

## The Executive – 17 September 2014

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Minutes of the meeting of **The Executive** held on **17 September 2014** when there were present:-

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon	Cllr S P Smith
Cllr Mrs G A Lucas-Gill	Cllr M J Steptoe
Cllr Mrs J E McPherson	Cllr I H Ward
Cllr Mrs C E Roe	

### OFFICERS PRESENT

A Dave	–	Chief Executive
A Bugeja	–	Head of Legal, Estates and Member Services
S Scrutton	–	Head of Planning and Transportation
C McClellan	–	People and Policy Manager
J Bostock	–	Member Services Manager

### ALSO PRESENT

Cllrs J H Gibson, J L Lawmon and D Merrick (Members of the Re-Design Advisory Group) and Michelle Kirk (Director of the East of England Local Government Association) were in attendance for the item on Leadership and Organisational Re-Design.

### 182 MINUTES

The Minutes of the meeting held on 16 July 2014 were approved as a correct record and signed by the Chairman.

### 183 PERFORMANCE REPORT ON KEY PERFORMANCE INDICATORS FOR THE PERIOD APRIL TO JUNE 2014

In presenting this item the Deputy Leader, Cllr K H Hudson, advised that he had liaised with Portfolio Holders on report content in advance of its publication.

#### Resolved

That the progress against Key Performance Indicators for the period April to June 2014 be received subject to noting that:-

- The Portfolio Holder for Community would provide Members with the detail of work being undertaken in relation to Disabled Facility Grants.
- The range of the graphical representation in relation to LPI 619 (Job Seeker Allowance Claimants) needs broadening.

- Arrangements are in place to best encapsulate statistics in relation to young people not in education, employment or training.

### **184 PERFORMANCE REPORT ON KEY PROJECTS FOR THE PERIOD APRIL TO JUNE 2014**

In presenting this item the Deputy Leader, Cllr K H Hudson, advised that he had liaised with Portfolio Holders on report content in advance of its publication.

#### **Resolved**

That the progress against Key Projects for the period April to June 2014 be noted, subject to:-

- Consideration being given to the inclusion of a target completion date within the detail on the review of Council and other public organisation-owned land to identify development opportunities.
- A detailed update on the Thames Gateway South Essex Empty Homes Scheme and the reducing homelessness project.

### **185 PROGRESS ON DECISIONS MADE BY FULL COUNCIL/THE EXECUTIVE**

The Executive reviewed the Progress on Decisions schedule.

#### **Resolved**

That the progress on decisions made by Full Council/The Executive, as set out in the schedule, be received, subject to noting that the current intention is that a report on the depot project, which covers the Environment and Enterprise Portfolios, will be submitted to the next ordinary Full Council meeting. (HLEMS)

### **186 PROCESS FOR AWARDING VOLUNTARY SECTOR GRANTS 2015/16**

The Portfolio Holder for Community, Cllr Mrs J E McPherson, presented the report on the Process for Awarding Voluntary Sector Grants.

It was noted that the Essex Chief Executive's Association was giving consideration to joint commissioning in relation to grants to the voluntary sector.

Members concurred with the Portfolio Holder for Finance, Cllr S P Smith, that it would be useful if future reports clarified that monies associated with the voluntary sector grants scheme were a call on the budget of the next financial year.

### Resolved

- (1) That a procedure be put in place for allocating the Voluntary Sector Grants fund for the financial year 2015/16 that is fair, transparent and compliant with the Best Value Statutory Guidance published in 2011.
- (2) That applications to the small grants scheme be open to all voluntary groups operating services in the District, which is in line with the local Compact Agreement.
- (3) That the Rochford and Rayleigh Citizens Advice Bureau and the Rayleigh, Rochford and District Association for Voluntary Service receive top sliced funding from the same pot based on the previous year's performance in relation to their Service Level Agreement. A joint grant agreement with Essex County Council (who also fund both groups) to be set up to monitor the allocated grants.
- (4) That a specified timeline that is in line with Best Value Guidance, as outlined in the report, be followed. (CE)

### 187 ROCHFORD GROWTH STRATEGY ACTION PLAN

The Portfolio Holder for Enterprise, Cllr M J Steptoe, presented a report on the Rochford Growth Strategy 2014-2017 Action Plan.

#### Resolved

That, the Rochford Growth Strategy 2014-2017 Action Plan (RGS17 Action Plan) be agreed as the framework of actions for delivering the RGS17 and promoting economic development in the District, and that updates and amendments, as required, be agreed by the Portfolio Holder for Enterprise to ensure that the document is kept up to date. (HPT)

### EXCLUSION OF THE PUBLIC AND PRESS

#### Resolved

That the Press and Public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

### 188 LEADERSHIP AND ORGANISATIONAL RE-DESIGN

The Portfolio Holder for People and Technology, Cllr Mrs G A Lucas-Gill, presented the exempt report on leadership and organisational redesign.

The Chairman thanked the members of the Redesign Advisory Group and Michelle Kirk of the East of England Local Government Association for being in attendance.

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A number of general observations were made in relation to proposals. Responding to questions, the Portfolio Holder for People and Technology advised on the background work undertaken by the Redesign Advisory Group and internal communications that had been made at this stage. Michelle Kirk provided advice on aspects of the proposed consultation process.

Detail on the discussion and the recommendations of the Executive to Full Council are set out in the exempt appendix to these Minutes.

The meeting closed at 8.24pm.

Chairman .....

Date .....

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