

OUTSTANDING ISSUES (Including Housing Management Sub Committee)

Item	Progress/Officer
<p>Roche and St Andrews Ward (Minute 196(6)/00(Minute 148))</p> <p>Resolved</p> <p>(1) That the items outlined in the Minutes, and outlined below, be actioned. (HHHCC)(HCPI)</p> <p>1 St Marks Field Community Facility – Submission of Planning Application</p> <p>2 Street Cleanliness – article in Rochford District Matters re Littering and Dumping of Waste</p> <p>3 Circulation of Free Papers – Alternative ways of delivery to ensure receipt by all residents in the District</p>	<p>Community Hall now under construction</p> <p>Articles prepared</p> <p>Best value Review of Civic and Public Relations considering production and delivery of Rochford District Matters</p>

<p>Closed Circuit Television Cameras (Minute 196(6)/00(Minute 149))</p> <p>Resolved</p> <p>(1) that the £40,000 set aside in the Council’s budgets for the installation of CCTV cameras be targeted at out of town shopping parades in the following priority order:-</p> <ul style="list-style-type: none"> (i) Golden Cross Parade, Hawkwell (ii) Rochford Garden Way, Rochford (iii) High Street, Great Wakering (iv) London Road, Rayleigh (CE) 	<p>All systems installed – awaiting adjustments at Rochford Garden Way</p>
<p>Anti-Social Behaviour Orders (Minute 305(7)(Minute 156))</p> <p>Resolved</p> <p>That the Council accept the principles in the draft protocol as a first step in addressing the Government’s recommendations for implementing Anti-Social Behaviour Orders and, that following further consultations, a final version of the protocol be presented to the Community Safety Sub-Committee in the new year. (HCPI)</p>	<p>reported to Community Safety Sub Committee 8/11/2001</p>
<p>SHELTERED ACCOMMODATION (Minute 321/00)</p> <p>Resolved</p> <p>(1) To approach Housing Associations operating in the area to submit proposals as outlined in the report in respect of developing the property identified in the report.</p> <p>(2) That a report on similar proposals in respect of the other properties identified in the report be brought to Committee at the appropriate time. (CD(F&ES))</p>	<p>Negotiations underway target to report to Member Budget Monitoring Sub Committee before end of December.</p> <p>Ongoing subject to outcome of above</p>

<p>RESIDUAL ISSUES – BEST VALUE REVIEW OF LEISURE (Minute 48/01)</p> <p>Resolved</p> <p>That the list of action outlined above be approved. (As set out below) (CEX)</p> <ul style="list-style-type: none"> • School facilities • Liaison communication with sports clubs • Use of Council Pavilions • Potential for tourism • Uses of sports pictures • Ability to secure sponsorship • Marketing of woodlands areas 	<p style="text-align: center;">Being actioned</p> <p style="text-align: center;">reports to be brought back on individual areas listed as appropriate</p>
<p>The District Emergency Plan (Minute 132(2)/01(Minute 173))</p> <p>Resolved</p> <p>(1) That the need for Members to receive training in emergency planning be considered when the Member training programme for 2001/02 is prepared. (CE)</p>	<p style="text-align: center;">Reported to Community Safety Sub Committee – 8/11/01</p>
<p>Flooding – Resourcing Emergency Arrangements (Minute 132(2)/01(Minute 174))</p> <p>Resolved</p> <p>(1) That a review of facilities available at the Depot to store sand and sandbags be undertaken and reported back to Members with full cost implications.</p>	<p style="text-align: center;">Reported to Community Safety Sub Committee – 8/11/01</p>

<p>Fear of Burglary – Provision of door chains and viewers for vulnerable residents (Minute 132(2)/01(Minute 176))</p> <p>Resolved</p> <p>That subject to sufficient numbers of vulnerable residents wishing to take advantage of the provision of door chains and viewers being identified, 500 sets being purchased at a cost of £1.35 each, this to be funded from monies made available by Essex County Council. (CE)</p>	<p>Still being installed</p>
<p>Illegal Parking – Information Campaign (Minute 132(2)/01(Minute 177))</p> <p>Resolved</p> <p>That 2000 copies of a leaflet advising of the problems caused by illegal and irresponsible parking be produced at a cost of £690. (CE)</p>	<p>Being distributed</p>
<p>Domestic Violence – Secondary Schools Programme (Minute 132(2)/01(Minute 178))</p> <p>Resolved</p> <p>That the Council participate in the Theatre Active Domestic Violence Awareness project at a cost of £1,400. (CE).</p>	<p>All done</p>
<p>Capital Programme 2001/02 (Minute 132(3)/01(Minute 123))</p> <p>Resolved</p> <p>That subject to including provision of £30,000 for a scheme for the introduction of CCTV</p>	<p>Draft Tender specification now in place – estimate now reduced to £21,000</p>

<p>to sheltered housing blocks, the capital programme, as set out in the appendix to the Sub-Committee Minutes, be approved. (HRHM)</p>	
<p>Payment for Tenant Representatives (Minute 132(3)/01(Minute 126))</p> <p>Resolved</p> <p>That the question of payment for tenant representatives be referred to the Independent Remuneration Panel in the first instance. (HRHM)</p>	<p>Report drafted and awaiting appropriate meeting of panel</p>

<p>PIGEONS – HIGH STREET RAYLEIGH (Minute 136/01)</p> <p>Resolved</p> <p>(1) that the Council continue to educate the public and businesses in order to minimise the available food supply for pigeons in Rayleigh High Street.</p> <p>(2) that the signage in the High Street requesting the public not to feed the pigeons be increased, to be funded from the specific budget provisions.</p> <p>(3) that the Council's newspaper and other media be utilised to re-inforce the message about not feeding pigeons. (HHHCC)</p>	<p>Leaflets and letter to be jointly produced with Chamber of Trade for distribution</p> <p>Revised signage being agreed with Ward Councillors</p> <p>Article in Summer 2001 Rochford District Matters. Press coverage in local Newspapers</p>
<p>Clements Hall Showers (Minute 137(1)/01(Minute 107)</p> <p>Resolved</p> <p>That the findings of the Consultants report be accepted and that agreement be given for Officers to proceed with the works as described in the report and estimated cost as set out in the private and confidential report contained at Agenda Item 12 to the Leisure Sub-Committee Agenda. (CD(FES))</p>	<p>Work completed October</p>

<p>Freight House Security Lights (Minute 137(1)/01(Minute 108)</p> <p>Resolved</p> <p>That Members agree to the replacement of the existing security lights with funding from the Capital Programme at the estimated cost set out in the Exempt Report, subject to the points outlined in the Minute. (CD(F&ES))</p>	<p>Work completed Early November</p>
<p>Housing Allocations – Suspension Policy (Minute 137(2)/01(Minute 133)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That the suspension policy be reviewed after 12 months operation. 	<p>Report to come back to Autumn 2002 cycle</p>
<p>Hullbridge Youth Issues (Minute 137(3)/01(Minute 183)</p> <p>Resolved</p> <p>That a Member site visit take place as outlined in the report together with an all party panel meeting to be arranged with the Parish Council, Essex County Youth Services and the Police to discuss the way forward. (CE)</p>	<p>Meeting arranged for 7 December 2001</p>

<p>TOILET REPLACEMENT OF BRICK WALL – BACK LANE, ROCHFORD (Minute 138/01)</p> <p>Resolved</p> <p>That first resolution approval for a conservation area submission to replace the damaged wall with railings be agreed. (CD(F&ES))</p>	<p>Planning application submitted</p>
<p>BEST VALUE REVIEW - HOMELESSNESS AND HOUSING ADVICE - SERVICE ACTION PLAN (Minute 139/01)</p> <p>Resolved</p> <p>(1) That the Improvement for Action Plan be adopted.</p> <p>(2) That progress be reported twice a year. (HHHCC)</p>	<p>Report to be made early 2002</p>
<p>IMPLEMENTATION OF THE DOGS (FOULING OF LAND) ACT 1996 (Minute 140/01)</p> <p>RECOMMENDED to the Finance & General Purposes Committee</p> <p>That an amount of £5,000 be set aside from contingencies for the provision of additional dog waste bins throughout the District. (CD(F&ES))</p> <p>Resolved</p> <p>(1) That the Dogs Fouling of Land Act 1996 be adopted.</p> <p>(2) That a report be brought to the Autumn Cycle detailing the cost to the Authority in enforcing the Act. (CD(F&ES))</p>	<p>List of sites to be sent to Members during w/c 19/11/01</p> <p>Report to January Cycle</p>

<p>ELDERLY RELATIVES SCHEME (Minute 141/01)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That the suspension policy for the Elderly Relative scheme and Single Elderly scheme be brought into line with the Council’s general suspension policy. • That a report on the outcome of this initiative be made to the Housing Management Sub-Committee, after one year of operation. (HRHM) 	<p>Voids included in the Homes, Offers and Appeals magazine and occasionally in Local Press Implemented. 2 offers made</p>
<p>PLAYSPACE ROLLING PROGRAMME (Minute144/01)</p> <p>Resolved</p> <ol style="list-style-type: none"> (1) That the installation of a skateboarding facility at Canewdon, following agreement with Canewdon Parish Council on the actual location with Althorne Way recreation ground, Rayleigh, be agreed. (2) That the refurbishment of Fyfield path, Rayleigh, playspace be agreed. (3) That the refurbishment of Warwick Drive playspace, Rochford be agreed subject to finances being available from this year’s fund. (CD(F&ES)) 	<p>Planning permission sought for Canewdon. Tenders received for Canewdon</p> <p>Hope to commence work December 2001, dependant on contractors</p> <p>Development on outcome of development Programme</p>
<p>Leisure Connection Management Report (Minute 322(1)/01(Minute 177)</p> <p>Resolved</p>	

<ul style="list-style-type: none"> (1) That Leisure Connection be instructed to install a noise limiting device at Castle Hall. (2) That promotions and bookings for Castle Hall be resumed after adequate means of controlling noise have been put in place. (3) That polite notices relating to noise be displayed inside Castle Hall. (4) That a report monitoring progress should be brought to the next scheduled meeting of the Leisure Sub-Committee. (CD(F&ES)) 	<p style="text-align: center;">Reported to Leisure Sub Committee on 6/11/01</p>
<p>Racial Harassment Policy in Rented Housing (Minute 322(2)/01(Minute 136))</p> <p>Resolved</p> <ul style="list-style-type: none"> (1) That paragraph 4.3 in the report to the Sub-Committee be referred back for detailed assessment with a view to introducing balance, to allow for the possibility of false accusation (taking account of other existing policies, including those relating to staff). (2) That a revised document incorporating all the changes suggested in the Minutes be submitted to the meeting of the Sub-Committee scheduled for 7 November 2001. (HRHM) 	<p style="text-align: center;">Now fully approved at HMSC 7/11/01</p>
<p>Council Housing Stock (Minute 322(2)/01(Minute 137))</p> <p>Resolved</p> <p>That no change be made to the designated arrangements at the current time and an update report be submitted to the Sub-Committee in six months time. (HRHM)</p>	<p style="text-align: center;">Report to be considered April 2002</p>

<p>Housing Allocation Policy (Minute 322(2)/01(Minute 140))</p> <p>Resolved</p> <p>That subject to further investigation into the possibility for including the term 'unintentional' in front of references to homelessness, the Housing Allocation Policy and Points Scheme, as revised and appended to the Minutes of the Housing Management Sub Committee, be approved. (HRHM)</p>	<p>New Allocation policy came into force 3/10/01. Publicly available at various venues around the District</p>
<p>Emergency Planning National Review (Minute 322(3)/01(Minute 191))</p> <p>Resolved</p> <p>That the views stated in the Minutes be considered as this Authority's response to the National Emergency Planning Review. (CEX)</p>	<p>Response sent</p>
<p>The District Emergency Plan (Minute 322(3)/01(Minute 192))</p> <p>Resolved</p> <p>That the draft District Emergency Plan be approved, published and distributed in accordance with the distribution list. (CEX)</p>	<p>Published and distributed</p>
<p>The Government's report of a Review of the Sentencing Framework for England and Wales(Minute 322(3)/01(Minute 194))</p> <p>Resolved</p> <p>That the detail in the Minutes form the Council's response to the Government's report on</p>	<p>Response sent</p>

<p>the Review of the Sentencing Framework for England and Wales “Making Punishment Work”. (CEX)</p>	
<p>PROPOSED HEALTH PARTNERSHIP BOARD FOR ROCHFORD (Minute 323)</p> <p>Resolved</p> <p>(1) That the proposed partnership board for Rochford be supported in principle</p> <p>(2) That Members participate in the proposed workshop to agree the role and remit of the Partnership Board.</p>	<p>Workshop to be held 5 December 2001</p>
<p>SERVICES FOR OLDER PEOPLE – BEST VALUE REVIEW (Minute 324)</p> <p>Resolved</p> <p>That Essex County Council be requested to take into account, in their review, the comments made by Members in the debate. (HHHCC)</p>	<p>Social Services representatives present at Meeting noted Members comments</p>
<p>REVIEWS OF HOMELESSNESS DECISIONS (Minute 325)</p> <p>Resolved</p> <p>That the Residential Services Unit Manager be authorised to carry out reviews of homelessness applications under Part VII of The Housing Act 1996, but if he is minded not to allow the review, then the application be referred to the Appeals Panel for decision. (HHHCC)</p>	<p>Implemented</p>
<p>HOME ENERGY CONSERVATION BILL 2001 (Minute 327/01)</p> <p>Resolved</p>	

<p>(1) That a letter be sent to the local Members of Parliament asking them to be in the House of Commons on 30 November 2001 to support the Bill provided that adequate funding is made available to Authorities to meet their obligations.</p> <p>(2) That a letter be sent to Ministers asking them to support the Bill and to provide adequate funding to Authorities to enable them to meet their obligations.</p> <p>(3) That a letter be sent to Doctor Desmond Turner MP explaining that the Council supports the proposed Bill provided that adequate resources are provided to Authorities to enable them to meet their obligations. (HHHCC)</p>	<p>Implemented – Acknowledgement Received</p> <p>Implemented</p>
<p>FOOD SAFETY SERVICE PLAN (Minute 328/01)</p> <p>Resolved</p> <p>That the Food Safety Service Plan and the plan to complete the production of all food law enforcement documents and implement a peer review system by April 2006 be approved. (HHHCC)</p>	<p>Service Plan Adopted. Other actions to be implemented by 2006</p>

<p>SKATEBOARDING (Minute 325/01)</p> <p>Resolved</p> <p>(1) That the establishment of a programme of new purpose-built skateboarding provision to be funded in part from the Playspace Rolling Programme but with contributions also from the appropriate Town Parish Councils and appropriate grand aid; such provision to be made from 2002/2003 and to equate to £25,000 per annum, be referred to the Member Budget Monitoring Sub-Committee in the first instance for consideration as part of the overall budget making process.</p> <p>(2) That a suitable by-law initiative, targeting specific sites and addressing the particular issue of enforcement be developed for further consideration by Members, prior to submission to the Home Office for preliminary approval. (CEX)</p>	<p>Draft by-law for good rule and government incorporating skateboarding provisions is being prepared for further consideration.</p>
<p>THE COMMUNITIES AGAINST DRUGS INITIATIVE (Minute 330/01)</p> <p>Resolved</p> <p>That the proposals outlined in para. 4.2, including Members comments above, be put forward for consideration by the Crime and Disorder Partnership. (CEX)</p>	<p>Suggestions still being received by Partnership, expenditure imminent</p>
<p>MUSEUMS IN ESSEX (Minute 331/01)</p> <p>Resolved</p> <p>That Museums in Essex be informed that Rochford District Council does not wish to become a member of the organisation. (CD(F&ES))</p>	<p>Letter sent 4/10</p>

<p>PLAYSPACE ROLLING PROGRAMME 2001/2002 CONSULTATION RESPONSES (Minute 322/01)</p> <p>(1) That Members note the result of the consultation in respect of the above playspaces</p> <p>(2) That the imposition of the condition in the Canewdon Parish Council letter of 11 September relating to the provision of skateboard facilities be not agreed. (CD(F&ES))</p>	<p>All responses reported to relevant Committees</p> <p>Condition removed by Canewdon PC</p>
<p>INVESTIGATION OF POOL LEAK, CLEMENTS HALL LEISURE CENTRE (Minute 323/01)</p> <p>Resolved</p> <p>That the next stage of investigation be agreed and a further report be made to this Committee if any repairs works identified cannot be met within existing budgets. (CD(FES))</p>	<p>Order placed to carry out investigation. Contractor aware of urgency. Confirmation of commencement date awaited.</p>
<p>MILL HALL LIFT (Minute 382/01)</p> <p>Resolved</p> <p>(1) That the interim works to keep the Mill Hall lift running for a further year be agreed at a cost of £2, 700, Leisure Connection to meet 50% of this cost.</p> <p>(2) That Officers investigate further the installation of a stair lift in Mill Hall.</p> <p>(3) That the issue of the lift at the Mill Hall be a priority for the new Leisure Contractor upon taking on the contract in the New Year. Possibilities associated with revising accommodation usage arrangements to be included in considerations.</p> <p>(4) That a stair climbing trolley be provided for use at the Mill Hall.</p>	<p>Lift parts ordered delivery period 5 to 6 weeks due to need to manufacture parts by original manufacturer. To be considered as part of DDA Audit report due back early December Ongoing</p> <p>Trolley ordered and delivered</p>

<p>(5) That Members be advised when works to the lift are to be carried out.</p> <p>(6) That Officers investigate the use of an alarmed weight limit system on the lift at Mill Hall. (CD(F&ES))</p>	
<p>Digital Cinema (Minute 382/01)</p> <p>Resolved</p> <p>(1) That the marketing for the cinema at Mill Hall be undertaken by:-</p> <ul style="list-style-type: none"> (a) A5 flyers for the proposed programmes of screenings for the next six months to be sent to all households within five mile radius of the cinema using the Post Office “door to door service”. (b) Advertising monthly in the “Whats on” column of the local press. (c) Actively encouraging seminar and conferences to use the facility. (d) Poster displays in Council Offices in Rochford and Rayleigh, libraries, leisure centres and shops together with Council and Parish notice boards (to include advertisements of bar facilities) <p>(2) That sporting events be screened via the sky digital arrangements</p> <p>(3) That a budget of £3,000 be allocated for the period up to 31 March 2002.</p> <p>(4) That a questionnaire be placed in Rochford District Matters seeking residents views on what films they wished to see at the cinema.</p> <p>(5) That Officers report back on the following issues:-</p>	<p>5000 Flyers have been printed, posters also printed, delivery to be arranged</p> <p>Ongoing Ongoing</p> <p>As in (a) above</p> <p>Leisure Contractor arranging</p> <p>Actioned</p> <p>Will be in next edition of RDM</p>

<ul style="list-style-type: none"> (a) The losses from the cinema proposal. (b) The potential for a mutually beneficially sponsorship arrangement with block-buster video. (c) The specification of the sound system installed at Mill Hall. (d) The costings for adult versus children’s cinema. (e) The possibility of a special Golden Jubilee film to celebrate the Golden Jubilee of Her Majesty Queen Elizabeth II. (f) The potential to re-arrange the seating into bingo style seating with tables in between. (CD(F&ES)) 	<p>Letter sent to Members October 2001 providing this information</p> <p>Investigating availability</p>
<p>FROM HOUSING MANAGEMENT SUB COMMITTEE – 12 SEPTEMBER 2001</p> <p>SHELTERED HOUSING SCHEME UPGRADES (Minute 137/01)</p> <p>Resolved</p> <p>That Sheltered Scheme Upgrade work at The Lavers, Rayleigh, be first priority, with second priority going to Spa Court, Hockley. (HRHM)</p>	<p>Priority set for Major Repairs Budget for 2002/03</p>