



**Rochford District  
Council**

**Audit Committee**

**agenda**

***Date***

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**28 September 2021**

***Time***

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**7.30 pm**

***Place***

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Sweyne Park School  
Sir Walter Raleigh Drive  
Rayleigh, SS6 9BZ

***Contact***

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**The public are welcome to  
attend this meeting**

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## **Members of the Audit Committee**

Chairman: Cllr Mrs L A Butcher

Vice-Chairman: Cllr P J Shaw

Cllr Mrs T L Carter  
Cllr R R Dray  
Cllr Mrs E P Gadsdon  
Cllr J N Gooding  
Cllr Ms T D Knight

Cllr J L Lawmon  
Cllr R Milne  
Cllr G W Myers  
Cllr Mrs L Shaw

## **Terms of Reference**

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

**The Council's residents are at the heart of everything we do.**

**The Council's priorities are:-**

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

# A G E N D A

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Substitute Members**

**3 Non-Members attending**

**4 Minutes of the Meeting held on 27 July 2021**

**5 To Receive Declarations of Interest**

**6 Audit Progress Report**

6.1 – 6.25

To consider the report of the Assistant Director, Resources providing Members with an update on the work of the Internal Audit team in terms of progress made against the annual audit plan and action taken by Service departments in implementing audit recommendations.

**7 Arrangements to Appoint External Auditors From 2023/24 Onwards**

7.1 – 7.4

To consider the report of Assistant Director, Resources seeking the Committee's recommendation to Council for the approval to opt-in to the appointing persons arrangements made by the Public Sector Audit Appointments (PSAA) for the Council's external auditor appointment for the accounting periods 2023/24 – 2027/28.



Angela Law  
Assistant Director, Legal & Democratic