



## Rochford District Council

# Overview & Scrutiny Committee

### agenda

#### *Date*

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**4 April 2023**

#### *Time*

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**7.30 pm**

#### *Place*

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The Mill Arts & Events Centre  
Bellingham Lane  
Rayleigh, SS6 7ED

**The public are welcome to  
attend this meeting.**

#### *Contact*

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## **Members of the Overview & Scrutiny Committee**

Chairman: Cllr S A Wilson

Vice-Chairman: Cllr Mrs J E McPherson

Cllr R P Constable

Cllr A H Eves

Cllr Mrs E P Gadsdon

Cllr J N Gooding

Cllr Mrs J R Gooding

Cllr R Lambourne

Cllr J R F Mason

Cllr R Milne

Cllr G W Myers

Cllr J E Newport

Cllr L J Newport

Cllr D W Sharp

Cllr M G Wilkinson

### **Terms of Reference**

The performance of all Overview and Scrutiny functions on behalf of the Council.

**The Council's residents are at the heart of everything we do.**

### **The Council's priorities are:-**

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

# A G E N D A

	Page No
Emergency evacuation announcement	
<b>1 Apologies for Absence</b>	
<b>2 Substitute Members</b>	
<b>3 Non-Members attending</b>	
<b>4 Minutes of the Meetings held on 23 February 2023 and 1 March 2023</b>	
<b>5 To Receive Declarations of Interest (including whipping declarations)</b>	
<b>6 Free Three Hour Parking for Blue Badge Holders</b>	6.1 – 6.6
To consider the report of the Interim Director of People & Governance on the call-in of a Portfolio Holder decision relating to free three hour parking for Blue Badge holders.	
<b>7 Rochford District Council Volunteer Policy</b>	7.1 – 7.17
To consider the report of the Interim Director of People & Governance on the call-in of a Portfolio Holder decision seeking approval of the new Council volunteer policy, volunteer agreement and guide to managing volunteers.	

**8 Overview & Scrutiny: Information Bulletin – Freight House and Office Accommodation for Rochford District Council staff.** 8.1 – 8.2

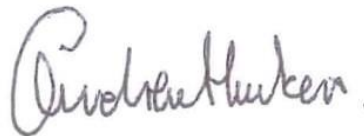
To receive an information bulletin from the Director of Assets & Investment on the Freight House and office accommodation for Rochford District Council staff.

**9 Key Decisions Document**

To consider the Key Decisions Document and discuss whether there are any items requiring further investigation or monitoring by the Committee.

**10 Work Plan** 9.1 – 9.4

To consider and approve the Committee's Work Plan.

A handwritten signature in black ink, appearing to read 'Andrew Hunkin'.

Andrew Hunkin  
Interim Director of People & Governance