

PROGRESS ON DECISIONS

Item	Progress
<p>Woodland Strategy Resources (Minute 428/03)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That an Environmental Liaison Officer scale 4 be appointed, pending a successful grant application to English Nature. • That an Arboricultural Officer scale 5/6 be appointed. (CD(F&ES)) 	<p>Research continuing into alternative sources of external grant funding. No alternative sources of funding have been identified that will provide a 100% grant for this post. There are grants that will provide up to 50% but a separate report will be required to consider these options. A report on this subject is on the main agenda. Previous advertisement proved to be unsuccessful but new advertisement placed with closing date of 1 April 2005.</p> <p>Post regraded and advertisement placed, closing date for applications has passed. Shortlisting to take place (only 4 applications received). No suitable applicants, post re-advertised closing date 1 April 2005.</p>
<p>Skateboard Facilities – Clements Hall (Minute 500/03)</p> <p>Resolved</p> <p>That the Council provide a full scale skateboarding facility at Clements Hall playing fields, subject to due processes, such as planning permission, full public consultation and obtaining the required funding. (CD(F&ES))</p>	<p>A budget of £16,000 has been agreed for replacement of the current ramp. To be implemented in 2005/6 subject to consultation, necessary permissions etc.</p>

Item	Progress
<p>Land – Worcester Drive/Warwick Drive, Rayleigh (Minute 504/03)</p> <p>Resolved</p> <p>That the occupier be invited to purchase the land at market value under terms and conditions to be agreed by the Head of Legal Services. (HRHM/HLS)</p>	<p>Implemented.</p>
<p>Commonhold and Leasehold Reform Act 2002 (Minute 106/04)</p> <p>Resolved</p> <p>That a report on the service delivery of the housing management function be considered by a future meeting of the Policy and Finance Committee. (HRHM)</p>	<p>Government guidance still awaited. Report now to include staffing implications of Sheltered Management Model and staffing implications of the outcome of Stock Option Appraisal exercise. This will be reported in to the Policy & Finance Committee in June cycle following the Council's decision regarding Stock Option Appraisal.</p>
<p>Unfit House (Minute 112/04)</p> <p>Resolved</p> <p>That the works specified in the notice served under the provisions of the Housing Act 1985 on the person having control of the property, detailed in the exempt report, be carried out and the costs so incurred recovered, in accordance with the provisions of Sections 193 and 194 of that Act. (HHHCC)</p>	<p>Contract for repair work has been let. Work due to start on site on 4 April 2005.</p>

Item	Progress
<p>Hullbridge Sports and Social Club – New Lease (Minute 288/04)</p> <p>Resolved</p> <p>That a new lease be granted to the Hullbridge Sports and Social Club for a term of 28 years at a market rent, and such other terms and conditions that the Head of Legal Services considers appropriate and with the provision that this be reviewed if at any time the actions of the lessee come into conflict with Council’s interests. (CD(F&ES))</p>	<p>Lease to be completed, hopefully, by the end of April 2005.</p>
<p>Housing Strategy – Update (Minute 417/04)</p> <p>Resolved</p> <p>That, subject to any comments from GO East, the latest draft of the Housing Strategy be approved. (HHHCC)</p>	<p>GO East have assessed as “Fit for Purpose”.</p>
<p>Funding For Potential Housing Scheme (Minute 423/04)</p> <p>Resolved</p> <p>That, in principle, the funding bid referred to in the report be supported. (HHHCC)</p>	<p>Swan Housing Group advise that the scheme is no longer financially viable because of increased land costs.</p>

Item	Progress
<p>Tower Caravan Park: Request For Alteration Of Site Licence Conditions (Minute 471/04)</p> <p>Resolved</p> <p>That the proposed alteration to the site licence condition be approved, subject to the caravan mentioned in paragraph 3.2 of the report being moved as far as is practicable when it is sold. (HHHCC)</p>	<p>Report on this agenda.</p>
<p>Rayleigh Windmill – Outcome Of Thames Gateway South Essex (TGSE) Bid (Minute 505/04)</p> <p>Resolved</p> <p>That, subject to formal approval of funding from the Office of the Deputy Prime Minister,</p> <p>(1) work be completed on refurbishing the Rayleigh Windmill as soon as possible.</p> <p>(2) the additional project for a sensory garden proceed on land to the rear of the Windmill, and that any necessary consents be sought.</p> <p>(3) negotiations be opened up with the leisure contractor on a possible management fee for running the Windmill and sensory garden as part of the Mill Arts and Crafts Centre and that the outcome be reported back. (CD(F&ES))</p>	<p>Refurbishment contract commenced in December 2004 for completion July 2005. Scheme on programme.</p> <p>Design for the Sensory garden to commence in Spring 2005 for construction following completion of the Windmill contract. Potential opening of garden November 2005.</p> <p>Once sufficient information is developed relating to the management of the Windmill these negotiations can commence, target date Summer 2005.</p>

Item	Progress
<p>Government Plans For Digital Television Switchover (Minute 507/04)</p> <p>Resolved</p> <p>That the Head of Revenue and Housing Management prepare a fully economically costed report on the introduction of Digital Television, to be considered by March 2005. (HRHM)</p>	<p>Report on this agenda.</p>
<p>Mutual Exchanges (Minute 3/05)</p> <p>Resolved</p> <p>That the charge is removed for tenants who are arranging to move through a mutual exchange, noting that this will meet the requirement of the Audit Commission and that the costs of around £1,000 per annum will be met from the Housing Revenue Account and tenants generally. (HRHM)</p>	<p>Implemented.</p>
<p>Sheltered Housing – Fire Safety Audit (Minute 4/05)</p> <p>Resolved</p> <p>(1) That all existing wardens undergo basic training on the use of fire extinguishers.</p> <p>(2) That all new employee wardens undergo similar training within the first month of appointment.</p> <p>(3) That the Housing Manager introduces a ‘fire safety housekeeping’ regime to ensure raised awareness to these issues.</p>	<p>Training provider identified and programme scheduled for May 2005.</p> <p>Included as part of new officer induction programme.</p> <p>Procedural notes to be drafted and agreed. Expected to be completed and in place by June 2005.</p>

Item	Progress
(4) That the fire safety audit report be accepted and the recommendations contained therein be implemented.	New fire extinguishers ordered by Building Maintenance team. Delivery and installation expected early April.
(5) That costs be met from the Housing Revenue Account Capital Programme. (HRHM)	Implemented.
<p>Housing Revenue Account Business Plan (Minute 5/05)</p> <p>Resolved</p> <p>(1) That an improved diagram be presented on page 3 of the Housing Revenue Account Business Plan, together with a form of words beneath describing how the Business Planning process fits into the Council's agenda.</p> <p>(2) That, together with the amendment referred to in point (1) above, the draft Housing Revenue Account Business Plan be endorsed. (HRHM)</p>	<p>Implemented.</p> <p>Implemented and Plan now accepted by GO-East as "fit for purpose".</p>
<p>Emergency Planning – The Civil Contingencies Act 2004 – Public Consultation (Minute 6/05)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That a provision of £25,000 be considered for the 2005/2006 Budget Strategy. • That this Council's response to the consultation is to express continuing concern over the inadequacy of the funding set aside to implement and carry forward the consequences of legislation. • That the joint discharge of duties be explored in partnership with other Essex local authorities. (CE) 	<p>Budget provision now agreed.</p> <p>Implemented.</p> <p>Under discussion to arrive at County-wide solution.</p>

Item	Progress
<p>Issues Arising From Overview And Scrutiny (Minute 35/05)</p> <p>1 Intermediate Care Facility – Spa Court</p> <p>That the Primary Care Trust be requested to repay to the Council £9,500, which had been paid in response to the PCT's request to provide an intermediate care facility, which the PCT had subsequently failed to utilise. (HRHM)</p> <p>2 Pets in Sheltered Accommodation</p> <p>(1) That scheme managers and tenants of communal sheltered accommodation be not allowed to keep pets, save with the prior written approval of the Council; each application for approval to be at the absolute discretion of the Council and to be considered on its individual merits having regard in particular to the suitability of the accommodation, the nature and size of the pet and the interests of its other tenants.</p> <p>(2) That pet owning applicants on the Sheltered Housing Register will be considered for tenancies of the following units:-</p> <ul style="list-style-type: none"> • 2 x bungalows at The Lavers • 23 x flats at Chignal House • 14 x flats at Francis Cottee Lodge • 4 x bungalows at Spa Court. (HRHM) 	<p>Implemented. Challenge made by Essex County Council as to the expenditure. Offer made of £4,100 but not accepted. Invoice sent for full amount. Report is on this agenda.</p> <p>Implemented.</p> <p>Implemented.</p>

Item	Progress
<p>3 Anti-Social Behaviour Policy & Procedures</p> <p>(1) That the draft Anti-Social Behaviour Policy & Procedures be agreed, subject to the following amendments:-</p> <ul style="list-style-type: none"> • The inclusion of the word ‘reasonably’ after the words ‘children playing’ in a bullet point on pages 2 and 11 of the document. • The substitution of the words ‘treated seriously’ in place of ‘justified’ in a bullet point on page 2 of the document. (HRHM) <p>(2) That a report be brought back to the Community Overview & Scrutiny Committee in March 2005 on the current position regarding complaints of noise nuisance associated with the use of the skateboard facility in King George’s Playing Field, together with details from the Police around incidents relating to this facility. (HHHCC)</p>	<p>Implemented.</p> <p>Implemented.</p>
<p>Catering Franchises On Open Spaces (Minute 37/05)</p> <p>That officers seek public expressions of interest as to the franchise opportunities using the specification as set out by the Environmental Health officers. (CD(F&ES))</p> <p>Housing Investment In The Regions – Consultation (Minute 38/05)</p> <p>That, subject to the following Members’ comments, the proposal to allocate regional housing funding on a formulaic basis be supported:</p> <ul style="list-style-type: none"> • Funds could be more appropriately allocated at the County level, particularly in view of the current growth areas within Essex. • Funding should be adequate to match the proposals of the East of England Regional Plan. (HHHCC) 	<p>Documentation has been prepared. Authority from NPFA being sought for Sweyne Park. Advert to go out in April 2005.</p> <p>Implemented.</p>

Item	Progress
<p>Essex Supporting People – 5 Year Strategy 2005-2010 (Minute 39/05)</p> <p>(1) That the draft 5 year Essex Supporting People Strategy be endorsed, subject to clarification around the terms ‘chaotic lifestyles’ and ‘urgent need’.</p> <p>(2) That a representative from the Essex Supporting People Team be invited to attend a meeting of this Committee to provide further explanation around the Strategy. (HHHCC)</p>	<p>Implemented.</p> <p>Representative attending at this Committee.</p>
<p>Results Of The Tenants Satisfaction Survey (Minute 40/05)</p> <p>That the results of the Tenant Satisfaction Survey be publicised via the local press and/or the Council’s newspaper. (HRHM)</p>	<p>Implemented. Press statement released. Article to also appear in YOUR HOME, the tenants newsletter.</p>
<p>St John Ambulance – Hockley Community Centre – Update (Minute 41/05)</p> <p>(1) That local Ward Councillors determine whether there is a consensus of opinion amongst local residents in favour of a public meeting being held, to which representatives of the Hockley Community Centre Association and St John Ambulance would be invited in an attempt to enable further discussion to take place around the siting of the St John Ambulance headquarters on land leased to the Community Centre.</p> <p>(2) That Ward Councillors report back to the next meeting of this Committee on the outcome of (1) above.</p> <p>(3) That consideration is given at Annual Council to two Members being nominated as this Council’s representatives to the Hockley Community Centre Association. (CD(F&ES))</p>	<p>Ward Councillors will report in to this meeting with an update.</p>

Item	Progress
<p>Sutton Court Playspace, Rochford (Minute 42/05)</p> <p>(1) That the Playspace Sub-Committee be asked to look specifically at the issues emerging at Sutton Court and to devise a plan of action for addressing these issues, with a view to developing a working template which can be applied District-wide, including consideration in detail of the resource implications. (CD(F&ES))</p> <p>(2) To seek the written views of Rochford Parish Council in specifically addressing the problems of this playspace and seeking their suggestions. (CE)</p>	<p>Playspace Sub-Committee met and a further meeting has been set so that a site visit can be held and a district wide template created to address these issues.</p> <p>Comments initially received from the Parish. Now invited to next meeting of the Playspace Sub-Committee to contribute.</p>