



Rochford District Council

Key Decisions Document

The Council's Key Decisions Document sets out forthcoming Key Decisions. Copies can be obtained from Member Services, Rochford District Council, Council Offices, South Street, Rochford, Essex SS4 1BW (email: member.services@rochford.gov.uk Tel. 01702 318141).

Members of the public are entitled to obtain copies or extracts from the documents listed in connection with decisions, unless they are exempt or confidential within the meaning of Local Government Legislation. These documents will be published, wherever possible, on the Council's website (www.rochford.gov.uk). Paper copies will be made available for inspection and may be purchased via the address and telephone number set out above. Other documents relevant to the subject matter may be submitted to the decision maker. As they become available detail on these documents (if any) can also be obtained via the address and telephone number set out above.

Please note that the decision dates are indicative and occasionally subject to change. Please contact member.services@rochford.gov.uk on the above direct line if you wish to check the decision date for a particular item or for further information on the content and purpose of this Key Decisions Document and the associated decision-making process.

What is a Key Decision?

A Key Decision means an Executive decision which is likely:-

- to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates (Rochford District Council's Constitution states that savings or expenditure are deemed to be significant if they exceed £50,000); or
- to be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the area of the Council.

KEY DECISIONS DOCUMENT

Key Decisions Ref No. /Lead Officer	Subject Matter	Decision Maker	Date when or period within which decision is to be made	Documents submitted to decision maker
1/24 Tracey Lilley Director, Communities & Health	Voluntary Sector Grant Allocations 2024/25 To agree funding allocations from the Voluntary Sector Grants pot.	Executive (Lead Member for Leisure, Tourism & Wellbeing)	January 2024 April 2024	Lead Officer reports
Risk of taking/not taking decision:- A delay in taking the decision is likely to inhibit local voluntary/community groups finalising their budget plans and could potentially damage the Council's good relationship with local groups.				

Key Decisions Ref No. /Lead Officer	Subject Matter	Decision Maker	Date when or period within which decision is to be made	Documents submitted to decision maker
2/24 Phoebe Barnes Director, Assets & Investments	Leisure Contract Procurement To Agree the tender specification for the leisure contact procurement.	Executive (Lead Member Leisure, Tourism & Wellbeing)	January 2024 April 2024	Lead Officer reports
Risk of taking/not taking decision:-				

Key Decisions Ref No. /Lead Officer	Subject Matter	Decision Maker	Date when or period within which decision is to be made	Documents submitted to decision maker
3/24 Steve Summers Strategic Director	UK Shared Prosperity Fund	Executive (Lead Member Resources, Climate Change & Economy)	January 2024 April 2024	Lead Officer reports
Risk of taking/not taking decision:-				