaller urban extensions (Option 2).

Depending on the exact combination of strategies, this option could deliver a range of major new infrastructure, including link roads, secondary school, multiple primary schools, a range of healthcare facilities, open spaces and employment spaces.

### PROS +

- This strategy could deliver many of the infrastructure advantages of both Option 2 and 3 by using Option 3 sites to deliver transformational new infrastructure, and directing Option 2 sites to the locations where infrastructure capacity can be most easily increased to support growth
- This strategy may spread some of the risk of maintaining a supply of housing by continuing to deliver housing prior to concentrated growth areas becoming available later in the plan period
- This strategy spreads the risk of under-delivery in Option 3 by having a more diverse mix of sites and locations
- This strategy spreads the benefits of growth across the District, including to where growth is needed to sustain existing services (such as rural shops and primary schools) or provide new services (such as new bus routes)

### CONS -

- This strategy would be complex and would require significant co-ordination to deliver, particularly in relation to new infrastructure in locations where multiple sites are expected to contribute to funding this
- This strategy retains some of the risk of Option 3 should larger growth areas still be relied upon to deliver a significant proportion of development needs
- This strategy would require release of land from the Metropolitan Green Belt that would be noticeable and may require significant mitigation
- Urban extensions to existing settlements may still grow existing settlements in a way that changes their character or which places stress on existing services

### This strategy could deliver...



An additional 3,000 – 5,000 homes relative to Option 1 of which at least 1,000-2,000 would be affordable



Up to 1 new secondary school, 3 new primary schools, new medical facilities, open spaces, employment areas and new link roads



Greater opportunities to attract Government investment into existing and new infrastructure as part of the Thames Estuary Growth Area



Greater opportunities to work with Basildon, Castle Point Essex and Southend Councils to co-ordinate funding towards transformational transport infrastructure projects such as a new inter-urban rapid transit system or new link roads



Opportunities to support rural services by directing some growth to villages with rural shops, schools or community facilities



Opportunities to deliver the eastern extent of the South Essex Estuary Park forming a new country park in the east of the District

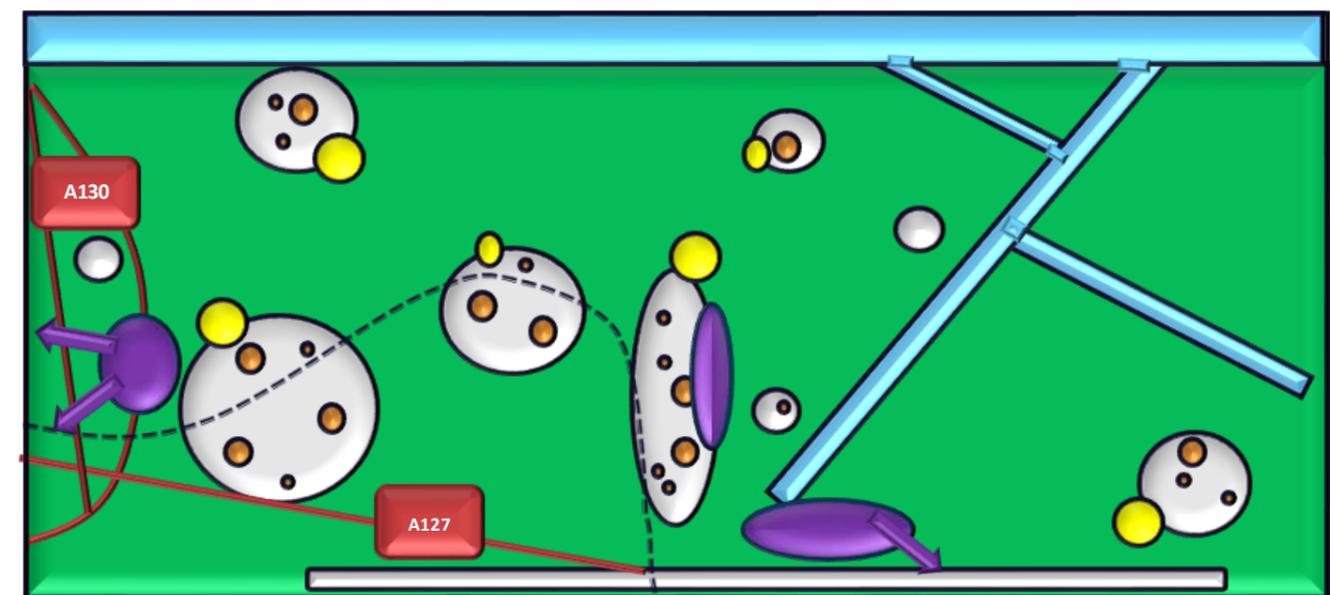


Figure 23: Indicative Illustration of Strategy Option 4: Balanced Combination

In this section, each strategic option has been presented equally but with commentary relating to the overall 'pros' (opportunities) and 'cons' (challenges) that a strategy of the nature suggested is likely to face. **A more detailed assessment of the sustainability implications of different strategic option is presented in the accompanying Integrated Impact Assessment (IIA).**

It is recognised that each strategy performs differently against our vision and objectives and a balanced judgement of the consequences of each strategy in terms of meeting our needs for housing, jobs and infrastructure, growing and diversifying our local economy and protecting and enhancing our natural and built environments will be required when selecting a strategy.

Figure 24 below sets out how each strategic option could relate to the growth scenarios considered above. As can be seen from this table, it is unlikely that intensifying development in our existing urban areas will be sufficient to deliver the level of growth necessary to meet our growth needs. Engagement with neighbouring authorities also suggests it is highly unlikely that any of Rochford's development needs can be met within existing urban areas or areas outside of the

<SUMMARY OF SA CONCLUSIONS ON DIFFERENT OPTIONS>

		Strategic Option 1	Strategic Option 2a	Strategic Option 2b	Strategic Option 3a	Strategic Option 3b	Strategic Option 3c	Strategic Option 4
Strategic Priority 1	Low growth							
	Medium growth							
	Higher growth							
Strategic Priority 2								
Strategic Priority 3								
Strategic Priority 4								
Strategic Priority 5								

Figure 24 – TO BE DONE BY SA CONSULTANTS

Q6. Which of the strategy options presented do you think is the most appropriate for our plan? [Please state reasoning]

Q7. Is there another reasonable alternative to these strategies that we should be considering instead? [Please state reasoning]

QX. How can we best ensure our strategy meets national policy requirements to:

- i. Maximise the capacity of existing brownfield and urban sites before justifying any Green Belt development
- ii. Deliver at least 10% of new houses on sites no larger than 1 hectare

QUESTIONS



# Spatial Themes

We recognise that there is far more to good planning than simply housing and jobs. This section of the consultation paper considers a range of themes that together lead to sustainable development. These themes include important issues relating to our society, our economy and our environment. Each theme within this section sets out a range of facts, challenges and opportunities relating to planning for that theme, alongside a number of questions that seek your feedback on how you feel we should be planning for that theme.



**Q8. Are there any key spatial themes that you feel we have missed or that require greater emphasis? [Please state reasoning]**

**QUESTIONS**

Figure 25: Diagram showing key spatial themes

## Place-making and Design

Rochford is a visually diverse District with a unique mix of historic, natural and urban environments that help to create a distinctive local vernacular and character.

The creation of high-quality buildings and places is fundamental to what the planning and development process should achieve (NPPF, Para 124). National policy is clear that good design is a key aspect of sustainable development which helps to create better places in which to live and work. National policy further requires plans to be clear about design expectations, and how these will be tested, with effective engagement between applicants, communities, local planning authorities and other interests throughout the process.

However it is important that the plan considers the issues that make a successful place beyond just the design of buildings and spaces. Successful place-making within both our existing and future communities will be at the heart of achieving our vision for the District, alongside the vision for our individual towns and villages.

Successful place-making relies on a range of different factors coming together to create a place that is **attractive, vibrant** and **safe**.

To help direct these different factors, the Plan could include a place-making charter, setting out a number of key principles for how development is expected to come forward in a way that contributes positively to its setting and wider environment. This place-making charter could form the basis for specific design policies, alongside one or more design guides (or codes) that set rules for how different parts of the District are expected to develop. These policies, guides and codes could set strict rules for some types of development in some locations, whilst allowing greater innovation and freedom for other forms of development in other locations. The scale and geography of these design guides and codes will be important to their success; a single guide could be prepared to cover the entire District, or we could prepare individual design guides and codes for specific settlements or areas.

Relevant Plan Objectives: ALL

### A PLACE-MAKING CHARTER FOR ROCHFORD

#### *All new development will be required to...*

- Deliver high-quality design and architecture in all buildings, streets and spaces;
- Provide opportunities and activities for all groups in the community;
- Improve health and wellbeing, such as by delivering multi-functional, accessible and connected green and blue spaces, including parks and coastal areas;
- Encourage low-levels of car reliance, with a focus on prioritising sustainable forms of movement including walking and cycling;
- Conserve and enhance heritage and local character and features;
- Support the creation of complete communities through the co-location of community facilities and delivering appropriate and accessible social infrastructure, including for education, healthcare and energy provision;
- Design developments so they are inclusive and safe for all users at all times;
- Improve affordability and choice by providing for a mix of typologies and tenures in housing supply;
- Enable inclusive and sustainable economic growth for different types of business, including corporations, small businesses and the self-employed;
- Be carbon-responsible by promoting the use of renewables, providing for future methods of transport and minimising energy use throughout the lifetime of buildings;
- Ensure all buildings are resilient to the potential future impacts of climate change throughout their expected lifetime;
- Encourage social innovation and opportunities for community-led projects;
- Facilitate the responsible long-term management and stewardship of places.

The Council has not prepared any specific evidence on design or place-making to inform its new Local Plan to date but may need to do so as plan-making progress. However, given the wide range of issues that affect successful place-making, it is likely that the evidence base will need to come together as a whole to determine our place-making and design policies, including evidence on housing need, green and blue infrastructure, viability and climate change.

Through the Issues and Options consultation, a number of options were presented including to retain existing District-wide policies and guidance, revise existing District-wide policies and guidance or to develop new area-specific policies and guidance. There was no consensus on a preferred way forward, but a number of common themes were identified including a widely held agreement that good design was central to successful place-making and the need to make best use of industry best practice on design, such as the UK Police Service's *Secured by Design*, Sport England's *Active Design Principles* and Essex County Council's *Essex Design Guide*.

Possible changes to the planning system being suggested by Government include placing a much greater emphasis on design in the planning process, with each area having design guides or codes, alongside specific masterplans for large growth areas. Regardless of whether these changes are formally introduced, there are a number of existing and emerging guides that can help to inform the Council's approach to place-making and design, including those listed above, and those below:

- National Design Guide
- National Model Design Code
- Manual for Streets

Possible options for addressing place-making and design through the plan are:

1. Identifying a number of general place-making principles and policies through the plan, including a potential overarching 'charter', that:
  - a. relate to the District as a whole,
  - b. relate to individual settlements, or
  - c. relate to individual areas identified for growth
2. Preparing detailed design guides, codes or masterplans alongside the plan that:
  - a. relate to the District as a whole,
  - b. relate to individual settlements, or
  - c. relate to individual areas identified for growth



Q9. Do you consider that the plan should include a place-making charter that informs relevant policies? Should the same principles apply everywhere in the District, or should different principles apply to different areas? [Please state reasoning]

Q10. Are the principles set out in the draft place-making charter the right ones? Are there other principles that should be included? [Please state reasoning]

Q11a. Do you consider that new design guides, codes or masterplans should be created alongside the new Local Plan?

Q11b. If yes, do you think it is more appropriate to have a single design guide/code for the whole District, or to have design guides/codes/masterplans for individual settlements or growth areas? [Please state reasoning]

Q11c. What do you think should be included in design guides/codes/masterplans at the scale you are suggesting? [Please state reasoning]

QUESTIONS

OPTIONS



## Housing for All



The population of the District is around 87,000 people who live across around 35,000 homes. Rochford has a number of challenges around housing, both in terms of affordability and availability. Partly due to low housing completions over the period, the average local house price has increased by over 70% in the last fifteen years which has outstripped growth in local earnings considerably. This has created a housing market where many local people are priced out of the home they need and younger people in particular are likely to be living at the family home for longer, unable to move on. This is a problem that will continue to be a significant if not addressed, as around 25% of our homes contain dependent children, which is above the average for Essex (23%) and England (22%). We also face challenges in delivering the right type of housing: Our older population is expected to be a much larger proportion of our population in 20 years' time which is likely to create a particular demand for different types of housing, both for those in good health and those who may require an element of care.

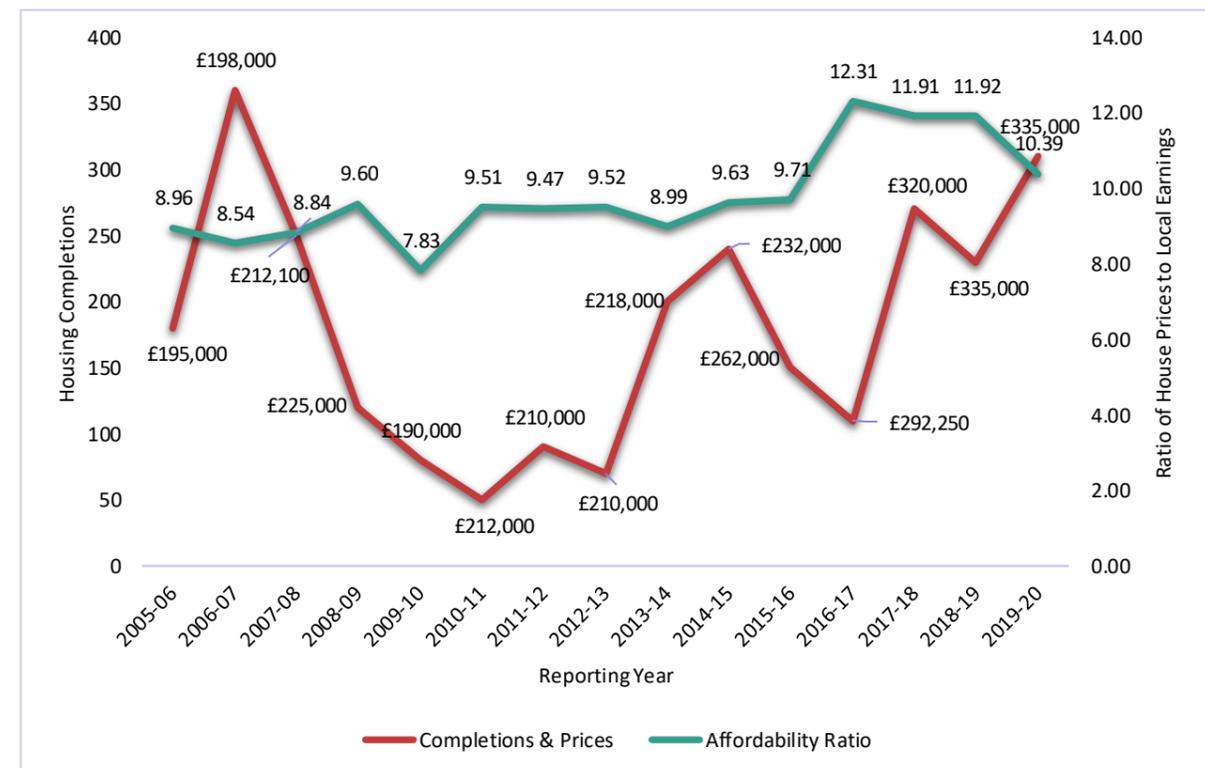
Above all else, the demand for more housing in Rochford is locally-driven, with existing residents living longer and a large number of concealed households living in others' homes unable to find or afford their own home. Through the plan, we must ensure that current and future generations are able to find suitable, affordable and accessible homes that respond to their needs over their lifetime. Failure to do so will lead to younger people leaving the district to find a home they can afford, and other people living in homes that do not respond to their needs.

National planning policy states that local plans should positively seek opportunities to meet the development needs of their area and that planning policies should ensure that a local authority's housing needs should be met locally unless there is a strong reason for restricting the overall scale of development in an area, or if the adverse impacts of development would significantly and demonstrably outweigh the benefits. Within this context, the size, type and tenure of different housing needed for different groups in the community needs to be assessed and reflected in planning policies.

### Relevant Plan Objectives: 1, 2, 6, 9, 19

(including, but not limited to, those who require affordable housing, families with children, older people, students, people with disabilities, service families, travellers, people who rent their homes and people wishing to commission or build their own homes). As set out in previous sections, our current housing need calculated using the standard method is around 360 homes per year. This overall housing need does not, however, take into account the need for different types, size and tenures of housing, which are considered further in this section.

Commentary in this section is largely based on housing market analysis undertaken across South Essex, including the South Essex Strategic Housing Market Assessment (SHMA) and its addendum. Due to changes in national policy, we will need to carry out an update to the SHMA to establish the specific housing needs of different groups in the community. However, the figures contained within the SHMA and its addendum are considered to remain useful for drawing broad conclusion on the likely need for housing of different types, sizes and tenures over the next 20 years.



## The Need for Different Types and Sizes of Housing

The South Essex Strategic Housing Market Assessment (SHMA), prepared in 2016 with an addendum in 2017, assesses the need for different types and sizes of dwellings over the following 20 years. Table X below highlights that the District has a fairly balanced need for housing of all types and sizes, with the greatest need for small and mid-sized semi-detached housing, and smaller detached housing. There is also a not insignificant need for one-bed flats and larger detached and semi-detached housing. Whilst it is recognised that the types and sizes of housing delivered in often market-driven, it is nevertheless important that the plan puts measures in place to ensure the mix of housing delivered in the future actually provides the types and sizes of housing that current and future residents want to live in.

Table X – Need for Housing by Type and Tenure

House Type / Size	Percentage of Overall Need
<b>Detached</b>	<b>30%</b>
<i>3 bed or less</i>	<i>20%</i>
<i>4 bed</i>	<i>9%</i>
<i>5 bed or more</i>	<i>1%</i>
<b>Semi-detached</b>	<b>50%</b>
<i>2 bed or less</i>	<i>23%</i>
<i>3 bed</i>	<i>23%</i>
<i>4 bed or more</i>	<i>4%</i>
<b>Terraced</b>	<b>6%</b>
<i>2 bed or less</i>	<i>3%</i>
<i>3 bed or more</i>	<i>3%</i>
<b>Flat</b>	<b>15%</b>
<i>1 bed</i>	<i>10%</i>
<i>2 bed or more</i>	<i>5%</i>

Rochford has very high levels of owner occupation compared to other parts of the country and our private rented sector is relatively small. A private rented sector review was undertaken by the South Essex Housing Group in 2018 and established that growth in private rentals had overtaken owner occupation (+6.1% compared to -5.1%) due to an undersupply of otherwise affordable housing. A number of households in Rochford have been meeting their affordable needs through the private rented sector, whilst it has also become the tenure for frustrated “would be”

homeowners, including families with children who cannot afford to buy and are not eligible for social housing. The increased demand for private renting has significantly inflated rents across all South Essex local authority areas including the Rochford District. People who are reliant on housing benefit struggle to find accommodation that is within the Local Housing Allowance (LHA) rates. To date the private rented sector in South Essex has not contributed in any significant way to new housing supply but been reliant for growth on the conversion of existing owner-occupied stock. Evidence demonstrates that the District is unaffordable for first time buyers and those on low/average incomes, highlighting the need for additional affordable housing in a range of tenures that meet the needs of income groups including aspirant homeowners. The private rented sector is smaller than the national average and there is a need to support investors to boost supply where there is interest.

## The Need for Affordable Housing

Affordable housing is a particular form of housing available to eligible households whose needs are not met by the market. It is typically available at a discount of around 20% or sometimes more. National policy encourages local authorities to plan for those who require affordable housing, however effective provision is about the right type as well as quantity. There are several different types of affordable housing tenure, the most common being social rented, affordable rented and intermediate housing, e.g., shared ownership (allows purchasers to typically buy between 25-75% of the property). We have a relatively active market of registered social landlords, with 9 being active in the District.

The District has a significant need for more affordable housing across all tenures, with the 2017 SHMA addendum identifying a need for 296 new affordable homes every year, falling to 238 affordable homes after five years. This is a large proportion of our overall housing need, around two-thirds based on the current standard method. As with all housing, we face different levels of demand for different sizes of affordable housing, with around 52% of new affordable home demand being for one-bed homes, with 27% two-bed and 19% three-bed.

The vast majority of our affordable housing is delivered through planning obligations on developments larger than 15 homes, with a relatively modest supply coming from dedicated affordable housing schemes. Our current policy requires 35% of all homes on developments larger to be 15 homes to be affordable. Because of this, it is important to recognise the role of market housing in allowing affordable housing to be delivered. Whilst it may be possible to

increase the supply of affordable housing by incentivising the delivery of dedicated schemes, the most effective way of increasing affordable housing delivery is by increasing the delivery of housing overall.

The revised NPPF sets out that planning policies should expect at least 10% of homes on sites larger than ten homes to be available for affordable home ownership. This requirement would form part of the overall affordable housing contribution from a development site having implications on delivery of affordable rented homes.

There are a number of changes on the horizon in relation to planning for affordable housing.

- In May 2020, the Government made a Written Ministerial Statement setting out a framework for a new form of Affordable Housing, known as First Homes. This is intended to deliver discounted (at least 30%) market homes for local people who live or work in the community, struggling to purchase a home at market prices. Eligibility will include first-time buyers and key workers. Moving forward, First Homes will need to make up 25% of all of the affordable tenures captured through planning obligations with traditional tenures such as affordable rent or shared ownership reducing proportionately.
- The Government has also consulted on longer-term proposals to change the way in which developer contributions are collected. A National Infrastructure Levy is proposed with rates potentially decided by the Government. If introduced, affordable housing would be provided via this Infrastructure Levy, where currently it is provided through Section 106 agreements. Whilst the Levy rate will be set by Government, the prioritising of spending will be decided locally. These proposals may affect affordable housing delivery, depending on how these priorities are set.

### The Need for Specialist and Supported Housing

In addition to affordable housing, we also have demand for specialist forms of housing which includes:

- Housing for those with disabilities, e.g., wheelchair friendly and adaptable accommodation
- Housing for young people leaving care
- Housing for people fleeing domestic violence
- Housing for those with drug and alcohol dependencies, or
- Housing for those at risk of becoming homeless

These forms of housing are again often provided by registered providers or other non-profit organisations within supported shared or communal housing schemes.

Other forms of specialist housing are those for older persons who may require health care support due to physical and mental health issues such as dementia, but who are not in need of residential care. Types of older persons accommodation will include sheltered and extra care sheltered housing. Such forms of accommodation are unique from each other and will in every case need to meet the needs and aspirations of residents, with good design, choice of tenure and be in sustainable locations, i.e. near to community facilities and services. Focusing on independence and social inclusion, specialist housing can contribute to the delivery of local health and social care services but will rely on effective joint working between multiple agencies, e.g. housing, health, and voluntary sector, as well as strategic planning.

Our evidence estimates that the additional demand for different types of specialist accommodation for older age groups is around 50 units per year, with the majority being from sheltered accommodation. In addition, the SHMA estimates a required provision of an average of 11 additional bed spaces per year within communal establishments (e.g. care or nursing homes). Whilst an update to the SHMA is planned, it is considered unlikely that the demand for older persons' specialist accommodation will have changed markedly but it will nevertheless be important that the plan provides a strategy to accommodate these needs.

### The Need for Rural and Community -Led Housing

People living in rural areas can face housing challenges, particularly with supply and affordability. The NPPF sets out that 'planning policies and decisions should be responsive to local circumstances and support housing developments that reflect local needs 'and that opportunities should be identified 'for villages to grow and thrive [to] support local services.'

Community-led Housing projects are one way that rural communities can bring housing forward to suit their community needs, e.g. size, type, and tenure of housing, however the District's tightly drawn Green Belt boundaries restrict the supply of housing in these locations. Options for addressing the specific needs of rural communities is set out later in this section.

**The Need for Self-Build and Custom Build Housing**

Self-build housing is where a person is directly involved in organizing and constructing their own home. Custom-build housing is where a person commissions a specialist developer to help to deliver their home to a request specification. These processes enable people to be more directly involved in meeting their own housing needs, and in so doing, reduce the reliance on the private market. The Self-build and Custom Housebuilding Act 2015 requires local authorities to maintain local registers of builders wishing to acquire suitable land to build their own home, and to permission sufficient suitable plots to meet demand.

This data can be analysed to establish the extent of local demand for this form of housing. There are currently 65 individuals on the Council’s register which is evidence of significant latent demand.

**The Need for Suitably Sized and Accessible Housing**

The Council’s current plan previously required all homes to be built to the Lifetime Homes standard and a minimum size. However the Government has legislated that these standards can no longer be enforced and that compliance must instead be sought through Building Regulations, and use of the Nationally Described Space Standards (NDSS), where justified. Authorities may only require adherence to a higher standard than the minimum where they have strong evidence that it is required to respond to an identified need, so the Council would need to justify continuing to use the NDSS in its new plan. The Council currently requires 3% of homes on developments larger than 30 dwellings to be fully wheelchair accessible. This is governed through Part M4 of the Building Regulations. If justified, the Council could seek a higher standard of accessibility for dwellings through mandating that new homes meet the standards set out in Parts M4(2) or M4(3) of the Building Regulations.

There are considered to be a number of non-exclusive options available to address the housing needs of all in our community through the plan. These are:

1. Meeting our need for different types, sizes and tenures of housing (including affordable housing and specialist housing) by requiring a standard non-negotiable mix of housing to be provided on all housing developments

2. Meeting our need for different types, sizes and tenures of housing (including affordable housing and specialist housing) by requiring a suitable or negotiable mix of housing that is responsive to the type or location of the development
3. Meeting our need for different types, sizes and tenures of housing by allocating specific areas of land for specific types, sizes and tenures of housing, including to:
  - a. Allocate entry-level ‘exceptions’ sites for first-time buyers
  - b. Allocate specific areas of land for affordable housing
  - c. Allocate specific areas of land for specialist housing
  - d. Allocate specific areas of land for self-build or custom-build housing
4. Taking a market-led approach to housing mix and not specifying the types, tenures and sizes of houses that need to be delivered through a specific policy
5. Requiring all new homes to be built to the Nationally Described Space Standard
6. Requiring all new homes to be built to Part M4(2) of the Building Regulations
7. Requiring a suitable proportion of new homes to be built to Part M4(3) of the Building Regulations

Q12. With reference to the options listed above, or your own options, how do you feel we can best plan to meet our need for different types, sizes and tenures of housing? [Please state reasoning]

Q13. Are there locations or settlements in Rochford that you feel require a specific approach to housing types, size and tenure? What is required to meet housing needs in these areas? [Please state reasoning]

Q14. Are there any other forms of housing that you feel we should be planning for? How can we best plan to meet the need for that form of housing? [Please state reasoning]

OPTIONS

QUESTIONS



**The Need for Gypsy, Traveller and Travelling Showpeople accommodation**

National policy also requires plans to make suitable provision for travelling households who have specialist housing needs. The Government has published its Planning Policy for Travelling Sites (PPTS) making it clear how the planning system is expected to provide for the housing needs of Gypsies, Travellers and Travelling Showpeople

The PPTS requires local plans to:

- a. identify and update annually, a supply of specific deliverable sites sufficient to provide 5 years' worth of sites against their locally set targets
- b. identify a supply of specific, developable sites, or broad locations for growth, for years 6 to 10 of the plan and, where possible, for years 11-15 of the plan
- c. consider production of joint development plans that set targets on a cross-authority basis, to provide more flexibility in identifying sites, particularly if a local planning authority has special or strict planning constraints across its area (local planning authorities have a duty to cooperate on planning issues that cross administrative boundaries)
- d. relate the number of pitches or plots to the circumstances of the specific size and location of the site and the surrounding population's size and density
- e. protect local amenity and environment

The PPTS is also clear that criteria should be set to guide land supply allocations where there is identified need and to provide a basis for decisions in case applications nevertheless come forward.

The Council has prepared evidence to assess its future needs for traveller accommodation, including the **South Essex Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (SEGTA)**. This assessment identifies a need in Rochford for 18 additional pitches for known travellers, 1 additional pitch for unknown travellers and up to 11 additional pitches for those that fall outside the planning definition of a traveller but nevertheless have identified housing needs. The SEGTA identified that there was no requirement for travelling showpeople plots in Rochford.

Table X shows how these needs are distributed over the next 20 years, with it being clear that most of these needs are immediate.

**Table X – Need for Gypsy and Traveller Accommodation in Rochford**

Years	0-5	6-10	11-15	16-20	21-22	Total
	2016-21	2021-26	2026-31	2031-36	2036-38	
Meet planning definition	14	1	1	1	1	18
Unknown	2	0	1	0	0	3 (25% = 1)
Do not meet planning definition	9	0	1	1	0	11

The Council's current policy position on traveller needs is to prioritise the delivery of a new permanent traveller site at Michelin Farm, which has capacity for 15 or more pitches, which would be sufficient to meet most of Rochford's needs. Feedback from the Issues & Options consultation was generally supportive of delivering a permanent site at Michelin Farm in preference to authorising or allocating alternative sites. However, this site is not being delivered as expected and there now exists significant doubt as to when or if delivery of this site is likely to be possible.

It is important that the plan makes sufficient provision for the permanent accommodation needs of Gypsies, Travellers and Travelling Showpeople, and sets suitable criteria for the assessment of any traveller sites that could be allocated through the plan or which come forward unexpectedly during the plan period. Failure to provide sufficient land or permanent pitches for the needs of travelling households would be incompatible with national policy and risks unauthorised sites emerging, often in the Green Belt, where there is no suitable alternative for travelling households. Rochford currently has a number of unauthorised sites, including a large site at Cherry Hill Farm, Rawreth siting over 10 pitches.

In addition to traveller sites for permanent accommodation, there may also be a need for sites for temporary accommodation for households travelling through the area. The provision of suitable temporary sites can help to reduce the number of seasonal unauthorised encampments by providing an authorised place for households to stop either overnight or for a short period.

Different types of temporary site can include:

- Transit sites - full facilities where Travellers can live temporarily (usually for up to a maximum of three months) – for example, to work locally, for holidays or to visit family and friends.
- Emergency stopping places - more limited facilities.
- Temporary sites and stopping places - only temporary facilities to cater for an event.
- Negotiated stopping places - agreements which allow caravans to be sited on suitable specific pieces of ground for an agreed and limited period of time.

The previous Essex Gypsy and Traveller Accommodation Assessment (EGTAA) identified a potential need for transit sites in Essex to address temporary accommodation needs of around 45 pitches at peak in a year. A Gypsy and Traveller Transit Site Assessment is now under preparation across Essex which may identify specific locations where one or more transit sites could be located.

**Q15. With reference to the options above, or your own options, what do you think is the most appropriate way of meeting our permanent Gypsy and Traveller accommodation needs? [Please state reasoning]**

**Q16. With reference to the options above, or your own options, what do you think is the most appropriate way of meeting our temporary Gypsy and Traveller accommodation needs? [Please state reasoning]**

**Q17. What do you consider would need to be included in a criteria-based policy for assessing potential locations for new Gypsy and Traveller sites? [Please state reasoning]**

Spatial options for addressing Gypsy, Traveller and Travelling Showpeople needs through the plan are set out below. It may be that a combination of these options is required to meet needs most effectively.

1. Retaining the current policy position of delivering a permanent site at Michelin Farm, if it can be established that this site is deliverable within the plan period
2. Prioritising the regularisation of existing unauthorised sites where any environmental, transport and amenity impacts of doing so are outweighed by the benefits
3. Prioritising the regularisation and expansion of existing unauthorised sites where any environmental, transport and amenity impacts of doing so are outweighed by the benefits
4. Allocating new areas of land for permanent traveller sites, informed by a specific Call for Sites and site assessment process for potential locations for new traveller sites
5. Allocating new areas of land for temporary traveller sites, such as a transit site, informed by a specific Call for Sites and site assessment process for potential locations for a new transit site
6. Requiring new strategic housing allocation to set aside areas for permanent traveller sites within the general boundary of any allocation
7. Working with neighbouring authorities to meet permanent traveller accommodation needs in other local authority areas
8. Working with neighbouring authorities to meet temporary traveller accommodation needs in other local authority areas, including new transit sites

OPTIONS

QUESTIONS

## Employment and Jobs



Rochford District is home to a small but productive local economy, characterised by an entrepreneurial culture and strong start-up business survival rates. There is a high proportion of micro, small and medium-sized enterprises, from home-based lifestyle businesses to highly-specialised advanced manufacturing firms. A lower-than-average job density indicates that the number of local jobs compared to working age residents is relatively low, and that many of Rochford's residents commute elsewhere. The Council's *Economic Growth Strategy* identifies opportunities to grow the economy by supporting small business productivity and encouraging inward investment, as well as harnessing the growth potential of London Southend Airport.

The New Local Plan needs to ensure that enough employment land is available to accommodate the growth ambitions of businesses of all sizes in the District over the next 20 years, as well as to attract new inward investment. In this way, the right planning policies will help provide more local job opportunities for residents and support greater prosperity for Rochford District.

National planning policy emphasises building a strong, competitive and productive national economy by creating the conditions to allow businesses to invest, expand and adapt. The NPPF champions an approach where areas focus on their innate strengths, support innovation and counter weaknesses, whilst policies and decisions must address the locational requirements of different sectors of the economy. Paragraph 81 requires planning policies to:

- set out a clear economic vision and strategy which positively and proactively encourages sustainable economic growth, having regard to Local Industrial Strategies and other local policies for economic development and regeneration;
- set criteria, or identify strategic sites, for local and inward investment to match the strategy and to meet anticipated needs over the plan period;
- seek to address potential barriers to investment, such as inadequate infrastructure, services or housing, or a poor environment; and
- be flexible enough to accommodate needs not anticipated in the plan, allow for new and flexible working practices (such as live-work accommodation), and to enable a rapid response to changes in economic circumstances.

Relevant Plan Objectives: 3, 4, 5, 9, 16

The NPPF, in paragraph 83, also emphasises the importance of a prosperous rural economy, requiring policies and decisions to accommodate local business needs in a way which is sensitive to the surroundings and prioritises the reuse of existing sites and buildings.

### Existing Evidence Base Position

To plan for the spatial requirements of businesses now and in the future, the Council needs to carefully consider how demand for different types of employment land is projected to change, based on detailed evidence. The two main sources that were commissioned are as follows:

- The [South Essex Economic Development Needs Assessment 2017 \(EDNA\)](#): Produced by GVA, this is a comprehensive, evidenced analysis of the economic and employment land opportunities and challenges for South Essex, including employment land requirements for 2016-2036 based on economic modelling of scenarios including growth of London Southend Airport and the relocation of businesses from Greater London to South Essex. Given recent national and global trends, most notably the COVID-19 pandemic but also the impending construction of other key infrastructure projects (e.g. the Lower Thames Crossing), it is anticipated that the EDNA will be refreshed soon to take into account how demand for different types of business space across South Essex may be affected as a result. However, it is considered to remain reliable for drawing general conclusions on the need for different types of employment space.
- **The South Essex Grow-On Space Feasibility Study 2020**: A report by BBP Regeneration analysing the availability and status of 'grow-on space' (i.e. office/industrial units of 150-500m<sup>2</sup>) across South Essex. Grow-on space is considered crucial in enabling start-up businesses to increase their output, employment and productivity, and consequently commercial provision is closely monitored, to determine whether the market adequately provides this product, or whether public sector intervention (through planning or economic development policy) is required to ease small business growth opportunities.

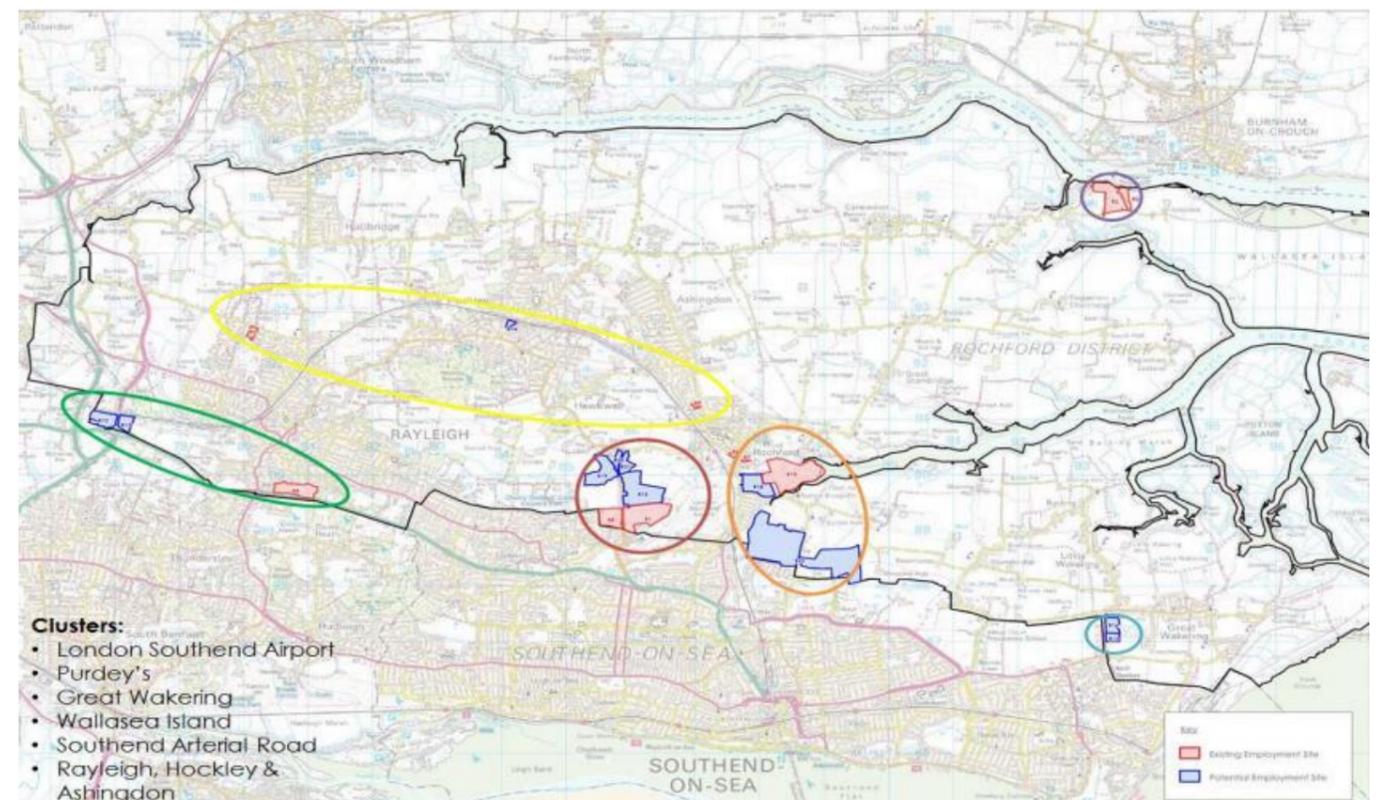
Key findings for the future of employment space in Rochford District are as follows:

- As part of wider South Essex, Rochford has considerable potential to support business growth and attract inward investment, with strong transport links to London, strategic transport infrastructure at London Southend Airport and the region's ports, a skilled workforce and entrepreneurial culture contributing to this.
- Rochford District has the highest demand/lowest supply of office space across South Essex, with property spending less time on the market than in much of South Essex (at 12.1 months compared to 16.9 months across the wider area). Demand for industrial space was the second highest, taking 12.4 months to let compared with a South Essex average of 15.8 months. However, vacancy rates across both office and industrial space were above average whilst rents were below average, implying overall quality of stock in Rochford District is of secondary/poor quality. In recent years, the supply of vacant industrial and office floorspace has fallen drastically across South Essex, due to rising business occupier demand, but also due to pressure to redevelop employment land for housing.
- Between 2016-2036, modelling suggests the most likely scenario for employment land demand, combining relocation of industries from London and the growth of London Southend Airport, will see a requirement for a further 6,837m<sup>2</sup> of office space and 24,950 m<sup>2</sup> of industrial/manufacturing space in Rochford District, whilst demand for warehouse space is projected to decrease by 1,481m<sup>2</sup>. This would mean an additional 7ha of employment land would be required, with the potential to support 1,242 additional jobs. This requirement rises to 16ha, when allowing for churn and windfall of existing employment sites (i.e. non-B-class uses having some presence on employment sites).
- Availability of grow-on space within the District is constrained, following a similar pattern to wider South Essex. For workshops in this category, the level of demand is moderate, but quantum of existing stock quite low, and quality of the current supply very low. For offices, demand levels are moderate but again quantum is quite low and quality of available stock very low. If this supply issue is not addressed both in terms of quantity and quality, there is a risk that small business growth will be constrained, and that successful start-ups will relocate elsewhere.

### Reviewing Existing Employment Land Provision

The *Core Strategy 2011* set out a number of policies relating to supporting economic growth by allocating employment land, both on existing and new sites. It also removed employment allocation from a number of existing sites with potential to be redeveloped for other uses. These were detailed further in the *Allocations Plan 2014*. Policies ED1; ED2; ED3; and ED4 seek to guide employment activities to existing and future allocated employment sites, including those falling under the London Southend Airport Joint Area Action Plan (JAAP), produced to support economic growth as the airport develops and expands.

The EDNA places Rochford District's existing and future sites allocated for employment use into a number of clusters (see below), namely London Southend Airport; Purdeys; Great Wakering; Wallasea Island; Southend Arterial Road; and Rayleigh, Hockley & Ashingdon. These total 112ha of employment land. Note that this does not include all sites in employment use within the District, as some sites were de-allocated for employment use but remain significant employment centres (i.e. Star Lane Industrial Estate, Rawreth, Lane Industrial Estate and Eldon Way Business Park), whilst employment activities are prevalent on a number of other, unofficial sites, such as a number of farms and former agricultural sites.



Core Strategy policies have supported a number of employment land milestones, including:

- The development of the Airport Business Park, which has seen completion of an access roundabout, spine road and services, construction of the first industrial plot for manufacturer Ipeco, planning approval for the Launchpad Innovation Centre and further planning applications for plots on the site.
- Strong commercial interest on new employment site NEL1 (Michelins Farm) leading to a successful planning application and modern warehousing/manufacturing space opportunities currently being marketed. Also commercial interest in site NEL2.
- Protection of existing sites, with existing employment sites retaining their role as places for businesses to thrive and grow, and a number of new developments of business space approved on sites including Aviation Way, Purdey's Industrial Estate and Brook Road.

However, in other aspects, there have been challenges:

- De-allocation of Rawreth Industrial Estate and Star Lane Industrial Estate has not led to these sites become available for housing as planned, with land assembly likely posing a barrier. Businesses continue to operate and develop facilities on these sites, and new sites do not necessarily provide the same product for these occupiers.



- A number of existing employment sites have a rise in non-B-class uses, e.g. gyms, leisure facilities, performing arts and retail, causing issues for businesses on Brook Road/Purdey's, whilst Rochford Business Park has seen no B-class uses developed.
- The existence of significant B-uses on former agricultural sites in the Green Belt (e.g. Crouchman's Farm, Dollymans Farm and Lubards Farm) indicates there may have been a market failure to provide certain types of workspace on allocated sites, e.g. smaller/more affordable units. This is supported by evidence from the Grow-On Space Study.

It is also important to acknowledge the implications of a number of recent events and policy changes that have a bearing on how employment needs can be planned for:

• **Changes to National Planning Policy:** From 1<sup>st</sup> September 2020, changes to the Planning Use Classes Order mean that employment uses in B1 (office and light industrial), along with retail uses in classes A1/2/3 and community uses in D1/2, now form a new Class E, with change of use planning permission not required to move between such uses. This has implications for employment sites, with it being far more difficult to protect sites solely for employment use as various retail and leisure uses may legitimately take place in business parks. This increased flexibility could result in interest in the District's employment sites from new occupiers, meaning more 'windfall' should be expected. In addition, the Planning White Paper proposals should be considered, with development potentially requiring far less regulatory oversight, depending on the 'zone' sites fall in.

• **The COVID-19 Pandemic:** This has the potential to impact demand for employment sites in a range of ways, with businesses in some sectors (e.g. hospitality and aviation supply chains) being vulnerable to the economic impact of the virus and restrictions, whilst in other sectors (e.g. logistics) there is potential that additional space will be required as a result. The acceleration of remote working practices as a consequence could reduce requirements for traditional office space, but also has the potential to see increased demand for flexible workspace outside major cities such as London, as businesses seek a professional environment closer to home. The Council is implementing an Economic Recovery Plan to direct support and investment to support communities and businesses most affected by the pandemic, and to create the right economic conditions to harness longer-term growth and transformation, based on any opportunities. The situation relating to demand for business space and employment land will need to be carefully monitored to understand both the impacts, and whether any changes are temporary or longer-lasting in nature.

In planning for future employment growth in Rochford District, it should be considered whether existing employment site allocations are sufficient to support the needs of businesses now and in the future, taking into account the need to accommodate whether this provides the right sites both to attract new business occupiers to invest, and to enable local businesses, particularly small enterprises and start-ups, to find the right workspace for them in terms of quality and affordability. Providing the right mix of sites will help support wider business growth and investment, and increase employment opportunities in the District.

A number of options are available to ensure an appropriate quantum of employment land is available to support business needs. It should be noted that these are not exclusive, and that a combination of options could be more effective:

OPTIONS

1. Meeting future needs by allocating existing and new employment sites for specific employment uses (e.g. offices or light industrial)
2. Meeting future needs by allocating existing and new employment sites for more general employment uses allowing employment sites to flexibly accommodate both employment and other uses
3. Meeting future needs by prioritising the delivery of existing employment land allocations at Land north of Southend Airport, Michelin Farm (West of A1245) and Star Lane, Great Wakering which may be sufficient to meet macro needs based on current evidence
4. Meeting future needs by prioritising the delivery of new employment space alongside any new strategic housing developments (e.g. start-up business centres/co-working spaces or planning for live-work units).
5. Meeting future needs by prioritising the expansion of existing employment sites, where adjacent plots can be easily developed to provide more workspace on established sites.
6. Meeting future needs by prioritising the regularisation of informal employment sites, such as those that have resulted from rural diversification. This could help improve the supply of good quality accommodation for smaller businesses, but may be at conflict with Green Belt policy where it causes increased harm to openness.

7. Promoting the intensification of employment uses on existing sites (e.g. encouraging the replacement of open storage yards with business units)
8. Requiring new developments of employment space to set aside a certain proportion for 'start-up' (under 150m<sup>2</sup>) or 'grow-on' space, to meet identified needs for these types of smaller space
9. Re-allocating and promoting further development on former employment sites still in employment use (e.g. Rawreth Industrial Estate, Eldon Way or Star Lane), to provide extra capacity, potentially in place of allocating new land.
10. Promoting more small business employment spaces within town centre redevelopment plans (i.e. in Rochford, Rayleigh and Hockley), to help support footfall and drive the wider town centre economy.

Q18. With reference to the options listed above, or your own options, how do you feel we can best ensure that Rochford District is an attractive place for businesses to locate and grow, and how do we ensure there is sufficient space overall to meet our employment needs?

Q19. With reference to Figure X, do you consider the current employment site allocations to provide enough space to meet the District's employment needs through to 2040? Are additional/fewer sites required? Please explain your reasoning.

Q20. Do you consider the existing allocated employment sites to be the right locations? Are there any that should be re-allocated for alternative uses? Are there other sites not currently allocated for employment uses that should be allocated and developed?

Q21. Are there any particular types of employment site or business accommodation that you consider Rochford District is lacking, or would benefit from?

QUESTIONS



## Future of London Southend Airport

Rochford is home to London Southend Airport, which is a regionally important airport which operates passenger services to destinations primarily focussed in Europe. The Airport also supports an element of freight and cargo movements.

National policy recognises the importance of maintaining a national network of airfields and requires local planning authorities to plan for any large-scale transport facility needs in their areas (including airports). The Aviation Policy Framework (2013) and Beyond the Horizon Report (2018) sets out the Government's ambitions regarding aviation, including:

- To ensure the aviation sector makes a significant contribution towards reducing global emissions
- To ensure communities surrounding airports share in the economic benefits and adverse impacts such as noise are mitigated wherever possible
- To limit and where possible reduce the number of people significantly affected by noise
- That Government, local authorities and airports should work together to improve air quality.

It is recognised that a new Government Aviation Strategy is expected in Summer 2021, and future drafts of the new Local Plan will need to reflect its implications for local plan-making.

The Council, jointly with Southend-on-Sea Borough Council, recognised the importance of managing the airport's growth through planning in the preparation of the Southend Airport and Environs Joint Area Action Plan (JAAP), adopted in 2014. The JAAP was a joint development plan document, given that the Airport sits upon the administrative boundary of both Rochford and Southend-on-Sea. The JAAP itself sets out how the airport is expected to grow by 2031, including how development within the curtilage of the Airport itself will be managed, and how an associated business park, to be located to its west, is expected to come forward. The Airport Business Park will accommodate over 100,000m<sup>2</sup> of new employment floorspace, alongside supporting uses, and is expected to support around 5,000 additional jobs.

In 2019/20, the Airport served approximately 2.1 million passengers which was an increase of around 43% from 2019. The Airport has long-term plans to increase passenger numbers to 5 million and beyond, which we recognise will need careful management through the planning system. Whilst the Airport's patronage and short-term growth has been deeply affected by economic circumstances both before and during the COVID-19 pandemic, including the loss of Flybe and the withdrawal of Easyjet from its hub base, the Airport remains well-placed to grow in the future, albeit it is recognised that this growth may now take place over a longer period than previously envisaged.



The Airport currently benefits from a planning permission which has sufficient flexibility to allow the Airport to grow significantly from current passenger levels (note: the restrictions are specified in aircraft movements and are therefore not readily translatable into passenger movements), however any longer-term growth aspirations may require negotiation of a new planning framework and decisions. This framework and decisions will need to weigh up the various benefits and challenges presented by the Airport's growth and forge a coherent way forward.

In light of the Airport's growth ambitions, it is important that a proper planning framework is in place to update and/or replace the JAAP as appropriate. This could include preparation of a new JAAP, jointly with Southend-on-Sea Borough Council and in consultation with the Airport, or moving away from a standalone document by incorporating dedicated airport policies into the new Local Plan.

The Airport's growth ambitions are likely to have a number of implications for the District which require careful consideration, including:

- The potential for significant job creation alongside improving the economic attractiveness of business space in the District (particularly spaces that are close to the Airport)
- The potential to make the District more attractive to inward investment that may have wider benefits for existing residents
- The potential to improve the access local residents would have to a wider pool of domestic and overseas destinations by air, for both business and leisure
- The potential impact that increased passenger numbers would have on vehicle traffic movements and congestion in the area and the extent to which this can be mitigated by investment in rail and bus linkages
- The potential need for a greater built footprint for the Airport, for both core operations and ancillary activities (such as car parking), and the impact this would have on land availability and amenity in the area
- The potential impact of increased aircraft movements on both noise and air quality and the extent to which any negative implications can be effectively mitigated

There are considered to be a number of options available relating to planning for the future of London Southend Airport through the plan. These are:

1. To work alongside Southend-on-Sea Borough Council to prepare a new joint Area Action Plan, or masterplan, alongside each authority's respective new Local Plan, that contains a consistent policy approach to managing the Airport's long-term growth ambitions
2. To work alongside Southend-on-Sea Borough Council to ensure that policies contained within both authority's respective Local Plans maintain a consistent policy approach, as far as is practicable, to managing the Airport's long-term growth ambitions
3. To prepare a new Area Action Plan, or masterplan, to manage the Airport's long-term growth ambitions, with suitable partner engagement but without the status of a statutory document
4. To continue to make decisions based on the existing JAAP for the time being, but to consider developing a new Area Action Plan, or masterplan, after the new Local Plan is adopted or when the need arises

OPTIONS

Q22. With reference to the options listed above, or your own options, how do you feel we can best manage the Airport's adaptations and growth through the planning system?

QUESTIONS

## Biodiversity

To protect and enhance biodiversity and geodiversity, national policy requires plans to: identify, map and safeguard components of local wildlife-rich habitats and wider ecological networks, including the hierarchy of international, national and locally designated sites of importance for biodiversity, and promote the conservation, restoration and enhancement of priority habitats, ecological networks and the protection and recovery of priority species; and identify and pursue opportunities for securing measurable net gains for biodiversity.

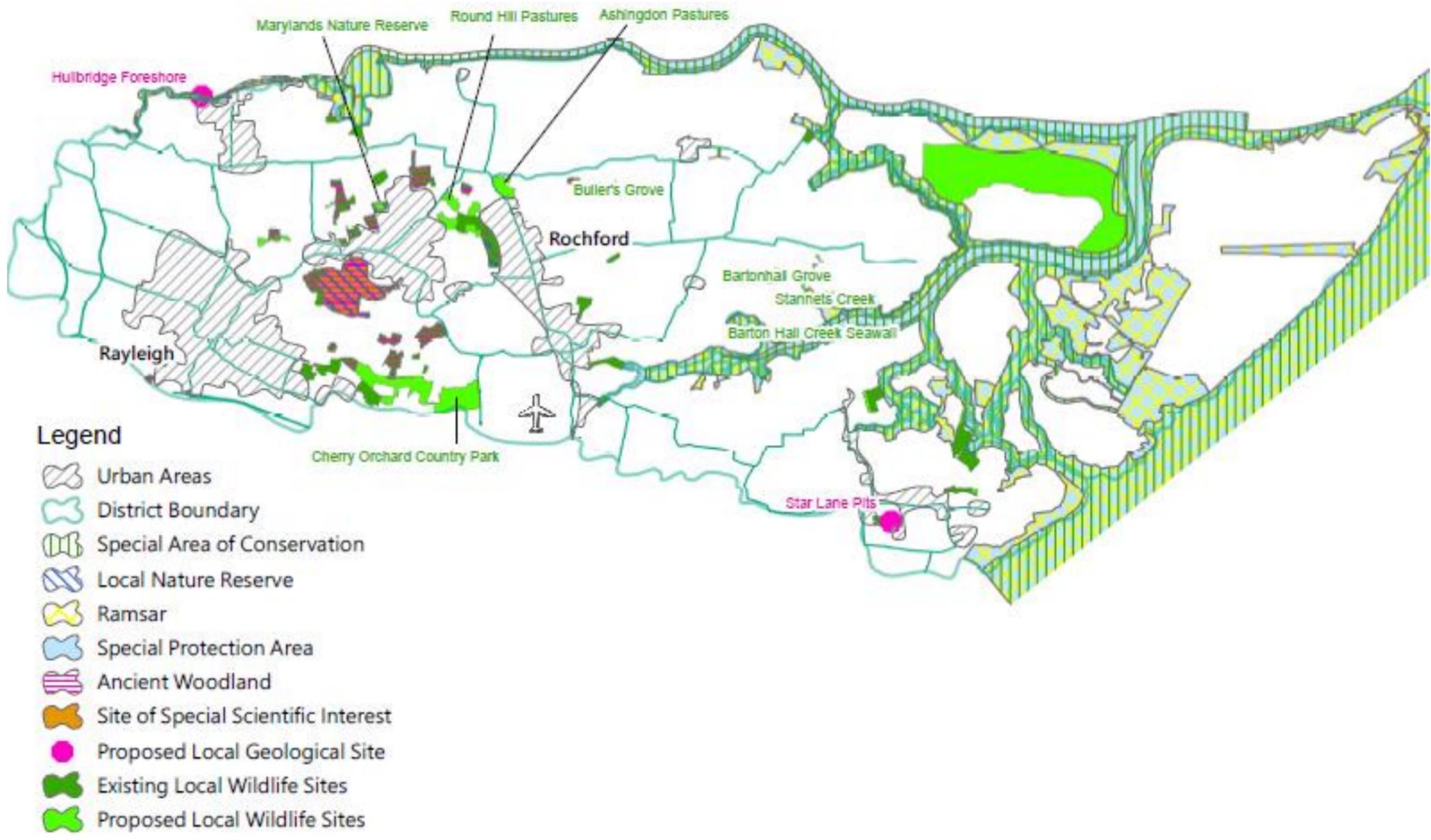
It is important that the plan protects and enhances areas within the District that are of importance for wildlife and biodiversity. Similarly, the plan will need to deliver clear net gains for biodiversity through its strategy, helping to mitigate the impacts of growth on the natural environment and promoting the conservation of important species.

Biodiversity designations exist at a variety of levels, including:

- International, including Special Protection Areas (SPAs), Special Areas of Conservation (SACs) and Ramsar sites
- National, including ancient woodlands, national nature reserves and Sites of Special Scientific Interest (SSSIs)
- Local, including local wildlife and geological sites and local nature reserves

### Relevant Plan Objectives: 19, 22

The District is home to a variety of these designations, including many international sites along its coast, an in-land SSSI at Hockley Woods, 14 areas of ancient woodland, 39 local wildlife sites and four local nature reserves. With the exception of local wildlife and geological sites, the designation of these areas is outside of the remit of the plan, but nevertheless their protection through the planning system is mandated by law and in national policy.



The Council is part of the Essex Coast Recreational disturbance Avoidance and Mitigation Strategy (RAMS) partnership which is a partnership of 11 local authorities in Essex aimed at appropriately avoiding and mitigating the impacts of new housing development on coastal habitats (through increased recreational disturbance). This partnership has already delivered a strategy and Supplementary Planning Document (SPD) which together aim to deliver a defined mitigation package financed through planning obligations. Over time, it will be important to update this strategy and mitigation package to ensure it takes account of the most up-to-date projections of housing growth across Essex. It is proposed that the plan supports the implementation of the Essex Coast RAMS strategy, and its updates, through an appropriate policy.

We have also prepared a Local Wildlife Sites review to survey our existing local wildlife sites to assess their condition, whilst also considering whether other areas of land are worthy of protection as either a new local wildlife site or local geological site. This review followed a set of criteria as set out in national planning guidance and concluded that 8 new local wildlife sites should be designated, at:

- Cherry Orchard Country Park
- Marylands Nature Reserve
- Buller's Grove
- Bartonhall Grove
- Stannetts Creek
- Barton Hall Creek Seawall
- Ashingdon Pastures, and
- Roundhill Pastures

The review also highlighted that one existing site (Doggetts Pond) had deteriorated in quality and no longer meets the standard for designation. In addition to local wildlife sites, the review also concluded that two areas of land were worthy of designation as local geological sites, at:

- Hullbridge Foreshore
- Star Lane Pits

Other amendments to the boundaries of existing local wildlife sites were also recommended through the review reflecting up-to-date site conditions.

It is recognised that an Environment Bill is expected later in 2021 which will mandate a new approach to securing net gains for the environment, including biodiversity. In anticipation of this

requirement, national policy now requires plans to actively pursue opportunities for biodiversity net gain meaning that over the course of the plan, the natural environment is in a measurably better state than it was beforehand. National guidance suggests that biodiversity net gain from development could be delivered on-site, off-site or a mixture of the two, and could involve measures such as new habitat creation or incorporating wildlife-compatible measures into new developments such as 'swift bricks' or bat boxes. There is therefore now a clearer requirement for plans to set a baseline for biodiversity quality, and make sure that new developments and the plan as a whole delivers net gain in a transparent way, such as using the Biodiversity Metric. It will be important that the new Local Plan demonstrably delivers a net gain, including through the appropriate combination of options below.

Non-exclusive options for addressing biodiversity through the plan, include:

1. Ensuring the protection and enhancement of a hierarchy of habitats sites through the plan, including national and international sites, and ensuring new development avoids or mitigates any generated impacts from the plan's strategy (including through the Habitat Regulations Assessment and Essex Coast RAMS)
2. Designating for protection areas of land of locally important wildlife or geological value as a local wildlife site or local geological site respectively where they meet the criteria for inclusion, having regard to the Local Wildlife Sites review
3. Ensuring that the plan delivers net gains for biodiversity alongside new development, including to:
  - a. Require new developments to secure biodiversity net gain on-site, such as through new habitat creation or incorporation of wildlife-compatible measures
  - b. Requiring new developments to contribute to off-site biodiversity net gain projects, such as habitat creation or restoration at existing wildlife sites

OPTIONS

Q23. Do you agree that the plan should designate and protect areas of land of locally important wildlife value as a local wildlife site, having regard to the Local Wildlife Sites review? Are there any other sites that you feel are worthy of protection?

Q24. Do you agree that the plan should designate and protect areas of land of locally important geological value as a local geological site, having regard to the Local Wildlife Sites review? Are there any other sites that you feel are worthy of protection?

Q25. Do you think net gains for biodiversity are best delivered on-site or off-site? Are there specific locations or projects where net gain projects could be delivered?

QUESTIONS



## Green and Blue Infrastructure



Green and blue infrastructure relates to our network of natural and coastal environments. These are spaces that can contribute to the health and well-being of our communities in a number of ways, including through providing opportunities for leisure and recreation, providing attractive environments for tourism and investment and encouraging more active, sustainable lifestyles by creating connections for both people and wildlife.

National policy is clear that plans should take a strategic approach to green (and blue) infrastructure to help promote active and healthy lifestyles, combat climate change and alleviate air quality issues.

Through the plan, it is important to consider where and what opportunities exist to grow and enhance our strategic green and blue infrastructure networks alongside future growth. By maximising opportunities for green and blue infrastructure we can help to achieve multiple benefits for our existing and future communities, including to:

- Provide a realistic and sustainable alternative to car use through a connected network of public rights of way and greenways
- Help to mitigate the impacts of future development by securing net gains for nature and air quality
- Improve the health and well-being of our residents by providing environments conducive to leading active lifestyles
- Grow our rural and coastal economies by providing new opportunities for tourism and commerce

Relevant Plan Objectives: 9, 11, 15, 16, 19

Our green and blue infrastructure network comprises a wide variety of different types of space, including formal parks of different sizes, informal green areas, the open countryside and coastal environments. This section is focussed on strategic green and blue infrastructure, including how all of these spaces are connected and function as a wider network. More specific commentary on local green spaces and spaces for biodiversity is set out in later sections.



Feedback from the Issues and Options consultation was generally supportive of improving green and blue infrastructure through the plan, with common concerns raised including:

- Severance and lack of connectivity between public rights of way means the existing network does not function as a reliable or coherent option for active travel
- Locational deficiencies in accessibility and provision have a direct negative impact on the health and well-being of residents
- A lack of facilities in spaces outside of the main settlements restricts their attractiveness as leisure and tourism destinations

The Council's existing development plan supports two key strategic green infrastructure projects, the **RSPB Wallasea Wild Coast Project** and **Cherry Orchard Country Park**. The establishment of these projects has been supported through the planning system and dedicated policies could be included in the plan to enable these projects to continue to be supported.

**The South Essex Green and Blue Infrastructure Strategy (SEGBIS)** identifies a number of additional projects across South Essex that can together help to address green and blue infrastructure in a strategic sense. This includes working towards a continuous South Essex Estuary Park, comprised of a number of regional parklands and proposed primary and secondary 'greenways'. These regional parklands include two main areas in Rochford, including:

- **The Central Woodlands Arc** – a swathe of land from the south of Rochford to the west of Hullbridge building from the existing, partially-connected green areas of Cherry Orchard Country Park, Hockley Woods and Grove Wood
- **The Island Wetlands** – a swathe of land from the north of Shoeburyness to the north of Canewdon building from a range of existing green and blue areas including Wallasea Island and the shorelines of the Rivers Roach and Crouch

Regional parkland does not necessarily mean that such areas would be entirely given over to public access but could be supported through the plan by restricting the influence of urbanising development and improving access through more connected and permeable rights of way.

Rochford is also home to part of the Government's coastal path project which aims to deliver a continuous coastal path around the country. Once completed, the coastal path project will open up parts of our coastal environments helping to support coastal communities and creating new opportunities for leisure and recreation for both existing residents and visitors from elsewhere.

Non-exclusive options for addressing green and blue infrastructure through the plan, include:

1. Allocating specific areas of land for strategic green and blue infrastructure through the plan, including the RSPB Wallasea Wild Coast Project, Cherry Orchard Country Park and those areas identified as priorities in the SEGBIS, and providing for the specific enhancement and protection of this infrastructure through one or more specific policies
2. Identifying general objectives for strategic green and blue infrastructure through the plan, and providing for the general enhancement and protection of this infrastructure through one or more general policies
3. Setting a strategy for the delivery of new and enhanced green and blue infrastructure, by:
  - a. Requiring certain new developments to provide local green and blue infrastructure on-site, including to mitigate the specific local impacts of the development and contributing to the achievement of environmental net gains
  - b. Requiring certain new developments to contribute to off-site strategic green and blue infrastructure projects, including enhancing the wider strategic green and blue infrastructure network to mitigate the impacts of new development and contributing to the achievement of environmental net gains
4. Working with neighbouring authorities to explore opportunities to address green and blue infrastructure across administrative boundaries

**Q26. Do you agree that the new Local Plan should identify or allocate land for strategic green and blue infrastructure? If yes, what do you consider to be our most important existing strategic green and blue infrastructure networks? [Please state reasoning]**

**Q27. Do you agree that the central woodlands arc and island wetlands, shown on Figure X, are the most appropriate areas for new regional parklands? Are there any other areas that should be considered or preferred? [Please state reasoning]**

**Q28. Which of the policy options listed in this section do you feel should be taken forward through the Local Plan? Are there other policy options that should be considered?**



## Community Infrastructure

National policy requires plans to make sufficient provision, through strategic policies, for community facilities (including health, education, and cultural infrastructure). The delivery of new community infrastructure to meet the needs of the local community is crucial to the development of Rochford District as an attractive and healthy place to live and visit, and to meet the needs of future generations. Community infrastructure will need to be delivered in locations that are accessible to both existing communities and future communities, and the Council will need to work closely with the providers of these facilities to ensure there is sufficient capacity.

We recognise from previous engagement with communities, including through the Issues and Options consultation, that many residents feel that the capacity of community infrastructure has not been able to keep up with population growth.

### Local Schools

National policy requires that a sufficient choice of school places is available to meet the needs of existing and new communities. New housing and population increase will inevitably bring an increased demand for school places. The planning and provision of school education is the responsibility of Essex County Council (ECC). However, since the introduction of academies and free schools in 2010, the provision and operation of schools has shifted towards greater levels of institutional autonomy. Academy schools are independent of local authority control, and are instead funded directly by central Government, and sponsors. Free schools have similar levels of autonomy, however, can be set up by a range of groups, including charities, universities, parents, teachers, businesses, and faith groups. Although some schools have extra capacity, there may be need for more places to be made available or for completely new education facilities to be built. ECC's own pupil place planning projections are shown in Figure X below. This shows that there are likely to be shortfalls in education provision in some communities by 2030, unless capacity can be increased. It is estimated that there will be a total shortfall of 315 primary and 445 secondary places by 2028 in Rochford District, however plans are in place to create the additional capacity required to meet this demand including new schools and school expansions.

### Relevant Plan Objectives: 9, 14, 18, 19

Strategic growth locations are likely to require new education facilities (particularly primary education), so the lack of current spare capacity does not restrict areas being considered for growth. However, it may have an impact on the type of growth which is possible – for instance, urban intensification may not allow for sufficient sized sites required for additional education facilities. The Essex County Council Developer's Guide to Contributions highlights that developments with an individual or cumulative size of 1,400 homes are likely to be required to deliver a new two-form entry primary school, whilst developments with an individual or cumulative size of 4,500 homes or more will need to provide a new two-form entry secondary school.

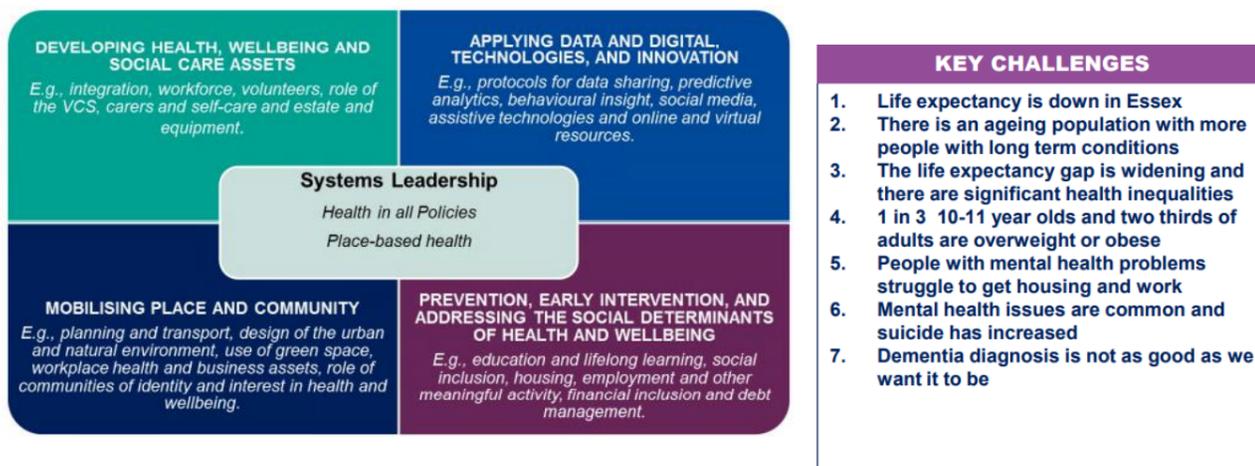
A mixture of funding sources are available to finance additional school places including developer obligations (S106 and CIL), basic need grant from central government, Free School Education and Skills Funding Agency funding, and contributions from schools themselves. It is therefore important that new growth is not simply seen as creating additional demand for community infrastructure but also as one of the most effective tools at creating additional supply.

School Catchment Area	2020/21 First Year Pupil Places Surplus/Deficit	2029/30 First Year Pupil Places Surplus/Deficit
<b>Primary</b>		
Rayleigh	47	5
Rochford	16	-25
Hockley	26	5
Great Wakering and Barling	-3	-19
Hullbridge	-10	-26
Canewdon	4	-1
<b>Secondary</b>		
Rayleigh	-8	-38
Rochford / Hockley	-9	-58

## Healthcare Facilities

With a growing and ageing population, provision of health and community facilities and services in the District is going to become even more important. There is a need to provide health care facilities that meet existing and future needs, including those arising from the population growth across the plan period. At this time, Castle Point and Rochford Clinical Commissioning Group (CCG) hosts 28 practices, of which around half are in the District, which have an average practice list of around 8,000 residents, which, whilst lower than the national average, masks difficulties on some communities to access healthcare services as quickly as needed. A growing and ageing population is expected to exacerbate these issues and new models of care are being considered to mitigate these issues.

Future models of healthcare are likely to be less reliant on physically visiting a surgery, although that will remain an option, and a greater move towards online and digital consultations. Physical healthcare centres may also be consolidated into hubs which contain a greater breadth and depth of services. It is therefore important that we create additional capacity for healthcare services through the plan, which may mean the creation of new physical healthcare hubs but also by enabling healthcare services to become more digital by improving the availability of fast connections. The Essex Health and Wellbeing Board made up of Councils, Health and Wellbeing Partnership Boards, emergency services, safeguarding boards, and the voluntary and community sector, have identified through The Essex Joint Health and Wellbeing Strategy (2018-2022) key Challenges, as shown right. In addressing these Key Challenges, the Board have adopted a new approach that has five core building blocks of which one is Mobilising Place and Community, see below:



## Community and Youth Facilities

The planning system can also play an important role in ensuring there are sufficient community and youth facilities to serve residents. These spaces are important for public health, networking and nurturing active communities. The plan can play an important role in identifying where there is insufficient access or capacity in existing community and youth facilities and helping to deliver new facilities. This will be particularly important in any large-scale developments which will effectively create new communities and increased demand for hall and facility space.

Non-exclusive options for addressing community infrastructure through the plan include:

1. Meeting future demand for community infrastructure by protecting existing school and healthcare sites through a specific allocation in the plan that allows for their managed expansion to meet changing demand for services
2. Meeting future demand for community infrastructure by identifying sites for the creation of new community infrastructure, where demand exists, which could include co-located and integrated community buildings funded by planning obligations from new development
3. Meeting future demand for community infrastructure by requiring new developments to deliver new community infrastructure on-site where it creates sufficient demand to sustain them
4. Helping to address existing shortfalls in community infrastructure access or capacity by improving the availability of existing community facilities to a larger group in the community, such as making school facilities available for public hire subject to reasonable conditions

OPTIONS

**QX.** With reference to the options above, or your own options, how best can we address the need for sufficient and accessible community infrastructure through the plan? [Please state reasoning]

**QX.** Are there areas in the District that you feel have particularly severe capacity or access issues relating to community infrastructure, including schools, healthcare facilities or community facilities? How can we best address these? [Please state reasoning]

QUESTIONS



## Open Spaces and Recreation



Access to a network of high-quality open spaces and facilities for sport and physical activity is important for the health and well-being of communities. National policy requires plans to be based on robust and up-to-date assessments of the need for open space, sport and recreation facilities (including quantitative or qualitative deficits or surpluses) and opportunities for new provision.

Open and green spaces can take many forms, from formal sports pitches to open areas within a development, linear corridors and country parks. The District is currently home to around X identified open spaces that exist in a mixture of public and private ownership. A diverse range of formal and informal recreation takes place on local playing pitches and in built facilities (such as leisure centres).

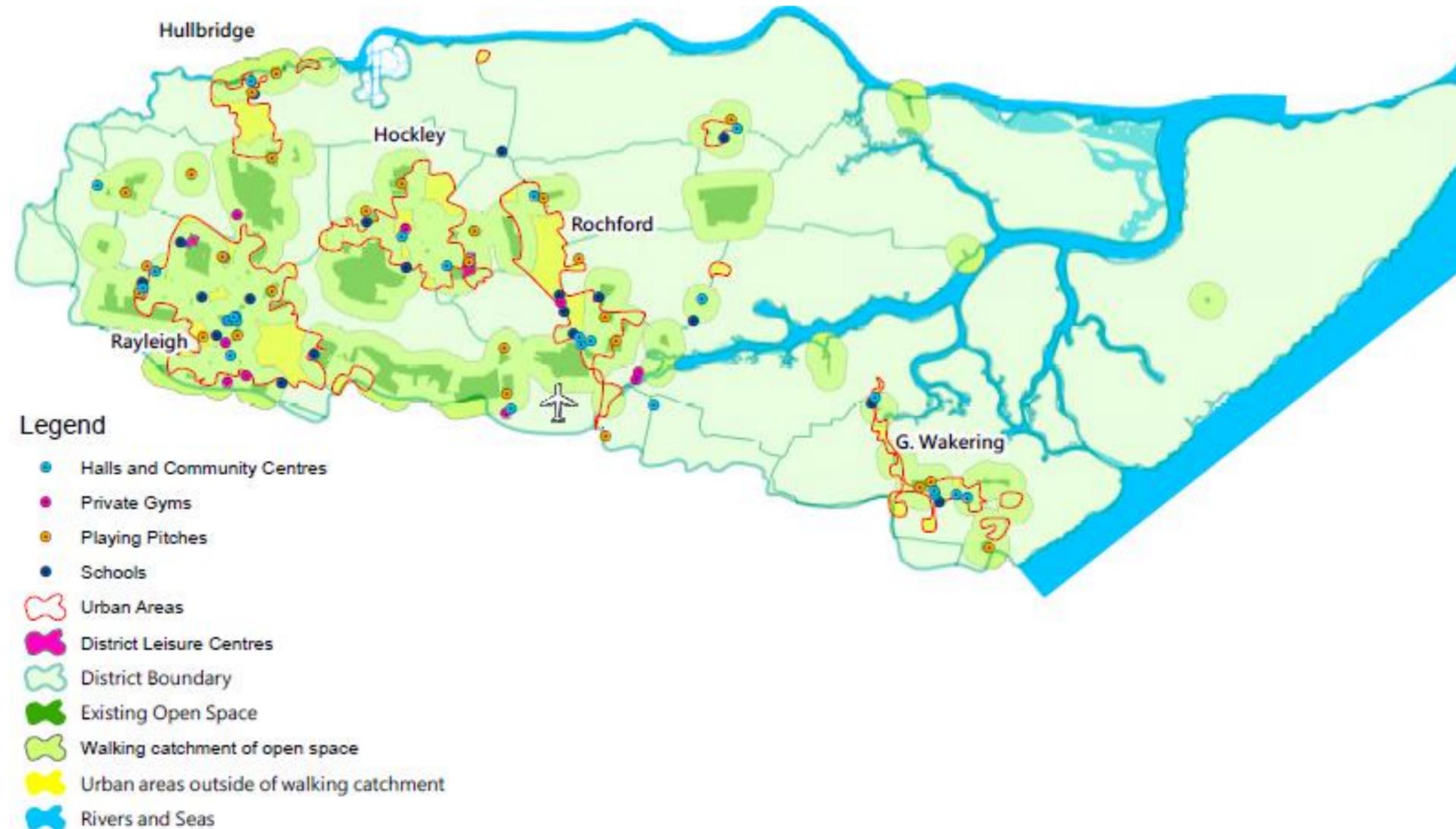
Through the preparation of the plan, it is possible to safeguard locally-important green spaces from urbanisation through the 'local green space' designation. In order to qualify as local green space, an area needs to be:

- in reasonably close proximity to the community it serves;
- demonstrably special to a local community and holds a particular local significance, for example because of its beauty, historic significance, recreational value (including as a playing field), tranquility or richness of its wildlife; and
- local in character and is not an extensive tract of land.

In addition to local green spaces, there may also be other areas of land that do not hold unique local significance but nevertheless make a strong positive contribution to local well-being worthy of protection and enhancement, such as country parks and woodlands.

### Relevant Plan Objectives: 9, 15

Feedback from the Issues & Options consultation was clear about the importance of residents having access to well-maintained and accessible open and green spaces. Feedback also highlighted the need for a qualitative and quantitative audit of both open spaces and recreational facilities to consider ways to enhance quality and access. Building from this feedback, the Council has since sought to undertake a number of studies to identify the current and future issues and opportunities relating to our open spaces and recreational facilities. The **Open Space study** for the District has assessed the quality and accessibility of existing open spaces, including whether these open spaces may qualify as local green spaces. Through this evidence base it has been possible to identify areas of in the District that do not have suitable



walking access to any areas of open space, including parts of central and eastern Rayleigh, northern Rochford, central Hullbridge and many of the outlying villages and hamlets. These communities are those that may benefit most directly from the provision of new spaces.

Knight Kavanagh Page, on behalf of the Council, have prepared **Playing Pitch and Built Facilities studies** to assess the quality and adequacy of facilities for formal and informal sports and recreation. These studies suggest that facilities across the District are generally of good quality but that some local facilities could benefit from enhancement. Existing and projected overlap of pitches is a particular issue affecting the growth of local sports clubs. If we were to meet our housing needs over the next 20 years, the additional demand for facilities is likely to be XYZ. An overarching recommendation from these studies is therefore to explore ways to address current and future shortfalls, including the provision of up to six new 3G pitches. The Council has now commissioned a 3G pitch feasibility study to explore opportunities at possible locations at:

- Burroughs Park (Great Wakering)
- Greensward Academy
- King Edmund Business and Enterprise School
- Rayleigh Town Sports and Social Club

The PPS and BFS both advocate a hierarchy approach to planning for recreational facilities, tiering facilities as hub-sites and key centres with all other facilities being of local importance. Such an approach could be embedded into the plan in order to prioritise and direct investment and renewal to those facilities of greatest importance.

Category	For playing pitches	For indoor recreation
Potential 'Hub Sites'	King Edmund School	Clements Hall Leisure Centre Rayleigh Leisure Centre King Edmund School
Potential Key Centres	Greensward Academy Sweyne Park School Westcliff Rugby Club Burroughs Park Rawreth Lane Playing Fields Rayleigh Town Sports and Social Club	Greensward Academy Sweyne Park School Fitzwimarc School

Non-exclusive options to meet the District's existing and future open space and recreation needs through the plan include:

1. Designating and protecting locally-important spaces through the local green space designation where they meet the criteria for inclusion
2. Protecting other important open spaces through the plan which are not eligible for local green space designation but are still worthy of protection and enhancement
3. Embedding a hierarchy approach into policy that seeks to prioritise and direct investment to the most important recreational facilities, including potential hub sites and key centres
4. Ensuring our qualitative and quantitative open space and recreational needs are met within our area through the plan, and any supporting infrastructure delivery plan, by:
  - a. Requiring new developments to make suitable on-site provision for new open and green spaces, and/or sport and recreation facilities, or
  - b. Requiring new developments to contribute to improving the quality and accessibility of existing open spaces and recreation facilities in the locality, or contributing to enhancing open space or recreation facilities at existing hub sites and key centres
5. Working with neighbouring authorities to explore opportunities to address our open space and recreational needs across boundaries (such as hub sites in other authority areas)

QX. Do you agree that the plan should designate local green spaces for protection and enhancement? If so, what spaces do you feel should be designated? [Please state reasoning]

QX. Do you agree that the plan should seek to protect and enhance other open spaces? If so, what spaces do you feel should be protected and enhanced? [Please state reasoning]

QX. Do you feel that it is better for new developments to provide for open spaces and recreational facilities on-site, or to provide for new and improved spaces off-site as part of a wider strategy? [Please state reasoning]

QX. Do you agree that the plans should take a hierarchy approach to planning for recreational facilities? [Please state reasoning]

QX. Are there any areas where you feel open space or recreational facility provision can be improved? How can these be achieved through the plan?

OPTIONS

QUESTIONS



## Heritage

Rochford is an area with a rich and diverse history that is reflected in the large number of historic buildings and public spaces scattered throughout it. A settlement was recorded at Rayleigh as far back as the Domesday book whilst the Old House in Rochford can be dated back to 1270.

National policy sets a clear requirement for plans to set a positive strategy for the conservation and enjoyment of the historic environment. It also makes it clear how historic assets should be conserved and enhanced through the planning process.

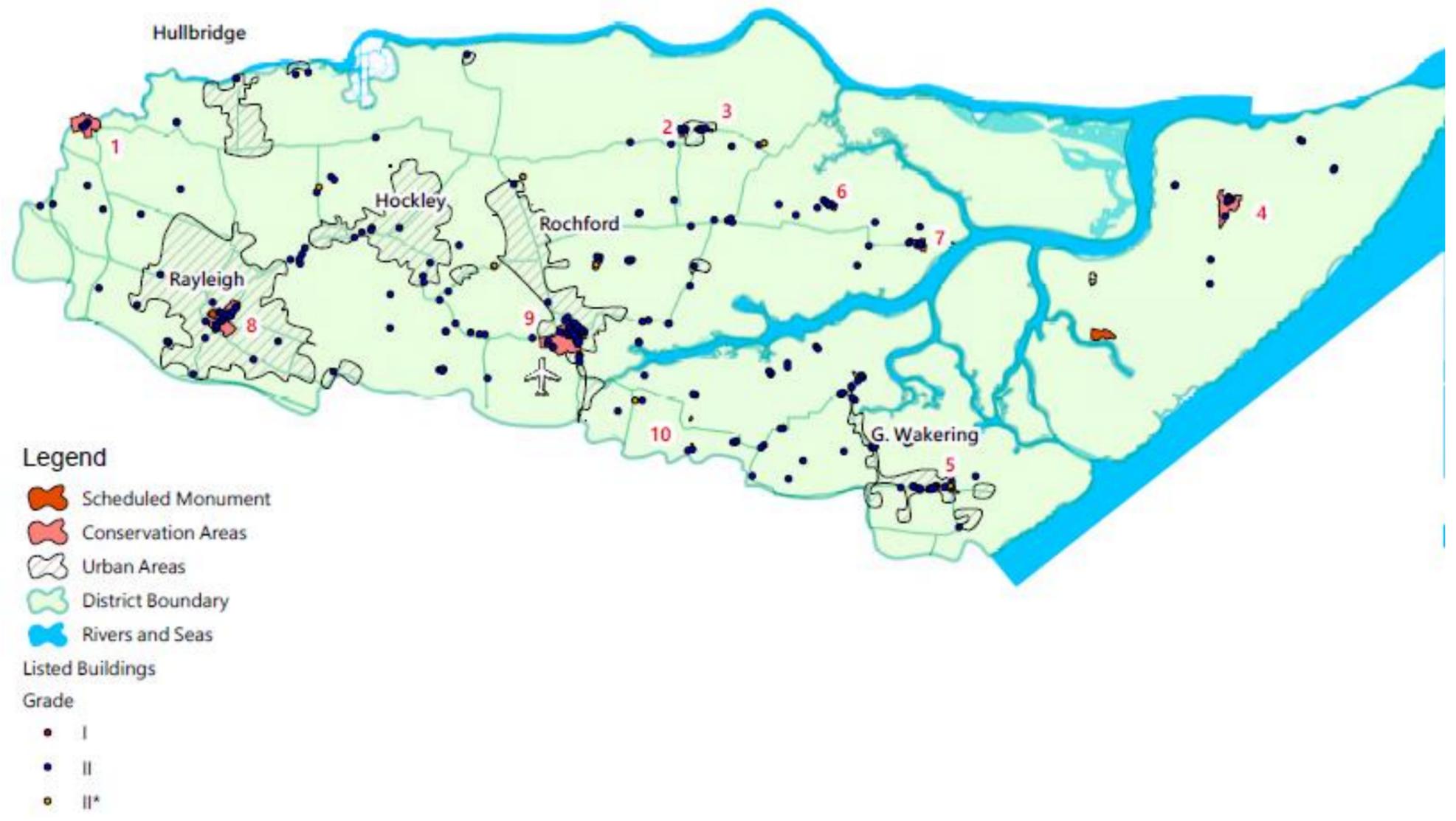
Local authorities are able to designate certain areas to protect their historic character. This includes designating formal conservation areas where stricter rules on development will typically apply. The District currently contains 10 conservation areas at:

1. Battlesbridge
2. Canewdon (church)
3. Canewdon (high street)
4. Foulness Churchend
5. Great Wakering (high street)
6. Paglesham Churchend
7. Paglesham Eastend
8. Rayleigh (centre)
9. Rochford (centre)
10. Shopland Churchyard

Local authorities are able to designate new conservation areas where an area clearly holds special architectural or historic character.

### Relevant Plan Objectives: 21

Each of the District's conservation areas is covered by its own [appraisal and management plan produced](#) in 2007. These documents should be regularly reviewed and it is likely that a review will be required as part of the process for informing the new Local Plan. This review can help to inform the specific content of policies within the new Local Plan. The Council is not currently proposing to designate any new conservation areas, however if potential areas are suggested through this consultation, the merits of designating new areas can be considered.



In addition to conservation areas, there are a number of other designated and non-designated heritage assets that must be protected and enhanced through the planning system. This includes scheduled monuments, nationally important archaeological sites, and listed buildings, buildings designated by the Government for their special architectural or historic value.

Assets that are of important architectural or historic value, but that are not of significant enough value to be listed, can also be considered a non-designated heritage asset. Non-designated heritage assets are buildings, monuments, sites, places, areas or landscapes identified as having a degree of heritage significance meriting consideration in planning decisions but which do not meet the criteria for designated heritage assets. The Council currently has a [Local List](#) SPD that identifies a number of non-designated heritage assets throughout the District. Through the plan-making process, the Council could update this Local List to review the case for including existing non-designated heritage assets and considering the case for including new assets.

Feedback from the Council's Issues and Options consultation, including from Historic England, made clear that existing policies on heritage assets and the historic environment require updating to reflect changes to national policy. Furthermore, reflecting feedback, the Council is committed to preparing a Historic Impact Assessment (HIA) of the new Local Plan as it develops to ensure the impacts of strategy and policy decisions on designated and non-designated heritage assets are given appropriate weight. To support this, the Council has commissioned an initial site assessment of potential development sites, considering their impacts on built assets and archaeology, having regard to the Essex Historic Environment Record.

Non-exclusive options for addressing heritage through the plan, include:

1. Reviewing the list of existing designated heritage assets, including updating conservation area appraisals and management plans and considering the case for new conservation areas, providing for the protection and enhancement of these assets through one or more policies
2. Reviewing the list of existing non-designated heritage assets, including updating the local list, and providing for the protection and enhancement of these assets through policies
3. Not reviewing designated or non-designated heritage assets, but providing for the protection and enhancement of existing assets through new policies

OPTIONS



Q34. With reference to the options listed in this section, or your own options, how can best address heritage issues through the plan?

Q35. Are there additional areas we should be considering for conservation area status beyond those listed in this section? [Please state reasoning]

Q36. Do you consider that the local list should be reviewed alongside the Local Plan? Are there any non-designated assets that should be considered for inclusion on the local list as a non-designated heritage asset? [Please state reasoning]

QUESTIONS



## Town Centres and Retail

The District's town centres of Rayleigh, Rochford and Hockley, along with local and village centres, are fundamental to everyday life for most residents and businesses, and are important contributors to local economy, community and identity. They provide a wide range of both everyday (convenience) and specialist (comparison) retailers, in addition to food & drink, leisure, entertainment and service business, office accommodation; and key public facilities (e.g. healthcare, libraries and council services).

The NPPF states in Chapter 7 that planning policies should support the role that town centres play at the heart of local communities, by taking a positive approach to their growth, management and adaptation. Planning policies should:

- define a network and hierarchy of town centres and promote their long-term vitality and viability - by allowing them to grow and diversify in a way that can respond to rapid changes in the retail and leisure industries, allows a suitable mix of uses (including housing) and reflects their distinctive characters;
- define the extent of town centres and primary shopping areas, and make clear the range of uses permitted in such locations, as part of a positive strategy for the future of each centre;
- retain and enhance existing markets and, where appropriate, re-introduce or create new ones;
- allocate a range of suitable sites in town centres to meet the scale and type of development likely to be needed, looking at least ten years ahead. Meeting anticipated needs for retail, leisure, office and other main town centre uses over this period should not be compromised by limited site availability, so town centre boundaries should be kept under review where necessary;
- where suitable and viable town centre sites are not available for main town centre uses, allocate appropriate edge of centre sites that are well connected to the town centre. If sufficient edge of centre sites cannot be identified, policies should explain how identified needs can be met in other accessible locations that are well connected to the town centre;
- recognise that residential development often plays an important role in ensuring the vitality of centres and encourage residential development on appropriate sites.

### Relevant Plan Objectives: 7, 8

Subsequent paragraphs emphasise the importance of prioritising retail and other town centre uses within centres, or on edge of centres, rather than on out of centre locations. They require a **sequential test** to applications for retail and town centre uses, with it being necessary to explore the most central and accessible sites before others can be considered. In this way, policy seeks to maintain the status of town centres and high streets and restrict further development of out of town supermarkets, retail parks and sprawl.

It is important to consider the role that town centres and other retail & leisure sites play in supporting vibrant and prosperous local communities, and ensure our local centres are well-placed to play a key role. This also needs to recognise that there are ongoing structural changes happening in high streets and town centres across the country, and that a key determinant of 'success' will be the ability to adapt to new trends, technologies and practices, maintaining vibrancy in the face of change.

The *South Essex Retail Study 2018 (SERS)* is a key piece of evidence that assesses current retail and leisure provision across the District, and calculates, based on expenditure and housing growth projections, how much additional space may need to be developed to provide the local population with a full range of shops and services, and thus prevent unnecessary congestion and unsustainable practices caused by people needing to travel further afield to access most amenities. As indicated in the table below, by 2037 Rochford District is estimated to need an additional **5,179m<sup>2</sup> of comparison retail space**, and **1,077m<sup>2</sup> of convenience retail space** as population and annual retail expenditure in the District grows. In addition, there is potential for an additional £40m of food and drink expenditure to be provided for, meaning a sizeable potential requirement for further food & drink space.



The figures above indicate a longstanding trend within the District in which development of retail and leisure space has not kept up with population growth and, as suggested by the Council's *Retail & Leisure Needs Topic Paper 2017*, has led to only more basic needs being accommodated locally, whilst the need for more complex uses (e.g. larger supermarkets, premium restaurants or cinemas) has been met by residents travelling elsewhere. This is reflected in the study, which indicates the potential for a niche cinema offer and further food & beverage provision alongside future housing growth.

As indicated in the tables below, Rochford District has one of the highest 'leakage' rates of residents travelling elsewhere for retail needs across South Essex, with 68% of residents going elsewhere for comparison shopping and 57% for convenience. Similarly, for food and drink leisure, the leakage figure is 33%. This is unsurprising, given the proximity of major centres such as Southend, but does indicate additional potential for retail and leisure space within the District and a retention of a greater amount of retail and leisure spend.



Figure X – South Essex Retail Hierarchy Map (South Essex Retail Study)

Rochford District is not self-sufficient in terms of retail, and sits within the context of wider South Essex retail area, with residents travelling to other local and regional centres for shopping and services, whilst the District's centres in turn attracts residents from other areas to visit and shop. The SERS categorises South Essex centres by importance, from Regional (e.g. Lakeside Shopping Centre), through to 'Major' (e.g. Basildon and Southend), 'Town' and 'Local' centres, with the map below plotting these. Rochford, Rayleigh and Hockley are all identified as 'town centres', however the absence of major or regional centres underlines Rochford's relatively minor role in relation to retail provision across the wider South Essex sub-region.

The Core Strategy, through policies RTC1 -6, follows prevailing national policy in encouraging retail and leisure uses to concentrate in the District's established town, village and neighbourhood centres, adopting a sequential test to restrict out of town development. Dedicated *Area Action Plans (AAPs)* were adopted in 2014 for Rayleigh, Rochford and Hockley, with these seeking to protect and enhance each town's role as a retail centre, whilst promoting other uses and interventions to support their general vitality. In considering the District's future retail and leisure needs, it is useful to consider each of the District's main centres in turn, including their role in the context of the District and wider area, and whether the current AAPs have delivered the anticipated change.

Local authority	Available LPA resident expenditure		Proportion of expenditure made within the LPA	
	Retained	Leakage	Residents	Inflow
Basildon	76%	24%	59%	41%
Castle Point	14%	86%	92%	8%
Rochford	32%	68%	55%	45%
Southend-on-Sea	79%	21%	65%	35%
Thurrock	73%	27%	20%	76%

Local authority	Available LPA resident expenditure		Proportion of expenditure made within the LPA	
	Retained	Leakage	Residents	Inflow
Basildon	89%	11%	72%	28%
Castle Point	74%	26%	75%	25%
Rochford	43%	57%	79%	21%
Southend-on-Sea	78%	22%	67%	33%

Figure X – South Essex Retail Expenditure Retention and Leakage (South Essex Retail Study)

## Rayleigh

Rayleigh is a market town and the District’s principal shopping destination. The SERS noted its wide comparison and convenience offer, which serves the town and the surrounding villages. It is ranked 716<sup>th</sup> nationally, according to the Javelin Research *VENUESCORE* system of ranking retail centres in terms of their offer. Rayleigh’s AAP sought to strengthen the town’s role as the District’s primary retail centre, promoting the consolidation of retail along the High Street, along with promotion of town centre-appropriate uses (i.e. A2-5, leisure and cultural/community) in the surrounding streets. It also prioritised intensification of key sites for mixed-use development and a series of public realm, highways and cycle/pedestrian improvements, to ease access around the town and tackle longstanding congestion issues.

In 2021, Rayleigh continues to be the District’s main retail hub, with a February 2020 assessment of ground floor uses along Government-approved ‘health check’ principles indicating the town centre continues to be well-occupied, with a good proportion of A1 retail uses (both comparison and convenience), strong mix of supporting A2-5 uses and low vacancy rate (see map below). It is recognised that the Coronavirus pandemic has led to a small increase in vacancies since this mapping was prepared.

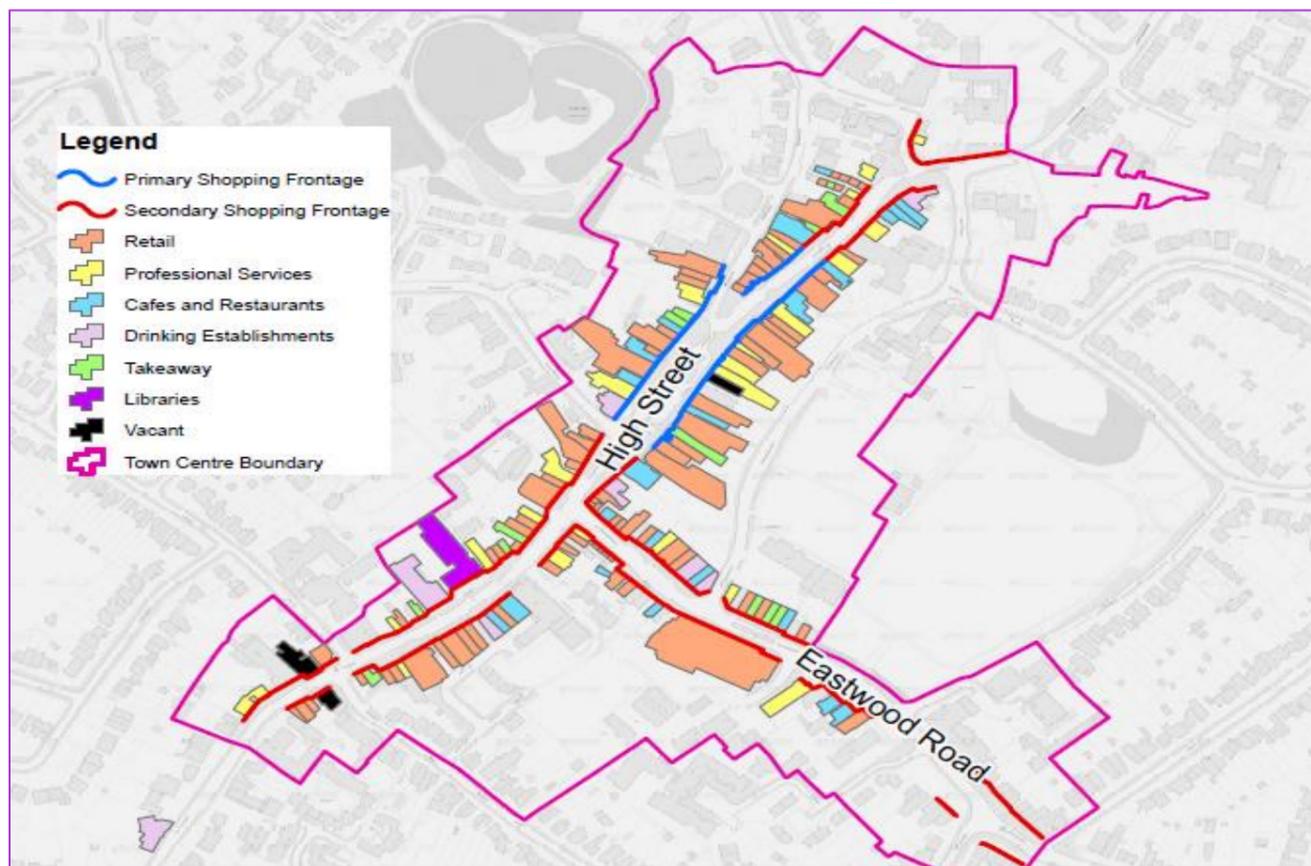


Figure X – Rayleigh Town Centre Use Mapping (Pre-Pandemic)

Recent years have seen continuing new A1 activity (e.g. the former Co-Op becoming a M&S Foodhall and Poundstretcher) and interest in key development sites (e.g. recently-approved plans for mixed-use on the former Dairy Crest site). However, proposed highway improvements, such as a taxi rank relocation, have not materialised, whilst plans to redevelop a number of Council-owned assets present new opportunities and challenges.

## Rochford

Rochford is a small market town with relatively high proportion of convenience floorspace reflecting its position in the retail hierarchy, Rochford has a localised catchment that includes the surrounding rural villages. Its national *VENUESCORE* ranking is 2,577 reflects it is considerably smaller than Rayleigh. The Rochford AAP prioritises the concentration of retail and supporting uses around the historic market square, West Street and North Street, whilst proposing a range of public realm, highways and connectivity enhancements to support the historic core and attract visitors, including pedestrianisation of the market square. It also supports a stronger evening economy through encouraging appropriate uses, and intervention on key underused/unattractive sites to improve the overall built environment and support town centre vitality. Since the AAP’s publication, there has been progress in some areas - e.g. proposals to develop the former police station and underused space behind the Freight House, a historically-sensitive residential scheme on East Street proposals to redevelop the key arrival point on the junction of West Street and Union Lane. Overall, however, there has been little progress, with a 2019 Health Check carried out by Lichfields finding high vacancy rates of 14.5%, higher than previous surveys undertaken in 2008 and 2014, and above the national average of 11.8%.

Although work has commenced since the health check on some prominent vacant buildings (e.g. the conversion of the former Barclays Bank at 15 West Street into a pharmacy, and the former NatWest Bank at 32 West Street into office suites), the issue of vacant units remains considerable, typified by a longstanding empty former supermarket unit. In addition, the closure of 2 public houses since 2017 suggests that efforts to enhance the town’s retail and leisure role have not advanced either. The map below indicates the prevalence of vacant units in Rochford Town Centre in 2019. Similarly, proposals to enhance the public realm of the market square and introduce connectivity improvements are yet to proceed. As with Rayleigh, the impending redevelopment of a number of Council assets may enable regeneration objectives to be met, but may necessitate a revisiting of policies.

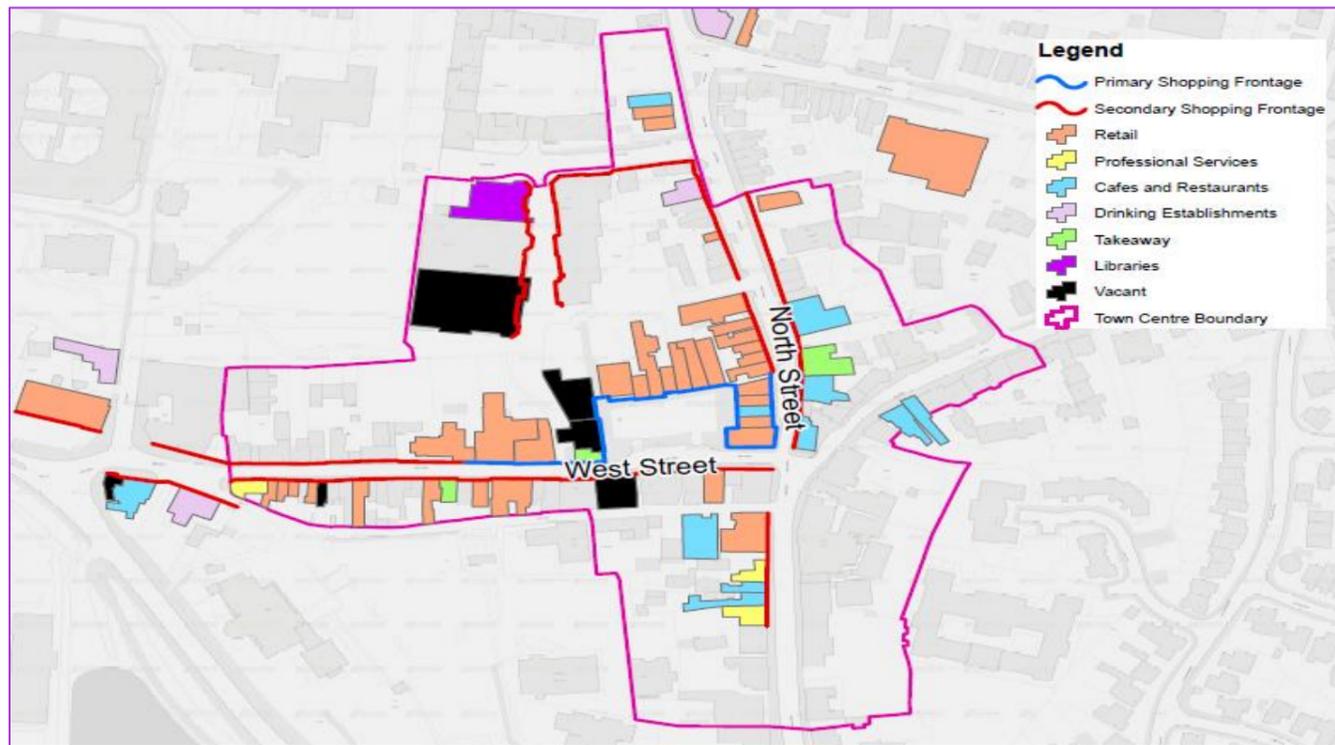


Figure X – Rochford Town Centre Use Mapping (2020)

### Hockley

Hockley provides a smaller centre, described by the SERS as serving a largely localised catchment area, and as such does not have a VENUESCORE rank. Hockley hosts a number of important convenience retail, service and food & drink/leisure uses, and Hockley AAP identifies its adjacent Eldon Way Industrial Estate as being an opportunity site, due to its potential for mixed-use development. Combined with a location close to a railway station, Hockley Town

Centre has considerable potential to support new residential, business, retail and leisure uses. The AAP envisages a Hockley combining enhanced retail for the local community, the mixed-use redevelopment of Eldon Way to deliver housing, town centre uses and public realm on previously developed land, and the retention of some employment uses. Some progress has been made through the opening of an additional convenience retail store (Sainsburys) to complement the existing Co-Op and Costcutter supermarkets, and vacancy rates are healthy. However, the key component of Hockley’s transformation remains unachieved, with Eldon Way remaining as an industrial estate with a high proportion of leisure uses, and poor connectivity with the wider town centre persisting.

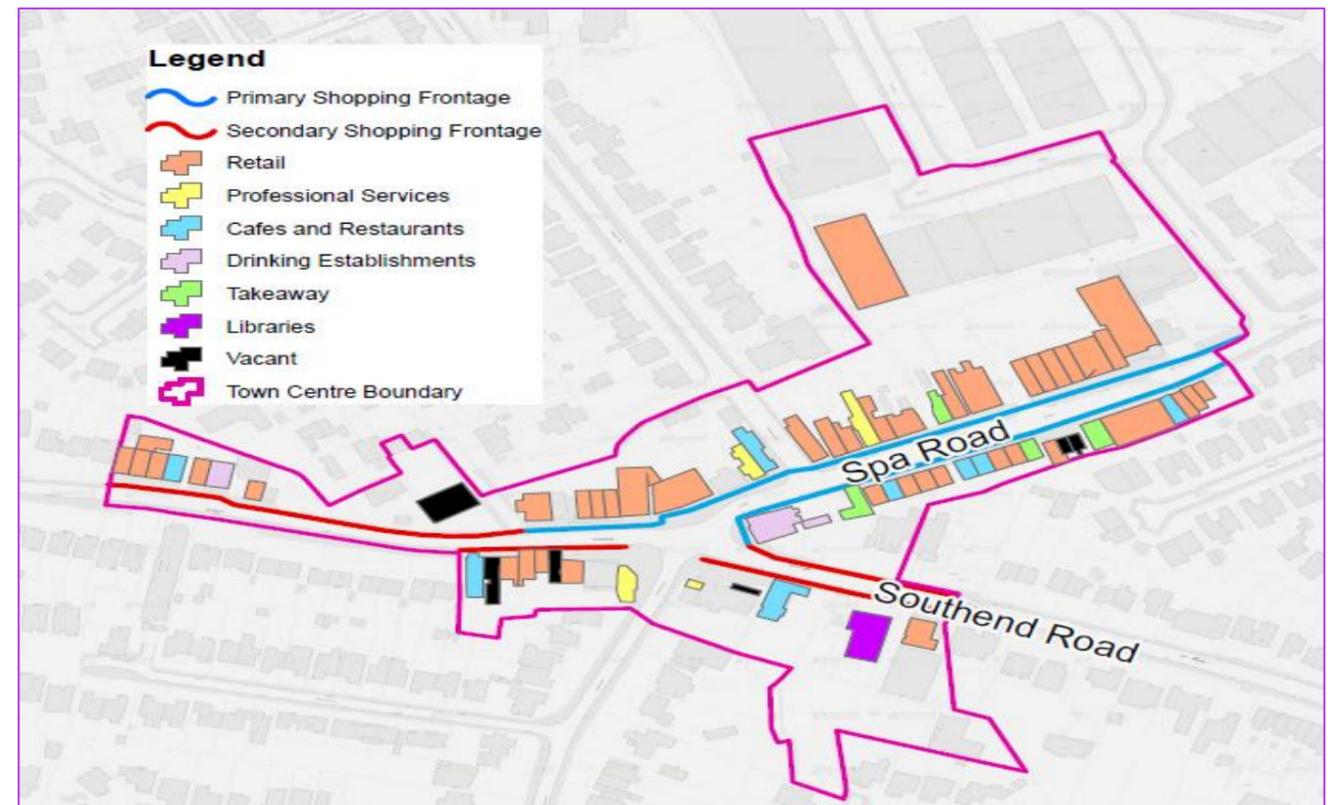


Figure X – Hockley Centre Use Mapping (2020)

Outside the three main town centres, it is important to acknowledge the District’s other retail centres:

- **Southend Airport Retail Park** - the District’s main out of town retail centre, with a range of comparison retailers, e.g. homeware, furniture, pet supplies. It has a VENUESCORE rank of 1,709, and is a significant draw, despite only being accessible from Southend Borough.
- **Village centres and neighbourhood shopping parades**, such as Great Wakering; Hullbridge; Golden Cross; Eastwood Road; Southend Road; Grove Road; London Road; and Hullbridge Road. These centres fulfil important roles, primarily for convenience retail, services (e.g. hairdressing) and food & drink. new housing development has the potential to benefit businesses in such centres, but also to exacerbate traffic/parking issues.
- **Industrial estates, garden centres and farm sites**: although not formally allocated, the District’s industrial estates host a number of retail and leisure uses, whilst garden centres and former nurseries within the Green Belt house others. Such sites fulfil a demand, but risk exacerbating existing issues around traffic congestion, parking and environmental impact.

The New Local Plan needs to consider how best to plan for the District’s future retail and leisure needs up to 2040, as well as how to ensure town, village and neighbourhood centres are vibrant, sustainable hubs for shopping, eating, leisure, working and community activities. In considering the options available, it is important to consider key ongoing trends and how they are likely to influence the fabric of town centres and demand for retail/leisure space. Although much is still uncertain, it is clear that the ability to respond to rapid change and accommodate the latest trends will be important to support resilient retail centres.

- **COVID-19**: the pandemic has had a catastrophic effect on the UK retail and leisure industries, with a series of restrictions, including two national lockdowns, resulting in prolonged enforced closures for most retail and leisure businesses, along with additional costs and capacity restrictions as and when businesses have been permitted to operate. At the same time, demand for online retail has jumped considerably, with sales growing by 8.4% between August 2019 and August 2020, compared with 1.5% for the same period the previous year, [according to research from the Local Data Company](#). The impact on retail and leisure has been severe, with the first half of 2020 seeing a net loss of 7,834 retail units, the highest on record. Within this, national chains were the main contributor to closures, with 11,120 closing in H1 2020, an increase of 30% on H1 2019. Due to the ongoing effects of the pandemic, many stores being temporarily closed and the furlough scheme, it is likely that closures in many sectors are likely to increase, whilst greater

resilience is areas such as fast food takeaways, which have not been as affected by restrictions. COVID-19 is expected to accelerate ongoing trends of certain store categories moving to online services, e.g. banks, travel agents and many aspects of comparison retail, such as fashion. There is also some evidence that local town centres have seen less of an impact in terms of footfall and vacancies than larger cities and shopping centres, reflecting both a preference to shop locally and the trend away from commuting towards home-working.

- **Structural changes to the retail industry**: even before COVID-19, UK high streets were under considerable pressure, due to both growth in online retail and competition from out of town retail parks, shopping centres and supermarkets, with retail parks in particular having experienced lower vacancy rates in recent years (8.1% in H2 2019, compared to 12.1% for high streets). There has been an ongoing trend away from town centres being purely retail-led, towards more mixed approaches that see a greater proportion of food & drink, leisure and community uses, with various strategies based on this promoted by the Government through its [High Streets Task Force](#). These ‘experiential’ uses, along with services such as hairdressing and beauty, are more resilient to online shopping trends and can help drive wider footfall. The chart below demonstrates how such uses have remained strong in the past few years, in stark contrast to comparison retail, which is most affected by online competition. Given the severe effects of COVID-19 on dining, hospitality and gyms, it remains to be seen whether food, drink and leisure uses will constitute a key part of the recovery when the pandemic eventually subsides.

HISTORICAL NET CHANGE IN UNITS BY CLASSIFICATION, H1 2014 - H1 2020

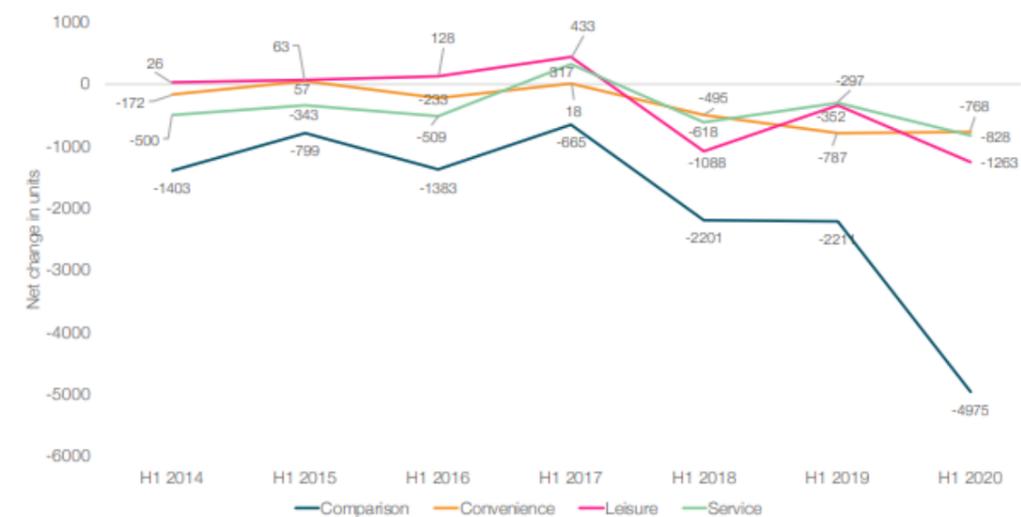


Figure X – Historic Change in Retail and Leisure Units (2014-2020)

• **Changes to national planning policy:**

- *Use Class E:* the consolidation of Retail uses A1/2/3 (retail, professional/financial services and restaurants/cafes), B1 (office and light industrial) and aspects of D1/2 (community uses) into a single Use Class E (as of 1<sup>st</sup> September 2020) has major implications for policies in the New Local Plan. Class E may help town centres become more resilient and adaptable, with entrepreneurs able to readily convert vacant units for new purposes and thus reduce vacancy rates. However, it makes it considerably harder for policies to attempt to curate town centres (e.g. keeping primary shopping frontages such as Rayleigh High Street as predominantly A1 retail), or to prevent a clustering of certain types of uses at the expense of others (e.g. a concentration of hairdressers, barbers shops and nail salons).
- *Relaxation of Permitted Development:* a further relaxation of ‘permitted development’ rights since September 2020 allows office/light industrial premises to become residential without the need for planning permission, whilst it will be possible to construct an additional 2 storeys of residential above existing shops and offices. This could increase footfall for town centre uses, but also introduce significant amounts of housing into town centres that the development management process will not be able to mitigate against.

To meet the District’s retail and leisure needs through to 2040, and support vibrant town centres in Rochford, Rayleigh and Hockley, a number of options are available. These are not exclusive, and it may be that a combination of several could be considered.

1. Producing new dedicated masterplans or area action plans for Rayleigh, Rochford and Hockley, updating these to reflect local and national changes and providing a new positive vision for these centres
2. Incorporating specific town centre policies for Rayleigh, Rochford and Hockley within the new Local Plan, reflecting local and national changes and providing a new positive vision for these centres
3. Continuing to define primary and secondary retail frontages for each centre and develop a policy approach that seeks to restrict appropriate uses within each frontage

OPTIONS

4. Continuing to define primary and secondary retail frontages for each centre but allow the market to determine the most appropriate uses for those frontages
5. Ensuring any large-scale new housing or employment developments create new neighbourhood centres to serve them, or alternatively provide for sustainable connections to existing town centres
6. Allocating land with town centres or other appropriate locations for new retail and leisure developments
7. Restricting out-of-town retail and leisure development unless it can be demonstrated by that the development cannot be accommodated in town centres or other sites allocated for such uses

QX. With reference to the options listed above, or your own options, how do you think we can best plan for vibrant town centres in Rochford, Rayleigh and Hockley? How can we also ensure our village and neighbourhood centres remain vibrant? [Please state reasoning]

QX. With reference to the maps in this section, do you agree with the extent of existing Primary and Secondary shopping frontages? Are there changes you would make? [Please state reasoning]

QX. Do you consider we should continue to restrict appropriate uses within town centres in favour of retail, professional services and food or drink, or should we allow other uses within town centres (e.g. leisure and housing)? What do you consider an appropriate mix is within town centres? [Please state reasoning]

QX. Are there areas or settlements where you feel improved retail and leisure services could be provided? [Please state reasoning]

QUESTIONS



## Transport and Connectivity



Due to its peninsula location, Rochford is an area that has a relatively constrained and varied transport network for walking, cycling, public transport and private vehicles.

Whilst many residents are dependent on use of private car, it is important that we plan for a District that makes best use of more sustainable and active forms of movement. This is important for a number of reasons, including:

- To promote active and healthy lifestyles where private vehicles are not the favoured mode of travel for short trips
- To reduce congestion on roads and the emergence of consequential issues such as poor air quality
- To encourage a more positive cycle between public transport patronage, investment and reliability

National planning policy states that transport issues should be considered from the earliest stages of plan-making, so that:

- the potential impacts of development on transport networks can be addressed
- opportunities from existing or proposed transport infrastructure, and changing transport technology and usage, are realised
- opportunities to promote walking, cycling and public transport use are identified and pursued;
- the environmental impacts of traffic and transport infrastructure can be identified, assessed and taken into account – including appropriate opportunities for avoiding and mitigating any adverse effects; and
- patterns of movement, streets, parking and other transport considerations are integral to the design of schemes, and contribute to making high quality places.

### Road Connectivity

The District benefits from two main strategic routes, the A127 and the A130, which both act as economic corridors and provide

### Relevant Plan Objectives: 9, 10, 11

connectivity beyond our borders to Southend, Basildon, London and Chelmsford. These are supported by a network of important inter-urban routes, including the A129, A1015, A1245, B1013, Rawreth Lane, Ashingdon Road and Lower Road, which together connect our towns and villages to one another. Rochford's road network is known to have congestion issues primarily focussed along the main routes detailed above and at key junctions along those routes. Many of the District's congestion issues arise from the relatively few alternatives that residents have, particularly to make north-south journeys. In some cases, towns and villages are only connected by one viable route which often becomes congested at key times.

It is recognised from feedback from the Issues and Options consultation that many residents experience major congestion on our road network and feel that the road network has not kept up with increased demand in recent years. Whilst new developments can only mitigate their own



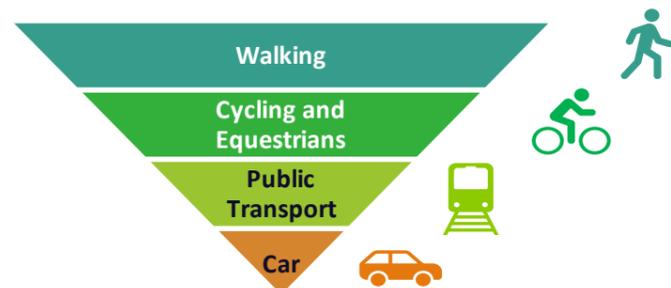
impact, and not existing congestion, it is clear that a more ambitious approach is required to connectivity if we are to keep growing. We must work with Government, Highways England, Essex County Council and neighbouring local authorities to make sure we can attract investment to deliver real change, including a potential South Essex Rapid Transit system, new link roads and junction improvements. Plans already exist for improvements to the Fairglen interchange to improve journey time reliability when interchanging between the A127, A1245 and A130, whilst an A127 taskforce has been established to explore long-term options for improving journey time reliability on this key corridor. Whilst road and junction improvements will be an important part of the plan, a strategy based solely around the private car is likely to simply reinforce current trends, and we must put in place complementary measures that deliver a modal shift in both existing and new communities towards more sustainable options wherever possible.

**Sustainable Travel**

The District has a relatively expansive public rights of way network both within settlements and in the open countryside. However our footpaths and bridleways are of varying quality and often do not reach the places walkers, cyclist and equestrian users want to go. We also recognise that our cycling network is particularly limited and requires expansion to better reflect the ‘desire lines’ of our residents and to become a realistic alternative to the private car for more people. The [Rochford Cycling Action Plan](#) identifies a number of potential costed routes, primarily to link Rochford, Rayleigh and Hockley. One way we help to deliver these, and other, routes is by preparing a Local Walking and Cycling Infrastructure Plan (LCWIP) alongside the plan to identify and deliver specific improvements to these networks.

The District is connected to London and Southend by the Southend Victoria branch of the Great Eastern Mainline, with stations in Rayleigh, Hockley, Rochford and at Southend Airport. This rail connection forms an important commuting route for local residents and key asset for the local economy, however it struggles with capacity at key times. It is important through the plan that we consider ways of improving capacity both on trains and at stations, taking on board the findings of the Great Eastern Mainline Study. However we recognise it is also important that this is considered against any longer-term economic trend towards home working, which may have been accelerated as a result of the COVID-19 pandemic.

Bus connectivity is relatively more varied with a number of routes serving the main towns of Rochford, Rayleigh and Hockley,



with relatively more infrequent services in Hullbridge and Great Wakering. These bus services primarily provide inter-urban services to other towns and villages in the District, as well as to towns in neighbouring areas such as Basildon, Wickford and Southend-on-Sea. There is a role for the plan in improving the frequency and reliability of existing bus routes, by locating development in areas which could benefit from these improvements, as well as ensuring developments have good access to viable existing and proposed routes to make sure these are a realistic choice for residents.

Non-exclusive options for addressing transport and connectivity through the plan are to:

1. Embed a sustainable movement hierarchy into the plan to ensure sustainable modes of transport are prioritised in favour of private vehicles
2. Prepare an Infrastructure Delivery Plan alongside the plan to ensure new development delivers meaningful improvements to transport networks, including to cycling, walking, public transport and road
3. Prepare a Local Walking and Cycling Infrastructure Plan alongside the plan to identify and deliver specific improvements to our walking and cycling networks, including costed schemes highlighted in the Rochford Cycling Action Plan
4. Work with Government, Highways England, Essex County Council and neighbouring local authorities to deliver meaningful new transport options, such as rapid transit solutions

**QX. How do you feel we can best address our transport and connectivity needs through the plan? Are there specific new transport connections we should be exploring? What mode should these connections take? [walking, cycling, rail, bus, road]**

**QX. Are there particular transport improvements needed to support your preferred strategy option, such as link roads or rapid transit? What routes should these take? [Please explain reasoning]**

OPTIONS

QUESTION

## Green Belt and Rural Issues



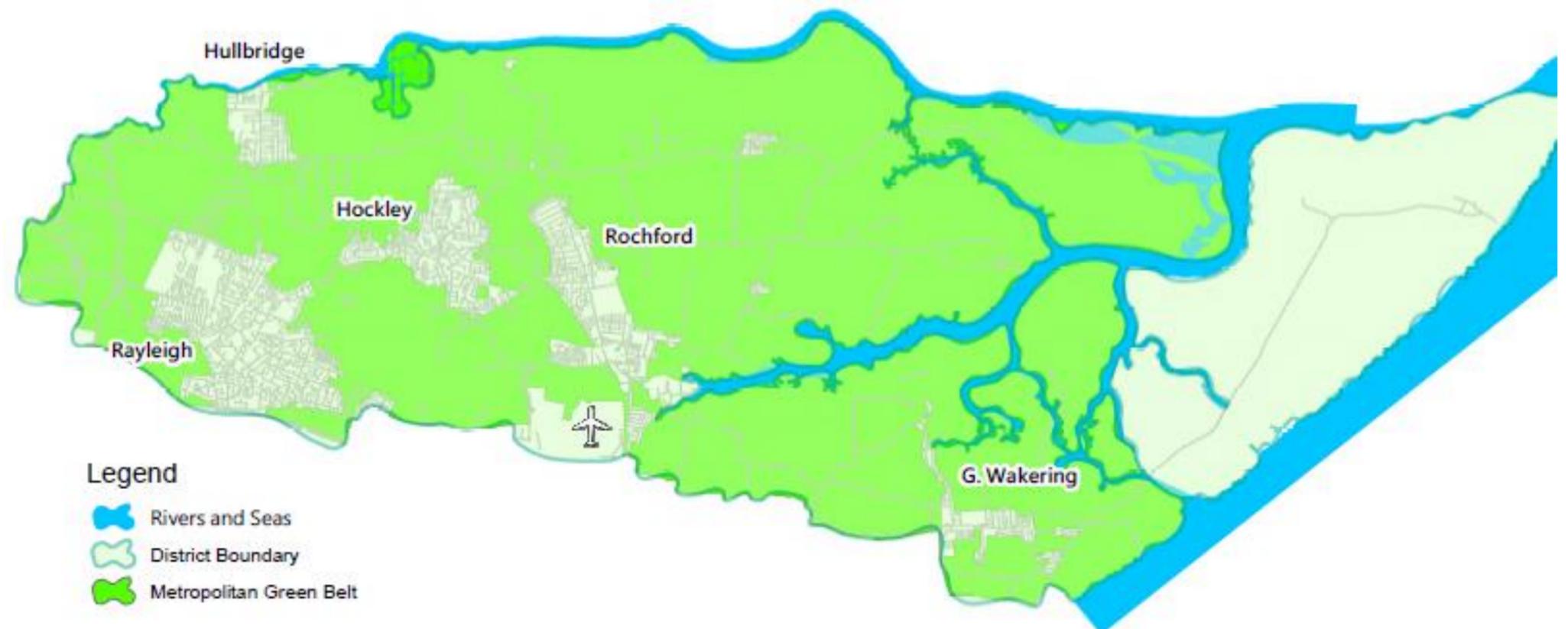
Whilst the majority of Rochford’s residents live in urban areas, the vast majority of Rochford’s land area is rural in nature. We have an important agricultural heritage and a strong and growing rural economy.

Our rural areas have unique planning challenges compared to urban areas. Our rural communities generally have the poorest access to facilities, as the catchment population is not sufficient to sustain many services, whilst land uses in rural areas are often very different to those in the urban areas, with far more agricultural, horticultural and informal economic activity. Addressing these challenges is made complicated by the fact that the majority of our rural land is designated as part of the Metropolitan Green Belt meaning that new development is generally restricted, save for some exceptions for agricultural and forestry development.

Over 12,000 hectares of our land area is covered by the eastern extent of the Metropolitan Green Belt. The Metropolitan Green Belt is a planning designation that restricts development in areas around cities to prevent urban sprawl and prevent neighbouring towns merging into one another. National policy makes it clear that Green Belt boundaries should only be changed in exceptional circumstances. Before concluding that exceptional circumstances exist to justify changes to Green Belt boundaries, a local authority will need to demonstrate that it has examined fully all other reasonable options for meeting its identified need for development, including to

### Relevant Plan Objectives: 20

make as much use as possible of suitable brownfield sites and underutilised land; encourage higher densities in existing urban areas and check with neighbouring authorities whether they can accommodate our need for development in their area. Whilst no detailed changes to our Green Belt boundary are being proposed in this consultation paper, it is recognised elsewhere in this document that we are unlikely to have sufficient urban and brownfield sites to meet our need for housing, employment or community facilities, and neighbouring authorities have advised they are unlikely to be able to accommodate any of Rochford’s needs themselves. We have therefore completed a Green Belt study to consider the contribution that different parts of our District make to Green Belt policy to inform an assessment of whether exceptional circumstances are likely to exist.



National policy makes it clear that in rural areas, planning policies and decisions should be responsive to local circumstances and support housing developments that reflect local needs. To promote sustainable development in rural areas, national policy encourages housing to be located where it will enhance or maintain the vitality of rural communities. However this needs to be balanced against the likelihood of the housing introducing or sustaining services. It is unlikely, for example, that building a small amount housing in a hamlet will improve the vitality of these communities. However, where there are clusters of smaller settlements in one area, such as to the east of Rochford, it is recognised that managed development in one village may benefit rural communities in a wider area.

Rural exception sites are small sites located in rural areas that are excepted from usual rules in order to allow affordable housing to be built. These are different from usual housing sites in that they seek to address the housing needs of the local community by accommodating households who are either current residents or have an existing family or employment connection. It may be possible to introduce rural exception sites in some of rural villages. Villages we believe could support rural exception sites are:

- Canewdon
- Paglesham
- Rawreth
- Stambridge

Rural exception sites are likely to be small and therefore are unlikely to be of a sufficient size to introduce new on-site services and facilities but they nevertheless can provide a source of new housing that directly helps existing residents (such as local first-time buyers) alongside increasing the catchment population for rural facilities which may help to sustain less-profitable services (such as rural schools, shops and bus routes) or help those services to expand (such as a bus route becoming more frequent)

Non-exclusive options for addressing rural issues through the plan, include:

1. Designating rural exception sites on the edge of rural villages to provide affordable housing only
2. Designating rural exception sites on the edge of rural villages and allowing a mix of both market and affordable housing on these to improve deliverability and viability
3. Designating rural exception sites on the edge of rural villages and working with the community to deliver a community-led housing scheme potentially with self- or custom-build plots made available to local residents
4. Not designating any rural exception sites and instead considering whether to locate development in rural villages as part of a wider strategy

OPTIONS

QX. Do you feel that the plan should identify rural exception sites? If so, where should these be located and what forms of housing do you feel need to be provided? [Please note you may wish to comment on the use of specific areas of land in the next section]

QX. Are there any other ways that you feel the plan should be planning for the needs of rural communities?



QUESTIONS

## Climate Change and Resilient Environments



Our local plan is one of the most important tools we have to support our transition to a more sustainable and resilient District, including in relation to flooding, coastal change and protecting landscapes.

The Planning and Compulsory Purchase Act 2004 requires plans to include policies designed to secure that the development and use of land in the local planning authority's area contribute to the mitigation of, and adaptation to, climate change. National policy makes it clear that plans should take a proactive approach to mitigating and adapting to climate change, taking into account the long-term implications for flood risk, coastal change, water supply, biodiversity and landscapes, and the risk of overheating from rising temperatures.

There are a number of ways in which the planning system can contribute to creating a more resilient natural environment, including in relation to climate change. Examples are:

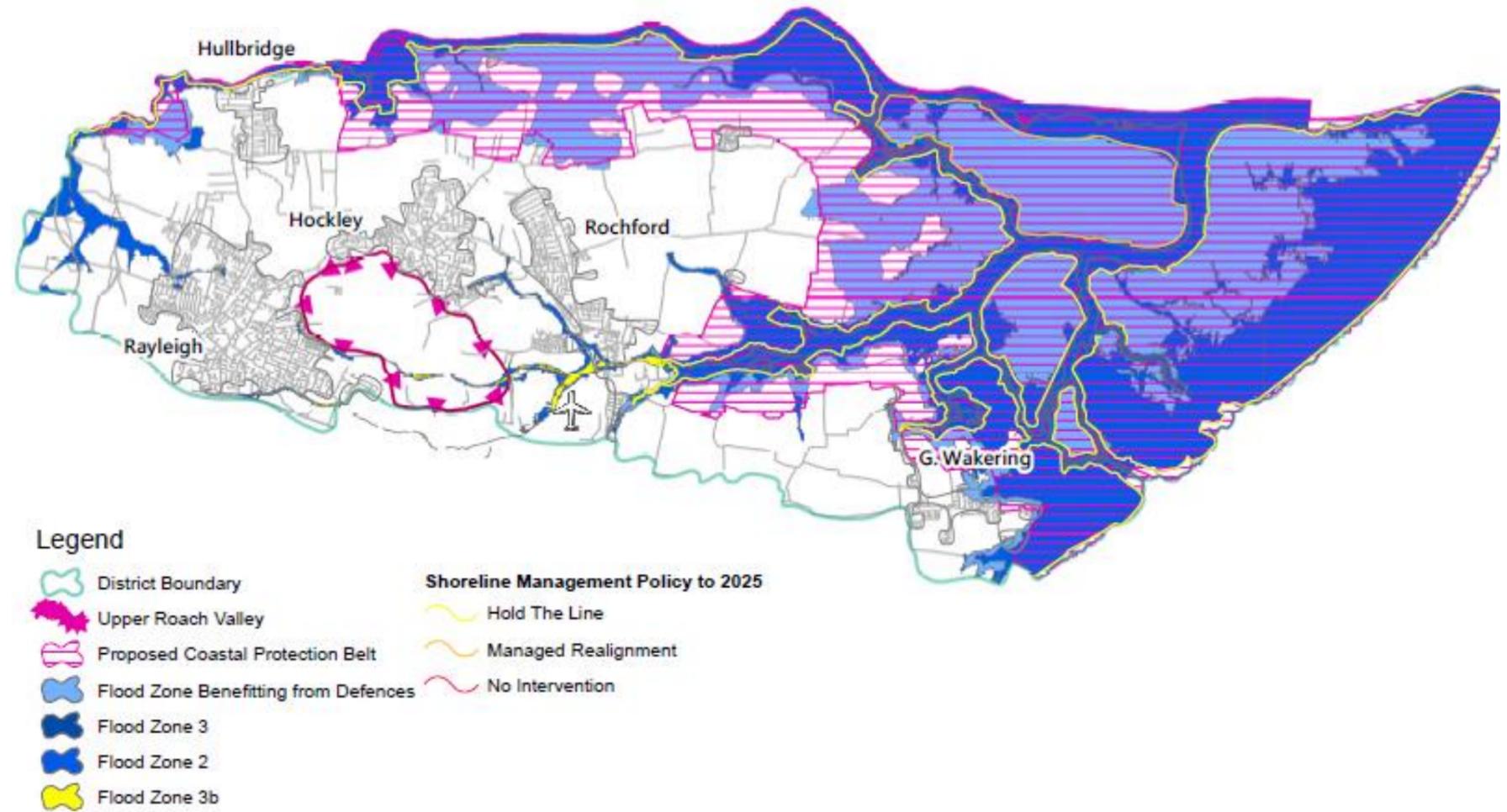
- Ensuring that the distribution of new development is safe for its lifetime and encourages use of sustainable modes of transport, including walking and cycling, and reduces reliance on private car
- Increasing the supply of renewable and low carbon energy and heat, by identifying suitable areas for energy creation and ensuring new development is sustainably built
- Promoting low carbon and energy efficient development, including ensuring buildings are energy efficient for their lifetime
- Encouraging responsible use of land in areas at risk of flooding and coastal change, and consider ways that development can help to deliver net gains for flood risk alleviation

Flooding is a relevant issue for Rochford, with much of the land along our coast and rivers being at more than 1-in-1000 year risk of flooding. National policy requires a sequential approach to be taken to development, prioritising areas at least risk of flooding. Where appropriate, development will need to deliver sustainable drainage systems, such as ponds, swales and soakaways. A Level 1 Strategic Flood Risk Assessment has been prepared which will need to inform the plan's strategy in relation to the use of land in areas at risk of flooding. Once a strategy has been decided upon, a Level 2 Strategic Flood Risk

Relevant Plan Objectives: 12, 13, 19, 20, 22

Assessment will be required to consider the specific flood risk and mitigation of potential development sites.

In addition to flood risk from tidal, fluvial and other sources, Rochford is a district that is likely to be subject to a coastal change as a result of climate change. The Essex and South Suffolk Shoreline Management Plan identifies parts of Rochford's coast which are subject to no active intervention or managed realignment, including around Wallasea Island and Paglesham. The plan will need to consider the implications of coastal change over a long period of time and ensure that current and future communities are. Plans are able to identify Coastal Change Management Area where rates of coastal change are likely to be significant over the next 100 years and restrict development which takes place in these areas.



There are a number of ways in which the planning system can encourage buildings to be built to low carbon and energy efficient standards. The Planning and Energy Act 2008 allows plans to set minimum standards for new housing that exceed the basic Building Regulations up to equivalency with Level 4 of the Code for Sustainable Homes, and up to no limit for commercial development. Our current plan requires commercial buildings to be built to the BREEAM 'Very Good' standard, subject to viability. The same act also allows plans to require a proportion of energy used in a development to be sourced from renewable or low-energy sources. The Government is considering introducing a Future Homes Standard which aims to mandate net-zero carbon homes by 2050, with 'zero carbon ready' homes expected to be standard by 2025.

National policy also requires plans to facilitate the sustainable use of minerals. Whilst minerals planning is undertaken by Essex County Council, the Council's new Local Plan will need to complement minerals planning policies, including the application of Minerals Safeguarding Areas and Minerals Consultation Areas within the District.

More broadly, a resilient natural environment will also require protection and enhancement of important local landscapes over the course of the plan period and beyond. National policy is clear that plans should recognise the intrinsic character and beauty of the countryside, and that plans should provide for the conservation and enhancement of landscapes. Where landscapes have a particular local value, it is important that plans identify their special characteristics and be supported by proportionate evidence. Policies may set out criteria against which proposals for development affecting these areas will be assessed. Rochford is not home to any Areas of Outstanding Natural Beauty (AONB) or National Parks, but nonetheless has areas of locally special landscape character. These include the Coastal Protection Belt and Upper Roach Valley. We have prepared a Landscape Character, Sensitivity and Capacity Study to consider the landscape character and sensitivities of different areas. The Study suggests that the Coastal Protection Belt should continue to be protected for its special coastal landscape value, subject to a modest redrawing. The Study also identifies the Upper Roach Valley area as the most sensitive non-coastal landscape in the District. This Study will be an important source of evidence in considering the particular sensitivities of different landscapes and how landscape should be managed through the plan, including when determining where development should be located.

Non-exclusive options for addressing climate change and resilient environments through the plan, include:

1. Ensuring that the plan enshrines a sequential approach to flood risk including to locate vulnerable development away from areas at risk of flooding where possible
2. Supporting the delivery of on-site sustainable drainage systems to ensure that new developments do not worsen flood risk elsewhere and, where possible, lessen the risk

OPTIONS

3. Requiring certain new developments to source a proportion of their energy from renewable and low-carbon sources
4. Designating appropriate locations within the District for low-carbon and renewable energy generation projects
5. Identifying areas with special landscape character, such as the Coastal Protection Belt and Upper Roach Valley, and protecting them from inappropriate development through the plan
6. Ensuring the plan supports the principles of the Essex and South Suffolk Shoreline Management Plan, including to consider identifying coastal change management areas and ensuring the distribution of new development is compatible with planned coastal change
7. Requiring all, or a proportion of, new houses to be built to an energy efficiency standard equivalent to Level 4 of the Code for Sustainable Homes
8. Requiring all, or a proportion of new commercial developments to be built to a suitable energy efficient standard, such as BREEAM Very Good or Excellent
9. Do not require developments to be built to any particular energy efficiency standard and instead require minimum adherence to the Building Regulations

OPTIONS

QX. Do you agree we should enshrine a sequential approach to flood risk and coastal change in our plan, locating development away from areas at risk of flooding and coastal change wherever possible? How can we best protect current and future communities from flood risk and coastal change? [Please state reasoning]

QX. Do you agree that the Coastal Protection Belt and Upper Roach Valley should be protected from development that would be harmful to their landscape character? Are there other areas that you feel should be protected for their landscape character? [Please state reasoning]

QX. Do you feel we should require development to source a percentage of their energy from low-carbon and renewable sources? Are there other opportunities in the District to supply low-carbon or renewable energy?

QX. Do you feel we should require new development to achieve energy efficiency standards higher than building regulations? What level should these be set at? [Please state reasoning]

QX. How do you feel the plan can help to support the local generation of low-carbon and renewable energy? Are there locations where you feel energy generation should be supported? [Please state reasoning]

QUESTIONS



## Planning for Complete Communities

We recognise that Rochford’s urban-rural mix is a key part of its character. Unlike more urbanised areas, Rochford is home to a number of distinct neighbourhoods each of which has its own strengths, challenges, character and sense of community.

Above else, we believe our new Local Plan should support the achievement of a wider vision for the District by understanding and achieving individual visions for our individual communities. We recognise that each community has its own natural, built and cultural heritage that should be understood both individually and as part of the wider District and region.

We hope to complement this community vision approach with adopting the core principles of creating complete communities. By complete communities, we mean create places that possess the necessary services for citizens to lead healthy and happy daily lives which are located close-by so that most of the community can access them on foot, cycle or by public transport. The more services a place has, and the easier to access those services are, the more complete that place can be considered to be. We have considered how complete our existing communities are using heatmapping, which is shown at Figure X.

Whilst it may be possible to make communities more complete through supportive planning policies, it may be in some locations that new development can be tied to new facilities more directly and intelligently than before to make sure the benefits of development genuinely reach those already resident in a community. However, we recognise that some communities, particularly small villages, will never become ‘complete’. Whilst residents of these communities are likely to benefit from having more facilities close at hand, there is not a sufficient population in these places to make service provision viable even with a small amount of new development. It is therefore important to consider our communities as a network and explore how improving the completeness of one community might help serve residents elsewhere.



The complete communities model we are looking at prioritises access to facilities by sustainable means. This means primarily through walking, but also through cycling and using public transport. We recognise that private vehicles are an important part of daily life and that the provision of new and improved roads will be an important part of the plan. Nevertheless, in thinking about how to make our communities more ‘complete’, we believe that relating the location of services with walkability and public transport nodes can help us achieve wider benefits for communities in terms of their health and wellbeing, reducing pollution within towns and nurturing more active communities. We understand that some citizens and some services are unlikely to be walkable, and that having suitable road and public transport connections between communities is an important component of creating a network of day-to-day services.

In each of the following settlement profiles, we consider what the vision for that settlement should be and ways in which their completeness could be improved. We also include a map showing the location of key assets and constraints, alongside land being promoted through the plan, to allow respondents to consider how the vision they have for the settlement relates back to the use of land in and around the settlement.

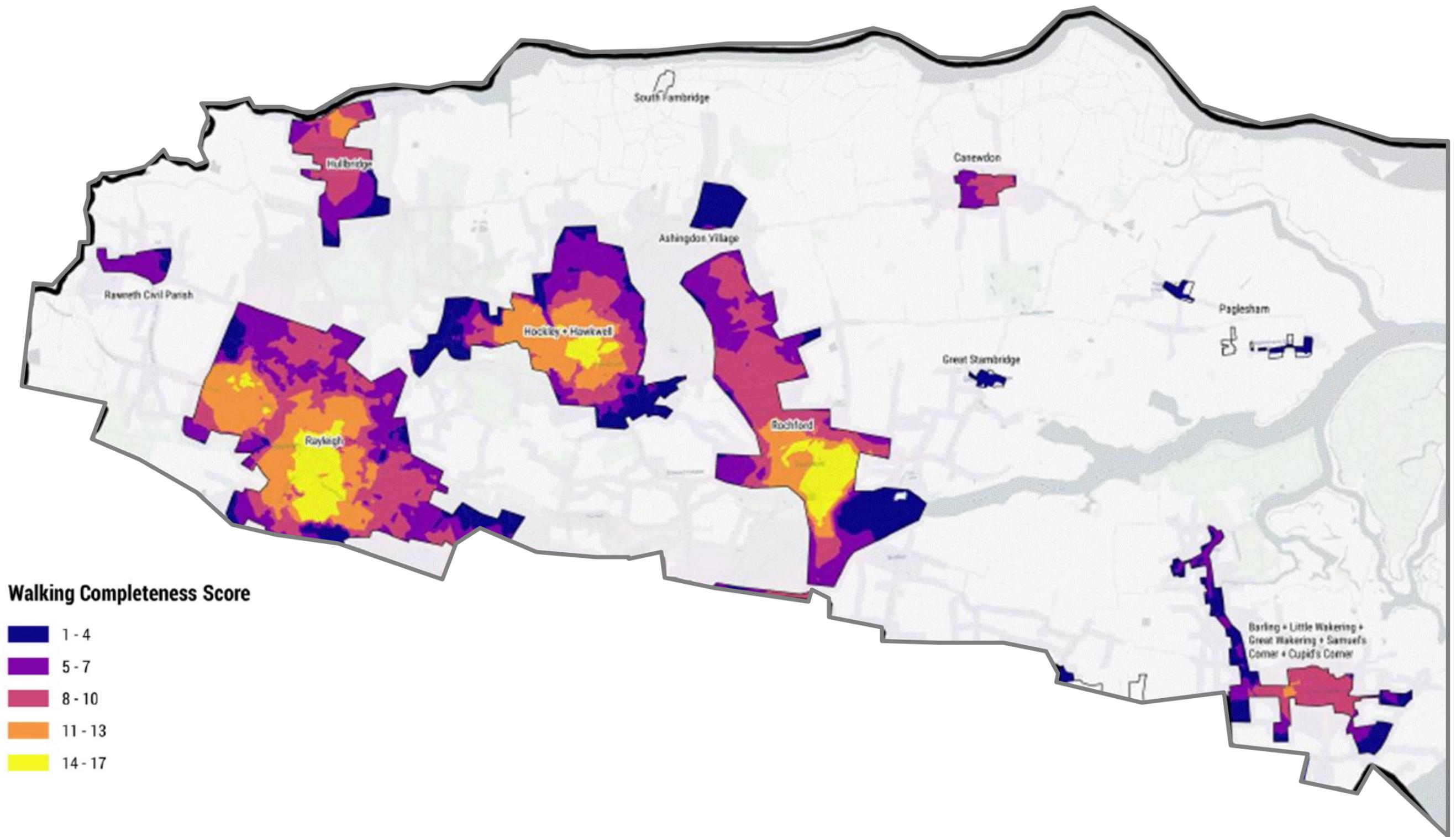


Figure X – Overall Completeness Mapping of Rochford District



c. 34,000 residents

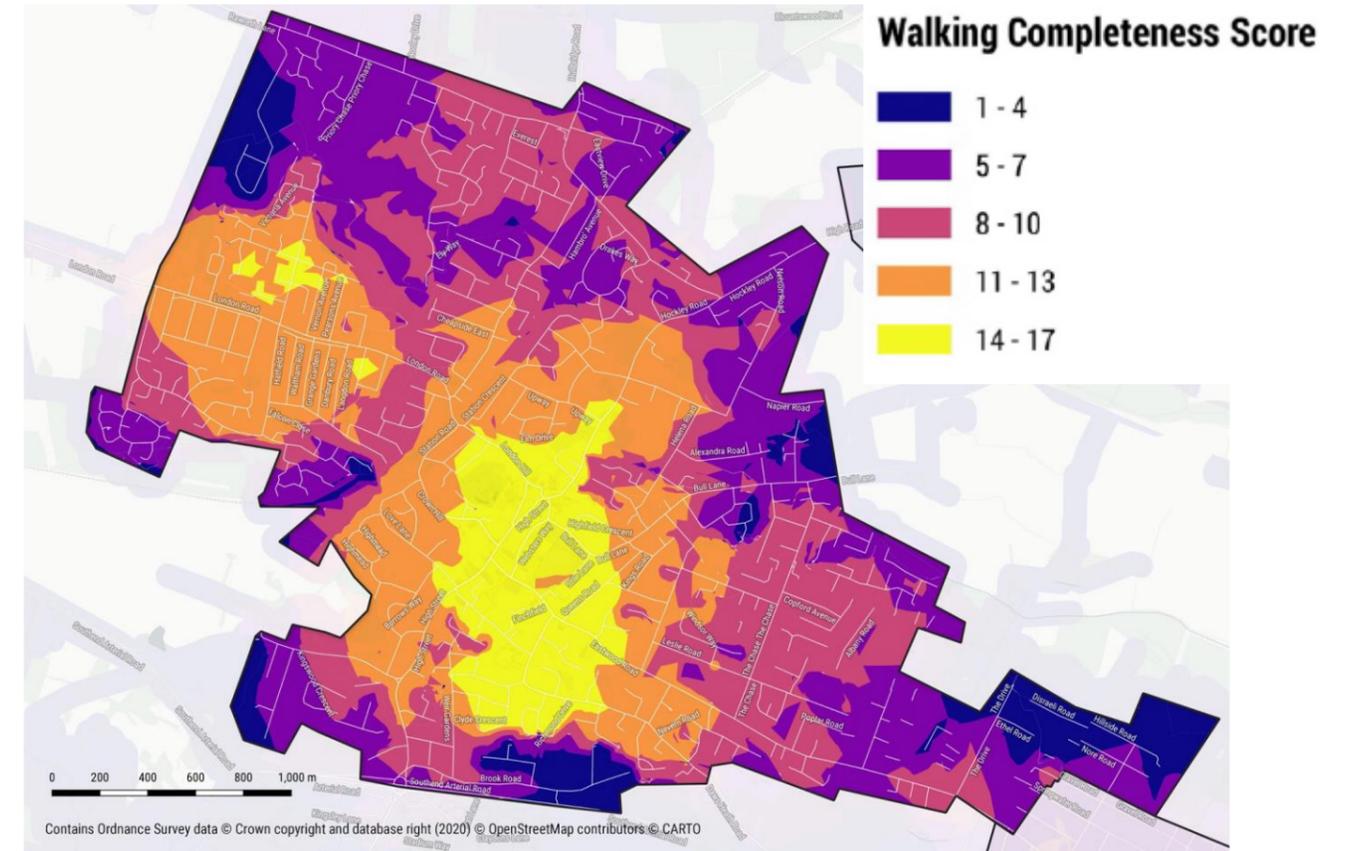
Tier 1 Settlement

Rayleigh is proposed to be our only Tier 1 settlement reflecting its status as the District’s main town, being home to the largest population and providing the greatest number and variety of services. Rayleigh is the principal centre of services for over half the District’s residents and businesses, including large communities beyond its own boundaries in Rawreth and Hullbridge parishes. It is the District’s largest retail centre and has the largest supply of business premises. Rayleigh has a demographic split that sits roughly at the District average, but has a particularly large commuting population, benefitting from its status as a hub for local rail and bus services, and its easy access to the A127, A1245, A129 and A130.

As can be seen from the completeness mapping, Rayleigh benefits from a good standard of walking access to most day-to-day services. The areas of Rayleigh with the best walking access to services are around its town centre, with other strong areas to the west along London Road. Overall, even those parts of Rayleigh outside of the walking catchment of services benefit from good levels of access overall, particularly along the spines of Rawreth Lane, Hockley Road and Eastwood Road. Despite the good range of services provided, the capacity of infrastructure in Rayleigh is known to be a challenge, and opportunities to improve completeness through the plan are likely to be best targeted at improving the capacity and coverage of services, particularly within its suburbs.

**Draft Vision statement for Rayleigh**

*In 2040, Rayleigh should be a thriving town with a wide range of shops and services, vibrant town centre, functional and reliable transport system with all residents living within walking distance of a local green space. It should provide for a diverse range of housing and job opportunities meeting the needs of all in the community, whilst retaining its strong historic and cultural character.*



QX. Do you agree with our vision for Rayleigh? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

QX. Are there areas in Rayleigh that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of Rayleigh?

QUESTIONS





18,000 residents



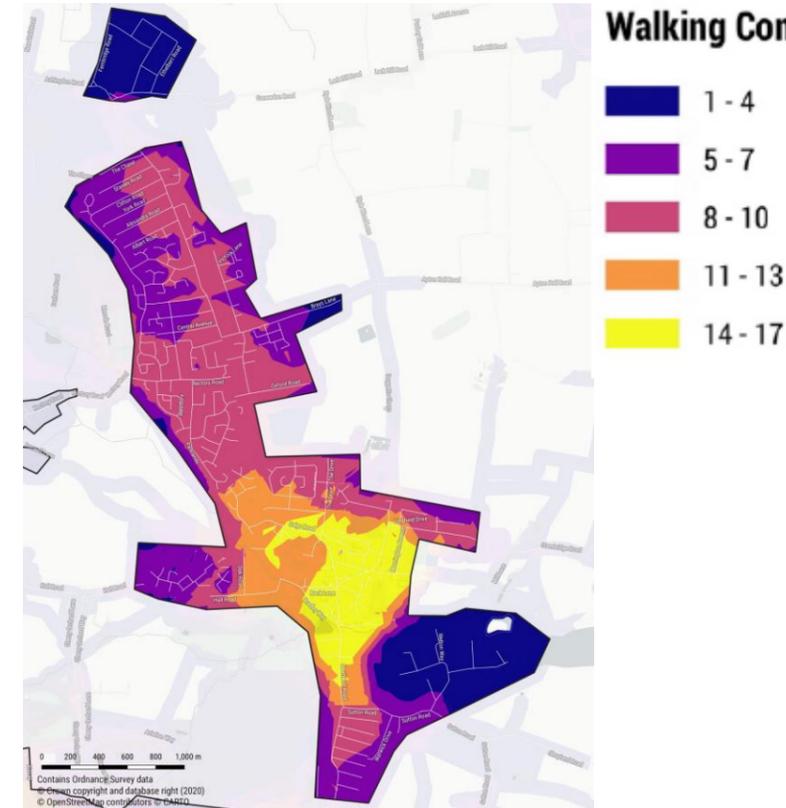
Tier 2 Settlement

Rochford and Ashingdon together form a functionally-connected settlement home to around 18,000 residents. Between Rochford town centre and a number of neighbourhood centres located throughout the wider settlement, the settlement provides for a reasonably wide range of services and business spaces, including a number of specialist employment areas supporting nearby London Southend Airport. Beyond its immediate boundaries, Rochford and Ashingdon forms a particularly important service base for residents in the villages of Great Stambridge, Canewdon and Paglesham, including for both education and healthcare. Rochford and Ashingdon has a slightly younger population than the District average and has localised areas of deprivation where health outcomes fall below the District average.

As can be seen from the completeness mapping, residents of Rochford and Ashingdon benefit from good walking access to most services, with the most complete parts of the settlement falling around and to the north of Rochford town centre. Walking access to services remains relatively good along the length of Ashingdon Road but dissipates into the residential area. The only parts of Rochford with particularly poor access to services are around Purdeys industrial estate and the residential neighbourhoods of Ashingdon village. Opportunities to improve completeness include in the provision of leisure services, addressing capacity issues and improving the reliability and frequency of public transport connections to nearby villages.

#### Vision statement for Rochford and Ashingdon

*In 2040, Rochford and Ashingdon should remain the gateway to our rural countryside and grow its service base and sustainable connectivity to ensure all residents within its catchment are provided for and that localised deprivation can be reduced to near zero. Its town centre should be reimagined to become a more sustainable and vibrant space whilst retaining its historic character. It should make the most of its proximity to key employment sites and London Southend Airport to significantly grow its economic potential and the range of jobs it provides*



QX. Do you agree with our vision for Rochford and Ashingdon? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

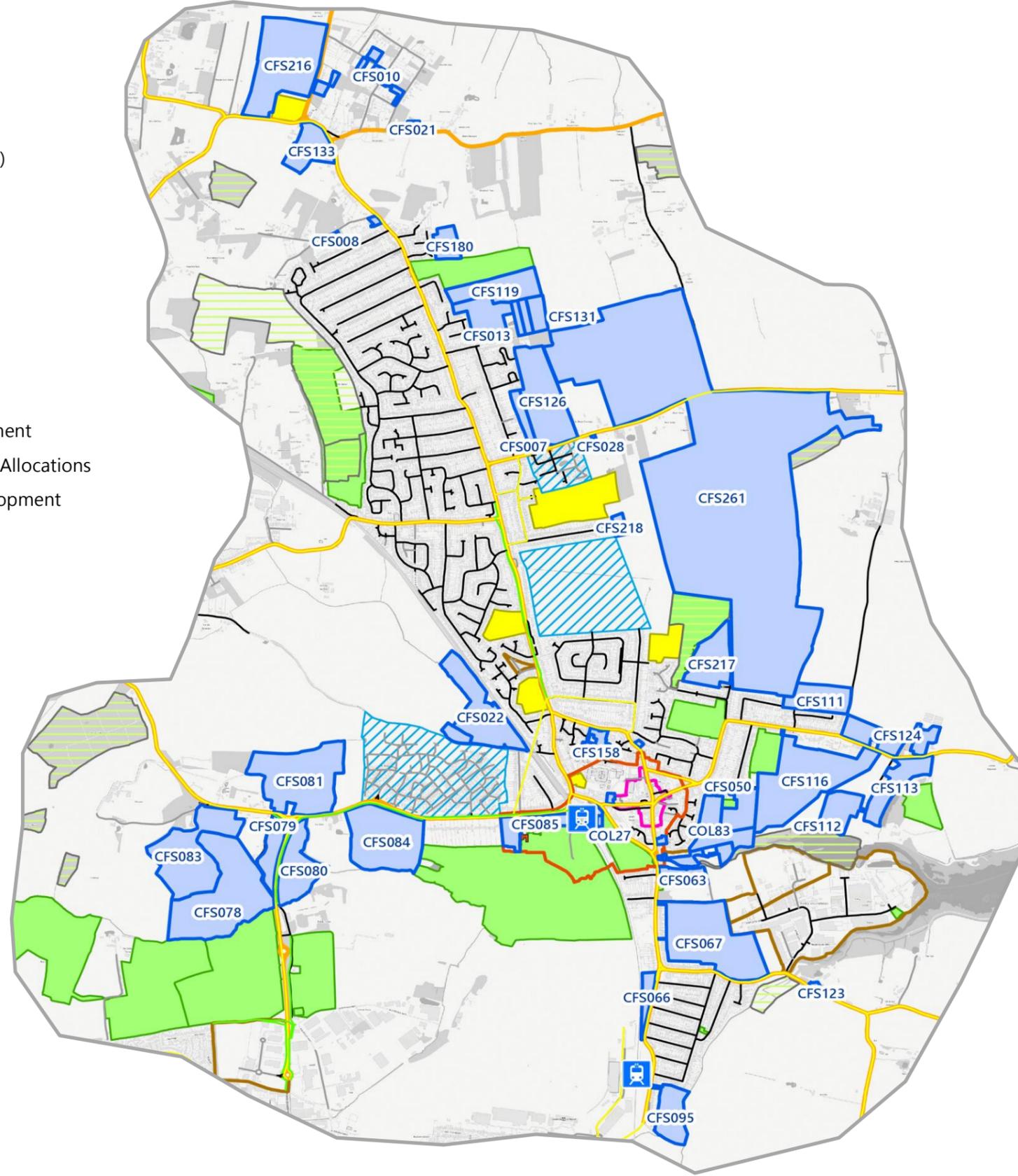
QX. Are there areas in Rochford and Ashingdon that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. How else can we improve the completeness of Rochford and Ashingdon through the plan?

### Legend

- Promoted Sites
-  Public Rights of Way
  -  Cycle Network
  -  Railway Stations
  -  Bus Routes (All frequencies)
  -  District Leisure Centres
  -  Schools
  -  Existing Open Space
  -  Local Wildlife Sites
  -  Town Centre Boundaries
  -  Scheduled Monument
  -  Conservation Areas
  -  Existing Housing Development
  -  Existing Employment Land Allocations
  -  Existing Commercial Development



Please note, you may find it easier to orient yourself using the interactive and zoomable version of this map available at XXX.



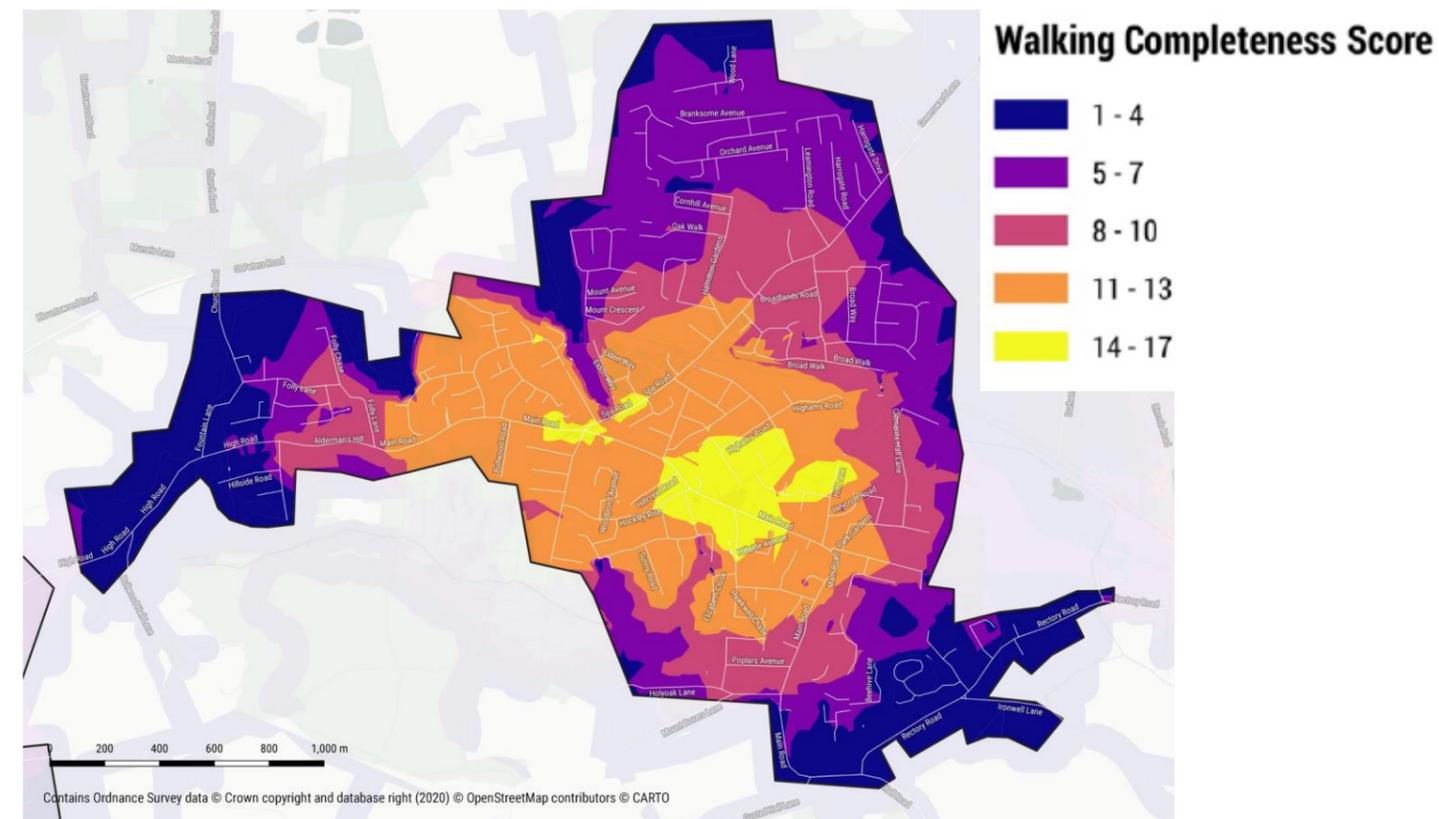


Hockley and Hawkwell are two distinct places that form a functionally connected settlement in the heart of the District. Home to around 16,000 people, the settlement provides for a reasonable range of services that serve both its own residents and a small number of villages beyond its boundary. These services include a small but busy town centre, a range of community facilities and a significant hectareage of natural space, including the largest remaining area of wildwood in the country, Hockley Woods. Hockley and Hawkwell are amongst the least deprived neighbourhoods in the entire District with housing availability and affordability a key issue in this part of the District. They are home to a slightly older population than the local average, but their overall demographic profile is similar to the District as a whole.

As can be seen from the completeness mapping, Hockley and Hawkwell residents benefit from generally good walking access to most day-to-day services, with the best levels of access around the town centre and along Southend Road. The completeness of Hockley and Hawkwell does notably drop off along its periphery, however these areas are relatively less densely populated. Opportunities to improve completeness include improving the range of services provided within the settlement, addressing capacity issues and improving public transport connectivity to rural villages in its catchment.

**Vision statement for Hockley and Hawkwell**

*In 2040, Hockley and Hawkwell should be the District's gateway to the green lung of the Upper Roach Valley, making the most of its access to ancient woodland and a network of nature reserves. Its town and neighbourhood centres should be vibrant places with an emphasis on independent businesses and providing for a diverse range of jobs. Deprivation should continue to be largely absent from Hockley and Hawkwell however housing affordability should have been addressed to ensure that local first-time buyers can greater afford to live locally.*



QX. Do you agree with our vision for Hockley and Hawkwell? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

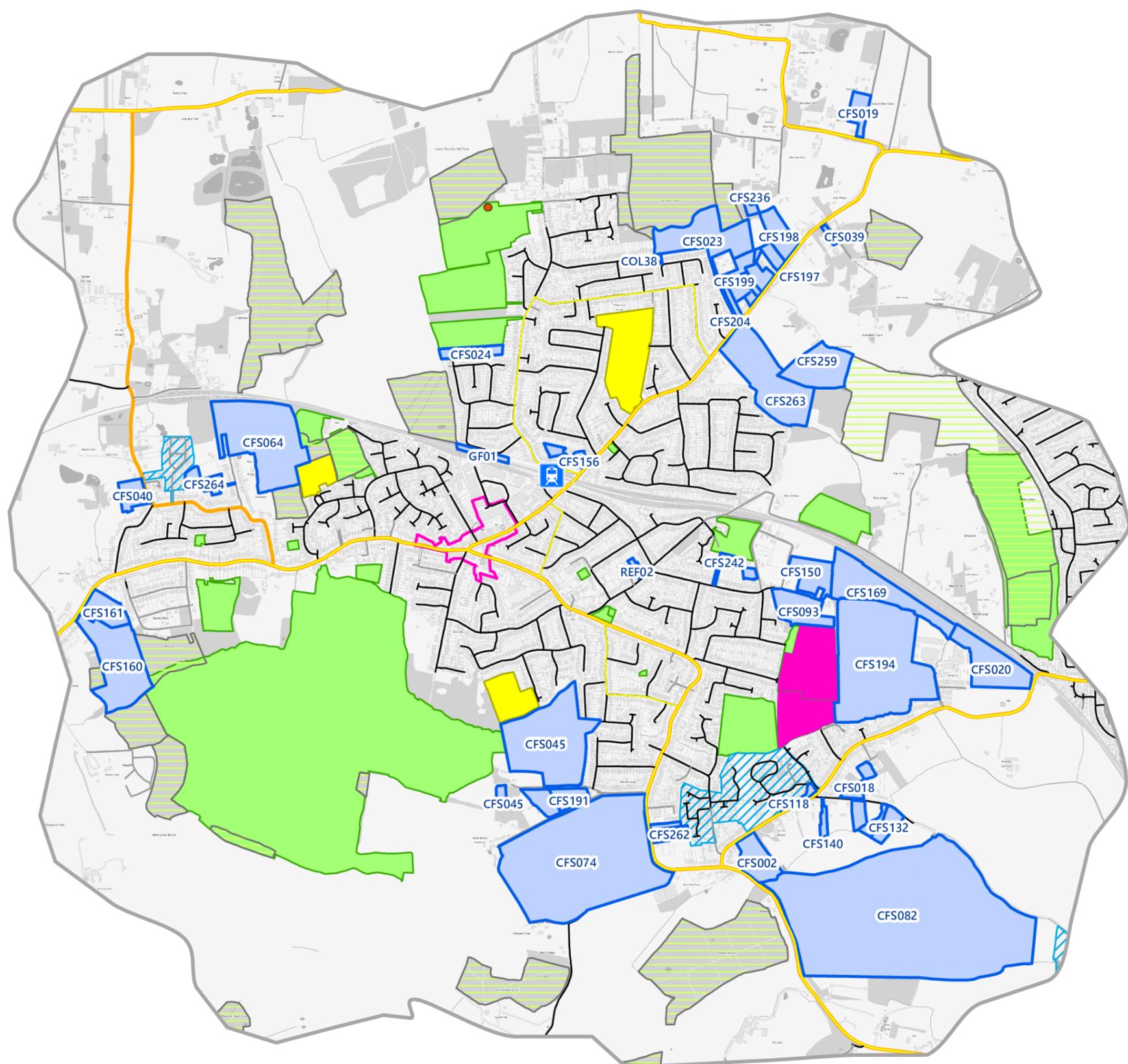
- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

QX. Are there areas in Hockley and Hawkwell that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of Hockley and Hawkwell?

**QUESTIONS**



### Legend

- Promoted Sites
- REFERENCE
- Public Rights of Way
- Cycle Network
- Railway Stations
- Bus Routes (All frequencies)
- District Leisure Centres
- Schools
- Existing Open Space
- Local Wildlife Sites
- Town Centre Boundaries
- Scheduled Monument
- Conservation Areas
- Existing Housing Development
- Existing Employment Land Allocations
- Existing Commercial Development

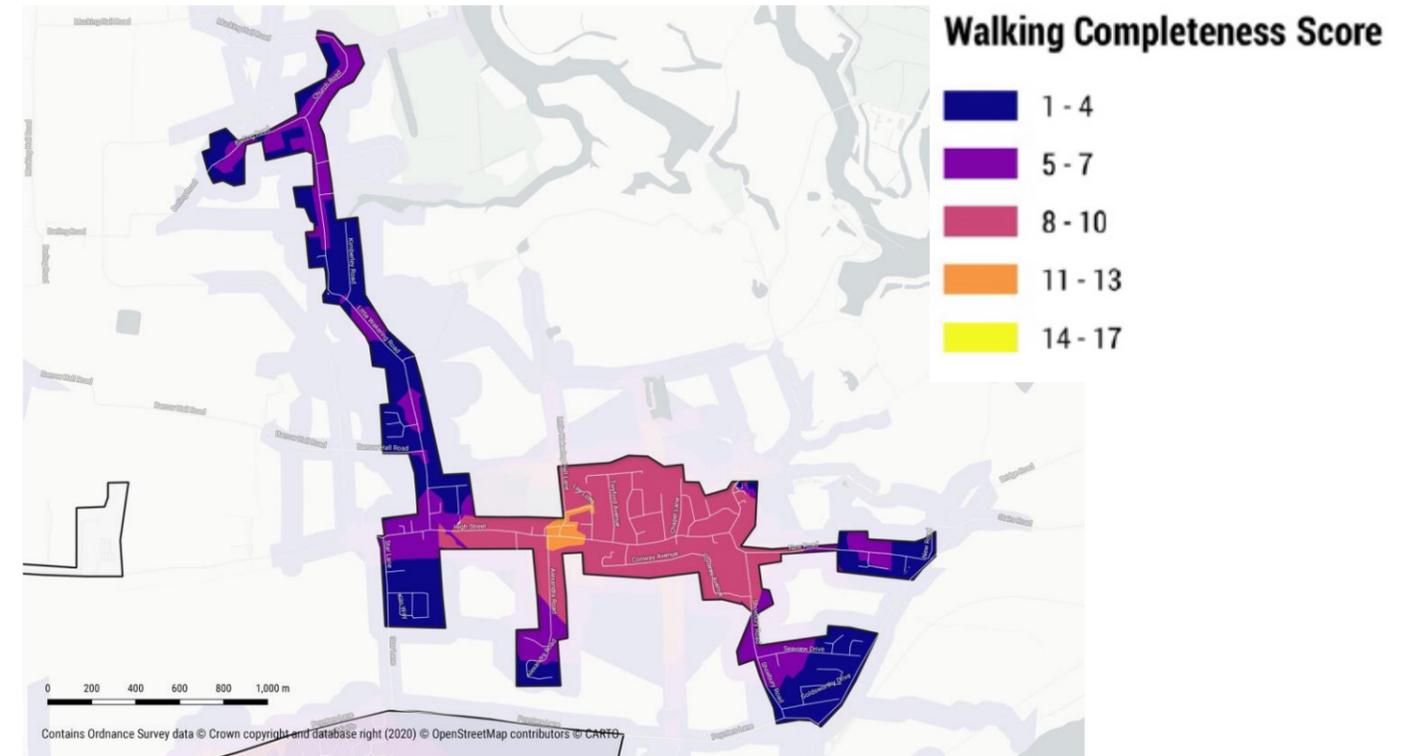
Please note, you may find it easier to orient yourself using the interactive and zoomable version of this map available at XXX.



The Wakerings and Barling consist of a cluster of villages in the far eastern extent of the District. The villages stretch out along two main roads, Little Wakering Road and High Street, with a cluster of shops, a primary school and a medical centre concentrated on Great Wakering high street. Outside its centre, the settlement is largely rural in nature and benefits from its tranquil setting near the coast with the North Sea. Whilst the settlement has a good range of core facilities, these only serve local residents and most town-scale facilities, such as a secondary school and large-scale job opportunities, are absent. For this reason, the Wakerings and Barling are heavily reliant on nearby Shoeburyness and Rochford town for some day-to-day services. The population of the Wakerings and Barling skews slightly younger than the District average which may generate additional demand for housing and jobs in coming years. As can be seen from the completeness mapping, the majority of Great Wakering has reasonable walking access to day-to-day services. However, walking access dissipates rapidly towards the edges of the wider settlement, particularly within Little Wakering and Barling. Opportunities to address completeness in this settlement are both in improving the range of facilities available, including making secondary school provision more accessible, and improving sustainable connectivity to nearby towns.

**Draft Vision statement for the Wakerings and Barling**

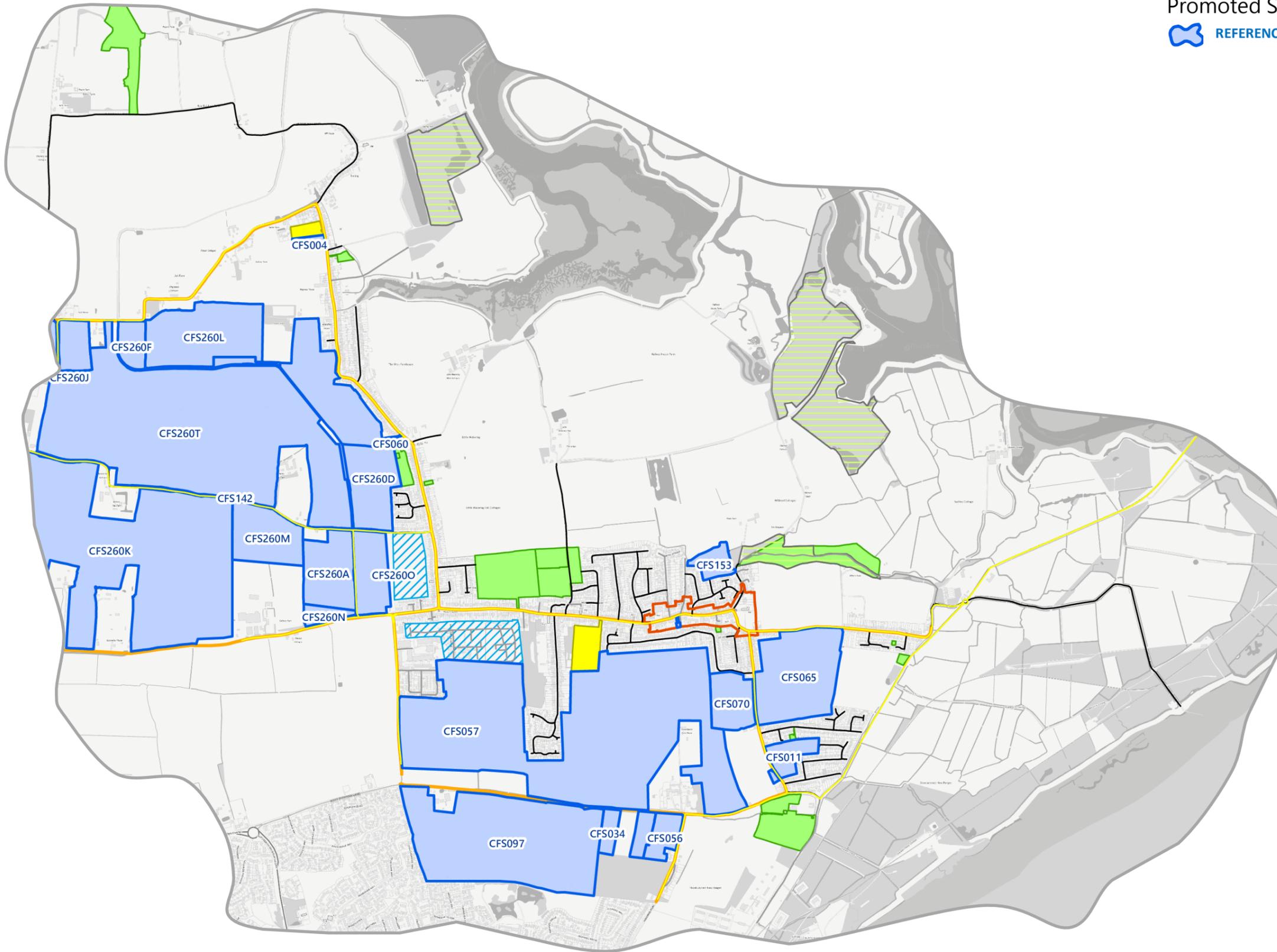
*In 2040, the Wakerings and Barling should have retained their rural village character and sense of relative tranquillity. More services should have developed locally to reduce its reliance on neighbouring towns, whilst any new services introduced should be located so that those located on the edges of the settlement are able to access them sustainably. The villages should have become more self-sufficient when it comes to homes, jobs and community facilities, including education. Development that takes place should be locally-responsive and aimed at meeting the ongoing housing and employment needs of local residents.*



- QUESTIONS**
- QX. Do you agree with our vision for the Wakerings and Barling? Is there anything you feel is missing? [Please state reasoning]
- QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?
- i. Housing [market, affordable, specialist, traveller, other]
  - ii. Commercial [offices, industrial, retail, other]
  - iii. Local green space or recreation
  - iv. Other (please specify)
- QX. Are there areas in the Wakerings and Barling that development should generally be presumed appropriate? Why these areas? [Please state reasoning]
- QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]
- QX. Are there other courses of action the Council could take to improve the completeness of the Wakerings and Barling?

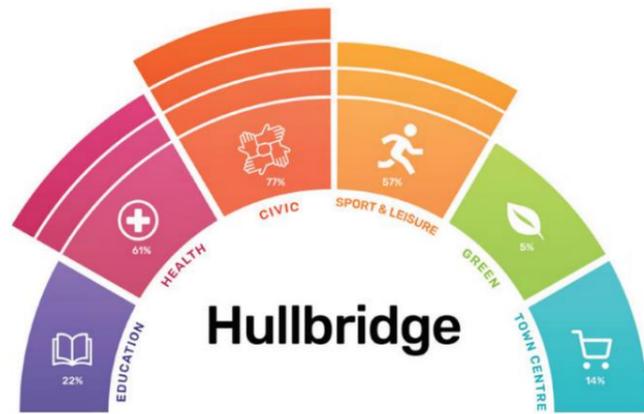
### Legend

- Promoted Sites  Public Rights of Way
-  REFERENCE  Cycle Network
-  Railway Stations
-  Bus Routes (All frequencies)
-  District Leisure Centres
-  Schools
-  Existing Open Space
-  Local Wildlife Sites
-  Town Centre Boundaries
-  Scheduled Monument
-  Conservation Areas
-  Existing Housing Development
-  Existing Employment Land Allocations
-  Existing Commercial Development



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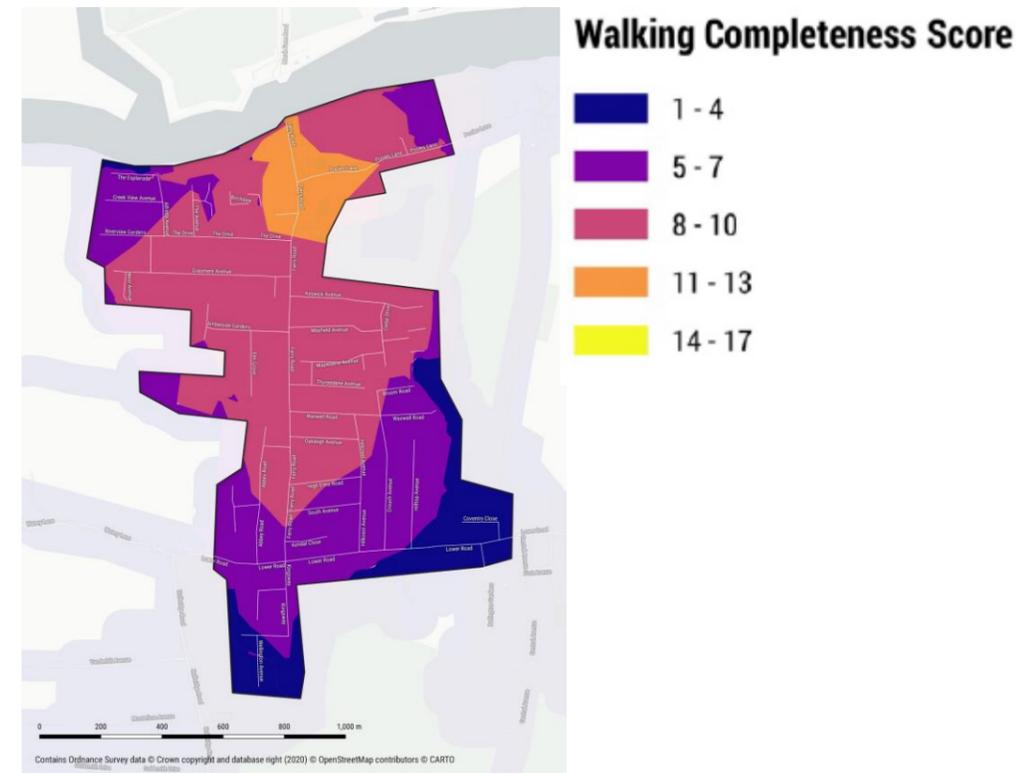
 6,000 residents  
 Tier 3 Settlement

**Hullbridge** is a large village of around 6,000 residents located to the north-west of the District. It sits upon the course of the River Crouch and is home to a range of river-based enterprises and activities. The village provides for a range of basic services, including multiple shops, a primary school and medical centre. It has a relatively tight catchment but provides a base of services for local residents and some outlying villages, including Battlesbridge, and a number of rural caravan parks. Hullbridge is itself reliant on towns such as Rayleigh and Hockley for some services, including secondary schools and leisure. Hullbridge has a larger older population than the District average that is anticipated to continue to grow over coming years which may place demand on particular types of service close at hand.

The completeness mapping shows Hullbridge residents to have reasonably good walking access to most services, particularly to its north where a cluster of services lie, including a healthcare centre and primary school. Walking access remains relatively good along most of the central spine formed by Ferry Road but notably dissipates into residential areas and along its southern edge. Opportunities to improve completeness are improving the range and capacity of local services, including providing for more job opportunities locally.

**Vision statement for Hullbridge**

*In 2040, Hullbridge should have grown its service base to become relatively more self-sufficient and accessible by sustainable means, including walking, cycling, river-based and public transport. It should have made the most of its location including opening up its coastline as a more attractive and usable space for both residents and visitors. Any development that takes place should be locally-responsive and aimed at meeting the ongoing housing and employment needs of local residents, including the housing needs of the local older population.*



QX. Do you agree with our vision for Hullbridge? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

QX. Are there areas in Hullbridge that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

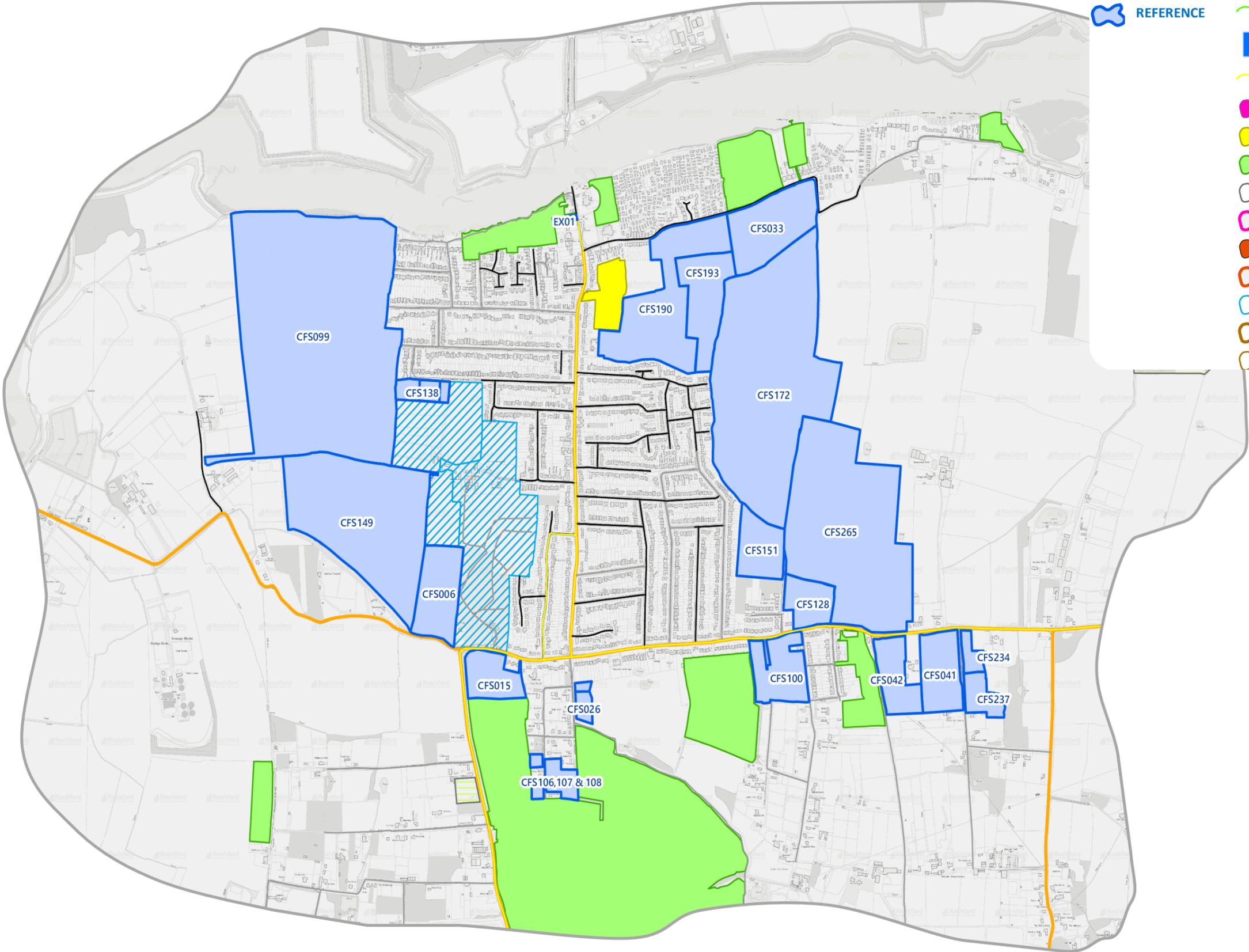
QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of Hullbridge?

QUESTIONS

**Legend**

- Promoted Sites
-  REFERENCE
-  Public Rights of Way
-  Cycle Network
-  Railway Stations
-  Bus Routes (All frequencies)
-  District Leisure Centres
-  Schools
-  Existing Open Space
-  Local Wildlife Sites
-  Town Centre Boundaries
-  Scheduled Monument
-  Conservation Areas
-  Existing Housing Development
-  Existing Employment Land Allocations
-  Existing Commercial Development



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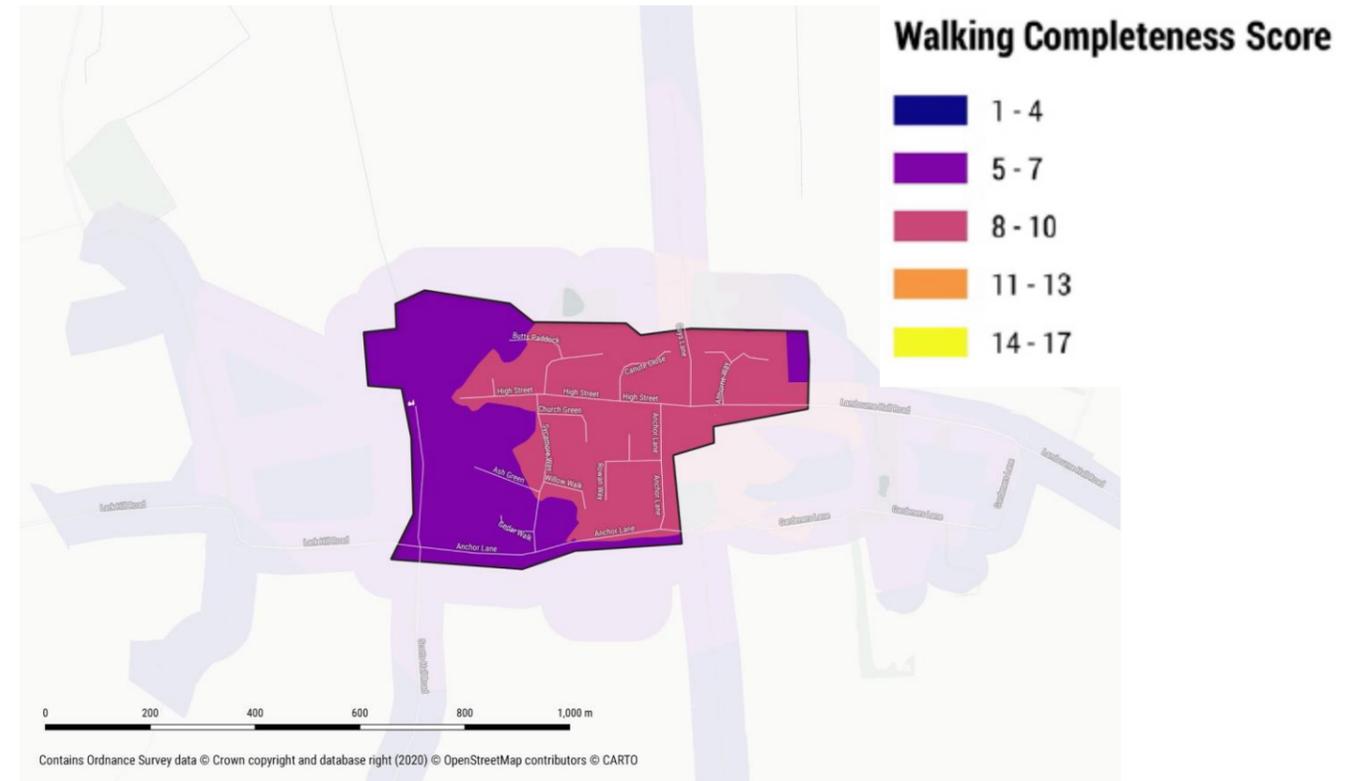


**Canewdon** is a relatively isolated village located in the rural north-east of the District. It is a relatively compact and self-sustaining village with reasonably good service provision for a population of its size, including a village shop and primary school clustered around its high street. These services primarily serve residents of the village, but also provide for rural residents in surrounding hamlets. Whilst its remoteness is one of its characterising strengths, it does also pose challenges in terms of generally poor connectivity both in terms of transport and digital services. Its demographic split largely reflects the District averages.

The walking completeness of Canewdon is reasonably good with the few services within the village being within reasonable walking distance of most of the village's residents. However, the village is relatively reliant on nearby towns, including Rochford, for a good number of day-to-day services, including healthcare, secondary education and employment. Opportunities to improve completeness include improving the range of services available locally, restoring lost services, particularly healthcare services, and improving sustainable connectivity to nearby towns, including Rochford, such as through a more regular bus service.

**Draft Vision statement for Canewdon**

*In 2040, Canewdon should have retained its character as a relatively compact and self-sustaining village. It should have retained its existing services, including its primary school, and its residents' access to other services, including healthcare and jobs, should have been improved through a combination of improved transport connectivity and service provision. Development that has taken place in Canewdon should have been locally-responsive to meet the ongoing needs of local residents, including first-time buyers.*



QX. Do you agree with our vision for Canewdon? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

QX. Are there areas in Canewdon that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

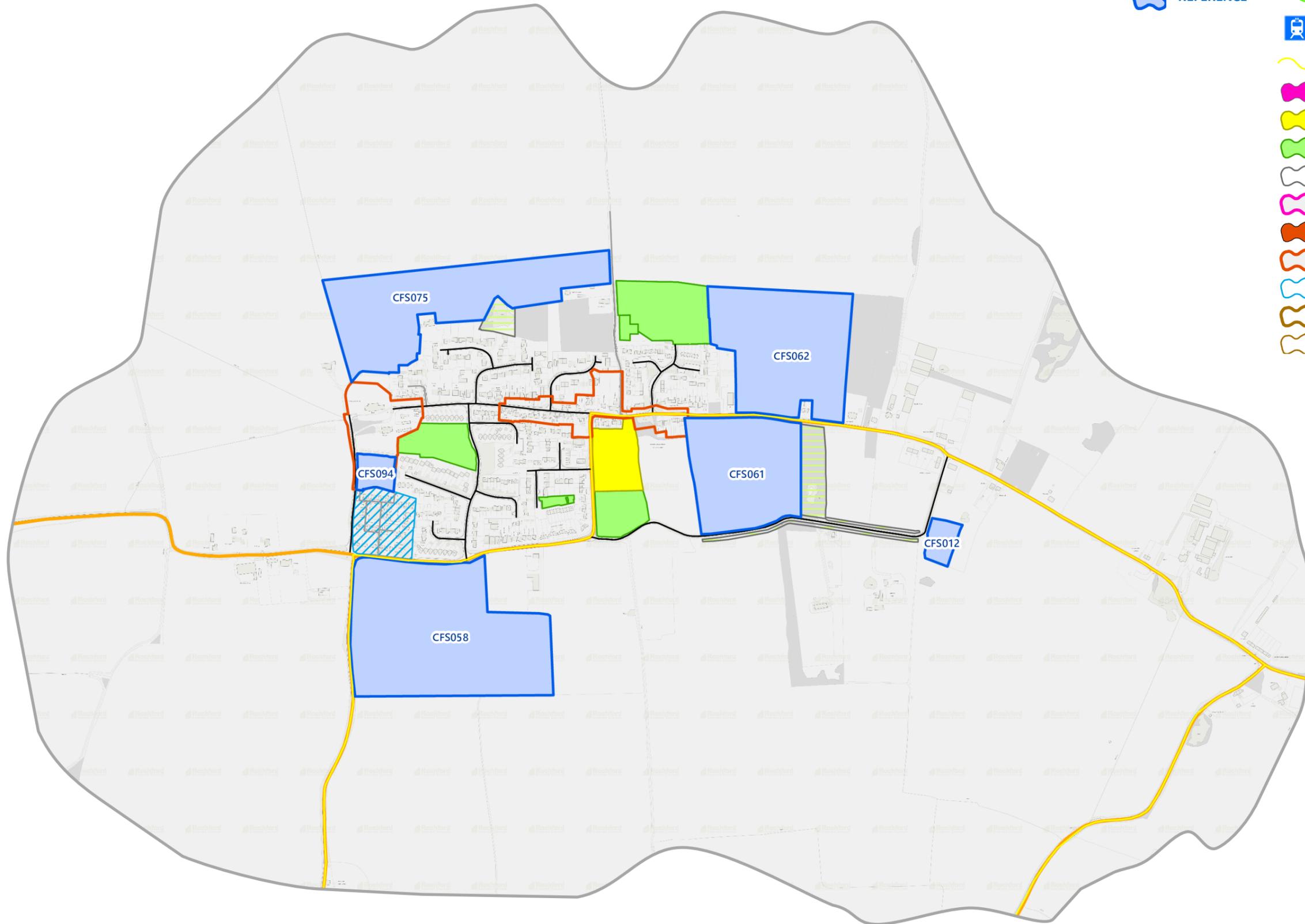
QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of Canewdon?

QUESTIONS

### Legend

- Promoted Sites
-  REFERENCE
-  Public Rights of Way
-  Cycle Network
-  Railway Stations
-  Bus Routes (All frequencies)
-  District Leisure Centres
-  Schools
-  Existing Open Space
-  Local Wildlife Sites
-  Town Centre Boundaries
-  Scheduled Monument
-  Conservation Areas
-  Existing Housing Development
-  Existing Employment Land Allocations
-  Existing Commercial Development



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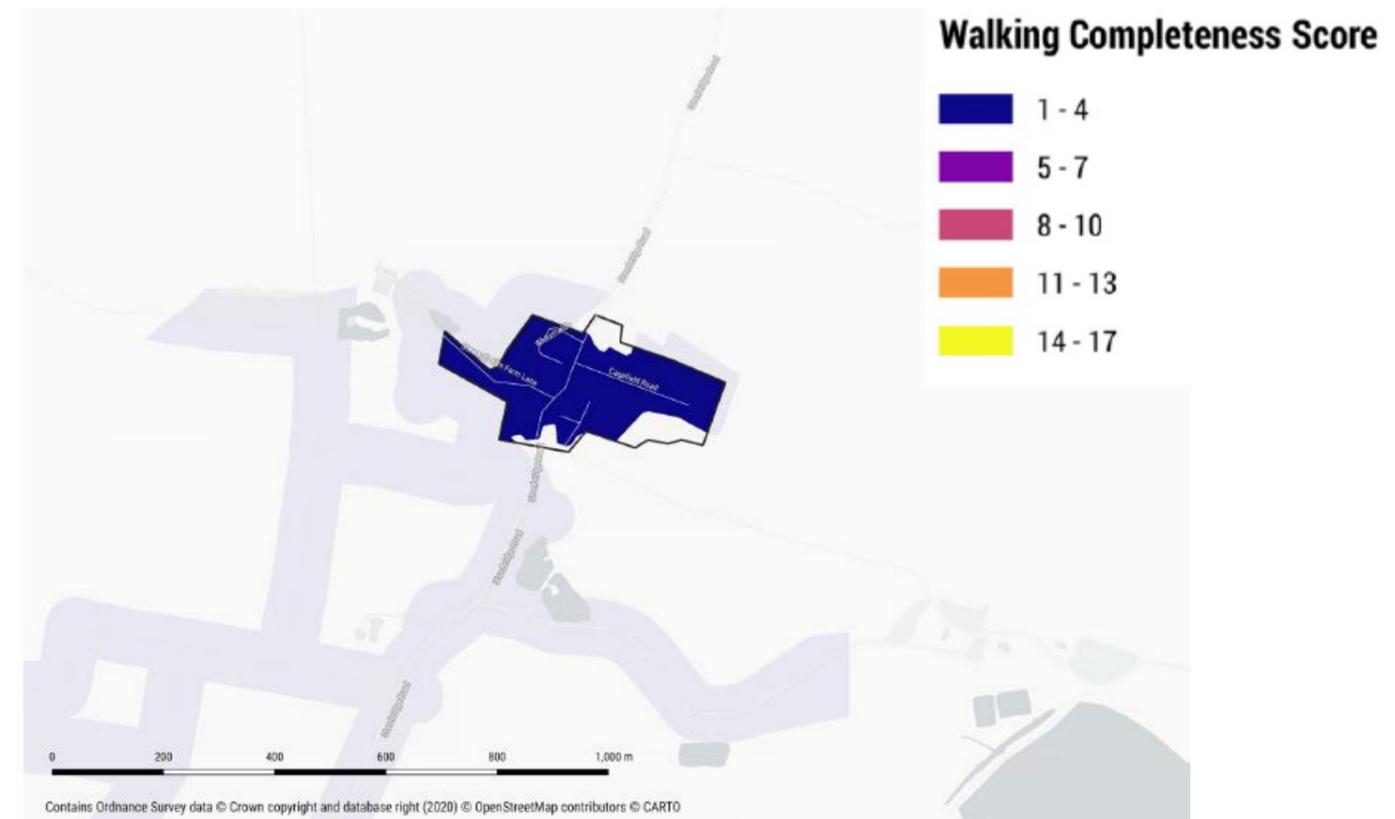


**Great Stambridge** is a relatively small village located to the east of Rochford town. It is home to around 400 residents, although its identifying population is significantly more when including rural populations and residents living on the eastern edge of Rochford town. The village possesses a good number of facilities for a settlement of its size, including a primary school, church and village hall, however the layout of the village means that these facilities are outside of the walking catchment of most of the village’s residents. Due to its location, less than a mile from the eastern edge of Rochford town, the residents of the village benefit from a combination of relative tranquillity created by their detachment from the main urban area and easy access to all the services located in the town, including its job opportunities, retail outlets and railway station.

As can be seen from the completeness mapping, the centre of population in Great Stambridge is relatively detached from the services along Stambridge Road and walking to these services is likely to be a relatively unattractive proposition to many residents. Opportunities to improve the completeness of Great Stambridge are less likely to be focussed on the provision of new services but on the enhancement of existing services, both in the village and in Rochford town, and improving their accessibility through sustainable means.

**Draft Vision statement for Great Stambridge**

*In 2040, Great Stambridge should remain an independent village with its own character and sense of community. It should benefit from improved accessibility between its homes and services and its residents should be able to access the wider services in Rochford town with less dependence on the private car. Any development that takes place should be strictly in keeping with the character of the village and be of a form and type that responds to the individual needs of the village.*

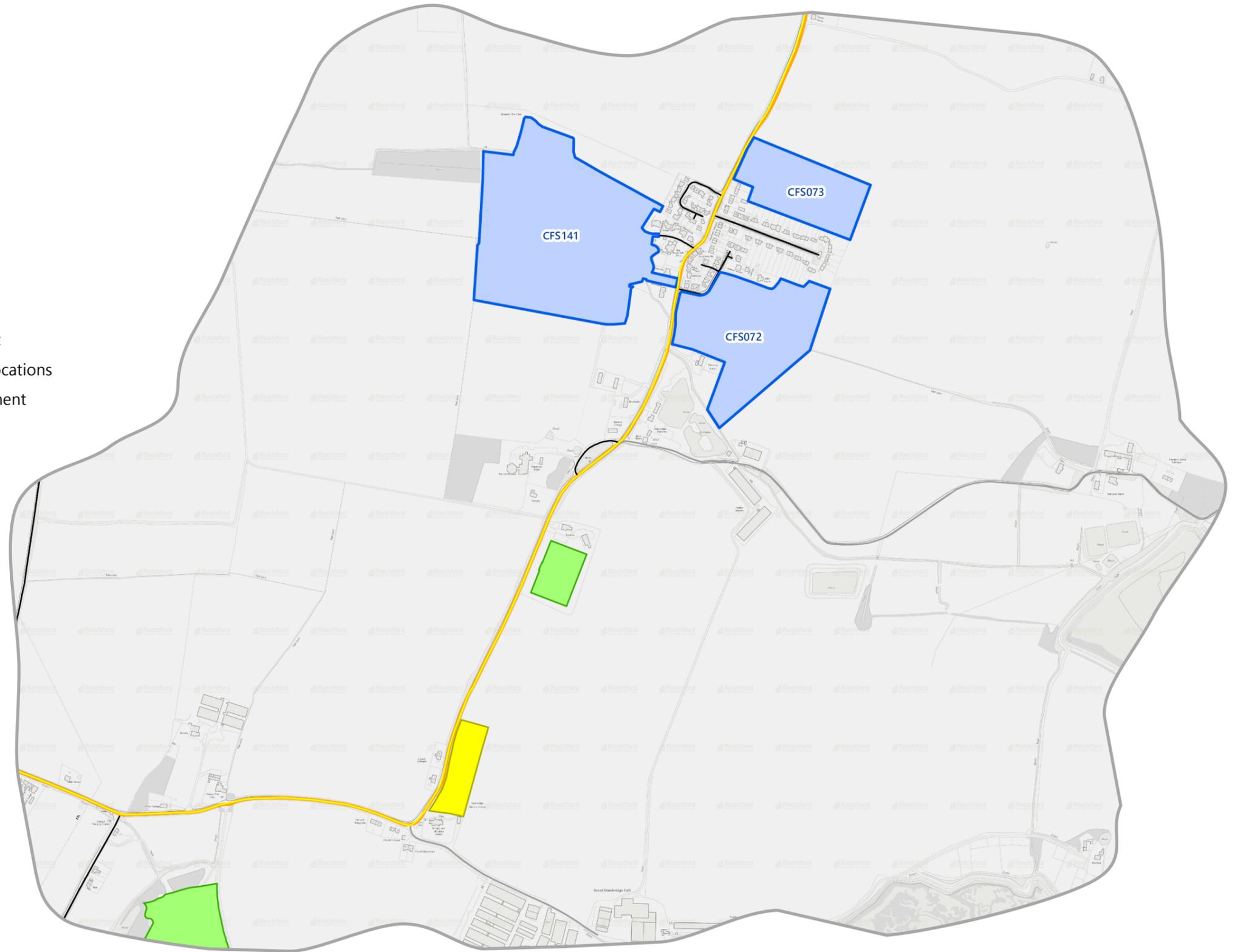


- QX. Do you agree with our vision for Great Stambridge? Is there anything you feel is missing? [Please state reasoning]
- QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?
- i. Housing [market, affordable, specialist, traveller, other]
  - ii. Commercial [offices, industrial, retail, other]
  - iii. Local green space or recreation
  - iv. Other (please specify)
- QX. Are there areas in Great Stambridge that development should generally be presumed appropriate? Why these areas? [Please state reasoning]
- QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]
- QX. Are there other courses of action the Council could take to improve the completeness of Great Stambridge?

QUESTIONS

## Legend

- Promoted Sites
-  Public Rights of Way
  -  Cycle Network
  -  Railway Stations
  -  Bus Routes (All frequencies)
  -  District Leisure Centres
  -  Schools
  -  Existing Open Space
  -  Local Wildlife Sites
  -  Town Centre Boundaries
  -  Scheduled Monument
  -  Conservation Areas
  -  Existing Housing Development
  -  Existing Employment Land Allocations
  -  Existing Commercial Development
-  REFERENCE



Please note, you may find it easier to orient yourself using the interactive and zoomable version of this map available at XXX.



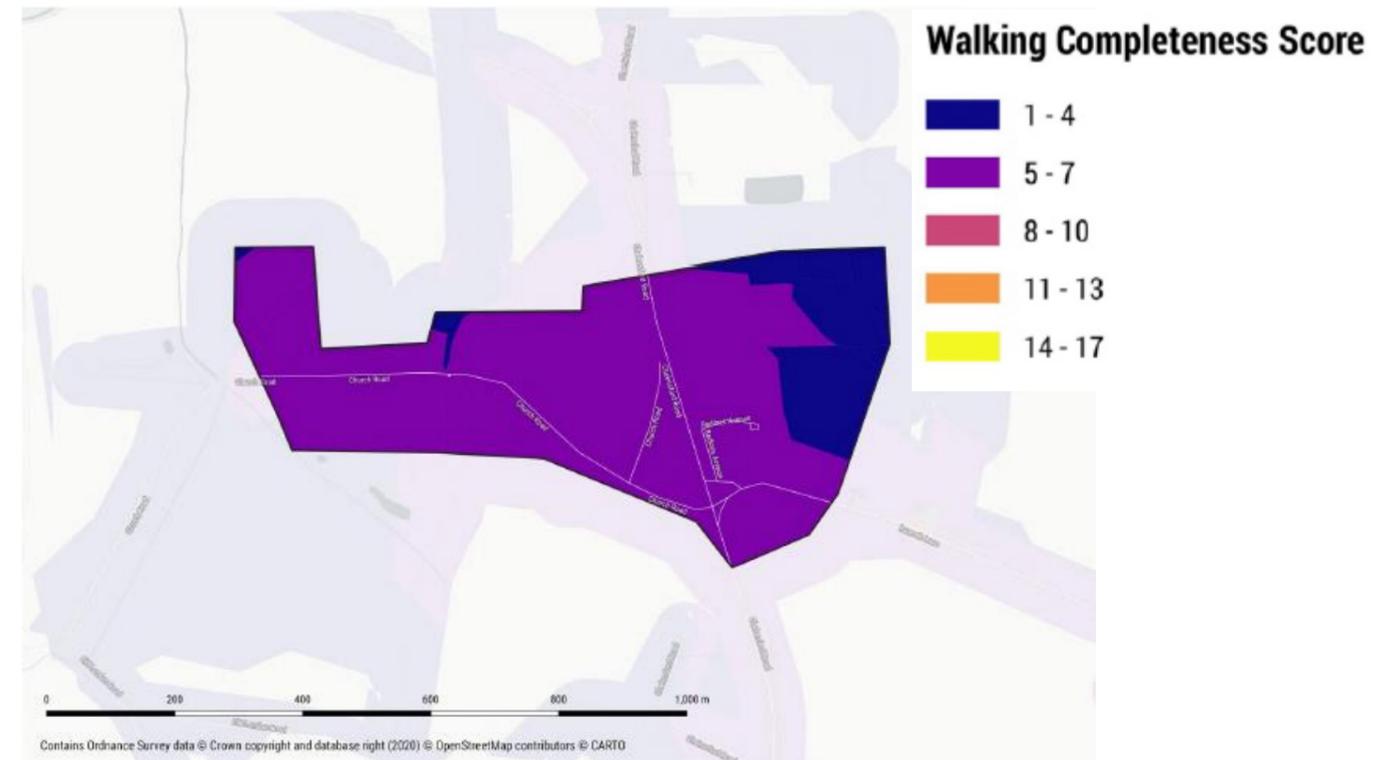


Rawreth is a village located to the west of the District, home to approximately 600 residents. It is located approximately halfway between the larger towns of Rayleigh and Wickford (located in Basildon Borough). Rawreth has a relatively good supply of services for a village of its population, including open space, a nursery and village hall, whilst it has reasonably good access to services in those towns. The village is well-located for accessing the strategic road network, with the main village envelope being located between the routes of the A130 and A1245, with nearby access to the A129 and A127. However, sustainable transport provision is relatively more limited, with residents of the village much more reliant on nearby towns for train and bus services.

Rawreth has a reasonable degree of completeness for its population however there may be opportunities to improve connectivity to nearby towns through sustainable methods, such as more regular bus services and new cycling and walking routes. A significant amount of land is being promoted near Rawreth, both adjacent to and beyond the existing village. An area to the south of the village is also identified as being a strategic growth option earlier in this paper. Whilst it is unlikely that this growth area, if taken forward, would adjoin Rawreth village itself, it may be able to help to improve the completeness of the village by providing new services nearby, including retail services, job opportunities and new public transport connections.

**Draft Vision statement for Rawreth**

*In 2040, Rawreth should remain a functionally separate village with its own identity and sense of community. It should have retained and enhanced its core services and its resident should benefit from improved access to these by public and sustainable transport. Any development that takes place in the village, or nearby, should ensure it takes opportunities to improve the access of the village's residents to wider services, including to address relatively poor sustainable access to health, education and public transport services.*



QX. Do you agree with our vision for Rawreth? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

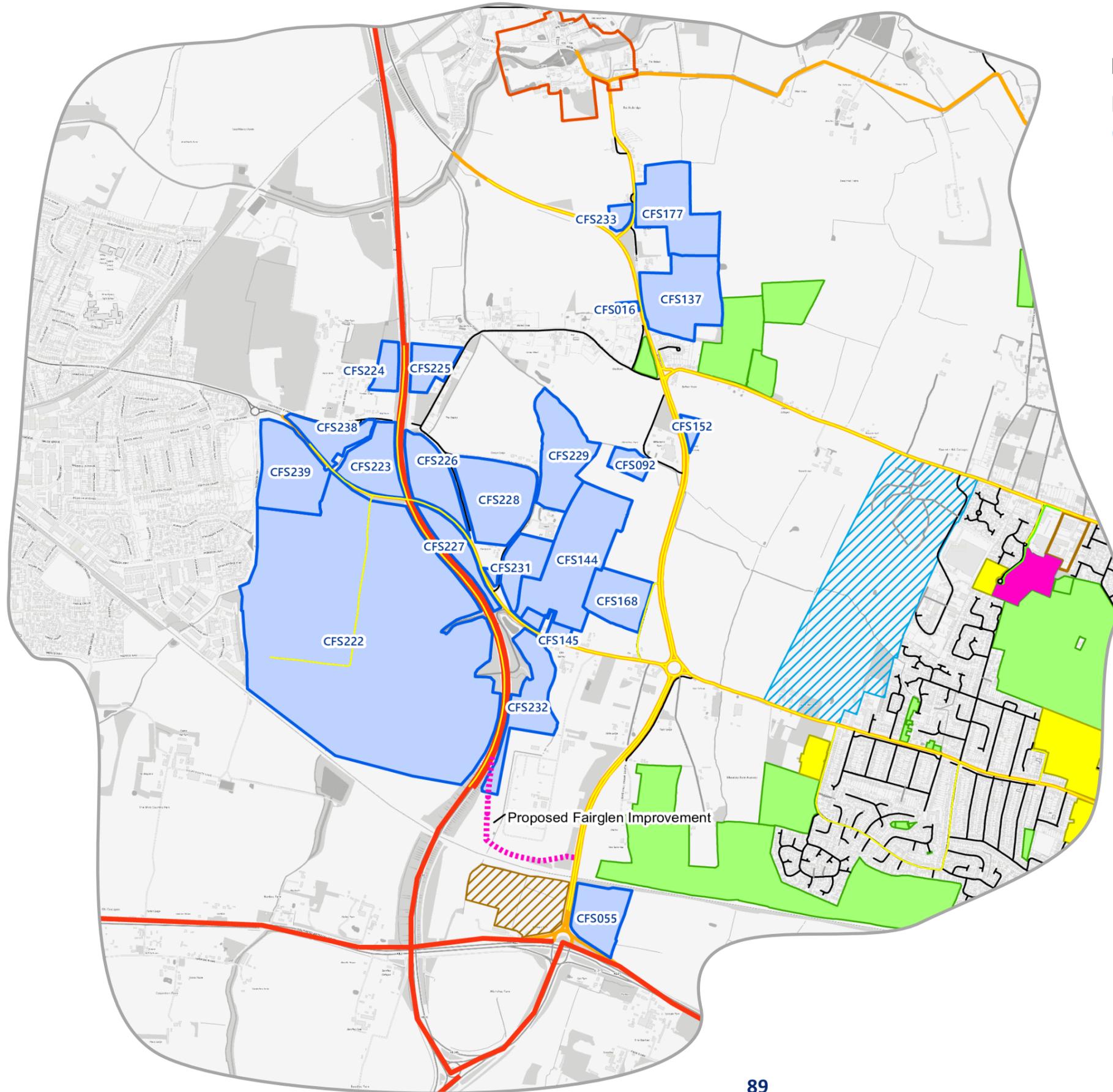
- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

QX. Are there areas in Rawreth that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of Rawreth?

QUESTIONS



**Legend**

- Promoted Sites
- REFERENCE
- Public Rights of Way
- Cycle Network
- Railway Stations
- Bus Routes (All frequencies)
- District Leisure Centres
- Schools
- Existing Open Space
- Local Wildlife Sites
- Town Centre Boundaries
- Scheduled Monument
- Conservation Areas
- Existing Housing Development
- Existing Employment Land Allocations
- Existing Commercial Development

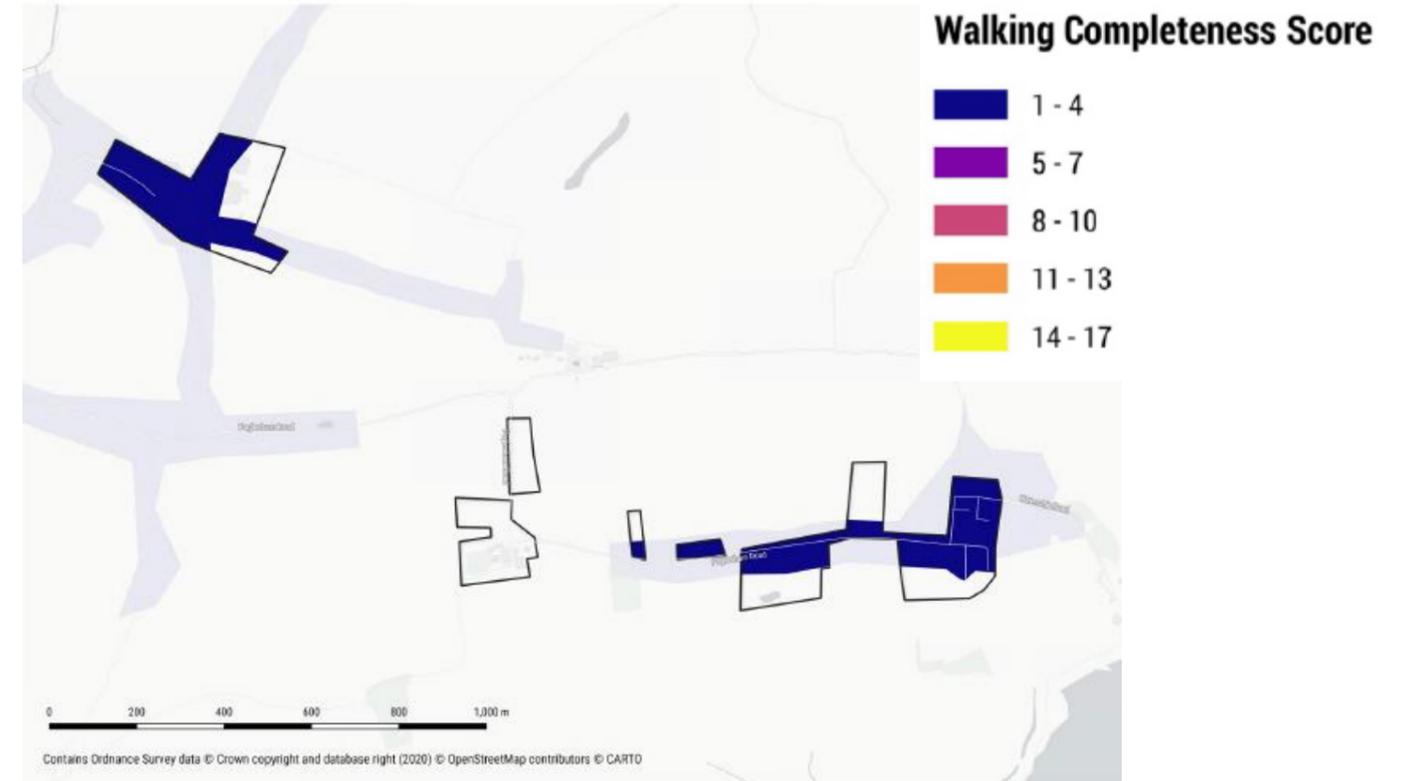
Please note, you may find it easier to orient yourself using the interactive and zoomable version of this map available at XXX.





**Paglesham** is a cluster of hamlets located in the eastern extent of the District. Home to a combined 250 residents, Paglesham Churchend and Eastend are historic settlements, both covered by a conservation area. They are relatively remote from any of our key service towns and villages and do not benefit from any services but save for a public house and a small area of open space. Paglesham also benefits from its close access to picturesque areas of the coast.

As can be seen from the completeness mapping, Paglesham has relatively poor walking access to most day-to-day services, both due to the absence of those facilities and the distribution of homes being relatively dispersed over a wide area. Due to its low population, it is relatively unlikely that its completeness could be improved without a significant amount of new development, which itself is unlikely to be appropriate given its relatively remote location and large areas at risk of flooding. Nevertheless, there may be opportunities through the plan to improve the completeness of Paglesham through rural service models and improved sustainable access to nearby villages and towns, such as a more frequent bus service.



**Draft Vision statement for Paglesham**

*In 2040, Paglesham should remain a tranquil and rural cluster of hamlets with the historic areas of Churchend and Eastend having been immaculately conserved. It should have retained its core services, including its public house and open space, whilst its resident should benefit from improved sustainable access to the services in nearby towns and villages. It should also have become a focal point for managed public access to the rural coast. Any development that takes place should be very small scale and in-keeping with the historic, rural character of the hamlets.*

QX. Do you agree with our vision for Paglesham? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

QX. Are there areas in Paglesham that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

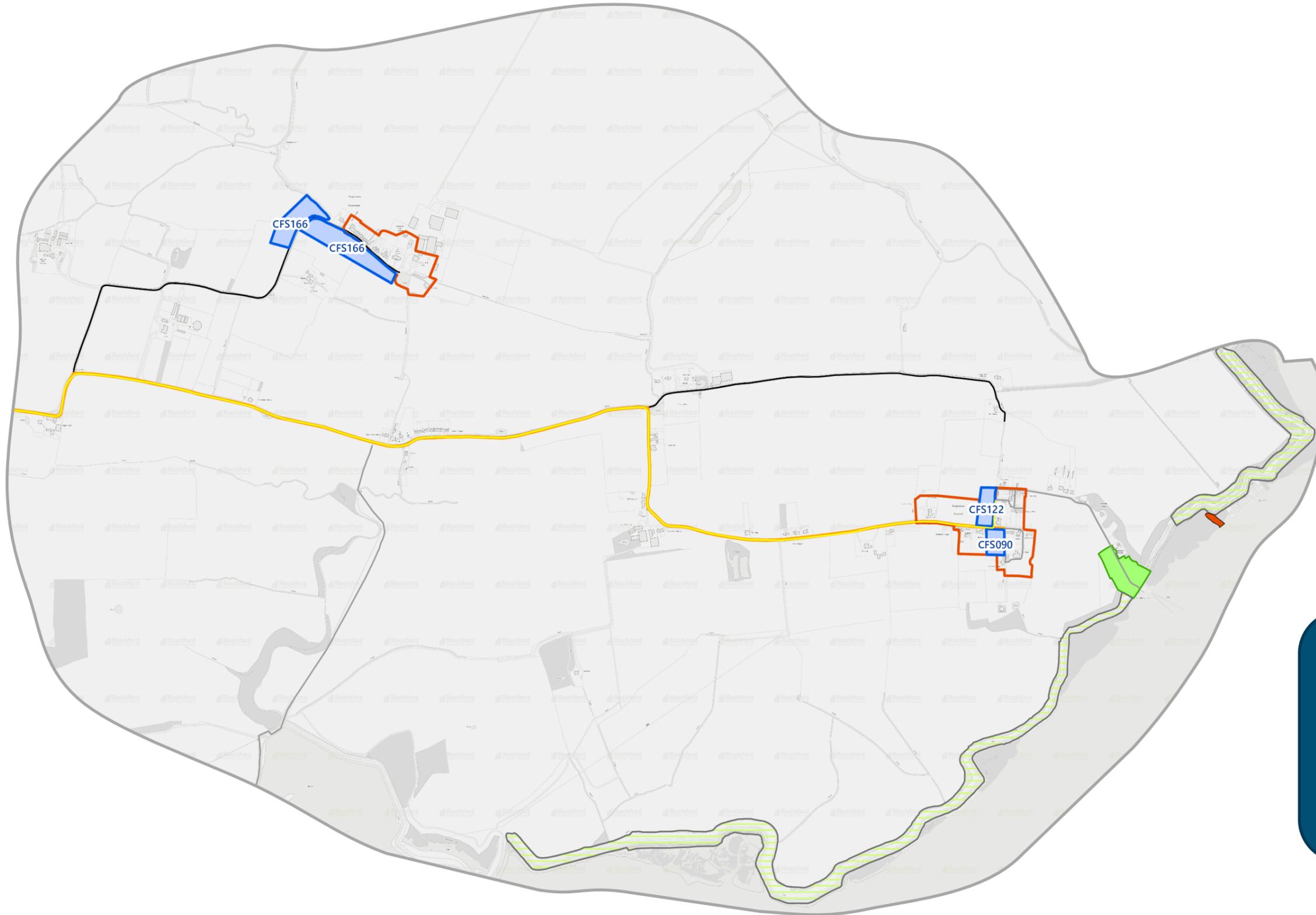
QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of Paglesham?

**QUESTIONS**

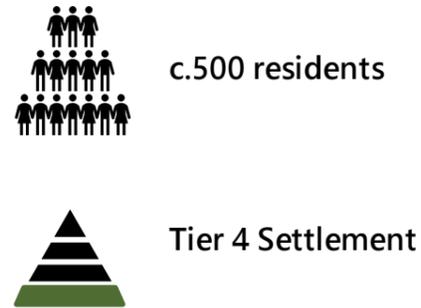
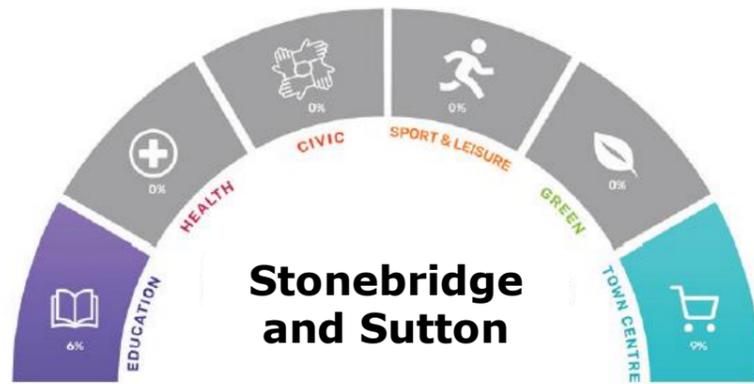
### Legend

- Promoted Sites
-  REFERENCE
-  Public Rights of Way
-  Cycle Network
-  Railway Stations
-  Bus Routes (All frequencies)
-  District Leisure Centres
-  Schools
-  Existing Open Space
-  Local Wildlife Sites
-  Town Centre Boundaries
-  Scheduled Monument
-  Conservation Areas
-  Existing Housing Development
-  Existing Employment Land Allocations
-  Existing Commercial Development



Please note, you may find it easier to orient yourself using the interactive and zoomable version of this map available at XXX.



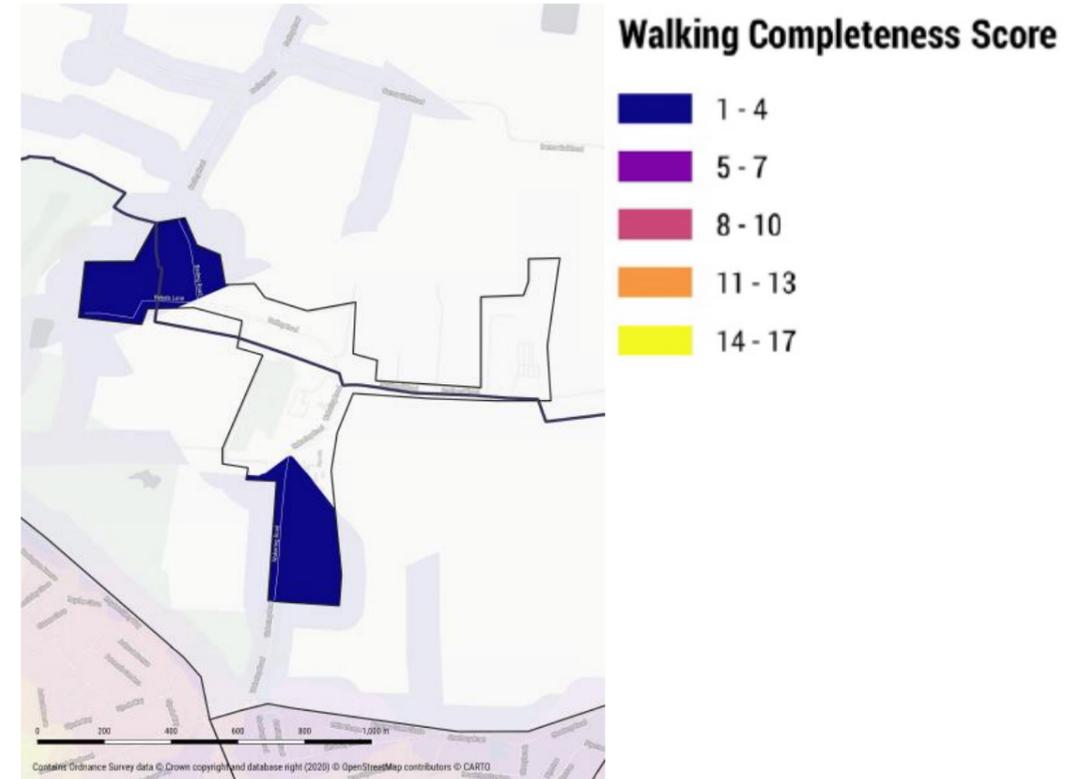


Stonebridge and Sutton are some of a number of sparsely populated hamlets located within a large and relatively open tranche of land to the east of Rochford town and north of the Southend urban area. There are very few services provided in this area and a majority of the land in this area is given over to agriculture. The largest area of continuous settlement in the area is Stonebridge, which extends over the administrative boundary into Southend Borough.

Due to the absence of any services, Stonebridge and Sutton has a very low level of completeness, with the only parts of the area with any walking access to services being those parts of Stonebridge nearest to the urban area of Southend. There is a significant amount of land being promoted in the area of Stonebridge and Sutton, both adjacent to existing areas of settlement and into the open countryside. This land is identified as a strategic growth option earlier in this report. Whilst it is recognised that the vast majority of the land being promoted in this area is not adjacent to existing communities, the development of areas of this land would provide opportunities to improve the completeness of existing communities in Stonebridge and Sutton by creating new services, including education, healthcare, retail and jobs, and providing an opportunity to improve sustainable connectivity.

**Draft Vision statement for Stonebridge and Sutton**

*In 2040, Stonebridge and Sutton should still be recognisable places of their own right, however residents of these places should have greater access to services close at hand, including by sustainable means. Any development that takes place in the areas around Stonebridge and Sutton should respect and take inspiration from the individual rural and low-density character of these settlements.*



QX. Do you agree with our vision for Stonebridge and Sutton? Is there anything you feel is missing? [Please state reasoning]

QX. With reference to Figure X, do you think any of the land edged blue should be made available for development? If so, where and for what use? What would be required to make that sustainable?

- i. Housing [market, affordable, specialist, traveller, other]
- ii. Commercial [offices, industrial, retail, other]
- iii. Local green space or recreation
- iv. Other (please specify)

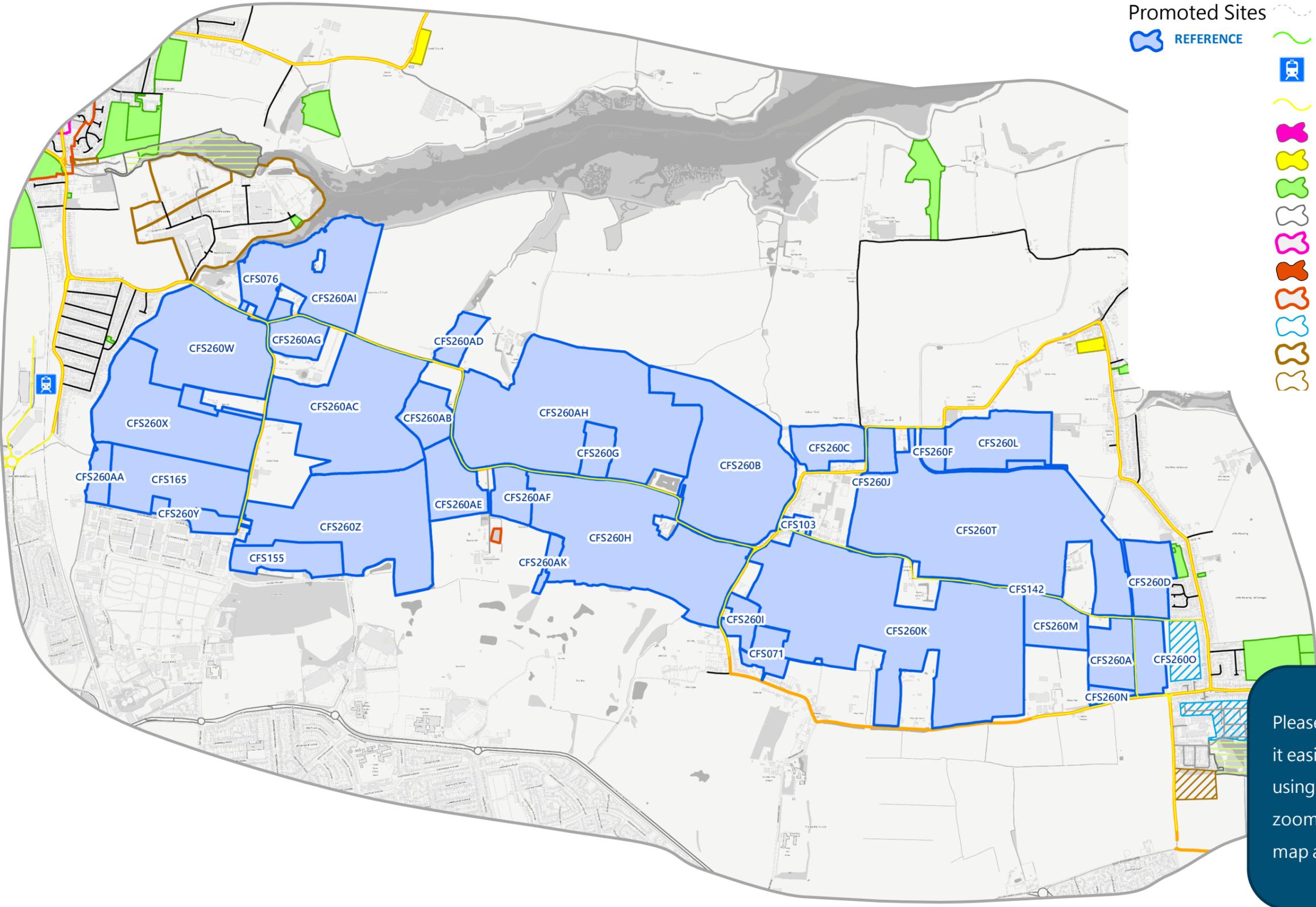
QX. Are there areas in Stonebridge and Sutton that development should generally be presumed appropriate? Why these areas? [Please state reasoning]

QX. Are there areas that require protecting from development? Why these areas? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of Stonebridge and Sutton?

### Legend

-  **Promoted Sites REFERENCE**
-  Public Rights of Way
-  Cycle Network
-  Railway Stations
-  Bus Routes (All frequencies)
-  District Leisure Centres
-  Schools
-  Existing Open Space
-  Local Wildlife Sites
-  Town Centre Boundaries
-  Scheduled Monument
-  Conservation Areas
-  Existing Housing Development
-  Existing Employment Land Allocations
-  Existing Commercial Development



Please note, you may find it easier to orient yourself using the interactive and zoomable version of this map available at XXX.



## Rural Communities

As recognised elsewhere in this document, Rochford has a unique mix of urban and rural environments which is reflected in the fact that over 5,000 of our residents live outside of the settlements identified earlier in this section.

These residents mostly live in rural housing beyond the boundary of recognised settlements. This includes small pockets of concentrated housing, including in plotland areas between our main towns, and more isolated housing spread out along inter-urban roads. More concentrated areas of population exist at Battlesbridge, South Fambridge, and Foulness Churchend. As these settlements have very modest populations, a general absence of services and do not have land being promoted nearby, it is generally considered unlikely that opportunities for significant change exist in these settlements. The more populated areas of Battlesbridge, in particular, fall within the administrative area of Chelmsford City.

As a result, we have chosen not to prepare individual vision statements for these settlements at this time. Nevertheless, we think it is important to consider a vision for all of our rural communities which can help to guide decisions through the plan that can benefit those not living within a recognised Tier 1-4 settlement.

Our vision statement for Rural Communities is set out below:

### Draft Vision statement for Rural Communities

*In 2040, our rural communities should have remained rural and the contribution these communities make to the character of the District should be safeguarded. The service needs of our rural communities should have been supported by an improved network of sustainable transport linkages, including in the development of new public transport, walking, cycling and equestrian routes. The needs of these communities should also have been taken into account when decisions are made about the provision of services in major towns and villages which rural communities are likely to depend on.*



QX. Do you agree that our rural communities do not require individual vision statements? Are there communities that you feel should have their own vision? [Please state reasoning]

QX. Do you agree with our vision for our rural communities? Is there anything you feel is missing? [Please state reasoning]

QX. Are there other courses of action the Council could take to improve the completeness of our rural communities?

# New Local Plan: Spatial Options Consultation Paper Executive Summary



# Spatial Options Paper: Executive Summary

The **Spatial Options** document is a consultation paper that forms the latest stage in the production of Rochford District Council's new Local Plan. Once adopted, the new Local Plan will set a new planning strategy for the District, helping to co-ordinate the delivery of much needed housing, employment and infrastructure, whilst ensuring that our natural, historic and built environments are protected and enhanced for future generations to enjoy.

The Spatial Options document sets out a range of challenges and opportunities relating to how Rochford District can change and grow over the next 20 years. These challenges and opportunities relate to a number of important, interconnected themes that together will contribute to achieving a sustainable vision for the District. This consultation is an important step in exploring the advantages and disadvantages of different strategy options, alongside the contribution these options can make to fulfilling the objectives of the District and its diverse settlements.

This consultation builds on past consultations (set out later in this section), however it is not intended to revisit many of the issues explored in previous consultations. Rather, the Spatial Options document will be exploring a more specific set of challenges and opportunities relating to key spatial issues (those relating to the use of our land and buildings). It will also provide an opportunity for us to consider specific issues that may have emerged since past consultations, either because they have been identified by new evidence, or a new requirement has been introduced by national policy.

It is important to recognise that the Spatial Options document is only a consultation paper and is not recommending a particular course of action. Instead the document presents a range of different options that feedback is sought on. Options presented within this document are unlikely to be equally sustainable and further work, and consultation, will be required on the new Local Plan to ensure the options that are ultimately selected are the right ones for Rochford and its communities.



## Consultation details

## A Sustainable Vision for Rochford in 2050

At the heart of any sustainable plan is a sustainable vision. Based on responses to past consultations, technical studies and local aspirations, we have developed a draft vision for Rochford District, with a supporting suite of strategic priorities and aspirations.

We are keen to hear from you whether you think this draft vision is the right one for Rochford and its communities, or how you feel it could be improved.

### Our Draft Vision for Rochford

“Rochford District will be a green and pleasant place with a focus on business and high quality homes supported by accessible and responsive services and facilities, creating healthy and sustainable communities.”

### Our Economy

We have made the most of our easy access to London, close proximity to neighbouring commercial hubs, connectivity to London Southend Airport and become a key destination to do business. We have also supported the delivery of a leading regional centre in the science, medical and technology sectors at the Airport Business Park. We have worked with Essex County Council and other infrastructure and service providers to deliver meaningful improvements to areas of concern to businesses. We will be recognised as an entrepreneurial and enterprising area, continuing to build on our existing strengths to nurture and support our start-up, small and medium sized businesses and strengthening our rural economy through enabling diversification of activities to provide a viable green tourism offer. We have vibrant and distinctive town and villages centres that continue to meet the shopping and leisure needs of our residents. We have invested in our local education facilities and skills development to enable residents to work locally and reduce the pressure on our transport infrastructure.

### Our Society

We have an extensive social, health, physical and green infrastructure network across our district which has been enhanced to support our changing population, and delivers health, well being and quality of life benefits for our residents. We have made efficient and effective use of suitable and available land to deliver new homes and jobs, focussing on delivering previously developed land first as a priority, including making appropriate use of our own public assets. We have ensured the delivery of a wide size and tenure of new homes which meets the needs of residents, and is supported by a range of infrastructure necessary to mitigate potential impacts on communities. We have worked with Essex County Council and other infrastructure and service providers to ensure that appropriate facilities are delivered to support strong and sustainable communities, and provide residents and visitors with choice about how they live, work and travel.

### Our Environment

We continue to be recognised as a largely rural area, with many accessible and high quality open spaces and significant stretches of coastline providing attractive and accessible leisure opportunities throughout our district along the rivers Crouch and Roach for our residents and visitors to enjoy. We have supported the development of the RSPB's Wallsea Island Wild Coast Project as the largest and most significant wetland project in Europe. We have protected and, where possible, enhanced our built, historic and natural environment, providing a network of locally, nationally and internationally important assets that are valued. We have retained our open character and extensive Metropolitan Green Belt designation, whilst providing for the needs of future communities, as far as possible. We have ensured that new homes and commercial premises respect local character and distinctiveness, are built to high environmental and design standards and incorporate measures to adapt to the impacts of climate change.

## Planning for Growth

To meet our growth needs over the next 20 years, we are likely to need to plan for...

- 7,200 – 10,800 new homes of different types, sizes and tenures (of which around 4,000 are already planned for)
- 7 – 40 hectares of new employment space of different types
- Up to 20,000 square metres of new retail space
- Transformational improvements to local road and sustainable transport networks, including long-term solutions for the A130 and A127, and working with partners to deliver an inter-urban rapid transit solution for South Essex and significant capacity improvements to existing bus and rail
- A masterplan for our town centres that encourages a more sustainable use class mix and supports their vitality in the long-term
- New local centres with accessible services
- A long-term strategy to reduce carbon usage to net zero and source energy from new renewable and low-carbon sources
- Significant new community infrastructure, including several new primary schools, at least one new secondary school and significant increases in primary care capacity
- Large areas of new open space and green infrastructure alongside strategic development sites

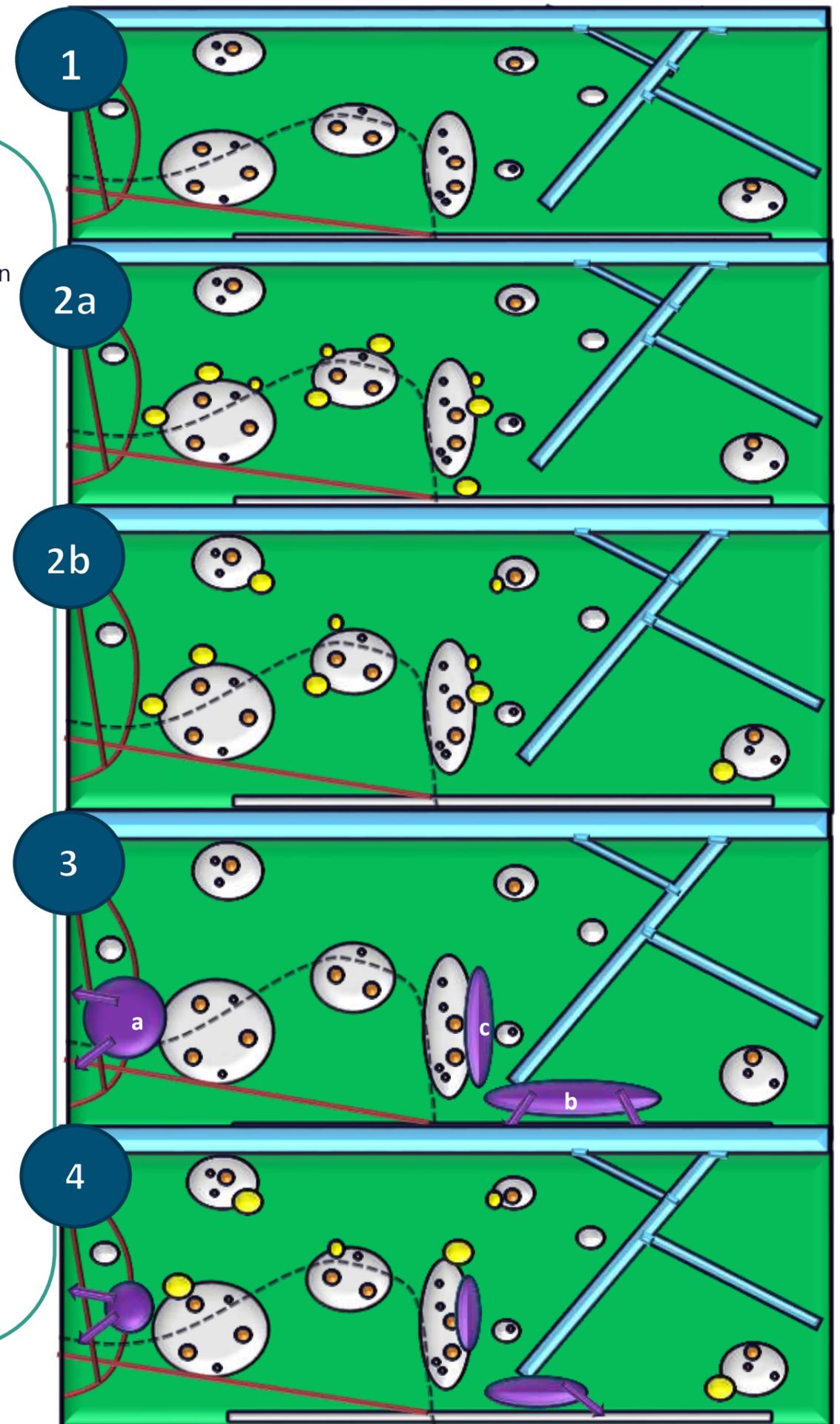
It is important to plan for growth to ensure that we deliver much-needed homes and jobs for local people. With the right strategy, we can also ensure growth delivers much-needed infrastructure and environmental gains.

Four main options have been identified for how the District could grow in the future.

These are:

- **Option 1: Urban Intensification**
- **Option 2: Urban Extensions**
  - Option 2a: Focused on main towns
  - Option 2b: Dispersed across settlements
- **Option 3: Concentrated Growth**
  - Option 3a: West of Rayleigh
  - Option 3b: North of Southend
  - Option 3c: East of Rochford
- **Option 4: Balanced combination of the above**

We recognise that each option has both positives and negatives, and whichever option is taken forward will require significant investment into both infrastructure and the environment. These issues are set out in more detail in the main consultation document.



## Spatial Themes

We have identified a range of themes that will each need to contribute to the achievement of a sustainable vision for Rochford District. The main consultation document explores each of these themes in detail, considering the options available to us to address these themes through the Local Plan.

It is clear through the exploration of these themes that Rochford is a diverse area with a diverse range of challenges and opportunities. Our rich environmental quality is challenged by large areas at risk of flooding, whilst the strong economic potential of the area is constrained by a challenging and congested peninsula transport network.

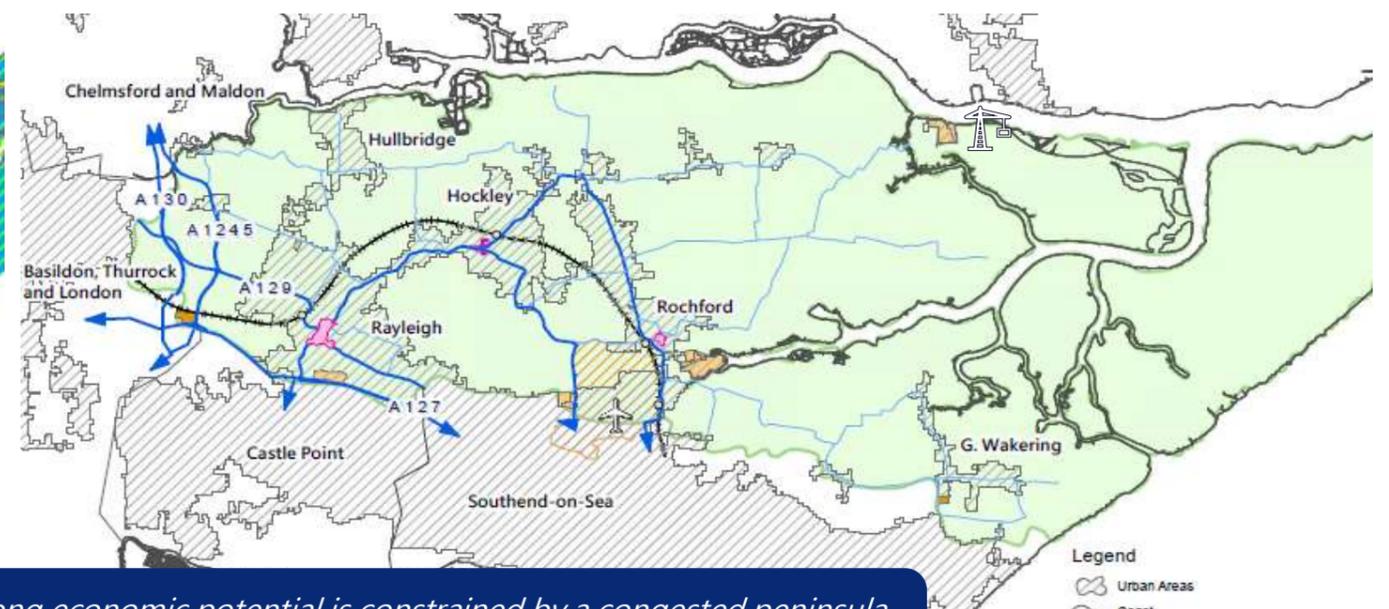
We are keen to hear from you whether you feel these spatial themes capture everything issue that needs to be addressed in achieving a sustainable vision for Rochford District. If you feel we have missed anything, what should we be considering to address it?



Are there any key themes missing from this diagram?



- Legend**
- Urban Areas
  - District Boundary
  - Ancient Woodland
  - Site of International Wildlife Importance
  - Site of National Wildlife Importance
  - Site of Local Wildlife Importance
  - Existing Open Space
  - Air Quality Management Area
  - Metropolitan Green Belt
  - Flood Zone Benefitting from Defences
  - Flood Zone 2
  - Flood Zone 3
- Shoreline Management Plan Policy**
- Hold The Line
  - Managed Realignment
  - No Intervention



- Legend**
- Urban Areas
  - Coast
  - New Employment Land Allocations
  - Existing Employment Land Allocations
  - JAAP Area
  - Town Centre Boundaries
  - District Boundary
- Road Network**
- DBFO CountyRoute
  - PR1 Road
  - PR2 Road

*Our strong economic potential is constrained by a congested peninsula transported network*

*Our rich environmental quality is challenged by large areas at risk of flooding*

## Complete Communities

Our new Local Plan presents a fantastic opportunity to make our communities more complete.

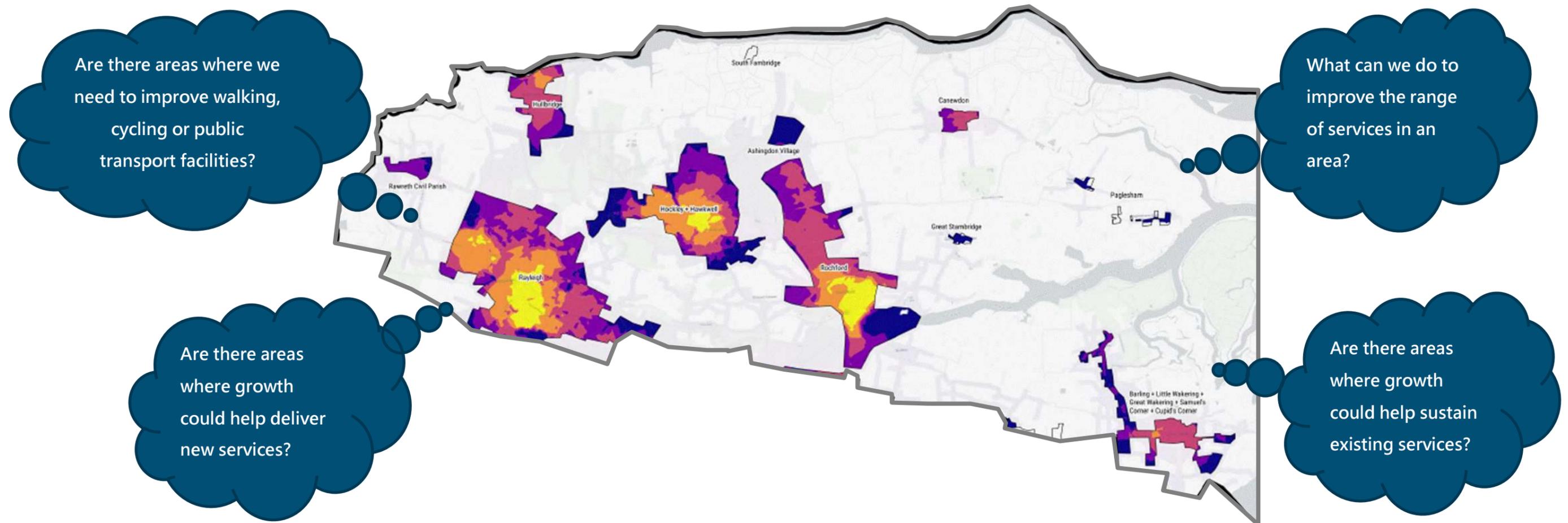
A **complete community** is one where all of the main services that a person needs are accessible to them within a comfortable distance from their home. This comfortable distance could be around a 10 minutes walk.

Delivering complete communities has a wide variety of advantages, from reducing congestion and poor air quality by making sustainable modes of travel the norm, to improving the health and well-being of communities by reducing deprivation and closing gaps in service provision.

We have produced a series of 'heat maps' which help to display how complete different parts of our area are, with the yellow 'hotter' shades indicating more complete communities and the bluer 'cooler' shades indicating less complete communities.

At this stage of plan-making we are keen to hear from you how the completeness of local communities can be improved, such as by closing gaps in service provision or by making the local environment more attractive to walking or cycling.

We have also prepared a vision for each of our main settlements, considering the future role and function of our settlements. We believe our new Local Plan can best support the achievement of a wider vision for the District by understanding and achieving individual visions for our individual communities. We recognise that each community has its own natural, built and cultural heritage that should be understood both individually and as part of the wider District and region. We are keen to hear from you about whether these visions are the right ones for our settlements, or how they could be adapted or improved. We are also keen to know from you how the new Local Plan can help to deliver the needs of your settlement, such as new housing of different types, commercial space of different types or through new open spaces or sports facilities.



## Spatial Options Consultation – Consultation Strategy

### Introduction

1. This consultation strategy has been prepared to set out the measures the Council will take to publicise its forthcoming Spatial Options Local Plan consultation. In particular, this strategy will set out the measures the Council will take to:
  - Alert interested parties to the consultation
  - Provide additional information to interested parties through the course of the consultation
  - Ensure consultation material is accessible and attractive to all interested parties, including 'harder to reach' groups
  
2. The Council has a Statement of Community Involvement (SCI) which was adopted in 2016. The SCI is a statutory document that sets out the ways in which the Council will involve communities in the planning process, including in the preparation of development plan documents. This strategy has been prepared to conform with the Council's adopted SCI.
  
3. At the time of preparing this consultation strategy it is recognised that uncertainty remains over the extent to which Coronavirus restrictions will impact on the Council's ability to engage interested parties. The current roadmap would see the suspension of all limitations on the number of individuals allowed to meet and accompanying measures such as social distancing from the 21<sup>st</sup> June 2021. Nevertheless, the Council cannot be certain that this roadmap will take place, nor that unmanaged in-person engagement would be appropriate in public health terms.

### Strategy for alerting interested parties

4. In order to alert interested parties to the consultation opportunity, the Council will undertake the following measures:

What?	Who?	When?
<b>Contacting all subscribers to the Council's planning mailing list</b>	Subscribers to the Council's planning mailing list	At the beginning of the consultation  At the mid-way point of the consultation
<b>Issuing a press release containing the consultation details</b>	Readers of local newspapers and newsletters	At the beginning of the consultation
<b>Issuing a prominent banner on the front page of the Council's website</b>	Visitors to the Council's website	Throughout the consultation
<b>Publishing consultation material to the Council's corporate social media channels</b>	Users of social media	Throughout the consultation
<b>Distributing digital and physical posters/leaflets containing the consultation details</b>	Visitors to specific websites Visitors to public locations	Throughout the consultation
<b>Distributing digital and physical consultation material to local parish and town councils</b>	Local parish and town councils and their networks	At the beginning of the consultation

**Strategy for providing additional information to interested parties through the course of the consultation**

5. In order to ensure interested parties are kept informed of additional information through the course of the consultation, the Council will undertake the following measures.

<b>What?</b>	<b>Who?</b>	<b>When?</b>
<b>Creating and regularly updating a series of FAQs responding to the key consultation issues being raised</b>	Visitors to the Council's website  Subscribers to the Council's mailing lists	Throughout the consultation
<b>Holding multiple public webinars where the consultation information and FAQs can be relayed to interested parties, and watched back by those unable to attend</b>	Non-specific	At regular intervals within the consultation
<b>Offering direct meetings with Duty to Co-operate bodies, including Essex County Council, neighbouring authorities, infrastructure providers and statutory consultees</b>	Duty to Co-operate bodies	As arranged

**Strategy for ensuring consultation material is accessible and attractive to all interested parties, including 'harder to reach' groups**

6. In order to ensure consultation material is accessible and attractive to all interested parties, including 'harder to reach' groups, the Council will undertake the following measures:

<b>What?</b>	<b>Who?</b>	<b>When?</b>
<b>Using paid social media posts to directly target consultation material at under-represented groups</b>	Under-represented groups (e.g. younger people)	Throughout the consultation
<b>Displaying consultation material in public locations including Council Offices and libraries where this is possible under Coronavirus regulations</b>	Visitors to Council Offices and libraries  Those unable to access the material online	Throughout the consultation
<b>Offering direct meetings with representative groups of harder to reach groups, including the Youth Council</b>	Representative groups	As arranged
<b>Distributing paper question forms to help structure the responses of those not able or not comfortable to use electronic means</b>	Those not able or comfortable to use electronic means	Throughout the consultation

<b>Distributing physical consultation material to individuals who have a specific justification<sup>1</sup></b>	Individuals with a specific justification	Throughout the consultation
<b>Offering limited capacity or appointment-only meetings where Coronavirus regulations allow this to happen and attendees have a specific justification<sup>2</sup></b>	Individuals with a specific justification	As arranged

### Monitoring and Evaluation

7. The Council will monitor the effectiveness of the above measures throughout the consultation and will consider adapting or increasing measures where doing so is likely to increase the number of individuals aware of the consultation or the ability for individuals to make informed representations.
8. A Feedback Report will be prepared following the consultation summarising the main issues raised and providing an initial response. This Report will also consider the effectiveness of the consultation from the perspective of both response and representation and identify any lessons learnt for future consultations.

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<sup>1</sup> Council officers will need to consider the extent to which a specific justification exists, given that the costs and environmental impact of distributing personal copies of consultation material are prohibitive. The Council is unlikely to agree to distribute personal copies of consultation material where they are simply being requested as a preference and the individual could reasonably access the material online, or in a public location.

<sup>2</sup> Council officers will need to consider the extent to which a specific justification exists, given both human resources and the consultation window are limited. The Council is unlikely to agree to individual meetings where they are simply being requested as a preference and the individual could reasonably access the online webinars or a recording of them.

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## STATEMENT OF COMMUNITY INVOLVEMENT: 2021 REVIEW

### 1 PURPOSE OF REPORT

- 1.1 Local authorities are required to undertake a review of their Statement of Community Involvement (SCI) every 5 years to ensure it continues to provide an accurate source of information for stakeholders on how they can get involved in the planning process. Furthermore, the planning practice guidance has recently been updated and advises local authorities to consider revising their SCI where Coronavirus regulations make fulfilling commitments challenging.
- 1.2 The Council's current SCI was adopted in 2016, meaning that a five-year review is required. This review has concluded that minor textual changes are required to ensure that the SCI remains accurate, achievable and transparent.
- 1.3 Whilst local authorities are not obliged to consult on their SCI, it has been the Council's standard practice to do so and it is considered appropriate to do so to ensure that stakeholders have an opportunity to inform any amendments ultimately made.

### 2 INTRODUCTION

- 2.1 Statements of Community Involvement (SCIs) are statutory documents that set out how and when local authorities will involve communities (and other interested persons) in the planning process. SCIs will typically include details of how engagement will be managed in relation to the plan-making, development management and planning enforcement processes.
- 2.2 Local authorities are required to undertake a review of their SCIs at least every 5 years to ensure it continues to provide an accurate source of information for stakeholders on how they can get involved in the planning process. As the Council's SCI was adopted in 2016, a five-year review is now required.

### 3 STATEMENT OF COMMUNITY INVOLVEMENT: 2021 UPDATE

- 3.1 The five-year review of the Council's SCI has identified a number of minor textual amendments that are required to ensure that the provisions within the SCI remain accurate, appropriate and achievable.
- 3.2 In light of the Coronavirus pandemic, and continuing restrictions on how people can interact, the review has also identified provisions that may require adaptation in order to be lawful and appropriate from a public health perspective. The Planning Practice Guidance (PPG) was updated in 2020 to encourage local authorities to update their SCIs where such an issue is

identified; the same section of the PPG also suggests possible techniques local authorities could employ as alternatives, such as online webinars.

- 3.3 The majority of the Council's adopted SCI is considered to remain accurate, appropriate and achievable. Where amendments are being proposed, these are generally either additive provisions or factual updates, reflecting any changes to national policy or the local development scheme since the adoption of the 2016 SCI.
- 3.4 Furthermore, the suggested amendments are not considered to be prejudicial to effective community involvement. Where it has been identified that existing provisions may be incompatible with temporary Coronavirus restrictions, or inappropriate from the perspective of public health guidelines, particularly in the case of public events, the SCI review has identified potential alternative provisions, including online webinars or appointment-only/limited capacity meetings (subject to regulations and justification).
- 3.5 All suggested amendments are displayed as tracked changes in Appendix A.

#### **4 RISK IMPLICATIONS**

- 4.1 The Town and Country Planning (Local Planning) Regulations 2012 require local authorities to undertake a review of their Statement of Community Involvement (SCI) at least every five years. Furthermore, the Coronavirus pandemic and ongoing restrictions on the ability for people to interact is having a direct impact on the ability for local authorities to involve communities, particularly in person. The SCI Review to which this report relates helps to ensure both legislative and stakeholder expectations are fulfilled and the following risks are avoided.
- 4.2 In the plan-making process, any development plan documents prepared by the Council must undergo public consultation compliant with the Council's adopted SCI. Should the Council fail to undertake or act upon a review of its SCI, the subsequent examination of any development plan documents prepared by the Council could be at risk of challenge if it can be proved that a stakeholder or group of stakeholders was prejudiced by this failure.
- 4.3 In the development management process, many planning applications received by the Council require a period of public consultation prior to their determination. Should the Council fail to undertake or act upon a review of its Statement of Community Involvement, the determination of any planning application could be at risk of challenge if it can be proved that a stakeholder or group of stakeholders was prejudiced by this failure.

#### **5 RESOURCE IMPLICATIONS**

- 5.1 The preparation of the SCI review, and provisions within the SCI, will be achieved within existing agreed resources and budgets.

**6 LEGAL IMPLICATIONS**

- 6.1 The Town and Country Planning (Local Planning) Regulations 2021 require local authorities to undertake a review of their Statement of Community Involvement at least every five years. Failure to undertake or act upon such a review may leave the Council's planning decisions open to challenge if it can be proved that such a failure has prejudice the ability for stakeholders to be involved in the planning process.
- 6.2 The undertaking of this review and adoption of necessary changes will ensure that the Council's community involvement process remain transparent and achievable.

If you would like this report in large print, Braille or another language please contact 01702 318111.

Adopted 19 July 2016

Updated ~~22 October 2019~~ XX May 2021



The graphic consists of a blue rectangular box containing the text 'Statement of Community Involvement'. To the left of the box are three photographs: a row of houses, a garden pond, and a pond with a path.

## Statement of Community Involvement





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## 1 Introduction

1.1 The Council, as the Local Planning Authority, is required to prepare a Statement of Community Involvement under Section 18 of the Planning and Compulsory Purchase Act (2004). The purpose of the Statement of Community Involvement is to set out the principles for engaging and consulting with local communities – including residents, organisations and businesses – and other interested parties on planning matters. Consultation and engagement on planning matters set out in this Statement seek to go beyond the minimum regulatory requirements<sup>1</sup> for community involvement in the plan making process in particular, and are in line with the Council's corporate Consultation Guide for Staff<sup>2</sup>.

1.2 The first Statement of Community Involvement was adopted by the Council in 2007 to set out how local communities would be involved throughout the preparation of the Local Development Framework (LDF), and consultation on planning applications and planning enforcement. However, since its adoption there have been a number of legislative changes on how Local Planning Authorities should engage with local communities during plan-making and the planning application process. The 2007 Statement of Community Involvement goes beyond the minimum consultation requirements set out in the legislation, but a review is necessary to ensure that it reflects current best practice and is up-to-date prior to consultation on future local development documents.

~~4.21.3~~ The Town and Country Planning (Local Planning) Regulations 2012 require local planning authorities to review their Statements of Community Involvement every 5 years from the adoption date. It is important that Statements of Community Involvement are kept up-to-date to ensure effective community involvement at all stages of the planning process (Planning Practice Guidance, 2019). This document contains amendments made as part of a 2021 review of the Council's 2016 Statement of Community Involvement.

~~4.31.4~~ The rules on how personal data is collected, processed and disposed of were updated on 25 May 2018 when the General Data Protection Regulation 2016 (GDPR) and the Data Protection Act 2018 came into force. Rochford District Council has a Data Protection Policy- in place, and there are measures being applied to protect personal data in line with the GDPR. The Council stores and processes personal data for planning policy consultations in line with the relevant Privacy Notice-.

## 2 Planning Policy

2.1 The National Planning Policy Framework (~~paragraph 155~~) reiterates the need for positive and effective engagement with local communities at an early stage throughout the plan-making process to realise the sustainable development of the area. This Statement of Community Involvement will set out how and when local communities will be involved and what organisations and individuals will be consulted.

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<sup>1</sup> The Town and Country Planning (Local Planning) (England) Regulations 2012

<sup>2</sup> [http://www.rochford.gov.uk/community\\_and\\_people/have\\_your\\_say](http://www.rochford.gov.uk/community_and_people/have_your_say)

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2.2 The Council has significant experience in the preparation of local development documents. As set out in the Local Development Scheme, the Council will prepare a new Local Plan and a Community Infrastructure Levy (CIL) Charging Schedule. Prior to consultation, draft policy documents will be taken to Full Council to be approved for consultation.

### Notification and Engagement Techniques

2.3 Anyone may comment on the preparation of a planning policy document; however, it is important to ensure inclusivity throughout the plan-making process. A range of notification and engagement techniques will be employed to raise awareness and encourage participation at ~~each~~every stage of plan preparation. The Council recognises that some potential participants in the consultation favour paper methods of communication; electronic media will therefore not be solely relied upon. The scale of techniques used however will be dependent on document stage and may be subject to time and resource constraints. The following techniques will therefore be employed as appropriate:

- **Mailing list** – The Council operates a database of individuals and organisations that have expressed an interest in the plan-making process, have previously been actively involved in policy development or are statutory consultees. Those who wish to be involved will be directly notified at each stage either through email or letter of opportunities to comment. Those who are interested in planning policy development and wish to be notified can be included on the Council's mailing list at any time<sup>3</sup>.
- **Website** – Each consultation stage will feature prominently on the homepage of the Council's website<sup>4</sup>. This will link directly to information on document production, providing access to the consultation material and advice on how and when comments can be made. ~~Articles providing updates on plan production, which may include consultation and engagement opportunities, may be published in Rochford District Matters periodically but it will not be solely relied upon as a means of communication.~~ Articles providing updates on plan production, which may include consultation and engagement opportunities, may be published in the Council's online news section periodically but it will not be solely relied upon as a means of communication.
- **Libraries and Council reception areas – Subject to Coronavirus restrictions,** ~~p~~Paper copies of consultation material, including comment forms, will be available at local libraries and Council reception areas in Rayleigh and Rochford during normal opening hours.
- **Adverts/public notices, and media briefings press releases** – Notices will be placed in a local newspaper advertising consultation and engagement opportunities, where appropriate. Media briefings/press releases will also be issued to local media.

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<sup>3</sup> Interested parties can sign up at <http://rochford.jdi-consult.net/localplan/newuser.php> or those without access to the internet can contact the Council directly for more information

<sup>4</sup> [www.rochford.gov.uk](http://www.rochford.gov.uk)

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- **Parish and Town Council and Community Group publications** – These types of publications are distributed to local residents at least quarterly. The Council will work with relevant organisations to utilise these publications to notify residents of consultation and engagement opportunities, where possible. Consideration will need to be given to the timing of the consultation, and the timing and circulation of any publications outside the Council's control. Formatted: Font: Bold
- **Posters** – Posters may be sent to relevant Parish and Town Councils to be displayed on notice boards to raise awareness of any public consultation and engagement opportunities. Posters may also be displayed in other appropriate locations across the District. Formatted: Font: Bold
- **Leaflets** – Leaflets may be used to gain wider public awareness of a consultation or engagement opportunity, for example leaflets may be distributed at key attractors/destinations such as train stations and local schools. Formatted: Font: Bold
- **Social media** – Media such as Twitter will be used to highlight public consultations on planning policy documents with direct links to the Council's website and information on how to comment, and any engagement events. This will include promoted and targeted posts where appropriate. Such messages will be retweeted periodically throughout the consultation period ([@RochfordDC](#)). However, comments will not be accepted via social media. Formatted: Font: Bold
- **Events** – Such events may include drop-in sessions, public exhibitions and/or targeted workshops. Parish and Town Council meetings will be utilised where possible. The type of event undertaken will be dependent on a number of factors, including the consultation stage, and time and resource constraints. Careful consideration will be given to the timing, venue and format of events to ensure accessibility and inclusivity. Formatted: Font: Bold

2.4 All consultation materials produced by the Council are prepared in the corporate format (Arial size 12), however, to ensure inclusive access during consultations, information can be made available in alternative formats on request, including larger print, braille, audio tape and different languages.

2.5 Consultation techniques used to notify local communities and other interested stakeholders shall be reviewed for effectiveness to ensure that the correct type of consultation is being implemented. Where necessary a reminder or repeat notification shall be issued to the public and stakeholders to reinforce awareness of the active consultation period.

### Implications of Coronavirus pandemic (since March 2020)

2.6 The ongoing Covid-19 pandemic (in line with government regulations) and to ensure maximum safety of both the public and the Council's frontline staff may mean that public engagement events, as detailed above, may not be possible for a temporary period. Depending on restrictions in place at the time of the community engagement opportunity, it may also mean that the placing of hard copies of the consultation documents in council offices and local libraries may be limited. In light of Coronavirus restrictions, the legal requirement to do so has been relaxed until December 2021.

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however the Council will look to resume this activity sooner if compatible with Coronavirus restrictions in place at the time.

2.7 Updates to the Planning Practice Guidance in March 2020 directly addressed the impacts of Coronavirus on engagement in the planning process. In particular, Paragraph 76 states:

*The government has been clear that all members of society are required to adhere to guidance to help combat the spread of coronavirus (COVID-19). The guidance has implications for local authorities and local plan-making, including how the public are engaged and the ability of authorities to comply with policies set out in their Statements of Community Involvement. This planning guidance focuses on how local authorities can review and update their Statements of Community Involvement and should be read in parallel with existing guidance on Plan-making, including paragraphs 34, 35 and 71. If there is any conflict, this guidance supersedes current Plan-making guidance until further notice.*

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2.8 Where any of the policies in the Statement of Community Involvement cannot be complied with due to current guidance to help combat the spread of Coronavirus, local planning authorities are encouraged to undertake a review and update the policies where necessary so that plan-making can continue. This revision of the Statement of Community Involvement has been prepared to support this requirement.

2.9 The Planning Practice Guidance goes on to list a range of engagement activities that could be undertaken to ensure effective community involvement where Coronavirus restrictions are in place.

2.10 In light of ongoing Coronavirus restrictions, the Council will take reasonable steps to adapt its engagement activities to ensure effective community involvement can continue. Where public events would have been held for an engagement opportunity but are unable to lawfully take place, the Council will offer alternative digital events, such as online webinars. The Council will also ensure all consultation material is available online, making best use of digital interactive tools, including spatial mapping where appropriate. Subject to Coronavirus restrictions, the Council may also offer appointment-only or limited capacity public events, provided doing so would be compatible with public health and legal guidance in place at that time.

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2.11 For residents without internet access or difficulties accessing online resources, the Council will take reasonable steps to involve these individuals for example, through local representative groups, telephone or in writing and through appointment-only at the Council offices where requested and possible.

### Submitting Comments

2.62.12 The Council operates an online public consultation system where comments may be made straightforwardly against relevant parts of the document being consulted upon. Electronic media, although the most quick and efficient method for submitting comments, is not the only acceptable method. Comments may be submitted during each stage of formal public consultation in the following ways:

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- Online – using the Council's online public consultation system for planning policy available at <http://rochford.jdi-consult.net/localplan>  
<https://rochford.oc2.uk/>
- Email – [planning.policy@rochford.gov.uk](mailto:planning.policy@rochford.gov.uk)
- Post – Planning Policy, Rochford District Council, Council Offices, South Street, Rochford, Essex. SS4 1BW.
- ~~Fax – 01702 318184~~

2.72.13 For less formal public consultations, the Council may utilise a simple webform as an alternative to the online public consultation system.

2.82.14 The Council cannot take a written record of comments over the telephone as they cannot be verified as a true record of the consultee's opinion. Officers will, however, scribe for people who cannot make comments on their own due to literacy or disability issues.

2.92.15 Comment forms will normally be provided in paper or Word document format on request. Respondents will be encouraged to use these particularly during the pre-submission stage, as this will assist respondents in structuring their comments around the specific tests (in relation to soundness and legal compliance for the new Local Plan).

2.102.16 Comments must be made during the prescribed consultation period. Anonymous or confidential comments cannot be accepted. Late comments may be accepted in exceptional circumstances at the Council's discretion but may not be formally logged on the Council's consultation database. Any comments that are offensive, threatening, obscene, racist or illegal in any other way will not be accepted.

2.112.17 All comments accepted as duly-made will be logged on the Council's online public consultation system and will be available to view at the earliest opportunity.

### Consultation Feedback

2.122.18 A key aspect of community involvement in plan-making is providing feedback on how comments made have been taken into account in the development of a Plan or document. A report will be prepared following each consultation stage setting out the notification and engagement techniques employed, a summary of the main issues raised, ~~officer's~~ ~~officers'~~ response to these issues and information on how these have been taken into account as appropriate. Such reports will be published on the Council's website. Following the final consultation on a Plan or document, the Council will prepare a Consultation Statement setting out which individuals and organisations have been consulted throughout the ~~documents~~ ~~document's~~ preparation, how they have been consulted, the main issues that were raised and how these issues have been addressed. The Plan or document and Consultation Statement will then be submitted to the Secretary of State, alongside other evidence, for independent examination.

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### Duty to Co-operate

2.132.19 The Council is required by the Localism Act 2011 to effectively and constructively engage with relevant partners on strategic cross boundary matters on an ongoing basis – the Duty to Co-operate. This includes neighbouring local authorities and other statutory bodies. Consideration should be given to joint working and the preparation of shared evidence base work.

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2.142.20 The Council is committed to continuing to work in conjunction with relevant partners throughout the plan making process on strategic cross-boundary issues.

### New Local Plan – Who, How and When

2.152.21 The new Local Plan will set out the Council's strategy for future development across the District; specific proposals and the allocation of specific sites to realise this strategy; and development management policies to support these. This document will be prepared in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012. The timetable for the preparation of the new Local Plan is set out in the Local Development Scheme.

2.162.22 Opportunities for engagement at each stage of plan preparation are set out in the table below.

Plan Stage	Assessment Stage <sup>5</sup>	Engagement Opportunities
<b>Evidence Base preparation – ongoing (Regulation 18)</b>		
Gathering and reviewing background information. Preparation of technical studies and topic papers.	Collate and review baseline social, economic and environmental data. Draft and publish SA/SEA Scoping Report.	Targeted involvement of organisations and service providers.  Informal consultation with key stakeholders, such as Parish and Town Councils, relevant interest groups, landowners and developers, as appropriate.  Formal consultation with Natural England, Heritage England and the Environment Agency on the SEA/SA Scoping Report.

<sup>5</sup> Each published stage of a development plan document is required to be accompanied by a technical Sustainability Appraisal /Strategic Environmental Assessment (SA/SEA) legislation. A Habitats Regulations Assessment (HRA) will be undertaken in accordance with the HRA legislation, including an Appropriate Assessment as necessary

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Plan Stage	Assessment Stage <sup>5</sup>	Engagement Opportunities
<b>Issues and Options Document<sup>6</sup></b>		
Draft Plan considering a wide range of topics and issues, and different options to address these.	Initial draft SA/SEA Report – assessing each of the options, including reasonable alternatives, included in draft Plan.	<p>Formal public consultation on the scope and content of the Issues and Options Document for a minimum of six weeks.</p> <p>Formal public consultation on initial draft SA/SEA Report alongside Issues and Options Document.</p> <p>Consultation and engagement techniques including public notices/adverts, posters, email and letter notifications, website, social media and availability of paper documentation in libraries and Council reception areas. Events including drop-in sessions and public exhibitions may be undertaken.</p>
<b>Spatial Options Document (Regulation 18)</b>		
<u>Revised draft Plan setting out spatial options for the distribution of growth and delivery of sustainable communities..</u>	<u>Revised draft SA/SEA Report – assessing each of the preferred options and reasonable alternatives included in revised draft Plan.</u>	<p><u>Formal public consultation on the scope and content of the Spatial Options Document for a minimum of six weeks.</u></p> <p><u>Formal public consultation on revised draft SA/SEA Report alongside Spatial Options Document..</u></p>

<sup>6</sup> ~~The Council is no longer required by legislation to prepare three formal documents for public consultation and engagement, however this is still considered to be the most appropriate approach for the preparation of the new Local Plan~~

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Plan Stage	Assessment Stage <sup>5</sup>	Engagement Opportunities
		<p><u>Publicity and engagement techniques including public notices/adverts, posters, email and letter notifications, website and social media. Online engagement events, such as webinars and “Q&amp;As” may be undertaken. In-person drop-in sessions and public exhibitions may be undertaken subject to Coronavirus restrictions.</u></p>
<b>Preferred Options Document (Regulation 18)</b>		
<p>Revised draft Plan setting out preferred options for each topic and reasonable alternatives.</p>	<p>Revised draft SA/SEA Report – assessing each of the preferred options and reasonable alternatives included in revised draft Plan.</p> <p>Draft HRA – screening for likely significant effects on European sites.</p>	<p>Formal public consultation on the scope and content of the Preferred Options Document for a minimum of six weeks.</p> <p>Formal public consultation on revised draft SA/SEA Report alongside Preferred Options Document.</p> <p>Consultation with Natural England on the scope and content of the HRA.</p>

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Plan Stage	Assessment Stage <sup>5</sup>	Engagement Opportunities
		<p><u>Publicity and engagement techniques including public notices/adverts, posters, email and letter notifications, website and social media. Online engagement events, such as webinars and “Q&amp;As” may be undertaken. In-person drop-in sessions and public exhibitions may be undertaken subject to Coronavirus restrictions.</u></p> <p><del>Publicity and engagement techniques including public notices/adverts, posters, email and letter notifications, website, social media and availability of paper documentation in libraries and Council reception areas. Events including drop-in sessions and public exhibitions may be undertaken.</del></p>
<b>Proposed Pre-Submission Document (Regulation 19)</b>		
<p>Comments from previous stage informs final draft Plan – the Proposed Pre-Submission Document. Responses to comments made are contained in a separate Interim Consultation Statement.</p>	<p>Final SA/SEA Report – taking into account comments received at previous stage and any amendments to draft Plan following consultation. Final HRA – reassessing likely significant effects on European sites; undertaking an Appropriate Assessment, as necessary.</p>	<p>Formal public consultation on the Proposed Pre-Submission Document for a minimum of six weeks. At this stage representations must relate to specific tests of soundness and legal compliance to be considered by an Inspector during independent examination. However, anyone may make representations (Regulation 20).</p>

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Plan Stage	Assessment Stage <sup>5</sup>	Engagement Opportunities
		<p>Formal public consultation on final SA/SEA Report alongside Proposed Pre-Submission Document.</p> <p>Consultation with Natural England on the scope and content of the final HRA.</p> <p>Publicity and engagement techniques including public notices/adverts, posters, email and letter notifications, website, social media and availability of paper documentation in libraries and Council reception areas.</p>
<b>Independent Examination (Regulations 22, 23 and 24)</b>		
<p>Submission of Proposed Pre-Submission Document and supporting documents, including SA/SEA Report and Consultation Statement, to Secretary of State for independent examination.</p> <p>Potential for Inspector to recommend modifications to make Plan sound ('Main Modifications' – those matters that materially affect the interpretation of policies in the draft Plan).</p>	<p>Addendum to submitted SA/SEA Report.</p>	<p>Public examination by Planning Inspector, considering all representations received during pre-submission consultation. Hearing sessions, as necessary.</p> <p>Written submissions carry the same weight to those presented at hearings.</p> <p>Public consultation on any proposed Main Modifications and, if needed, any addendum to the SA/SEA Report.</p>

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Plan Stage	Assessment Stage <sup>5</sup>	Engagement Opportunities
<b>Inspector’s Report and Adoption (Regulations 25 and 26)</b>		
<p>Publication of Inspector’s Report, including recommendations of any proposed modifications to the submitted draft Plan.</p> <p>If found sound and legally compliant (subject to modifications), the Council may adopt the Plan.</p> <p>Preparation of Adoption Statement.</p>	<p>Preparation of SA/SEA Adoption Statement.</p>	<p>Six week period for legal challenge following adoption of the Plan.</p>

**Community Infrastructure Levy (CIL) Charging Schedule – Who, How and When**

2.172.23 The Community Infrastructure Levy will set a charge per square metre of new floorspace which will be levied on new development across the District, where applicable. The Levy will be prepared in accordance with The Community Infrastructure Levy Regulations 2010 (as amended). The timetable for the preparation of the Community Infrastructure Levy is set out in the Local Development Scheme.

2.182.24 Opportunities for engagement at each stage of document preparation are set out in the table below.

Plan Stage	Assessment Stage	Engagement Opportunities
<b>Evidence Base preparation</b>		
<p>Prepare key background documents, including Viability Assessment and Infrastructure Funding Gap Assessment.</p>		<p>Informal targeted engagement with agents and developers in relation to the Viability Assessment.</p> <p>Informal engagement with Essex County Council and other service providers in the preparation of the Infrastructure Funding Gap Assessment.</p>

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Plan Stage	Assessment Stage	Engagement Opportunities
<b>Preliminary Draft Charging Schedule (Regulation 15)</b>		
<p>Publication of Preliminary Draft Charging Schedule setting out the proposed charge to be levied.</p> <p>Publication of draft Regulation 123 list detailing proposed infrastructure projects to be funded through S106 Agreements and the Levy.</p>	<p>Draft Viability Assessment.</p>	<p>Formal public consultation on content of Preliminary Draft Charging Schedule for a minimum of four weeks.</p> <p>Publicity and engagement techniques including public notices/adverts, email and letter notifications, website, social media and availability of paper documentation in libraries and Council reception areas.</p>
<b>Draft Charging Schedule (Regulation 16)</b>		
<p>Comments from previous stage inform Draft Charging Schedule.</p> <p>Responses to comments made are contained in a separate Consultation Statement.</p>	<p>Viability Assessment – updated, as necessary.</p>	<p>Formal public consultation on content of Draft Charging Schedule for a minimum of four weeks.</p> <p>Publicity and engagement techniques including public notices/adverts, email and letter notifications, website and availability of paper documentation in libraries and Council reception areas.</p>
<b>Independent Examination (Regulations 19 and 20)</b>		
<p>Submission of Draft Charging Schedule and supporting documents to the Secretary of State for independent examination.</p>		<p>Public examination by Examiner (usually an Inspector), considering all representations. Hearing sessions, as necessary.</p> <p>Written submissions carry the same weight to those presented at hearings.</p>

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Plan Stage	Assessment Stage	Engagement Opportunities
<b>Examiner's Report and Publication (Regulations 23 and 25)</b>		
<p>Publication of Examiner's Report setting out recommendations and reasons.</p> <p>If approved, the Council may adopt and publish the Charging Schedule.</p>		

**Supplementary Planning Documents – Who, How and When**

2.192.25 Supplementary Planning Documents are non-statutory documents that give further advice and guidance on the interpretation of policies and proposals set out in Development Plan Documents. These documents will be prepared in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012. The timetable for the preparation of any Supplementary Planning Documents is set out in the Local Development Scheme.

2.202.26 Opportunities for engagement at each stage of document preparation are set out in the table below.

Document Stage	Assessment Stage <sup>7</sup>	Engagement Opportunities
<b>Evidence Base preparation</b>		
<p>Gathering and reviewing baseline information.</p> <p>Preparation of technical studies, as necessary.</p>	<p>Screening to determine whether a SA/SEA is required.</p> <p>Draft and publish SA/SEA Scoping Report, if necessary.</p>	<p>Informal targeted involvement of organisations and service providers.</p> <p>Informal consultation with key stakeholders, such as Parish Councils, Schools, relevant interest groups, landowners and developers.</p> <p>Formal consultation with Essex Highways, Hospital Trusts, Doctors Practises, Utilities, Natural England, Heritage England and the Environment Agency on the SEA/SA Scoping Report, if necessary.</p>

<sup>7</sup> Each published stage will be accompanied by a technical Sustainability Appraisal / Strategic Environmental Assessment (SA/SEA) legislation, where required

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Document Stage	Assessment Stage <sup>7</sup>	Engagement Opportunities
<b>Draft Supplementary Planning Document (Regulation 13)</b>		
Draft document setting out preferred options.	Draft SA/SEA Report – if required in exceptional circumstances.	<p>Formal public consultation on the scope and content of the Draft Supplementary Planning Document for a minimum of six weeks.</p> <p>Formal public consultation on initial draft SEA/SA Report alongside draft document – if required.</p> <p>Publicity and engagement techniques including public notices/adverts, email and letter notifications, website, social media and availability of paper documentation in libraries and Council reception areas. Events / Exhibitions may be undertaken, as appropriate.</p>
<b>Adopt Supplementary Planning Document (Regulations 12 and 14)</b>		
Publication of final document taking account of consultation responses.	Publication of SA/SEA Report (if required, in exceptional circumstances).	

**Neighbourhood Planning**

2-242.27 Neighbourhood planning was introduced by the Localism Act in 2011, and gives local communities new powers to take decisions to help shape and drive the development that takes place in their area. There are three main types of neighbourhood planning available to communities:

- **Neighbourhood Plan** – A neighbourhood plan is a statutory planning document that sets planning policies for a defined neighbourhood area. A neighbourhood plan can allocate land for development, including new homes and employment, as well as setting policies on design and uses. Once adopted, a neighbourhood plan will form part of the Council's local development plan, against which all planning applications and proposals will be determined.

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- **Neighbourhood Development Order** – A neighbourhood development order allows communities to grant planning permission for specific types of development their area.
- **Community Right to Build Order** – A community right to build order is a form of a neighbourhood development order which allows communities to grant planning permission for local small-scale developments that would be of community benefit.

2.222.28 Whilst the Local Plan usually sets policies that apply to the authority area as a whole, neighbourhood plans typically set policies that will only apply to a smaller 'neighbourhood area'. In practice, these neighbourhood areas often align with parish boundaries.

2.232.29 Neighbourhood planning is community-led, as opposed to being led strictly by the Council as local planning authority. Neighbourhood plans and development orders can only be prepared by a defined 'neighbourhood forum' whilst community right to build orders can be prepared by any community organisation with 10 or more members resident in the area. Whilst a neighbourhood forum will often be a Parish or Town Council, they may also be led by other community groups, and crucially should be open and accessible to all in the local community.

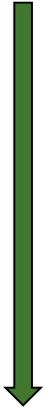
2.242.30 Neighbourhood plans and orders must accord with both the Council's local development plan and national planning policy. They must also acknowledge and take account of International, European and national designations and laws (including historic and environmental designations, and human rights laws). A neighbourhood plan or development order can propose additional development to what is set out in the Council's local development plan, but cannot propose less or seek to block development that has already been approved.

2.252.31 The procedural requirements governing neighbourhood planning – including consultation and engagement requirements – are set out in the Neighbourhood Planning (General) Regulations 2012, as amended. Where the SCI is silent, or amendments are made to these regulations that make the SCI non-compliant, the regulations will take precedence.

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2.262.32 The main stages in neighbourhood planning are set out below:



- Step 1: Designating the neighbourhood area and, if appropriate, neighbourhood forum
- Step 2: Preparing a draft neighbourhood plan or Order
- Step 3: Pre-submission publicity and consultation
- Step 4: Submission of a neighbourhood plan or Order proposal to a local planning authority
- Step 5: Independent Examination
- Step 6: Community Referendum
- Step 7: Bringing the neighbourhood plan or Order into force

2.272.33 The Town and Country Planning Act 1990 (as amended) places a statutory responsibility on the Council as local planning authority to assist communities in its area in the preparation of neighbourhood plans and orders. The Council is also expected to assist in the management of the examination and referendum stages of neighbourhood planning, where applicable.

2.282.34 The principle of neighbourhood planning is that it should primarily be led and shaped by the local community. For this reason, the Council does not directly oversee or manage the neighbourhood planning process. Instead, the Council will support neighbourhood planning in the following ways:

- Providing advice and guidance to relevant bodies, as necessary. This includes aiding in understanding the procedural and regulatory requirements of neighbourhood planning.
- Directing relevant bodies towards information and resources relevant to neighbourhood planning, and any organisations or funding sources which may be able to offer direct or indirect assistance.
- Attending meetings on occasion to provide updates on local, regional and national plan-making, and highlighting the potential implications on neighbourhood planning.
- Making relevant information and evidence available to the relevant body for their consideration and aiding in its interpretation.
- Reviewing documents and drafts and offering feedback, including on potential issues around accordance with the local development plan and national planning policy.
- Fulfilling the Council's obligations to consult, as set out in the Neighbourhood Planning Regulations 2012, as amended; and

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- Making arrangements and managing the examination and referendum processes.

~~2.29 As of July 2018, only one neighbourhood area and forum have been designated in the District, at Canewdon and Wallasea Island.~~

2.302.35 The primary community engagement supporting the preparation of a neighbourhood plan, neighbourhood development order or community right to build order should be carried out by the relevant neighbourhood forum or community organisation. The Neighbourhood Planning Regulations 2012, as amended, set out the detailed engagement requirements that relevant bodies will be expected to fulfil as they prepare a neighbourhood plan or order. A statement will accompany any draft neighbourhood plan indicating what consultation took place and how it has informed the preparation of the plan.

2.312.36 The Council will ensure that statutory consultees are engaged in the preparation of neighbourhood plans at the appropriate stages

2.322.37 The Neighbourhood Planning Regulations 2012, as amended, do, however, also define specific consultation requirements that the Council is expected to undertake at key stages.

2.332.38 These key stages, and the consultation that the Council will undertake at these stages, are set out in the table below:

Plan Stage	Engagement Opportunities
Neighbourhood Area designation consultation	<p>The Council is required to hold a public consultation on any area application it receives. The date by which representations must be received will be no less than six weeks from the date the consultation commences.</p> <p>The area application, details on how to make representations, and the date by which representations must be received will all be publicised on the Council's website and in all consultation and engagement material.</p> <p>Consultation and engagement techniques may include public notices/adverts, posters, email and letter notifications, social media and availability of paper documentation in libraries and Council reception areas.</p> <p>As soon as possible after designating a neighbourhood area, the Council will publicise on its website, and any other mediums deemed appropriate, information including the name of the neighbourhood area, a map which identifies the area, and the name of the relevant body who applied for the designated. Where an application is refused, the Council will instead publicise the reasons for that decision.</p>

**Rochford District Council – Statement of Community Involvement**

Plan Stage	Engagement Opportunities
Neighbourhood Forum designation consultation	<p>The Council is required to hold a public consultation on any forum application it receives. The date by which representations must be received will be no less than six weeks from the date the consultation commences.</p> <p>The forum application, details on how to make representations, and the date by which representations must be received will all be publicised on the Council's website and in all consultation and engagement material.</p> <p>Consultation and engagement techniques may include public notices/adverts, posters, email and letter notifications, social media and availability of paper documentation in libraries and Council reception areas.</p> <p>As soon as possible after designating a neighbourhood forum, the Council will publicise on its website, and any other mediums deemed appropriate, the name of the neighbourhood forum, a copy of the written constitution of the forum, and the name of a contact and neighbourhood area to whom the forum relates. Where an application is refused, the Council will instead publicise the reasons for that decision.</p>
Neighbourhood Plan or Order proposal or modification proposal	<p>The Council is required to hold a public consultation on any proposed neighbourhood plan or order, or proposed modification to a plan or order that it receives. The date by which representations must be received will be no less than six weeks from the date the consultation commences.</p> <p>Details of the proposal, how to inspect the proposal, details of how to make representations and the date by which those representations must be received will be publicised on the Council's website and in all consultation and engagement material.</p> <p>Consultation and engagement techniques may include public notices/adverts, posters, email and letter notifications, website, social media and availability of paper documentation in libraries and Council reception areas. In the case where an order proposal triggers the requirements of Regulation 33 of the EIA Regulations, the Council will also place details of the proposal on a site notice on or near the land in question, and a notice in a newspaper circulating in the locality.</p> <p>As soon as possible after making a decision under Regulations 18 or 25 of the Neighbourhood Planning Regulations 2015, the Council will publish its decision statement and the examiner's report, including details of where that statement can be inspected, on its website and by any other mediums deemed appropriate.</p>

**Rochford District Council – Statement of Community Involvement**

Plan Stage	Engagement Opportunities
Community Referendum	The Council will organise a referendum on any plan that has been considered at examination to meet the basic standards. People living the neighbourhood area who are registered to vote in local elections will be entitled to vote in this referendum. The Council will organise and publicise the referendum as it would for any local election.
Decision to make, or refuse to make, a neighbourhood plan or order	<p>The Council will publicise its decision statement, the made neighbourhood plan or order (if applicable), and details of how to inspect both documents on its website and through any other medium deemed appropriate.</p> <p>This information may be publicised by email and letter notifications, social media and availability of paper documentation in libraries and Council reception areas. The Council will directly contact the relevant body and any other individuals who asked to be notified of the making of the neighbourhood plan or order, as required by the Neighbourhood Planning Regulations 2012, as amended.</p>
Modifications to or revocation of a neighbourhood plan or order	<p>The Council will publish a statement setting out the reasons for modifications or revocations, and details of how to inspect this statement, on its website and through any other medium deemed appropriate.</p> <p>This information may be publicised by email and letter notifications, social media and availability of paper documentation in libraries and Council reception areas. The Council will directly contact the relevant body and any other individuals who asked to be notified of the making of the neighbourhood plan or order, as required by the Neighbourhood Planning Regulations 2012, as amended.</p>

**Minerals and Waste Local Plans**

2.342.39 The preparation and review of Minerals and Waste Local Plans is the responsibility of Essex County Council. The District Council is, and will continue to be, a consultee on such plans. The progress of the County Council's Minerals and Waste Local Plans and their Statement of Community Involvement<sup>8</sup>, can be found on the County Council's website<sup>8</sup>.

<sup>8</sup> <http://www.essex.gov.uk>

### 3 Planning Applications

- 3.1 A planning application must be submitted to the Local Planning Authority – Rochford District Council – before development takes places. The exception to this is where certain types of development is automatically permitted by legislation, referred to as permitted development. An applicant can apply to the Council for a Lawful Development Certificate to determine whether a proposal is permitted development or not; more information on this process is available on the Planning Portal website<sup>9</sup>.

#### Pre-Application Advice

- 3.2 The Council offers a chargeable pre-application advice service. This service enables applicants to discuss their proposals with officers, understand how policies and guidance would be applied, and identify where any specialist input would be required early on in the process before submitting a formal planning application. The aim of this service is to ensure that valid, better quality applications are submitted to the Council which are more likely to have a greater chance of a positive outcome.
- 3.3 Pre-application advice is available for all types of development ~~including excluding~~ householder applications ~~and applications for small scale development such as one house; however, Pre-application advice is expected for all it is particularly encouraged for~~ major development proposals. This service includes options for a written generic response from officers to proposals, a meeting with written advice and a follow up meeting. Additional urban design advice ~~or historic building advice~~ is also available. Members can be involved in pre-application discussions for minor, major or strategic development proposals. More information on pre-application advice is available on the Council's website<sup>10</sup>.
- 3.4 Such advice will be based on the case officer's professional judgement and will not constitute a formal response or decision of the Council with regard to any future planning applications. Any views or opinions expressed, are given without prejudice to the consideration by the Council of any formal planning application, which will be subject to wider consultation and publicity. Although the case officer may indicate the likely outcome of a formal planning application, no guarantees can or will be given about the decision that will be made on any such application.
- 3.5 The Council will not normally undertake any public consultation for applicants that have sought pre-application advice for a proposal. This avoids unproductive involvement for local communities as no formal planning application has been submitted at this stage.

#### Pre-Application Consultation

- 3.6 Consultation with local communities is encouraged for applicants seeking permission for major development in particular. When such engagement takes place, it is at the discretion of the applicant and can take place prior to seeking pre-application advice, if sought, or prior to submission of a planning application. The results of any public

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<sup>9</sup> [www.planningportal.gov.uk/permission/next/lawfuldevelopmentcertificate](http://www.planningportal.gov.uk/permission/next/lawfuldevelopmentcertificate)

<sup>10</sup> [www.rochford.gov.uk/planning/planning\\_applications/planning\\_pre-application\\_advic](http://www.rochford.gov.uk/planning/planning_applications/planning_pre-application_advic)

## Rochford District Council – Statement of Community Involvement

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consultation should be provided to the Local Planning Authority with a planning application.

- 3.7 There are a number of benefits for consulting affected communities prior to the submission of a planning application, including:
- Providing local communities with accurate information on a proposal before a formal application is submitted;
  - Enabling local concerns and objections to be identified early in the process and be addressed, where possible;
  - Providing an opportunity for local communities to discuss proposals with the applicant (for example at public meetings);
  - Potentially avoiding the need to revise and / or resubmit proposals at an advanced stage;
  - Encouraging a transparent and inclusive application process;
  - Assisting in the submission of better quality applications.
- 3.8 The Council supports pre-application consultation with local communities but will not normally be involved in this process. However, the applicant may wish to seek advice on effective engagement techniques prior to submission of a formal application – such techniques may include; public meetings, public exhibitions, workshops, notices/articles in local media, and consultation letters.
- 3.9 Applicants should also consider consulting organisations such as Essex County Council (as the highways and education authority, and urban design advisor to the Council), Heritage England, the Environment Agency and Natural England for advice depending on the development being proposed.

### Planning Performance Agreements

- 3.10 The Council will, for some types of applications, enter into a Planning Performance Agreement (PPA) with an applicant. A PPA is an agreement between the Council and an applicant setting out the process and timescales for considering some larger and more complex proposals from the pre-application stage through to the submission and determination of a full application. A PPA can include information on community involvement such as techniques for engaging with affected communities and how their views will be incorporated. Once a PPA has been entered into, the statutory time limit for the determination of the planning application no longer applies.

### Planning Applications

- 3.11 Copies of all valid planning applications are published on the Council's website<sup>11</sup> and are available to view at the Council offices in [Rayleigh and Rochford](#) during normal opening hours, [subject to any restrictions on opening hours being in place.](#)

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<sup>11</sup> [www.rochford.gov.uk](http://www.rochford.gov.uk)

## Rochford District Council – Statement of Community Involvement

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- 3.12 The Council will advertise planning applications in the following ways, depending on the type of application in accordance with, and where possible beyond, the requirements of the relevant legislation:
- Neighbour notification – Occupiers of properties most likely to be affected by a proposal will be notified by letter that an application has been received. Written comments will be invited and should be received within 21 days of the date of the letter. The extent of the neighbour notification process will vary depending on the type of proposal for which permission is being sought. This will be at or beyond the level specified by the legislation.
  - Site notices – These yellow notices will be displayed in the vicinity of the site where a planning application has been made. The site notice will list details of the application together with information on how plans and supporting information can be viewed and how comments can be made on the application. Site notices will be displayed for all major applications, and applications that are considered likely to affect a Listed Building or a Conservation Area. However, not all planning applications will be publicised with the use of a site notice.
  - Statutory consultees – The Council seeks to engage with a number of organisations who may have an interest in the planning process; including Essex County Council Highways and education departments, English Heritage, Natural England and the Environment Agency. However, not all such organisations are consulted on each application – this will depend on the location, scale and type of planning application under consideration. Consultees are notified in writing and, as with local residents, have 21 days in which to respond. In addition bodies such as Natural England will be allowed a longer period of time to comment on applications where this is prescribed by legislation.
  - Website – ~~Some m~~Major residential planning applications are publicised on the Council's home page. This will link to a dedicated page for each application providing more detailed information on the proposals, easy access to key plans and supporting documents and information on how comments can be made.
  - Public Access – All planning applications are available to view on the Council's e-planning system<sup>12</sup>. Planning applications can be searched by address, application reference number or geographically using the map of the District provided. This system provides access to submitted plans, supporting documents and statements, comments received, the officer's report and decision notice (depending on the status of the application). [Please not some older historic applications may not be retrieved using the map search function.](#)
  - ~~Social media – Planning applications may feature on the Council's Twitter feed for planning applications which are automatically tweeted from the Council's planning management system (@RDCplanningapps).~~

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<sup>12</sup> <http://maps.rochford.gov.uk/DevelopmentControl.aspx?RequestType=ParseTemplate&Template=DevelopmentControlSearch.tmplit>

## Rochford District Council – Statement of Community Involvement

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- Local media – Applications classified as being major applications or those which could affect the character or appearance of a Conservation Area or Listed Building will be advertised in a local newspaper.
  - Consultation with Parish / Town Councils.
- 3.13 All planning applications can be examined on the Council's Public Access site. For those without access to the internet, all relevant information is available to view at the Council offices in Rochford ~~and Rayleigh~~, during normal opening hours ~~and subject to Covid-19 pandemic government regulations and restrictions.~~
- 3.14 Anyone can comment on a planning application. Comments need to be made in writing to the Council in the following ways:
- Online – via the webform or planning application system following the instructions available at: [http://www.rochford.gov.uk/planning/planning\\_applications/comment\\_on\\_a\\_planning\\_app](http://www.rochford.gov.uk/planning/planning_applications/comment_on_a_planning_app)
  - Email – [planning.applications@rochford.gov.uk](mailto:planning.applications@rochford.gov.uk)
  - Post – Planning Applications, Rochford District Council, Council Offices, South Street, Rochford, Essex. SS4 1BW.
- ~~• Fax – 01702 318184~~
- 3.15 The Council cannot take a written record of comments over the telephone as they cannot be verified as a true record of the consultee's opinion. Officers will, however, scribe for people who cannot make comments on their own due to literacy or disability issues.
- 3.16 Those commenting on a planning application are encouraged to provide contact details, however anonymous comments will be accepted in most circumstances at the discretion of the case officer, but may be given less weight as the context within which the comments have been made (i.e. if the person commenting is neighbours the application site or not) may be less obvious. All comments received will be considered by the case officer and included in the officer's report; comments will also be redacted and published on the Council's Public Access site.
- 3.17 Comments must be made during the prescribed consultation period. Late comments may be accepted in exceptional circumstances at the case officer's discretion. Any comments that are offensive, threatening, obscene, racist or illegal in any other way will not be accepted.
- 3.18 Communication will not generally be entered into with objectors or supporters of an application once the comments have been submitted. However, the [progress of the application can be viewed on Council website](#) ~~and will endeavour to update those who have submitted comments on a planning application at several stages either through direct correspondence~~, the Council's website or other media, as appropriate:
- Mid-application – In the event that the application will be determined at Development Committee, members of the public who have commented on the application will be informed of this. They will be provided with the date, time and venue of the relevant Committee. This information will be updated on the Council's website.

## Rochford District Council – Statement of Community Involvement

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- Alterations – When an applicant makes changes to a proposal mid-application, depending on the scale of such changes, the Local Planning Authority will usually write to those who have commented previously inviting further comment. This information will also be updated on the Council's website.
- Post-application – Once the application has been determined the Council will update the Public Access site, and the website if applicable, detailing the outcome of the application\_ [and how to get further information if required](#). The agent (or applicant where there is no agent) will be sent the decision notice by email or post on the day of issue or the first working day following date of issue.
- Appeals – When an applicant appeals against the decision of the Council to refuse their proposal or against non-determination of an application, those that have contributed along with other neighbours who adjoin the site, will be informed that an appeal has been made. This will be done in writing and will include details on how to comment on the appeal application.

3.19 In addition to the Public Access site being updated following the determination of a planning application, the Council also publishes a monthly decisions register on its website<sup>13</sup>.

### Planning Enforcement

3.20 The Council's planning enforcement service investigates alleged breaches of planning control. Such alleged breaches may be reported by Members, other Council departments, other organisations or members of the public. The Council's Enforcement [Policy Plan](#) is available to view on the Council's website<sup>14</sup>.

3.21 Alleged breaches of planning control can be reported in any of the following ways:

- Online – using the webform available at: [www.rochford.gov.uk/planning/enforcement](http://www.rochford.gov.uk/planning/enforcement) or via the [Live Chat function](#)
- Email – [planning.enforcement@rochford.gov.uk](mailto:planning.enforcement@rochford.gov.uk)
- Post – Planning Enforcement, Rochford District Council, Council Offices, South Street, Rochford, Essex. SS4 1BW.
- In person – at the Council offices in Rochford ~~or Rayleigh~~ during normal opening hours [and subject to Covid-19 pandemic government regulations and restrictions.](#)
- Phone – 01702 318191
- ~~Fax – 01702 318184~~

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<sup>13</sup> [http://www.rochford.gov.uk/planning/planning\\_applications/monthly-applications-decisions-register](http://www.rochford.gov.uk/planning/planning_applications/monthly-applications-decisions-register)

<sup>14</sup> [www.rochford.gov.uk/planning/enforcement](http://www.rochford.gov.uk/planning/enforcement)

## Rochford District Council – Statement of Community Involvement

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- 3.22 The Council does not accept anonymous enforcement complaints. Anonymous complaints will only be registered where the breach is extremely serious and/or can be readily detected. The identity of complainants is kept confidential.
- 3.23 Consultation is not undertaken for enforcement cases; however, the Council will endeavour to [provide an update upon request the complainant with all relevant details](#), [Complainants will be notified including notification](#) of any relevant planning applications submitted. The Council will, in most circumstances, do this over the phone or by writing to the complainant via email or post.

### Appeals

- 3.24 An applicant can appeal to the Planning Inspectorate against the decision of the Council where an application has been refused permission, or where a proposal has been granted consent with conditions that are considered to be unacceptable to the applicant. An applicant can also appeal against non-determination of an application within the statutory time limit, or the revised timescales if an extension of time has been agreed. Appeals can also be made against enforcements notices.
- 3.25 Those who were consulted on the original planning application, as well as those who made comments on the proposal, will be notified of the appeal. In the case of enforcement notices, it is the responsibility of the Council to notify [the complainants everyone who it thinks is affected](#) about the appeal. The Council may also publicise an appeal on the Council's website or in local media if considered necessary. Depending on the type of application and the reason(s) for the appeal, different appeal procedures may be followed, through written representations, a hearing or a public inquiry.
- 3.26 The Council will send the Planning Inspectorate copies of any comments received during consultation on the planning application. These comments will be considered by the Inspector who determines the appeal. Further written comments can be made, except in the case of Householder Appeals. Those who did not comment at the application stage can still comment on an appeal. Interested parties can also present their views verbally before a Planning Inspector during appeals that are decided by an informal hearing or public inquiry. More information on planning appeals can be found on the Council's website<sup>15</sup>.

## 4 Resourcing, Monitoring and Review

- 4.1 The implementation of the Statement of Community Involvement will require the use of the Council's resources – including finances and officer time.
- 4.2 Public consultation and engagement on the Council's planning policies will be undertaken primarily by planning officers, in conjunction with other departments where relevant. The Council will allocate money from its budget towards the preparation of the new Local Plan and Community Infrastructure Levy, taking into account the cost of implementing the requirements set out in the Statement of Community Involvement. The Local Development Scheme sets out the timescale for the production of these

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<sup>15</sup> [www.rochford.gov.uk/planning/planning\\_applications/planning\\_appeal\\_information](http://www.rochford.gov.uk/planning/planning_applications/planning_appeal_information)

## Rochford District Council – Statement of Community Involvement

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documents. This timetable factors in the time required for public consultation and engagement to be carried out at various stages.

- 4.3 The Council's approach for consulting on planning applications have allowed for the timescales in which applications are required to be determined in accordance with the legislation.
- 4.4 The Council will monitor the effectiveness of the Statement of Community Involvement, through considering:
- The level of community participation that it generates, particularly from groups that may have found themselves excluded from the process in the past.
  - The degree to which the views of those participating translate into actual planning outcomes.
  - The level of feedback received by those participating from the Council
- 4.5 The Statement of Community Involvement does not specify in detail all the community participation activities that will be carried out in order to maintain a flexible approach. It is intended, however, that the level of engagement will be beyond the minimum level required by legislation, wherever possible.





## **LOCAL DEVELOPMENT SCHEME: 2021-2023**

### **1 PURPOSE OF REPORT**

- 1.1 The Council is required to prepare and maintain an up-to-date timetable for the preparation of development plan documents in the form of a document called the Local Development Scheme.
- 1.2 The Local Development Scheme 2021-23 at Appendix A provides an up-to-date timetable for the preparation of such documents in fulfilment of legislative requirements.

### **2 INTRODUCTION**

- 2.1 Section 15 of the Planning and Compulsory Purchase Act 2004, as amended by the Localism Act 2011, requires local authorities to prepare and maintain a timetable for the preparation of development plan documents in the form of a Local Development Scheme.
- 2.2 The Local Development Scheme allows residents, statutory consultees and other interest parties to understand the timetable for the preparation of local development documents.
- 2.3 The Local Development Scheme 2021-223 at Appendix A sets out a timetable for the preparation of future development plan documents, including the new Local Plan, Community Infrastructure Levy (CIL) and the South Essex Plan.
- 2.4 These timetables are considered to be realistic based on progress made to date and available resource. Nevertheless, in light of proposed planning reform, including the recent indication that a new planning act will feature within this parliamentary term, these timetables will continue to be monitored against and updated as appropriate. This monitoring will include ultimate decisions around whether to pursue a Community Infrastructure Levy (CIL).

### **3 RISK IMPLICATIONS**

- 3.1 The Government has indicated that it expects all local planning authorities to have adopted an NPPF-era Local Plan by the end of 2023. Notwithstanding this expectation, the Government has also indicated that it intends to bring forward a new planning act within this parliamentary term which is likely to have fundamental implications for the scope and procedures surrounding Local Plans.
- 3.2 Where local authorities fail to make satisfactory progress in the preparation of a Local Plan, the Government has indicated that it may consider direct intervention in the plan-making process.

- 3.3 The Local Development Scheme 2021-23 is considered to be a realistic timetable for the preparation of a sound Local Plan, which would further fulfil Government expectations surrounding timescales.
- 3.4 As stated above, it will be important that fulfilment of this timetable is actively monitored to ensure that the Council remains on course to fulfil Government expectations. Where opportunities to condense the timetable are identified these may be pursued with a revised Local Development Scheme forthcoming in that event.

#### **4 RESOURCE IMPLICATIONS**

- 4.1 The timetables set out in the Local Development Scheme 2021-23 are considered to be realistic and achievable within existing agreed budgets. Human resource requirements will continue to be monitored and projected to ensure that specialist support can be brought in at appropriate stages to avoid slippage.

#### **5 LEGAL IMPLICATIONS**

- 5.1 Preparation of a Local Development Scheme is a statutory requirement set out in the Planning and Compulsory Purchase Act 2004. Failure to publish and maintain such a document could be considered a failure to comply with this requirement.
- 5.2 Furthermore, compliance with the Local Development Scheme is taken into account when development plan documents are examined by Government Inspectors. It is therefore important that the Council publishes and maintains these documents to demonstrate that any development plan documents it produces are legally compliant.

If you would like this report in large print, Braille or another language please contact 01702 318111.

**Rochford District Council**  
**Draft Local Development**  
**Scheme 2021-2023**  
**Planning Policy Committee**



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## **1 Introduction**

- 1.1 The Council is required to prepare a Local Development Scheme (LDS) under Section 15 of the Planning and Compulsory Purchase Act 2004. The purpose of the LDS is to set out the programme for the preparation of the Council's planning policy documents. The Council's first LDS was adopted in 2005 and has since been subject to a number of updates. This SCI covers the period 2021-23, and will be reviewed regularly to ensure that there continues to be a realistic and achievable programme for the preparation of the Council's planning policy documents.
- 1.2 Community and stakeholder involvement is a key component of the planning system. Public participation will take place at an early stage in the preparation of the Council's planning policy documents. The LDS is the document which the public can use to find out what the Council is proposing to do and when, and at what stage they can expect to be involved in the planning process.

## **2 Adopted Planning Policy Documents**

- 2.1 The adopted local development plan (as of June 2018) consists of seven development plan documents and a number of supporting supplementary planning documents. These documents were produced under the previous Local Development Framework (LDF) system, which has since been superseded by the reintroduction of single Local Plans through the Localism Act 2011.
- 2.2 These documents were prepared in accordance with the Council's Statement of Community Involvement (SCI), which was adopted January 2007. This has since been superseded by a revised SCI which was adopted in July 2016 to support the preparation of the new Local Plan. The SCI outlines how the Council intends to involve the local community, as well as other stakeholders, in the preparation of its planning policy documents, the consideration of planning applications and enforcement action.

### **Adopted Development Plan Documents**

- 2.3 The Council has produced and adopted seven development plan documents, which together form the statutory local development plan for the district. Development plan documents set out the planning policies which planning applications are assessed against. These documents, detailed below, have been adopted following independent examination by a Planning Inspector:
  - Core Strategy (adopted December 2011) sets out the spatial vision, strategic objectives and core policies up to 2025;
  - Allocations Plan (adopted February 2014) sets out site specific policies and land use allocations over the plan period;
  - Development Management Plan (adopted December 2014) sets out detailed policies for managing development across the District;
  - London Southend Airport and Environs Joint Area Action Plan (adopted December 2014), produced in conjunction with Southend Borough Council, sets out detailed policies for managing growth and change at the airport and in the surrounding area;

- Hockley Area Action Plan (adopted February 2014) sets out detailed policies for managing development in the centre of Hockley;
- Rochford Town Centre Area Action Plan (adopted April 2015) sets out detailed policies for managing development in and around Rochford town centre;
- Rayleigh Centre Area Action Plan (adopted October 2015) sets out detailed policies for managing development in the centre of Rayleigh.

### **Adopted Supplementary Planning Documents**

2.4 Supplementary planning documents are non-statutory documents that give further guidance on the policies and proposals set out in development plan documents. Whilst supplementary planning documents must be in conformity with development plan documents and subject to public consultation, they do not have to go through independent examination.

2.5 The Council has adopted a number of such guidance documents including:

- Educational Contributions (adopted January 2007);
- Housing Design (adopted January 2007);
- Shop Fronts - Security and Design (adopted January 2007);
- Design Guidelines for Conservation Areas (adopted January 2007);
- Design, Landscaping and Access Statements (adopted January 2007);
- Parking Standards Design and Good Practice (adopted December 2010);
- Playing Pitch Strategy (adopted April 2012);
- Local List (adopted December 2013).

### **Adopted Statement of Community Involvement**

2.6 The level of participation in the preparation of the Council's planning policies has dramatically increased since the first Statement of Community Involvement (SCI) came into effect in 2007. However, there have inevitably been a number of legislative changes on community engagement since its adoption and, taking into consideration the Council's more recent consultation and engagement experience, the Council undertook a review of the 2007 SCI and updated where necessary.

2.7 The revised SCI was consulted on for a nine week period between 16 March and 18 May 2016, and was adopted by the Council on 19 July 2016. The SCI sets out how the Council will engage with the local community and other stakeholders throughout the preparation of the new Local Plan and Community Infrastructure Levy (CIL) Charging Schedule in particular. The preparation of the SCI was in line with the timetable adopted on 23 February 2016.

- 2.8 The Council has subsequently prepared three addendums to its adopted SCI, relating to the preparation of the South Essex Joint Strategic Plan (JSP) and neighbourhood planning arrangements.
- 2.9 A review of the 2016 SCI was undertaken in 2021 in light of the legal requirement for a review every 5 years and the recommendation in the Planning Practice Guidance that SCIs should be reviewed in light of Coronavirus restrictions.

### **3 Proposed Planning Policy Documents**

#### **New Local Plan**

- 3.1 The Council is committed to an early review of its Core Strategy. This will take the form of a new single Local Plan, which will become the principal development plan document for the district. It will include the Council's strategy for future development across the district; specific proposals and the allocation of specific sites to realise this strategy; and development management policies to support these. In particular it will ensure that policies are in place to meet development needs for residential and employment use throughout the district over the next 20 years.
- 3.2 The new Local Plan will be part of the statutory local development plan and on its adoption it will supersede a number of policies within the current adopted local development plan (as set out at paragraph 2.3). As to which policies will be superseded, this will be dependent on the outcome of the plan-making process in respect of the new Local Plan, and which policies are ultimately included in the final, adopted version.
- 3.3 Community and stakeholder involvement will be a key element in the preparation of the new Local Plan. As with past development plan documents, the new Local Plan will be produced in stages, with opportunities for the public and other interested parties to participate in the decision-making process on a wide range of planning issues. The Council will also continue to engage with specific prescribed bodies, such as neighbouring Local Authorities, as part of the Duty to Co-operate.
- 3.4 Early engagement with local communities – both residents and businesses – took place over Summer/Autumn 2016. This has included a programme of parish workshops supplemented by a community survey. Such early engagement has enabled local communities to input into the first stage of the new Local Plan; the Issues and Options Document. Consultation on the Issues and Options Document (and draft Sustainability Appraisal) took place for a 12 week period between 13 December 2017 and 7 March 2018.
- 3.5 The new Local Plan will also need to be supported by an evidence base covering a range of topics which will be prepared and reviewed throughout the preparation of the Plan. A number of key evidence base documents are being prepared or reviewed including a Strategic Housing and Employment Land Availability Assessment (SHELAA), a Strategic Housing Market Assessment (SHMA) and an Economic Development Needs Assessment (EDNA). Other evidence relating specifically to highways, education and infrastructure in general are also being prepared. The preparation of such evidence, particularly in relation to highways (modelling options and potential mitigation measures), could have an impact on timescales. It is important therefore that the LDS is kept under review; and that the timescales are ambitious but realistic.

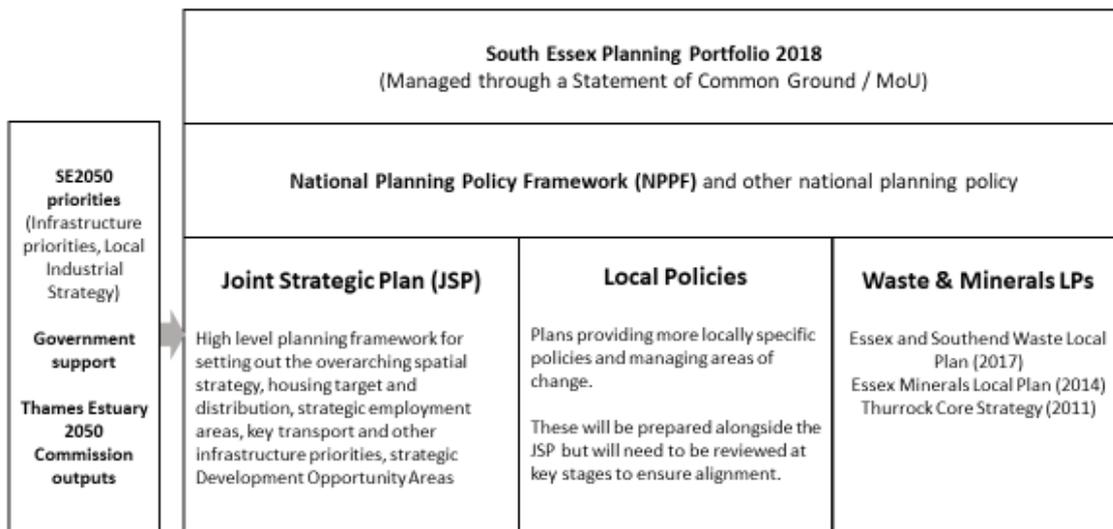
- 3.6 Some supporting documents will be available for comment alongside the new Local Plan, including the Sustainability Appraisal/Strategic Environmental Assessment and Habitats Regulations Assessment. The timetable for the new Local Plan is set out below:

Stage	Target Date
Spatial Options Document public consultation (Regulation 18)	July / August 2021
Preferred Options Document public consultation (Regulation 18)	Spring 2022
Proposed Pre-Submission Document public consultation (Regulation 19)	Autumn / Winter 2022
Submission to Secretary of State for independent examination (Regulation 22)	Spring 2023
Examination hearings	Summer 2023
Inspector’s Report expected	Autumn / Winter 2023
Adoption by Full Council	Autumn / Winter 2023

- 3.7 The timetable for the preparation of the new Local Plan will be refined further as the document is progressed, and will need to take account of any changes at the national policy level as these emerge.

**South Essex Joint Strategic Plan**

- 3.8 The local authorities across South Essex have a history of working collaboratively on a range of issues to develop appropriate approaches to meet common strategic aims and objectives. Building on this partnership working approach, the Leaders and Chief Executives from Basildon, Brentwood, Castle Point, Rochford, Southend-on-Sea and Thurrock Councils, and Essex County Council initiated an approach of collaboration to develop a long-term place-based growth ambition in July 2017. This culminated in the signing of a South Essex 2050 Memorandum of Understanding in January 2018. A joint approach will enable South Essex to collectively support economic growth and sustainable development across the sub-region and effectively respond to external pressures, such as the Thames Estuary 2050 Commission and the London Plan.
- 3.9 Part of the South Essex ambition to effectively deal with the challenge of growth will be realised through the preparation and adoption of a Joint Strategic Plan. The Joint Strategic Plan will be a high-level planning framework covering the whole of South Essex, which includes the six local authorities listed above.
- 3.10 A Statement of Common Ground has been prepared, in accordance with the NPPF, to support the preparation of the Joint Strategic Plan. This will ensure that there is not only a proactive and positive approach to strategic planning matters across the sub-region, but that there is a clear (and agreed) approach to how these will be delivered in all relevant local planning documents.
- 3.11 The relationship between Rochford District’s new Local Plan and the Joint Strategic Plan is illustrated in the diagram below:



3.12 The scope and timetable of the Joint Strategic Plan is currently under review and an up-to-date timetable will be provided in a future LDS update once agreed.

## 4 Other Statutory and Non-Statutory Planning Documents

### Supplementary Planning Documents

- 4.1 The Council has adopted a number of Supplementary Planning Documents to date. Whilst it is not anticipated that that these guidance documents will need to be revised at present, the Council’s adopted documents will be kept under review as the new Local Plan and CIL progress. The LDS will be updated as necessary.
- 4.2 It was recognised in late 2017 that there was a need to work collaboratively with neighbouring Councils throughout Essex to ensure a consistent approach to preventing disturbance to protected habitats and species along the coast. As such, since December 2017 11 districts and boroughs across Greater Essex\* have been working together alongside Natural England to create a Recreational disturbance Avoidance Mitigation Strategy (RAMS) and SPD to set out a strategic approach to identifying the scale of recreational disturbance to Special Protection Areas, Special Areas of Conservation and Ramsar sites along the Essex coast and propose measures to mitigate potential impacts. The RAMS SPD was adopted in October 2020.

### Neighbourhood Plans

- 4.3 Neighbourhood Plans are community-led plans for guiding the future development and growth of a local area introduced by the Localism Act (2011). Such plans must be in general conformity with the strategic policies in the local development plan for the

\* Basildon Borough Council, Braintree District Council, Brentwood Borough Council, Castle Point Borough Council, Colchester Borough Council, Chelmsford City Council, Maldon District Council, Rochford District Council, Southend-on-Sea District Council, Tendring District Council and Thurrock Council

area. They are subject to independent examination and referendum, and once adopted will form part of the statutory local development plan for the area.

- 4.4 In areas with defined parishes, such as Rochford District, these plans can be prepared by the Parish or Town Councils in consultation with the local community. As of June 2018 one formal application had been received by the Council for the designation of Neighbourhood Areas. Details are published on the Council's website<sup>†</sup>.

### Minerals and Waste Local Plans

- 4.5 Essex County Council is responsible for preparing Minerals and Waste Local Plans, and determining planning applications for minerals and waste uses across Essex (excluding Southend and Thurrock unitary authorities). As of June 2018 the following local development documents had been prepared and adopted by Essex County Council:

- Minerals Local Plan (adopted July 2014)
- The Essex and Southend Waste Local Plan (adopted July 2017)

- 4.6 These policy documents form part of the statutory local development plan for the district and can be viewed online at [www.essex.gov.uk](http://www.essex.gov.uk).

### Authority (formerly Annual) Monitoring Report (AMR)

- 4.7 The Authority (formerly Annual) Monitoring Report (AMR) is a document prepared by the Council which includes information on progress of local development plan preparation. This report is published on the Council's website at the earliest opportunity.

## 5 Monitoring and Review

- 5.1 The Council's progress in respect of plan production will be monitored through the AMR. Each year the AMR will:
- show how the Council is performing against the timescales in the LDS for the preparation of development plan documents and supplementary planning documents;
  - consider the effectiveness of extant policies in advance of the adoption of new planning policy documents;
  - monitor local development plan policies against a set of government, regional and local indicators; and
  - provide an up to date list of documents in preparation and adopted, and provide details of future reviews of those documents.
- 5.2 This LDS sets out broad timetables for the preparation of development plan documents. These timetables will be reviewed and refined as the document production progresses.

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<sup>†</sup> [www.rochford.gov.uk/planning-and-building/planning-policy/neighbourhood-planning](http://www.rochford.gov.uk/planning-and-building/planning-policy/neighbourhood-planning)

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## 6 Risks and Mitigation

6.1 There are a number of key risks which could impact on the delivery of these planning policy documents by the broad targets that have been identified. The key risks and potential mitigation measures include:

Risk	Level of Risk	Potential Mitigation
Changes to national policy and/or legislation	Medium/ High	Keep up to date with national policy and/or legislative changes Make amendments to emerging policies and undertake additional consultation as necessary
Lack of capacity/resources to deliver planning policy documents by timescales identified	Medium/ High	Consider options for increasing capacity/resources, including recruiting temporary staff Timescales may need to be reviewed
Failure for infrastructure to be delivered by the relevant providers, e.g. Essex County Council, to appropriately support development	Low	Consider alternative options for delivering infrastructure, including exploring an infrastructure-first approach and maximising funding opportunities Ongoing engagement and consultation with infrastructure providers at all stages of the plan-making process to ensure objectives are aligned and information is shared
Lack of capacity/resources to support preparation of Neighbourhood Plans	Medium/ High	Consider options for increasing capacity/resources, including recruiting temporary staff Ongoing engagement with Parish or Town Councils throughout the plan-making process
Lack of capacity/resources within external organisations including Planning Inspectorate	Medium	Early and ongoing engagement with key organisations needed to minimise risk Timescales may need to be reviewed

Risk	Level of Risk	Potential Mitigation
Significant public opposition to planning policy document	Medium / High	Effective Member and public engagement Clear communication Robust evidence, including community participation
Legal compliance and soundness tests not met at examination	Medium	Robust, evidence based plan Effective public engagement Ongoing engagement with specific prescribed bodies as part of the Duty to Co-operate
Legal challenge to adoption of a planning policy document	Medium / High	Ensure that procedures and regulatory requirements are followed Seek legal advice as required
Budget shortfalls as a result of timetable delays, examination length and / or legal challenge	Medium	Regular budget monitoring Seeking external funding sources e.g. Planning Delivery Fund Ongoing engagement with S151 officer and Leadership Team





**Rochford District Council**  
Council Offices South Street  
Rochford Essex SS4 1BW  
Phone: 01702 546366  
customerservices@rochford.gov.uk  
Website: [www.rochford.gov.uk](http://www.rochford.gov.uk)