



## Rochford District Council

# The Executive

### agenda

#### *Date*

---

**3 December 2014**

#### *Time*

---

**7.30 pm**

#### *Place*

---

Committee Room 4  
Civic Suite  
Rayleigh

#### *Contact*

---

John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Phone: 01702 546366  
Fax: 01702 545737

Email:  
memberservices@rochford.gov.uk

The public are welcome to attend this meeting up to item 11 of the agenda

If you would like this agenda in large print, Braille or another language please contact 01702 318111

The agendas and minutes of meetings can be accessed via the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk)

## **Members of The Executive**

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon  
Cllr Mrs G A Lucas-Gill  
Cllr Mrs J E McPherson  
Cllr Mrs C E Roe

Cllr S P Smith  
Cllr M J Steptoe  
Cllr I H Ward

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to create a better future together**

### **The Council's values:-**

- Rising to the challenge
- Delivering in unity
- Committed to the community

## **A G E N D A**

- |          |   |            |
|----------|---|------------|
|          | Emergency evacuation announcement   | Page No    |
| <b>1</b> | <b>Apologies for Absence</b>  |            |
| <b>2</b> | <b>Non-Members Attending</b>  |            |
| <b>3</b> | <b>Minutes of the Meeting held on 5 November 2014</b>   |            |
| <b>4</b> | <b>To Receive Declarations of Interest</b>  |            |
| <b>5</b> | <b>Matters Referred to the Executive and Reports from Other Committees</b>  |            |
| <b>6</b> | <b>Performance Report on Key Performance Indicators for the period July to September 2014</b>   | 6.1 – 6.15 |
|          | To review the attached report.  |            |
| <b>7</b> | <b>Performance Report on Key Projects for the period July to September 2014</b>   | 7.1 – 7.10 |
|          | To review the attached report.  |            |
| <b>8</b> | <b>Progress on Decisions made by Full Council/ The Executive</b>  |            |
|          | To review the schedule, which is to follow.   |            |
| <b>9</b> | <b>Mid Year Treasury Management Review</b>  |            |
|          | To hear from the Portfolio Holder for Finance, Cllr S P Smith, on the mid-year position with regard to the Council's treasury management. |            |
|          | The report is to follow.  |            |

**10 Community Safety Hub**

10.1 – 10.3

To hear from the Portfolio Holder for Community, Cllr Mrs J E McPherson, on a proposal to implement a Rochford District Community Safety Hub at Rayleigh Police Station for a trial period of 6 months.

Report attached.

**11 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**12 Capita Telephone Call Handling Contract for Revenues and Benefits**

12.1 – 12.20

To hear from the Portfolio Holder for Governance, Cllr Mrs C E Roe, on awarding the Council's contract in relation to revenues and benefits telephone calls for a further twelve months.

Exempt report circulated separately.

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, sweeping flourish extending from the end of the signature.

Amar Dave  
Chief Executive