

CHIEF EXECUTIVE'S APPRAISAL

1 PURPOSE

- 1.1 This report suggests the way forward in terms of the Chief Executive's appraisal and its timetabling under the new Committee Structure.

2 INTRODUCTION

- 2.1 Under the old Committee structure, the Chief Executive's appraisal was reported through the Corporate Resources Sub-Committee, and involved the four Group leaders plus the Chairman of the Corporate Resources Sub-Committee, with no substitutes permitted. The outcome of the appraisal was then reported back through the Corporate Resources Sub-Committee and into Finance & General Purposes Committee, as the parent Committee.

3 DETAILED CONSIDERATIONS

- 3.1 With the new political structure now in place, it is suggested that the appraisal of the Chief Executive is henceforth undertaken by a group of Members comprising the respective Group Leaders, the Chairman of the Policy & Finance Committee and the Chairman of the Finance & Procedures Overview and Scrutiny Committee, with the reporting mechanism back through Policy & Finance Committee. As in the past, no substitutions would be permitted.
- 3.2 It is also proposed that the dates for appraisal should be fixed in the Committee timetable and take place twice yearly, in April and in October. In this way, the meetings can be signalled well in advance, and this should be of benefit to both Members and the Chief Executive.
- 3.3 If the Committee is agreeable to this approach, it is recommended that the first appraisal meeting be scheduled to take place before the end of this municipal year. Dates for next year's meetings can be agreed at that first meeting and then included in next year's Committee calendar.

4 RECOMMENDATION

- 4.1 It is proposed that the Committee **RESOLVES**
- 4.2 To agree the membership, process and timetabling of the Chief Executive's Appraisal as outlined in the report.

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